

**CITY OF LIBERTY LAKE  
SPOKANE COUNTY, WASHINGTON  
ORDINANCE NO. 281**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON,  
ESTABLISHING CERTAIN OFFICES, REQUIRING APPOINTMENT BY THE  
MAYOR AND APPROVAL BY COUNCIL, AN OATH OF OFFICE AND REPEALING  
ORDINANCE NO. 7, ORDINANCE NO. 32 AND ORDINANCE NO. 35 IN THEIR  
ENTIRETY**

WHEREAS, RCW 35A.12.090 provides that the City may appoint officers and employees by Ordinance including prescribing the qualifications for such office or employment; and

WHEREAS, RCW 35A.12.020 requires that the City appoint a Police Chief who shall be the chief law enforcement officer; and

WHEREAS, the City of Liberty Lake desires the services of a City Administrator, Police Chief and Department Directors; and

WHEREAS, the City of Liberty Lake desires to repeal City Ordinance No. 32 and Ordinance No. 35 and include the offices created in this Ordinance; and

WHEREAS, RCW 35A.12.080 provides that officers of the City may be required to take an oath or affirmation promising to faithfully perform their duties; and

WHEREAS, the City desires to repeal City Ordinance No. 7 and include the Oath of Office within this Ordinance.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington do ordain as follows:

**Section 1.** **Offices Created.** There is created the offices of City Administrator, Police Chief, and Department Directors which offices shall be filled for an indefinite term by appointment of the Mayor with confirmation by the City Council. The City Administrator, Police Chief and Department Directors shall serve without a definite term at the discretion of the Mayor.

**Section 2.** **Police Chief Duties.** The Police Chief, under the direction of the City Mayor, shall serve as the chief law enforcement officer of the City. The Police Chief and his designees shall possess investigative, arrest and incidental powers relating to the enforcement of municipal laws including criminal and traffic misdemeanors and civil infractions committed in the City. Additional duties performed include patrol, traffic and pedestrian safety, crime prevention, community relations and such other matters as necessary for the proper functioning of the City police force. The Police Chief has the authority to commission police officers for the City and may perform all acts necessary to preserve the peace and order of the City under Federal, State and City law.

**Section 3.** **Qualifications.** The Mayor and City Council shall confer to establish qualifications for the positions of City Administrator, Police Chief and Department Directors with such qualifications approved by Resolution of the Council.

**Section 4. Salary.** The salary for the positions of City Administrator, Police Chief and Department Directors shall be set at the rate provided for in the annual budget adopted by the City Council.

**Section 5. Oath Required.** The City Administrator, Police Chief and Department Directors, before entering the performance of their duties of office, shall be required to take an oath or affirmation for the full performance of their duties in substantially the following form.

OATH OF OFFICE.

I \_\_\_\_\_ do solemnly swear that I will faithfully and impartially to the best of my ability perform the duties of the office of \_\_\_\_\_ in accordance with the laws of the State of Washington and all other duly enacted laws, rules and policies of the City of Liberty Lake, Washington.

By: \_\_\_\_\_  
[Attestation]

The oath or affirmation shall be given before the Mayor and filed with the Spokane County Auditor.

**Section 6. Repealer.** Upon the Effective Date of this Ordinance, Ordinance No. 7, Ordinance No. 32, and Ordinance No. 35 shall be repealed in their entirety and shall have no further force or effect of law.

**Section 7. Severability.** If any section, sentence, clause, or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Ordinance.

**Section 8. Effective Date.** This Ordinance shall be in full force and effect five (5) days after publication of the Ordinance Summary.

Passed by the City Council on November 16<sup>th</sup>, 2021.

Cristella Kaminskas  
Mayor, Cristella Kaminskas

**ATTEST:**

Kelsey Wright  
City Clerk, Kelsey Wright

**Approved As To Form:**

  
\_\_\_\_\_  
City Attorney, Sean P. Boutz

Date of Publication: 11/26/2021  
Effective Date: 12/1/2021