



**CITY COUNCIL MEETING
TUESDAY, FEBRUARY 7, 2023
HELD IN-PERSON & REMOTELY**

6 PM WORKSHOP SESSION

City officials who physically attended the meeting: Mayor Pro Tem Folyer, Councilmembers Dunne, Spencer, Cargill, Sahlberg, Van Orman and Kurtz, Mark McAvoy, City Administrator, Kyle Dixon, Finance Director, Damon Simmons, Police Chief, Darin Morgan, Police Lieutenant, David Goehner, Communications Specialist, Todd Henderson, IT Technician and Sean Boutz, City Attorney.

City officials who remotely attended the meeting via Zoom: Mayor Kaminskas, Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Lisa Key, Planning & Engineering Director, Amy Mullerleile, Senior Planner, Chris Johnston, Golf Pro, and Jandy Humble, Library Director.

Zencity Demonstration: Zencity gave a presentation on their software and how it promotes and organizes citizen engagement. Questions asked and answered. Consideration of a contract with zencity will be brought back as an action item at the next meeting.

With there being no further discussion, the workshop ended at 6:55 p.m.

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION: Given by Councilmember Spencer.

PLEDGE OF ALLEGIANCE: Led by Mayor Pro Tem Folyer, City Council and City Staff.

CALL TO ORDER: Mayor Pro Tem Folyer called the meeting to order at 7:01 p.m.

ROLL CALL:

City officials who physically attended the meeting: Mayor Pro Tem Folyer, Councilmembers Dunne, Spencer, Cargill, Sahlberg and Kurtz, Mark McAvoy, City Administrator, Damon Simmons, Police Chief, Darin Morgan, Police Lieutenant, David Goehner, Communications Specialist, Kelsey Hardy, City Clerk, and Todd Henderson, IT Technician. Sean Boutz, City Attorney.

City officials who remotely attended the meeting via Zoom: Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Lisa Key, Planning & Engineering Director, Amy Mullerleile, Senior Planner, Kyle Dixon, Finance Director, Jandy Humble, Library Director Trevor Ragan, Parks Lead, Trevor Slocum, Streets Lead.

AGENDA APPROVAL: Mayor Pro Tem Folyer moved to amend the agenda to remove item 9B Code of Ethics/Social Media workshop. Councilmember Van Orman seconded, which carried unanimously. Mayor Pro Tem Folyer moved to approve the amended agenda. Councilmember Kurtz seconded, which carried unanimously.

CITIZEN COMMENTS:

Joe Frank, city resident and Greenstone representative, spoke in reference a letter he sent to council to consider exclusion of the River District from the recent parking code recommendations passed by council.

Kathryn Atkins, city resident, spoke on recent discussions regarding library policy Ordinance 119.

Karen Canfield, city resident, spoke on recent discussions regarding library policy Ordinance 119.

Tim Olsen, city resident, spoke on recent discussions regarding library policy and Ordinance 119.

DG Garcia, city resident, spoke on recent discussions regarding library policy and Ordinance 119.

ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS: No items at this time.

REPORTS & INQUIRIES:

City Council:

Councilmember Sahlberg spoke regarding the library's valentine's day fundraiser.

Councilmember Dunne spoke regarding the Spokane Transit Authority meeting, attendance at the agricultural expo, and spoke in support of the SVFD levy.

Mayor: No report at this time due to illness.

City Administrator: Mark McAvoy, City Administrator reviewed upcoming events, reminders and set the table for staff to provide updates. Chief Simmons provided an update on PD related matters up for discussion during the legislative session. Request brought from Councilmember Cargill to bring a proclamation supporting PD reform bills for the February 21st meeting. Jen Camp, Operations and Maintenance Director, reported on the 2023 Tree City USA designation. Mark provided an update on the recruitment of Civil Service Commissioners. Kyle Dixon, Finance Director provided a brief update on the start of negotiations of the police collective bargaining agreement. Lastly, Mark spoke on plans for a City Academy, and formation of the camping ordinance work group. Questions asked and answered throughout.

Community Engagement Commission: Mark Saba, CEC Commissioner, provided an update on recent meetings. The CEC would like to expand community calendars to include nonprofit events, have been involved in City Academy planning, and are in the process of promoting a new city podcast.

Spokane Valley Fire District: Fire Chief Soto provided a report on calls for service in January and spoke in favor of the fire district levy. Questions asked and answered.

Liberty Lake Sewer & Water District: No report at this time.

WORKSHOP DISCUSSIONS:

Trailhead Driving Range Poles & Netting Improvements: Lisa Key, Director of Planning and Engineering, presented options for improvements to the Trailhead driving range for council consideration. Council discussion ensued with questions asked and answered.

Councilmember Dunne moved to direct staff present scenario one to the underwriter for consideration, if acceptable to the underwriter, staff proceed to next steps with the engineer. Councilmember Cargill seconded. Following discussion, Councilmember Dunne moved to amend the motion to amend scenario one to include 80 ft city hall side, 60 ft arboretum side, 40 ft on the golf side with a cap of 1.25 million. Councilmember Kurtz seconded, which carried unanimously. Mayor Pro Tem Folyer then called for the vote on the amended motion which carried unanimously.

