

**ORDINANCE NO. 269C
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

AN ORDINANCE AMENDING ORDINANCE NO. 269 PASSED BY THE CITY COUNCIL ON DECEMBER 15, 2020, ENTITLED "AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2021, THROUGH DECEMBER 31, 2021, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS".

WHEREAS, state law provides for the adoption of a budget by the City Council of the City of Liberty Lake for the purpose of making appropriations of the total estimated revenues for each separate fund and the aggregate totals for all such funds combined;

WHEREAS, subsequent to the adoption of the annual budget, it has become necessary to make changes in certain appropriations;

WHEREAS, the following changes could not reasonably have been anticipated or known at the time Ordinance 269 was passed by the City Council;

WHEREAS, the City Council has determined that the best interest of the City is served by amending the adopted budget approved in Ordinance 269;

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. The following accounts contained in the 2021 Budget are hereby amended as set forth in Exhibit "A" which includes a 2% salary increase for eligible staff not to exceed \$25,000, effective July 1st, 2021.

Section 2. This Ordinance authorizes the transition of 2 employees at the Trailhead golf facility from seasonal to 40 hour FTE effective June 1st, 2021, having a total impact on the 2021 Budget of \$21,348.

Section 3. On May 7th, 2021 the City Council approved a budget of \$8.4 million for improvements to the Trailhead golf facility. The Trailhead Improvements Project Fund is hereby created to track expenditures. Three percent of project budget totaling \$250,000 is to be funded via interfund transfer from the General Fund for design development costs incurred in 2021.

Section 4. **Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. Effective Date. This Ordinance shall be in full force and effective (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 18th day of May 2021.

Cris Kaminskas
Mayor, Cris Kaminskas

ATTEST:

Ann Swenson
Ann Swenson, City Clerk

APPROVED AS TO FORM:

