



**CITY COUNCIL MEETING  
TUESDAY, FEBRUARY 4, 2020  
CITY HALL  
22710 E. COUNTRY VISTA DRIVE  
7:00 P.M.**

**COMMITTEE WORKSHOP DISCUSSIONS**

Mayor Brickner called the committee workshop to order at 6:00 p.m.

Members present were: Mayor Brickner, Council Members Dunne (arrived at 6:17 p.m.) Folyer, Kaminskas, Kurtz, Severs, and Kennedy. Also present were the City Administrator, Director of Planning and Engineering, Liberty Lake Library Director, Chief of Police, Spokane Valley Fire Chief, Operations and Maintenance Director, and City Clerk.

The Director of Planning and Engineering, Library Director, Chief of Police, and the Spokane Valley Fire Chief each gave oral reports, respectively.

The committee workshop adjourned at 6:46 p.m.

**REGULAR CITY COUNCIL MEETING SESSION**

**INVOCATION** – Given by Council Member Kennedy

**PLEDGE OF ALLEGIANCE** – Led by Mayor Brickner, City Council, and City Staff

**CALL TO ORDER** – Mayor Brickner called the meeting to order at 7:00 p.m.

**ROLL CALL**

Mayor Brickner	Katy Allen, City Administrator
Council Member Dunne	Sean Boutz, City Attorney
Council Member Folyer	Ann Swenson, City Clerk
Council Member Kaminskas	Brian Asmus, Chief of Police
Council Member Kennedy	Lisa Key, Director of Planning & Engineering
Council Member Kurtz	Jennifer Camp, Operations
Council Member Langford	Maintenance Director
Council Member Severs	Jocelyn Redel, Liberty Lake Library Director

**AGENDA APPROVAL:** Council Member Kaminskas moved to amend the agenda, moving Action Item 12Bi, selection of Mayor Pro Tem, to follow Item 5, Agenda Approval; to defer Item 11, Workshop on Ordinance No. 71; and to defer Item 14, the

second read Ordinance amending the regulations for public rights of way activity within the City until the March 3<sup>rd</sup> City Council meeting. Council Member Kennedy seconded the motion, which carried unanimously.

### **Selection of Mayor Pro Tem**

Mayor Brickner opened the floor to receive nominations for the Mayor Pro Tem position.

Council Member Folyer nominated Councilman Kennedy, seconded by Council Member Langford.

Councilman Severs nominated Council Member Kaminskas. Council Member Kaminskas declined her nomination.

Councilman Dunne nominated himself, seconded by Council Member Kaminskas.

Mayor Brickner then asked why the nominees were interested in serving in the role of Mayor Pro Tem. After hearing from Council Members Kennedy and Dunne, Mayor Brickner called for the vote on the first nomination. Council Members Langford, Folyer, Kaminskas, Kurtz, and Kennedy voted in favor.

Mayor Brickner then called for the vote on the second nomination. Council Members Dunne and Severs voted in favor.

Majority vote was for Councilman Kennedy to serve as Mayor Pro Tem.

### **SPECIAL PRESENTATION**

Sergeant Jones then presented Officers Bowman and Nguyen with life-saving awards.

### **CITIZEN COMMENTS**

Betsy Bulkley, Liberty Lake resident: spoke about speeders on North Garry Drive. She said she is a mother of four, who frequently drives her kids to the bus stop because of her concern about the lack of speed control on her street. She shared multiple concerns about her family's safety. She asked if installation of speed bumps is possible.

Holly Woodruff, Liberty Lake resident: spoke as President of the Friends of Liberty Lake Municipal Library. She reported on their first meeting of the year. She said the Friends has open meetings and invited everyone to come. She thanked Councilman Dunne for donating his remaining campaign funds to the Friends. She also reported on their current fundraiser, which supports events and programs at the library.

## **REPORTS**

Spokane Valley Fire Department Commissioner, Pat Burch, spoke about the report SVFD received this afternoon regarding the Barker I-90 project. He shared some of the report received from their President of 876 Fire Fighters Union regarding union members who met with legislators regarding transportation funding and work to keep this project alive. He also said the report shared that the lobbyist hired is doing a phenomenal job.

## **MAYOR AND CITY COUNCIL REPORTS**

Council Member Kaminskis reported on her attendance at the Greater Spokane Valley Chamber of Commerce's Gem of the Valley Gala Awards. Council Member Kurtz reported on her, Councilman Kennedy's and Mayor Brickner's attendance at the tour of Ridgeline High School. Mayor Pro Tem Kennedy reported on his attendance at the Washington Policy Center breakfast and the Friends of the Liberty Lake Municipal Library's meeting.

Councilman Dunne reported on the Youth Commission's work. He recognized Chloe Bryntesen and Natalie Alva for their work. Councilman Langford reported on his attendance at the Association of Washington Cities' Board of Nominations Committee.

Mayor Brickner congratulated on local student, Rain, who played big role in the city's story walk project and won the USAA skills competition. He reported an employee recognition award implementation is in the works that will be held either monthly or quarterly.

