



**CITY COUNCIL MEETING  
TUESDAY, FEBRUARY 15, 2022  
HELD IN-PERSON & REMOTELY**

**6:00 P.M. COMMITTEE WORKSHOP DISCUSSION**

Mayor Kaminskas called the committee workshop to order at 6:00 p.m. Prior to discussion, Mayor Kaminskas reviewed the logistics for this evening's workshop which, under Governor Inslee's "Washington Ready" plan, was being held in person at City Hall and remotely via Zoom.

City officials who physically attended the workshop: Mayor Kaminskas, Mayor Pro Tem Kennedy, Councilmembers Baird, Cargill, Folyer and VanOrman, Sean Boutz, City Attorney, Jen Camp, acting City Administrator, Darin Morgan, Police Sergeant and Todd Henderson, IT Technician.

City officials who remotely attended the workshop via Zoom: Councilmembers Dunne and Kurtz, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Damon Simmons, Police Chief, Chris Johnston, Golf Pro, Trevor Ragan, acting Director of Operations & Maintenance and Kelsey Wright, City Clerk.

Trailhead: The Design Build Trailhead Project Team, Jonathan Miller, Keith Dickson and Steve Roth presented a review of the timeframe and next steps for Trailhead, as well as updates on further research, cost information and options for the Trailhead project.

With there being a continuation of the Trailhead Workshop planned for the 7:00 p.m. session, the workshop adjourned at 6:55 p.m.

**REGULAR CITY COUNCIL MEETING SESSION**

Prior to invocation, Mayor Kaminskas reviewed the logistics for this evening's workshop which, under Governor Inslee's "Washington Ready" plan, was being held in person at City Hall and remotely via Zoom.

**INVOCATION:** Given by Councilmember Baird.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kaminskas, City Council, and City Staff.

**CALL TO ORDER:** Mayor Kaminskas called the meeting to order at 7:00 p.m.

**ROLL CALL:**

City officials who physically attended the meeting: Mayor Kaminskas, Mayor Pro Tem Kennedy, Councilmembers Baird, Cargill, Folyer and VanOrman, Sean Boutz, City Attorney, Jen Camp, acting City Administrator and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Councilmembers Dunne and Kurtz, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Damon Simmons, Police Chief, Chris Johnston, Golf Pro, Trevor Ragan, acting Director of Operations & Maintenance, Darin Morgan, Police Sergeant and Kelsey Wright, City Clerk.

**AGENDA APPROVAL:** Mayor Pro Tem Kennedy moved to remove action item 10Bii. Seconded by Councilmember Baird. The motion carried unanimously. Mayor Pro Tem Kennedy moved to approve the agenda as amended, seconded by Councilmember Dunne. The motion carried unanimously.

## **CITIZEN COMMENTS:**

Jim Baumker: A city resident, spoke regarding the Trailhead project.

Mark Saba: A city resident, spoke regarding the Trailhead project.

Tom Sahlberg: A city resident, thanked staff, citizens and elected officials for their work throughout the pandemic.

Tim Olsen: A city resident, spoke regarding the Trailhead project and decision making.

Kelsey Wright, City Clerk, acknowledged written comments received from Ron Gray, regarding Resolution No. 22-295, Jed Spencer, regarding Trailhead, Jerry & Marsha Binder, regarding state emergency powers reform and the local income tax ban, Christy Zapata, regarding Trailhead, and Jim Baumker, regarding state emergency powers reform.

## **ANNOUNCEMENTS / PROCLAMATIONS / PRESENTATIONS**

Susan Meyers, Executive Director of STA introduced Karl Otterstrom, Director of Planning & Development with STA. Mr. Otterstrom presented on the status of the Spokane Transit Authority's I-90/Spokane Valley high performance transit network, reviewed the background, funding and development plan objectives and process. He showed possible future routes and discussed next steps and how to get involved.

## **REPORTS & INQUIRIES:**

City Council: Councilmember Cargill reported on the results of the City audit and noted a car crash that occurred at the intersection of Country Vista and Mission. Lastly, he acknowledged citizen participation and encouraged more.

Councilmember Dunne apologized for his interactions from the previous meeting.

Councilmember Kurtz thanked councilmembers who spent time meeting with her in the last week to get to know each other.

Mayor: Mayor Kaminskas reported on judging the Future Business Leaders of America Regional Competition, noted a career fair at Ridgeline High School, and reported attending the National League of Cities Federal Advocacy and Communication webinar. Additionally, she reported on attending the Mayor's Exchange and conversation with one of our U.S. representatives. Lastly, she provided an update on interviews for the community engagement commission, recruitment for the communications specialist, and possible expansion at the HUB Sports Center.

City Administrator: Jen Camp, acting City Administrator, set the table for staff to provide updates. Kyle Dixon, Finance Director provided an update on the City's audit results. Lisa Key, Director of Planning & Engineering provided an update on seasonal weight restrictions on Kramer Pkwy and Mission Avenue. David Williams, City Engineer, provided an update on the Legacy Ridge Signal. Trevor Ragan, acting Director of Operations & Maintenance provided an update on the HVAC upgrades at City Hal, the generator install at the Police Department, and a future workshop with the Parks & Arts Commission for a possible Hoops USA project. Damon Simmons, Chief of Police provided an update on upcoming classes being offered by our police department. Jen Camp then reviewed upcoming events and reminders. Questions asked and answered throughout.

