



**CITY COUNCIL MEETING
TUESDAY, JANUARY 17, 2023
HELD IN-PERSON & REMOTELY**

6 PM WORKSHOP SESSION

City officials who physically attended the meeting: Mayor Kaminkas, Mayor Pro Tem Folyer, Councilmembers Dunne, Spencer, Cargill, Sahlberg, Van Orman and Kurtz, Mark McAvoy, City Administrator, David Goehner, Communications Specialist, Sean Boutz, City Attorney, Kelsey Hardy, City Clerk, Darin Morgan, Police Lieutenant, and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Lisa Key, Planning & Engineering Director, Kyle Dixon, Finance Director, and Jandy Humble, Library Director.

Library Ordinance Workshop: The Mayor and Council discussed possible amendments to Ordinance 119B, establishing the Library Board of Trustees.

Councilmember Cargill moved to bring back an amended ordinance to section 6(G)(1) to add 5 words, "subject to city council approval". Councilmember VanOrman seconded.

Councilmembers Cargill, Folyer, Van Orman and Spencer voted in favor; Councilmembers Sahlberg, Dunne and Kurtz voted opposed. Sean Boutz, City Attorney recommended bringing the redlined version forward for a workshop at a future meeting before a first read ordinance.

With there being no further discussion, the workshop ended at 6:48 p.m.

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION: Given by Councilmember Spencer.

PLEDGE OF ALLEGIANCE: Led by Mayor Kaminkas, City Council and City Staff.

CALL TO ORDER: Mayor Kaminkas called the meeting to order at 7:01 p.m.

ROLL CALL:

City officials who physically attended the meeting: Mayor Kaminkas, Mayor Pro Tem Folyer, Councilmembers Dunne, Spencer, Cargill, Sahlberg, Van Orman and Kurtz, Mark McAvoy, City Administrator, David Goehner, Communications Specialist, Sean Boutz, City Attorney, Kelsey Hardy, City Clerk, Darin Morgan, Police Lieutenant, and Todd Henderson, IT Technician.

City officials who remotely attended the meeting via Zoom: Jen Camp, Operations & Maintenance Director, David Williams, City Engineer, Lisa Key, Planning & Engineering Director, Damon Simmons, Police Chief, Kyle Dixon, Finance Director, and Jandy Humble, Library Director.

AGENDA APPROVAL: Mayor Pro Tem Folyer moved to amend item 8 adding a report from the Spokane Valley Fire Department. Councilmember Spencer seconded, which carried unanimously. Mayor Pro Tem Folyer moved to approve the amended agenda. Councilmember Sahlberg seconded, which carried unanimously.

CITIZEN COMMENTS:

Mark Saba spoke regarding WinterGlow.

Dr. Dale Robbins spoke with thanks to the Fire Department.

ANNOUNCEMENTS / PROCLAMATIONS / SPECIAL PRESENTATIONS: No items at this time.

REPORTS & INQUIRIES:

City Council: Councilmember Dunne spoke regarding the Kiwanis Father Daughter Dance on March 4th.

Mayor: Mayor Kaminskas reported on legislative session updates including possible delays in funding for the North/South corridor, condo liability relief, and a National League of Cities national congressional update. She reported on a possible town hall for the SVFD levy, SRTC's opening call for preservation project grants, and upcoming employee sexual harassment training. Lastly, she reported on Visit Spokane's CEO recruitment.

City Administrator: Mark McAvoy, City Administrator reviewed upcoming events and reminders, and set the table for staff to provide updates. Kelsey Hardy, City Clerk, provided an update on donations received during the 4th quarter of 2022. Lisa Key, Director of Planning & Engineering sought guidance on the naming rights of the Trailhead Flex Room. Chief Simmons presented the police department yearend report. Kyle Dixon, Finance Director spoke regarding the possible tourism capital fund appropriation to HUB Sports. Mark McAvoy provided an updated on the Legacy Church Lease and lastly, Kyle Dixon provided a brief update on the police collective bargaining agreement. Questions asked and answered throughout.

Parks & Arts Commission: Jen Camp, Director of Operations and Maintenance and staff liaison to the commission, provided an update on commission activities including a call to artists for the Hooptown Mural, upcoming workshop to review commission responsibilities, potential project with Daughters of the American Revolution memorial plaque. Lastly, Jen reported that the 2023 commission plan to provide updates at the second council meeting each month. Questions asked and answered.

Liberty Lake Sewer & Water District: Bill Genoway, LLSWD Commissioner, reported on policy updates. Questions asked and answered.

Spokane Valley Fire District: Chief Soto presented information on the SVFD maintenance and operations levy. Questions asked and answered.

WORKSHOP DISCUSSIONS:

Financial Policy Updates: Kyle Dixon, Finance Director presented an overview of proposed amendments to the City's Financial Policies. Council discussion ensued with questions asked and answered.

