CITY COUNCIL MEETING
TUESDAY, JUNE 16, 2026
HELD REMOTELY & IN PERSON AT CITY HALL
22710 E COUNTRY VISTA DRIVE

Instructions for providing public comment can be found at the end of the agenda.

Questions or Need Assistance? Please contact the City Clerk at
rcaton@libertylakewa.gov

6:00 P.M. REGULAR SESSION

1. **Invocation**
2. **Pledge of Allegiance**
3. **Call to Order**
4. **Roll Call**
5. **Agenda Approval**
6. **Citizen Comments**
7. **Announcements / Proclamations / Special Presentations**
   - A. America's 250th Anniversary Proclamation
8. **Reports & Inquiries**
   - A. City Council
   - B. Mayor
   - C. City Administrator
   - D. Liberty Lake Sewer & Water District
   - E. Parks and Arts Commission
   - F. Library Board of Trustees
9. **Workshop Discussions**
   - A. Governance Manual

10. General Business – Consent Agenda

A. Meeting Minutes
Recommended Action: Approve the June 2, 2026 City Council Meeting Minutes.

B. June 16, 2026 Vouchers
Recommended Action: Approve the June 16, 2026, vouchers in an amount not to exceed $391,802.49.

C. City Hall Renovation Commissioning Services Contract
Recommended Action: Authorize the Mayor to execute a professional services agreement with Huskey Commissioning in an amount not to exceed $19,675 for building commissioning services associated with the City Hall Renovation Project.

D. Contract for Furniture, Fixtures, and Equipment (FF&E) – City Hall Renovation Project
Recommended Action: Authorize the City Administrator to execute a contract with Freeform for the procurement and installation of Furniture, Fixtures, and Equipment (FF&E) for the City Hall Renovation Project in an amount not to exceed $412,000.

E. Memorandum of Understanding between the City of Liberty Lake and HUB Sports Center
Recommended Action: Approve the Memorandum of Understanding

11. General Business - Action Items

12. Council Comments

13. Public Hearings / Appeals

14. Resolutions

15. Ordinances

16. Emergency Ordinances

17. Introduction of Upcoming Agenda Items

18. Citizen Comments

19. Executive Session

20. Adjournment

JOIN ZOOM MEETING

2nd meeting of the month:
To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

Join from a PC, Mac, iPad, iPhone or Android device:
https://us02web.zoom.us/j/83557862246

Or One tap mobile:
+12532050468,,86578556158# US
+12532158782,,86578556158# US (Tacoma)

Or join by phone:
Dial: +1 253 205 0468 or +1 253 215 8782

Webinar ID: 835 5786 2246

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, you may do so in-person at City Hall or virtually via zoom. If you wish to speak in-person, please fill out a yellow Request to Speak Form. If you wish to speak via zoom, please join the zoom meeting using the meeting information above. The Mayor will invite public comments during the appropriate section of the agenda, at which time you can raise your hand, or send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email your comments to rcaton@libertylakewa.gov by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

AGENDA ITEM NO.: 7.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: America's 250th Anniversary Proclamation

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
America's 250th Anniversary Proclamation

Expenditure Required	No
Budgeted	N/A
City Program	Legislative Governance

Summary Statement

This resolution recognizes Liberty Lake's participation in America's 250th anniversary celebration in 2026, marking a historic milestone for our nation, and encourages residents to honor our shared history and the people and events that have shaped our city, state, and nation.

Recommended Action

Move to approve the proclamation.

Proclamation

City of Liberty Lake, Washington
America's 250th Anniversary

America's 250th Anniversary Proclamation

***WHEREAS**, July 4, 2026, marks the 250th anniversary of the signing of the Declaration of Independence in 1776 and the founding of the United States of America;*

***and**, the Washington State Legislature established the Semi quincentennial Committee in 2022 to coordinate and provide guidance for Washington's official observance of the 250th anniversary and appointed the Washington State Historical Society as the administrating agency for all America's 250 planning;*

***and**, the Washington State Historical Society has a mission to "partner with our communities to explore how history connects us all" and has a directive to "assist and encourage" cultural and historical organizations and efforts throughout the state;*

***and**, preserving, studying, celebrating, and appreciating our shared history helps strengthen communities as we work together toward the ideals of liberty and equality embedded in the Declaration of Independence;*

***and**, the 250th anniversary provides an opportunity to celebrate and recognize the significant contributions Washingtonians have made to local, state, and national history;*

***and**, the Washington State Historical Society desires to focus attention during the commemorative season on local communities, local histories and local voices through its community partnership program, historical initiatives, educational resources, and promotional support;*

***and**, the city of Liberty Lake, Wa founded in 2001 has contributed proudly and significantly to the history of the United States of America and the State of Washington for twenty-five years;*

***NOW THEREFORE, BE IT RESOLVED,** that I Mayor Kaminskas of the City of Liberty Lake, Washington do hereby proclaim that the City of Liberty Lake will engage in commemorative activities during the United States' Semi quincentennial Year of 2026; and call upon all its residents to reflect upon the significance of this commemoration and the role our community and its diverse people have played in the history and development of the United States of America.*

Proclamation

City of Liberty Lake, Washington
America's 250th Anniversary

Declared this nineteenth day of June 2026

_____
Cris Kaminskas, Mayor

AGENDA ITEM NO.: 9.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: Governance Manual

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
None

Expenditure Required	No.
Budgeted	N/A
City Program	

Summary Statement

Recommended Action

Council review and discussion of the Proposed Governance Manual.

AGENDA ITEM NO.: 10.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: Meeting Minutes

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
June 2 2026 Meeting_Minutes

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the June 2, 2026 City Council Meeting Minutes.

CITY COUNCIL MEETING
TUESDAY, JUNE 2, 2026
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Kaminskas.

Pledge of Allegiance: Led by Mayor Kaminskas, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:02 p.m.

Roll Call:

City officials who physically attended the meeting: Mayor Kaminskas, Councilmembers Kurtz, Severs, Darrow, Fisher, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Deputy Chief Darin Morgan; Kyle Dixon, Finance Director; Ben Turner, Public Works Director; Amy Mullerleile, Community Development Director; Shane Miller, IT Manager; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Mayor Pro Tem Dunne; Jen Camp, Parks and Recreation Director; David Goehner, Communications Specialist; Luke Michaels, City Engineer; Derek Kosanke, Park Superintendent; and Mickael Stevens, Recreation Coordinator.

Councilmember Severs made a motion to excuse Councilmember Klingler. The motion was seconded by Councilmember Darrow and passed 6-0.

Agenda Approval:

Councilmember Severs moved to approve the agenda as published. Councilmember Kurtz seconded the motion, which passed unanimously.

Citizen Comments:
Kailee Kenworthy, a city resident, provided comments regarding Item 8. A.
Cole Kenworthy, a city resident, provided comments regarding Item 8. A.
Rose Noble, with Visit Spokane, provided comments related to tourism impact.

Appointments:

Announcements / Proclamations / Special Presentations:

Ziply Fiber Installation Update: Representatives Darin Frech, Chris Vickery, and Brett Gailey of Ziply Fiber provided a presentation. Questions were asked and answered throughout.

Reports & Inquiries:

City Council:

Councilmember Ball made comments regarding attending the Visit Spokane 50th anniversary event. Councilmember Ball mentioned the Paragraph and Pages Bookstore, which is scheduled to open soon.

Councilmember Fisher made comments regarding the annual Liberty Lake Centennial Rotary Memorial Day breakfast held at Pavilion Park.

Mayor: Mayor Kaminskas provided updates on recent and upcoming meetings; AWC Mayor as CEO Conference, Safety Awards, SRTC Board Meeting, Victory Media Ribbon Cutting, Spokane Valley Chamber Business Showcase at Arbor Crest.
Finally, the Mayor mentioned the ribbon-cutting ceremony for the bike repair station at River Rock Park. This was initiated as a service project for a local Girl Scout.

City Administrator: City Administrator McAvoy provided updates and reminders of upcoming summer events. Additionally, City Administrator McAvoy highlighted the Emerging Leaders Development Program. Questions were asked and answered.

Workshop Discussions:

2027-2032 Transportation Improvement Plan: Ben Turner, Public Works Director, provided a presentation on the 2027 Transportation Improvement Plan. Questions were asked and answered throughout.

HUB MOU: Kyle Dixon, Finance Director, provided a presentation of the proposed MOU. Questions were asked and answered throughout.
Councilmember Severs raised questions to the City Attorney Sean Boutz about whether he should recuse himself from voting on a future MOU as he currently is an HUB board member. Attorney Boutz asked Councilmember Severs follow-up questions, and it was determined that he could remain as a voting member on the matter as no conflict is anticipated. Phil Champlin, Executive Director of the HUB provided a few comments related to the ongoing partnership with the City. A MOU will be brought forth at a future City Council meeting for council consideration.

General Business – Consent Agenda:

Councilmember Fisher made a motion to approve agenda items 11 B, C, D, E, F, and G. The motion was seconded by Councilmember Kurtz, passing 6-0.

