

**ORDINANCE NO. 190  
CITY OF LIBERTY LAKE  
SPOKANE COUNTY, WASHINGTON**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2011 THROUGH DECEMBER 31, 2011, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS.**

WHEREAS, state law requires the Mayor to prepare a preliminary budget for the City of Liberty Lake at least sixty (60) days before the beginning of the City's fiscal year beginning January 1, 2011 and ending December 31, 2011.

WHEREAS, the Mayor, in consultation with City Staff, has prepared and placed on file with the City Clerk a preliminary budget together with an estimate of the amount of money necessary to meet the expenses of the City, including payment of outstanding obligations;

WHEREAS, notice was posted and published on October 28, 2010, November 4, 2010, and November 11, 2010 that the City Council of the City of Liberty Lake would meet and receive public comment in the City Council chambers prior to the adoption of the budget;

WHEREAS, the attached 2011 Budget of the City of Liberty Lake reflects the provision of municipal services and programs that will enhance the public health, safety and welfare of the citizens; and

WHEREAS, the City Council has determined that the best interest of the City is serviced by adopting the budget set forth herein:

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, does ordain as follows:

**Section 1. Adoption of the Budget.** The budget for the City of Liberty Lake for the year 2011 is hereby adopted at the fund level and as the balanced budget for the City with appropriations limited to the total estimated revenues of the City. The final budget for \$12,670,422 attached hereto by this reference is incorporated herein pursuant to RCW 35A.33.075.

Estimated resources for each separate fund of the City of Liberty Lake, and aggregate expenditures for all such funds for the year 2011 are set forth in a summary form in Exhibit A.

**Section 2. Positions, Salary Schedules and Adjustments.** The various positions and salary ranges for City employees are adopted in the form and amounts attached to this Ordinance as Exhibit B. To further the efficient operation of the City, the Mayor is authorized to make transfers between individual appropriations within any one fund for the 2011 budget. The Mayor may make salary adjustments as deemed appropriate in the exercise of reasonable discretion.

**Section 3. Transmittal.** A complete copy of the budget, as adopted, together with a copy of this Ordinance, shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

**Section 4. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 5. Effective Date.** This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 21<sup>st</sup> day of December, 2010.

Wendy Van Orman  
Mayor, Wendy Van Orman

ATTEST:

Ann Swenson  
City Clerk, Ann Swenson

APPROVED AS TO FORM:

Sean P. Boutz  
City Attorney, Sean P. Boutz

Date of Publication: 12.23.10

Effective Date: 12.28.10

Exhibit A

City of Liberty Lake  
2011 Budget Summary By Fund

<b>FUND</b>	<b>Est. Beginning Fund Balance</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Est. Ending Fund Balance</b>
General Fund 001	\$ 1,100,375	\$ 5,052,863	\$ 4,655,671	\$ 1,497,567
Street Light Utility Fund 002	-	27,500	27,500	-
Street Fund	282,292	880,726	818,213	344,805
Tourism Promotion Fund	105,000	30,400	60,000	75,400
Tourism Promotion Area (TPA)	3,000	25,050	28,050	-
Restricted Reserve	1,202,564	3,300	-	1,205,864
LTGO Bonds 2002	-	65,610	65,610	-
LTGO Redemption Note (1.8)	-	168,112	168,112	-
City Land LTGO Bond Fund	-	161,521	161,521	-
Capital Projects Fund	259,529	150,750	25,000	385,279
Special Capital Projects Fund	217,060	150,750	25,000	342,810
Street Capital Projects Fund	744,659	550,700	314,000	981,359
Outlet Trail Project Fund	9,690	100	9,790	-
Pedestrian/Bicycle Bridge Fund	5,402	100	5,502	-
Harvard Road Mitigation Fund	499,606	36,300	-	535,906
Library Capital Fund	112,322	25	-	112,347
City Hall LTGO Bond Fund	-	108,086	108,086	-
Stormwater Utility Fund	104,643	55,350	55,000	104,993
Golf Operations Fund	112,866	389,141	354,418	147,589
Unemployment Fund	15,000	40,030	40,000	15,030
	<b>\$ 4,774,008</b>	<b>\$ 7,896,414</b>	<b>\$ 6,921,473</b>	<b>\$ 5,748,949</b>
<b>Total Revenues &amp; Expenditures</b>		<b>\$ 12,670,422</b>	<b>\$ 12,670,422</b>	

**2011 CITY OF LIBERTY LAKE  
SALARY SCHEDULES  
Administrative Services**

**Administrative Assistant**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	15.56	32,364.80
2	15.87	33,009.60
3	16.19	33,675.20
4	16.51	34,340.80
5	16.84	35,027.20
6	17.18	35,734.40
7	17.52	36,441.60