Sean Boutz
City Attorney, Sean Boutz

CITY OF LIBERTY LAKE

ADOPTED SALARY SCHEDULE FOR 2021 - THRU BUDGET AMEND 269C 5-18-2021

Exhibit A

JOB TITLE	Full Time (FT) Part Time (PT)	# of Employees	2019 ADOPTED	2020 ADOPTED	2021 ADOPTED	2021 PROPOSED	Notes:
<u>Section 2. EXECUTIVE</u>							
City Administrator	FT	1	\$119,863 - \$134,855	\$123,562 - \$139,151	\$123,562 - \$139,151	\$126,033 - \$141,934	
Office Assistant	FT	1	NA	NA	\$40,149 - \$45,215	\$40,932 - \$46,119	
Communications Specialist	PT	1	NA	NA	\$27.43 - \$30.89	\$27.98 - \$31.51	
<u>Section 3. ADMINISTRATIVE SERVICES</u>							
Finance Director	FT	1	\$88,092 - \$99,075	\$90,735 - \$102,182	\$90,735 - \$102,182	\$92,550 - \$104,226	
City Treasurer	FT	1	\$55,390 - \$62,234	\$57,052 - \$64,249	\$57,052 - \$64,249	\$58,193 - \$65,534	
City Clerk	FT	1	\$55,390 - \$62,234	\$57,052 - \$64,249	\$57,052 - \$64,249	\$58,193 - \$65,535	
Accounting Technician	PT	1	NA	\$48,006 - \$54,059	\$23.08 - \$25.99	\$23.54 - \$26.51	
IT Technician	FT	1	NA	\$55,390 - \$62,234	\$55,390 - \$62,234	\$56,498 - \$63,479	
Human Resource Manager	FT	1	NA	NA	\$75,000 - \$84,462	\$76,500 - \$86,151	
<u>Section 4. PUBLIC SAFETY</u>							
Chief of Police	FT	1	\$95,040 - \$106,900	\$97,891 - \$110,241	\$115,000	\$115,000	
Police Records Clerk	FT	1	\$44,262 - \$49,712	\$45,590 - \$51,342	\$45,590 - \$51,342	\$46,502 - \$52,369	
Part Time Office Assistant	PT	1	NA	\$19.30 - \$21.74	\$19.30 - \$21.74	\$19.67 - \$22.17	
Police Officer	FT	11	\$53,688 - \$76,220	\$54,763 - \$77,744	\$55,858 - \$79,299	\$55,858 - \$79,299	
Police Sergeant	FT	3	\$80,030 - \$86,638	\$81,631 - \$88,366	\$83,264 - \$90,137	\$83,264 - \$90,137	
Police Detective	FT	1	\$78,126 - \$89,727	\$78,126 - \$91,519	\$78,125 - \$93,355	N/A	
<u>Section 5. OPERATIONS AND MAINTENANCE</u>							
Operation & Maintenance Director	FT	1	\$88,092 - \$99,075	\$90,735 - \$102,182	\$90,735 - \$102,182	\$92,550 - \$104,226	
Streets Section Lead / Parks Section Lead	FT	3	\$49,358 - \$55,412	\$53,800 - \$60,588	\$53,800 - \$60,588	\$54,876 - \$61,800	
Park/Streets/Facilities Maintenance	FT	12	\$33,342 - \$37,420	\$36,343 - \$40,928	\$36,343 - \$40,928	\$37,070 - \$41,747	
Equipment Maint Tech	FT	1	\$46,925 - \$52,728	\$48,333 - \$54,430	\$48,333 - \$54,431	\$49,300 - \$55,520	
Park/Golf Maintenance Seasonal	PT	NA	\$12.00 - \$13.50	\$13.50 - \$15.21	\$13.69 - \$15.41	\$13.69 - \$15.41	
Park/Streets/Facilities Maintenance	PT	NA	\$16.03 - \$17.99	\$17.47 - \$19.68	\$17.47 - \$19.68	\$17.82 - \$20.07	
<u>Section 6. PLANNING, ENGINEERING & BUILDING SERVICES</u>							
Building Inspector	FT	1	\$56,201 - \$63,149	\$57,887 - \$65,190	\$57,887 - \$65,190	\$59,045 - \$66,494	
Chief Building Inspector	FT	1	\$61,089 - \$68,682	\$62,922 - \$70,860	\$62,922 - \$70,860	\$64,180 - \$72,277	
Temp Building/Construction Inspector	PT	1	NA	\$27.83 - \$31.34	\$27.83 - \$31.34	\$28.39 - \$31.97	
Director of Planning & Engineering	FT	1	\$95,040 - \$106,900	\$97,891 - \$110,241	\$97,891 - \$110,241	\$99,849 - \$112,446	
City Engineer	FT	1	\$79,040 - \$88,881	\$81,411 - \$91,682	\$81,411 - \$91,682	\$83,039 - \$93,516	
Permit Technician	FT	1	\$43,222 - \$48,672	\$44,518 - \$50,135	\$44,519 - \$50,135	\$45,409 - \$51,138	
Engineering Technician	FT	1	NA	NA	\$52,327 - \$58,928	\$53,374 - \$60,107	
<u>Section 7. LIBRARY</u>							
Director of Library Services	FT	1	\$67,550 - \$75,942	\$69,677 - \$78,354	\$69,677 - \$78,354	\$71,071 - \$79,921	
Librarian	FT	1	\$42,910 - \$48,194	\$46,772 - \$52,672	\$46,772 - \$52,673	\$47,707 - \$53,726	
Librarian	PT	1	\$20.63 - \$23.17	\$22.49 - \$25.32	\$22.49 - \$25.32	\$22.94 - \$25.82	
Library Clerk	PT	1	\$12.44 - \$14.00	\$13.50 - \$15.21	\$13.69 - \$15.41	\$13.69 - \$15.41	
Library Technician I	PT	3	\$14.27 - \$16.01	\$15.55 - \$17.52	\$15.55 - \$17.52	\$15.86 - \$17.87	
Library Associate	FT	1	\$36,400 - \$40,872	\$38,584 - \$43,452	\$38,584 - \$43,452	\$39,356 - \$44,321	
Library Associate	PT	1	\$17.50 - \$19.65	\$18.55 - \$20.89	\$18.55 - \$20.89	\$18.92 - \$21.31	
<u>Section 8. TRAILHEAD GOLF COURSE</u>							
Golf Professional	FT	1	\$54,334 - \$61,058	\$54,334 - \$61,058	\$54,334 - \$61,058	\$55,421 - \$62,279	
Assistant Pro	FT	2	NA	\$17.47 - \$19.68	\$17.47 - \$19.68	\$17.82 - \$20.07	
Pro Shop	PT	7	\$12.00 - \$13.50	\$13.50 - \$15.21	\$13.69 - \$15.41	\$13.69 - \$15.41	

NOTES:

2% Increase effective July 1st 2021 not including PD/Seasonal