



**CITY COUNCIL MEETING
TUESDAY, MARCH 21, 2023
HELD IN-PERSON & REMOTELY**

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION: Given by Councilmember Spencer.

PLEDGE OF ALLEGIANCE: Led by Mayor Kaminskas, City Council and City Staff.

CALL TO ORDER: Mayor Kaminskas called the meeting to order at 7:01 p.m.

ROLL CALL:

City officials who physically attended the meeting: Mayor Kaminskas, Mayor Pro Tem Folyer, Councilmembers Spencer, Cargill, Van Orman, Dunne and Kurtz, Mark McAvoy, City Administrator, Todd Henderson, IT Technician, Darin Morgan, Police Lieutenant, and Kelsey Hardy, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmember Sahlberg, David Goehner, Communications Specialist, Sean Boutz, City Attorney, Kyle Dixon, Finance Director, Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Amy Mullerleile, Senior Planner, Heidi Workman, HR Manager, Jandy Humble, Library Director, and Damon Simmons, Police Chief.

AGENDA APPROVAL: Mayor Pro Tem Folyer moved to approve the agenda as presented. Councilmember Dunne seconded, which carried unanimously.

CITIZEN COMMENTS:

Ron Van Tassel, Board Member of the Spokane Valley/Liberty Lake Little League, spoke regarding the league growth and field space.

The City Clerk acknowledged written public comment received from Teresa Van Haalen regarding the Library Ordinance.

ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS:

Proclamation – National Child Abuse Prevention Month: The city clerk read the proclamation. Councilmember Dunne moved to approve the proclamation. Councilmember Cargill seconded, which carried unanimously. Mayor Kaminskas then declared the month of April 2023 as National Child Abuse Prevention Month.

REPORTS & INQUIRIES:

City Council:

Councilmember Spencer reported on the Spokane Valley Homeless Action Plan Open House.

Councilmember Sahlberg reported on an upcoming presentation from Family Promise.

Councilmember Dunne reported on Spokane Valley's agency partnerships for social services.

Mayor: Mayor Kaminskas reported on updates to the potential Army National Guard project in Liberty Lake, meetings attended for SRTC, GSI, and Visit Spokane, attendance at a Girls Scouts Fundraiser. She also noted her upcoming attendance at the NLC Conference.

City Administrator: Mark McAvoy, City Administrator, reviewed upcoming events and reminders, and offered an opportunity for council to ask questions about the monthly department reports. David Williams, City Engineer spoke regarding the upcoming Kramer Overpass night work.

David Goehner, Communications Specialist provided an update on the upcoming City podcast series. Lastly, Mark spoke regarding the upcoming City Academy. Questions asked and answered throughout.

Library Board of Trustees: Kim Gerard, Library Board of Trustee provided a quarterly report of year-to-date statistics, reviewed recent activities, policy updates, and the upcoming summer reading program. Questions asked and answered.

Planning Commission: Joe Mann, Planning Commissioner reported on current development code amendments under review. Questions asked and answered.

Parks & Arts Commission: Noelle Otersen Loparco, Parks and Arts Commissioner reported on topics discussed at their last meeting, artist interest in the Hooptown USA mural and spring events. Questions asked and answered.

Community Engagement Commission: Mark Saba, Community Engagement Commissioner reported on the Spring Activity Calendar, efforts to bring awareness to ZenCity, preliminary discussions to reward public engagement, and preparations for participating at the Farmer's Market. Questions asked and answered.

Liberty Lake Sewer & Water District: No report at this time.

WORKSHOP DISCUSSIONS:

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10A was to approve the March 7, 2023 city council meeting minutes, item 10B was to approve the March 4, 2023 special meeting minutes, and item 10C was to approve the March 21, 2023 vouchers in the amount of \$1,326,980.63. Councilmember Dunne seconded, which carried unanimously.

