



**CITY COUNCIL MEETING**  
**TUESDAY, MARCH 15, 2022**  
**HELD IN-PERSON & REMOTELY**

**REGULAR CITY COUNCIL MEETING SESSION**

Prior to invocation, Mayor Pro Tem Folyer reviewed the logistics for this evening's meeting which, under Governor Inslee's "Washington Ready" plan, was being held in-person at City Hall and remotely via Zoom.

**INVOCATION:** Given by Councilmember Baird.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Pro Tem Folyer, City Council, and City Staff.

**CALL TO ORDER:** Mayor Pro Tem Folyer called the meeting to order at 6:00 p.m.

**ROLL CALL:**

City officials who physically attended the meeting: Mayor Pro Tem Folyer, Councilmembers Baird, Dunne, Kurtz, Cargill, and VanOrman, Sean Boutz, City Attorney, Jen Camp, acting City Administrator and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Trevor Ragan, acting Director of Operations & Maintenance, Jandy Humble, Library Director, and Kelsey Wright, City Clerk.

Mayor Kaminkas' absence was excused due to attending a National League of Cities conference.

**AGENDA APPROVAL:** Councilmember Dunne moved to add a report from Liberty Lake Sewer & Water District under reports and inquiries, seconded by Councilmember Baird. The motion carried unanimously.

Councilmember Van Orman moved to move vouchers out of the consent agenda and into action items. Councilmember Cargill seconded the motion, which carried unanimously.

Councilmember Cargill moved to add public comment during item 9.A - Workshop on Council Vacancy. Councilmember Baird seconded. The motion carried unanimously.

The agenda was unanimously approved as amended.

**CITIZEN COMMENTS:**

Aaron Asmus: A city resident spoke in favor of the Trailhead project.

Mark Saba: A city resident, spoke in favor of the progress of the Trailhead project.

Kyle Dixon, Finance Director, acknowledged written comments received from RC Lavasseur and Nancy Hill, regarding Trailhead.

**ANNOUNCEMENTS / PROCLAMATIONS / PRESENTATIONS**

Proclamation – Autism Awareness Month: Councilmember Cargill moved to approve the proclamation, seconded by Councilmember Baird. The motion carried unanimously.

Kyle Dixon, Finance Director, then read the proclamation.

Presentation – Hoopfest Hooptown Project: Nancy Hill, from the Parks and Arts commission, and Connor Walsh for Spokane Hoopfest spoke on their engagement with Hooptown USA for community courts in Liberty Lake.

## **REPORTS & INQUIRIES:**

Liberty Lake Sewer & Water District: No reports at this time.

City Council: Councilmember Dunne thanked all the volunteers for their help with the Kiwanis Father/Daughter dance, specifically mentioning Ridgeline High School students. He also reported on the staff appreciation lunch held last Thursday.

Councilmember Cargill thanked council for their support of Autism Awareness Month.

Mayor: Jen Camp, acting City Administrator reported on the Mayor's behalf that the Mayor will be meeting with Cathy McMorris Rogers and Senator Maria Cantwell.

City Administrator: Jen Camp, acting City Administrator, set the table for staff to provide updates. Trevor Ragan, acting Operations & Maintenance Director presented on the counters on the centennial trail and an update on the residential concrete grinding project. Jandy Humble, Library Director provided an update on Library programming and an upcoming workshop the Library Board of Trustees would like to bring to council. Lisa Key, Director of Planning & Engineering provided an update on traffic counters at the Harvard Road roundabout as the County works to update their regional model. Lastly, Jen Camp reviewed upcoming events and reminders.

Councilmember Dunne moved to schedule a special meeting on April 26<sup>th</sup> for the purpose of holding a public hearing on the MTC Zone change, seconded by Councilmember Kurtz. The motion carried unanimously.

## **WORKSHOP DISCUSSIONS:**

Filling Council Vacancy – Position No. 6: The following people interviewed for the vacant city council position 6: Jed Spencer, Tom Sahlberg, Dale Robbins, Laina Schutz, Jim Baumker and Mike Behary.

Mayor Pro Tem Folyer then invited citizen comments. The following comment was heard:

David Heinbaugh: A city resident and Parks & Arts Commission co-chair, spoke in support of Laina Schutz.

At 7:42 p.m. the council adjourned into a 15-minute executive session per RCW 42.30.11.(1)(h). At 7:57, council announced the executive session would extend 10 additional minutes. The executive session adjourned at 8:07 p.m.

Mayor Pro Tem Folyer then opened the floor for nominations.

Councilmember Baird nominated Jed Spencer, seconded by Councilmember Cargill.

Councilmember VanOrman nominated Tom Sahlberg, seconded by Councilmember Dunne.

Councilmember Kurtz nominated Laina Schutz, seconded by Councilmember Cargill.

Councilmember Cargill nominated Mike Behary, seconded by Councilmember Baird.

Mayor Pro Tem Folyer and Sean Boutz, City Attorney reviewed the process for voting.

Mayor Pro Tem Folyer called for the first round of votes on the nominees. Councilmembers Cargill and Baird voted in favor of Jed Spencer. Councilmembers Folyer, Dunne and VanOrman voted in favor of Tom Sahlberg. Councilmember Kurtz voted in favor of Laina Schutz. No councilmembers voted in favor of Mike Behary.