11.B. June 2, 2026, Vouchers: Approve the June 2, 2026, vouchers and the May 1-15 payroll and benefits in an amount not to exceed $1,078,613.57

11.C. Parametrix Task Order No. 2026-05: Surveying/Engineering Services for Rocky Hill Sidewalk Repairs: Authorize Mayor to sign Task Order No. 2026-05 with Parametrix, Inc. to provide Survey/Engineering Services for Rocky Hill Park Sidewalk Repairs in an amount not to exceed $14,995.

11.D. Orchard Park Concrete Surround CFP PF-18: Approve the contract with Williams Concrete for a concrete pad at Orchard Park in an amount not to exceed $32,373.

11.E. Rocky Hill Basketball Court Surface Prep: Authorize the Mayor to sign the contract with Arrow Concrete for the Rocky Hill basketball mural prep work in an amount not to exceed $11,441.44.

11.F. Artist Agreement Melissa Cole - Rocky Hill Basketball Court Mural: Authorize the Mayor to sign the artist agreement with Melissa Cole for the Rocky Hill basketball court mural in an amount not to exceed $12,500.

11.G. Updated Contract with Diamond Asphalt Paving for Library Parking Lot Repairs: Approve the updated contract amount with Diamond Asphalt Paving for the Liberty Lake Library parking lot repairs in an amount not to exceed $15,154.92.

Councilmember Ball made a motion to approve the amended minutes as presented by the city clerk. The motion was seconded by Councilmember Severs, passing 6-0.

11.A. Approve Meeting Minutes: Approve the amended May 19, 2026, City Council Meeting Minutes.

General Business - Action Items: Councilmember Kurtz made a motion to approve Item 12.A. The motion was seconded by Councilmember Severs. The Mayor then called for a vote, and the motion passed 6-0.

12.A InclusaFit Recreation Agreement Addendum: Authorize the Mayor to sign the agreement for services addendum for the InclusaFit agreement.

Council Comments: Ball made comments related to historical trains in Liberty Lake.

Public Hearings / Appeals:

Resolutions:

Adoption of the Spokane County Hazard Mitigation Plan Update and Community Wildfire Protection Plan: Rochelle Caton, City Clerk, read Resolution 26-286 by title only.

Councilmember Severs made a motion to approve. The motion was seconded by Councilmember Darrow. No public comments were made. The Mayor then called for a vote, the motion passed 6-0.

Ordinances:

Emergency Ordinances:

Introduction of Upcoming Agenda Items: The workshop schedule was reviewed. Councilmember Kurtz raised questions regarding Social Media item currently TBD. It was discussed that this item will be included in the governance manual review. Councilmember Severs requested additional information on Sign Code topic.

Amy Mullerleile, Community Development Director, addressed questions and anticipates the Sign Code topic will come before the council in the fall of 2026.

Citizen Comments: None given.

Executive Session:

Adjournment:

With there being no further business before the Council, the meeting was adjourned at 7:18 p.m.

These minutes were approved June 16, 2026.

_____

Cris Kaminskas, Mayor
City of Liberty Lake

_____

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.

AGENDA ITEM NO.: 10.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: June 16, 2026 Vouchers

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
6.16.2026 Vouchers, 06162026 Council

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the June 16, 2026, vouchers in an amount not to exceed $391,802.49.

City of Liberty Lake

Consent Agenda for June 16, 2026
City Council Meeting

Report from the Mayor for pending claims and payment of previously approved obligations through June 16, 2026.

Payee	Description	Amount
	See attached voucher report.	

Total vouchers through June 16, 2026

Check(s)	36337-36384	$245,113.76
EFT		$146,688.73
		$391,802.49

TOTAL	**$391,802.49**

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

_____ _____

City Clerk Mayor

_____

Council Member

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3169	06/16/2026	Claims	3	EFT	ACRANET	104.64	SERVICES
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				59.95	SCOTT, TAYLOR BACKGROUND CHECK
		001 - 576 80 41 00 - Parks-Professional Services				44.69	CHALICH, TRACE BACKGROUND CHECK
3170	06/16/2026	Claims	3	EFT	ACUSHNET COMPANY	11,997.94	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				1,835.82	GOLF BALLS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,109.24	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				2,156.96	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,462.68	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,978.30	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				926.40	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,616.25	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				912.29	GOLF CLUBS
3171	06/16/2026	Claims	3	EFT	AMAZON CAPITAL SERVICES	7,616.60	MATERIALS
		001 - 514 23 31 00 - Administrative Services Supplies				348.75	FLIPCHART EASEL STANDS, EASEL PADS, MARKERS
		001 - 518 30 31 00 - Facility - Central Supplies				419.23	NITRILE GLOVES, WATER FILTERS
		001 - 518 30 31 00 - Facility - Central Supplies				364.86	TOUCHLESS TOILET FLUSH KITS
		001 - 521 10 31 00 - Law Enforcement Supplies				106.80	PRINTER PAPER
		110 - 542 70 31 01 - Roadside - Supplies				74.30	UTILITY KNIFE, MOLLE PANEL SHOVEL MOUNT FOR TRUCK BED, FLASHING STROBE LIGHTS FOR VEHICLE
		110 - 542 70 31 02 - Roadside - Horticulture Supplies				81.14	FRESH WATER PUMP
		110 - 542 70 31 02 - Roadside - Horticulture Supplies				34.27	GARDEN KNEELER BENCH
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				276.71	SOLAR PANEL TRICKLE CHARGER MAINTAINER
		001 - 571 00 31 04 - Special Events Supplies				274.81	6-INPUT COMPACT STEREO MIXER, HEAVY DUTY POWER STRIP, XLR SPEAKER CABLE
		001 - 571 00 31 04 - Special Events Supplies				97.16	RUBBER CABLE PROTECTORS
		001 - 571 00 31 04 - Special Events Supplies				107.05	DUCT TAPE, PENS, MARKERS, DONATION BOX WITH LOCK, BLANK BUSINESS CARDS, TWINE STRING
		001 - 571 00 31 04 - Special Events Supplies				1,795.76	AED DEFIBRILLATOR WITH CARRY CASE, EMPTY FIRST AID STORAGE BAG
		001 - 572 10 31 00 - Library Supplies				69.09	STICKY NOTES, BATTERIES, COFFEE CREAMER
		001 - 572 10 31 00 - Library Supplies				699.54	BLACK TONER CARTRIDGE, 4-PACK OF TONER CARTRIDGES
		001 - 572 10 31 00 - Library Supplies				7.24	SCISSORS
		001 - 572 10 31 00 - Library Supplies				15.25	USB-C FAST WALL CHARGER CHARGING CABLE
		001 - 572 10 31 00 - Library Supplies				10.89	PENS
		001 - 572 10 31 00 - Library Supplies				23.97	STORAGE CONTAINER BINS
		001 - 572 10 31 00 - Library Supplies				6.48	HIGHLIGHTERS
		001 - 572 10 31 00 - Library Supplies				77.46	BOOK TAPE, RUBBER BANDS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				477.35	CANDY, MINTS, SQUISHY TOYS, PAPER BAGS WITH HANDLES, PENS, CHEWING GUM, NOTEBOOKS, FLOWER PLANT BLOCK TOYS, WATER BOTTLE STICKERS, STICKERS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				202.60	LEARNING GAMES, BATH TOYS, MARBLE SET, TOYS, SCIENCE KIT FOR KIDS, METAL DETECTOR KIT FOR KIDS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				157.78	DRAWER STORAGE ORGANIZER, HULA HOOPS, NOTEBOOKS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				176.06	BUBBLE WANDS, BOOKMARKS
		001 - 572 20 34 06 - Library Books & Other Materials				41.32	DVD'S

