

**ORDINANCE NO. 308B
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

AN ORDINANCE AMENDING ORDINANCE NO. 308 PASSED BY THE CITY COUNCIL ON DECEMBER 17, 2024, ENTITLED “AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2025, THROUGH DECEMBER 31, 2025, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS”.

WHEREAS, state law provides for the adoption of a budget by the City Council of the City of Liberty Lake for the purpose of making appropriations of the total estimated revenues for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, subsequent to the adoption of the annual budget, it has become necessary to make changes in the published salary schedule within the 2025 annual budget; and

WHEREAS, the following changes could not reasonably have been anticipated or known at the time Ordinance No. 308 was passed by the City Council; and

WHEREAS, the City Council has determined that the best interest of the City is served by amending the adopted budget approved in Ordinance No. 308.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. The 2025 Budget is hereby amended as set forth in Exhibit “A”, which provides for additional staffing included in the 2025 City of Liberty Lake Salary Schedule Summary.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. This Ordinance shall be in full force and effective five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 15th day of April 2025.

Cris Kaminskas
Mayor, Cris Kaminskas

ATTEST:

Rochelle Caton
Rochelle Caton, City Clerk

APPROVED AS TO FORM:

Sean P. Boutz
Sean P. Boutz, City Attorney

**CITY OF LIBERTY LAKE
AMENDED SALARY SCHEDULE FOR 2025**

EXHIBIT A

JOB TITLE	Full Time (FT) Part Time	# of Employees	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED	Notes:
Section 2. EXECUTIVE						
City Administrator	FT	1	\$134,225 - \$151,159	\$156,450 - \$176,188	\$161,769 - \$193,330	
Executive Assistant	FT	1	\$44,928 - \$50,606	\$52,374 - \$58,947	\$54,163 - \$64,709	
Communication Specialist	FT	1	\$61,981 - \$69,826	\$64,147 - \$72,238	\$66,331 - \$79,269	
Section 3. ADMINISTRATIVE SERVICES						
Finance Director	FT	1	\$101,522 - \$114,330	\$105,075 - \$118,332	\$112,227 - \$134,122	
Human Resource Manager	FT	1	\$83,917 - \$94,504	\$86,854 - \$97,811	\$92,065 - \$110,027	
City Treasurer	FT	1	\$67,059 - \$75,504	\$78,146 - \$88,005	\$80,870 - \$96,658	
City Clerk	FT	1	\$63,835 - \$71,885	\$66,061 - \$74,402	\$80,870 - \$96,658	
Accounting Technician	FT	1	\$53,726 - \$60,528	\$62,650 - \$70,554	\$64,833 - \$77,480	
Procurement Specialist	FT	1	NA	\$64,132-72,218	\$66,312 - \$79,248	
Section 4. PUBLIC SAFETY						
Chief of Police	FT	1	\$139,245-\$150,723	\$144,119 - \$155,999	\$149,090 - \$161,381	
Evidence Custodian	FT	2	\$53,102 - \$59,779	\$54,891 - \$61,818	\$64,833 - \$77,480	
Investigative Analyst	FT	1	NA	NA	\$68,095 - \$81,380	
Police Officer	FT	16	\$64,800 - \$97,070	\$67,068 - \$100,375	\$69,348 - \$103,789	
Lieutenant	FT	2	NA	NA	\$127,462 - \$131,133	Add 1 Admin LT
Police Sergeant	FT	4	\$105,840 - \$119,275	\$109,555 - \$123,358	\$113,292 - \$127,462	
Police Detective/Corporal/Investigator	FT	4	\$94,478 - \$106,747	\$97,783 - \$110,398	\$101,109 - \$117,070	
Deputy Chief of Police	FT	1	\$122,515-\$132,614	\$126,814 - \$137,268	\$131,133 - \$141,934	
Field Training Officer	FT	10	\$75	\$75	\$75	
