



**THE CITY OF LIBERTY LAKE  
PARKS & ARTS COMMISSION MEETING MINUTES  
JUNE 6TH, 2022 - 4:00 PM**

**CALL TO ORDER:**

Chair Laina Schutz called the meeting of the Parks and Arts Commission to order at 4:00 PM on June 6th, 2022.

**ROLL CALL:**

Commissioner David Himebaugh

Commissioner Nancy Hill

Commissioner Laura Frank **Excused**

Commissioner Connie Psomas

Commissioner Tom Chamberlain **Unexcused**

Adjunct Bob Schneidmiller

Commissioner Tara Cael **Unexcused**

Ops. & Maint. Director Jennifer Camp

Commissioner Laina Schutz

Ops. & Maint. Supervisor Trevor Ragan

Administrative Assistant Tait Hunter

**APPROVALS:**

Commissioner Schutz made the motion to approve the June meeting minutes. Commissioners Hill and Himebaugh seconded the motion, which carried unanimously.

**CITIZEN COMMENTS:**

No comments were made at this meeting.

**STAFF REPORT:**

**Trailhead Update-** Trevor Ragan provided the most recent information in his update. Once utilities are finished, asphalt will be put down. Phase 2 will begin sometime in September, tentatively. If commissioners want to tour the site for future artwork or ideas, they will need to coordinate with Trevor to safely and properly schedule.

**Events Update-**

4th of July was a great success, from the music to the Kiwanis and their successful fundraising during the evening.

Touch a Truck will be Friday, July 15th at Orchard Park, which will include vehicles and various activities for families.

Kids will be able to sign the snow-plow blades this year as an additional perk of the event. There is an opportunity to name the four main snow-plow equipment pieces, and there will be boxes with photos of these vehicles so they can suggest names for the 2022-2023 season. From those boxes, a name will be pulled. The name is not permanent, just for the season.

Barefoot in the park is the next event, and there is an art opportunity for the commission that is discussed in New and Unfinished business.

**Park Update-**

**NEW/ UNFINISHED BUSINESS:**

**Rock Painting/ Graffiti Barrels-**

Graffiti barrels have been suggested for kids and families to paint during events. The barrels if purchased soon, can be painted during the Barefoot in the Park event, and these barrels can be purchased with commission funds if voted on. The commission discussed where these barrels will go after the event, and what their purpose will be. Jandy Humble, Library Director, spoke on the barrels and suggested that if not for an event, perhaps they could be part of a Library event this coming fall. The commission agreed that the Library would make

## **NEW/ UNFINISHED BUSINESS CONTINUED:**

the best use of the barrels, if purchased by the commission via remaining funds. The proposed amount to set aside is tentatively \$3000.00 for both barrels and painting supplies. The commission discussed and agreed, with Commissioner Himebaugh motioning for the approval. Commissioner Hill seconded, and the motion carried unanimously.

The commission discussed making a table-top display and banner for Barefoot in the Park, and discussed making a motion to approve and obtain a quote for a sign and folding display. To avoid having to present to Council, the commission unanimously approved the budget for those items to be no more than \$999.99. Commissioner Schutz made the motion, which was seconded by Commissioner Himebaugh.

Trevor Ragan brought up the idea of rock painting, as it has been a hit in previous years at Barefoot in the Park. The commission has the opportunity to have a few members help out and assist at the booth. Commissioners discussed and agreed to continue involvement on a volunteer basis.

**Rotary Trailhead Art**– Commissioner Himebaugh is also a Rotary Club member, and wants to work out a situation where the commission and the Rotary can coordinate on a joint piece. He will have more information at the August meeting as far as what might be donated for that project.

## **ACTION ITEMS/ DISCUSSION/ PRESENTATIONS:**

**Hooptown USA**– Commissioner Hill presented the estimated budget for the Hooptown community court project. Trevor Ragan recommended that by the August meeting, a theme is determined or at least discussed, bearing in mind the presentation will need to happen in September more than likely.

**Utility Boxes**– Commissioner Schutz went over the update for the wraps being done by CW Wraps. The examples were shown to the commission. STCU was also shown the boxes and they approved them for the donations. Once the donation is approved at the next council meeting, the wraps will be done. Commissioner Schutz motioned to approve the wraps as presented, with their associated costs (Totaling approximately \$3729.00). Commissioner Himebaugh seconded the motion, which carried unanimously. The estimate is that they will be done in August.

**Liberty Lake Together Plaque Proof**– The commission was shown the proof of the LLT plaque set to go in upon approval. The plaque comes to approximately \$681.00. Commissioner Himebaugh motioned to approve the plaque as presented, which was seconded by Commissioner Hill before unanimously carrying.

## **ADJOURNMENT:**

There being no further business, the meeting adjourned at 4:59 PM.