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 572 20 34 06 - Library Books & Other Materials				45.65	BOOKS
		420 - 576 61 31 03 - Maintenance Supplies				7.93	IMPACT SOCKET
		420 - 576 61 31 03 - Maintenance Supplies				24.84	USB-C CAR CHARGER
		420 - 576 61 31 03 - Maintenance Supplies				108.15	HEAT SHRINK ELECTRICAL CONNECTORS
		420 - 576 61 31 03 - Maintenance Supplies				25.29	TAMPER RESISTANT SAE HEX BIT SETS
		001 - 576 80 31 01 - Parks Supplies				7.92	IMPACT SOCKET
		001 - 576 80 31 01 - Parks Supplies				24.84	USB-C CAR CHARGER
		001 - 576 80 31 01 - Parks Supplies				108.14	HEAT SHRINK ELECTRICAL CONNECTORS
		001 - 576 80 31 01 - Parks Supplies				43.34	CARBURETOR WITH FILTERS MAINTENANCE KITS
		001 - 576 80 31 01 - Parks Supplies				25.29	TAMPER RESISTANT SAE HEX BIT SETS
		001 - 576 80 31 01 - Parks Supplies				219.26	UTV TIRES
		001 - 576 80 31 01 - Parks Supplies				69.71	CARBURETORS, AIR FILTERS
		001 - 576 80 31 01 - Parks Supplies				269.19	TORX BIT SOCKET SET AND EXTERNAL STAR SOCKETS
		001 - 576 80 31 01 - Parks Supplies				73.00	LAWN MOWER RECOIL STARTERS
		420 - 594 76 64 00 - Golf-Furniture,Computers&Equi				618.18	TOOL BOX
3172	06/16/2026	Claims	3	EFT	AMERICAN METALS CORPORATION	81.77	MATERIALS
		001 - 521 10 35 00 - Law Enforcement Small Tools &				81.77	SQUARE TUBE
3173	06/16/2026	Claims	3	EFT	ASSOCIATION OF WA CITIES	638.24	REGISTRATION
		001 - 511 60 49 00 - Legislative-Dues,Subscriptions,R				638.24	DARROW, SUMMER-2026 ANNUAL CONFERENCE REGISTRATION
3174	06/16/2026	Claims	3	EFT	AT&T MOBILITY LLC	9,253.31	SERVICES
		001 - 511 60 42 00 - Legislative-Telephone,Internet,P				228.74	CELL PHONE
		001 - 513 10 42 00 - Executive - Communications				91.70	CELL PHONE
		001 - 514 23 42 00 - Administrative Services-Telepho				198.04	CELL PHONE
		001 - 518 10 40 00 - Human Resources Services				50.90	CELL PHONE
		001 - 518 30 42 00 - Central Services - Communicatic				137.55	CELL PHONE
		001 - 518 80 42 00 - Information Technology Services				515.92	CELL PHONE/MIFI
		001 - 521 10 42 00 - Law Enforcement-Telephone,Int				5,625.58	CELL PHONE/LAPTOP
		110 - 542 90 42 00 - Maint Admin & Overhead - Tele				603.34	CELL PHONE
		001 - 558 60 42 00 - Communications-Planning				640.35	CELL PHONE/TABLET
		001 - 571 00 41 00 - Recreational Activities Professior				45.85	CELL PHONE
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern				92.79	MIFI
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				40.54	MIFI
		001 - 576 80 42 00 - Parks-Telephone,Internet,Postag				941.47	CELL PHONE
		001 - 576 80 42 45 - Orchard Park-Telephone,Interne				40.54	MIFI
3175	06/16/2026	Claims	3	EFT	AW REHN & ASSOCIATES	4,508.40	SERVICES
		502 - 517 30 29 00 - Health Insurance Services				4,508.40	EMPLOYER FUNDING NOTIFICATION 06/04/2026-06/07/2026
3176	06/16/2026	Claims	3	EFT	BATTERIES PLUS BULBS	263.13	MATERIALS
		110 - 518 30 31 20 - Facility - Supplies_Public Works				263.13	BATTERIES
3177	06/16/2026	Claims	3	EFT	IOSIF BRICI	440.00	TRAVEL
		001 - 521 10 43 00 - Law Enforcement Travel-Lodging				440.00	PER DIEM FOR TRAVEL TO IMPACT MUNITIONS COURSE
3178	06/16/2026	Claims	3	EFT	BULLDOG ROOTER INC	4,145.70	REFUND BLD2026-0199; SERVICES
		001 - 322 10 00 00 - Building Permits				-15.00	
		001 - 341 81 00 00 - Processing/Technology Fee				-65.00	
		001 - 518 30 41 10 - Facility - Professional Services_C				4,065.70	LITTLE HOUSE HOT WATER REPLACEMENT
3179	06/16/2026	Claims	3	EFT	CALLAWAY	3,080.13	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				795.47	GOLF CLUBS

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		420 - 576 61 34 01 - Pro Shop Merchandise				895.07	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				556.80	GOLF BALLS
		420 - 576 61 34 01 - Pro Shop Merchandise				68.72	HATS
		420 - 576 61 34 01 - Pro Shop Merchandise				254.30	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				509.77	GOLF CLUB
3180	06/16/2026	Claims	3	EFT	CDW GOVERNMENT	8,117.70	SERVICES
		001 - 518 80 41 00 - Information Technology Services				2,680.31	JAMF MOBILE LICENSES
		001 - 518 80 41 00 - Information Technology Services				5,437.39	JAMF SUBSCRIPTION
3181	06/16/2026	Claims	3	EFT	CIVICPLUS	1,181.96	SERVICES
		001 - 558 50 41 00 - CP&ED-Professional Services				590.98	COM DEV WEBSITE DEPARTMENT HEADER ANNUAL FEE FOR HOSTING AND SUPPORT
		001 - 572 10 41 00 - Library-Professional Services				590.98	LIBRARY WEBSITE DEPARTMENT HEADER ANNUAL FEE FOR HOSTING AND SUPPORT
3182	06/16/2026	Claims	3	EFT	COBRA PUMA GOLF INC	1,497.66	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				50.74	GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				749.32	GOLF SHOES
		420 - 576 61 34 01 - Pro Shop Merchandise				697.60	GOLF CLUB
3183	06/16/2026	Claims	3	EFT	COEUR D ALENE PAVING INC	81.91	MATERIALS
		310 - 594 76 63 09 - Capital Expenditures - Other Imp				25.67	3/4" MINUS CRUSHED BASE B-SL
		310 - 594 76 63 09 - Capital Expenditures - Other Imp				56.24	3/4" MINUS CRUSHED BASE B-SL
3184	06/16/2026	Claims	3	EFT	COLEMAN OIL COMPANY LLC	2,629.57	FUEL
		110 - 542 90 32 00 - Maint Admin & Overhead - Fuel				2,629.57	FUEL
3185	06/16/2026	Claims	3	EFT	COMCAST BUSINESS COMMUNICATIONS LLC	432.90	SERVICES
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern				432.90	SVCS THROUGH 06/01-06/30/2026
3186	06/16/2026	Claims	3	EFT	COUNTRY VISTA CAR WASH	303.25	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				270.00	54 WASHES
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				33.25	3 WASHES
3187	06/16/2026	Claims	3	EFT	ENVISIONWARE INC	892.43	SERVICES
		001 - 572 10 41 01 - Software Maint/data Ba				892.43	ENVISIONWARE RENEWAL 09/01/2026-08/31/2027
3188	06/16/2026	Claims	3	EFT	ALFREDO ESPARZA 3RD	506.00	TRAVEL
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				506.00	PER DIEM FORDT INSTRUCTOR TRAINING
3189	06/16/2026	Claims	3	EFT	EVANS CRAVEN & LACKIE PS	6,000.00	SERVICES
		001 - 515 41 41 00 - External Legal Services - Consult				6,000.00	SVCS THROUGH 04/24-05/22/2026
3190	06/16/2026	Claims	3	EFT	EXECUTECH UTAH LLC	2,419.52	SERVICES
		001 - 518 80 41 00 - Information Technology Services				2,419.52	JUNE 2026 IT SVCS
3191	06/16/2026	Claims	3	EFT	FISHERS TECHNOLOGY	43.01	SERVICES
		001 - 572 10 41 00 - Library-Professional Services				43.01	CONTRACT OVERAGE 04/28-05/27/2026
3192	06/16/2026	Claims	3	EFT	FULL SWING GOLF INC	2,725.00	SERVICES
		420 - 576 61 41 00 - Golf Pro Shop-Professional Serv				2,725.00	SIMULATOR SOFTWARE SUBSCRIPTION RENEWAL - 2 YEAR TERM
3193	06/16/2026	Claims	3	EFT	HD SUPPLY FACILITIES MAINTENANCE LTD	804.83	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				860.74	PAPER TOWELS, BATH TISSUE
		420 - 576 65 31 01 - Maintenance Of Golf Course				-149.26	RETURN OF HAND SOAP
		001 - 576 80 31 45 - Orchard Park Supplies				93.35	BATH TISSUE
3194	06/16/2026	Claims	3	EFT	HOME DEPOT CREDIT SERVICES	3,933.27	MATERIALS