## **WORKSHOP DISCUSSIONS:**

Trailhead: Mayor Pro Tem moved to move workshop item 9A after 9D, seconded by Council VanOrman. Following discussion, the Mayor called for the vote. Councilmembers Folyer, Cargill, VanOrman, Baird and Kennedy voted in favor; Councilmembers Kurtz & Dunne voted opposed. The motion carried with a final tally of 5-2.

City Administrator – Executive Recruitment Firm: Kyle Dixon, Finance Director reviewed proposals received from executive recruitment firms to assist in recruitment for filling the position of City Administrator. Council discussion ensued with questions asked and answered. Councilmember Kurtz moved to bring forward a contract with Prothman if timeline is less than or equal to working with Raftelis, seconded by Councilmember Dunne. Following discussion, the Mayor called for the vote. The motion carried unanimously.

Revisit 2022 Pro Shop Purchases: Mayor Pro Tem Kennedy reviewed the previously approved action item for pro shop purchases. Council discussion ensued and questions were asked and answered by Chris Johnston, Golf Pro. Councilmember Folyer moved to amend the previously approved action item to change the purchase limit from \$20,000 to less than \$5,000, seconded by Mayor Pro Tem Kennedy. Following discussion, the mayor called for the vote. Councilmembers Folyer, Kurtz, Baird, Kennedy and Dunne voted in favor; Councilmembers Cargill and VanOrman voted opposed. The motion carried with a final tally of 5-2.

Resolution on Local Income Tax Ban: Councilmember Cargill briefly introduced the revised draft resolution regarding a local income tax ban. Councilmember Cargill moved to bring this resolution back on March 1<sup>st</sup> for action, seconded by Councilmember Baird. Councilmembers Folyer, VanOrman, Kennedy, Cargill and Baird voted in favor; Councilmembers Kurtz and Dunne voted opposed. The motion carried with a final tally of 5-2.

Mayor Kaminskis called for a 5 minute break prior to the Trailhead workshop.

Trailhead: Mayor Pro Tem Kennedy moved to limit the conversation to 15 minutes, seconded by Councilmember Baird. Councilmembers Kennedy and Kurtz voted in favor; Councilmembers Dunne, Folyer, VanOrman, Cargill and Baird voted opposed. The motion failed to carry with a final tally of 2-5.

Councilmember Dunne moved to schedule a special meeting for Trailhead on February 22<sup>nd</sup> at 7:00 pm, seconded by Councilmember Baird. Following discussion, the Mayor called for the vote. Councilmembers Folyer, Dunne, Kurtz, Kennedy, Baird and VanOrman voted in favor; Councilmember Cargill voted opposed. The motion carried with a final tally of 6-1.

Council discussion ensued with questions asked and answered by the Trailhead Design-Build Project Team.

## **GENERAL BUSINESS**

### **Consent Agenda**

Mayor Pro Tem Kennedy moved to approve the consent agenda item 10Ai, to approve the February 1, 2022 city council meeting minutes, seconded by Councilmember Cargill. The motion carried unanimously. Mayor Pro Tem Kennedy moved to approve item 10Aii, to approve the February 15, 2022 vouchers and February payroll and benefits in the amount of \$1,561,142.36. Councilmember Cargill seconded the motion. The motion carried unanimously.

### **Action Items**

Mayor Pro Tem Kennedy moved approve and authorize the Mayor to execute Parametrix Task Order 2022-01 for on-call engineering services in the amount of \$25,000. Seconded by Councilmember Baird. The motion carried unanimously.

**COUNCIL COMMENTS:**

Mayor Pro Tem Kennedy announced February 28<sup>th</sup> will be his last day as a city council member.

**PUBLIC HEARINGS / APPEALS:** No items at this time.

**RESOLUTIONS:**

Resolution No. 22-295: The City Clerk read, by title only, Resolution No. 22-295, "A Resolution of the City of Liberty Lake, Washington, Supporting State Emergency Powers Reform." Councilmember Cargill moved to approve Resolution No. 22-295. The motion was seconded by Councilmember Baird. Mayor Kaminskas invited questions and comment. Council discussion ensued. Mayor Kaminskas invited public comment. No public comment was heard at this time. Councilmembers Cargill, Baird and VanOrman voted in favor; Councilmembers Kurtz, Dunne, Folyer and Kennedy voted opposed. The motion failed to carry with a final tally of 3-4.

**ORDINANCES:** No items at this time.

**INTRODUCTION OF UPCOMING AGENDA ITEMS:** No discussion at this time.

**CITIZEN COMMENTS:**

Tim Olsen: A city resident, spoke regarding Mayor Pro Tem Kennedy's announcement, and regarding Trailhead.

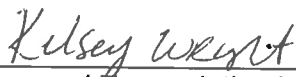
**EXECUTIVE SESSION:** No executive session at this time.

**ADJOURNMENT:** With there being no further business, the meeting adjourned at 9:55 p.m.

These minutes were approved March 1st, 2022.



Cris Kaminskas, Mayor  
City of Liberty Lake



*Notes and Transcription by Kelsey Wright. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*