



**CITY COUNCIL MEETING  
TUESDAY, MARCH 1, 2022  
HELD IN-PERSON & REMOTELY**

**6:00 P.M. COMMITTEE WORKSHOP DISCUSSION**

Mayor Kaminkas called the committee workshop to order at 6:00 p.m. Prior to discussion, Mayor Kaminkas reviewed the logistics for this evening's workshop which, under Governor Inslee's "Washington Ready" plan, was being held in person at City Hall and remotely via Zoom.

City officials who physically attended the workshop: Mayor Kaminkas, Councilmembers Baird, Cargill, and VanOrman, Sean Boutz, City Attorney, Jen Camp, acting City Administrator, Darin Morgan, Police Sergeant and Todd Henderson, IT Technician.

City officials who remotely attended the workshop via Zoom: Mayor Pro Tem Folyer, Councilmember Kurtz, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Chris Johnston, Golf Pro, Trevor Ragan, acting Director of Operations & Maintenance and Kelsey Wright, City Clerk.

Trailhead Workshop: The Design Build Trailhead Project Team presented updates on the Trailhead Project including scope responsibility, design concepts within the identified scope, cost estimates, and reviewed next steps. Kyle Dixon, Finance Director presented information and updates on Trailhead financing. Questions asked and answered.

With there being a continuation of the Trailhead Workshop planned for the 7:00 p.m. session, the workshop adjourned at 6:50 p.m.

**REGULAR CITY COUNCIL MEETING SESSION**

Prior to invocation, Mayor Kaminkas reviewed the logistics for this evening's workshop which, under Governor Inslee's "Washington Ready" plan, was being held in person at City Hall and remotely via Zoom.

**INVOCATION:** Given by Councilmember Baird.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kaminkas, City Council, and City Staff.

**CALL TO ORDER:** Mayor Kaminkas called the meeting to order at 7:00 p.m.

**ROLL CALL:**

City officials who physically attended the meeting: Mayor Kaminkas, Councilmembers Baird, Cargill, and VanOrman, Sean Boutz, City Attorney, Jen Camp, acting City Administrator, Darin Morgan, Police Sergeant and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Mayor Pro Tem Folyer, Councilmember Kurtz, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Chris Johnston, Golf Pro, Trevor Ragan, acting Director of Operations & Maintenance and Kelsey Wright, City Clerk.

Councilmember Baird moved to excuse Councilmembers Dunne. Seconded by Councilmember Cargill. The motion carried unanimously.

**AGENDA APPROVAL:** Mayor Pro Tem Folyer moved to add a special presentation from Fire Chief Soto and remove the workshop on Code of Ethics/Social Media, seconded by Councilmember Baird. The motion carried unanimously. Mayor Pro Tem Folyer moved to

approve the agenda as amended, seconded by Councilmember Baird. The motion carried unanimously.

**CITIZEN COMMENTS:**

Marjorie Frett: A city resident, spoke regarding Trailhead.

Brian Asmus: A city resident and SVFD Commissioner, provided an update from Spokane Valley Fire Department.

Kelsey Wright, City Clerk, acknowledged written comments received from Greg Cronin, regarding Trailhead.

**ANNOUNCEMENTS / PROCLAMATIONS / PRESENTATIONS**

Proclamation – Hurray for HUB Day: Phil Champlin, Executive Director with HUB Sports spoke on behalf of HUB Sports.

Kelsey Wright, City Clerk then read the proclamation.

Councilmember Cargill moved to approve the proclamation, seconded by Councilmember VanOrman. The motion carried unanimously.

Presentation – Flock Safety Cameras: Police Chief Simmons spoke regarding crime rates and introduced opportunities to use Flock Safety technology to reduce crime. He then introduced Mack Larkin, Josh Thomas, with Flock Safety who presented additional information on Flock Safety. Questions asked and answered.

Presentation – Fire Chief Soto: Fire Chief Soto introduced himself as the new Fire Chief of Spokane Valley Fire Department. He then reviewed monthly incidents from February.

**REPORTS & INQUIRIES:**

City Council: Councilmember Cargill reported on attending an open house for the Liberty Launch Academy and acknowledged upcoming International Women’s Day.

Mayor: Mayor Kaminskas reported on MRSC and AWC training she attended, participating in the Selkirk Middle School Career Fair and assisting with coaching sessions with Future Business Leaders of America. She provided an update on community engagement interviews and communications specialist interviews, police department promotions of Sergeant Morgan to Police Lieutenant and Officer McKay to Detective, attending the ribbon cutting for Bocopop and her upcoming attendance at a National League of Cities event in DC for next meeting.

City Administrator: Jen Camp, acting City Administrator, set the table for staff to provide updates. Lisa Key, Director of Planning & Engineering introduced our new Senior Planner. David Williams, City Engineer, provided an update on the Legacy Ridge Signal. Jen Camp provided an update on Ridgeline High School’s Verde Loco Campaign and sought guidance from council regarding interview questions for the Council vacancy. Lastly, she reviewed upcoming events and reminders.