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	001 - 518 30 31 00 - Facility - Central Supplies				108.93	VALVE RESPIRATORS
	001 - 518 30 31 00 - Facility - Central Supplies				22.11	DISC MAGNETS
	001 - 518 30 31 00 - Facility - Central Supplies				91.04	DISINFECTING WIPES, WALL MOUNT LADDER HOOKS
	001 - 518 30 31 10 - Facility - Supplies_City Hall				155.15	DOOR HANDLE WITH ELECTRONIC KEYPAD LOCK
	001 - 521 10 31 00 - Law Enforcement Supplies				96.26	FIR DIMENSIONAL LUMBER, STUDS, DOOR PULL, WOOD DECK SCREWS
	001 - 521 10 48 00 - Vehicle Maintenance				45.58	METAL GRINDING DISCS
	001 - 521 10 48 00 - Vehicle Maintenance				192.16	METAL BLADES, FIBER DISCS, BACKING PAD KIT
	110 - 542 64 31 00 - Traffic Control Devices - Supplie				28.82	CARBIDE BITS
	110 - 542 70 31 02 - Roadside - Horticulture Supplies				38.31	FEMALE END HOSE REPAIR MENDERS, BRASS HOSE 'Y' WITH SHUTOFF, MALE END HOSE REPAIR MENDER, FIP ADAPTER, MIP ADAPTER
	110 - 542 70 31 02 - Roadside - Horticulture Supplies				18.17	FIP ADAPTER, BRASS NIPPLE, FNPT REDUCER
	110 - 542 90 31 00 - Maint Admin & Overhead - Sup				65.17	NOISE CANCELING EARMUFF, GLOVES
	110 - 542 90 31 00 - Maint Admin & Overhead - Sup				33.14	REBAR PLIERS
	110 - 542 90 31 00 - Maint Admin & Overhead - Sup				100.31	AIR FRESHENERS, BOTTLED WATER, POWERADE
	001 - 571 00 31 00 - Recreational Activities Supplies				140.61	STORAGE SHELF
	001 - 571 00 31 04 - Special Events Supplies				28.82	STORAGE TOTES
	001 - 571 00 31 04 - Special Events Supplies				10.68	BUNGEE CORDS
	001 - 571 00 31 04 - Special Events Supplies				245.03	CHEST FREEZER
	001 - 571 00 31 04 - Special Events Supplies				65.47	STORAGE TOTES, KEYED PADLOCKS
	001 - 572 50 31 00 - Facilities - Supplies_Library				465.44	DOOR HANDLES WITH ELECTRONIC KEYPAD LOCKS
	001 - 572 50 31 00 - Facilities - Supplies_Library				42.77	LIGHT BAR
	420 - 576 61 31 03 - Maintenance Supplies				32.25	BOTTLED WATER, HAND SANITIZER, WETCLOTH, DISINFECTING WIPES, CLOTHS
	420 - 576 61 31 03 - Maintenance Supplies				358.61	FOUR PORT BATTERY CHARGER
	420 - 576 61 31 03 - Maintenance Supplies				64.93	UNIVERSAL TRIMMER HEADS, BRUSH CUTTER HEAD REPLACEMENT BLADES
	420 - 576 61 31 03 - Maintenance Supplies				12.79	BOTTLED WATER
	420 - 576 61 31 04 - Facilities - Supplies_Trailhead				49.29	THICK ALUMINUM ANGLE
	420 - 576 61 31 04 - Facilities - Supplies_Trailhead				9.83	SHEET METAL SCREWS
	420 - 576 65 31 01 - Maintenance Of Golf Course				21.61	PVC MALE ADAPTERS, PVC COUPLING
	001 - 576 80 31 01 - Parks Supplies				32.25	BOTTLED WATER, HAND SANITIZER, WETCLOTH, DISINFECTING WIPES, CLOTHS
	001 - 576 80 31 01 - Parks Supplies				33.53	BOTTLED WATER, BUNGEE CORDS, STEEL FRAMING ANGLES, PRE-CUT LUMBER, SPRAY PAINT
	001 - 576 80 31 01 - Parks Supplies				245.03	GAS POWERED STRING TRIMMER
	001 - 576 80 31 01 - Parks Supplies				64.93	UNIVERSAL TRIMMER HEADS, BRUSH CUTTER HEAD REPLACEMENT BLADES
	001 - 576 80 31 01 - Parks Supplies				86.09	BATTERIES, STORAGE TOTE
	001 - 576 80 31 01 - Parks Supplies				12.80	BOTTLED WATER
	001 - 576 80 31 15 - Ballfields Supplies				12.80	BOTTLED WATER
	001 - 576 80 31 25 - Pavillion Park Supplies				37.38	ANTIBACTERIAL MULTI PURPOSE CLEANER, NITRILE GLOVES, BOTTLED WATER
	001 - 576 80 31 25 - Pavillion Park Supplies				43.74	PLYWOOD
	001 - 576 80 31 45 - Orchard Park Supplies				53.47	SEEDS
	310 - 594 18 60 00 - Capital Expenditures/Expenses-(				631.31	CONSTRUCTION SCREWS, REGAR TIE WIRE, REBAR HIGH CHAIRS, DUPLEX NAILS, STEEL STAKES, FIR DIMENSIONAL LUMBER, REBAR
	110 - 595 64 63 00 - Roads/Streets Const. & Other In				51.13	STAPLES, BAR & CHAIN OIL

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		110 - 595 64 63 00 - Roads/Streets Const. & Other In				21.38	PLANTER AUGER
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				64.15	WATER WAND, HOSE
3195	06/16/2026	Claims	3	EFT	HORIZON	2,820.88	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				113.96	VALVE KEY
		110 - 542 70 31 01 - Roadside - Supplies				41.88	BRASS GATE VALVE THREAD
		110 - 542 70 31 01 - Roadside - Supplies				204.63	PVC 90 DEGREE ELBOW, PVC COUPLING, SCH80 TOE NIPPLE, THREAD UNIONS, SCH80 NIPPLES, PLASTIC VALVE, VALVE BOX STAND WITH GREEN LID
		001 - 576 80 31 01 - Parks Supplies				165.21	RED/YELLOW CONNECTORS, TAN WIRE CONNECTORS, DIRECT BURY SILICONE TUBES WITH NUTS
		001 - 576 80 31 01 - Parks Supplies				358.61	MILLIAMP CLAMP MULTIMETER
		001 - 576 80 31 45 - Orchard Park Supplies				1.90	TEFLON TAPE
		001 - 576 80 31 55 - Rocky Hill Park Supplies				165.21	RED/YELLOW CONNECTORS, TAN WIRE CONNECTORS, DIRECT BURY SILICONE TUBES WITH NUTS
		001 - 576 80 31 55 - Rocky Hill Park Supplies				139.52	2-STATION DIRECT BURIAL BICODER, 4-STATION DIRECT BURIAL BICODER, SUCTION PUMP WITH TUBE, 1-STATION DIRECT BURIAL BICODER
		001 - 576 80 31 55 - Rocky Hill Park Supplies				1,023.60	ROTOR POP-UP SPRINKLERS, FLAGS
		001 - 576 80 31 55 - Rocky Hill Park Supplies				222.49	MASTE VALVE BICODER
		001 - 576 80 31 55 - Rocky Hill Park Supplies				383.87	4-STATION DIRECT BURIAL BICODER
3196	06/16/2026	Claims	3	EFT	HRA VEBA TRUST	1,700.00	CONTRIBUTIONS
		001 - 572 10 28 06 - HRA VEBA-Libraries				1,700.00	BAKKEN, CATHERINE CONTRIBUTIONS
3197	06/16/2026	Claims	3	EFT	INGRAM LIBRARY SERVICES	1,778.82	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				1,778.82	BOOKS
3198	06/16/2026	Claims	3	EFT	LIBERTY LAKE SEWER AND WATER DISTRICT	6,005.19	SERVICES
		001 - 518 30 47 00 - Facility - Utilities_City Hall				220.00	CITY HALL
		001 - 518 30 47 00 - Facility - Utilities_City Hall				140.31	CITY HALL IRR2
		001 - 518 30 47 00 - Facility - Utilities_City Hall				77.88	23129 E MISSION AVE-IRR
		001 - 518 30 47 00 - Facility - Utilities_City Hall				440.00	23129 E MISSION AVE
		001 - 521 50 47 00 - Facility - Utilities_Public Safety				249.55	LLPD/LLML BLDG
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				255.22	HARVARD RD IRR21
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				246.41	LIBERTY LAKE DR IRR1
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				37.66	MDWD VISTAS IRR5
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				90.17	MDWD VISTAS IRR8
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				47.21	MISSION&MOLTER IRR15
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				520.83	MISSION/MOLTER ROUNDABOUT IRR16
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				199.98	MOLTER RD IRR4
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				51.11	MDWD VISTAS IRR7
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				48.51	MDWD VISTAS IRR6
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				25.00	MISSION&SIGNAL IRR
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				116.87	MDWD VISTAS 4 TR C IRR9
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				97.99	WOODBROOK TR B IRR11
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				161.40	LIBERTY LAKE RD IRR22
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				246.41	GRAYHAWK HOA IRRIG PID 55141.3602
		110 - 542 30 47 01 - Roadway - Utility Services_Irriga				75.00	APPLEWAY (A) AVE IRR19
		110 - 542 30 47 01 - Roadway - Utility Services_Irriga				75.00	APPLEWAY (B) AVE IRR20
		110 - 542 90 47 00 - Maint Admin & Overhead Utility				25.00	375 N KRAMER PKWY IRR
		110 - 542 90 47 00 - Maint Admin & Overhead Utility				184.96	375 N KRAMER PKWY
		001 - 572 50 47 00 - Facility - Utilities_Library				112.12	LLPD/LLML BLDG

