

**CITY OF LIBERTY LAKE  
SPOKANE COUNTY, WASHINGTON  
ORDINANCE NO. 299**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING  
THE 2024 - 2029 CAPITAL FACILITIES PLAN**

WHEREAS, the Washington State Growth Management Act (GMA) requires counties and cities to prepare Capital Facilities Plans pursuant to RCW 36.70A, WAC 365-195, and related Chapters; and

WHEREAS, the City of Liberty Lake (City) has previously adopted and periodically updates its Comprehensive Plan, which includes Capital Facilities Element Goals and Policies and reference to the Capital Facilities Plan; and

WHEREAS, the Capital Facilities Plan provides supplemental information that complements the goals and policies of the Capital Facilities Element in the City's Comprehensive Plan; and

WHEREAS, the Capital Facilities Plan is a long-range financial plan that allows the City to prioritize public projects and identify funding sources; and

WHEREAS, the Washington State Department of Commerce provided the required 60-day review of the Capital Facilities Plan and noticed other state agencies of availability; and

WHEREAS, the City completed and circulated a SEPA checklist for adoption of the Capital Facilities Plan with a Threshold Determination; and

WHEREAS, the City has complied with SEPA and affirms the final Determination of Non-significance for this non-project action; and

WHEREAS, the City has provided notice of opportunities for participation to agencies, interested parties, and the public at large.

NOW THEREFORE, the City Council of the City of Liberty Lake, Washington does ordain as follows:

**Section 1. Capital Facilities Plan Adoption.** The City of Liberty Lake 2024-2029 Capital Facilities Plan is hereby adopted as set forth in Exhibit A, 2024-2029 City of Liberty Lake Capital Facilities Plan, attached hereto and fully incorporated by reference.

**Section 2. Severability.** In the event any one or more of the provisions of this Ordinance shall for any reason be held to be invalid, such invalidity shall not affect or invalidate any other provision of this Ordinance, but this Ordinance shall be construed and enforced as if such invalid provision had not been contained therein; PROVIDED, that any provision which shall for any reason be held by reason of its extent to be invalid shall be deemed to be in effect to the extent permitted by law.

**Section 3. Effective Date.** This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 5th day of December, 2023.

Cristella Kaminskas  
Cristella Kaminskas, Mayor

**ATTEST:**

Kelsey Hardy  
City Clerk, Kelsey Hardy

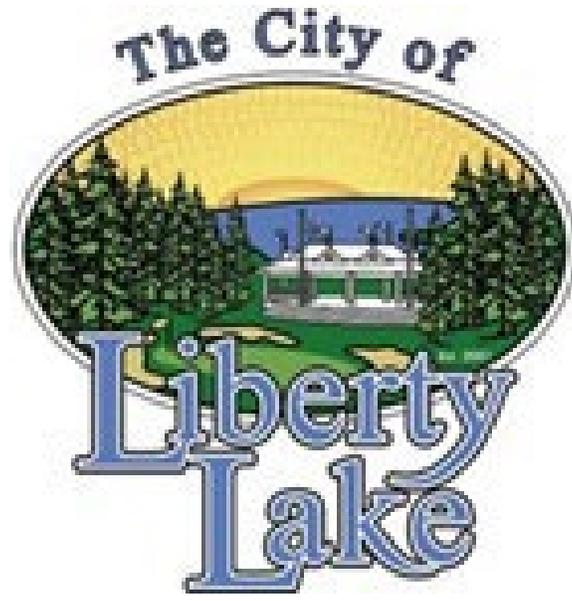
**Approved As To Form:**

[Signature]  
City Attorney, Sean P. Boutz

Date of Publication: 12/15/2023

Effective Date: 12/20/2023

**Exhibit A**



**2024 -2029**

# **Capital Facilities Plan**

November 27, 2023

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## 2024 -2029 PROPOSED CAPITAL FACILITIES PLAN

### EXECUTIVE SUMMARY

The City of Liberty Lake Capital Facilities Plan is a planning document that is adopted annually and appended to the City of Liberty Lake Comprehensive Plan by reference. The document reflects the plan for the City of Liberty Lake’s capital investments, including both new projects and asset management investments, envisioned to be implemented over the next 6 years. 2024 proposed capital investments are reflected in the City of Liberty Lake Proposed 2024 Budget, which is being reviewed and will be adopted concurrently with the Capital Facilities Plan. Any amendments made by City Council to the Capital Facilities Plan in year 2024 will also need to be amended in the City of Liberty Lake Proposed 2024 Budget.

Funding investments for 2024 in the proposed 2024-2029 Capital Facilities Plan (CFP) are summarized below:

<b>2024 Proposed Capital Investments</b>	
Kramer Parkway Overpass & Roadway Extension <sup>1</sup>	\$0
Stormwater Master Plan (grant funded) <sup>2</sup>	\$70,000
Transportation Capacity & Preservation Projects:	
• Appleway/ CV Blvd Intersection Improvements	\$316,000
• Smart Signal Control w/ Molter Signal Upgrade	\$90,498
• Appleway Overlay	\$1,178,000
• Mission Overlay, Country Vista to Molter (design)	\$283,080
• Sprague Ave Overlay (design)	\$138,600
• Pavement Condition Study/Preservation Master Plan	\$66,000
Annual Street Maintenance Allocation	\$100,000
Project Development- Streets <sup>3</sup>	\$100,000
Trails & Pedestrian Pathways	\$149,910
Trailhead Driving Range Poles & Netting <sup>2</sup>	\$863,445
Public Works Building Furniture, Fixtures & Equipment	\$150,000
New Library Facility (Design)	\$180,794
Town Square Park Master Plan	\$100,000
Orchard Park Storage Building	\$200,000
Public Art	\$74,000
Parks / Public Facilities Maintenance Projects	\$618,695
Essential Equipment (New & Replacement)	\$1,059,180
Comprehensive Plan & Development Code Amendments	\$550,000
<b>TOTAL CAPITAL INVESTMENT, 2024<sup>4</sup></b>	<b>\$6,288,202</b>

