

CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 7, 2021
HELD REMOTELY

COMMITTEE WORKSHOP DISCUSSION

Mayor Kaminskas called the committee workshop to order at 6:02 p.m.

City officials who physically attended the workshop were: Mayor Kaminskas, Mayor Pro Tem Kennedy, Councilmembers Langford and Folyer.

City officials who remotely attended the workshop via Zoom were: Councilmembers Garcia, Kurtz, and Severs, Katy Allen, City Administrator, Kyle Dixon, Finance Director, Damon Simmons, Chief of Police, Jennifer Camp, Operations & Maintenance Director, Lisa Key, Director of Planning & Engineering, Jandy Humble, Library Director, Heidi Workman, Human Resource Manager, Trevor Slocum, Crew Lead, Trevor Regan, Crew Lead, Stephen Williams, Crew Lead, and Todd Henderson, IT Technician.

Trailhead Financing Strategy: Scott Bauer with Northwest Municipal Advisors presented information on types of bonding and the bonding process, and repayment options available with the different types of bonds. Ryan Neumeister presented information on the current bond market and provided information on various bonding scenarios for the Trailhead project, and next steps in moving forward with a bond. Kyle discussed the general timeline for bonding, based upon the intent to award a contract for design in late November. Mayor Kaminskas asked that Katy Allen, Kyle Dixon, and Lisa Key put together a detailed timeline for bonding to bring back to City Council.

Personnel Manual: Heidi Workman presented an overview of proposed amendments to the City's Personnel Manual.

With there being no further business, the meeting adjourned at 6:41 p.m.

REGULAR CITY COUNCIL MEETING SESSION

Prior to the invocation, Mayor Kaminskas reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-25.12, dated January 11, 2021, was being held remotely. Invocation then took place.

INVOCATION – Given by Mayor Kaminskas.

PLEDGE OF ALLEGIANCE – Led by Mayor Kaminskas, City Council, and City Staff

CALL TO ORDER – Mayor Kaminskas called the meeting to order at 7:01 p.m.

ROLL CALL

City officials who physically attended the meeting were: Mayor Kaminskas, Mayor Pro Tem Kennedy, Councilmembers Langford and Folyer.

City officials who attended the meeting via Zoom were: Councilmembers Garcia, Kurtz, and Severs, Katy Allen, City Administrator, Kyle Dixon, Finance Director, Damon Simmons, Chief of Police, Jennifer Camp, Operations & Maintenance Director, Lisa Key, Director of Planning & Engineering, Jandy Humble, Library Director, Heidi Workman, Human Resource Manager, Trevor Slocum, Crew Lead, Trevor Regan, Crew Lead, Stephen Williams, Crew Lead, and Todd Henderson, IT Technician. Councilmember Dan Dunne joined the meeting at 7:36.

Severs moved to excuse Councilmember Dunne, seconded by Councilmember Kurtz. Motion carried unanimously.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to remove the Parks and Arts Commission Report and add tax to Agenda Item 10Bvii. Councilmember Langford seconded the motion, which carried unanimously. Mayor Pro Tem Kennedy moved to adopt the agenda as amended, seconded by Councilmember Langford. The agenda was approved unanimously as amended.

CITIZEN COMMENTS:

Bob Schneidmiller: Thanked City Council for their support of the Spokane Symphony, and others from the Symphony, Joe Frank and the Greenstone Foundation, Jen Camp and her crew, and Kiwanis Club for their support.

James Lowe: Special thanks from the Symphony for the opportunity to play in Liberty Lake.

Jeff vom Saal: Echoed the thanks of James and Bob and stated how special it was to get to play in Liberty Lake.

PROCLAMATIONS: Mayor Pro Tem Kennedy moved to approve proposed proclamations. Councilmember Langford seconded. Motion carried unanimously. Kyle Dixon, the acting city clerk, introduced the proclamation declaring September Childhood Cancer Awareness Month, and read aloud the Proclamation.

Kyle Dixon, acting city clerk, introduced a proclamation celebrating Spokane Valley Chamber of Commerce's 100th anniversary and read aloud the Proclamation.

REPORTS:

City Council: Council Member Garcia regarding the Moving Wall on September 15th – 19th, 2022. The contract is fully signed and executed.

Mayor: Mayor Kaminkas reported that she had a good discussion with CVSD Safety Officer Asmus regarding better school safety signage, and encouraged Council members to tour Ridgeline High School, if they have not already done so. Mayor provided an update on the Liberty Lake business participation in Valley Chamber. A staff meeting is planned tomorrow to update City staff on the proposed revision to the Personnel manual. Mayor also gave an update on Cloud Migration strategy, and upcoming events.

City Administrator: City administrator Katy Allen announced her plan to retire by the end of the year, with Jen Camp filling in as acting City Administrator. Trevor Regan, Crew Lead gave an update on the RFB for HVAC. Chief Damon Simmons reported on an Award received from the Daughters of the American Revolution for the proper display of the American flag. Director of Operations and Maintenance gave a recap on Barefoot in the Park. City Administrator Allen reported that the Harvard Road Bridge ribbon cutting ceremony is scheduled for September 22nd at 2 pm, after which both northbound lanes will be opened to traffic. She also reported on the status of Trailhead, staff recruitment, progress on the public works yard, and upcoming events.

