



**CITY COUNCIL MEETING
TUESDAY, OCTOBER 4, 2022
HELD IN-PERSON & REMOTELY**

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION: Given by Mayor Kaminskas.

PLEDGE OF ALLEGIANCE: Led by Mayor Kaminskas, City Council, and City Staff.

CALL TO ORDER: Mayor Kaminskas called the meeting to order at 7:02 p.m.

ROLL CALL:

City officials who physically attended the meeting: Mayor Kaminskas, Mayor Pro Tem Folyer, Councilmembers Sahlberg, Dunne, Spencer, and VanOrman, Mark McAvoy, City Administrator, Lisa Key, Director of Planning & Engineering, Kelsey Hardy, City Clerk, David Goehner, Communications Specialist, Sean Boutz, City Attorney and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Councilmember Cargill, David Williams, City Engineer, Kyle Dixon, Finance Director, Jandy Humble, Library Director, Trevor Ragan, Operations & Maintenance Lead, Amy Mullerleile, Senior Planner, Heidi Workman, HR Manager and Police Chief Damon Simmons.

Councilmember Sahlberg moved to excuse Councilmember Kurtz. Councilmember Dunne seconded, which carried unanimously.

AGENDA APPROVAL: Mayor Pro Tem Folyer moved to move item 11C ahead of item 11A. Councilmember Sahlberg seconded, which carried unanimously. Mayor Pro Tem Folyer moved to approve the agenda as amended. Councilmember Spencer seconded, which carried unanimously.

CITIZEN COMMENTS:

Katie Ferris, with SCOPE, introduced herself and requested an opportunity for the new SCOPE director to speak at a future meeting.

ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS:

Proclamation- Fire Prevention Week: Deputy Chief Rogers with SVFD introduced fire prevention week. The city clerk read the proclamation. Councilmember Dunne moved to support the proclamation. Councilmember VanOrman seconded, which carried unanimously. Mayor Kaminskas then declared the week of October 9 – 15, 2022 as Fire Prevention Week.

Mayor's Budget Message: Mayor Kaminskas presented her 2023 budget message.

Introduction of New Police Officers: Chief Simmons introduced two new police officers, Officer Jason Lee and Officer Shane Widman.

REPORTS & INQUIRIES:

City Council: Councilmember Dunne reported on the HUB Allstar Breakfast. Councilmember Spencer reported on the Ridgeline Spectacle of Sound. Councilmember VanOrman reported on an upcoming bed races event.

Mayor: Mayor Kaminskas reported on the AWC Fall Mayor's Exchange and disaster preparedness.

City Administrator: Mark McAvoy, City Administrator reviewed upcoming special meetings, events, and reminders. Kyle Dixon, Finance Director provided an update on the Police Department Labor Agreement. Police Chief Simmons provided an update on department activities and Flock cameras. Trevor Ragan, O&M Lead, provided an update on winter preparations. Lastly, Mark provided a status update regarding the camping on public facilities ordinance. Questions asked and answered throughout.

Community Engagement Commission: Robin Bekkedahl, commission chair, provided an update on the progress of the Community Engagement Commission including soliciting feedback at the farmer's market on an assortment of topics, current membership openings, and developing a work plan for 2023.

Spokane Valley Fire Department: Brian Asmus, SVFD Commissioner, provided an update on the October 1st open house, SVFD's budget process, and a clean audit report for 2021.

Liberty Lake Sewer & Water District: Bill Genoway, Commissioner with LLSWD, provided an update on hiring operators, upcoming fall clean up event, backflow prevention project, customer base within the city, and the opportunity for tours. Questions asked and answered.

WORKSHOP DISCUSSIONS: No items at this time.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10A to approve the September 20, 2022 city council meeting minutes and item 10B to approve the October 4, 2022 vouchers in the amount of \$246,617.67. Councilmember Sahlberg seconded, which carried unanimously.

