



**CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 1, 2020
HELD REMOTELY
22710 E. COUNTRY VISTA DRIVE**

COMMITTEE WORKSHOP DISCUSSION

Mayor Brickner called the committee workshop to order at 6:00 p.m.

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Brian Asmus, Chief of Police, Darin Morgan, Police Sergeant, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members, Langford, Folyer, Kaminskas, and Kurtz.

The Operations & Maintenance Director, Liberty Lake Municipal Library Director, and City Engineer also attended via Zoom.

After roll call, Mayor Brickner turned the floor over to the council members for dialogue regarding follow-up from their last 6:00 p.m. workshop. He thanked the facilitators, Latisha Hill & Melanie Rose from Avista, for their assistance on August 18th.

Council discussed what steps should be taken to secure further workshop facilitators for roles and responsibilities and decision-making processes. Some discussion included having face-to-face meetings vs. virtual meetings; re-examining their procedures as times change; having one or more facilitator to address the topics during a future workshop; the newest councilmembers not having had a good opportunity to get to know the incumbents due to the pandemic restrictions; limiting the workshop discussion to 30 minutes in order to provide time for councilmember follow-up Q&A; and bringing all councilmembers into the chambers for the workshop at a social distance and having staff onsite in their offices.

After debate and discussion, Councilman Langford moved to direct staff per the city administrator to contact two recommended facilitators, Registered Parliamentarian, Ann MacFarlane, and Laura McAloom, Spokane based City of Pullman attorney, and bring back proposals and pricing for facilitation. Council Member Kaminskas seconded the motion. After further brief discussion, Mayor Brickner called for the vote. Motion carried unanimously.

It was recommended that councilmembers write their questions down for the facilitator(s) to address them during the future workshop.

With there being no further business, the meeting adjourned at 6:41 p.m.

REGULAR CITY COUNCIL MEETING SESSION

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28.8, dated July 31, 2020, was being held remotely. Invocation then took place.

INVOCATION – Given by Mayor Pro Tem Kennedy

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Brian Asmus, Chief of Police, Darin Morgan, Liberty Lake Police Sergeant, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Langford, Kaminskas, Folyer, and Kurtz. The City Attorney, Liberty Lake Municipal Library Director, Operations and Maintenance Director, Director of Planning & Engineering, and City Engineer also participated via Zoom.

Mayor Pro Tem Kennedy moved to excuse Council Member Dunne due to a family issue and to excuse Council Member Severs due to a work conflict. Council Member Langford seconded the motion, which carried unanimously.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to approve the agenda as printed. Council Member Kaminskas seconded the motion, which carried unanimously.

PROCLAMATION

The city clerk read a proclamation into the record declaring September 2020 as Childhood Cancer Awareness Month.

MAYOR AND CITY COUNCIL REPORTS & INQUIRIES

Mayor Brickner reported the city is looking into whether the CARES Act funding will be extended and or continued. He said there was a great response and support for the Chief of Police for his parade this past weekend to honor him for his service.

CITY ADMINISTRATOR REPORT

The city administrator turned the floor over to the city engineer, who gave an update on the Liberty Lake Road construction project. She resumed the floor and spoke about the recordings of meetings and workshops being available on the city's website. She then turned the floor over to the chief of police, who gave updates on the solar panel testing at the police station. Chief Asmus reported on defense attorney, Steve Clark, who reached out to Sergeant Jones to extend his compliment on LLPD's Officer Isaac's professionalism in dealing with his client. The city council then talked about the HVAC and lighting at the LLPD and library building. After brief discussion, Councilman Folyer moved to move forward with a task order up to \$3,000 to provide the scope of work for the HVAC units and the lighting for the police department. Mayor Pro Tem Kennedy seconded the motion, which carried unanimously. The city administrator resumed the floor then gave updates on employee recruitment, Harvard and Henry Road, and COVID. She turned the floor over to the finance director, who provided an update on CARES Act funding. The city administrator resumed the floor and concluded her report with updates on events, reservations, and programs.