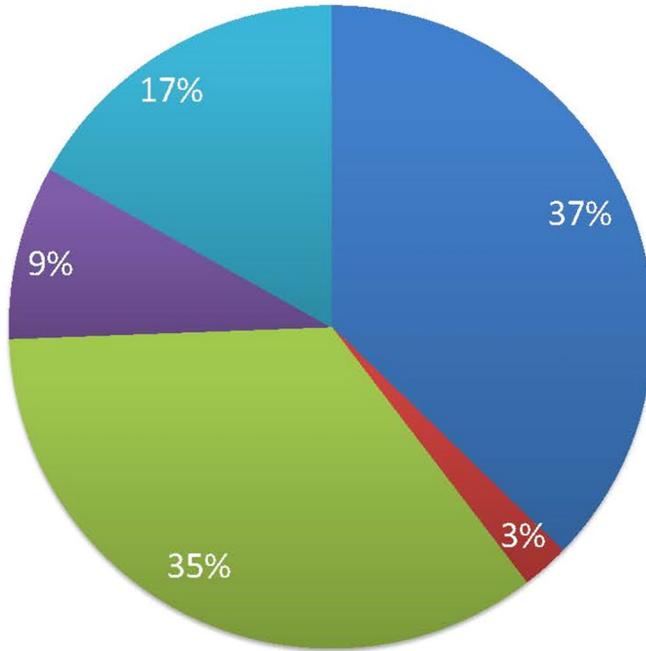
<sup>1</sup>No expense to City anticipated in 2024.

<sup>2</sup>Projects underway in 2023; \$ reflect remaining project funds anticipated to be expended in 2024.

<sup>3</sup>Contingency fund for design in the event of roadway failure.

<sup>4</sup>Excluding “Projects by Others”.

## City of Liberty Lake 2024 Capital Investments



- Transportation = \$2,342,178
- Trails & Pedestrian Paths = \$149,910
- Parks & Public Facilities = \$2,186,934
- Comp Plan & Code Amendments = \$550,000
- Equipment & Technology = \$1,059,180

All cost estimates within this proposed CFP reflect the full cost of design, ROW acquisition (where applicable), construction, inspection, and contingency. This CFP was developed utilizing the adopted 2023-2028 Capital Facilities Plan, with modifications as based upon the Council-adopted 2024-2029 Transportation Improvement Plan, and updated cost information. Portions of some projects funded in 2023 that were deferred, and are carried over to 2024.

Maintenance Projects for Parks & Public Facilities reflect funding for specific projects identified in the asset management software, with prioritized maintenance projects reflected in the 2024 budget to protect the City's existing investments. The maintenance projects identified in the CFP include design and engineering costs, equipment, taxes, and contingency where applicable. Utilities and Transportation Capital Projects by Others were updated, based upon input from Liberty Lake Water & Sewer District, Spokane Transit, and Greenstone.

## GLOSSARY OF FUNDING ACRONYMS

<b>ABBREVIATION</b>	<b>FUNDING SOURCE</b>
APA	Aquifer Protection Fund
ARP	American Rescue Plan
CW	Connecting Washington
GF	General Fund
GOLF	Golf Enterprise Fund
HRM	Harvard Road Mitigation Fund
LIB CAP	Library Capital Fund
LIFT	Local Improvement Financing Tool
OTR	Funding By Others
REET	Real Estate Excise Tax
STREETS	Street Fund
STRMW	Stormwater Fund
TIB	Transportation Improvement Board Grant
TIF	Tax Increment Financing
UGU	Underground Utility Fund
UT	Utility Tax - Streets Capital

**SIX YEAR TRANSPORTATION CAPITAL FACILITIES PLAN, 2024 -2029**

Roadway Projects												
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	CURRENT 2023	PROJECT TOTAL (2024-2029)	2024	2025	2026	2027	2028	2029
TP-1	Enhancement/ New Construction	Harvard Rd Bridge /Kramer Overpass & Rd Ext	Between Country Vista & Mission	CW/TIF/LIFT	-	TBD	TBD					
TP-2	Preservation/ Enhancement	Country Vista Rebuild/ Operational Improvements	W City Limits to Liberty Lake Rd	TIB/REET/UT		\$ 4,421,020		\$ 168,500		\$ 2,023,239	\$ 2,229,281	
TP-3	Enhancement	Intersection Improvements (Add turn lane)	Country Vista /Appleway Avenue	HRM	\$ 36,400	\$ 316,000	\$ 316,000					
TP-4	Enhancement	Appleway Frontage Improvements	Fairway to E City Limits	REET/UT		\$ 3,752,410					\$294,000	\$ 3,458,410
TP-5	Enhancement	Mission Ave Frontage Improvements	W City Limits east to Glenbrook (southside)	REET/UT		\$ 1,010,400		\$ 62,400	\$ 948,000			
TP-6	Enhancement	Upgrade Molter /Appleway Signal	Molter/Appleway				\$ 52,523					
TP-7	Enhancement	Smart Signal Control	Multiple Locations	HRM		\$ 37,975	\$ 37,975					
TP-8	Plan/Report	Stormwater Master Plan	Multiple Locations	STRMW/APA	\$ 153,000	\$ 70,000	\$ 70,000					
TP-9	Preservation	Project Development	Multiple Locations	REET/UT	\$ 100,000	\$ 100,000	\$ 100,000					
TP-10	Preservation	Annual Street Maintenance Allocation	Multiple Locations	UT	\$ 100,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TP-11	Preservation	Mission Ave Overlay	Country Vista to Molter	SRTC/REET/UT		\$ 1,415,400	\$ 283,080	\$ 1,132,320.00				
TP-12	Preservation	Sprague Avenue Overlay	Liberty Lake Road to Gage	TIB/REET/UT	\$ 79,780	\$ 1,537,000	\$ 138,600	\$ 554,400	\$ 844,000			
TP-13	Plan/Report	Pavement Condition Study/ Preservation Master Plan	Citywide	UT		\$ 194,060	\$ 66,000	\$ 28,210	\$ 30,608	\$ 33,210	\$ 36,032	\$ 39,095
TP-14	Preservation	Appleway Overlay	Swing Ln to East City Limits	TIB/REET2	\$ 91,200	\$ 1,178,000	\$ 1,178,000					
TP-15	Enhancement	Liberty Lake Road Slip Lane	Liberty Lake Road , south of Appleway Intersection	REET/UT	\$ 296,800							
TP-16	Preservation	Mission Ave Grind & Overlay	Storage Facility to Harvard			\$ 973,200		\$ 973,200				
TP-17	Preservation	Molter Grind & Overlay	Mission to Appleway			\$ 876,300				\$ 876,300		
TP-18	Preservation	Country Vista Drive Grind & Overlay	Mission Avenue to Molter	REET/UT		\$ 1,694,526			\$ 1,694,526			
<b>TOTAL, ROADWAY PROJECTS</b>					\$ 857,180	\$ 18,076,290	\$ 2,342,178	\$ 3,019,030	\$ 3,617,134	\$ 3,032,749	\$ 2,659,313	\$ 3,597,505

