

**ORDINANCE NO. 209
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS.

WHEREAS, state law requires the Mayor to prepare a preliminary budget for the City of Liberty Lake at least sixty (60) days before the beginning of the City's fiscal year beginning January 1, 2014 and ending December 31, 2014.

WHEREAS, the Mayor, in consultation with City Staff, has prepared and placed on file with the City Clerk a preliminary budget together with an estimate of the amount of money necessary to meet the expenses of the City, including payment of outstanding obligations;

WHEREAS, notice was posted and published on October 31, 2013 and November 7, 2013 that the City Council of the City of Liberty Lake would meet and receive public comment in the City Council chambers prior to the adoption of the budget;

WHEREAS, the attached 2014 Budget of the City of Liberty Lake reflects the provision of municipal services and programs that will enhance the public health, safety and welfare of the citizens; and

WHEREAS, the City Council has determined that the best interest of the City is serviced by adopting the budget set forth herein:

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, does ordain as follows:

Section 1. Adoption of the Budget. The budget for the City of Liberty Lake for the year 2014 is hereby adopted at the fund level and as the balanced budget for the City with appropriations limited to the total estimated revenues and ending fund balance of the City. The final budget for \$11,886,034 attached hereto by this reference is incorporated herein pursuant to RCW 35A.33.075.

Estimated resources for each separate fund of the City of Liberty Lake, and aggregate expenditures for all such funds for the year 2014 are set forth in a summary form in Exhibit A.

Section 2. Positions, Salary Schedules and Adjustments. The various positions and salary ranges for City employees are adopted in the form and amounts attached to this Ordinance as Exhibit B. To further the efficient operation of the City, the Mayor is authorized to make transfers between individual appropriations within any one fund for the 2014 budget. The Mayor may make salary adjustments as deemed appropriate in the exercise of reasonable discretion.

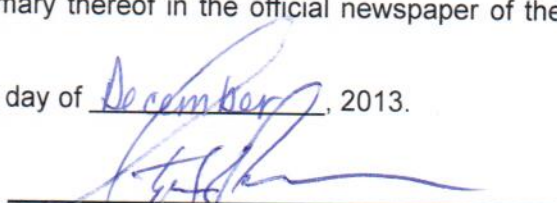
Section 3. Transmittal. A complete copy of the budget, as adopted, together with a copy of this Ordinance, shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section,

sentence, clause or phrase of this Ordinance.

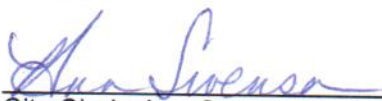
Section 5. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 17th day of December, 2013.



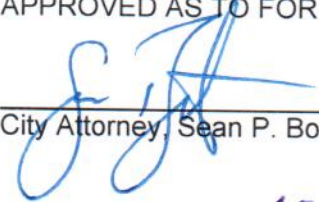
Mayor, Steve Peterson

ATTEST:



City Clerk, Ann Swenson

APPROVED AS TO FORM:



City Attorney, Sean P. Boutz

Date of Publication: 12.26.13

Effective Date: 12.31.13

**City of Liberty Lake
2014 Budget Summary By Fund**

FUND	Est. Beginning Fund Balance	Revenues	Expenditures	Est. Ending Fund Balance
General Fund 001	\$ 2,290,375	\$ 5,678,650	\$ 5,592,778	\$ 2,376,247
Street Fund	130,000	997,155	1,056,709	70,446
Tourism Promotion Fund	51,000	40,170	80,000	11,170
Tourism Promotion Area (TPA)	3	50,010	50,010	3
Restricted Reserve	1,212,000	4,000	300	1,215,700
LTGO Redemption Note (1.8)	-	168,113	168,113	-
City Land LTGO Bond Fund	-	161,521	161,521	-
City Hall LTGO Bond Fund	676,915	1,000	677,915	-
Capital Projects Fund	820,000	151,000	880,000	91,000
Special Capital Projects Fund	686,000	150,500	620,000	216,500
Street Capital Projects Fund	660,000	401,500	214,000	847,500
Townsquare Capital Fund	-	785,000	785,000	-
Harvard Road Mitigation Fund	50,000	660,500	660,000	50,500
Library Capital Fund	92,000	13,687	35,000	70,687
Police Capital Fund	130,150	50	130,200	-
Stormwater Utility Fund	210,000	62,250	122,000	150,250
Aquifer Protection Fund	90,000	40,000	50,000	80,000
Golf Operations Fund	210,400	463,170	582,488	91,082
Unemployment Fund	-	20,000	20,000	-
	<u>\$ 7,308,843</u>	<u>\$ 9,848,276</u>	<u>\$ 11,886,034</u>	<u>\$ 5,271,085</u>