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			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			990.00	TRAILHEAD
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			100.00	TRAILHEAD GOLF COURSE IRR PID 55155.9145
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			25.00	WASH STATION GOLF COURSE
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			30.58	22302 E COUNTRY VISTA DR RR/SETTLER
			001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/S			110.00	BALLFIELDS DRINKING FOUNTAIN/RESTROOMS 23900 E BOONE AVE
			001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,V			155.64	PAVILLION PARK RESTOOM&SPLASH PAD
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V			110.00	TOWN SQUARE PARK
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V			110.26	TOWN SQUARE IRR18
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			110.00	ROCKY HILL RESTROOMS
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			146.72	ROCKY HILL PARK IRR14
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			372.40	ROCKY HILL PARK WINROCK&MISSION IRR13
3199	06/16/2026	Claims	3	EFT	MASTERCARD	11,753.60	MATERIALS; SERVICES; REGISTRATIONS; SUBSCRIPTIONS
			001 - 511 60 41 00 - Legislative - Professional Service			94.99	ZOOM
			001 - 511 60 41 00 - Legislative - Professional Service			94.99	ZOOM
			001 - 511 60 49 00 - Legislative-Dues,Subscriptions,R			35.00	VISIT SPOKANE-REGISTRATION FOR BALL, LINDA FOR THE TOURISM IMPACT EVENT
			001 - 513 10 41 00 - Executive-Professional Services			47.97	ZOOM
			001 - 513 10 41 00 - Executive-Professional Services			47.97	ZOOM
			001 - 513 10 41 00 - Executive-Professional Services			29.00	HIGH 5 TEST-PERSONAL STRENGTHS REPORT FOR EMERGING LEADERS DEVELOPMENT PROGRAM
			001 - 513 10 41 00 - Executive-Professional Services			50.00	EMERGING LEADERS DEVELOPMENT PROGRAM
			001 - 514 23 41 00 - Administrative Services-Professi			1.16	1PASSWORD-INTERNATIONAL TRANSACTION FEE
			001 - 514 23 41 00 - Administrative Services-Professi			0.26	INTERNATIONAL TRANSACTION FEE
			001 - 514 23 41 00 - Administrative Services-Professi			146.09	INDEED-POSTING FOR IT SPECIALIST POSITION
			001 - 514 23 42 00 - Administrative Services-Telepho			13.45	USPS-MAILING OF CITY FLAG TO AWC CONFERENCE FOR MAYOR KAMINSKAS
			001 - 518 10 40 00 - Human Resources Services			15.99	ZOOM
			001 - 518 10 40 00 - Human Resources Services			15.99	ZOOM
			001 - 518 80 30 00 - Supplies For Consumption IT			457.78	OFFICE DEPOT-APC BACK UPS
			001 - 518 80 30 00 - Supplies For Consumption IT			-216.91	BEST BUY-THE DIFFERENCE BETWEEN RETURNING THE CORSAIR VENGAEANCE RGB PRO 32G AND PURCHASING THE VENGEANCE SODIMM 16GB 3200 DD ON THE SAME RECEIPT
			001 - 518 80 30 00 - Supplies For Consumption IT			251.27	STAPLES-VIVITAR PORTABLE, CAT8 CABLES, CABLEBOX MINI B, WIRE 20 FOOT CABLE, CABLE SPIRAL C, IN-BOX CHARGE, WIRE CABLE BOX
			001 - 518 80 30 00 - Supplies For Consumption IT			17.43	STAPLES-GREENMADE 27G CLR
			001 - 518 80 30 00 - Supplies For Consumption IT			10.85	RECYCLE TECHS-BALL MOUSE
			001 - 518 80 30 00 - Supplies For Consumption IT			195.22	OFFICE DEPOT-PLASTIC TABLE, BRD DE, SCISSORS, HEX KEY
			001 - 518 80 30 00 - Supplies For Consumption IT			61.77	HOME DEPOT-PATCH CABLE, VINYL TAPE, EXTENSION CORD
			001 - 518 80 41 00 - Information Technology Services			13.08	PAX 8-CLOUD BASED MANAGED SERVICE PROVIDER (MSP)
			001 - 518 80 41 00 - Information Technology Services			128.89	1PASSWORD-BUSINESS SUBSCRIPTIONS 05/20/2026-01/01/2027

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		001 - 518 80 41 00 - Information Technology Service				844.67	CDW - DYNAMIC HOST CONFIG PROTOCOL (DHCP) SERVER
		001 - 518 80 41 00 - Information Technology Service				16.35	VECTEEZY-NETWORK DIAGRAMMING
		001 - 518 80 41 00 - Information Technology Service				8.97	VECTEEZY-NETWORK DIAGRAMMING
		001 - 521 10 41 00 - Law Enforcement-Professional S				19.51	PARKMOBILE-PARKING FEE
		001 - 521 10 41 00 - Law Enforcement-Professional S				19.51	PARKMOBILE-PARKING FEE
		001 - 521 10 41 00 - Law Enforcement-Professional S				19.51	PARKMOBILE-PARKING FEE
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				737.80	ALLEGIANT AIR-FLIGHTS AND RENTAL CAR FOR TUTTLE, JORDAN FOR HIS TRAINING TRIP TO ARIZONA
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				688.48	BEST WESTERN-LODGING FOR ESPARZA, ALFRED TO ATTEND A DT INSTRUCTOR COURSE
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				-20.00	DISCOUNT ON ESPARZA, ALFRED'S STAY AT BEST WESTERN
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				648.15	BEST WESTERN-LODGING FOR HOLM, JUSTEN TO ATTEND A DT INSTRUCTOR TRAINING
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				648.15	BEST WESTERN-LODGING FOR ERVIN, LOGAN TO ATTEND A DT INSTRUCTOR TRAINING
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				599.00	OFFSET CONSULTING-PISTOL INSTRUCTOR COURSE
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				650.00	PEPPERBALL TRAINING REGISTRATION
		410 - 531 00 30 00 - Storm Drainage Utilities - Suppli				194.42	RWC GROUP-OIL FILTER, FUEL FILTER, FUEL/WATER ELEMENT, AIR FILTER
		110 - 542 30 41 01 - Roadway - Professional Services				81.75	INDEED-POSTING FOR STREET MAINTENANCE POSITION
		110 - 542 70 41 00 - Roadside - Professional Services				31.05	INDEED-POSTING FOR ROADSIDE SEASONAL POSITION
		110 - 542 70 41 00 - Roadside - Professional Services				129.57	INDEED-POSTING FOR SEASONAL ROADSIDE/PARKS POSITION
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				113.00	AMERICAN PUBLIC WORKS ASSOCIATION-PUBLIC WORKS MANAGEMENT PRACTICES MANUAL
		110 - 542 90 32 00 - Maint Admin & Overhead - Fuel				57.87	NOM NOM GAS STATION-FUEL
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				5.32	ZOOM
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				5.32	ZOOM
		110 - 542 90 49 00 - Maint Admin & Overehad - Reg				38.18	WASHINGTON STATE UNIVERSITY-PUBLICATIONS ON WA PESTICIDE LAWS AND SAFETY AND WEED CONTROL
		001 - 558 50 41 00 - CP&ED-Professional Services				31.98	ZOOM
		001 - 558 50 41 00 - CP&ED-Professional Services				31.98	ZOOM
		001 - 558 50 41 00 - CP&ED-Professional Services				125.00	AMERICAN PLANNING ASSOCIATION-POSTING FOR SENIOR PLANNING POSITION
		001 - 558 50 41 00 - CP&ED-Professional Services				418.67	SPOKANE COUNTY AUDITOR'S OFFICE-RECORDING AND SERVICE FEE
		001 - 558 50 41 00 - CP&ED-Professional Services				50.00	ASSOCIATION OF WA CITIES--POSTING FOR SENIOR PLANNING POSITION
		001 - 558 50 41 00 - CP&ED-Professional Services				295.00	AMERICAN PLANNING ASSOCIATION-POSTING FOR SENIOR PLANNING POSITION
		001 - 558 50 41 00 - CP&ED-Professional Services				21.81	INDEED-POSTING FOR SENIOR PLANNING POSITION

