



**CITY COUNCIL MEETING
TUESDAY, MAY 19, 2020
HELD REMOTELY
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.**

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

INVOCATION – In lieu of the invocation, Mayor Brickner called for a moment of silence in honor of Rudy Torres, the City of Liberty Lake's building inspector who recently passed away.

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Jennifer Camp, Operations & Maintenance Director, Brian Asmus, Chief of Police, Jocelyn Redel, Liberty Lake Municipal Library Director, Lisa Key, Director of Planning and Engineering, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Kaminskas, Folyer, Dunne, Langford, Kurtz, and Severs.

Mayor Pro Tem Kennedy moved to acknowledge that all council members were in attendance. Seconded by Council Member Kaminskas. Motion carried unanimously.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to approve the agenda as presented. Council Member Langford seconded the motion, which carried unanimously.

CITIZEN COMMENTS

The City Clerk read into the record a comment from Liberty Lake resident Holly Woodruff, who shared the acts of kindness by Mayor Brickner, Chief Asmus, his wife Carol, and LLLPD Officers McKay and Bowman. They surprised her daughter, who was unable to travel to see her sister to celebrate her birthday, by doing a drive by and shout

out, surprising her with local happy birthday wishes. She said it's just one more of the many was that Liberty Lake is a special community and of which she is proud to be a part.

The City Clerk read a second citizen comment into the record. Holly Woodruff, President, Friends of the Liberty Lake Municipal Library reported on the Friends voting yes on a motion to take \$16,000 of accumulated donations to use for a library need identified in the Library Needs Assessment. She asked for Council's support to accept the donation, which is on this evening's agenda as an action item.

MAYOR AND CITY COUNCIL REPORTS & INQUIRIES

Councilman Dunne reported on the Liberty Lake Kiwanis' board meeting. Scholarship applications were discussed. A total of 14 students in the community will receive scholarships in an amount greater than \$9,000. He shared a personal observation and public service announcement, stating that he is one of the 32 people in Spokane County who is a victim of identity theft of a false unemployment claim. He cautioned people to be careful and respond immediately once detected. He said acting quickly to freeze credit is an option to everyone at no cost. He reported Novus is a fourth credit reporting agency that can also help.

Mayor Brickner reported Spokane County's request to Governor Inslee to open to Phase 2 was denied. However, the Governor has taken a second look and agreed to let the county move into Phase 2 once his office receives health updates. County leaders are hoping to be in Phase 2 before Memorial Day. Mayor Brickner explained the restrictions of Phase 2 and spoke about the letter he wrote to the Governor asking for acceleration of the City of Liberty Lake to move to Phase 3 by the first week of June. He encouraged people to take precautionary measures as things do start to open. He said he, the city administrator, and city directors have put together a frequently asked questions fact sheet. He reported the Liberty Lake Together messaging is still being promoted and he has seen great community support for the campaign. He also reported on the Parks & Arts Commission's ZOOM meeting yesterday. There was good conversation about events, activities, and funding.

CITY ADMINISTRATOR REPORT

The City Administrator followed up from the May 5th City Council meeting. She provided information on a status update on pedestrian crossings, reports that were requested regarding financial updates, and 2020 permit activity and COs. She gave an update on the condition status of the solar system and the police and library building and addressed whether fines offset city costs from repeat offenders relating to animal control services. She then provided an update on Harvard and Henry Roads and gave Coronavirus-19 updates on the Care Act Funding allocation and phased openings for city services. She turned the floor over to the Chief of Police, who gave a public safety update on the Coronavirus, and then turned the floor over to the Finance Director, who gave a financial update. The City Administrator resumed the floor and spoke about the

Pavillion Park irrigation project and bid that is on this evening's agenda. She said the City received a request by a citizen for the flags to be half-masted to recognize those affected by COVID. She turned the floor over to the Liberty Lake Municipal Library Director, who gave a library update. The City Administrator resumed the floor and concluded her report by addressing plans for events and programs.

Prior to voting on the Action Items, Council Member Kaminskas disclosed that she was not involved in the process for former Council Member Robert Moore's utility tax rebate, which is on the check register, and it wouldn't make any difference to her if council voted to approve or deny the vouchers.

ACTION ITEMS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve action item 9Ai, approving the May 5, 2020 city council meeting minutes. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 9Aii, the May 19, 2020 vouchers in the amount of \$556,639.53. Council Member Kaminskas seconded the motion, which carried unanimously.

A/P check numbers were 29967 through 30014, totaling \$156,416.09. EFTs totaled \$10,441.63. Payroll check numbers were 29927 through 29930, totaling \$8,869.69 and check numbers 29965 and 29966, totaling \$418.05. EFTs totaled \$380,494.07.

General Business

Mayor Pro Tem Kennedy moved to authorize the Mayor to execute the agreement with Continental Contractors, Inc. for the Pavillion Park Irrigation System upgrade in the amount of \$174,488.29 with a 10% contingency to be managed by staff. Council Member Severs seconded the motion. After discussion, Mayor Brickner called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to accept the donation of \$15,410 worth of Estey picture book shelving provided by the Friends of the Liberty Lake Library (FOLLML). Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve the Task Order for Parametrix to provide On-Call City Engineer Services in an amount not to exceed \$20,000. Council Member Severs seconded the motion, which carried unanimously.

RESOLUTIONS

The City Clerk read, by title only, Resolution No. 20-272, accepting the Country Vista Corridor Technical Memorandum.

Mayor Pro Tem Kennedy moved to approve Resolution No. 20-272, seconded by Council Member Dunne. After brief discussion, motion carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator then reviewed the upcoming agenda items for the June 2nd City Council meeting.

EXECUTIVE SESSION

At 8:20 p.m., Mayor Brickner called adjournment for 30 minutes into Executive Session as per RCW 42.30.110 for consideration to purchase real estate and a personnel matter. At 8:50 p.m., the City Attorney announced an additional 30-minute extension. The Executive Session adjourned at 9:20 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:20 p.m.

These minutes were approved June 2, 2020.



Shane Brickner, Mayor
City of Liberty Lake

Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk