



**CITY COUNCIL MEETING
TUESDAY, JANUARY 21, 2020
CITY HALL
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.**

COMMITTEE WORKSHOP DISCUSSIONS

Mayor Brickner called the committee workshop to order at 6:00 p.m.

Members present were: Mayor Brickner, Council Members Langford, Dunne, Folyer, Kaminskis, Kurtz, and Kennedy. Also present were the City Administrator, Streets Lead, Director of Planning and Engineering, and City Clerk.

On behalf of the Operations and Maintenance Department, the Streets Lead gave a PowerPoint presentation.

The Director of Planning and Engineering then gave an oral report on upcoming city council agenda items, development project highlights, and engineering and capital improvements.

The committee workshop adjourned at 6:47 p.m.

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION – Given by Mayor Brickner

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor Brickner	Katy Allen, City Administrator
Council Member Dunne	Sean Boutz, City Attorney
Council Member Folyer	Ann Swenson, City Clerk
Council Member Kaminskis	Brian Asmus, Chief of Police
Council Member Kennedy	Lisa Key, Director of Planning & Engineering
Council Member Kurtz	Jocelyn Redel, Liberty Lake Municipal Library Director
Council Member Langford	
Council Member Severs (absent)	

Council Member Kaminskis moved to excuse Council Members Severs due to illness. Council Member Dunne seconded the motion, which carried unanimously.

AGENDA APPROVAL: Council Member Kaminskas moved to amend the agenda, moving Action Item 12Bi, selection of Mayor Pro Tem, to follow Item 5, Agenda Approval and moving General Business Item 12v, authorizing the Mayor to sign the Agreement with the Washington Department of Transportation (WSDOT) to pay review fees in the amount up to \$75,000 to follow Item 14a, Ordinance No. 264B, amending the city's 2020 budget. Councilman Kennedy seconded the motion, which carried unanimously.

Selection of Mayor Pro Tem:

The City Administrator read the procedure for the selection of the Mayor Pro Tem position. Attorney Boutz then read into the record an email from Council Member Severs, who was not in attendance this evening.

Mayor Brickner then opened the floor to receive nominations.

Council Member Langford nominated Councilman Kennedy, seconded by Councilman Folyer.

Councilman Dunne nominated Council Member Kaminskas, seconded by Council Member Kurtz.

There were no additional nominations. Mayor Brickner then called for the vote on the first nomination. Council Members Langford, Folyer, and Kennedy voted in favor.

Mayor Brickner then called for the vote on the second nomination. Council Members Dunne, Kurtz, and Kaminskas voted in favor.

Since the nominations resulted in a tie, a revote was taken.

Council Members Langford, Folyer, and Kennedy voted in favor of the nomination for Councilman Kennedy.

Council Members Dunne, Kurtz, and Kaminskas voted in favor of the nomination for Council Member Kaminskas.

Mayor Brickner moved to postpone the selection of Mayor Pro Tem until all council members could be present for the vote. This will be presented at the February 4th City Council meeting.

CITIZEN COMMENTS

Anita Eylar, Liberty Lake resident: spoke about the Trailhead Master Plan presentation at last week's special city council meeting. She outlined ways to reduce overall costs for the improvement project. She proposed that an appraisal of the front corner acreage and the current square foot rate for Liberty Lake retail space should be included in the

consultant's report back to council. She suggested management of the proposed commercial retail spaces should be identified as they were not included in the discussions. Additionally, she proposed the cost-savings for reduction in range nets could be applied toward the project cost.

Tom Sahlberg, Liberty Lake resident: commented on Trailhead Master Plan as well. He appreciated the opportunities for community input. He spoke in favor of the community-friendly emphasis as opposed to golf only. He suggested "somewhere in the middle" of the options presented is where the community is. He warned against pushing a particular agenda. He suggested a rebuilt option, taking elements of the four presented, could also be considered. Mr. Sahlberg also mentioned that over 400 people responded to the recent library's needs assessment, which exceeded those who participated in the Trailhead project. He also talked about financial restrictions from I-976 and suggested looking at all the options and variations before making decisions.

SPECIAL PRESENTATION

Mayor Brickner then presented certificates of appreciation to outgoing Parks and Arts Commission member, Bridgett Harris, outgoing Planning Commission members Phil Folyer and Tom Sahlberg.

REPORTS

Liberty Lake Sewer and Water District Commissioner Kottayam Natarajan touched on a letter from their General Manager, BiJay Adams, regarding the recent contaminated water issue. He personally apologized for the disruption and outlined the three possible causes of the e-coli contamination. He also advocated for people to sign up for Alert Spokane and talked about the increase in rates and charges for cost recovery efforts.

