



**CITY COUNCIL MEETING  
TUESDAY, JANUARY 7, 2020  
CITY HALL  
22710 E. COUNTRY VISTA DRIVE  
7:00 P.M.**

**COMMITTEE WORKSHOP DISCUSSIONS**

Mayor Brickner called the committee workshop to order at 6:00 p.m.

Members present were: Mayor Brickner, Council Members Dunne, Kurtz, Severs, and Kennedy. Also present were the City Administrator, Finance Director, Liberty Lake Library Director (arrived at 6:07 p.m.), Chief of Police, Spokane Valley Fire Chief, Director of Planning Engineering, and City Clerk.

The Finance Director reviewed the monthly dashboard for December, spoke about the LIFT reimbursement for the H. W Lochner, Inc. contract, and shared information about meeting with Haploos, a vendor which provides a payment mechanism for virtual credit cards.

The Library Director then gave a PowerPoint presentation, and the Spokane Valley Fire Chief and Chief of Police gave oral reports, respectively.

The committee workshop adjourned at 6:37 p.m.

**REGULAR CITY COUNCIL MEETING SESSION**

**INVOCATION** – Given by Mayor Brickner

**PLEDGE OF ALLEGIANCE** – Led by Mayor Brickner, City Council, and City Staff

**CALL TO ORDER** – Mayor Brickner called the meeting to order at 7:00 p.m.

**ROLL CALL**

Mayor Brickner	Katy Allen, City Administrator
Council Member Dunne	Sean Boutz, City Attorney
Council Member Folyer (absent)	Ann Swenson, City Clerk
Council Member Kaminskis (absent)	Brian Asmus, Chief of Police
Council Member Kennedy	Lisa Key, Director of Planning & Engineering
Council Member Kurtz	RJ Stevenson, Finance Director
Council Member Langford (absent)	Jocelyn Redel, Liberty Lake Library Director
Council Member Severs	

Council Member Severs moved to excuse Council Members Kaminskis, Langford, and Folyer. Council Member Kennedy seconded the motion, which carried unanimously.

**AGENDA APPROVAL:** Council Member Kennedy moved to approve the agenda as written. Councilman Severs seconded the motion, which carried unanimously.

## **CEREMONIAL OATHS OF OFFICE**

The Honorable Judge Julie McKay officiated the oaths of office for Council Members Dunne and Kurtz as well as Mayor Brickner.

## **CITIZEN COMMENTS**

JC Collins: Spoke about his support of Mayor Brickner. He congratulated him and the new city council members. Mr. Collins advocated for truth and honesty from the city council and mayor.

## **REPORTS**

Liberty Lake Sewer & Water District Commissioner, Bill Genoway, announced he was recently elected as commissioner. He reminded the elected officials to fill out their financial disclosure forms. He reported the District recently hired a new attorney. He shared a letter from their outgoing and retiring attorney, Stanley Schultz.

Sandi Bishop, Liberty Lake Municipal Library Board Trustee gave an update on the library's needs assessment results and their work from the results of the assessment.

## **MAYOR AND CITY COUNCIL REPORTS**

Councilman Kennedy and Mayor Brickner reported on their attendance at the focus group meetings regarding Trailhead's master plan. The meetings have been very productive. Councilman Kennedy and Mayor Brickner each encouraged citizens to attend their upcoming special meeting regarding this, January 14<sup>th</sup>, to garner citizen input.

## **CITY ADMINISTRATOR REPORT**

The City Administrator reported about upcoming appointments of committee assignments for Board positions on the Spokane Transit Authority and Spokane Regional Transportation Council. She reviewed the Ameresco Energy Audit Fee Proposal that is on this evening's agenda and introduced Rob from Ameresco who gave an update. The City Administrator reported City's recent Winter Glow Spectacular event. Mayor Brickner introduced and thanked Ron from the Winter Glow event, who provided some information about the event. He thanked their board, his family, and the City for their support of the event. The City Administrator resumed the floor and provided

several updates on the Harvard and Henry Road Projects. She concluded her report with dates to remember.

Prior to the Action Items, Council Member Kennedy moved to amend the agenda moving Item 12, the first-read ordinance amending the City of Liberty Lake's 2020 budget before Item 11Bvii and to approve agenda as amended, seconded by Council Member Severs. Motion carried unanimously.

