



**CITY COUNCIL MEETING  
TUESDAY, JANUARY 18, 2022  
HELD REMOTELY**

**6:00 P.M. WORKSHOP**

Mayor Kaminkas called the committee workshop to order at 6:00 p.m. Prior to discussion, Mayor Kaminkas reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28.15, was being held remotely.

City officials who physically attended the workshop: Mayor Kaminkas, Mayor Pro Tem Kennedy, Councilmembers Baird, Cargill, Folyer and VanOrman, and Todd Henderson, IT Technician.

City officials who remotely attended the workshop via Zoom: Councilmembers Dunne and Kurtz, Jennifer Camp, Acting City Administrator, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Damon Simmons, Police Chief, Heidi Workman, HR Manager, Sean Boutz, City Attorney and Kelsey Wright, City Clerk.

**Trailhead Workshop – Scope & Programming:** Lisa Key, Director of Planning & Engineering, introduced the Trailhead Design Build project team: Jonathon Miller, with OAC, Scott McGlocklin, with Bouten Construction, and Steve Roth and Keith Dickson, with Architects West. The project team provided an update to the Mayor and Council on the Trailhead Golf Course including a design process update, options for scope and budget, schedule review and next steps. Questions asked and answered.

The workshop adjourned at 6:54 p.m. with further workshop discussion planned during the 7:00 p.m. session.

**REGULAR CITY COUNCIL MEETING SESSION**

Prior to invocation, Mayor Kaminkas reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28.15, was being held remotely. Invocation then took place.

**INVOCATION:** Given by Councilmember Cargill.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kaminkas, City Council, and City Staff.

**CALL TO ORDER:** Mayor Kaminkas called the meeting to order at 7:01 p.m.

**ROLL CALL:**

City officials who physically attended the meeting: Mayor Kaminkas, Mayor Pro Tem Kennedy, Councilmembers Baird, Cargill, Folyer and VanOrman, and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Councilmembers Dunne and Kurtz, Jennifer Camp, Acting City Administrator, Kyle Dixon, Finance Director, Lisa Key, Director of Planning & Engineering, David Williams, City Engineer, Damon Simmons, Police Chief, Heidi Workman, HR Manager, Trevor Ragan, Acting Director of Operations & Maintenance, Sean Boutz, City Attorney and Kelsey Wright, City Clerk.

**AGENDA APPROVAL:** Mayor Pro Tem Kennedy moved to move action item 10Bi to a workshop discussion, seconded by Councilmember VanOrman. Following brief discussion, the Mayor called for the vote. Councilmembers Kennedy and VanOrman voted in favor; Councilmembers Baird, Cargill, Folyer, Kurtz and Dunne voted opposed. The motion failed to

carry with a final tally of 2-5. Mayor Pro Tem Kennedy moved to postpone workshop discussion 9D for advisory boards to the next meeting, seconded by Councilmember Cargill. The motion carried unanimously. Mayor Pro Tem Kennedy moved to approve the amended agenda, seconded by Councilmember Baird. The motion carried unanimously.

#### **CITIZEN COMMENTS:**

Tim Olsen: A city resident, spoke regarding the importance of having representation from an attorney at all meetings if the City Attorney can't be present.

#### **ANNOUNCEMENTS / PROCLAMATIONS / PRESENTATIONS - *No items at this time.***

#### **REPORTS & INQUIRIES:**

City Council: Councilmember Cargill reported on a tour of the Tesla facility and supporting the Ridgeline High School spirit month fundraising.

Councilmember Baird inquired about the City's legal service at council meetings.

Mayor Pro Tem Kennedy reported on attending a Regional Council of Governments meeting regarding ARPA funds. Councilmember Baird provided follow up on the meeting.

Mayor: Mayor Kaminskas reported on attending the Regional Council of Governments meeting, testifying remotely on senate bill 5621 regarding utility tax legislation, participating in the interviews for the SVFD Fire Chief, attending the SRTC board meeting, and provided updates on the swearing in of 2 new police officers.

Councilmember Folyer inquired about legislative updates.

City Administrator: Jen Camp, acting City Administrator, set the table for staff to provide updates. Lisa Key, Director of Planning & Engineering provided an update on the Kramer Overpass. Kyle Dixon, Finance Director provided an update on ARPA funds. Jen Camp then provided an update on Covid tests at the Library and reviewed upcoming events and reminders. Questions asked and answered throughout.

#### **WORKSHOP DISCUSSIONS:**

Continuation of the Trailhead Workshop: Mayor Kaminskas introduced the continuation of the Trailhead Workshop from the 6:00 p.m. workshop. Mayor Pro Tem Kennedy moved to limit the workshop to 15 minutes, seconded by Councilmember Folyer. Following brief discussion, the Mayor called for the vote. The motion failed to carry with a final tally of 0-7. Mayor Pro Tem Kennedy moved to limit the workshop to 25 minutes, seconded by Councilmember Baird. The motion carried unanimously. Councilmembers then asked additional questions of the Trailhead Design Build team. Councilmember Kurtz moved to extend the workshop 10 additional minutes, seconded by Mayor Pro Tem Kennedy, which carried unanimously. Continuation of questions and answers followed.

Councilmember Folyer moved to schedule a special meeting on February 25<sup>th</sup> at 6:00 p.m. for discussion on Trailhead, seconded by Councilmember Baird. Following brief discussion, the mayor called for the vote which carried unanimously.

Council-Staff Interaction: Mayor Kaminskas introduced City Attorney, Sean Boutz. Sean Boutz reviewed the strong-mayor form of government and provided reminders for ways in which council should interact with staff and how to direct inquiries or concerns.

