



FINAL BSP / RECORD OF SURVEY REVIEW APPLICATION

Liberty Lake Planning, Engineering & Building Services
 22710 E Country Vista Drive, Liberty Lake, WA 99019
 Phone: (509) 755-6704 Fax: (509) 755-6713
 Website: www.libertylakewa.gov
 Email: permitcenter@libertylakewa.gov

For specific information regarding the process for application and submittal criteria, please refer to the City's Development Code §10-4D-13 for Binding Site Plans.

Along with this application please provide electronic copies of the following:

- Agreement to Pay Fees
- Copy of Preliminary BSP Conditions of Approval
- Civil Plans (unless previously reviewed and approved)
- Geotech Report
- Landscape Plans
- Plat / Title Certificate (with live links to the recorded easements)
- Final BSP & Record of Survey (ROS)
- Copy of all recorded CC&R's, deed restrictions, private easements and agreements, and docs pertaining to common improvements recorded and referenced on the BSP
- Letter documenting compliance with approval criteria (10-4D-7(B))

The City's review of the Final BSP/ Record of Survey will be coordinated with the Fire District, sewer and water purveyors, and dry utilities. Certifications from the water and sewer purveyors, and the Fire District shall be required prior to Final BSP/ROS approval.

Prior to City Signature on the Final BSP/ROS all fees associated with the BSP / ROS shall be paid in full; and all required warranty and/or performance bonds associated with required infrastructure shall be in place. The applicant will provide a paper copy for City signature with original owners' signatures and wet stamps for the notary and surveyor. Upon City signature, it shall be the responsibility of the applicant to record the signed plat with the County Recorder and provide the City of Liberty Lake with an electronic copy of the recorded plat.

Applicant 1	
Name:	Contact Person:
Email:	Phone:
Address:	City, State, Zip:
Applicant 2	
Name:	Contact Person:
Email:	Phone:
Address:	City, State, Zip:
Agent/Consultant/Attorney (mandatory if primary contact is different from applicant or property owner)	
Name:	Contact Person:
Email:	Phone:
Address:	City, State, Zip:
Property Owner 1	
Name:	Contact Person:
Email:	Phone:
Address:	City, State, Zip:
Property Owner 2	
Name:	Contact Person:
Email:	Phone:
Address:	City, State, Zip:
Project Contact's Name:	
Email:	Phone:

General Project Information		
BSP Name:		File Number:
Parcel Number(s):		
Preliminary BSP Approval Date:		Total Number of Approved Lots:
Is the Project Phased?	Yes No	Phase Number / Addition:
Final BSP Data		
Number of Lots / Parcels:		Gross Area:
Largest Lot Size (sq ft):		Smallest Lot Size (sq ft):
Minimum Lot Frontage / Front Lot Line Width:		Maximum Lot Depth:
For Mixed Use Only		
Gross Density:		Net Density*:
<p>* Net Density is units or lots per acre minus the area of public or private right of way, parks, common open space, and any other nonresidential use. Net Density = Total Lots / (Gross area of site – right of way, parks, common open space, and any other nonresidential use)</p> <p>Gross density is units or lots per acre. Gross Density = Total Lots / Gross area of site</p> <p>Example: 500 lots on 150 acres with 30 acres of right of way and parks Net Density = 500 / (150-30) = 4.16 units per acre, Gross Density = 500 / 150 = 3.33 units per acre</p>		
Average Net Density for Entire Development:		
Is Dedication of Public Land for Public Use Proposed? (Streets, Parks, Open Space, Schools)		Yes No
If Yes, Explain:		
Will the Development have a Homeowners Associate / Property Owners Association?		Yes No

Utility Companies / Districts to Provide Service to this Proposal:	
School District:	Fire District:
Sewer Purveyor:	Water Purveyor:
Electricity:	Gas:
Phone:	Cable:

Required Signatures

THE BELOW SIGNED PROPERTY OWNERS CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE AND UNDER PENALTY OF PERJURY, EACH STATE THAT WE ARE ALL OF THE PROPERTY OWNERS OF THE PROPERTY DESCRIBED ABOVE AND DESIGNATE THE ABOVE LISTED AGENT / CONSULTANT / ATTORNEY TO ACT AS OUR AGENT WITH RESPECT TO THIS APPLICATION.

Applicant 1 Signature	Printed Name	Date
------------------------------	---------------------	-------------

Applicant 2 Signature	Printed Name	Date
------------------------------	---------------------	-------------

Agent / Consultant / Attorney Signature	Printed Name	Date
--	---------------------	-------------

Property Owner 1 Signature	Printed Name	Date
-----------------------------------	---------------------	-------------

Property Owner 2 Signature	Printed Name	Date
-----------------------------------	---------------------	-------------