



**CITY COUNCIL MEETING
TUESDAY, APRIL 19, 2022
HELD IN-PERSON & REMOTELY**

6:00 P.M. COMMITTEE WORKSHOP DISCUSSION

Mayor Kaminkas called the committee workshop to order at 6:00 p.m. Prior to discussion, Mayor Kaminkas reviewed the logistics for this evening's workshop which, under Governor Inslee's "Washington Ready" plan, was being held in person at City Hall and remotely via Zoom.

City officials who physically attended the workshop: Mayor Kaminkas, Mayor Pro Tem Folyer, Councilmembers Baird, VanOrman, Kurtz, and Sahlberg, Jen Camp, acting City Administrator, Darin Morgan, Police Lieutenant, David Goehner, Communications Specialist and Todd Henderson, IT Technician.

City officials who remotely attended the workshop via Zoom: Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Chris Johnston, Golf Pro, Trevor Ragan, acting Director of Operations & Maintenance, Amy Mullerleile, Senior Planner, Sean Boutz, City Attorney and Kelsey Wright, City Clerk.

Councilmembers Dunne and Cargill were absent.

Trailhead Workshop: The Design Build Trailhead Project Team presented updates on the Trailhead Project including selection of a preferred restaurateur, site plan design, timeline going forward, and possible alternative funding sources. Questions asked and answered.

With there being no further business, the workshop adjourned at 6:37 p.m.

REGULAR CITY COUNCIL MEETING SESSION

Prior to invocation, Mayor Kaminkas reviewed the logistics for this evening's meeting which, under Governor Inslee's "Washington Ready" plan, was being held in-person at City Hall and remotely via Zoom.

INVOCATION: Given by Councilmember Baird.

PLEDGE OF ALLEGIANCE: Led by Mayor Kaminkas, City Council, and City Staff.

CALL TO ORDER: Mayor Kaminkas called the meeting to order at 7:00 p.m.

ROLL CALL:

City officials who physically attended the meeting: Mayor Kaminkas, Mayor Pro Tem Folyer, Councilmembers Baird, Cargill, VanOrman, Kurtz, and Sahlberg, Jen Camp, acting City Administrator, Darin Morgan, Police Lieutenant, David Goehner, Communications Specialist, Jandy Humble, Library Director and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Chris Johnston, Golf Pro, Trevor Ragan, acting Director of Operations & Maintenance, Derek Kosanke, Street Crew Lead, Amy Mullerleile, Senior Planner, Sean Boutz, City Attorney and Kelsey Wright, City Clerk.

Councilmember Sahlberg moved to excuse Councilmember Dunne. The motion was seconded by Councilmember Folyer, which carried unanimously.

AGENDA APPROVAL: Mayor Pro Tem Folyer moved to approve the agenda as presented. The motion was seconded by Councilmember Cargill, which carried unanimously.

CITIZEN COMMENTS:

Carol Meduna: a city resident, spoke regarding the frontage work on Mission.

Mark Saba: a city resident, spoke regarding a golf tournament fundraiser for Winter Glow.

ANNOUNCEMENTS / PROCLAMATIONS / PRESENTATIONS

Rick Scott, Director of S.C.O.P.E. presented an overview of the S.C.O.P.E. program and ways that citizens can get involved. Questions asked and answered.

REPORTS & INQUIRIES:

City Council: Councilmember VanOrman reported on the 26th annual Easter Egg Hunt.

Councilmember Sahlberg reported on attending the Greater Spokane Valley Chamber of Commerce meeting.

Mayor: Mayor Kaminskas reported on attending an orientation for the Nation League of Cities and discussions with the Director of the Aging and Long-Term Care of Eastern Washington group. She informed council and citizens of upcoming WSDOT open houses and mentioned she will be participating in an upcoming interview for the consulting firm for the STA strategic plan.

City Administrator: Jen Camp, acting City Administrator, set the table for staff to provide updates. David Williams, City Engineer provided an update on current construction projects within the city. Trevor Ragan, acting Operations & Maintenance Director introduced new hires Robert Kirtland, Tim Thompson, Devon Weixel and Ashley Wilson. Jandy Humble, Library Director introduced the new full time Librarian, Mikayla Kittilstved. David Goehner, new Communications Specialist introduced himself. Jen Camp then reviewed upcoming events and reminders. Questions asked and answered.

Liberty Lake Sewer and Water District: Bill Genoway, District Commissioner, provided an update regarding backflow prevention, monitoring hydrant usage, utility tax proposed by the City of Spokane, and the availability of facility tours. Questions asked and answered.

Planning Commission: Richard Siler, Planning Commission Chair thanked the Mayor for filling vacancies on the planning commission and reviewed the commission's work program for this year.

Mayor Kaminskas then took the floor and thanked Mike Kennedy for his service on the council.

WORKSHOP DISCUSSIONS:

Trailhead: Mayor Kaminskas stated that a continuation of the Trailhead workshop was not needed as the discussion was completed during the 6:00 p.m. workshop.

Library Board Workshop: Brad Hamlet, Library Board of Trustees member reviewed the 2019 Community Needs Assessment and showed video footage of the current state of the Library. Jandy Humble, Library Director reviewed available grants for library projects. Questions asked and answered.