## **ACTION ITEMS**

### **Consent Agenda**

Council Member Kennedy moved to approve action item 11Ai the December 17, 2019 City Council Minutes. Council Member Dunne seconded the motion, which carried unanimously. Council Member Kennedy moved to approve action item 11Aii the December 31, 2019 vouchers in the amount of \$745,047.47 and the January 7, 2020 vouchers in the amount of \$412,128.38. Council Member Severs seconded the motion, which carried unanimously.

December 31, 2019 A/P check numbers were 29368 and 29369, totaling \$471,657.65; check numbers 29377 through 29450, totaling \$169,903.71; and EFTs, totaling \$103,486.11. January 7, 2020 A/P check numbers were 29451 through 29457, totaling \$280,768.38 and an EFT which totaled \$131,360.00.

### **General Business**

Council Member Kennedy moved to confirm Mayor Brickner's appointment of Sandi Bishop as a Liberty Lake Library Board Trustee. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kennedy moved to accept the quilt donation from the Friends of the Liberty Lake Library valued at \$1,030. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kennedy moved to accept the donation from the friends of the Liberty Lake Library in the amount of \$6,000. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kennedy moved to authorize the signature of Ameresco's Energy Audit Fee Proposal in the amount of \$8,500. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kennedy moved to approve the Interlocal Agreement GCB 3211 with WSDOT regarding Harvard Road and Henry Road and authorize the Mayor to sign the Agreement. Council Member Severs seconded the motion, which carried unanimously.

Council Member Kennedy moved to authorize the Mayor to sign the Agreement for Outdoor Lighting with Avista for the Public Works Yard security lights. Council Member Severs seconded the motion, which carried unanimously.

### **FIRST READ ORDINANCE**

The City Clerk read, by title only, Ordinance No. 264A, amending Ordinance No. 264 passed by the City Council on December 17, 2019, entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2020 through December 31, 2020, Appropriating Funds and Establishing Salary Schedules for Established Positions".

Council Member Dunne moved to suspend the City Council's Rules of Procedure and move this immediately to a second read Ordinance. Council Member Severs seconded the motion, which carried unanimously.

### **SECOND READ ORDINANCE**

The City Clerk read, by title only, Ordinance No. 264A, amending Ordinance No. 264 passed by the City Council on December 17, 2019, entitled "An Ordinance of the City of Liberty Lake, Washington, Adopting a Budget for the Period January 1, 2020 through December 31, 2020, Appropriating Funds and Establishing Salary Schedules for Established Positions".

Council Member Severs moved to adopt Ordinance No. 264A, seconded by Council Member Dunne. Mayor Brickner invited citizen comments. No comments were received. He then called for the vote. Motion carried unanimously.

### **ACTION ITEMS**

#### **General Business**

Council Member Kennedy moved to approve Action Item General Business 11Bvii, the agreement for Engineering Services for Henry Road Overpass and Roadway Extension with H.W. Lochner. Council Member Severs seconded the motion, which carried unanimously.

### **SECOND READ ORDINANCE**

The City Clerk read, by title only, Ordinance No. 131-C, amending Ordinance No. 131-B, Passed on January 22, 2019, Entitled "Establishing a Municipal Library Fund Change-Making Account for the City of Liberty Lake for the Purpose of Making Change for Cash Transaction.

Council Member Severs moved to adopt Ordinance No. 131-C, seconded by Council Member Dunne. Mayor Brickner invited citizen comments. No comments were received. He then called for the vote. Motion carried unanimously.

## INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator announced there would be a special meeting at 7:00 p.m. on January 14<sup>th</sup>. She then reviewed the upcoming agenda items for the January 21<sup>st</sup> City Council meeting.

## CITIZEN COMMENTS

JC Collins: spoke about I-976. He said the money for road improvements doesn't come from licensing, it comes from gasoline tax.

Liberty Lake Sewer & Water District Commissioner, Bill Genoway: announced the District's board meeting will be January 14<sup>th</sup> at 4:00 p.m. He extended an invitation for everyone to come.

## ADJOURNMENT

There being no further business, the meeting adjourned at 7:51 p.m.

These minutes were approved January 21, 2020.



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Shane Brickner, Mayor  
City of Liberty Lake



*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.*