Planning Commission Chairman, Richard Siler gave a Planning Commission update. He reported on their work on the city's landscape code. He invited joint meetings between the council and the commission.

Laina Schultz, Parks and Arts Commissioner addressed the Pavillion Park mural donation agreement on the council's agenda and the continuation of the Symphony Agreement with Friends of Pavillion Park. She reported on the commission's current work on a second story walk, targeting Orchard Park this spring.

Jocelyn Redel reported on behalf of the Liberty Lake Municipal Library. The board has reviewed and revised the library policies. She said they are starting to look at their strategic plan and creating a work plan in the areas of community engagement and awareness as well as access to resources.

MAYOR AND CITY COUNCIL REPORTS

Councilman Dunne reported on his attendance at a conference call with Avista related to electrical vehicle apparatus. The utility completed a pilot study for the implementation of charge units.

Councilman Kaminskis reported on her and Councilman Kennedy's attendance at the ribbon cutting ceremony for Liberty Lake Coworking.

Councilman Kennedy spoke about how the council advances on presentations. He said wants to revisit getting rid of Option 1 as presented at the council's special meeting on the Trailhead Golf Course's Master Plan. He recommended voting on options rather than doing a disservice to the Mayor and City Staff to give direction on options that have not been fully vetted through.

Mayor Brickner read a letter he received from the City of Hayden regarding the City of Liberty Lake's tribute car. The City of Hayden has requested the City of Liberty Lake's Police Ambassador, John Bujosa, attend their 2020 parades with the memorial tribute car.

CITY ADMINISTRATOR REPORT

The City Administrator proposed a City Council retreat for either March 29th or April 19th to discuss strategic planning, city facilities, and city policies. After brief discussion, the council decided the April 19th date would be scheduled for the retreat from 2:00-6:00 p.m. She reported on SB5899 and the request to use the City's logo to support the legislation. After additional information was presented by Collin Tracy, the Strategic Initiatives Manager from Greater Spokane Valley Chamber of Commerce, Councilman Dunne moved to allow the Chamber to use the City's logo in support of the legislation. Council Member Kaminskis seconded the motion, which carried unanimously.

The City Administrator reminded council members that there are forms required for overnight travel and asked that council coordinate out of town travel arrangements with the City Clerk.

She asked if there was any interest in council participation as a board member for the Valley Chamber of Commerce. After brief discussion by the council, it was decided Mayor Brickner would serve on the board. Councilman Dunne then moved to appoint Councilman Kennedy as an alternate. Council Member Kaminskis seconded the motion. After further discussion, Councilman Dunne amended his original motion to include Mayor Brickner to serve as the City's representative on the Spokane Valley Chamber of Commerce's board, with Councilman Kennedy to serve as alternate. Mayor called for the vote on the motion as amended. Motion carried unanimously.

The City Administrator then gave updates on the Harvard and Henry Road projects. She inquired whether the city wanted to retain the services of a lobbyist for the short

legislative session. The city would enter into a Memorandum of Understanding for lobbyist services with the Central Valley School District and the Spokane Valley Fire District. After brief discussion, Councilman Kennedy moved to approve the agreement for lobbyist services. Councilman Dunne seconded the motion, which carried unanimously.

The City Administrator turned the floor over to the Liberty Lake Municipal Library Director, who spoke about a recent article that was published in the Spokesman Review. The City Administrator resumed the floor and concluded her report with upcoming dates to remember.

WORKSHOP DISCUSSIONS

Council Member Kaminskas led the discussion on the review of the City Council's procedures. She gave a PowerPoint presentation the City Council's Rules of Procedure. Much of the presentation information was taken from professional Registered Parliamentarian, Ann Macfarlane. She gave a brief quiz about procedure, touched on guidelines for public comment, and addressed interactions with city staff.

She opened the floor to provide proposed revisions and seek council input. After debate and discussion about updates to the rules of procedure, it was determined a future workshop will be scheduled to review an updated draft resolution that incorporates the suggested revisions.

ACTION ITEMS

Consent Agenda

Council Member Kaminskas moved to approve action item 12Ai & 12 Aii. Council Member Langford seconded the motion, which carried unanimously. Item 12Ai was for approval of the January 7, 2020 City Council Minutes. Item 12Aii was to approve the December 31, 2019 vouchers in the amount of \$110,592.64; the December payroll, benefits and quarterlies in the amount of \$372,553.02; and the January 21, 2020 vouchers in the amount of \$34,335.40. Council Member Langford seconded the motion. After brief discussion, motion carried unanimously.

December 31, 2019 A/P check numbers were 29458 through 29485, totaling \$110,592.64. Payroll check numbers were 29370 through 29376, totaling \$7,882.45; and EFTs, totaling \$364,670.57. January 21, 2020 A/P check numbers were 29486 through 29522, totaling \$29,553.42 and EFTs totaling \$4,781.98.