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		001 - 558 50 41 00 - CP&ED-Professional Services				272.84	INDEED-POSTING FOR SENIOR PLANNING POSITION
		001 - 558 70 49 00 - Econ. Dev. - Dues,memberships,				43.60	GREATER SPOKANE VALLEY CHAMBER OF COMMERCE-REGISTRATION FOR MCAVOY, MARK FOR BUSINESS CONNECTIONS EVENT
		001 - 558 70 49 00 - Econ. Dev. - Dues,memberships,				54.50	GREATER SPOKANE VALLEY CHAMBER OF COMMERCE-REGISTRATION FOR KAMINSKAS, CRIS FOR BUSINESS CONNECTIONS EVENT
		001 - 571 00 31 04 - Special Events Supplies				158.05	STICKER MULE-CUSTOM CIRCLE STICKERS
		001 - 571 00 41 05 - Special Events Professional Servi				74.00	WA DEPT. OF L & I-ELECTRICAL INSPECTION OF RICE/CONCESSION NOT PART
		001 - 571 00 41 05 - Special Events Professional Servi				74.00	WA DEPT. OF L & I-ELECTRICAL INSPECTION OF RICE/CONCESSION NOT PART
		001 - 571 00 41 05 - Special Events Professional Servi				123.90	SPOKANE REGIONAL HEALTH DISTRICT-FOOD PERMIT AND FEE
		001 - 571 00 41 05 - Special Events Professional Servi				10.00	WASHINGTON STATE FOOD WORKER CARD
		001 - 571 00 41 05 - Special Events Professional Servi				10.90	FACEBOOK-AD CAMPAIGN FOR TOUCH A TRUCK
		001 - 571 00 41 05 - Special Events Professional Servi				10.90	FACEBOOK-AD CAMPAIGN FOR TOUCH A TRUCK
		001 - 571 00 41 05 - Special Events Professional Servi				7.63	FACEBOOK-AD CAMPAIGN FOR TOUCH A TRUCK
		001 - 571 00 41 05 - Special Events Professional Servi				10.90	FACEBOOK-AD CAMPAIGN FOR TOUCH A TRUCK
		001 - 571 00 41 05 - Special Events Professional Servi				4.36	FACEBOOK-AD CAMPAIGN FOR TOUCH A TRUCK
		001 - 572 10 31 00 - Library Supplies				113.45	WALMART-MICROWAVE
		001 - 572 10 31 00 - Library Supplies				57.61	OFFICE DEPOT-CLEAR BOX
		001 - 572 10 31 00 - Library Supplies				5.45	DOLLAR TREE-PLATES, NAPKINS, TABLE COVERS
		001 - 572 10 41 00 - Library-Professional Services				31.98	ZOOM
		001 - 572 10 41 00 - Library-Professional Services				31.98	ZOOM
		001 - 572 10 42 00 - Library-Telephone,Internet,Posta				14.00	USPS-MAILING MATERIALS
		001 - 572 10 49 00 - Library-Dues,Subscriptions,Mbrs				14.16	SPOTIFY-SUBSCRIPTION
		001 - 572 20 34 06 - Library Books & Other Materials				98.09	THE ATLANTIC-MAGAZINE SUBSCRIPTION
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern				759.82	COMCAST-MAY 2026 SVCS
		420 - 576 65 41 00 - Professional Services-Golf Greer				5.32	ZOOM
		420 - 576 65 41 00 - Professional Services-Golf Greer				5.32	ZOOM
		001 - 576 80 41 00 - Parks-Professional Services				5.35	ZOOM
		001 - 576 80 41 00 - Parks-Professional Services				15.99	ZOOM OPS DIR
		001 - 576 80 41 00 - Parks-Professional Services				5.35	ZOOM
		001 - 576 80 41 00 - Parks-Professional Services				15.99	ZOOM OPS DIR
		001 - 576 80 49 01 - Parks-Registration Fees,Mbrship				21.79	ARLO TECHNOLOGIES-ARLO SUBSCRIPTION
		001 - 594 14 64 00 - Finance and IT-Furniture,Compu				1,673.11	BEST BUY-SSD, CORSAIR VENGEANCE RGB PRO 32G, SAMSUNG 4TB 990 PRO
3200	06/16/2026	Claims	3	EFT	MIZUNO USA INC - NDC	5,618.34	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				5,618.34	GOLF CLUBS
3201	06/16/2026	Claims	3	EFT	NATIONAL BARRICADE CO	2,162.56	MATERIALS
		110 - 542 64 31 00 - Traffic Control Devices - Supplie				174.40	SQUARE TUBE BASE PLATES, HEAVY DUTY CONCRETE FASTENERS
		311 - 595 30 60 10 - Capital Expenditures-Mission Av				1,491.12	PEDESTRIAN SYMBOL SIGNS, DIAGONAL RIGHT ARROW SIGNS, DIAGONAL LEFT ARROW SIGNS
		311 - 595 30 60 10 - Capital Expenditures-Mission Av				497.04	SQUARE TUBE POSTS

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3202	06/16/2026	Claims	3	EFT	NORTHWEST BUSINESS STAMP	18.95	MATERIALS
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				18.95	ID CARD FOR WILLINGHAM, CAROLYN
3203	06/16/2026	Claims	3	EFT	O'REILLY AUTO PARTS	144.12	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				12.70	MINI BULB
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				10.68	FOUR TERMINAL TOWING CONNECTOR
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				74.72	BUTT SPLICES, TAPE
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				8.71	WIRE MF CONN
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				57.66	PRIMARY WIRES
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				20.29	FLOOR DRY
		420 - 576 61 31 03 - Maintenance Supplies				24.64	POWER BELT
		420 - 576 61 31 03 - Maintenance Supplies				-24.64	RETURN OF POWER BELT
		001 - 576 80 31 01 - Parks Supplies				-40.64	RETURN OF OIL FILTERS
3204	06/16/2026	Claims	3	EFT	OFFICE DEPOT	64.78	MATERIALS
		001 - 558 50 31 00 - CP&ED Supplies				40.06	TAPE, PAPER
		001 - 576 80 31 01 - Parks Supplies				24.72	PAPER
3205	06/16/2026	Claims	3	EFT	OXARC	45.59	SERVICES
		110 - 542 70 41 00 - Roadside - Professional Services				15.19	GAS TANK RENTALS
		420 - 576 65 41 00 - Professional Services-Golf Greer				15.20	GAS TANK RENTALS
		001 - 576 80 41 00 - Parks-Professional Services				15.20	GAS TANK RENTALS
3206	06/16/2026	Claims	3	EFT	PARAMETRIX	802.50	SERVICES
		001 - 558 50 41 00 - CP&ED-Professional Services				342.50	TRAILHEAD PARKING DEED - SVCS THROUGH 05/29/2026
		001 - 558 50 41 00 - CP&ED-Professional Services				460.00	SPOKANE VALLEY SUBAREA PLAN REVIEW - SVCS THROUGH 05/29/2026
3207	06/16/2026	Claims	3	EFT	SAMBA HOLDINGS INC	379.31	SERVICES
		001 - 518 10 40 00 - Human Resources Services				379.31	ESSENTIALS SVCS 06/01-06/30/2026, MVR SERVICE FEE / STATE FEE / DATA FEE 05/01-05/31/2026
3208	06/16/2026	Claims	3	EFT	SCREEN TEK	953.75	SERVICES
		001 - 571 00 41 05 - Special Events Professional Servi				730.30	TOUCH A TRUCK AND FOUNDERS FIREWORKS A FRAMES
		001 - 572 10 41 00 - Library-Professional Services				223.45	A FRAME INSERTS
3209	06/16/2026	Claims	3	EFT	TAYLOR MADE GOLF COMPANY INC	223.26	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				218.10	GOLF BALLS
		420 - 576 61 34 01 - Pro Shop Merchandise				-269.10	RETURN OF GOLF CLUB
		420 - 576 61 34 01 - Pro Shop Merchandise				56.16	HATS
		420 - 576 61 34 01 - Pro Shop Merchandise				218.10	GOLF BALLS
3210	06/16/2026	Claims	3	EFT	TIRE-RAMA	1,223.29	SERVICES
		001 - 521 10 48 00 - Vehicle Maintenance				1,615.50	2010 DODGE CHARGER-DIAGNOSTIC TEST AND LABOR, BRAKE CLEAN SVC, FRONT AND REAR BRAKE REPAIR SVCS
		001 - 521 10 48 00 - Vehicle Maintenance				73.34	2022 RAM 1500 CLASSIC-OIL CHANGE
		001 - 521 10 48 00 - Vehicle Maintenance				141.02	2020 FORD POLICE INTERCEPTOR UTILITY-DIAGNOSTIC TEST AND LABOR
		001 - 521 10 48 00 - Vehicle Maintenance				-606.57	DUPLICATE INVOICE AND OVERPAYMENT CREDIT
3211	06/16/2026	Claims	3	EFT	ULINE	1,073.32	MATERIALS
		420 - 576 65 31 01 - Maintenance Of Golf Course				292.05	TRASH LINERS
		001 - 576 80 31 45 - Orchard Park Supplies				781.27	TRASH BARRELS
3212	06/16/2026	Claims	3	EFT	US CRAFT BRANDS LLC	974.75	MERCHANDISE

