



**THE CITY OF LIBERTY LAKE
PARKS & ARTS COMMISSION MEETING MINUTES
SEPTEMBER 12TH, 2022 - 4:00 PM**

CALL TO ORDER:

Chair Laina Schutz called the meeting of the Parks and Arts Commission to order at 4:00 PM on September 12th, 2022.

ROLL CALL:

Commissioner David Himebaugh

Commissioner Laura Frank

Commissioner Tom Chamberlain

Commissioner Tara Cael

Commissioner Laina Schutz

Commissioner Nancy Hill

Commissioner Connie Psomas

Adjunct Bob Schneidmiller **Excused**

Ops. & Maint. Director Jennifer Camp

Ops. & Maint. Supervisor Trevor Ragan

Administrative Assistant Tait Hunter

APPROVALS:

Commissioner Schutz opened discussion on the August 2022 meeting draft minutes. Commissioner Hill made the motion to approve the minutes as they are, which was seconded by Commissioner Himebaugh. The motion carried unanimously.

CITIZEN COMMENTS:

No comments were made at this meeting.

STAFF REPORT:

Purchasing– A brief rundown of to-date rentals for the three parks was provided to the commissioners for review and consideration as budget planning continues.

Commissioner Openings– Three current openings, between standard, adjunct and student. There is a prospective addition, but as of right now no one has been assigned to any open position.

Symphony & Events Update– The initial date was postponed due to the air quality, but the postponed performance went well. The Veterans Moving Wall is beginning set up through the 15th when it officially arrives. The opening ceremony will start at 5:30 PM and run through the 19th of September.

Trailhead Update– The \$7.2 million offer, which Council approved, includes expanded flex space. Interior construction has officially begun.

NEW/ UNFINISHED BUSINESS:

Rocky Hill Plaque– The commission viewed the plaque and discussed further planning to have the plaque installed. The commission was reminded to request and make all purchases through designated staff members.

Utility Box Artwork– Boxes have been wrapped, however they do not have the STCU logo as they should. The fix by CW Works is to have stickers of the STCU logo printed and stuck on, which STCU agreed to. There is no firm estimated date at this time for those to be completed.

Hoopfest (initiated by Commissioner Hill– Not Originally on Agenda)– Commissioner Hill opened brief discussion on what art theme to go with for the court project. As courts are not required to stick to a specific theme, the commission will continue brainstorming ideas and work towards a proposal for Council as soon as possible. For budget consideration, the Council only needs a general theme and idea, not necessarily a proof of any design.

ACTION ITEMS/ DISCUSSION/ PRESENTATIONS:

Finalized Budget/ 2023 Strategic Plan/ Proposed Rec. Fee Schedule— No changes at this point to the Strategic Plan. Commissioners Frank and Hill thought most of the items were still of importance enough to leave on the document. They did notice that some items have not been given as much attention though, and feel those things should be focused on more in the coming year by the commission as a whole. The commission continued on to discuss projects that have been suggested over time, designating their appropriate places and levels of importance within the proposal.

Commissioner Frank motioned to approve the Strategic Plan with edits as discussed. It was then seconded by Commissioner Hill before carrying unanimously.

The commissioners went on to discuss and go over the recreational fee schedule. After determining the fees recommended were acceptable, the commission moved to approval.

Commissioner Frank motioned to approve the fee schedule for 2023. Commissioner Cael seconded, and the motion carried unanimously.

Commissioner Schutz made the motion to excuse Commissioner Schneidmiller from today's meeting. The motion was seconded by Commissioner Frank, and then carried unanimously.

Commissioner Frank motioned to amend the Orchard Park Story Walk line item from \$4,500.00 to \$6,000.00. The motion was seconded by Commissioner Himebaugh before carrying unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 4:47 PM