

**RESOLUTION NO. 15-195
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

**A RESOLUTION OF THE CITY OF LIBERTY LAKE, WASHINGTON ADOPTING AN
UPDATED COMMUTE TRIP REDUCTION (CTR) PLAN**

WHEREAS, on August 3, 1999, the Board of County Commissioners for Spokane County approved Ordinance No. 99 0690 which adopted the Spokane County Commute Trip Reduction Plan in accordance with RCW 70.94.527 to reduce the number of single occupant vehicle trips for the purpose of improving the air quality in Spokane County.

WHEREAS, the City of Liberty Lake is required to adopt an ordinance implementing a Commute trip Reduction Plan for all major employers within the City;

WHEREAS, on December 4, 2001, the City Council approved an Interlocal Agreement with Spokane County for the purpose of implementing the Commute Reduction Plan for the City of Liberty Lake and Spokane County; and

WHEREAS, the City created a CTR Plan that addresses the new requirements of the Commute Trip Efficiency Act of 2006; and

WHEREAS, the CTR Plan is a collection of goals and policies, facility and service improvements, and marketing strategies that support reducing drive alone trips and vehicle miles traveled. It also describes requirements for major employers, documents the public involvement process, presents a sustainable financing plan, and lays out the implementation structure for the CTR program; and

WHEREAS, the State's CTR objectives compliment, promote, and provide an implementation mechanism for the City of Liberty Lake's Comprehensive Plan.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, does resolve as follows:

1. The attached City of Liberty Lake Commute Trip Reduction Plan Update: 2015-2019 is hereby adopted; and
2. The updated CTR Plan is consistent with the City's Comprehensive Plan.

Adopted by the City Council this 20th day of January, 2015.



Steve Peterson, Mayor
City of Liberty Lake

ATTEST:



City Clerk, Ann Swenson

APPROVED AS TO FORM:



City Attorney, Sean Boutz

Commute Trip Reduction Implementation Plan Update: 2015–2019

Jurisdiction: City of Liberty Lake

Goals, targets and other performance measures

Goals for the 2019-2020 survey period include an increase of non drive-alone travel (NDAT), and reductions of VMT and GHG from the City of Liberty Lake’s jurisdiction baseline surveys in 2007-2008.

	<u>2007-2008</u>	<u>Percent Change</u>	<u>2019-2020</u>
NDAT*	23.8%	6% points	29.8%
VMT*	11.2	18%	9.2
GHG*	6,230	18%	5,109

NDAT – Non Drive Alone Travel, VMT – Vehicle Miles Traveled, GHG – Green House Gases

Strategies

What specific steps and strategies will you implement to meet your goal? Please include (a) policies and regulations, (b) services and facilities, and (c) marketing and incentives.

The City of Liberty Lake will continue to implement the strategies identified in the local CTR plan.

The CTR program in the City of Liberty Lake is administered by Spokane County through an inter-local agreement. The focus will continue in developing and implementing a set of strategies that will help CTR employers achieve their goals for increasing commute alternative use and reducing vehicle miles traveled and greenhouse gas emissions including, but not limited to:

CTR employers will receive promotional materials to post on their commuting option boards to be used specifically for promoting and encouraging transportation options. Each board displays the Employee Transportation Coordinator’s (ETCs) name and contact information.

ETCs are required to attend 15 hours of mandatory ETC training within six months of being appointed ETC. Seasoned ETCs will be encouraged to take refresher courses as needed. The comprehensive ETC training classes will be offered throughout the year and include:

- ETC Orientation
- Management Support
- Marketing CTR / Subsidies and Incentive
- MyCommute.org – online tracking calendar

- Commute Finder Northwest – online ride matching tool
- Transit Workshop
- Annual Report Workshop
- CTR Survey Workshop
- Social Media for TDM
- FISH Training (motivational)

Networking opportunities will be offered throughout the year to update ETCs on CTR and transportation related issues, promotional campaigns and opportunities, incentives, events, etc.

Collaborate with local agencies and organizations to enhance and improve CTR promotional efforts, media coverage, CTR events and joint projects to ensure maximum leverage and exposure.

Develop and implement promotional campaigns that will encourage the use of commute alternatives.