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		420 - 576 61 34 01 - Pro Shop Merchandise				974.75	HOODIES, POLOS
3213	06/16/2026	Claims	3	EFT	VANGUARD CLEANING SYSTEMS	3,655.00	SERVICES
		001 - 518 30 41 00 - Central Services-Professional Se				526.05	JANITORIAL SVCS 06/01-06/30/2026
		001 - 518 30 41 10 - Facility - Professional Services_C				1,150.00	CH CARPET/WINDOW CLEANING
		001 - 521 50 41 00 - Facility - Professional Services_P				1,302.60	JANITORIAL SVCS 06/01-06/30/2026
		001 - 572 50 41 00 - Facility - Professional Services_Li				676.35	JANITORIAL SVCS 06/01-06/30/2026
3214	06/16/2026	Claims	3	EFT	WASHINGTON STATE DEPARTMENT OF REVENUE	21,263.03	TH B&O/SALES TAX MAY 2026
		420 - 576 61 40 00 - Business & Occupation, Sales Ta				21,263.03	
3215	06/16/2026	Claims	3	EFT	WASTE MGMT OF SPOKANE	1,514.17	SERVICES
		001 - 518 30 41 10 - Facility - Professional Services_C				514.25	CH TRASH SVCS 05/01-05/31/2026
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				999.92	ORCHARD TRASH SVCS 05/01-05/31/2026
3216	06/16/2026	Claims	3	EFT	WEX BANK-FUEL CARDS	7,823.65	FUEL
		001 - 521 10 32 00 - Law Enforcement Fuel Consume				7,823.65	LLPD FUEL
3217	06/16/2026	Claims	3	EFT	WILBUR-ELLIS COMPANY LLC	724.31	MATERIALS
		420 - 553 60 31 20 - Weed Control Supplies				724.31	REVOLUTION, 26/36 FUNGICIDE
3218	06/16/2026	Claims	3	EFT	XEROX CORPORATION	266.69	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				266.69	05/01-05/30/2026 SVCS, 04/21-05/21/2026 METER USAGE
3219	06/16/2026	Claims	3	36337	ACCESS UNLIMITED & SECURITY INC	1,569.60	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				1,569.60	SECURITY SVCS 06/08/26-06/07/2027
3220	06/16/2026	Claims	3	36338	ACE LANDSCAPING CORP	5,886.00	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				5,886.00	DRIVING RANGE IMPROVEMENTS
3221	06/16/2026	Claims	3	36339	ADP SCREENING & SELECTION SERVICES INC	108.00	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				108.00	SOLICITOR LICENSE BACKGROUND CHECKS 04/26-05/30/2026
3222	06/16/2026	Claims	3	36340	ALLIED FIRE AND SECURITY	519.78	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				519.78	SECURITY SVCS 07/01-09/30/26
3223	06/16/2026	Claims	3	36341	AMERICAN ON-SITE SERVICES	830.90	SERVICES
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				120.00	PORTABLE RESTROOM
		001 - 571 00 41 07 - Special Events Business & Comn				395.00	TOUCH A TRUCK-PORTABLE RESTROOM, HANDWASH STATION
		001 - 571 00 41 07 - Special Events Business & Comn				190.00	FARMER'S MARKET-PORTABLE RESTROOM
		420 - 576 65 41 00 - Professional Services-Golf Greer				125.90	PORTABLE RESTROOM, HAND SANITIZER
3224	06/16/2026	Claims	3	36342	AVISTA UTILITIES	19,740.70	UTILITIES
		001 - 518 30 47 00 - Facility - Utilities_City Hall				1,245.75	22710 E COUNTRY VISTA DR CITY HALL
		001 - 518 30 47 00 - Facility - Utilities_City Hall				155.48	22710 E COUNTRY VISTA DR CH LITTLE HOUSE
		001 - 518 30 47 00 - Facility - Utilities_City Hall				50.15	LL RD/CV COMMUNITY MESSAGE BRD
		110 - 518 30 47 20 - Facility - Utilites_Public Works				388.19	375 N KRAMER PKWY MAINTENANCE SHOP PUBLIC WORKS YARD
		110 - 518 30 47 20 - Facility - Utilites_Public Works				575.46	375 N KRAMER PKWY MAINTENANCE SHOP CT SVC
		001 - 521 50 47 00 - Facility - Utilities_Public Safety				1,394.83	LLML/LLPD BLDG
		110 - 542 63 47 00 - Street Lighting - Utility Services_				7,776.32	STREET LIGHTS

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		110 - 542 63 47 00 - Street Lighting - Utility Services_				215.28	HARVEST AND MISSION ROUNDABOUT LIGHTS
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				118.48	MOLTER & APPLEWAY SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				92.23	APPLEWAY & LLAKE RD SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				89.23	LLAKE RD & CVISTA SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				32.88	924 N MOLTER RD SCHOOL SPEED SIGN
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				32.07	21806 E MISSION AVE HARVARD RD ROUNDABOUT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				79.96	APPLEWAY & MADSON TRFC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				59.56	SIGNAL/APPLEWAY TRAFFIC SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				34.54	23500 E MISSION AVE MISSION/MOLTER ROUNDABOUT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				82.89	20150 E COUNTRY VISTA DR TRAFFIC SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				94.92	COUNTRY VISTA DR&KRAMER PKWY SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				88.90	E COUNTRY VISTA DR & N LEGACY RIDGE DR TRAFFIC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				83.40	HARVARD RD & INDIANA AVE TRAFFIC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				324.20	KRAMER PKWY & MISSION RAB S LIGHTS
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				31.07	HARVARD & INDIANA IRRIG CLOCK
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				41.71	2701 N HARVARD RD MONUMENTS
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				31.28	1425 N LIBERTY LAKE RD SPRINKLER
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				30.85	23104 E APPLEWAY AVE SPKL IRRIG CLOCK
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				30.80	22427 E APPLEWAY AVE SPKL IRRIG CLOCK
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				30.00	MISSION & KRAMER IRRIG
		001 - 572 50 47 00 - Facility - Utilities_Library				626.67	LLML/LLPD BLDG
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				2,027.77	1102 N LIBERTY LAKE RD TRAILHEAD GOLF COURSE
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				1,366.56	1102 N LIBERTY LAKE RD PUMP
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				18.25	22302 E COUNTRY VISTA DR, RESTAURANT
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				868.94	22302 E COUNTRY VISTA DR TRAILHEAD
		001 - 576 80 47 01 - Parks Utilities-Elec/Gas,Wtr/Swr,				38.30	21851 E WELLINGTON PKWY
		001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/S				132.09	23820 E BOONE AVE LIBERTY LAKE BALL FIELDS
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,V				186.72	727 N MOLTER RD PAVILLION PARK IRRIG
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,V				336.29	24501 E VALLEYWAY PP PUMP LOCATED @MEADOWWOOD GC
		001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V				302.85	1420 N MEADOWWOOD LN TOWN SQ PARK LIGHTS
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				490.96	20300 E INDIANA AVE ORCHARD PARK
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				30.91	20298 E INDIANA AVE ORCHARD PARK
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas				103.96	24800 E MISSION AVE ROCKY HILL PARK IRRIG
3225	06/16/2026	Claims	3	36343	BCRA INC	19,243.11	SERVICES; SERVICES
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				562.50	SVCS THROUGH 05/01-05/31/2026
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				18,680.61	DESIGN SVCS THROUGH 05/01-05/31/2026
3226	06/16/2026	Claims	3	36344	BUDINGER & ASSOCIATES INC	2,203.50	SERVICES
		310 - 594 76 63 09 - Capital Expenditures - Other Imp				2,203.50	LIBRARY PARKING LOT TESTING
3227	06/16/2026	Claims	3	36345	CINTAS CORPORATION NO 2	8.49	MATERIALS
		001 - 521 10 41 00 - Law Enforcement-Professional S				8.49	SMALL ANTISEPTIC WIPES
3228	06/16/2026	Claims	3	36346	MELISSA COLE	6,500.00	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				500.00	STIPEND FOR ROCKY HILL MURAL

