



**CITY COUNCIL MEETING
TUESDAY, MARCH 7, 2023
HELD IN-PERSON & REMOTELY**

6 PM WORKSHOP SESSION

City officials who physically attended the meeting: Mayor Kaminskas, Mayor Pro Tem Folyer, Councilmembers Spencer, Cargill, Sahlberg, Van Orman, Dunne and Kurtz, Mark McAvoy, City Administrator, Todd Henderson, IT Technician, and Kelsey Hardy, City Clerk.

City officials who remotely attended the meeting via Zoom: Kyle Dixon, Finance Director, Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Amy Mullerleile, Senior Planner, and Damon Simmons, Police Chief.

Demo with CivicPlus – Agenda and Meeting Management: Kelsey Hardy, city clerk, introduced Karen Bond and Stephen French, with CivicPlus. Karen and Stephen then provided a demonstration of the CivicClerk agenda and meeting management software. Questions asked and answered.

With there being no further discussion, the workshop ended at 6:51 p.m.

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION: Given by Councilmember Dunne.

PLEDGE OF ALLEGIANCE: Led by Mayor Kaminskas, City Council and City Staff.

CALL TO ORDER: Mayor Kaminskas called the meeting to order at 7:01 p.m.

ROLL CALL:

City officials who physically attended the meeting: Mayor Kaminskas, Mayor Pro Tem Folyer, Councilmembers Spencer, Cargill, Sahlberg, Van Orman, Dunne and Kurtz, Mark McAvoy, City Administrator, David Goehner, Communications Specialist, Todd Henderson, IT Technician, and Kelsey Hardy, City Clerk.

City officials who remotely attended the meeting via Zoom: Kyle Dixon, Finance Director, Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Amy Mullerleile, Senior Planner, Heidi Workman, HR Manager, Jandy Humble, Library Director, and Damon Simmons, Police Chief.

AGENDA APPROVAL: Mayor Pro Tem Folyer moved to approve the agenda as published. Councilmember Sahlberg seconded, which carried unanimously.

CITIZEN COMMENTS:

No comments heard at this time.

The City Clerk acknowledged written public comment received from Marsha Binder regarding the Library Ordinance.

ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS:

Presentation – Spokane Transit Authority: Susan Meyer & Karl Otterstrom, with STA presented information on their “Connect 2035” Strategic Plan and requested council feedback. Discussion ensued with questions asked and answered.

REPORTS & INQUIRIES:

City Council:

Councilmember Van Orman reported on the Lodging Tax Committee meeting.

Councilmember Cargill reported on volunteer opportunities as part of Liberty Launch Academy's flex labs.

Councilmember Dunne reported on the annual Kiwanis Father Daughter Dance.

Councilmember Sahlberg provided kudos to the snow removal crews and the strategic planning session. Additionally, he noted the upcoming Spokane Valley open house on their draft Homeless Action Plan.

Mayor: Mayor Kaminskis thanked council and staff for their work on the strategic planning session, provided legislative updates, reported on events including the Greater Spokane Valley Chamber Retreat, Visit Spokane Meeting, Annual Breakfast for the MAC, Spokane State of the City Address, Selkirk Career Fair, GSI annual celebration, and the SRTC board meeting.

Councilmember Cargill mentioned HB 1589 regarding certain new natural gas hookups.

City Administrator: Mark McAvoy, City Administrator, reviewed upcoming events and reminders, and set the table for staff to provide updates. Heidi Workman, HR Manager spoke regarding the City's Well City Distinction. David Williams, City Engineer spoke regarding the Capital Facilities Plan delivery. Lastly, Mark reviewed the City Council's Strategy Session. Questions asked and answered throughout.

Spokane Valley Fire Department: Fire Chief Soto provided a monthly summary report for February 2023.

Liberty Lake Sewer & Water District: Kottayam Natajaran, LLSWD Commissioner, spoke regarding safety and security fencing, the withdrawn amendment to Trutina 6th, 2023 permit stats, water tower, and thanks city staff for snow removal.

WORKSHOP DISCUSSIONS:

Formation of Transportation Benefit District for the Purpose of Implementing .1% Sales Tax: Kyle Dixon, Finance Director, presented an overview of the process of forming a transportation benefit district. Council discussion ensued with questions asked and answered.