Meet annually or as needed with CTR employers to review and discuss their CTR program, review CTR survey results, strategize improvements to help employers achieve their CTR targets and goals. Require employers to make program improvements and modifications as needed based on survey results.

Work collaboratively with Spokane Transit to provide updates and feedback to CTR employers on all STA projects and service improvements.

Work collaboratively to provide updates and feedback to CTR employers on all projects and improvements that impact and encourage walking, bicycling and transit use within the City of Liberty Lake and surrounding area.

Utilize the Undriver’s License station at community events and at employment sites to engage and encourage employees to make a pledge to drive less.

Provide ongoing assistance to employers to enhance, strengthen and grow their CTR program.

Comprehensive planning & community goals

[Governor’s Executive Order 14-04 Washington Carbon Reduction and Clean Energy Action](#) directs state agencies to assist local governments to update their comprehensive plans to produce travel and land-use patterns that maximize efficiency in movement of goods and people, and reduce greenhouse gas emissions.

How does trip reduction support the goals of your community and comprehensive plan, and vice versa? How will you further integrate trip reduction through the updating of your comprehensive plan (e.g., parking, land use)?

Key goals and policies that support CTR include the City’s vision for the CBD which includes mixed-use that is supportive of transit, pedestrian, and bicycle use.

The City's policies also support pedestrian-oriented streetscape environment in Liberty Lake, reducing reliance on the automobile for local trips by:

- Providing safe and convenient bicycle and walking access between housing, recreation, shopping, schools, community facilities, and mass transit access points
- Preserving unused rail rights-of-way for development of trails or other alternative transportation lines
- Promoting hard surface walkway systems that are separate from roads if they fit in with the characteristics of the neighborhood.

The City's Transportation Plan includes working with STA on ways to improve its service to community residents. The following policies are identified in the transportation plan as ways to promote transit ridership.

- Coordinate with other governments and communities to create a regional network of safe, efficient, and cost-effective public transportation services and facilities.
- Provide intermodal connections to enhance the efficiency and convenience of public transportation.
- Participate with other jurisdictions to facilitate safe and efficient light rail systems.

Land use and transportation conditions

How do existing and future anticipated land-use and transportation conditions affect CTR worksites?

Developing land uses that support transit, pedestrian and bicycle use will help CTR-affected work sites achieve their goals. The City can encourage higher densities in some areas to increase the market for transit and ridesharing activities. It can also implement urban design guidelines that support transit and non-motorized activities.

Financial plan

What are the anticipated funding sources and amounts for local trip reduction, including grants and local funding?

The CTR program in the City of Liberty Lake is administered by Spokane County through an inter-local agreement. State funding is allocated and based on the approved state budget and on how many affected worksites are in the City of Liberty Lake. In addition, Spokane County secures CMAQ grants to help enhance and maintain the CTR program and will continue to apply for the grants when available, approximately every three years.

GTEC report (if your jurisdiction has a designated GTEC)

Are you continuing to implement?

Optional: Describe the (a) strategies, (b) land use and transportation conditions, (c) population and employment demographics, and (d) financial plan, and how they differ from those in the CTR plan.

N/A

What specific policy, service changes and land-use steps will be accomplished during this period for the GTEC area?

N/A

Regional transportation planning organization CTR plan review

- Recommended
- Not recommended

RTPO comments:

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CERTIFICATION

I, Ann Swenson, the undersigned City Clerk of the City of Liberty Lake, of Spokane County, Washington, HEREBY CERTIFY that the foregoing Resolution is a full, true and correct copy of Resolution No. 15-195 duly adopted at a regular meeting of the City Council of said City, duly and regularly held at the regular meeting place thereof on January 20, 2015 of which meeting all members of said City Council had due notice and at which a majority thereof were present; and that at said meeting said Resolution was adopted by the following vote: unanimous, 7-0.

AYES, and in favor thereof: Mayor Pro Tem Kaminskis, and Council Members: Dunne, Severs, Kopelson, Brickner, Moore, and Langford.

NAYS: None.

ABSENT: None.

ASTAINED: None.

CITY OF LIBERTY LAKE



CITY CLERK