**City Clerk**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	22.62	47,049.60
2	23.07	47,985.60
3	23.53	48,942.40
4	24.00	49,920.00
5	24.48	50,918.40
6	24.97	51,937.60
7	25.47	52,977.60

**City Treasurer**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	22.22	46,217.60
2	22.66	47,132.80
3	23.11	48,068.80
4	23.57	49,025.60
5	24.04	50,003.20
6	24.52	51,001.60
7	25.01	52,020.80

**Grant Coordinator/Accounting Technician**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	15.00	31,200.00
2	15.30	31,824.00
3	15.61	32,468.80
4	15.92	33,113.60
5	16.24	33,779.20
6	16.56	34,444.80
7	16.89	35,131.20

**Administrative Services Manager**

<u>Step</u>	<u>Annually</u>
1	58,599.78
2	59,771.78
3	60,967.22
4	62,186.56
5	63,430.29
6	64,698.90
7	65,992.88

**2011 CITY OF LIBERTY LAKE  
SALARY SCHEDULES  
Public Safety**

**Police Records Clerk**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	16.86	35,068.80
2	17.20	35,776.00
3	17.54	36,483.20
4	17.89	37,211.20
5	18.25	37,960.00
6	18.62	38,729.60
7	18.99	39,499.20

**Police Officers I**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	18.76	40,521.60
2	19.14	41,342.40
3	19.52	42,163.20
4	19.91	43,005.60
5	20.31	43,869.60
6	20.72	44,755.20
7	21.13	45,640.80

**Police Officers II**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	24.46	52,833.60
2	24.95	53,892.00
3	25.45	54,972.00
4	25.96	56,073.60
5	26.48	57,196.80
6	27.01	58,341.60
7	27.55	59,508.00

**Police Officers III**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	26.12	56,419.20
2	26.64	57,542.40
3	27.17	58,687.20
4	27.71	59,853.60
5	28.26	61,041.60
6	28.83	62,272.80
7	29.41	63,525.60

**Police Sergeant**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	30.64	66,182.40
2	31.25	67,500.00
3	31.87	68,839.20
4	32.51	70,221.60
5	33.16	71,625.60
6	33.82	73,051.20
7	34.50	74,520.00

**Police Detective**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	33.75	72,900.00
2	34.42	74,347.20
3	35.11	75,837.60
4	35.81	77,349.60
5	36.53	78,904.80
6	37.26	80,481.60
7	38.01	82,101.60

**Chief of Police**

<u>Step</u>	<u>Annually</u>
1	78,941.16
2	80,552.20
3	82,196.13
4	83,873.60
5	85,585.30
6	87,331.94
7	89,114.23

**2011 CITY OF LIBERTY LAKE  
SALARY SCHEDULES  
Planning & Building Services**

**Administrative Assistant**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	15.12	31,449.60
2	15.42	32,073.60
3	15.73	32,718.40
4	16.04	33,363.20
5	16.36	34,028.80
6	16.69	34,715.20
7	17.02	35,401.60

**Building Inspector**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	22.27	46,323.19
2	22.72	47,249.65
3	23.17	48,194.65
4	23.63	49,158.54
5	24.11	50,141.71
6	24.59	51,144.54
7	25.08	52,167.44

**Chief Building Inspector**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	24.65	51,272.00
2	25.14	52,291.20
3	25.64	53,331.20
4	26.15	54,392.00
5	26.67	55,473.60
6	27.20	56,576.00
7	27.74	57,699.20

**Planning & Building Services Manager**

<u>Step</u>	<u>Annually</u>
1	58,599.78
2	59,771.78
3	60,967.22
4	62,186.56
5	63,430.29
6	64,698.90
7	65,992.88

**2011 CITY OF LIBERTY LAKE  
SALARY SCHEDULES  
Municipal Library**

**Library Page**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	9.32	19,385.60
2	9.51	19,780.80
3	9.70	20,176.00
4	9.89	20,571.20
5	10.09	20,987.20
6	10.29	21,403.20
7	10.50	21,840.00

**Library Clerk**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	11.58	24,086.40
2	11.81	24,564.80
3	12.05	25,064.00
4	12.29	25,563.20
5	12.54	26,083.20
6	12.79	26,603.20
7	13.06	27,164.80

**Library Technician I**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	12.86	26,748.80
2	13.12	27,289.60
3	13.38	27,830.40
4	13.65	28,392.00
5	13.92	28,953.60
6	14.20	29,536.00
7	14.48	30,118.40