General Business

Council Member Kaminskas moved to authorize the Mayor to sign the Agreement with The Splash / Wick Enterprises. Council Member Folyer seconded the motion, which carried unanimously.

Council Member Kaminskas moved to approve the Spokane Symphony Agreement with Friends of Pavillion Park in the amount of \$15,000 and authorize the Mayor to enter into the Agreement. Council Member Dunne seconded the motion, which carried unanimously.

Council Member Kaminskas moved to authorize the purchase of the 2020 Washington Digital Library Consortium & Washington Anytime Library Services in the amount of \$7,415.61. Council Member Langford seconded the motion, which carried unanimously.

Council Member Kaminskas moved to approve the Right-of-Way Dedication Agreement for Indiana Avenue, and authorize the Mayor to execute the right-of-way dedication agreement. Council Member Langford seconded the motion, which carried unanimously.

Council Member Kaminskas moved to delegate authority to the Mayor to execute the Transportation Improvement Board Consultant Agreement for the Liberty Lake Road Preservation project in the amount of \$57,725.73. Council Member Langford seconded the motion. After brief discussion questioning the omittance of Geotech evaluation, design of guardrail and stormwater design, Council Member Kaminskas moved to table this item and bring it back for consideration at the next meeting. Council Member Dunne seconded the motion, which carried unanimously.

Council Member Kaminskas moved to approve the Pavillion Park Mural Donation Agreement to accept a donation of \$6,250 from Ross and Kelli J. Schneidmiller and authorize the Mayor to sign the Donation Agreement. Council Member Langford seconded the motion, which carried unanimously.

RESOLUTION

The City Clerk read, by title only, Resolution No. 20-264, a Resolution of the City of Liberty Lake, Washington Providing for the Appointment to the Spokane Transit Authority Board Pursuant to City of Liberty Lake Resolution No.02-40. Council Member Kaminskas moved to adopt Resolution No. 20-264, seconded by Council Member Dunne. After brief discussion about encouraging participation by any councilmember to participate on regional boards, motion carried unanimously.

The City Clerk read, by title only, Resolution No. 20-265, a Resolution of the City of Liberty Lake, Washington Providing for Appointments to the Spokane Regional Transportation Council's Board of Directors. Council Member Kaminskas moved to adopt Resolution No. 20-265, seconded by Council Member Dunne. Motion carried unanimously.

FIRST READ ORDINANCE

The City Clerk read, by title only, Ordinance No. 264B, amending Ordinance No. 264 passed by the City Council on December 17, 2019, entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2020 through December 31, 2020, Appropriating Funds and Establishing Salary Schedules for Established Positions".

Council Member Dunne moved to suspend the City Council's Rules of Procedure and move this immediately to a second read Ordinance. Council Member Kaminskas seconded the motion, which carried 5-1, Council Member Langford opposed.

SECOND READ ORDINANCE

The City Clerk read, by title only, Ordinance No. 264B, amending Ordinance No. 264 passed by the City Council on December 17, 2019, entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2020 through December 31, 2020, Appropriating Funds and Establishing Salary Schedules for Established Positions".

Council Member Kaminskas moved to adopt Ordinance No. 264B, seconded by Council Member Kennedy. After brief council discussion about the funding source for the amendment, Mayor Brickner invited citizen comments. No comments were received. He then called for the vote. Motion carried unanimously.

ACTION ITEMS

General Business

Council Member Kaminskas moved to authorize the Mayor to sign the Agreement with the Washington State Department of Transportation (WSDOT) to pay review fees in the amount of up to \$75,000. Council Member Folyer seconded the motion, which carried unanimously.

FIRST READ ORDINANCE

The City Clerk read, by title only, Ordinance No. 241B, amending Ordinance No. 241A-, of the City of Liberty Lake Regulating Public Rights of Way Activity Within the City of Liberty Lake.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator reviewed the upcoming agenda items for the February 4th City Council meeting.

CITIZEN COMMENTS

Kottayam Natarajan: spoke about Ordinance No. 241B. He said at the end of the day it is all the same people paying. He suggested that as the council thinks about how to work through the transportation projects, it should be the most efficient and cost effective to deal with the issue.

EXECUTIVE SESSION

At 9:18 Mayor Brickner called adjournment into Executive Session as per RCW 42.30.110(i) for 15 minutes to discuss potential litigation.

ADJOURNMENT

Mayor Brickner called the regular meeting back to order at 9:33 p.m. There being no further business, the meeting adjourned at 9:33 p.m.

These minutes were approved February 4, 2020.



Shane Brickner, Mayor
City of Liberty Lake



Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.