WORKSHOP DISCUSSIONS

American Rescue Plan Act Funding for Non-Profits: Kyle Dixon gave a brief update on the status of the ARP funds and the status of applications received from non-profits. We received 13 applications from non-profits, who reported a total loss of \$339,052 in 2020. Because data is incomplete for 2021, he recommends yearly tracking. Council will need to make decision regarding non-profits formed in or after 2019 with no historical revenue benchmarks. Discussion ensued on process, timing, and equity issues. Mayor Kaminkas shared preliminary proposals from Utility partners Avista and Liberty Lake Sewer and Water District. Follow up discussion to be schedule for September 21st.

Utility Tax Discussion: Mayor Pro Tem Kennedy asked if this needs to be increased, reduced, or eliminated. Finance Director Kyle Dixon indicated that we collected \$820,000 in the last year, with funds used for streets projects, and used to leverage grant funding for streets. Discussion to be continued as part of budget discussion.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve the consent agenda items: 10Ai, was to approve the August 17, 2021 city council meeting minutes; 10Aii, was to approve the September 7, 2021 vouchers in the amount of \$263,002.89. Councilmember Severs seconded the motion, which carried unanimously.

Action Items

Mayor Pro Tem Kennedy moved to approve action item 10Bi, to authorize the payment of an invoice for the Winter Glow Spectacular in the amount of \$10,000. Councilmember Severs seconded the motion. Motion carried unanimously.

Chief Simmons gave an overview of items 10Bii through 10Bvi.

Mayor Pro Tem Kennedy moved to approve action item 10Bii thru 10Bvi to authorize the purchase of:

- IAPro/Blue Team software for the amount of \$4,500;
- CellHawk subscription for the amount of \$4,995.00;
- Investigator CellHawk subscription for the amount of \$2,995;
- Leads Online subscription for the amount of \$8,208; and
- Year One Taser subscription for the amount of \$5,359.77.

Councilmember Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Bvii to authorize a purchase agreement with Arrow Concrete & Asphalt Specialties in the amount of \$40,885.74 for the resurfacing of the Orchard Park Tennis Courts. Councilmember Kurtz seconded the motion. After brief discussion, Mayor called for the vote. Motion carried with six ayes. Councilmember Langford voted nay.

Mayor Pro Tem Kennedy moved to approve action item 10Bviii confirm the Mayor's appointment of Brad Hamblet to the Liberty Lake Municipal Library Board of Trustees. Councilmember Kurtz seconded the motion. After brief discussion, Mayor called for the vote. Motion carried with four ayes; Mayor Pro Tem Kennedy, Councilmember Langford, and Councilmember Folyer voted nay.

PUBLIC HEARINGS/APPEALS

Development Code Amendments re: Housing: Prior to the public hearing, the director of planning and engineering introduced the proposed amendments to provide for emergency shelter, transitional and supportive housing, consistent with the requirements of SHB 1220 adopted by the Washington State Legislature during the

2021 Legislative session. City development code sections that would be affected are §10-1C (Definitions) and §10-2 (Zoning Districts).

At 9:28 p.m., Mayor Kaminskas opened the public hearing on proposed amendments to development code. No public testimony was received. Mayor closed the public hearing at 9:32 p.m.

2022 City Budget: Prior to the public hearing, the director of finance stated that the public hearing was the first opportunity for Citizens to provide input on the 2022 budget. At 9:32 p.m., Mayor Kaminskas opened the public hearing on citizen input for the 2022 budget. No public testimony was received. Mayor closed the public hearing at (9:33 p.m.

RESOLUTIONS: The acting city clerk read, by title only, Resolution No. 21-287, approving the final plat of Legacy Ridge West First Addition, located in the east half of the southwest quarter of the southwest quarter, and the southwest quarter of the southeast quarter of section 16, Township 25N, Range 45 E.W.M., Liberty Lake, Washington, file number 2014.PL0003. Mayor Pro Tem Kennedy moved to approve the resolution, seconded by Councilmember Folyer. Motion carried unanimously.

ORDINANCES:

Ordinance No. 280: The acting city clerk read by title only, Ordinance No. 288, An Ordinance of the City of Liberty Lake, Spokane County, Washington, Amending City of Liberty Lake Development Regulations Regarding Emergency Shelters, Transitional and Supportive Housing. This was a first read ordinance.

Ordinance No.269E: The acting city clerk read by title only, Ordinance No. 269E, An Ordinance Amending Ordinance No. 269 Passed by the City Council on December 15, 2020, Entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2021, through December 31, 2021, Appropriating Funds and Establishing Salary Schedules for Established Positions." This was a first read ordinance.

The acting city clerk read by title only, Ordinance No. 277, An Ordinance of the City of Liberty Lake, Spokane County, Washington, Establishing a Community Engagement Commission, Providing for the Appointment and Terms of Commission Members and Removal of the Same, Providing for Severability, Establishing the Duties Thereof, and Establishing an Effective Date. This was a second read Ordinance.

Mayor Pro Tem Kennedy moved to approve Ordinance No. 277, seconded by Councilmember Kurtz. Motion was approved six to one, with Councilmember Severs voting nay.

INTRODUCTION OF UPCOMING AGENDA ITEMS

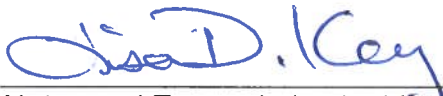
The city administrator reviewed the upcoming agenda items for the September 21st City Council meeting.

ADJOURNMENT

With there being no further business, the meeting adjourned at 9:45 p.m.



Cris Kaminskas, Mayor
City of Liberty Lake



*Notes and Transcription by Lisa Key. This Council meeting was also audio taped.
Anyone desiring to listen to the recording may contact the City Clerk.*