**Circulation Supervisor/Library Tech II**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	13.75	28,600.00
2	14.02	29,161.60
3	14.30	29,744.00
4	14.59	30,347.20
5	14.88	30,950.40
6	15.18	31,574.40
7	15.48	32,198.40

**Library Associate**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	15.70	32,656.00
2	16.01	33,300.80
3	16.36	34,028.80
4	16.69	34,715.20
5	17.02	35,401.60
6	17.36	36,108.80
7	17.71	36,836.80

**Librarian**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	19.54	40,643.20
2	19.93	41,454.40
3	20.33	42,286.40
4	20.74	43,139.20
5	21.15	43,992.00
6	21.57	44,865.60
7	22.00	45,760.00

**Director of Library Services**

<u>Step</u>	<u>Annually</u>
1	50,273.60
2	51,272.00
3	52,291.20
4	53,331.20
5	54,392.00
6	55,473.60
7	56,576.00

**2011 CITY OF LIBERTY LAKE  
SALARY SCHEDULES  
Parks & Recreation**

**Seasonal Staff**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	8.96	18,636.80
2	9.14	19,011.20
3	9.32	19,385.60
4	9.51	19,780.80
5	9.70	20,176.00
6	9.89	20,571.20
7	10.09	20,987.20

**Recreational Staff-Lead**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	10.00	20,800.00
2	10.20	21,216.00
3	10.40	21,640.32
4	10.61	22,073.13
5	10.82	22,514.59
6	11.04	22,964.88
7	11.26	23,424.18

**Recreational Staff-Counselors**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	8.55	17,784.00
2	8.72	18,139.68
3	8.89	18,502.47
4	9.07	18,872.52
5	9.25	19,249.97
6	9.44	19,634.97
7	9.63	20,027.67

**Parks & Recreation Coordinator**

<u>Step</u>	<u>Annually</u>
1	44,810.24
2	45,706.44
3	46,620.57
4	47,552.98
5	48,504.04
6	49,474.12
7	50,463.60

**Golf Professional**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	24.17	50,273.60
2	24.65	51,272.00
3	25.14	52,291.20
4	25.64	53,331.20
5	26.15	54,392.00
6	26.67	55,473.60
7	27.20	56,576.00

**Parks and Open Space Superintendent**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	24.53	51,022.40
2	25.02	52,041.60
3	25.52	53,081.60
4	26.03	54,142.40
5	26.55	55,224.00
6	27.08	56,326.40
7	27.62	57,449.60

**2011 CITY OF LIBERTY LAKE  
SALARY SCHEDULES  
Public Works**

**Seasonal Staff**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	9.16	19,052.80
2	9.34	19,427.20
3	9.53	19,822.40
4	9.72	20,217.60
5	9.91	20,612.80
6	10.11	21,028.80
7	10.31	21,444.80

**Facilities Technician**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	13.21	27,476.80
2	13.47	28,017.60
3	13.74	28,579.20
4	14.01	29,140.80
5	14.29	29,723.20
6	14.58	30,326.40
7	14.87	30,929.60

**Crew Supervisor/Equipment Maint Tech**

<u>Step</u>	<u>Hourly</u>	<u>Annually</u>
1	17.49	36,379.20
2	17.84	37,107.20
3	18.20	37,856.00
4	18.56	38,604.80
5	18.93	39,374.40
6	19.31	40,164.80
7	19.70	40,976.00

**City Engineer**

<u>Step</u>	<u>Annually</u>
1	72,672.31
2	74,125.76
3	75,608.28
4	77,120.45
5	78,662.86
6	80,236.12
7	81,840.84

**Community Development Director**

<u>Step</u>	<u>Annually</u>
1	86,118.23
2	87,875.74
3	89,669.13
4	91,499.11
5	93,366.44
6	95,271.88
7	97,216.20

**CERTIFICATION**

I, the undersigned City Clerk of the City of Liberty Lake, of Spokane County, Washington, HEREBY CERTIFY that the foregoing Ordinance is a full, true and correct copy of Ordinance No. 190 duly adopted at a regular meeting of the City Council of said City, duly and regularly held at the regular meeting placed thereof on December 21, 2010 of which meeting all members of said City Council had due notice and at which a majority thereof were present; and that at said meeting said Ordinance was adopted by the following vote: unanimous, 6-0.

AYES, and in favor thereof: Mayor Pro Tem Crump; Council Members: Beckett, Kaminskas, Owens, Romney, and Langford.

NAYS: None.

ABSENT: Council Member Schuler.

ASTAINED: None.

CITY OF LIBERTY LAKE

  
CITY CLERK