Farmer's Market Participation: The mayor and council discussed whether councilmembers up for re-election should participate in this year's farmer's market.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10A was to approve the February 21, 2023 city council meeting minutes, item 10B was to approve the March 7, 2023 vouchers, January 16-31, 2023 payroll and benefits, and February 1-15, 2023 payroll and benefits in the total amount of \$1,333,935.97. Councilmember Kurtz seconded, which carried unanimously.

Action Items:

Mayor Pro Tem Folyer moved to approve an increase to the City's Banner Bank master credit card limit from \$40,000 to \$60,000 to accommodate recent changes to financial policies. Councilmember Sahlberg seconded, which carried unanimously.

Councilmember Sahlberg moved to approve and authorize the Mayor to execute the master site agreement for Avista electric vehicle DC fast charging installation at Trailhead Golf Course. Councilmember Dunne seconded. Council discussion ensued. Councilmember Sahlberg called the question, which carried with a super majority vote. The mayor then called for the vote.

Councilmembers Sahlberg, Kurtz, Dunne and Van Orman voted in favor; Councilmembers Spencer, Folyer and Cargill voted opposed. The motion carried with a final tally of 4-3.

Mayor Pro Tem Folyer moved to approve the award of contract in the amount of \$223,436 for construction of the Liberty Lake Road slip lane closure to Bacon Concrete and authorize a staff-managed contingency in the amount of \$33,564, for a total authorization of \$257,000, and authorize the Mayor to execute the contract. Councilmember Van Orman seconded. Following discussion, the Mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the award of contract in the amount of \$141,632 for the installation of 3 rapid flashing beacons and pedestrian improvements to Bacon Concrete, and a staff-managed contingency in the amount of \$16,368, for a total authorization of \$158,000, and authorize the Mayor to execute the contract. Councilmember Sahlberg seconded, which carried unanimously.

COUNCIL COMMENTS: Councilmember Spencer commented on the DC fast charging station.

Mayor Pro Tem Folyer commented on fines for parking at charging stations.

PUBLIC HEARINGS / APPEALS: No items at this time.

RESOLUTIONS:

Resolution No. 23-244: The city clerk read, by title only, Resolution No. 23-244, "A Resolution of the City of Liberty Lake, Washington, Authorizing the Use of Electronic and Digital Signatures in the City of Liberty Lake, and Adopting an Electronic and Digital Signature Policy".

Councilmember Dunne moved to approve Resolution No. 23-244. Councilmember Cargill seconded. Mayor Kaminskas invited public comment. No comments were heard at this time. The mayor then called for the vote which carried unanimously.

ORDINANCES:

Reconsideration of Ordinance No. 292: Councilmember Dunne moved to amend Ordinance No. 292 to remove Exhibit E. Councilmember Sahlberg seconded. Following council discussion, Mayor Kaminskas invited citizen comments. No comments heard at this time. The mayor then called for the vote which carried unanimously.

EMERGENCY ORDINANCES: No items at this time.

INTRODUCTION OF UPCOMING AGENDA ITEMS: Mayor Kaminskas reviewed upcoming agenda items.

Councilmember Sahlberg moved to cancel the April 4th meeting. Councilmember Dunne seconded, which carried unanimously.

CITIZEN COMMENTS:

Sue Hamblet spoke regarding the Farmer's Market.

Kottayam Natarajan spoke regarding the Transportation Benefit District and electric vehicle charging stations.

Mike Kennedy spoke regarding the Farmer's Market.

Joe Frank spoke regarding the reconsideration of the River District parking regulations and utility tax.

Dg Garcia spoke regarding the absence of the city attorney at meetings and the Farmer's Market.

EXECUTIVE SESSION: No items at this time.

ADJOURNMENT: With there being no further business, the meeting adjourned at 9:33 p.m.

These minutes were approved March 21, 2023.

Cris Kaminskas

Cris Kaminskas, Mayor
City of Liberty Lake

Kelsey Hardy

These minutes were prepared by Kelsey Hardy. This meeting was also recorded. Anyone desiring to listen to the recording may visit the city's website or contact the City Clerk.