



MECHANICAL PERMIT APPLICATION

Liberty Lake Planning, Engineering & Building Services
 22710 E Country Vista Drive, Liberty Lake, WA 99019
 Phone: (509) 755-6726 Fax: (509) 755-6713
 Website: www.libertylakewa.gov
 Email: permitcenter@libertylakewa.gov

Residential Commercial

All businesses which perform work in the City must have a current Business License. If the business is located outside of the City, the license must have a City of Liberty Lake Endorsement.

CHECK ONE BOX BELOW TO INDICATE WHO THE APPLICANT IS

Owner's Name:	
Email:	Phone:
Address:	City, State, Zip:
Contractor's Name:	
Email:	Phone:
Address:	City, State, Zip:
WA State Contractor License:	Contractor UBI Number:
Project Contact's Name:	
Email:	Phone:

Site Specific Information	
Project Address:	
Are you replacing existing unit(s) one for one?	Yes No
Project Description: (please describe the scope of work)	

MECHANICAL FIXTURES	# OF UNITS	x	COST / UNIT	=	AMOUNT
A/C & Heat Pump (up to 3 tons)		x	\$20.00	=	
A/C & Heat Pump (3 - 15 tons)		x	\$25.00	=	
A/C & Heat Pump (15 - 30 tons)		x	\$30.00	=	
A/C & Heat Pump (30 - 50 tons)		x	\$35.00	=	
A/C & Heat Pump (> 50 tons)		x	\$60.00	=	
Air Handler < 10,000 cfm		x	\$12.00	=	
Air Handler > 10,000 cfm		x	\$15.00	=	
Boiler - Electric Boiler Installation (< 250 kw)		x	\$50.00	=	
Boiler - Low Pressure Steam & Hot Water Installation (< 500,000 btu)		x	\$100.00	=	
Boiler - Low Pressure Steam & Hot Water Installation (500,000 - 2,000,000 btu)		x	\$200.00	=	
Boiler - Low Pressure Steam & Hot Water Installation (> 2,000,000 btu)		x	\$200 for the first 2,000,000 btu; plus \$20 for each additional million btu	=	
Boiler - Power Boiler Installation (< 2,000,000 btu)		x	\$200 for the first 2,000,000 btu; plus \$20 for each additional million btu Maximum Fee = \$1,000	=	
Boiler - Unfired Pressure Vessel Installation		x	\$50.00 + \$10 / additional pressure vessel	=	
Boiler - Additional Pressure Vessels		x	\$10.00 / vessel (inspected at the same time)	=	
Boiler Repair		x	\$50.00 / hour (50% less if inspected by insurance company)	=	
Clothes Dryer		x	\$12.00	=	
Duct Work System		x	\$12.00	=	

MECHANICAL FIXTURES	# OF UNITS	x	COST / UNIT	=	AMOUNT
Evaporative Coolers		x	\$12.00	=	
Gas Fireplace		x	\$12.00	=	
Gas & Hydronic Piping		x	\$12.00 + \$1.00 per outlet	=	
Gas Water Heater		x	\$12.00	=	
Heating Equipment < 100,000 btu		x	\$15.00	=	
Heating Equipment > 100,000 btu		x	\$20.00	=	
Hydrostatic Pressure Test		x	\$35.00	=	
Miscellaneous		x	\$12.00	=	
Propane Tanks		x	\$35.00	=	
Range		x	\$12.00	=	
Refrigeration Equipment (1 – 100,000 btu)		x	\$15.00	=	
Refrigeration (101,000 – 500,000 btu)		x	\$25.00	=	
Refrigeration (501,000 – 1,000,000 btu)		x	\$35.00	=	
Refrigeration (1,000,000 – 1,750,000 btu)		x	\$45.00	=	
Refrigeration (> 1,750,000 btu)		x	\$65.00	=	
Type I Hood		x	\$60.00	=	
Type II Hood		x	\$12.00	=	
Ventilating Fans		x	\$12.00	=	
Unlisted Gas Appliance < 400,000 btu		x	\$75.00	=	
Unlisted Gas Appliance > 400,000 btu		x	\$125.00	=	
Used Gas Appliance < 400,000 btu		x	\$75.00	=	
Used Gas Appliance > 400,000 btu		x	\$125.00	=	
Woodstove / Insert & Pellet Stove / Insert		x	\$25.00	=	

BY SIGNING BELOW, I ACKNOWLEDGE THAT IT IS MY RESPONSIBILITY TO ENSURE REQUIRED INSPECTIONS ARE COMPLETED AND REQUESTED WITH A MINIMUM OF 24 HOURS NOTICE.

Applicant's Signature (REQUIRED)	Printed Name	Date
MINIMUM PERMIT FEE IS \$35.00 PLEASE MAKE CHECKS PAYABLE TO CITY OF LIBERTY LAKE	SUBTOTAL	
	PLUS PROCESSING FEE	\$ 25.00
	TOTAL PERMIT FEE DUE	

Permit Issuance Option		
Would you like to receive your permit / approved plans via email?	Yes	No
(If yes, please complete the portion below. Once review of your application is complete, we will contact you for credit card payment via phone. You will be required to print the permit, inspection card, and approved plans for the job site.)		

The permit becomes null and void if work or construction authorized by the permit is not commenced within 180 days of issuance or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced, unless an extension is granted. Issuance of this permit does not give the authority to violate any federal, state, or local laws or ordinances, or the building code regulating construction. Separate permits (building, plumbing, mechanical, sewer, water connection, electrical, etc.) may be required for work performed on this site. Additional permits /plans may be required prior to Certificate of Occupancy issuance. Contact SRCAA at 509-477-4727 and/or visit www.spokanecleanair.org to ensure compliance with air quality regulations. The applicant shall be responsible for obtaining additional permits/approvals from affected agencies. By checking the box below, I certify that I have read and understand all of the conditions contained herein and I have the authority to sign on behalf of the applicant. Additionally, I certify that my signature included on the permit, if done by electronic means, provides the same understanding and authority as if I had signed the permit in person or writing.

BY SIGNING BELOW, I GIVE MY PERMISSION FOR USE OF MY ELECTRONIC SIGNATURE ON THE PERMIT AND I ACKNOWLEDGE THAT I UNDERSTAND AND AGREE TO THE TERMS DESCRIBED ABOVE.

Applicant's Signature	Printed Name	Date
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