Implementation of Transportation Benefit District Sales Tax to Offset or Replace the Current Utility Tax: Kyle Dixon, Finance Director, explained the option and process to establish a Transportation Benefit District to enable collection of additional sales tax and/or vehicle license fees to allow for the reduction or elimination of the current utility tax. Council discussion ensued with questions asked and answered.

Code of Ethics/Social Media Policy: Councilmember Sahlberg moved to postpone the code of ethics/social media policy discussion to the next meeting. Councilmember Van Orman seconded, which carried unanimously.

GENERAL BUSINESS

Consent Agenda

Mayor Pro Tem Folyer moved to approve the consent agenda, item 10A was to approve the January 3, 2023 city council meeting minutes, item 10B was to approve the December 29, 2022 vouchers in the amount of \$807,786.52, the January 17, 2023 vouchers in the amount of \$95,251.30 and December payroll, benefits and quarterlies in the amount of \$584,649.81. Councilmember Cargill seconded, which carried unanimously.

Action Items:

Mayor Pro Tem Folyer moved to confirm the Mayor's appointment of Dale Robbins, MD to the Planning Commission, with the term expiring on December 21, 2025. Councilmember Dunne seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to confirm the Mayor's appointment of Robert Skattum to Position 4 of the Library Board of Trustees. Councilmember Sahlberg seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve and authorize the Mayor to execute the 2023 agreement with Greater Spokane Incorporated in the amount of \$25,000. Councilmember Dunne seconded. Gary Ballew, VP of Economic Development with GSI, presented an overview of GSI business activities, services and accomplishments. Questions asked and answered. Following discussion, they mayor called for the vote. Councilmembers Sahlberg, Dunne, Spencer, Folyer, Van Orman and Kurtz voted in favor; Councilmember Cargill voted opposed. The motion carried with a final tally of 6-1.

Mayor Pro Tem Folyer moved to approve payment of the 2023 AWC membership fee in the amount of \$10,014. Councilmember Dunne seconded. Councilmembers Sahlberg, Dunne, Spencer, Folyer, Van Orman and Kurtz voted in favor; Councilmember Cargill voted opposed. The motion carried with a final tally of 6-1.

Mayor Pro Tem Folyer moved to approve the purchase of a John Deere 2030A Pro Gator in the amount of \$39,216.13. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of a John Deere Z760R Zero Turn Mower in the amount of \$14,993.74. Councilmember Kurtz seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of a pickup truck for an amount not to exceed \$54,150 from the 2023 Fleet Rotation Plan as one becomes available. Councilmember Dunne seconded, which carried unanimously.

Mayor Pro Tem Folyer moved to approve the purchase of 3 PD laptops from DATEC, Inc not to exceed \$10,485 including tax. Councilmember Sahlberg seconded. Following brief discussion, the mayor called for the vote which carried unanimously.

Mayor Pro Tem Folyer moved to authorize the Golf Pro to purchase 2023 Pro Shop supplies and merchandise for resale not to exceed \$5,000 per order. Councilmember Dunne seconded, which carried unanimously.

COUNCIL COMMENTS: Mayor Pro Tem Folyer request copies of the sales tax presentation.

PUBLIC HEARINGS / APPEALS: No items at this time.

RESOLUTIONS:

Resolution No. 22-241 – Surplus Inventory Items: The city clerk read, by title only, Resolution No. 22-241, "A Resolution Providing for the Disposal of Certain Inventory Items Deemed to be Surplus to the Reasonably Foreseeable Needs of the City of Liberty Lake, Washington." Mayor Pro Tem Folyer moved to approve Resolution No. 22-241. Councilmember Dunne seconded. The mayor invited public comments. No comments were heard at this time. The mayor then called for the vote which carried unanimously.

ORDINANCES: No comments at this time.

EMERGENCY ORDINANCES: No items at this time.

INTRODUCTION OF UPCOMING AGENDA ITEMS: The Mayor and council reviewed upcoming workshops and agenda items.

CITIZEN COMMENTS:

Brad Hamblet spoke regarding the Library Ordinance.

Brian Asmus spoke regarding Rotary naming rights, HUB crab feed fundraiser, SVFD Teletown meeting, CVSD school safety program, and per diem.

Shawna Deane spoke regarding the Library Ordinance.

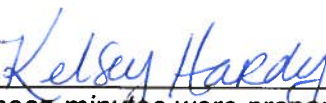
EXECUTIVE SESSION: No items at this time.

ADJOURNMENT: With there being no further business, the meeting adjourned at 9:57 p.m.

These minutes were approved February 7, 2023.



Cris Kaminskas, Mayor
City of Liberty Lake



These minutes were prepared by Kelsey Hardy. This meeting was also recorded. Anyone desiring to listen to the recording may visit the city's website or contact the City Clerk.