Not anticipating cost overruns at present.

Moved design & construction year  
 Moved project back to 2024 based upon timing of availability and construction for Mission Ave & Sprague Ave Overlays.  
 Moved Design and Construction out (likely to be completed through developer driven frontage improvements)

Need to update to ready for Smart Signals.  
 Need to update Molter Signal first.  
 Updated to reflect proposed extension to June 2024

Design will occur in 2024, but timing of availability of grant funds will push construction into 2025. Approved for funding through SRTC Preservation Urban Funds & Flexible Funds in the amount of \$1,061,550

Phase 1

Data collection and processing costs escalated at 8.5% annually  
 Moved project back to 2024 based upon timing of availability and construction for Mission Ave & Sprague Ave Overlays.

New Project- Year may change, based on Pavement Master Plan

New Project- Year may change, based on Pavement Master Plan

New Project- Year may change, based on Pavement Master Plan

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	CURRENT 2023	PROJECT TOTAL (2024-2029)	2024	2025	2026	2027	2028	2029
<b>Pedestrian Projects</b>												
TP-19	Preservation	Sidewalk & Pathway Maintenance	Multiple Locations	UT	\$ 50,000	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TP-20	Enhancement	Pedestrian Crossing Allocation	Multiple Locations	GF, REET	\$ 158,000	\$ 295,735	\$ 49,910	\$ 54,152	\$ 58,755	\$ 63,750	\$ 69,168	\$ 75,048
TP-21	Enhancement	Sidewalk Improvements	Madson, Mission to Appleway	GF, REET		\$ 367,221			\$ 367,221			
TP-22	Plan/Report	Sidewalk Master Plan	Multiple Locations	GF, REET		\$ 50,000	\$ 50,000					
PP-23	Enhancement	Appleway Trail Extension	West City Limits to Kramer Pakway								\$ 864,603	
TP-24	Enhancement	Sidewalk Improvements	Mission, MTC to Simpson Road	GF, REET						\$ 404,677		
<b>TOTAL, PEDESTRIAN PROJECTS</b>					\$ 208,000	\$ 962,956	\$ 149,910	\$ 104,152	\$ 475,976	\$ 518,427	\$ 983,771	\$ 125,048
<b>TOTAL, ROADWAY &amp; PEDESTRIAN PROJECTS COMBINED</b>					\$ 1,065,180	\$ 19,039,246	\$ 2,492,088	\$ 3,123,182	\$ 4,093,110	\$ 3,551,175	\$ 3,643,084	\$ 3,722,553

To be completed in conjunction with TP-2.  
Possible Safe Routes to School Grant - priority to be determined by Sidewalk Master Plan TP-22

Assumed Annual Construction Cost Increase = 8.5%

KEY	
ABBREVIATION	FUNDING SOURCE
OTR	Projects by Others
TIF	Tax Increment Financing
LIFT	Local Improvement Financing Tool
REET	Real Estate Excise Tax
CW	Connecting Washington - State Funding
TIB	Transportation Improvement Board Grant
HRM	Harvard Road Mitigation Fund
GEN	General Fund
UT	Utility Tax - Streets Capital

**2024 -2029 CAPITAL FACILITIES PLAN**  
**TRANSPORTATION PROJECT DESCRIPTIONS**

**Transportation Projects**

**TP-1 - Harvard Rd Bridge Widening/ Kramer Parkway Overpass:** Combines Harvard & Henry Roads, as state funding is intertwined, and depends on credits for ROW, etc. For the Harvard Road bridge widening and ramp improvements, construction has been completed. Kramer Parkway Overpass and Roadway extension construction is substantially complete, with additional, minor work anticipated to continue through 2023, and project closeout not anticipated until 2024 at the earliest.

**TP-2 - Country Vista Rebuild/Operational Improvements:** Improvement costs to include design, construction, inspection, and contingency for pavement replacement and operational corridor improvements to include landscape islands, pedestrian crossings, as may be identified in Network Analysis and Corridor Study, from Liberty Lake Road west to the City limits. Design will be undertaken in 2025 to allow for grant applications to be pursued, with construction planned for 2027 and 2028.

**TP-3 - Country Vista & Appleway Intersection Improvements:** Intersection improvements to include design, construction, inspection and contingency, for the addition of a right turn lane, with design planned for 2023, and construction in 2024.