Library Lake Logo Update: Mayor Kaminskas introduced a contract for professional services for consideration to update the City logo. Dayne Kuhlmann with Victory Media presented an overview of the process for designing a new logo for the City of Liberty Lake. Discussion ensued with questions asked and answered.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10Ai was to approve the March 29, 2022 special city council meeting minutes; item was 10Aii to approve the April 5, 2022 vouchers in the amount of \$546,709.01; and item 10Aiii was to approve the April 19, 2022 vouchers and March payroll, benefits and quarterlies in the amount of \$927,188.70. The motion was seconded by Councilmember Kurtz. Following brief discussion, the mayor called for the vote which carried unanimously.

Action Items

Mayor Pro Tem Folyer moved to approve the purchase of a John Deere Tractor and Toro 3 Point Aerator in the amount of \$88,494. Seconded by Councilmember Sahlberg. Trevor Ragan noted the correction in the purchase amount. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to authorize the mayor to sign the on-call agreement with Road Products LLC for 2022 crack sealing, in an amount not to exceed \$34,999. The motion was seconded by Councilmember Cargill, which carried unanimously.

Mayor Pro Tem Folyer moved to authorize the mayor to sign the on-call agreement with AAA Sweeping for 2022 street sweeping, in an amount not to exceed \$70,000. The motion was seconded by Councilmember Baird. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of parts and labor for the repair and motor replacement of the police station garage door in the amount of \$5,091.07. The motion was seconded by Councilmember Baird. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of parts and labor for electrical work in the evidence room at the police station in the amount of \$5,913.27. The motion was seconded by Councilmember Sahlberg. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the renewal of the Liberty Lake Police Department extra duty service contract with Legacy Ridge at Liberty Lake Homeowners Association. The motion was seconded by Councilmember Baird. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to confirm the mayor's appointments of Shawna Deane and Kim Girard to the Library Board of Trustees. The motion was seconded by Councilmember Sahlberg. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to authorize the City to proceed with the standard allowance for revenue loss for ARP funds. The motion was seconded by Councilmember Cargill, which carried unanimously.

Kyle Dixon, Finance Director reviewed the proposals received for potential bond counsel for Trailhead. Ryan Neumeister with Northwest Municipal Advisors provided brief follow up. Councilmember VanOrman moved to approve Foster Garvey to provide bond counsel for Trailhead financing, seconded by Councilmember Sahlberg. Questions asked and answered. The mayor then called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the City's Banner Bank credit line increase from \$25,000 to \$40,000. The motion was seconded by Councilmember Sahlberg. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to appoint Finance Director, Kyle Dixon and Treasurer, Ann Marie Gale as responsible individuals for the City's STCU CD accounts. The motion was seconded by Councilmember Baird. Following brief discussion, the mayor called for the vote which carried unanimously.

Sean Boutz, City Attorney reviewed the background and requirements for participating in the One Washington MOU. Questions asked and answered. Mayor Pro Tem Folyer moved to authorize the Mayor to execute the One Washington Memorandum of Understanding between Washington Municipalities. The motion was seconded by Councilmember Kurtz, which carried unanimously.

Mayor Pro Tem Folyer moved to table authorizing the mayor to execute the agreement with Victory Media for logo design. The motion was seconded by Councilmember Sahlberg. Councilmembers Sahlberg, Baird, Folyer, Kurtz and Cargill voted in favor; Councilmember VanOrman voted opposed. The motion carried with a final tally of 5-1.

COUNCIL COMMENTS: No council comments at this time.

ORDINANCES:

2nd Read – Ordinance No. 96A: The City Clerk read, by title only, Ordinance No. 96A, "An Ordinance of the City of Liberty Lake, Washington, Establishing Requirements for the Licensing of Solicitors and Peddlers, Requiring a License Fee, Setting Hours During Which Peddling or Solicitation is Allowed, Prohibiting Solicitation or Peddling on Posted Premises, And Establishing Penalties for Violation of this Ordinance and Repealing Ordinance No. 96 in its Entirety." Councilmember Sahlberg moved to amend section 4D to read "whether the applicant or any solicitor agent listed on the application has a conviction for a felony in any state within the 10 years preceding the license application." And strike the remainder of section 4D, seconded by Councilmember Folyer. Council discussion ensued with questions asked and answered. The mayor called for the vote which carried unanimously. Mayor Kaminskas invited public comment. No comments were heard at this time. The mayor called for the vote to approve Ordinance 96A as amended, which carried unanimously.

Councilmember Kurtz moved to extend the meeting to 10:10 p.m. The motion was seconded by Councilmember Baird, which carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS: Mayor Kaminskas reviewed upcoming workshops and agenda items.

CITIZEN COMMENTS:

Dg Garcia: a city resident, spoke regarding the workshop on the city logo.

Jim Baumker: a city resident, spoke regarding an idea of Library space at the Meadowood Technology Campus.

ADJOURNMENT: With there being no further business, the meeting adjourned at 10:02 p.m.

These minutes were approved May 3rd, 2022.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Kelsey Hardy

Notes and Transcription by Kelsey Hardy. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.