In Person Council Meetings: Councilmember Cargill introduced the topic of returning to in person council meetings while still maintaining the opportunity to participate via zoom. Sean Boutz reviewed legal requirements for returning to in person meetings. Discussion ensued with questions asked and answered. Councilmember Cargill moved to open meetings for in person

attendance of the public beginning February 15<sup>th</sup>, seconded by Councilmember Baird. Following discussion, the Mayor called for the vote. Councilmembers Baird, Kennedy, VanOrman and Cargill voted in favor; Councilmembers Folyer, Kurtz and Dunne voted opposed. The motion carried with a final tally of 4-3.

Moving Forward – City Administrator: Mayor Kaminskas announced she is prepared to withdraw the conditional offer for City Administrator if Council so desires. Mayor Pro Tem Kennedy reviewed the typical process for recruitment and emphasized the importance of Council's input. The Mayor and Council discussed next steps in the recruitment process.

## **GENERAL BUSINESS**

### **Consent Agenda**

Mayor Pro Tem Kennedy moved to approve the consent agenda items: 10Ai, was to approve the January 4, 2022 City Council meeting minutes; 10Aii, was to approve the January 11, 2022 special city council meeting minutes, 10Aiii was to approve the December 30, 2021 vouchers, January 18, 2022 vouchers, and December payroll and benefits in the amount of \$750,051.71. Councilmember Folyer seconded the motion, which carried unanimously.

### **Action Items**

#### Selection of Mayor Pro Tem:

Mayor Kaminskas reviewed the procedure for nominating and voting on a Mayor Pro Tem and opened the floor for nominations:

Councilmember Folyer nominated Mayor Pro Tem Kennedy, seconded by Councilmember Cargill.

Councilmember Dunne nominated Councilmember VanOrman. Councilmember VanOrman denied the nomination.

Councilmember Kurtz nominated Councilmember Dunne, seconded by Mayor Pro Tem Kennedy.

Following discussion, the Mayor called for a role call vote on the first nomination of Mayor Pro Tem Kennedy.

Councilmembers Baird, Cargill, Folyer, VanOrman, Kennedy voted in favor; Councilmembers Kurtz and Dunne voted opposed. Councilmember Kennedy was selected to serve as Mayor Pro Tem.

Mayor Pro Tem Kennedy moved to authorize the mayor to execute amendment no. 3 to Parametrix Task Order 2020-08 for Legacy Ridge Drive / Country Vista Traffic Signal in the amount of \$2,300. Seconded by Councilmember Baird. After brief discussion, the Mayor called for the vote. The motion carried unanimously with a final tally of 7-0.

Mayor Pro Tem Kennedy moved to authorize a total of \$7,820 to install bollards to protect the traffic signal at Ridgeline High School and authorize the mayor to sign the contract with Bacon Concrete. Seconded by Councilmember Cargill. After brief discussion, the Mayor called for the vote, which carried unanimously with a final tally of 7-0.

Mayor Pro Tem Kennedy moved to authorize a total of \$23,000, which includes a contingency of \$3,473, for the repair of the signal cabinet at the Ridgeline High School Traffic Signal. Seconded by Councilmember Baird. After brief discussion, the Mayor called for the vote, which carried unanimously with a final tally of 7-0.

Mayor Pro Tem Kennedy moved to authorize purchases for Pro Shop supplies not to exceed \$20,000 and for Pro Shop merchandise for resale not to exceed \$60,000 in 2022. Seconded by Councilmember Baird. Explanation was provided by staff and discussion ensued. Mayor Pro Tem Kennedy amended the motion to approve purchases for pro shop supplies not to exceed \$5,000 per order and for Pro Shop merchandise resale not to exceed 5,000 per order. Following discussion, Councilmember VanOrman seconded the motion.

Councilmember Kurtz moved to extend the meeting to 10:20 p.m. Seconded by Mayor Pro Tem Kennedy which carried unanimously.

Following additional discussion, the Mayor called for the vote on the amended motion. Councilmembers Kennedy and VanOrman voted in favor; Councilmembers Cargill, Baird, Kurtz, Dunne and Folyer voted opposed. The motion failed to carry with a final tally of 2-5.

Following additional discussion, the Mayor called for the vote on the original motion. Councilmembers Baird, Kennedy, Folyer, Kurtz and Dunne; Councilmembers Cargill and VanOrman voted opposed.

**COUNCIL COMMENTS:** Councilmember Folyer revisited the importance of having an attorney present at council meetings when our regular City Attorney is absent.

**PUBLIC HEARINGS / APPEALS:** No items at this time.

**RESOLUTIONS:** No items at this time.

**ORDINANCES:** No items at this time.

**INTRODUCTION OF UPCOMING AGENDA ITEMS:** Kelsey Wright, City Clerk, reviewed upcoming agenda items and workshop discussions for the February 1st meeting. The Mayor and Council provided guidance on upcoming workshops.

**CITIZEN COMMENTS:**

Tim Olsen: A city resident, spoke regarding the trailhead project and concern related to the cost of the driving range.

Greg Cronin: A city resident, inquired about the revenue of the new restaurant, commented on Trailhead discussion recordings, and provided feedback on attending meetings in person.

Dg Garcia: A city resident, spoke regarding the Trailhead project and the amount of money that could potentially be spent.

**EXECUTIVE SESSION:** No executive session at this time.

**ADJOURNMENT:** With there being no further business, the meeting adjourned at 10:16 p.m.

These minutes were approved February 1st, 2022.

Cris Kaminskas

Cris Kaminskas, Mayor  
City of Liberty Lake

Kelsey Wright

*Notes and Transcription by Kelsey Wright. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*