Proposed Storage for WinterGlow: Mark Saba of Winterglow presented a plan to construct a storage facility at Orchard Park for Winterglow storage. Council discussion ensued with questions asked and answered. Council directed staff to bring back as an action item.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10A was to approve the January 17, 2023 city council meeting minutes, item 10B was to approve the December 31, 2022 vouchers, February 7, 2023 vouchers, January 18, 2023 manual check, January 24 manual check and December 28, 2022 – January 15, 2023 payroll and benefits in the total amount of \$630,349.31. Councilmember Sahlberg seconded. After brief discussion, the motion carried unanimously.

Action Items:

Mayor Pro Tem Folyer moved to approve the purchase of a John Deere XUV835M Gator with Snow Plow in the amount of \$38,413.82. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the donation of \$5,000 to the Liberty Lake Library. Councilmember Sahlberg seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the payment of \$10,204.26 to the Office of the Secretary of State for the Library's Washington Anytime Digital Library Subscription. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of a Toro Multi Pro 1750 Golf Course Sprayer in the amount of \$60,000. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of a Fuel Tank and Fuel Cloud setup in the amount of \$5,374.28. Councilmember Kurtz seconded. Following brief discussion, Mayor Pro Tem Folyer called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of a RC Mowers USA 52" Rotary Slope Mower in the amount of \$73,075.29. Councilmember Sahlberg seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of security cameras, installation costs and monthly subscription for the three buildings located at the City Hall address in the amount of \$32,130.95. Councilmember Spencer seconded. Following brief discussion, Mayor Pro Tem Folyer called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of security cameras, installation costs and monthly subscription for Trailhead in the amount of \$30,564.97. Councilmember Cargill seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of security cameras, installation costs and monthly subscription for the Library and Police Station in the amount of \$23,154.32. Councilmember Van Orman seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to confirm the Mayor's reappointment of Jim Baumker as a Voting Member on the Planning Commission, with a term expiration of 12/31/23. Councilmember Sahlberg seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to confirm the mayor's appointment of Cynthia Godinez to Position 5 of the Community Engagement Commission. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved approve the purchase of 3 desktop computers for PD in the amount of \$5,652.60. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute the street dedication agreement for Indiana Avenue, from Bitterroot to east of Harvard Road in the River District. Councilmember Sahlberg seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute the signal dedication agreement for the Indiana/Harvard traffic signal. Councilmember Spencer seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of Evolution Traffic speed sign and trailer for a total of \$8,386.39 using a portion of the funds donated to the LLPD. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute the master site agreement for Avista electric vehicle DC fast charging installation at Trailhead Golf Course. Councilmember Sahlberg seconded, which carried unanimously.

COUNCIL COMMENTS: Councilmember Spencer inquired about the TIF/LIFT reimbursement process.

PUBLIC HEARINGS / APPEALS: No items at this time.

RESOLUTIONS:

Resolution No. 02-048F: The acting city clerk read, by title only, Resolution No. 02-048F, "A Resolution of the City of Liberty Lake, Washington Amending Resolution No. 02-048E Passed by the City Council on April 7, 2020, Entitled 'A Resolution Adopting a Financial Management Policy for the City of Liberty Lake, Washington.'"

Following brief discussion, Councilmember Dunne moved to approve Resolution No. 02-048F as stated. Councilmember Sahlberg seconded. Mayor Pro Tem Folyer invited citizen comments. No comments were heard at this time. The motion carried unanimously.

Resolution No. 23-242: The acting city clerk read, by title only, Resolution No. 23-242, "A Resolution of the City of Liberty Lake, Washington Naming the Meeting Space at the Trailhead Clubhouse as 'Rotary Room' and Providing for an Effective Date".

Councilmember Dunne moved to approve Resolution No. 23-242 as stated. Councilmember Cargill seconded. Mayor Pro Tem Folyer invited citizen comments. No comments were heard at this time. The motion carried unanimously.

ORDINANCES: No items at this time.

EMERGENCY ORDINANCES: No items at this time.

INTRODUCTION OF UPCOMING AGENDA ITEMS: Mayor Pro Tem Folyer and council reviewed upcoming workshops and agenda items.

Councilmember Dunne moved that council reconsider Ordinance No. 292. Councilmember Sahlberg seconded, which carried unanimously.

Code of Ethics/Social Media policy workshop will be included as a 7PM workshop of February 21.

Councilmember Van Orman requested to remove the proposed Newsletter workshop.

CITIZEN COMMENTS: No comments at this time.

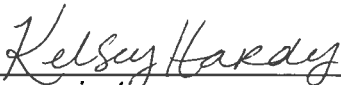
EXECUTIVE SESSION: Mayor Pro Tem Folyer announced an executive session per RCW 42.30.110(1)(g) regarding personnel matters at 9:00 p.m. for 15 minutes. Sean Boutz, City Attorney announced a 5-minute extension until 9:20 p.m. Council returned from executive session at 9:20 p.m.

ADJOURNMENT: With there being no further business, the meeting adjourned at 9:20 p.m.

These minutes were approved February 21, 2023.



Cris Kaminskas, Mayor
City of Liberty Lake



These minutes were prepared by Kelsey Hardy. This meeting was also recorded. Anyone desiring to listen to the recording may visit the city's website or contact the City Clerk.