



**CITY COUNCIL MEETING  
TUESDAY, APRIL 21, 2020  
HELD REMOTELY  
22710 E. COUNTRY VISTA DRIVE  
7:00 P.M.**

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

**INVOCATION** – Given by Mayor Brickner

**PLEDGE OF ALLEGIANCE** – Led by Mayor Brickner, City Council, and City Staff

**CALL TO ORDER** – Mayor Brickner called the meeting to order at 7:00 p.m.

**ROLL CALL**

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Jennifer Camp, Operations & Maintenance Director, Brian Asmus, Chief of Police, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Kaminkas, Folyer, Dunne, Langford, Kurtz, and Severs.

The City Attorney, the Liberty Lake Library Director, and Director of Planning and Engineering, also attended via Zoom.

**Clerk's note:** There was trouble with Mayor Pro Tem Kennedy's audio; however, he could hear and see the meeting.

**AGENDA APPROVAL:** Council Member Severs moved to approve the agenda. Council Member Langford seconded the motion, which carried unanimously.

**CITIZEN COMMENTS**

The City Clerk read into the record a comment from Liberty Lake resident Tom Sahlberg, who shared his heart filled thanks to the staff who keep the City going. He also spoke about filling out the Census and expressed concern that it does not accurately represent River District residents in Liberty Lake based on zip code 99016. It represents Greenacres. He asked if this could get straightened out.

## **PRESENTATIONS**

### **COVID-19**

The Liberty Lake Police Chief gave a high-level briefing from a public safety perspective on regional issues regarding COVID-19. Next, the City Administrator took the floor and gave an update on the CARES Act and communication with city employees and finally the Finance Director took the floor and gave a financial forecast.

### **Police Department Facility Update**

The City Administrator gave a PowerPoint presentation on the Police Department Facility Project. She provided background on the building and reviewed the building's historical status and events. She spoke about the proposal to replace and/or upgrade the building's generator, rooftop units, and lighting, and reported that this project is funded in the 2020 budget with REET funds.

After council debate and discussion about the project, Council Member Severs moved to add this as an action item to the May 5, 2020 City Council agenda. Council Member Dunne seconded the motion. After further council discussion, Mayor called for the vote. Motion carried 4-3 with Council Members Kurtz, Kaminskis, Severs, and Dunne voting in favor; Mayor Pro Tem Kennedy and Council Members Langford and Folyer opposed.

## **MAYOR AND CITY COUNCIL REPORTS & INQUIRIES**

Councilman Dunne said the Kiwanis has decided they will not be having the Liberty Lake Yard Sales this year.

Mayor Brickner reported on keeping a tight pulse check with the city businesses. Several events have been either postponed or cancelled. One event for discussion is regarding the Farmers Market; those running the market have pushed back the start date. The 4<sup>th</sup> of July celebration is also being discussed. He reported on his conversation with Governor Inslee with mayors from Spokane, Cheney, Spokane Valley, and Pullman. The governor didn't indicate what plans are for next steps, but his office is closely monitoring the situation and considering whether to extend the May 4<sup>th</sup> stay-home date. Collectively the mayors communicated that measures are being taken to keep the community safe but are cognizant of those affected financially. Construction, car, and RV sales were also discussed. The mayors will continue regional discussions and the governor will consider those discussions. Mayor Brickner also reported on other meetings with GSI and the Greater Spokane Valley Chamber to work on a plan to get information to local business to help support them during this time.

Councilmember Dunne announced the Payroll Protection Program extension will be voted on by the Senate tomorrow. It is an opportunity for a lifeline for small businesses. He encouraged small businesses that missed out on the last funding to contact their local banks to see about getting assistance.

## **CITY ADMINISTRATOR REPORT**

The City Administrator gave an update on Harvard and Henry Road. She explained the time sensitivity on the change order on the council's agenda regarding environmental review. The widening project for Harvard Road is scheduled to go to bid in June of this year. She then turned the floor over to the Library Director, who gave a library services update. The City Administrator resumed the floor and reported the Madson/Appleway traffic signal is operational today. She announced a virtual meeting for the Country Vista Corridor Open House is scheduled for April 28<sup>th</sup> at 4:00 p.m. She concluded her report by announcing the city continues to monitor potential openings for future events.

## **ACTION ITEMS**

### **Consent Agenda**

Council Member Kaminskis moved to approve action item 10Ai & 10Aii, approving the April 7, 2020 city council meeting minutes and April 21, 2020 vouchers in the amount of \$659,044.29. Council Member Severs seconded the motion, which carried unanimously.

A/P check numbers were 29875 through 29926, totaling \$218,940.28. EFTs totaled \$25,266.67. Payroll check numbers were 29788 through 29794, totaling \$405,056.39. EFTs totaled \$9,780.95.

### **General Business**

Council Member Kaminskis moved to approve the Intergovernmental Agreement with Spokane County regarding the Commute Trip Reduction Implementation. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kaminskis moved to authorize the Mayor to execute the Lochner Supplemental Agreement No. 1 in the amount of \$43,876. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kaminskis moved to confirm Mayor Brickner's reappointment of Ralph Williams to the Spokane County Housing and Community Development Advisory Committee. Council Member Severs seconded the motion, which carried 5-1 with Mayor Pro Tem Kennedy opposed.

## **RESOLUTIONS**

The City Clerk read, by title only, Resolution No. 20-271, approving an amended and restated Community Revitalization Financing and Tax Increment Area Agreement; authorizing the execution of such agreement; and providing for other matters properly related thereto.

Council Member Kaminskas moved to adopt Resolution No. 20-271, seconded by Council Member Severs. Motion carried unanimously.

Prior to upcoming agenda items, Mayor Brickner acknowledged the community's patience during this time and their willingness to help where needed. He said everyone's concerns are being taken into consideration during this time. He introduced the "Liberty Lake Together" initiative, which is a community message that unites the community during this challenging time. He encouraged everyone to join him in this effort to maintain a balance of support and positivity.

### **INTRODUCTION OF UPCOMING AGENDA ITEMS**

The City Administrator then reviewed the upcoming agenda items for the April 21<sup>st</sup> City Council meeting.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:57 p.m.

These minutes were approved May 5, 2020.



Shane Brickner, Mayor  
City of Liberty Lake



*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*