**TP-4 - Appleway Improvements - Fairway to E City Limits:** Improvement costs to include design, construction, inspection and contingency, for road widening, sidewalks, swales, and street trees along frontages not subject to developer improvements, and the addition of medians consistent with Appleway Avenue's aesthetic corridor designation. Design is programmed for 2028 to allow for grant applications to be pursued, with construction programmed for 2029. There is a potential for at least a portion of this work to be completed as a requirement of development.

**TP-5 - Mission Ave Frontage Improvements - Southside, City Limits east to Glenbrook:** Acquisition of right-of-way, and design, construction, inspection and contingency for road widening, curbs, swales, street trees and sidewalks along the south side of Mission Avenue, from City limits east to Glenbrook. Funding for design programmed for 2025 with construction anticipated in 2026. Possible candidate for funding through Safe Routes to School Grant.

**TP-6 – Upgrade of Molter Rd/Appleway Avenue Traffic Signal –** In order to implement the Smart Signal Program (see TP-7, below), it is necessary to upgrade the Molter Rd/Appleway Rd Traffic Signal with an extended range smart sensor, to allow that signal to communicate with the other signals in our network.

**TP-7 - Smart Signal Control:** To provide signal coordination on Appleway and Liberty Lake /Harvard Road. Cost includes signal communication consultant, controller communication, installation and cloud storage. Funding for this project has been deferred to 2024 to allow for the incorporation of Kramer Parkway/ Country Vista traffic signal into the network and the upgrade of the Molter Rd/ Appleway Traffic Signal.

**TP-8 - Stormwater Master Plan:** With funding from Washington State Department of Ecology's CMAQ grant, along with a small match from the Stormwater Reserves and Aquifer Protection funds, the master plan will help the City develop a policy and capital improvement plan to maintain and upgrade the City's stormwater management facilities. A grant extension has been requested through June of 2024.

**TP-9 - Project Development:** This \$100,000 is a contingency fund to allow for the design of unplanned roadway repairs.

**TP-10 - Annual Street Maintenance Allocation:** Annual funding for pot-hole repair, crack sealing, restriping, and roadway repairs and maintenance.

**TP-11 - Mission Avenue Overlay– Country Vista to Molter Rd:** This maintenance project is programmed for construction in 2024, and approved for funding through SRTC Preservation Urban Funds & Flexible funds, for grant funding of \$1,061,550 covering 75% of the cost.

**TP-12 - Sprague Avenue Overlay:** Potential grind and overlay project proposed as a phased project for construction in 2024 and 2026, with possible TIB grant funding at 75% for Phase 1. TIB application submitted, with funding decision pending in November. Stormwater improvements associated with this project are fundable through APA funds, and will be detailed in the Stormwater Capital Facilities Plan being completed as part of the Stormwater Master Plan (TP-8).

**TP-13 - Pavement Condition Study/ Preservation Master Plan:** This 2024 project proposes to complete a City-wide pavement condition study, and to develop a data-driven street preservation master plan to identify and prioritize needed roadway preservation projects as the City's infrastructure ages. Funding is allocated in subsequent years for annual updates to the pavement condition survey.

**TP-14– Appleway Overlay:** Overlay project from Swing Lane to E City Limits, this project was added in 2022 based upon roadway conditions. Design is underway in 2023, for construction in 2024. Will be bid and constructed TP-3, Country Vista & Appleway Intersection Improvements.

**TP-15 – Liberty Lake Road Slip Lane:** Permanent closure of the slip lane just south of the Liberty Lake Rd/Appleway Avenue intersection, and extension of the left -turn bay to allow for additional queuing for traffic turning left to access the east-bound I-90 ramp was constructed earlier in 2023, with closeout currently underway.

**TP-16 – Mission Avenue Grind & Overlay:** Grind and overlay preservation project between Storage Facility and Harvard, was added based upon roadway condition. Currently programmed for 2025, the timing may change based upon the outcome of the pavement condition assessment in the Pavement Master Plan (TP-14).

**TP-17 – Molter Road Grind & Overlay:** Grind and overlay preservation project between Mission Avenue and Appleway, was added based upon roadway condition. Currently programmed for 2027, the timing may change based upon the outcome of the pavement condition assessment in the Pavement Master Plan (TP-14).

**TP-18 – Country Vista Drive Grind & Overlay:** Grind and overlay preservation project between Mission Avenue and Molter Road, was added based upon roadway condition. Currently programmed for 2026, the timing may change based upon the outcome of the pavement condition assessment in the Pavement Master Plan (TP-14).

## **Pedestrian Projects**

**TP-19 – Sidewalk & Pathway Maintenance:** Annual maintenance allocation to address major sidewalk and trail maintenance projects, such as repaving of trails, or repair/replacement of ADA accessible pedestrian ramps, along with minor maintenance and repair activities, to include crack-sealing, sidewalk grinding or lifting, etc.

**TP-20 - Annual Pedestrian Crossing Allocation:** Funding for pedestrian crossing improvements and flashing beacons. Projects to be prioritized based upon the outcome of the sidewalk master plan.

**TP-21 - Sidewalk Improvements on Madson, from Mission to Appleway:** Proposed construction of missing sidewalks on either side of Madson, south of Appleway in 2026.

**TP-22 - Sidewalk Master Plan:** Funding for potential project in moved to 2024 to allow inventory to be completed and incorporated in pavement condition software as a foundation in the master plan to identify and prioritize pedestrian projects.

**TP-23 – Appleway Trail Extension:** Construction of a 10 ft, multimodal path on the south side of Appleway/Country Vista, from the City’s western border to Kramer Parkway. To be constructed with TP-2, Country Vista Rebuild/ Operational Improvements, unless grant funding becomes available sooner.

**TP-24 – Sidewalk Improvements, Mission Ave, MTC to Simpson Road:** Complete the sidewalks gap between the eastern property boundary for Meadowwood Technology Campus & the Simpson Road ROW on Mission Avenue, west of Rocky Hill subdivision.

PARKS & PUBLIC FACILITIES CAPITAL PROJECTS													
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2023	PROJECT TOTAL (2024-2029)	2024	2025	2026	2027	2028	2029	Notes:
PF-1A	Enhancement	Trailhead Clubhouse & P	Trailhead	GF, Bond, Golf	\$ 2,456,300								
PF-1B	Enhancement	Trailhead Driving Range	Trailhead	GF	\$ 287,815	\$ 863,445	\$ 863,445						
PF-1C	Enhancement	Trailhead Waterline Rec	Trailhead	GF	\$ 175,000								
PF-1D	Enhancement	Burial of Utility Lines at	Trailhead	UGU	\$ 135,000								
PF-2	New Construction	Public Works Yard Development	Public Works Yard	REET 2, ARPA	\$ 1,717,500	\$ 150,000	\$ 150,000						Shop Equipment, Salt Storage, Fuel Tank, Security Cameras
PF-3	Enhancement	Shade Structure	Rocky Hill Park	GF	\$ 34,500	\$ -							Portion may carryover to 2024?
PF-4	Enhancement	New Library Facility Upg	Library	GF, REET, LIB CAP		\$ 2,353,938	\$ 180,794	\$ 1,176,969	\$ 1,176,969				
PF-5	Enhancement	Public Art	TBD	GF	\$ 65,000	\$ 161,500	\$ 74,000	\$ 50,000	\$ 37,500	TBD	TBD	TBD	
PF-6	Maintenance	Pavillion Park Improvements	Pavillion Park	GF	\$ -	\$ 1,108,273	\$ 306,273	\$ 120,000	\$ 224,000		\$ 16,000	\$ 442,000	Pavillion Park Shelter Roof, Tennis Court & Basketball courts scheduled for 2024. See Asset Management Sheet for 2025 & 2026.
PF-7	Maintenance	Rocky Hill Park Improvements	Rocky Hill Park	GF		\$ 302,422	\$ 256,422	\$ 10,800			\$ 35,200		Resurface Courts, Paint interior walls & exterior board siding in 2024. See Asset Management Sheet for other years.
PF-8	Maintenance	Trailhead Improvements	Trailhead	Golf Ops	\$ 30,000	\$ 56,000	\$ 56,000						Ball Washer, Tee Netting
PF-9	Maintenance	Town Square Improvements	Town Square	GF, REET		\$ 62,700		\$ 2,200	TBD	TBD	\$ 60,500		See Asset Mangement Sheet for 2025 & 2029. 2026 & 2027 will depend on outcome of Master Plan.
PF-10	Maintenance	City Hall Building Improvements	City Hall	GF		\$ 1,237,028			\$ 364,233	\$ 470,184	\$ 176,584	\$ 226,027	Carry over City Hall Improvements from 2023 to completion of Facilities Master Plan
PF-11	Maintenance	City Hall Parking Lot Reconfiguration	City Hall	GF					\$ 194,242	\$ 1,212,542			Carry over City Hall Improvements from 2023 to completion of Facilities Master Plan
PF-12	Maintenance	Library Building /Police Station Improvements	Library /Police Station	GF	\$ 341,515	\$ 1,386,100		\$ 16,800		\$ 2,800	\$ 66,500	\$ 1,300,000	See Asset Mangement Sheet for 2025 & 2026.
PF-13	Enhancement	City Hall Meeting Room Expansion	City Hall	GF		\$ 1,029,503			\$ 192,791	\$ 836,712			Carry over City Hall Improvements from 2023 to completion of Facilities Master Plan
PF-14	Plan/Report	Town Square Master Plan	Town Square	REET	\$ 50,000	\$ 100,000	\$ 100,000						
PF-15	New Construction	Storage Bldg at Orchard Park	Orchard Park, south of tennis courts	REET		\$ 200,000	\$ 200,000						
PF-16	Plan /Report	Siting/Masterplan for New Community Pool	TBD	TBD		\$ 150,000				\$ 150,000			
YEARLY TOTAL							\$ 2,186,934	\$ 1,376,769	\$ 2,189,735	\$ 2,672,238	\$ 354,784	\$ 1,968,027	

Assumed Annual Construction Cost Increase = 8.5%

**2024 -2029 CAPITAL FACILITIES PLAN PROJECT DESCRIPTIONS**  
**PARKS & PUBLIC FACILITIES PROJECT DESCRIPTIONS**

**PF-1A - Trailhead Facility Upgrades:** Funding for the demolition and reconstruction of the Trailhead Club house to include the pro shop, offices, a full-service bar and restaurant (lease space), flex space for public meetings/events, and cart storage. This project is substantially complete, with project closeout underway.

**PF-1B – Trailhead Driving Range:** The contract has been awarded for the replacement of driving range poles and netting, with poles on order and installation planned for February of 2024.

**PF-1C – Trailhead Waterline Reconnection:** Reconnection of Trailhead water line at Country Vista, to replace 50-year old connection at Settler Drive, and the nearly half mile of 50-year old service lines associated therewith – completed in 2023.

**PF-1D – Burial of Utility Lines at Trailhead:** Burial of utility lines at Trailhead will be completed this year during Trailhead site work, with use of Underground Utility Fund – completed in 2023.

**PF-2 - Public Works Yard Development:** Construction of Public Works facility anticipated to be completed this fall. \$150,000 proposed for shop equipment, salt storage, fuel tank & security cameras in 20224 budget.

**PF-3 - Shade Structure for Rocky Hill Park:** Project currently in permitting, may have some carry-over to 2024, depending upon weather.

**PF-4 - Library Facility Upgrades:** Funding proposed for design in 2024, with construction phased over 2025 and 2026. Construction costs are fully loaded to include soft costs, sales tax, project management, etc. Dollars have been adjusted for inflation.

