

**ORDINANCE NO. 67-D  
CITY OF LIBERTY LAKE  
SPOKANE COUNTY, WASHINGTON**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, AMENDING  
ORDINANCE NO. 67-C, PASSED AUGUST 18, 2020, AMENDING BUSINESS  
LICENSING REGULATIONS FOR THE CITY OF LIBERTY LAKE**

WHEREAS, state law authorizes cities to adopt regulations for licensing of businesses operating within their corporate boundaries; and

WHEREAS, on September 18, 2001, the Mayor and City Council established a registration system which assisted the City in identifying the precise composition of the commercial community to enhance the marketing, development and exchange of information between the City and its businesses by adopting Ordinance No. 67, regulating business licensing requirements for the City; and

WHEREAS, on July 1, 2008, the City Council passed Ordinance No. 67-A amending the City's business license regulations, revising the application procedure from in-house processing of business license applications to partnering with the Washington State Department of Licensing's Master License Service (MLS) to administer the application process; and

WHEREAS, on October 2, 2018, the City Council passed Ordinance No. 67-B amending the City's business license regulations to amend Title 4 of the City of Liberty Lake Municipal Code to conform with guidance from the Washington State Department of Revenue and to comply with the legal requirements in chapter 35.90 RCW; and

WHEREAS, on August 18, 2020, the City Council passed Ordinance No. 67-C amending Title 4-1-3A7 to include all business applicants, regardless of location, to be exempt from gross proceeds of sales, or gross income of the business in the City that is equal to or less than \$2,000 annually; and

WHEREAS, the City desires to update the threshold exemption in Title 4-1-3A7 to include all business applicants, regardless of location, to be exempt from gross proceeds of sales, or gross income of the business in the City that are equal to or less than \$4,000 effective January 1, 2026. Subsequent updates to the threshold exemption shall be adjusted every forty-eight months on January 1, by an amount equal to the increase in the Consumer Price Index for West Urban, All Urban Consumers (CPI-U) for each twelve month period ending on June 30 as published by the United States Department of Labor, Bureau of Labor Statistics or successor agency, rounded to the nearest one-hundred dollar increment. If any annual CPI-U adjustment results in a decrease, a zero percent adjustment will be used in computing the annual basis.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

**Section 1.** The following section of Title 4 of the City of Liberty Lake Municipal Code is amended as follows:

**4-1-3 Exemptions:**

A. The following entities and activities shall be exempt from the provisions of this chapter:

1. All governmental entities including public and private elementary, secondary and high schools;
2. Deliverers of newspapers and periodicals;
3. Deliverers to and persons soliciting orders from retail establishments for the delivery and sale of goods, wares and merchandise to retailers for resale unless located within the city;
4. Any person or organization conducting a nonprofit enterprise when the enterprise is operated without private profit, for a public, charitable, educational, literary, fraternal or religious purpose;
5. Minors engaged in babysitting;
6. The casual sale of items of personal property where the person conducting such sale is not regularly engaged in the business of selling items of personal property (for example, garage sales, service agency bake sales)
7. Threshold exemption. For purposes of the license by this chapter, any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the City is equal to or less than \$4,000 shall submit a business license registration to the City Clerk or designee. The fee for such business license registrations shall be \$0. This threshold exemption does not apply to regulatory license requirements or activities that require a specialized permit. Subsequent updates to the threshold exemption shall be adjusted every forty-eight months on January 1, by an amount equal to in the increase in the Consumer Price Index for West Urban, All Urban Consumers (CPI-U) for each twelve month period ending on June 30 as published by the United States Department of Labor, Bureau of Labor Statistics or successor agency, rounded to the nearest one-hundred dollar increment. If any annual CPI-U adjustment results in a decrease, a zero percent adjustment will be used in computing the annual basis.

**Section 2** Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3.** Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of the Ordinance Summary.

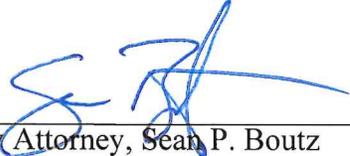
PASSED by the City Council this 16<sup>th</sup> day of September, 2025.

  
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Mayor, Cris Kaminskas

ATTEST:

  
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City Clerk, Rochelle Caton

APPROVED AS TO FORM:

  
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City Attorney, Sean P. Boutz