



# PLANNING & BUILDING SERVICES

## SEWER CONNECTION PERMITS

### GENERAL INFORMATION

All developed properties within the City of Liberty Lake are required to hook-up to public sewer, as established by City Ordinance No. 86, dated 3-19-2002. Sewer Connection Permits as authorized by the Liberty Lake Sewer and Water District and the Liberty Lake Planning and Building Services, are required in order to connect, construct, repair, alter, extend, or abandon any site sewer, including inside or outside double plumbing dry site sewer connections. All double plumbing dry site sewer installations require a sewer connection permit and are to be inspected by the Liberty Lake Sewer and Water District and the Liberty Lake Planning and Building Services. These permits and associated inspections are intended to provide reasonable assurance that your sewage system will function appropriately and that the connections conform to State and City standards. Sewer connections may be done by a property owner. Any contractor hired for such work must be licensed by the State of Washington. Sewer connection permits must be on the job site during construction.

This handout serves as a brief overview on Sewer Connection Permits, for more information on specific requirements, please refer to the City of Liberty Lake Development Code and the Liberty Lake Sewer & Water District, 22510 E. Mission, Liberty Lake, WA 99019-0184, Phone: 509-922-5443.

### APPLICATION PROCESS

#### What information will be necessary to complete the application?

- Parcel number/ legal description
- Street Address.
- Site plan indicating (if required):
  - Existing building locations
  - Streets and alleyways
  - Septic tank and drywell locations
  - Proposed sewer line location, pipe size(s), slope, length, cleanout location(s), and depth
  - Sand traps, grease traps, and other pre-treatment devices
- A completed application form available from the Liberty Lake Sewer & Water District

Commercial Sewer - Connections involving one or more buildings will require a site plan drawn to scale on a 24"x36" standard engineering plan sheet, submitted to the Liberty Lake Sewer and Water District and the Liberty Lake Planning and Building Services, for approval prior to issuance of a connection permit.

### **How long will it take to process the application?**

Most applications will be approved immediately, however, the complexity of some proposed sewer connection systems may require additional review time.

### **How much will the permit cost?**

The permit fee, based on the number and type of buildings, can be obtained from the Liberty Lake Sewer & Water District and City Planning & Building Services.

### **Will I need other permits in conjunction with this application?**

- **Plumbing:** Any modifications to interior plumbing systems must be noted on the sewer permit and may require additional permits from the City Planning & Building Services.
- **Public sewer:** Installing, replacing, repairing or relocating a sewer stub, or other public sewer lines, requires approval of the Liberty Lake Sewer and Water District.
- **City Right-of-Way:** Any work within the City right-of-way requires approval by the City Public Works / City Engineer and may require a separate Right-of-Way permit.

### **What requirements must be met once the permit is approved?**

- **Underground Utilities Location:** Contact the appropriate utility companies to have water, gas, electrical, T.V. cable, and phone lines located for excavation. (Call before you dig 1-800-424-5555, Three (3) business days notice required.)

### **What inspections will be required?**

Location and installation of all cleanouts and back flow prevention devices, the physical connection to the sewer stub and building sewer, any interior plumbing, septic tank, and drywell abandonment (call 755-6707 for inspections). Work within the City right-of-way must be inspected by the City Public Works / City Engineer ,755-6707 and Liberty Lake Sewer & Water District 922-5443, (for sewer stub connection, replacement, relocation, etc.). You must allow 24 hours when requesting an inspection.

### **Will the permit expire?**

The permit for a sewer connection shall become null and void twelve (12) months from the date of issuance.

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Please note that while every effort is made to assure the accuracy of the information contained in this brochure it is not warranted for accuracy. This document is not intended to address all aspects or regulatory requirements for a project and should serve as a starting point for your investigation.

For detailed information on a particular project, permit, or code requirement refer directly to applicable file and/or code/regulatory documents or contact the City of Liberty Lake Planning & Building Services.

#### **FOR MORE INFORMATION PLEASE CONTACT:**

LIBERTY LAKE PLANNING AND BUILDING SERVICES  
22710 E. COUNTRY VISTA DRIVE, LIBERTY LAKE, WA 99019  
TELEPHONE: (509) 755-6707, FAX: (509) 755-6713  
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