**PF-5 - Public Art:** Funding request based upon the Parks & Art Commission requests for 2024-2026.

**PF-6- Pavillion Park Improvements:** Proposed improvements for 2024 include replacement of Pavillion Park shelter roof, and re-surfacing of basketball and tennis courts. Staff will prioritize asset management project list for 2025 and 2026.

**PF-7 – Rocky Hill Park Improvements:** Resurface Courts, paint interior walls & exterior board siding in 2024. See Asset Management Sheet for 2025 & 2028.

**PF-8– Trailhead Improvements:** Ball washer and tee netting proposed for 2024..

**PF-9 - Town Square Improvements:** Funding for maintenance as needed in out years (2025– 2028) to be determined.

**PF-10 City Hall Building Improvements:** City Hall campus includes the main building, little house, maintenance shop and site. Carry over City Hall Improvements from 2023 to allow for completion of Facilities Master Plan in 2025.

**PF -11 – City Hall Parking Lot Configuration:** Carry over City Hall Parking Lot Improvements from 2024 & 2025 to completion of Facilities Master Plan.

**PF-12 - Library / PD Site:** Maintenance based upon asset management software, proposed for 2025 & 2027-2029.

**PF-13 – City Hall Meeting Room Expansion:** Carry over design and expansion from 2024 & 2025 to completion of Facilities Master Plan.

**PF-14 – Town Square Master Plan:** Master planning for the undeveloped 4.7 acres of Town Square Park, utilizing the Community Engagement Commission to enhance the public outreach, engagement, and community input in the master planning processing, likely carried over until 2024. The master planning process is intended to inform the future budgeting, phasing, design and construction of capital facilities improvements to the park.

**PF-15 – Storage Building at Orchard Park:** Construction of a 40' x 80' storage building at Orchard Park for Winterglow storage, and storage of park maintenance supplies and equipment. Project is TIF/LIFT reimbursable.

**PF-16 – Siting/Master Planning for New Community Pool:** Funds for the siting and master planning for a new community pool slated for 2027with funding for construction to be determined, based on outcome of master planning.

**COMPREHENSIVE PLANNING & DEVELOPMENT CODE AMENDMENTS**

LINE NO.	PROJECT NAME	FUNDING SOURCE	GRANT FUNDING	PROJECT TOTAL (2022-2028)	2024	2025	2026	2027	2028	2029	Notes:
CPD-1	SIGN CODE AMENDMENT	GF	N/A	\$ 80,000	\$ 80,000						Necessary to address content neutrality
CPD-2	HOUSING CHAPTER - COMP PLAN	COMMERCE, GF	\$125,000	\$ 100,000	\$ 75,000	\$ 25,000					Commerce Grant for Comp Plan to mitigate costs of both CPD-2 & 3
CPD-3	NETWORK ANALYSIS	COMMERCE, GF		\$ 100,000	\$ 50,000	\$ 50,000					
CPD-4	FACILITIES BUILDOUT MASTERPLAN	MFPA	N/A	\$ 290,000	\$ 145,000	\$ 145,000					Municipal Facilities Plan for 20-Yr CFP
CPD-5	CLIMATE RESILIENCY CHAPTER- COMP PLAN & DEVELOPMENT CODE	COMMERCE,	\$ 500,000	\$ 500,000	\$ 200,000	\$ 200,000	\$ 100,000				GMA mandate-\$100K for Code Development
CPD-6	DEVELOPMENT CODE UPDATE	GF	N/A	\$ 200,000			\$ 100,000	\$ 100,000			Required- Post-Comp Plan Update
CPD-7	CODIFICATION			TBD					TBD		Codify Development Code in City Municipal Code
<b>TOTAL</b>			<b>\$ 625,000</b>	<b>\$ 1,270,000</b>	<b>\$ 550,000</b>	<b>\$ 420,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	

## **2024 -2029 CAPITAL FACILITIES PLAN PROJECT DESCRIPTIONS**

### **COMPREHENSIVE PLANNING & DEVELOPMENT CODE AMENDMENTS**

**CPD-1 – Sign Code Amendment:** Proposed 2024 funding for a consultant contract to amend COLL Sign Code Ordinance to address requirements for content neutrality.

**CPD-2 – Housing Chapter of the Comp Plan Periodic Update:** Proposed consultant contract spanning 2024 and 2025 to develop Housing Chapter of Comp Plan Periodic update, as mandated by legislature. Cost for this project will be partially funded through \$125,000 Comp Plan grant from Washington Department of Commerce.

**CPD -3 – Network Analysis Update:** Update of Network Analysis, based upon changes in land use and housing in the periodic Comp Plan update. Project costs spread over two years, also partially funded the Comp Plan Grant for Washington Department of Commerce. Will be used to update the required 20-year Capital Facilities Plan (CFP) in the Periodic Update.

**CPD-4 – Facilities Buildout Master Plan:** Funded through a dedicated REET reserve fund, will provide a Master Facilities Plan for the build out of the City of Liberty Lake. Called for as part of the Liberty Lake Strategic Plan, this Buildout Master Plan will also inform the 20-year CFP.

**CPD-5 – Climate Resiliency Chapter of the Comp Plan Periodic Update:** Proposed consultant contract spanning 2024 and 2025 to develop Climate Resiliency Chapter of Comp Plan Periodic update, as mandated by legislature, with \$100,000 reserved for code development & implementation in 2025. Cost for this project will be funded through \$500,000 Comp Plan grant from Washington Department of Commerce for Climate Resiliency.

**CPD-6 – Development Code Update:** Proposed consultant contract to assist in the overhaul of the City’s Development Code, based upon the Periodic Comprehensive Plan Update. Funding proposed to be spread over a two-year period, 2026 – 2027.

**CPD-7 – Codification of the Development Code:** Following the Development Code Update, funding is proposed to codify the Development Code within Liberty Lake Municipal Code.

