



**CITY COUNCIL MEETING
TUESDAY, APRIL 7, 2020
HELD REMOTELY
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.**

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

INVOCATION – Given by Mayor Brickner

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Jennifer Camp, Operations & Maintenance Director, Brian Asmus, Chief of Police, Ann Swenson, City Clerk, Anita Eylar, Activities and Events, and Todd Henderson, Information Technology.

Rob Haneline, Account Executive, from Ameresco, was also in attendance.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Dunne, Folyer, Kaminskas, Kurtz, Langford, and Severs.

The City Attorney called in on the conference line.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to approve the agenda. Council Member Kaminskas seconded the motion, which carried unanimously.

COVID-19

The Liberty Lake Police Chief gave a high-level briefing on the COVID-19 response from regional and local levels. The Mayor then turned the floor over to the Finance Director, who reported on the city's financial strategy in response to the pandemic.

MAYOR AND CITY COUNCIL REPORTS & INQUIRIES

Councilman Dunne reported that Washington Trust Bank has been in thorough of implementing the federal government's Paycheck Protection Program, translating to small business loans that help businesses keep their workforce employed during the Coronavirus. He said the time is now for small businesses to visit with potential bankers.

Mayor Pro Tem Kennedy reported that Blue Dog RV closed their Spokane Valley operations and moved them to Post Falls. He noted the City has an RV dealership that has several other stores throughout the United States and cautioned about relying heavily on the RV sales for tax revenue.

Councilman Langford reported on his participation at the Association of Washington Cities' Nominating Committee Meeting via Zoom. There was discussion about the upcoming AWC Convention to be held in either Spokane or Yakima. He said he doesn't know if the convention will be held this year. Elections of board positions will take place either by social media or via Zoom. He noted the closures of hotels that host conventions is also of concern and commended the Mayor and city staff for their proactive approach to guarding the city's resources.

Mayor Brickner reported the Chief of Police compared call responses from this year to last year at this time and was proud to announce there have been no increases in crime. He also acknowledged how proud he is of the community's approach in taking responsibility to help during this pandemic. He asked for and encouraged continued support of local businesses.

CITY ADMINISTRATOR REPORT

The City Administrator turned the floor over to the Operations & Maintenance Director, who spoke about the Energy Service Proposal from Ameresco that was previously provided to the councilmembers via email for review. She introduced Rob Haneline from Ameresco and they both addressed council questions regarding the proposal. Additional follow up information will be provided regarding the proposal, and this will be brought back for council's consideration during their May 5th meeting. The City Administrator resumed the floor and spoke about the council retreat that was tentatively scheduled for April 19th. After brief discussion, Mayor Pro Tem Kennedy moved to defer the City Council's retreat until further notice. Councilman Langford seconded the motion, which carried unanimously. The City Administrator then gave an update on COVID-19 regarding communication with employees and the community. She announced all city programs and events have been cancelled through May 4th. She gave an update on the installation of Avista Smart Meters in Liberty Lake, slated between June 22nd and August 10th. In closing, she announced the construction contracts for the Washington State Department of Transportation are currently on hold. There has been no notification from the state that the transportation funding has changed and City projects for Henry Road and the Harvard Road widening are still moving forward unless something changes in the future.

ACTION ITEMS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve action item 10Ai, approving the March 17, 2020 special meeting city council minutes and the March 17, 2020 regular city council meeting minutes. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 10Aii, approving the April 7, 2020 vouchers in the amount of \$234,132.35. Council Member Kaminskas seconded the motion, which carried unanimously.

A/P check numbers were 29795 through 29874, totaling \$217,592.77. EFTs totaled \$16,539.58.

General Business

Mayor Pro Tem Kennedy moved to authorize the Mayor to sign the On Call Agreement with Greenleaf Landscape for certified arborist services in an amount not to exceed \$35,000. Council Member Langford seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor to sign the On Call Agreement with Greenleaf Landscape for landscape maintenance services in an amount not to exceed \$35,000. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve Harvest Parkway Roundabout repairs in the amount of \$8,712, to be reimbursed by the insured agency. Council Member Kaminskas seconded the motion, which carried unanimously. NOTE: Councilman Langford did not vote on this item.

At approximately 8:18 p.m. Councilmember Langford dropped out of the meeting. He rejoined the meeting at 8:23 p.m.

RESOLUTIONS

The City Clerk read, by title only, Resolution No. 20-269, authorizing the adoption of the Spokane County Multi-jurisdiction Hazard Mitigation Plan.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-269, seconded by Council Member Kaminskas. Motion carried unanimously.

The City Clerk read, by title only, Resolution No. 20-270, providing for the disposal of certain inventory items deemed to be surplus to the reasonably foreseeable needs of the City of Liberty Lake, Washington.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-270, seconded by Council Member Severs. Motion carried unanimously.

The City Clerk read, by title only, Resolution No.02-048E, amending Resolution No. 02-048D passed by the City Council on November 20, 2018, entitled "A Resolution Adopting a Financial Management Policy for the City of Liberty Lake, Washington".

Mayor Pro Tem Kennedy moved to adopt Resolution No. 02-048E. Council Member Severs seconded the motion, which carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator reviewed the upcoming agenda items for the April 21st City Council meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:25 p.m.

These minutes were approved April 21, 2020.



Shane Brickner, Mayor
City of Liberty Lake



Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.