



**THE CITY OF LIBERTY LAKE  
PARKS & ARTS COMMISSION MEETING MINUTES  
FEBRUARY 6TH, 2023 - 4:00 PM**

**CALL TO ORDER:**

called the meeting of the Parks and Arts Commission to order at 4:01 PM on February 6th, 2023.

**ROLL CALL:**

**Position #1:** Bob Schneidmiller **Present**

**Position #2:** John Bahr **Present**

**Position #3:** David Himebaugh **Present**

**Position #4:** Nancy Hill **Present**

**Position #5:** Laura Frank **Present**

**Position #6:** Tom Chamberlain **Excused**

**Position #7:** Noelle Otersen Loparco **Present**

**Student Position:** Vacant

**Ops. & Maint. Director:** Jennifer Camp

**Administrative Assistant:** Tait Hunter

**APPROVALS:**

Commissioner Hill opened discussion regarding the January 9th meeting minutes. Commissioner Himebaugh motioned for approval, which was seconded by Commissioner Frank. The motion carried unanimously.

**CITIZEN COMMENTS:**

No comments were made at this meeting.

**STAFF REPORT:**

***Parks & Facilities Updates***

- Legacy Building  
Jennifer Camp opened the staff report with an update on the Legacy Church building. Right now, the current tenants are there under a lease, wherein they pay the City for monthly for 18 months. Mark McAvoy noted that the lease is not yet active, but will go through November 1st 2023.
- Trailhead  
Construction is still in progress at this time.
- Public Works Yard  
The Public Works Yard is also in progress, though there is no information on possible art opportunities at this time.
- Kramer Overpass/ Roundabout  
The overpass and roundabout are still in progress at this time, with more updates to come as the projects continue.

***Upcoming Events***

- Father Daughter Dance  
March 4th at the Mirabeau Park Hotel. This is not a City event, but Kiwanis will advertise in the Liberty Lake.
- Easter Egg Hunt  
The Easter Egg Hunt as done by Alicia Hunt is on pause for this year. This is not a City event. A local Girl Scout Troop interested in hosting their own at Orchard Park, and is working on the paperwork.

- Windermere Marathon  
This race takes place on May 21st, and is not a City event but does briefly take place on City property.
- Farmers Market  
The Farmers Market will begin in the second or third week of May this year.
- Memorial Pancake Breakfast  
This will take place at the end of May and is a great opportunity for the commissioners to attend.
- 4th of July  
This is a City event and is also a great opportunity for the commissioners to attend.

### ***Recreation Update***

- Yoga Contract  
Niki Folardo at The Mat wants to hold yoga classes at the park(s). There will need to be a contract agreement in place, and the commission will have the opportunity to vote on the approval of this contract going through. Staff will be taking the contract agreement to Council and it would be preferred to have the commission's backing for the presentation. Commissioner Himebaugh moved to support and advise Council to review and approve a possible contract. Seconded by Frank, carried unanimously.
- Fat Bike Trail  
Through the interest of a Councilmember, it was suggested to have the area at the Trailhead course be groomed for a fat bike/ cross country skiing trail when it is snowy. There was an old contract that followed the 20% rule, but the contract fell through due to lack of usable snow. This is up for consideration in the future.
- Skyhawks, SuperTots, Challenger British Soccer  
Registration has begun, and will continue until the camps begin.
- Tree City USA Update  
There is a stipulation to spend a certain amount to qualify, which the City did not in 2020-2022 due to covid restrictions, as we weren't spending money on trees. We will get approved for this year.

### ***OPMA Renewals***

Jennifer Camp reminded the commissioners to complete their training and submit their certificates.

### ***Graffiti Barrels***

3 barrels have been ordered, and they are on the way. Trevor Slocum said each barrel came in at about \$130 a piece, and he could order more if necessary. The commission agreed 3 more barrels would be helpful, for a total of 6.

### ***Monthly Council Report***

The next meeting, February 21st, will need a representative from the commission. Commissioner Hill volunteered to be at this meeting.

## **UNFINISHED/ NEW BUSINESS:**

### ***DAR Never Forget Garden Site Selection***

Commissioner Bahr commented regarding the possible selection, remarking that a larger flag pole would go well at Town Square Park and create a great draw for citizens. He also suggested a topiary, though noted it may require additional staff work. The estimated cost for the flagpole project could be as much as \$8000.00, which is not currently in the budget. Commissioners discussed that Orchard Park may be a better location, as the master plan for Town Square is not yet ready. Commissioner Himebaugh moved to approve Orchard Park as the location for the DAR garden. Commissioner Bahr seconded, and the motion carried unanimously.

### ***Rocky Hill Shade Structure Update***

Jennifer Camp commented that we are over-budget for quotes we have received for the structures. Commissioner Frank requested we provide options and hold off on choosing for now until they have more input.

### ***Call to Artists– Hooptown Court***

Commissioner Frank has been in contact with artists that have done court projects before and they have offered to provide input and perspective on this project as well. The courts are set up for multi-purpose use, and it is the goal to keep them multi-purpose but they can be changed if necessary.

### ***Utility Boxes***

Boxes are all available to be wrapped as dummy boxes. Selkirk would be a possible candidate for art on an available dummy box that could go to Orchard Park.

### ***Orchard Park Story Walk***

Mark with SVT has quoted late February for a possible timeline to begin a new Story Walk project. It will likely remain a similar physical design as the last project.

### ***Plaque Installation for Rocky Hill Sculptures***

The plaque is still in Jen's office, and crews are waiting on the ground to thaw for lighting installation.

## **ACTION ITEMS/ DISCUSSION/ PRESENTATIONS:**

### ***Trailhead Beam Project***

There is a wooden beam available to serve as a possible art opportunity. The commission decided to further discuss at the next meeting in March.

### ***Trailhead Facility Project and Rotary/ Commission Involvement***

There is a potential bottle filling station intended for the building, and it provides opportunity for an art feature to be included. This was tabled as well for the next meeting to get Rotary input.

### ***Workshop***

The commissioners discussed how to handle the March meeting and workshop. It was determined the meeting will start at 4:00 PM and run no later than 6:00 PM.

## **UPCOMING MEETING:**

The next meeting is scheduled for March 6th, 2023. The April meeting has been rescheduled to the 17th from the 3rd.

## **ADJOURNMENT:**

There being no further business, the meeting adjourned at 5:07 PM.