**EQUIPMENT & TECHNOLOGY CAPITAL PROJECTS**

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	2023	PROJECT TOTAL (2022-2028)	2024	2025	2026	2027	2028	2029	Notes:
ET-1	New Equipment	PEBS 2023 Ford Escape	City Hall	GF	\$35,000	\$ -							
ET-2	New Equipment	PEBS 2023 Ford Escape	City Hall	GF	\$35,000	\$ -							
ET-3	New Equipment	Man-lift	Public Works Yard	GF/STREETS/GOLF		\$ 65,000	\$ 65,000						
ET-4	Leased Equipment	12M Grader lease	Public Works Yard	UT	\$ 37,300	\$ 299,808	\$ 37,300	\$ 47,380	\$ 47,380	\$ 47,380	\$ 60,184	\$ 60,184	
ET-5	Leased Equipment	926M Loader X2	Public Works Yard	UT	\$ 35,500	\$ 285,337	\$ 35,500	\$ 45,093	\$ 45,093	\$ 45,093	\$ 57,279	\$ 57,279	
ET-6	Leased Equipment	Backhoe	Public Works Yard	UT, STREETS	\$ 15,704	\$ 125,709	\$ 17,007	\$ 18,418	\$ 19,947	\$ 21,603	\$ 23,396	\$ 25,338	
ET-7	New Equipment	Street Sweeper	Public Works Yard	STRMW/ APA		\$ 325,000		\$ 325,000					
ET-8	New Equipment	Freightliner/Water Truck	Public Works Yard	Streets Capital	\$ 275,000	\$ 380,000	\$ 380,000						Moved from 2022
ET-9	New Equipment	Roller	Public Works Yard	STREETS		\$ 32,490	\$ 32,490						
ET-10	Replacement	Pickup	Maintenance Shop	GF	\$ 54,150	\$ 63,512		\$ 63,512					
ET-11	Replacement	Pickup 1 Ton- Mechanic	Maintenance Shop	STREETS	\$ 64,980	\$ 150,000			\$ 150,000				
ET-12	Replacement	Zero Turn	Maintenance Shop	GF, UT, STREETS	\$ 16,245	\$ 20,000	\$ 20,000						
ET-13	Replacement	Mower	Maintenance Shop	GF, STREETS	\$ 32,490	\$ -							
ET-14	New Equipment	Gator	Maintenance Shop	GOLF,	\$ 9,747	\$ -							
ET-15	New Equipment	Crack Sealer	Public Works Yard	UT, STREETS	\$ 139,726	\$ 69,863		\$ 69,863					
ET-16	New Equipment	Mini Ex	Public Works Yard	UT, STREETS		\$ 85,000	\$ 85,000						
ET-17	New Equipment	Dump Trailer	Public Works Yard	UT, STREETS	\$ 32,490	\$ 16,245	\$ 16,245						
ET-18	New Equipment	Paint Striper	Public Works Yard	UT, STREETS	\$ 12,996	\$ 6,498	\$ 6,498						
ET-19	Replacement	Wide-Area Mower	Maintenance Shop	GF	\$ 173,280	\$ 86,640	\$ 86,640						Big red replacement
ET-20	New Equipment	Brush Mower/Blower	Public Works Yard	UT, STREETS		\$ 20,000	\$ 20,000						Implements for Toolcat
ET-21	New Equipment	UTV	Parks	GF		\$ 42,000	\$ 42,000						
ET-22	Replacement	Greens Mower	Maintenance Shop	GOLF		\$ 20,000	\$ 20,000						
ET-23	Replacement	Greens Sweeper	Maintenance Shop	GOLF		\$ 8,500	\$ 8,500						
ET-24	Replacement	Toro Greens Sprayer	Maintenance Shop	GOLF		\$ 60,000	\$ 60,000						From 2023, ordered/waiting
ET-25	Replacement	JD Pro Gator	Maintenance Shop	GOLF		\$ 45,000	\$ 45,000						From 2023, ordered/waiting
ET-26	Replacement	Zero Turn Mower	Maintenance Shop	GF/STREETS		\$ 20,000	\$ 20,000						
ET-27	Replacement	Turfco Fertilizer Spreader	Maintenance Shop	GF/STREETS		\$ 20,000	\$ 20,000						
ET-28	New Equipment	JD UTV	Maintenance Shop	GF		\$ 42,000	\$ 42,000						
<b>YEARLY TOTAL, FLEET</b>					<b>\$ 969,608</b>		<b>\$ 1,059,180</b>	<b>\$ 569,267</b>	<b>\$ 262,420</b>	<b>\$ 114,076</b>	<b>\$ 140,859</b>	<b>\$ 142,800</b>	
<b>Technology</b>													
ET-29	Replacement	Council Chamber Recording Hardware	City Hall	GF		\$ 9,527		\$ 9,527					
ET-30	Replacement	COLL-BI Server	PD (Security )	GF	\$ 41,270	\$ 41,270			\$ 41,270				
ET-31	Replacement	COLL-HyperV Server	PD (Main Server)	GF		\$ 41,270			\$ 41,270				
ET-32	Replacement	Fortigate Firewall	PD/Trailhead/Library	GF		\$ 88,858	\$ 25,118	\$ 29,378	\$ 34,362				
ET-33	Replacement	Wireless Access Points	PD/City Hall/Library/Trailhead/Pa	GF/GOLF	\$ 9,000	\$ -							
ET-34	Replacement	Edge Switch/FortiSwitch	PD/City Hall/Library/PW Yard	GF	\$ 9,000	\$ 8,000			\$ 8,000				
<b>YEARLY TOTAL, TECHNOLOGY</b>					<b>\$ 59,270</b>		<b>\$ 25,118</b>	<b>\$ 38,905</b>	<b>\$ 124,902</b>	<b>\$ -</b>		<b>\$ -</b>	
<b>YEARLY TOTAL, FLEET &amp; TECHNOLOGY COMBINED</b>					<b>\$ 1,028,878</b>		<b>\$ 1,084,297</b>	<b>\$ 608,172</b>	<b>\$ 387,322</b>		<b>\$ 140,859</b>	<b>\$ 142,800</b>	