Mayor Pro Tem Folyer then called for the second round of votes. Councilmembers Cargill and Baird voted in favor of Jed Spencer. Councilmembers Folyer, Dunne and VanOrman voted in favor of Tom Sahlberg. Councilmember Kurtz voted in favor of Laina Schutz.

Mayor Pro Tem Folyer then called for the third round of votes. Councilmembers Cargill and Baird voted in favor of Jed Spencer. Councilmembers Folyer, Dunne, Kurtz and VanOrman voted in favor of Tom Sahlberg.

Tom Sahlberg was appointed to City Council Position 6. The City Clerk then administered the oath of office for Councilmember Sahlberg.

At 8:15 p.m. Council called for a 5-minute break. The Council reconvened at 8:20 p.m.

Trailhead Schedule: Lisa Key, Director of Planning & Engineering provided an update on the schedule for the Trailhead project based upon the direction provided at the previous council meeting for both the design build process, restaurant selection process and the driving range.

Councilmembers VanOrman, Dunne and Baird volunteered to serve on the selection panel for the restaurant.

Questions asked and answered throughout.

Ordinance No. 96A – Amendments to Solicitors License Regulations: Kelsey Wright, City Clerk reviewed proposed amendments to the Solicitors License Regulations. Chief Simmons and Sean Boutz, City Attorney provided input throughout. Questions asked and answered.

## **GENERAL BUSINESS**

### **Consent Agenda**

Mayor Pro Tem Folyer moved to approve item 10Ai on the consent agenda, to approve the March 1, 2022 city council meeting minutes. Seconded by Councilmember Dunne. The motion carried unanimously.

### **Action Items**

Mayor Pro Tem Folyer moved to approve the March 15, 2022 vouchers, February payroll and benefits, and March 3, 2022 manual payroll and benefits in the amount of \$1,601,831.26. The motion was seconded by Councilmember Dunne. Following discussion, Councilmember VanOrman moved to remove two vouchers (513104900 & 413104300) for the Congressional City Conference in Washington DC, seconded by Kurtz. Following discussion, Mayor Pro Tem called for the vote. Councilmember VanOrman voted in favor; Councilmember Kurtz, Cargill, Sahlberg, Dunne, Baird and Folyer voted opposed. The motion failed to carry with a final tally of 1-6. Mayor Pro Tem Folyer called for the vote on the original motion which carried unanimously.

Mayor Pro Tem Folyer moved to authorize the Mayor to sign the Mutual Consent to Extend On-Call Agreement with Greenleaf Landscaping. Seconded by Councilmember Dunne. The motion carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of a Kubota RTV-1100C in the amount of \$24,827.88. Seconded by Councilmember Sahlberg. The motion carried unanimously.

Mayor Pro Tem Folyer moved to authorize the Mayor to execute the agreement with Bacon Concrete in an amount not to exceed \$149,368, and authorize staff to manage contingency in

the amount of \$21,807 (representing 15% of the project cost), for a total authorization of \$171,755 for the project. Seconded by Councilmember Baird. Questions asked and answered. Mayor Pro Tem Folyer called for the vote, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of John Deere TS Gator in the amount of \$8,259.98. Seconded by Councilmember Baird. Questions asked and answered. Mayor Pro Tem Folyer called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to confirm the Mayor's appointments of Heidi Christenson, Robin Bekkedahl, Summer Darrow and Terri Peters to the Community Engagement Commission. Seconded by Councilmember Baird, which carried unanimously.

**COUNCIL COMMENTS:** No council comments at this time. However, council invited comments from Liberty Lake Sewer and Water District. Kottayam Natarajan, Jr., District Commissioner and President, provided an update on behalf of LLSWD.

**PUBLIC HEARINGS / APPEALS:** No items at this time.

**RESOLUTIONS:**

Resolution No. 22-299: The City Clerk read, by title only, Resolution No. 22-299, "A Resolution Providing for the Disposal of Certain Inventory Items Deemed to be Surplus to the Reasonably Foreseeable Needs of the City of Liberty Lake, Washington." Mayor Pro Tem Folyer moved to approve Resolution No. 22-299. The motion was seconded by Councilmember Cargill. Questions asked and answered. Mayor Pro Tem Folyer invited public comment. No public comment was heard at this time. Mayor Pro Tem Folyer called for the vote, which carried unanimously.

**ORDINANCES:** No items at this time.

**INTRODUCTION OF UPCOMING AGENDA ITEMS:** Kelsey Wright, City Clerk reviewed upcoming workshops and agenda items.

**CITIZEN COMMENTS:**

Brian Asmus: A city resident, spoke regarding the council applicants and congratulated Tom Sahlberg.

**EXECUTIVE SESSION:** No executive session at this time.

**ADJOURNMENT:** With there being no further business, the meeting adjourned at 9:22 p.m. p.m.

These minutes were approved March 29th, 2022.



Cris Kaminskas, Mayor  
City of Liberty Lake



*Notes and Transcription by Kelsey Wright. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*