Action Items:

Mayor Pro Tem Folyer moved to authorize the Mayor to sign the On Call Agreement for Landscape Maintenance Services in an amount not to exceed \$35,000 annually. Councilmember Dunne seconded. Following brief discussion, the Mayor called for the vote which carried unanimously. Councilmembers Sahlberg, Dunne, Spencer, Folyer, Kurtz and Cargill voted in favor; Councilmember Van Orman voted opposed. The motion carried 6-1.

Mayor Pro Tem Folyer moved to authorize the Mayor to sign the On Call Agreement for Certified Arborist Services in an amount not to exceed \$35,000 annually. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the addendum to Bitco License Agreement for PermitTrax Software in the amount of \$15,400 per year plus any applicable taxes, to include annual licensing and maintenance agreement in the amount of \$10,400, and a cloud hosting fee in the amount of \$5,000, and authorize the payment of a pro rata annual maintenance fee to allow the addendum to take effect upon execution. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute Parametrix Task Order No. 2023-02 in the amount of \$79,780 for the design of the first phase of the overlay for Sprague Avenue. Councilmember Cargill seconded. Following discussion, the Mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute Parametrix Task Order No. 2023-03 in the amount of \$36,345 for the design of a right turn lane on N Country Vista Blvd at E Appleway Avenue. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute Parametrix Task Order No. 2023-04 in the amount of \$91,120 for the design of Appleway Overlay from Swing Lane to East City Limits. Councilmember Kurtz seconded. Following discussion, the Mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to authorize the Mayor to sign the additional opioid settlement agreements. Councilmember Kurtz seconded. Following brief discussion, the Mayor called for the vote. Councilmembers Sahlberg, Dunne, Folyer, Van Orman, Kurtz and Cargill voted in favor; Councilmember Spencer voted opposed. The motion carried 6-1.

COUNCIL COMMENTS: Mayor Kaminskas spoke regarding the upcoming joint meeting with the Library Board.

PUBLIC HEARINGS / APPEALS: No items at this time.

RESOLUTIONS:

Resolution No. 23-245: The city clerk read, by title only, Resolution No. 23-245, "A Resolution of Providing for the Disposal of Certain Inventory Items Deemed to be Surplus to the Reasonably Foreseeable Needs of the City of Liberty Lake, Washington". Mayor Pro Tem Folyer moved to approve Resolution No. 23-245. Councilmember Dunne seconded. Mayor Kaminskas invited public comment. No comments were heard at this time. The mayor then called for the vote which carried unanimously.

ORDINANCES:

Approval of Reconsideration of Ordinance No. 292 as Amended: The city clerk read, by title only, Ordinance No. 292, "An Ordinance of the City of Liberty Lake, Washington, Amending the City of Liberty Lake Comprehensive Plan and the City of Liberty Lake Development Code." Councilmember Dunne moved to approve Ordinance No. 292. Councilmember Spencer seconded. Mayor Kaminskas invited citizen comments. No comments heard at this time. The mayor then called for the vote which carried unanimously.

EMERGENCY ORDINANCES: No items at this time.

INTRODUCTION OF UPCOMING AGENDA ITEMS: Mayor Kaminskas reviewed upcoming agenda items.

CITIZEN COMMENTS:

Mark Saba spoke regarding the joint workshop with the Library Board.

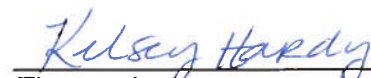
EXECUTIVE SESSION: Beginning at 8:15 p.m. Mayor Kaminskas announced a 30-minute executive session per RCW 42.30.140(4)(a) regarding collective bargaining. The Mayor announced an extension until 9:15 p.m. The mayor announced an extension until 9:45 p.m. The Mayor announced an extension to 9:55 p.m.

ADJOURNMENT: With there being no further business, the meeting adjourned at 9:55 p.m.

These minutes were approved April 18, 2023.



Cris Kaminskas, Mayor
City of Liberty Lake



These minutes were prepared by Kelsey Hardy. This meeting was also recorded. Anyone desiring to listen to the recording may visit the city's website or contact the City Clerk.