



SOLICITOR / PEDDLER LICENSE APPLICATION

City of Liberty Lake
22710 E Country Vista Drive, Liberty Lake, WA 99019
Phone: (509) 755-6729
Website: www.libertylakewa.gov
Email: khardy@libertylakewa.gov

Master Solicitor - \$150 per calendar year (January 1st to December 31st)

Solicitor - \$75 per calendar year

Peddler - \$75 per calendar year

Payment is due at the time of application and is non-refundable. Along with this application, please provide the following:

- o A copy of your valid Driver's License

Business Name:	
Email:	Phone:
Address:	City, State, Zip:
WA State UBI #:	Do you have a Liberty Lake Endorsement?
Describe Business Activity (specify product or service solicited):	
Solicitor's Full Name:	
Email:	Phone:
Address:	City, State, Zip:
Have you been convicted of any crime within the last ten years, including misdemeanors, gross misdemeanors, or violation of any municipal ordinance? Yes* No	
*If yes, list name/title, nature of the offense, and the punishment or penalty assessed.	

Required Signature
I HEREBY CERTIFY AND DECLARE UNDER PENALTY OF PERJURY UNDER WASHINGTON LAW THAT THE STATEMENTS FURNISHED BY ME ON THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND THAT I WILL COMPLY WITH THE PROVISIONS OF THE LIBERTY LAKE MUNICIPAL CODE IN DOING BUSINESS IN LIBERTY LAKE. I UNDERSTAND THAT ANY UNTRUE STATEMENT IS CAUSE FOR REVOCATION OF MY PERMIT.

Applicant's Signature	Printed Name	Date
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Definition of Terms:

Master Solicitor – any person or firm that employs or uses agents or employees to act as a Solicitor or a Peddler.

Solicitor – any person who goes house to house, or place to place within the City of Liberty Lake, taking or offering to take orders for the sale of goods, wares, merchandise, services, or anything of value for future delivery or performance from person's not commercial users or sellers of such commodities or services.

Peddler – any person who goes from house to house, or place to place within the City of Liberty Lake, selling and providing immediate delivery or performance, or offering for sale and immediate delivery or performance, any goods, wares, merchandise, services, or anything of value, to person's not commercial users or sellers of such commodities or services.

Solicitor/Peddler Under Master Solicitor's License – Each individual who will be soliciting under the Master Solicitor's License will need a Solicitor's License. A background investigation by the Police Department is required of every Solicitor.



CITY OF LIBERTY LAKE
22710 E Country Vista Drive
Liberty Lake, WA 99019
Phone: 509-755-6700
Fax: 509-755-6713

Background / Reference Check Permission

I, the undersigned applicant for a Solicitor License with the City of Liberty Lake, Washington, in consideration of the review, do hereby give the City or an independent investigating agency authorization to conduct a thorough investigation of my professional and personal background, including credit, criminal, driving, and all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein to provide any information requested about me.

I understand and agree to waive any claim or cause of action relating to use of any and all information gained through this investigation or release of information, and promise to defend and hold harmless the City of Liberty Lake, Washington, its officers and employees from any claim or loss arising from such investigation and/or release of information.

It is my intention that any copy of this authorization be as effective as the original.

Signature: _____

Printed Name: _____
(First) (Middle) (Last)

Date of birth: _____

Date: _____

Please note: The Solicitor License application process takes approximately 5 to 7 business days.