



**Liberty Lake
Washington**

City Administrator \$126,000 - \$142,000

First Review:
October 31st, 2021
(Open Until Filled)

Apply at www.libertylakewa.gov

Dear Applicant,

The City of Liberty Lake is currently recruiting for the **City Administrator** position. We invite you to review the position details. Please share this with other professionals who may be ready for the next step in their career.

Thank you for your consideration!



Career Opportunity

The City of Liberty Lake is seeking qualified applicants to serve as the City Administrator.

About the City of Liberty Lake

The City of Liberty Lake incorporated in 2001 and is well known for being a very active and attractive community with outstanding public amenities. We are a growing community of approximately 12,500 residents with build out estimated at 25,000. Liberty Lake is located in Eastern Washington approximately 16 miles east of Spokane and 16 miles west of Coeur d'Alene, Idaho. We are surrounded by foothills with panoramic views and have an abundance of parks, trails and golf courses.

In Liberty Lake we enjoy strong relationships and partnerships with our residents and businesses while focusing on quality of life, the environment and economic vitality. We are also very proud of our community's volunteers who support special events and many family-focused activities. From bike rides, a Farmers Market, to the 4th of July celebrations and Movies in the Park, there are many activities for enjoyment and relaxation for every age group.

We are fortunate to be home to many leading edge technology companies that include Itron, f5, Open Eye, 2nd Watch, Gravity Jack, TierPoint, Comcast and other progressive companies.

Liberty Lake has a strong mayor form of government with seven council members selected at large.



Ideal Candidate Profile

Liberty Lake is looking for a leader and administrator who understands all aspects of municipal government. The ideal candidate will have had previous leadership experience in an organization of similar complexity, projects, with demonstrated commitment to public service. The new City Administrator will need to be prepared for Liberty Lake's rapid growth and have experience in managing services and organization alignment in the delivery of City services

The ideal candidate will be a manager who has exceptional skills working with City Council's, both individually and as a corporate body. Of critical importance is a City Administrator that fosters team building, trust, mutual respect and cooperation.

The ideal candidate will have a proven track record for delivering results while creating a positive and productive work environment characterized by collaboration and teamwork. The new City Administrator will be a good listener and interacts with personnel throughout the organization.

Finally, the successful candidate should have excellent oral and written communication and encourage open communication, trust and integrity.