WORKSHOP DISCUSSION

Mayor Pro Tem Kennedy led the discussion on city property and city hall, noting that he appreciated that this topic was added to the agenda. He spoke about the time and money invested in the previous Trailhead discussions, remarking that a lot of decisions cannot be made currently about Trailhead. What he thinks can be done is to have the council workshop discussions on low-hanging fruit to move some of the lesser topics off their list of items for consideration.

City Hall:

Mayor Pro Tem Kennedy asked the question to the council, "Are we interested in moving city hall? Council Members Langford and Kaminskas spoke in opposition of that idea. Councilman Folyer suggested nothing should be taken anything off table until council can have a discussion on all city assets and Council Member Kurtz agreed.

After further debate and discussion, Mayor Pro Tem Kennedy moved to remove city hall off the list of council topics for consideration and move forward. Councilman Langford seconded the motion. After further discussion, Mayor Pro Tem Kennedy called for the vote. Motion failed 2-3. Mayor Pro Tem Kennedy and Councilman Langford in favor; Council Members Kaminskas, Folyer, and Kurtz opposed.

City Property:

Mayor Pro Tem Kennedy then directed the topic to city property. He talked about the 23 acres that the city purchased a few years ago. They discussed how that piece of property is landlocked and whether the city should sell it and put the money back in to the general fund.

After debate and discussion, Council Member Kurtz moved to sell the city-owned 23 acres adjacent to Legacy Ridge. Mayor Pro Tem Kennedy seconded the motion. Motion carried unanimously.

ACTION ITEMS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve action item 11Ai, approving the August 18, 2020 city council minutes. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 11Aii, approving the September 1, 2020 vouchers in the amount of \$164,977.18. Council Member Kaminskas seconded the motion, which carried unanimously.

A/P check numbers were 30360 through 30395, totaling \$158,203.40. EFTs totaled \$6,773.78.

General Business

Mayor Pro Tem Kennedy moved to accept the dedication of easement for installation of Ridgeline High School traffic signal. Council Member Langford seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to accept the \$800 donation from Stacy Julian to be used for the Liberty Lake Municipal Library's collection development purposes. Council Member Langford seconded the motion, which carried unanimously.

RESOLUTION

The city clerk read, by title only, Resolution No. 20-279 into the record, approving the final plat of River Crossing East First Addition, located in a portion of the Southwest quarter of section 9, Township 25N, Range 45 E.W.M., Liberty Lake, Washington.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-279, seconded by Council Member Kaminskas. Motion carried unanimously.

SECOND READ ORDINANCE

The city clerk read, by title only, Ordinance No. 10A, into the record, repealing Ordinance No. 10 establishing rules and regulations for obtaining travel authorization, advance of travel funds, and reimbursement of expenses.

Mayor Pro Tem Kennedy moved to adopt Ordinance No. 10A, seconded by Council Member Kaminskis. Mayor Brickner invited citizen comments. No comments were received. He then called for the vote. Motion carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator reviewed the upcoming agenda items for the September 15th City Council meeting.

Councilman Folyer suggested adding a place on the 7:00 p.m. agenda to include action items for any discussions that may arise from their 6:00 p.m. workshops.

CITIZEN COMMENTS

Dannetta Garcia (Dg), Liberty Lake resident: commented on this evening's previous items. She acknowledged her appreciation to Council Member Kurtz for her suggestion of the strategic plan conversation. She also acknowledged her appreciation for Mayor Pro Tem Kennedy and Councilman Langford's discussions about moving forward yet understanding the need to get the newest council members get up to speed about past council member conversations. She also expressed the importance for council members to keep the public informed about their 21 projects and priorities with a brief overview.

EXECUTIVE SESSION

As per RCW 42.30.110(1)(i), at 9:15 p.m., Mayor Brickner called adjournment into Executive Session for discussion of potential litigation for 10 minutes. At 9:25 p.m., the city administrator announced an extension of the executive session for an additional 10 minutes. The session adjourned at 9:35 p.m.

ADJOURNMENT

No action was taken following the Executive Session. There being no further business, the meeting adjourned at 9: 35 p.m.

These minutes were approved September 15, 2020.



Shane Brickner, Mayor
City of Liberty Lake



Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.