



CITY OF LIBERTY LAKE
Community Engagement Workshop Minutes
March 8th, 2023– 6:00 PM

CALL TO ORDER:

The meeting of the Community Engagement Commission was called to order on March 8th, 2023 at 6:00 PM.

ROLL CALL:

Position 1: Robin Bekkedahl **Present**

Position 7: Vacant

Position 2: Bill Norman **Excused**

Position 8: Vacant

Position 3: Jennifer Kosaka **Present**

Position 9: Mark Saba **Present**

Position 4: Summer Darrow **Present**

Communications Specialist David Goehner

Position 5: Cynthia Godinez **Present**

Administrative Assistant Tait Hunter

Position 6: Aaron Asmus **Present**

APPROVALS:

Commissioner Saba motioned to excuse Commissioner Norman from the workshop. Commissioner Asmus seconded the motion, which carried unanimously.

Commissioner Saba motioned for item 3B to be moved to the following main commission meeting on March 15th, 2023. Commissioner Asmus seconded the motion, which then carried unanimously.

CITY HALL UPDATES:

A. Mailer

- The commission discussed various aspects of sending out a mailer to the community. They discussed the overall aesthetic goal of the mailer, specifically noting that it should be eye-catching and something the community would want to hold on to. The commission further discussed details such as the size of the mailer, as well as the logo that would/ could be used to help the mailer stand out more in the average citizen's mail pile.
- Mark McAvoy, City Administrator, questioned where the funds for this mailer would be coming from as the commission's 2023 funds have already been tentatively allocated for the ZenCity software. Commissioner Saba requested that Mark speak with Mayor Kaminskis to see what the possibility of funding would be.
- It was decided that further discussion will take place at the next meeting, which will include a proposed funding source as recommended by Mark McAvoy.

B. 2023 Plans/ Projects

- Moved to the March 15th, 2023 meeting, per the motion made at the beginning of the meeting.

ADJOURNMENT:

There being no further business, and with unanimous approval, the workshop adjourned at approximately 6:45 PM.