**WORKSHOP DISCUSSIONS:**

Trailhead: Jonathan Miller, with the Trailhead Design Build Project Team introduced the continuation of the workshop from the 6:00 p.m. session. Discussion then ensued among the councilmembers with questions asked and answered.

Mayor Pro Tem Folyer moved to have the Trailhead Design Build Team continue with the process by utilizing the scope in tonight's presentation with a budget of \$6,405,000, seconded by Councilmember Kurtz. Following brief discussion, the mayor called for the vote. Councilmembers VanOrman, Kurtz, Folyer and Baird voted in favor; Councilmember Cargill voted opposed.

## **GENERAL BUSINESS**

### **Consent Agenda**

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10Ai was to approve the February 15, 2022 city council meeting minutes; item was 10Aii to approve the February 22, 2022 special city council meeting minutes; and item 10Aiii was to approve the March 1, 2022 vouchers in the amount of \$210,763.62. The motion was seconded by Councilmember Baird, which carried unanimously.

### **Action Items**

Mayor Pro Tem Folyer moved to approve the 3-year contracts with Skyhawks and Soccer Tots and authorize the Mayor to execute the agreement. Seconded by Councilmember Cargill. The motion carried unanimously.

Mayor Pro Tem Folyer moved to approve the 3-year contract with Challenger Sports and authorize the Mayor to execute the agreement. Seconded by Councilmember Baird. The motion carried unanimously.

Mayor Pro Tem Folyer moved to select a recruitment firm and level of service for City Administrator position search, seconded by Councilmember Baird. Following council discussion, Councilmember VanOrman moved to amend the motion take specify choosing option 2 with Prothman to go through the screening process in an amount not to exceed \$21,900, seconded by Councilmember Baird. The motion to amend carried unanimously. The mayor called for the vote to approve the amended motion, which carried unanimously.

**COUNCIL COMMENTS:** No comments at this time.

**PUBLIC HEARINGS / APPEALS:** No items at this time.

### **RESOLUTIONS:**

Resolution No. 22-296: The City Clerk read, by title only, Resolution No. 22-296, "A Resolution of the City of Liberty Lake, Washington, Regarding the Opposition to a Local Income Tax on the Residents and Businesses of the City of Liberty Lake." Councilmember Baird moved to approve Resolution No. 22-296. The motion was seconded by Councilmember Cargill. Mayor Kaminskas invited public comment. No public comment was heard at this time. Mayor Kaminskas invited council questions and comment. Following discussion, the Mayor called for the vote. Councilmembers Cargill, Folyer, Baird and VanOrman voted in favor; Councilmembers Kurtz voted opposed. The motion carried with a final tally of 4-1.

Resolution No. 22-297: The City Clerk read, by title only, Resolution No. 22-297, "A Resolution of the City of Liberty Lake Administratively Changing the Zoning Designation of a Split Zoned Property in Accordance with the Provisions of City Development Code 10-2A-2." Lisa Key, Director of Planning & Engineering gave a brief presentation explaining the basis for the proposed zone change. Questions asked and answered. Councilmember Baird moved to approve Resolution No. 22-297. The motion was seconded by Councilmember Cargill. Mayor

Kaminskas invited public comment. No public comment was heard at this time. The Mayor called for the vote which carried unanimously.

Resolution No. 22-298: The City Clerk read, by title only, Resolution No. 22-298, "A Resolution Declaring an Emergency and Sole Source Purchase Relating to a Repair of the 926M Cat Wheel Loader Waiving the Procurement Requirements Pursuant to Page 51 of the City of Liberty Lake Financial Management Policies." Kyle Dixon, Finance Director provided an explanation of the situation resulting in the resolution. Questions asked and answered. Councilmember Baird moved to approve Resolution No. 22-298. The motion was seconded by Councilmember VanOrman. Mayor Kaminskas invited public comment. No public comment was heard at this time. Mayor Kaminskas invited questions and comment. None was heard at this time. The mayor called for the vote which carried unanimously.

**ORDINANCES:** No items at this time.

**INTRODUCTION OF UPCOMING AGENDA ITEMS:** Kelsey Wright, City Clerk reviewed upcoming workshops and agenda items.

Lisa Key, Director of Planning & Engineering discussed rescheduling the public hearing for the MTC Zone Change.

**CITIZEN COMMENTS:**


Greg Cronin: A city resident, spoke regarding Trailhead and responded to the public comment earlier in the meeting. Also mentioned citizens who were touched by service and compassion from emergency responders.

Tim Olsen: A city resident, spoke regarding Trailhead and Resolution 22-298 and the Kiwanis Dance.

**EXECUTIVE SESSION:** No executive session at this time.

**ADJOURNMENT:** With there being no further business, the meeting adjourned at 9:23 p.m. p.m.

These minutes were approved March 15th, 2022.

  
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Phil Folyer, Mayor Pro Tem  
City of Liberty Lake

  
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*Notes and Transcription by Kelsey Wright. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*