Action Items

Kyle Dixon, Finance Director, along with Ryan Neumeister and Scott Bauer with NWMA provide an overview of the bid process, results and recommendation to council for approval. Council discussion ensued with questions asked and answered. Mayor Pro Tem Folyer moved to authorize the Mayor to sign bond counsel's recommendation of Trailhead financing terms with Webster Bank. Councilmember Sahlberg seconded. Following additional discussion, the Mayor called for the vote. Councilmembers Dunne, Folyer, Sahlberg, Spencer and VanOrman voted in favor; Councilmember Cargill voted opposed. The motion carried with a final tally of 5-1.

Mayor Pro Tem Folyer moved to approve the purchase of golf simulator equipment for the new Trailhead facility in the amount of \$157,806.99. Councilmember Sahlberg seconded. Following discussion with questions asked and answered, the Mayor called for the vote. Councilmembers Dunne, Folyer, Sahlberg, Spencer and VanOrman voted in favor; Councilmember Cargill voted opposed. The motion carried with a final tally of 5-1.

Mayor Pro Tem Folyer moved to approve the purchase of 28 golf carts in the amount of \$165,337.04 for payment and delivery in 2023. Councilmember Sahlberg seconded. Following discussion, the Mayor called for the vote. Councilmembers Folyer, Sahlberg, Spencer and VanOrman voted in favor; Councilmembers Cargill and Dunne voted opposed. The motion carried with a final tally of 4-2.

Mayor Pro Tem Folyer moved to authorize the streets department to purchase liquid de-ice and granular salt as needed for the upcoming 2022 – 2023 snow season in an amount not to exceed \$80,000. Seconded by Councilmember Cargill. Following brief discussion the Mayor called for the vote, which carried unanimously.

Mayor Pro Tem Folyer moved approve the purchase of replacement snowblade bits for snow removal equipment in the amount of \$9,931.68. Councilmember Sahlberg seconded, which carried unanimously.

COUNCIL COMMENTS: No comments at this time.

PUBLIC HEARINGS / APPEALS: No items at this time.

RESOLUTIONS:

Resolution No. 22-235: The city clerk read, by title only, Resolution No. 22-235, "A Resolution of the City of Liberty Lake, Washington Extending the Franchise Agreement with Fatbeam, LLC for the Maintenance and Operation of Telecommunication Facilities with the City of Liberty Lake, Washington, for a Period of Ten Years." Mayor Pro Tem Folyer moved to approve Resolution No. 22-235. Councilmember Dunne seconded. Following brief discussion, the Mayor called for the vote which carried unanimously.

Resolution No. 22-236: The city clerk read, by title only, Resolution No. 22-236, "A Resolution of the City of Liberty Lake, Washington Extending the Franchise Agreement with the Coeur d'Alene Tribe of Indians for the Maintenance and Operation of Telecommunication Facilities with the City of Liberty Lake, Washington, for a Period of Ten Years." Mayor Pro Tem Folyer moved to approve Resolution No. 22-236. Councilmember Dunne seconded. Mayor Kaminskas invited public comment. No comments were heard at this time. Following brief discussion, the Mayor called for the vote which carried unanimously.

Resolution No. 02-047H: The city clerk read, by title only, Resolution No. 02-047H, "A Resolution of the City of Liberty Lake, Washington Amending the Adopted Personnel Policy for all Employees of the City of Liberty Lake." Mayor Pro Tem Folyer moved to approve Resolution No. 22-236. Councilmember Sahlberg seconded. Following discussion, the Mayor called for the vote which carried unanimously.

ORDINANCES: No items at this time.

EMERGENCY ORDINANCES: No items at this time.

INTRODUCTION OF UPCOMING AGENDA ITEMS: The Mayor and council reviewed upcoming workshops.

CITIZEN COMMENTS: Mayor Kaminskas invited public comment. No comments were heard at this time.


EXECUTIVE SESSION: At 9:15 p.m., Mayor Kaminskas announced an executive session per RCW 42.30.110(1)(i) to discuss potential litigation. She announced that executive session would last until 9:35 p.m. and no action would be taken afterwards.

ADJOURNMENT: With there being no further business, the meeting adjourned at 9:35 p.m.

These minutes were approved October 18th, 2022.



Cris Kaminskas, Mayor
City of Liberty Lake



These minutes were prepared by Kelsey Hardy. This meeting was also recorded. Anyone desiring to listen to the recording may visit the city's website or contact the City Clerk.