Under review with Executech

**FACILITY, UTILITIES & TRANSPORTATION CAPITAL PROJECTS BY OTHERS<sup>1</sup>**

**Facility & Utility Projects by Others**

LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	Current 2023	PROJECT TOTAL (2024-2029)	2024	2025	2026	2027	2028	2029
OT-2	Enhancement	Underground Utility Program (Liberty Lake Rd., Molter Rd., Mission Ave.)	Location TBD	GF	\$25,000	\$ 150,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
OT-3	New Construction	Harvard Road Trailhead Improvements	Centennial Trailhead @ Wellington & Harvard	OTR/TIF/LIFT		\$ 400,000	\$ 400,000					
OT-4	Enhancement	HUB Facility Ballfield & Parking Expansion	19619 E Cataldo Ave	OTR/TIF/LIFT		\$ 2,500,000	\$ 1,000,000	\$ 1,500,000				
OT-5	New Construction	North Liberty Lake Plaza	Northside of Indiana, across from Courtyard East Apartments	OTR/TIF/LIFT		\$ 1,600,000		\$ 1,600,000				
<b>YEARLY TOTAL, FACILITY &amp; UTILITY PROJECTS BY OTHERS</b>							<b>\$ 1,425,000</b>	<b>\$ 3,125,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

**Transportation Projects by Others**

OT-6	Enhancement	Harvard Road & Wellington Roundabout	Harvard Rd & Wellington Intersection	OTR/TIF/LIFT		\$ 957,967				\$ 957,967		
OT-7	Enhancement	Mission Improvements	Harvest Parkway east to Corrigan Road	OTR/TIF/LIFT		\$ 1,350,000	\$ 1,350,000					
OT-8	New Construction	Transit Parking	Country Vista Dr, between Broadway & the Green Acres Flyover	OTR/TIF/LIFT		\$ 6,503,897	\$ 3,119,375	\$ 3,384,522				
OT-9	New Construction	Cataldo Extension & Connection - Phase I	Western States Frontage	OTR/TIF/LIFT		\$ 1,500,000	\$ 1,500,000					
OT-10	New Construction	Cataldo Extension & Connection - Phase II	Western States Boundary to Henry Road	OTR/TIF/LIFT		\$ 1,920,194		\$ 1,920,194				
OT-11	New Construction	Kramer Parkway Construction	North of Mission	OTR/TIF/LIFT		\$ 1,000,000			\$ 1,000,000			
OT-12	New Construction	Indiana Extension	East of LLSWD	OTR/TIF/LIFT		\$ 500,000			\$ 500,000			
<b>YEARLY TOTAL, TRANSPORTATION PROJECTS BY OTHERS COMBINED</b>						<b>\$ 13,732,058</b>	<b>\$ 5,969,375</b>	<b>\$ 5,304,716</b>	<b>\$ 1,500,000</b>	<b>\$ 957,967</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL, FACILITY, UTILITY &amp; TRANSPORTATION PROJECTS BY OTHERS COMBINED</b>							<b>\$ 7,394,375</b>	<b>\$ 8,429,716</b>	<b>\$ 1,525,000</b>	<b>\$ 982,967</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

## **2024 -2029 CAPITAL FACILITIES PLAN PROJECT DESCRIPTIONS**

### **UTILITY & TRANSPORTATION PROJECTS BY OTHERS**

**Facility & Utility-Capital Projects by Others:** The following utility projects are developer driven and will be constructed by others. They are included in the City's CFP, however, because they are eligible for reimbursement through TIF/LIFT.

- Underground Utility Program (Liberty Lake Rd., Molter Rd., Mission Ave.)
- Harvard Road Trailhead Improvements (Centennial Trailhead@ Wellington & Harvard)
- Hub Facility Ballfield & Parking Lot Expansion (19619 E Cataldo Ave)
- North Liberty Lake Plaza (North side of Indiana Avenue, across from Courtyard East Apartments)

**Transportation Capital Projects by Others:** The following transportation capital projects are developer driven and will be constructed by others. They are included in the City's CFP, however, because they are eligible for reimbursement through TIF/LIFT.

- Harvard Road & Wellington Roundabout
- Mission Improvements - Harvest Parkway east to Corrigan Road
- Transit Parking (STA Project – Location TBD)
- Cataldo Extension & Connection – Phase I (Western States CAT)
- Cataldo Extension & Connection – Phase II (Centennial Properties)
- Kramer Parkway Construction (Mission Ave to Indiana Ave)
- Indiana Ave Extension (east of LLSWD)

Unfunded Projects					
Line No.	Project Type	Description	Location	Fund	Amount
UF-1	New Construction	River District Community Message Board	TBD	GF, REET	TBD
UF-2	New Construction	Community/Senior Center	TBD	GF, REET	TBD
UF-3	New Construction	Dog Park	TBD	GF, REET	TBD
UF-4	Enhancement	Fallen Heroes Circuit Course	Orchard Park	GF, REET	TBD
UF-5	Enhancement	Community Gardens	Orchard Park	GF, REET	TBD
UF-6	Enhancement	Parking Lot Expansion	Rocky Hill Park	GF, REET	TBD
UF-7	Enhancement	Splash Pad	Rocky Hill Park	GF, REET	TBD
UF-8	Enhancement	Park Expansion	Town Square	GF, REET	TBD
UF-9	Enhancement	Protected Bike Lanes	TBD	GF, REET	TBD
UF-10	New Construction	Disc Golf Course	TBD	GF	TBD
UF-11	Enhancement	Restroom Facilities	Arboreteum	GF	TBD
UF-12	Enhancements	Gazebos	Arboreteum	GF	TBD
UF-13	New Construction	New Baseball Fields	TBD	GF	TBD