

**CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON
RESOLUTION NO. 14-189**

**A RESOLUTION REGARDING CHANGES TO THE
BY-LAWS AND INTERLOCAL AGREEMENT TO THE
CITIES INSURANCE ASSOCIATION OF WASHINGTON (CIAW)**

WHEREAS; City of Liberty Lake is a member of the Cities Insurance Association of Washington (CIAW).

WHEREAS; The Cities Insurance Association of Washington (CIAW) is authorized under RCW 48.62 to develop and administer a program which provides an opportunity for members to jointly pool and self-insure their liability losses, and jointly purchase excess insurance, or reinsurance; as well as jointly utilize administrative and other services.

WHEREAS; the CIAW wishes to change its fiscal year.

WHEREAS; The Board of Directors at their regular meeting on June 9, 2014 voted to notify its Members, as well as the Washington State Department of Enterprise Services of a meeting on July 21st, 2014 to vote on said Amendment to the By-Laws and Interlocal Agreement to change the fiscal year.

WHEREAS; The Board of Directors at their regular meeting on July 21, 2014 conducted said vote and the Amendments to the By-Laws and Interlocal Agreement were approved by the membership.

NOW, THEREFORE BE IT RESOLVED:

1. Article 14 of the By-Laws is amended to read as follows:

Article 14
Fiscal Year

The fiscal year of the corporation shall be from ~~September 1st through August 31st~~, to **December 1st through November 30th**, of the next calendar year, or as set by the Board of Directors.

2. Section 3.8.11 of the Interlocal Agreement is amended to read as follows:

3.8.11 The Board of Directors shall establish an annual budget for the Association. The Administrator shall submit a proposed budget for the following fiscal year 60 days prior to the end of each fiscal year to the Board of Directors. Fiscal years for the Association shall be from ~~September 1st through August 31st~~ **December 1st through November 30th** of the next calendar year. The Board of Directors shall determine the estimated expenses and cost to be incurred by the Association for the next fiscal year and shall adopt a budget derived from the Administrator's proposed budget. The budget shall be in a form to provide the following information for the Association as a whole: (1) beginning and ending unreserved fund balance, (2) anticipated revenues in detail, and (3) appropriations in detail. The Board of Directors shall apportion that budget cost among the Members and Associates. All payments due the Association from Members or Associates upon the basis of each budgeted assessment shall be paid as invoiced for the fiscal year for which the assessment is made.

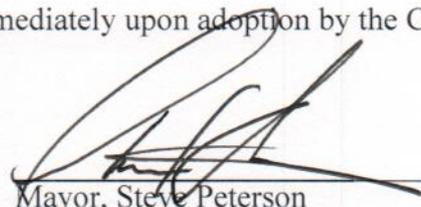
3. Section 3.13 withdrawal. A Member may withdraw only at the end of the Associations fiscal year (~~August 31st~~) (**November 30th**) and only after it has given the Association written notice prior to ~~September~~ **December 1** of the preceding calendar year of its decision to withdraw from this Agreement.

BE IT FURTHER RESOLVED THAT City of Liberty Lake City Council hereby acknowledges the appropriate changes to the By-Laws and Interlocal Agreement to accomplish said change.

2. Effective Date.

This Resolution shall take effect immediately upon adoption by the City Council.

Adopted this 2nd day of September, 2014.



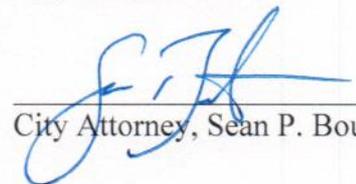
Mayor, Steve Peterson

ATTEST:



City Clerk, Ann Swenson

Approved as to Form:



City Attorney, Sean P. Boutz

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CERTIFICATION

I, Ann Swenson, the undersigned City Clerk of the City of Liberty Lake, of Spokane County, Washington, HEREBY CERTIFY that the foregoing Resolution is a full, true and correct copy of Resolution No. 14-189 duly adopted at a regular meeting of the City Council of said City, duly and regularly held at the regular meeting place thereof on September 2, 2014 of which meeting all members of said City Council had due notice and at which a majority thereof were present; and that at said meeting said Resolution was adopted by the following vote: unanimous, 7-0.

AYES, and in favor thereof: Mayor Pro Tem Kaminkas, and Council Members: Dunne, Severs, Kopelson, Brickner, Moore, and Langford.

NAYS: None.

ABSENT: None.

ASTAINED: None.

CITY OF LIBERTY LAKE



CITY CLERK