## **CITY ADMINISTRATOR REPORT**

The City Administrator reported the draft advanced agenda for the city council meetings has been removed from the council's packet since the information presented was not current. It will be updated Tuesday mornings prior to council meetings and will be distributed the evening of the council meeting. She asked for council feedback about changing the 6:00 p.m. workshop structure. She proposed the directors report at the first council meeting workshop of the month, and the second committee workshop of the month is for council. She then reported on weight restrictions on Kramer Road. She turned the floor over to Mayor Brickner who reported on his and the City Administrator's attendance at the AWC City Action Days conference and meeting with legislators in Olympia recently. She then resumed the floor and reported on their attendance with Transportation Improvement Board while she and Mayor Brickner were in Olympia. She said updates are coming on the city's personnel policy and talked about miscellaneous topics which included new STA routes in Liberty Lake and the upcoming CTR event. She inquired whether the council still wanted to participate in the grant for the Dash Program. After brief discussion, the consensus of the council was that participation in the Dash Program was not a priority for the city at this time. She gave an update on the

scope, schedule and budget for audio/visual needs to record and televise future council meetings. She concluded her report by announcing upcoming dates to remember.

After discussion regarding special meetings for the Trailhead Master Plan and Corridor Study, Councilman Dunne moved to have the Trailhead special meeting on March 3<sup>rd</sup> at 6:00 p.m., seconded by Councilman Langford. Following brief further discussion, motion carried unanimously.

Next, Councilman Kennedy moved to have a workshop discussion on the corridor study March 17<sup>th</sup> at 6:00 p.m., seconded by Councilman Langford. Motion carried unanimously.

## **ACTION ITEMS**

### **Consent Agenda**

Mayor Pro Tem Kennedy moved to approve action item 12Ai, approving the January 14, 2020 and the January 21, 2020 City Council Minutes. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 12Aii for the December 31, 2019 vouchers in the amount of \$45,430.59 and the February 4, 2020 vouchers in the amount of \$347,780.54. Council Member Severs seconded the motion, which carried unanimously.

December 31, 2019 A/P check numbers were 29523 through 29526, totaling \$26,693.57 and EFTs, totaling \$18,737.02. February 4, 2020 A/P check numbers were 29527 through 29577, totaling \$338,634.93. EFTs totaled \$9,145.61.

### **General Business**

Mayor Pro Tem Kennedy moved to approve the Memorandum of Understanding between the City, Central Valley School District and Spokane Valley Fire District for lobbying services. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor or designee to sign a lease from Design Space Modular for a mobile office trailer for the public works yard in the amount of \$7,530.44. Council Member Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve the purchase of a Ford F250 for Operations and Maintenance in the amount of \$38,376.85. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to delegate authority to the Mayor to execute the Transportation Improvement Board Consultant Agreement for the Liberty Lake Road Preservation project in the amount of \$57,725.73. Council Member Dunne seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor or City Administrator to sign the Parametrix Task Order in the amount of \$39,105 for the design work and construction estimates for five rapid rectangular flashing beacons. Council Member Severs seconded the motion. After brief discussion, Mayor called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to approve the Task Order with Parametrix for Public Works Yard frontage design in the amount of \$48,676. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to confirm Mayor Brickner's Liberty Lake Planning Commission appointments. Council Member Severs seconded the motion, which carried unanimously. City residents Kate Laven was appointed to Adjunct Position #1, Shelli Dickinson was appointed to Adjunct Position #2, and Larry Alexander was appointed to Adjunct Position #3.

## **RESOLUTION**

The City Clerk read, by title only, Resolution No. 20-266, a resolution of the City of Liberty Lake, Washington approving the final plat of Hawkstone second addition, located in a portion of the south half of the northeast quarter of Section 11, Township 25N, Range 45 E.W.M., Liberty Lake, Washington, File P-06-0002B.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-266. Council Member Dunne seconded the motion, which carried unanimously.

## **INTRODUCTION OF UPCOMING AGENDA ITEMS**

The City Administrator reviewed the upcoming agenda items for the February 18<sup>th</sup> City Council meeting.

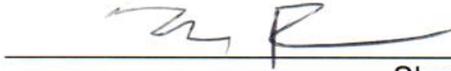
## **CITIZEN COMMENTS**

Tom Stanley, Rocky Hill Resident: President of the local Little League. He said the greater Spokane area has an opportunity to host the state tournament this year. He turned the floor over to their district administrator of the league, who spoke about the financial impact a state tournament can have on the region and what the requirements are to host the tournament. The tournament is slated for July 18-28, 2020.

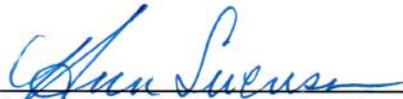
## ADJOURNMENT

There being no further business, the meeting adjourned at 9:08 p.m.

These minutes were approved February 18, 2020.



Shane Brickner, Mayor  
City of Liberty Lake



*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*