Section 5. PARKS MAINTENANCE						
Parks and Recreation Director	FT	1	\$101,522 - \$114,330	\$105,075 - \$118,332	\$112,227 - \$134,122	
Parks Superintendent	FT	1	NA	\$81,370 - \$91,624	\$84,136 - \$100,568	
Recreation Coordinator	FT	1	NA	\$69,800 - \$78,603	\$72,176 - \$86,258	
Parks Section Supervisor	FT	4	\$60,216 - \$67,808	\$62,317 - \$70,179	\$68,556 - \$81,932	
Landscape Specialist	FT	2	NA	NA	\$68,556 - \$81,932	
Parks Section Supervisor w/CDL	FT	1	\$61,256 - \$68,848	\$63,357 - \$71,219	\$69,596 - \$82,972	
Parks Maintenance	FT	8	\$40,643 - \$45,760	\$42,058 - \$47,362	\$43,492 - \$51,980	
Parks Maintenance w/CDL	FT	0	\$41,683 - \$46,800	\$43,098 - \$48,402	\$44,532 - \$53,020	
Equipment Maint Tech	FT	1	\$54,080 - \$60,882	\$55,973 - \$63,024	\$57,865 - \$69,160	
Park/Golf Maintenance Seasonal	PT	4	\$15.74 - \$17.72	\$16.28 - \$18.34	\$16.66 - \$19.91	
Section 6. PUBLIC WORKS						
Public Works Director	FT	1	\$101,522 - \$114,330	\$105,075 - \$118,332	\$117,217 - \$140,086	
Project Manager	FT	2	NA	\$81,370 - \$91,624	\$84,864 - \$101,442	
Public Works Section Supervisor	FT	2	\$60,216 - \$67,808	\$62,317 - \$70,179	\$68,556 - \$81,932	
Public Works Section Supervisor w/ CDL	FT	1	\$61,256 - \$68,848	\$63,357 - \$71,219	\$69,596 - \$82,972	
Public Works Maintenance	FT	3	\$40,643 - \$45,760	\$42,058 - \$47,362	\$43,492 - \$51,980	
Public Works Maintenance w/ CDL	FT	6	\$41,683 - \$46,800	\$43,098 - \$48,402	\$44,532 - \$53,020	
Section 7. PLANNING, ENGINEERING & BUILDING SERVICES						
Building Inspector	FT	2	\$64,771 - \$72,946	\$67,038 - \$75,483	\$69,326 - \$82,868	
Chief Building Inspector	FT	1	\$70,429 - \$79,310	\$72,904 - \$82,098	\$86,570 - \$103,480	
Director of Planning & Engineering	FT	1	\$109,529 - \$123,348	\$113,363 - \$127,665	\$120,164 - \$143,609	
City Engineer	FT	1	\$91,090 - \$102,582	\$106,173 - \$119,568	\$109,782 - \$131,201	
Engineering Technician	FT	0	NA	NA	NA	
PEBS Technician	FT	2	\$58,552 - \$65,937	\$60,611 - \$68,245	\$62,670 - \$74,901	
Senior Planner	FT	1	\$80,756 - \$90,944	\$83,582 - \$94,127	\$86,424 - \$103,286	
Administrative Assistant	FT	1	NA	\$46,509 - \$52,374	\$54,163 - \$64,709	
Code Enforcement Officer	FT	1	NA	\$60,611 - \$68,245	\$62,670 - \$74,901	
Associate Planner	FT	1	NA	\$71,500 - \$80,521	\$73,931 - \$88,355	
Section 8. LIBRARY						
Director of Library Services	FT	1	\$77,961 - \$87,797	\$80,689 - \$90,869	\$83,433 - \$99,711	
Librarian	PT	1	\$25.17 - \$28.33	\$26.05 - \$29.33	\$26.94 - \$32.19	
Library Clerk	PT	2	\$15.74 - \$17.72	\$16.28 - \$18.34	\$16.66 - \$19.91	
Library Technician I	PT	3	\$36,192 - \$40,768	\$37,461 - \$42,182	\$38,729 - \$46,301	
Library Associate	FT	1	\$43,180 - \$48,630	\$44,699 - \$50,357	\$46,217 - \$55,204	
Library Associate Lead	FT	1	\$43,701 - \$49,150	\$45,219 - \$50,877	\$46,737 - \$55,724	
Section 9. TRAILHEAD GOLF COURSE						
Golf Professional	FT	1	\$60,794 - \$68,464	\$62,921 - \$70,860	\$65,061 - \$81,868	
Assistant Pro	FT	1	\$42,578 - \$47,944	\$44,075 - \$49,629	\$45,572 - \$54,455	
Golf - PGA	FT	3	\$40,643 - \$45,760	\$42,058 - \$47,362	\$43,492 - \$51,980	
Pro Shop	PT	2	\$15.74 - \$17.72	\$16.28 - \$18.34	\$16.66 - \$19.91	
Pro Shop Seasonal	PT	2	\$15.74 - \$17.72	\$16.28 - \$18.34	\$16.66 - \$19.91	

NOTES:

Employee Count

FT	93
PT	14