



**CITY COUNCIL MEETING**  
**TUESDAY, JUNE 16, 2020**  
**HELD REMOTELY**  
**22710 E. COUNTRY VISTA DRIVE**  
**7:00 P.M.**

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

**INVOCATION** – Given by Mayor Brickner

**PLEDGE OF ALLEGIANCE** – Led by Mayor Brickner, City Council, and City Staff

**CALL TO ORDER** – Mayor Brickner called the meeting to order at 7:00 p.m.

**ROLL CALL**

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Jennifer Camp, Operations & Maintenance Director, Trevor Slocum, Crew Lead, Brian Asmus, Chief of Police, Lisa Key, Director of Planning and Engineering, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Kaminskas, Folyer, Dunne, and Kurtz.

The City Attorney and Liberty Lake Municipal Library Director also attended the meeting via Zoom.

At the time of roll call, Council Members Langford and Severs were not present. Mayor Pro Tem Kennedy moved to excuse Councilman Severs and Councilman Langford, seconded by Council Member Kaminskas. Motion carried unanimously.

Councilman Langford joined the meeting at 7:08 p.m. and Councilman Severs joined the meeting at 7:23 p.m., during the City Administrator's report.

**AGENDA APPROVAL:** Mayor Pro Tem Kennedy moved to approve the agenda as presented. Council Member Kaminskas seconded the motion, which carried unanimously.

## **CITIZEN COMMENTS**

The City Clerk read a comment into the record from Liberty Lake resident Jeremy Niemi. Mr. Niemi suggested the City designate the 23-acre property it purchased a couple years ago with a connection at N. Liberty Lake Road and E. Sprague Avenue as a conservation area.

## **MAYOR AND CITY COUNCIL REPORTS & INQUIRIES**

Council Member Folyer reported on his participation in the coronavirus relief funds for local governments webinar.

Councilman Dunne reported on his participation with Central Valley School District's planning and organizing committee regarding school operations for the 2021-2022 school year.

Mayor Pro Tem Kennedy reported that as of today, the Association of Washington Cities had not received the city's voting delegates for their annual business meeting. He encouraged councilmember participation.

Mayor Brickner reported on the weekly COVID meetings, the second Farmer's Market event, and the celebration of the 2020 high school graduates that took place at Orchard Park. He reported on his attendance at the directors' meeting and the suggestion to the library director to have more cultural events once the library can reopen. He announced Spokane County Health District Officer, Dr. Lutz, indicated Phase 3 is a way out, but there is a possibility of opening at a Phase 2.5.

## **CITY ADMINISTRATOR REPORT**

The City Administrator gave an update on COVID. She reported on the PPE distribution to local businesses, the city's services and cleaning protocols, and phased status. She turned the floor over to the Finance Director, who provided an update. The Chief of Police then took the floor and gave a public safety update. The City Administrator resumed the floor announced the Council's retreat has been scheduled for August 2<sup>nd</sup>. Staff will resend draft agenda items previously discussed earlier in the year for council's review and feedback. She spoke about the valuation determination of city facilities as well as retaining outside resources for updates to the City's personnel policy. She concluded her report with updates about events, reservations, and programs.

## **WORKSHOP DISCUSSIONS**

The City Administrator reported there is currently no funding status update for the Harvard and/or Henry Road projects. She said work continues on the Henry Road design, currently at about 30%. She then shared a schematic of a roundabout on the north end of the Henry Road overpass. The overall goal is continuity of connection with

Henry Road going north towards Indiana, which will be an important connection for the River District community.

Next, the Operations and Maintenance Director and Crew Lead took the floor and discussed the city's ballfield reservation policies.

## **ACTION ITEMS**

### **Consent Agenda**

Mayor Pro Tem Kennedy moved to approve action item 10Ai, approving the May 26, 2020 special city council meeting minutes. Council Member Langford seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Aii, approving the June 2, 2020 city council meeting minutes. Council Member Kurtz seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Aiii, the June 16, 2020 vouchers in the amount of \$585,773.46. Council Member Langford seconded the motion, which carried unanimously.

A/P check numbers were 30061 through 30019, totaling \$169,620.83. EFTs totaled \$23,334.97. Payroll check numbers were 30055 through 30060 totaling \$17,904.68. EFTs totaled \$374,912.98.

## **RESOLUTION**

The City Clerk read, by title only Resolution No. 20-275, regarding finalization of the Rocky Hill North 5<sup>th</sup> addition plat, located in a portion of the Southeast Quarter and the Section 11, Township 25N, Range 45 E.W.M., Liberty Lake, WA, File P-11-0001E.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-275, seconded by Council Member Kaminskis. Motion carried unanimously.

## **FIRST READ ORDINANCE**

The City Clerk read, by title only, Ordinance No.264C, amending Ordinance No. 264 passed by the City Council on December 17, 2019, Entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2020 through December 31, 2020, Appropriating Funds and Establishing Salary Schedules for Established Positions".

Mayor Pro Tem Kennedy moved to suspend the City Council's Rules of Procedure and move this to a second read. Council Member Langford seconded the motion, which carried unanimously.

## **SECOND READ ORDINANCE**

The City Clerk read, by title only, Ordinance No.264C, amending Ordinance No. 264 passed by the City Council on December 17, 2019, Entitled “An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2020 through December 31, 2020, Appropriating Funds and Establishing Salary Schedules for Established Positions”.

Councilman Langford moved to adopt Ordinance No. 264C, seconded by Council Member Dunne. Mayor Brickner invited citizen comments. No comments were received. He called for the vote. Motion carried unanimously.

## **FIRST READ ORDINANCE**

The City Clerk read, by title only, Ordinance No. 266, authorizing the maximum capacity of a local sales and use tax to fund investments in affordable and supportive housing, to be codified at Title 2, Chapter 3 of the City of Liberty Lake Municipal Code; providing for severability; and establishing an effective date.

## **INTRODUCTION OF UPCOMING AGENDA ITEMS**

The City Administrator then reviewed the upcoming agenda items for the July 7<sup>th</sup> City Council meeting.

## **CITIZEN COMMENTS**

Thomas Stanley, Liberty Lake resident: expressed his disappointment in city’s response regarding his ballfield reservation request. He said he was only asking for help on five days out of two months of reservations.

Prior to the executive session, Councilman Langford took the opportunity to acknowledge that the City of Liberty Lake is debt free. He noted there are very few cities that can make that claim. He said, “To the Finance Director, his crew, all staff, the mayor and city councils that have influenced [financial] decisions over the past years – thank you”.

Mayor Brickner seconded Councilmember Langford’s thoughts. He recognized the great foresight and hard work to ensure good stewardship of the city’s finances. He also took a moment to acknowledge the city staff for all their hard work in response to COVID, not just locally but regionally.

## **EXECUTIVE SESSION**

At 8:15 p.m., Mayor Brickner called adjournment for 20 minutes into Executive Session as per RCW 42.30.110 for discussion of real estate. At 8:35, the City Administrator

announced an extension of the session for an additional 40 minutes. The Executive Session adjourned at 9:15 p.m.

## ADJOURNMENT

There being no further business, the meeting adjourned at 9:15 p.m.

These minutes were approved July 7, 2020.



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Shane Brickner, Mayor  
City of Liberty Lake



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*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk*