

**ORDINANCE NO. 225
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2016 THROUGH DECEMBER 31, 2016, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS.

WHEREAS, state law requires the Mayor to prepare a preliminary budget for the City of Liberty Lake at least sixty (60) days before the beginning of the City's fiscal year beginning January 1, 2016 and ending December 31, 2016.

WHEREAS, the Mayor, in consultation with City Staff, has prepared and placed on file with the City Clerk a preliminary budget together with an estimate of the amount of money necessary to meet the expenses of the City, including payment of outstanding obligations;

WHEREAS, notice was posted and published on October 22, 2015 and October 29, 2015 that the City Council of the City of Liberty Lake would meet and receive public comment in the City Council chambers prior to the adoption of the budget;

WHEREAS, the attached 2016 Budget of the City of Liberty Lake reflects the provision of municipal services and programs that will enhance the public health, safety and welfare of the citizens; and

WHEREAS, the City Council has determined that the best interest of the City is serviced by adopting the budget set forth herein:

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, does ordain as follows:

Section 1. Adoption of the Budget. The budget for the City of Liberty Lake for the year 2016 is hereby adopted at the fund level and as the balanced budget for the City with appropriations limited to the total estimated revenues and ending fund balance of the City. The final budget for \$11,616,927 attached hereto by this reference is incorporated herein pursuant to RCW 35A.33.075.

Estimated resources for each separate fund of the City of Liberty Lake, and aggregate expenditures for all such funds for the year 2016 are set forth in a summary form in Exhibit A.

Section 2. Positions, Salary Schedules and Adjustments. The various positions and salary ranges for City employees are adopted in the form and amounts attached to this Ordinance as Exhibit B. To further the efficient operation of the City, the Mayor is authorized to make transfers between individual appropriations within any one fund for the 2016 budget. The Mayor may make salary adjustments as deemed appropriate in the exercise of reasonable discretion.

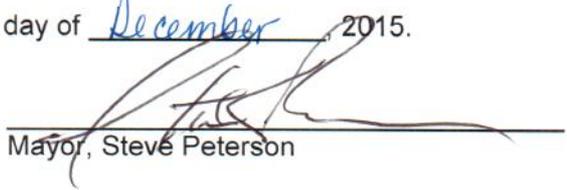
Section 3. Transmittal. A complete copy of the budget, as adopted, together with a copy of this Ordinance, shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section,

sentence, clause or phrase of this Ordinance.

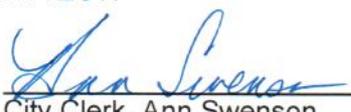
Section 5. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 15th day of December, 2015.



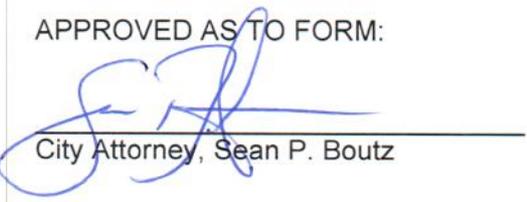
Mayor, Steve Peterson

ATTEST:



City Clerk, Ann Swenson

APPROVED AS TO FORM:



City Attorney, Sean P. Boutz

Date of Publication: 12-24-2015

Effective Date: 12-30-2015

Exhibit A

City of Liberty Lake 2016 Budget Summary By Fund

FUND	Est. Beginning Fund Balance	Revenues	Expenditures	Est. Ending Fund Balance
General Fund 001	\$ 3,095,375	\$ 5,482,080	\$ 6,594,162	\$ 2,018,793
Street Fund	168,790	970,155	1,026,204	112,741
Tourism Promotion Fund	18,100	50,070	65,000	3,170
Tourism Promotion Area (TPA)	25,000	60,030	85,030	-
Restricted Reserve	1,228,100	3,500	100	1,231,500
LTGO Redemption Note (1.8)	-	168,113	168,113	-
City Land LTGO Bond Fund	-	161,521	161,521	-
Capital Projects Fund	200,000	200,500	100,000	350,500
Special Capital Projects Fund	340,000	200,500	-	540,500
Street Capital Projects Fund	362,105	2,442,500	2,382,000	422,605
Town square Capital Fund	-	-	-	-
Harvard Road Mitigation Fund	175,000	67,202	185,000	57,202
Library Capital Fund	21,853	14,570	-	36,423
Police Capital Fund	50	75	-	125
Stormwater Utility Fund	196,000	62,300	97,400	160,900
Aquifer Protection Fund	140,100	45,100	62,400	122,800
Golf Operations Fund	200,400	495,665	659,997	36,068
Unemployment Fund	-	30,000	30,000	-
	<u>\$ 6,170,873</u>	<u>\$ 10,453,881</u>	<u>\$ 11,616,927</u>	<u>\$ 5,093,327</u>

