

**CITY OF LIBERTY LAKE PLAN REVIEW & BUILDING INSPECTION SERVICES TO CONTINUE  
UNDER GOVERNOR'S "STAY HOME, STAY SAFE" ORDER**

Recognizing that many of our customers in the AE industries are continuing to work from home, and many construction services fall into an "essential services" category, **the City of Liberty will continue to accept and review building plans and process permit applications electronically, and will continue to conduct building permit inspections.**

We are, however, modifying the way we do business, in order to protect our staff and customers, as well as your employees, under the Governor's current "Stay Home, Stay Safe" order. We are asking that all permit applications be submitted on-line or via e-mail, and we will continue to issue permits online. We will be available for questions and consultations via phone or e-mail, as the preferred manner of conducting business.

Last week, we indicated that we would be offering virtual building inspections as an alternative to the typical in-person inspections, using methods including real time video/face time walkthroughs, photos of work completed, etc. With the "Stay Home, Stay Safe" Order taking effect today at 5 pm, we are asking our customers and contractors to take advantage of this option whenever and wherever feasible.

The following are being instituted as our recommended protocols for building inspections:

*Occupied residences and small projects that are lower risk. Examples may include water heater replacement, furnace repair, bathroom exhaust fans, etc. Inspections may be deferred or completed using photo evidence or remote walkthrough. We will notify the contractor and/or property owner regarding the proposed inspection method, or if that final inspection will be moved to a later date.*

*Occupied residences and medium projects. Examples may include residential additions, basements, bathroom remodel, kitchen remodel, etc. Inspections will likely be performed using remote walkthrough inspection such as face time or video. We will notify contractor and determine time and preferred method of remote inspection.*

*Existing Healthcare occupancies and high risk for safety of personnel and customers. Examples may include hospitals, Ambulatory Surgery Centers (ASC), Nursing homes, daycares, adult homes, group homes, doctors' offices, dentist, etc. In order to protect staff and residents we will perform remote walkthrough inspections such as face time or video. We will notify contractor and determine preferred method of remote inspection.*

*New commercial and unoccupied construction with varied complexity or viewed from outside a structure. Examples may include tenant improvements, new construction, exterior work like roofing, siding, window, etc. In person inspection are preferred, but depending on the situation, could be performed using remote walkthrough inspection such as face time or video. We will notify contractor and determine preferred and safest method of inspection.*

Please continue to call in inspections on the City's inspection lines, and please be sure to leave the best contact phone number. Our inspectors will be reaching out to the contact person, to arrange for the alternate inspection, when it is determined to be the recommended method. While the above listed

examples are intended as general guidelines, our inspectors will continue to be flexible to accommodate customer needs.

As always, for electrical inspections, as always, please contact L & I directly; for fire inspections, please contact Spokane Valley Fire District.

Please feel free to call City Hall if you have any questions. We are committed to keeping you, your customers and employees, and our staff safe and healthy.