**CITY OF LIBERTY LAKE
PROPOSED SALARY SCHEDULE FOR 2014**

JOB TITLE	Full Time (FT) Part Time (PT)	# of Employees	CURRENT RANGE	2014 PROPOSED CHANGES
<u>Section 2. EXECUTIVE</u>				
CITY ADMINISTRATOR	FT	1	\$120,000	
<u>Section 3. ADMIN & FINANCE</u>				
FINANCE DIRECTOR	FT	1	\$83679-\$94236	\$84516-\$95160
CITY TREASURER	FT	1	\$52250-\$58802	\$52772-\$59426
CITY CLERK	FT	1	\$52250-\$58802	\$52772-\$59426
OFFICE ASSISTANT	FT	1	\$35401-\$39874	\$35756-\$40248
<u>Section 4. POLICE</u>				
Chief of Police	FT	1	\$87332-\$98389	\$88205-98389
Police Records Clerk	FT	1	\$38730-\$43617	\$39117-\$44055
Police Officer 1	FT	0	\$40521-\$45641	Remove
Police Officers II	FT	0	\$52834-\$61906	Remove
Police Officers III	FT	0	\$56419-\$64800	Remove
Entry Level Officer	FT	0		\$43200-\$44950
Lateral Officer 1-14	FT	7		\$56614-\$73224
Police Sergeant	FT	1	\$66182-\$74542	\$73807-\$83117
Police Detective	FT	1	\$72900-\$82123	\$76594-\$86249
<u>Section 5. PARKS & RECREATION</u>				
Parks & Recreation Coordinator	FT	1	\$50000-\$56308	\$50500-\$56860
Golf Professional	FT	1	\$50274-\$56583	\$50776-\$57138
Parks and Open Space Superintendent	FT	1	\$51022-\$57450	\$51532-\$58053
Maintenance Worker	FT	1	\$30014-\$33800	\$30314-\$34133
Recreational Staff-Counselors	PT	NA	\$9.37 - \$10.35 per hour	
Recreational Staff - Lead	PT	NA	\$10.00 - \$11.26 per hour	\$10.77 - \$12.13 per hour
Park Maintenance Seasonal	PT	NA	\$9.37 - \$10.35 per hour	
Park Maintenance Seasonal - Experienced	PT	NA	\$10.00 - \$11.26 per hour	\$10.77 - \$12.13 per hour
Park Maintenance Specialized	PT	NA	NA	\$13.13- \$14.78 per hour
Park/Golf Maintenance - Foreman	PT	NA	NA	\$15.08 - \$16.98 per hour
Golf Specialized	PT	NA	NA	\$13.13- \$14.78 per hour
<u>Section 6. Planning & Building Services</u>				
Building Inspector	FT/PT	1	\$46321-\$52146	\$46785-\$52707
Chief Building Inspector	FT	1	\$57699-\$64979	\$58276-\$65624
Planning & Building Services Manager	FT	1	\$58600-\$65993	\$63000-\$70948
ADMINISTRATIVE ASSISTANT	FT	1	\$35401-\$39874	\$35756-\$40248
<u>Section 7. Library</u>				
Director of Library Services	FT	1	\$63934-\$72000	\$64573-\$72706
Librarian	FT	1	\$40643-\$45760	\$41050-\$46238
Circulation Supervisor	FT	1	\$31429-\$35381	\$31743-\$35734
Library Tech Specialist	PT	1	\$14.59-\$16.43 per hour	
Library Clerk	PT	NA	\$11.58-\$13.06 per hour	\$12.08-\$13.61 per hour
Library Technician I	PT	NA	\$12.86-\$14.48 per hour	\$13.36-\$15.05 per hour
Library Associate	PT	NA	\$15.70-\$17.68 per hour	\$16.50-\$18.58 per hour
Library Page	PT	NA	\$9.32-\$10.50 per hour	
<u>Section 8. Public Works</u>				
City Engineer	FT	1	\$77120-\$86850	\$77892-\$87702
Crew Supervisor/Equipment Maint Tech	FT	1	\$44096-\$49659	\$44537-\$50149
<u>Section 9. FACILITIES</u>				
Custodian	PT	1	\$10.09 - \$11.36 per hour	\$10.77 - \$12.13 per hour
Facilities Technician / Foreman	PT	1	\$13.47-15.17 per hour	\$15.08 - \$16.98 per hour

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CERTIFICATION

I, Ann Swenson, the undersigned City Clerk of the City of Liberty Lake, of Spokane County, Washington, HEREBY CERTIFY that the foregoing Ordinance is a full, true, and correct copy of Ordinance No. 209 duly adopted at a regular meeting of the City Council of said City, duly and regularly held at the regular meeting place thereof on December 17, 2013 of which meeting all members of said City Council had due notice and at which a majority thereof were present; and that at said meeting said Ordinance was adopted by the following vote: 5-1.

AYES, and in favor thereof: Council Members Kaminskas, Brickner, Dunne, and Beckett.

NAYS: Council Member Olander.

ABSENT: Mayor Pro Tem Langford.

ABSTAINED: None.

CITY OF LIBERTY LAKE



CITY CLERK