



## Sports Field Rental Application

City of Liberty Lake Operations & Maintenance Department  
 22710 E. Country Vista Dr. Liberty Lake, WA 99019  
 Phone: (509)995-3588 Fax: (509)755-6713  
 E-Mail: mstevens@libertylakewa.gov

Along with this application, please provide electronic copies of the following documents (when applicable/requested):

- Certificate of Insurance** (coverage amount to be determined by staff)
- Ballfield Usage Schedule**

Applicant & Organization Information <i>(REQUIRED)</i>			
Applicant Name	Applicant Phone Number	Applicant E-Mail Address	
Applicant Mailing Address			
Organization Name	Organization Phone Number	Organization E-Mail Address	
Organization Mailing Address			501c3 ID Number

Park & Field Selection <i>(Required)</i>	
<input type="checkbox"/> Liberty Creek Elementary (23909 E. Country Vista Dr.) <input type="checkbox"/> Liberty Lake Elementary (23606 E. Boone Ave.) <input type="checkbox"/> Pavillion Park (727 N. Molter Rd.) <input type="checkbox"/> Rocky Hill Park (24901 E. Mission Ave.)	<input type="checkbox"/> Liberty Creek Elementary Field(s) #: <input type="checkbox"/> Liberty Lake Elementary Field(s) #: <input type="checkbox"/> Pavillion Park Field #: <input type="checkbox"/> Rocky Hill Park Field #:

Fee Schedule <i>(Subject to Change)</i>
<p><b>Attendance of 200 or More</b>            \$250.00 fee in addition to rental rate, applicable to standard and non – profit events alike.            *Applicable to players, coaches/staff, and attendees.</p> <p><b>Standard Users:</b>            Administrative Fee (Processing Fee): \$40.00            Sports Field Rental Fee (per hour, per field; two hours minimum) - \$10.00</p> <p><b>Non – Profit Users:</b>            Administrative Fee (Processing Fee): \$40.00            Sports Field Fee (per hour, per field; two hours minimum) - \$5.00</p>

Signage
<p>*Please Specify Any and All Intended Signage Below:</p>          <p>*Signage may require additional permitting for approval.</p>