**CITY OF LIBERTY LAKE
PROPOSED SALARY SCHEDULE FOR 2016**

JOB TITLE	Total Full Time Employees = 30		CURRENT RANGE	2016 PROPOSED CHANGES
	Full Time (FT)	Part Time (PT)		
		# of Employees		
<u>Section 2. EXECUTIVE</u>				
City Administrator	FT	1	\$115,340 - \$129,891	
<u>Section 3. ADMIN & FINANCE</u>				
Finance Director	FT	1	\$84499-\$95160	
City Treasurer	FT	1	\$52751-\$59426	
City Clerk	FT	1	\$52751-\$59426	
Office Assistant	FT	1	\$35756-\$40248	
<u>Section 4. POLICE</u>				
Chief of Police	FT	1	\$87332-98389	
Police Records Clerk	FT	1	\$39117-\$44055	
Entry Level Officer	FT	1	\$43200-\$44950	
Lateral Officer 1-14	FT	7	\$56614-\$73224	
Police Sergeant	FT	1	\$73807-\$83117	
Police Detective	FT	1	\$76594-\$86249	
<u>Section 5. PARKS & RECREATION</u>				
Golf Professional	FT	1	\$50273-\$57138	
Parks & Recreation Director	FT	1	\$51022-\$58053	\$64,560-\$72,706
Crew Lead	FT	2	\$30314-\$34133	\$36,004 - \$40,539
Recreational Staff-Counselors	PT	NA	\$9.66 - \$10.88 per hour	
Recreational Staff - Lead	PT	NA	\$10.99 - \$12.37 per hour	
Park Maintenance Seasonal	PT	NA	\$9.66 - \$10.88 per hour	
Park Maintenance Seasonal - Experienced	PT	NA	\$10.99 - \$12.37 per hour	
Park Maintenance Specialized	PT	NA	\$13.13- \$14.78 per hour	
Park/Golf Maintenance - Foreman	PT	NA	\$15.08 - \$16.98 per hour	
Golf Specialized	PT	NA	\$13.13- \$14.78 per hour	
<u>Section 6. PLANNING & BUILDING SERVICES</u>				
Building Inspector	FT	1	\$46785-\$52707	
Chief Building Inspector	FT	1	\$58276-\$65624	
Planning & Building Services Manager	FT	1	\$63000-\$70948	
Permit Technician	FT	1	\$35401-\$39873	
<u>Section 7. LIBRARY</u>				
Director of Library Services	FT	1	\$64561-\$72706	
Librarian	FT	1	\$40643-\$45760	
Circulation Supervisor	FT	1	\$31723-\$35734	
Library Tech Specialist	PT	1	\$14.59-\$16.43 per hour	
Library Clerk	PT	5	\$12.08-\$13.61 per hour	
Library Technician I	PT	1	\$13.36-\$15.05 per hour	
Library Associate	PT	NA	\$16.50-\$18.58 per hour	
Library Page	PT	1	\$9.66 - \$10.88 per hour	
<u>Section 8. PUBLIC WORKS</u>				
City Engineer	FT	1	\$77876-\$87702	
Crew Supervisor/Equipment Maint Tech	FT	1	\$44573-\$50149	
<u>Section 9. FACILITIES</u>				
Custodian	PT	1	\$10.77 - \$12.13 per hour	
Facilities Technician / Foreman	PT	1	\$15.08 - \$16.98 per hour	

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CERTIFICATION

I, Ann Swenson, the undersigned City Clerk of the City of Liberty Lake, of Spokane County, Washington, HEREBY CERTIFY that the foregoing Ordinance is a full, true, and correct copy of Ordinance No. 225 duly adopted at a regular meeting of the City Council of said City, duly and regularly held at a the regular meeting place thereof on December 15, 2015 of which meeting all members of said City Council had due notice and at which a majority thereof were present; and that at said meeting said Ordinance was adopted by the following vote: unanimous, 4-0.

AYES, and in favor thereof: Council Members Langford, Dunne, Moore, and Kopelson.

NAYS: None.

ABSENT: Mayor Pro Tem Kaminskas, Council Member Severs and Brickner.

ABSTAINED: None.

CITY OF LIBERTY LAKE



CITY CLERK