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		111 - 594 76 60 02 - Capital Outlays Public Art				6,000.00	50% OF TOTAL PROJECT COST FOR ROCKY HILL MURAL
3229	06/16/2026	Claims	3	36347	CTMN INC	3,706.00	SERVICES
		310 - 594 76 63 09 - Capital Expenditures - Other Imp				3,706.00	LIBRARY PARKING LOT SEAL & STRIPE
3230	06/16/2026	Claims	3	36348	DIAMOND ASPHALT PAVING INC	15,154.92	AGENDA ITEM 11.G 06022026 COUNCIL
		310 - 594 76 63 09 - Capital Expenditures - Other Imp				15,154.92	LIBRARY PARKING LOT REPAIRS
3231	06/16/2026	Claims	3	36349	FLANAGAN VENTURES LLC	131.20	SERVICES
		001 - 571 00 41 00 - Recreational Activities Professio				131.20	INSTRUCTOR FEE-WHITE WATER RAFTING
3232	06/16/2026	Claims	3	36350	FREE PRESS PUBLISHING INC	42.40	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				42.40	NOTICE OF ORDINANCE 219.A PASSED
3233	06/16/2026	Claims	3	36351	FUELCLOUD OPCO LLC	1,896.60	SERVICES
		001 - 518 30 41 00 - Central Services-Professional Se				316.10	FUEL MONITORING SVC ANNUAL
		411 - 531 00 41 01 - Storm Drainage Utilities Professi				316.10	FUEL MONITORING SVC ANNUAL
		110 - 542 70 41 00 - Roadside - Professional Services				316.10	FUEL MONITORING SVC ANNUAL
		001 - 558 50 41 00 - CP&ED-Professional Services				316.10	FUEL MONITORING SVC ANNUAL
		420 - 576 65 41 00 - Professional Services-Golf Greer				316.10	FUEL MONITORING SVC ANNUAL
		001 - 576 80 41 00 - Parks-Professional Services				316.10	FUEL MONITORING SVC ANNUAL
3234	06/16/2026	Claims	3	36352	GRAINGER	1,589.14	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				712.97	DISPOSABLE RESPIRATORS, GLOVES, SAFETY GLOVES
		420 - 576 61 31 04 - Facilities - Supplies_Trailhead				876.17	FIRE EXTINGUISHERS
3235	06/16/2026	Claims	3	36353	GREENACRES NURSERY	642.75	MATERIALS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				642.75	MOSS, LAVENDER, GALLARDIA, OENSTEMON, SPRUCE, DAISIES, SAGE
3236	06/16/2026	Claims	3	36354	GREENLEAF LANDSCAPING INC	218.00	SERVICES
		110 - 553 60 41 10 - Weed Control - Professional Ser				218.00	HARVARD MEDIAN WEED TREATMENT
3237	06/16/2026	Claims	3	36355	GS4 LLC	122.55	MATERIALS
		001 - 518 30 31 10 - Facility - Supplies_City Hall				19.61	FLUSH HANDLE
		110 - 542 30 31 00 - Roadway - Supplies_Signage				20.20	PROPANE
		110 - 542 30 31 00 - Roadway - Supplies_Signage				22.93	PROPANE
		110 - 542 30 31 00 - Roadway - Supplies_Signage				19.60	WATER JET NOZZLE, BRASS SHUTOFF HOSE
		110 - 542 64 31 00 - Traffic Control Devices - Supplie				40.21	DRL BT BLK OXD 1/6"
3238	06/16/2026	Claims	3	36356	MARC HOWSER	350.00	SERVICES
		001 - 518 80 41 00 - Information Technology Services				350.00	JUNE 2026 FIBER SVCS
3239	06/16/2026	Claims	3	36357	IRRIGATION MANAGERS LLC	9,280.00	SERVICES
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				2,340.00	WATER-USE ASSESSMENT, PROGRAMMING AUDIT & TRAINING
		001 - 576 80 41 45 - Orchard Park-Professional Servic				2,340.00	WATER-USE ASSESSMENT, PROGRAMMING AUDIT & TRAINING
		410 - 594 31 60 01 - Capital Expenditures/Expenses				4,600.00	MISSION & MOLTER ROUNDABOUT CONTROLLER UPDATE REPROGRAM
3240	06/16/2026	Claims	3	36358	KANOPY INC	43.00	SERVICES
		001 - 572 10 41 01 - Software Maint/data Ba				43.00	STREAMING VIDEOS
3241	06/16/2026	Claims	3	36359	MAVERICK DATA SYSTEMS	1,250.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				1,250.00	WARRANT BUILDER PRO SUBSCRIPTION
3242	06/16/2026	Claims	3	36360	MUNICIPAL APPAREL COMPANY LLC	1,262.35	MERCHANDISE

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		420 - 576 61 34 01 - Pro Shop Merchandise				1,262.35	HOODIES, CREWS, QUARTER ZIPS, POLOS, T-SHIRTS, HATS
3243	06/16/2026	Claims	3	36361	NORTH 40 OUTFITTERS	281.88	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				52.24	HI-VIS T-SHIRTS
		001 - 553 60 31 00 - Weed Control Supplies				26.11	SPEED TIP NOZZLE, SPRAYER WAND STEEL LEVER
		001 - 576 80 31 01 - Parks Supplies				103.40	TIMOTHY COMPRESS BALES
		001 - 576 80 31 55 - Rocky Hill Park Supplies				100.13	PREMIX FUEL, SWEET COB
3244	06/16/2026	Claims	3	36362	NORTHSOUND AUTO GROUP LLC	48,321.76	AGENDA ITEM 11.D 01202026 COUNCIL
		001 - 594 21 64 02 - Law Enforcement-Furniture,Com				48,321.76	2026 DODGE DURANGO POLICE PURSUIT AWD V6 1C4RDJFG6TC248035
3245	06/16/2026	Claims	3	36363	NORTHWEST FENCE CO	13,766.67	AGENDA ITEM 11.G 05052026 COUNCIL
		001 - 594 76 63 12 - Orchard Park-Capital Expenditur				13,766.67	INSTALLATION AND MATERIALS OF FENCE TO EXTEND TENNIS COURT
3246	06/16/2026	Claims	3	36364	PACIFIC GOLF & TURF LLC	84.13	MATERIALS
		420 - 576 61 31 03 - Maintenance Supplies				84.13	BOLTS, LOCK NUTS
3247	06/16/2026	Claims	3	36365	PACWEST MACHINERY LLC	776.46	MATERIALS
		410 - 531 00 30 00 - Storm Drainage Utilities - Suppli				776.46	BROOM HEADS FOR SWEEPERS
3248	06/16/2026	Claims	3	36366	PLANET TURF	365.14	MATERIALS
		420 - 576 65 31 01 - Maintenance Of Golf Course				381.50	PLANET SPORT PLUS SEED
		420 - 576 65 31 01 - Maintenance Of Golf Course				-16.36	CREDIT FOR NOVA GREEN
3249	06/16/2026	Claims	3	36367	PORTER LEE CORPORATION	1,075.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				1,075.00	ANNUAL SOFTWARE BEAST EVIDENCE SYSTEM
3250	06/16/2026	Claims	3	36368	PTERA INC	2,708.00	SERVICES
		001 - 518 30 42 00 - Central Services - Communicatic				1,469.00	SVC TRADE CR,COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT,ENTERPRISE DIA 1G
		001 - 521 10 40 00 - Sheriff (EMS Agreement)				304.00	COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT
		110 - 542 90 42 00 - Maint Admin & Overhead - Tele				115.00	PWY SVC TRADE CR,COMMERCIAL 50/50 INTERNET
		001 - 572 10 42 00 - Library-Telephone,Internet,Posta				279.00	COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Interne				101.00	SVC TRADE CR,COMMERCIAL 50/50 INTERNET
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				200.00	PP COMMERCIAL PWR;SOFTBALL FIELD COMMERCIAL PWR
		001 - 576 80 42 35 - Town Square-Telephone,Interne				85.00	TS COMMERCIAL PWR
		001 - 576 80 42 45 - Orchard Park-Telephone,Interne				85.00	ORCHARD PARK COMMERCIAL PWR,10M/5M
		001 - 576 80 42 55 - Rocky Hill Park-Telephone,Interr				70.00	RHP COMMERCIAL PWR
3251	06/16/2026	Claims	3	36369	ROGER CLEVELAND GOLF COMPANY INC	2,231.84	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				1,175.48	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,056.36	GOLF CLUBS
3252	06/16/2026	Claims	3	36370	PAYTON SATTERLEE	250.00	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				250.00	STIPEND FOR COMMEMORATIVE ART PIECE
3253	06/16/2026	Claims	3	36371	SENSKE LAWN & TREE CARE INC	132.98	SERVICES

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		110 - 518 30 41 20 - Facility - Professional Services_P				132.98	PW BUILDING PEST CONTROL JUNE 2026
3254	06/16/2026	Claims	3	36372	SLE INC	12,792.00	SERVICES
		411 - 594 42 60 05 - Capital Expense Neyland Ave St(				12,792.00	NEYLAND SW IMPROVEMENT SVCS THROUGH 05/31/2026
3255	06/16/2026	Claims	3	36373	SPOKANE ARTS FUND	2,012.50	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				2,012.50	PUBLIC ART ARTIST CONSULTANT
3256	06/16/2026	Claims	3	36374	SPOKANE COUNTY ENVIRONMENTAL SERVICES	50.41	SERVICES
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				50.41	JUNE SEWER CHARGES
3257	06/16/2026	Claims	3	36375	SPOKANE COUNTY TREASURER	29,952.80	SERVICES
		001 - 521 10 40 00 - Sheriff (EMS Agreement)				21,327.00	LE DISPATCH SVCS JUNE 2026
		001 - 521 10 40 01 - Spokane County - Jail				3,347.97	CONFINEMENT PROGRAM JAIL JUNE 2026
		110 - 542 30 48 06 - Roadway - Professional Services				1,386.18	ROADWAY STRIPING
		110 - 542 64 41 00 - Traffic Control Devices - Profess				3,891.65	TRAFFIC SIGNAL MAINTENANCE
3258	06/16/2026	Claims	3	36376	THEATRE ARTS CENTER AT THE LAKE	24,000.00	LODGING TAX REIMBURSEMENT 2026
		115 - 557 30 41 00 - Tourism Prof Services				24,000.00	
3259	06/16/2026	Claims	3	36377	TK ELEVATOR CORPORATION	5,486.14	SERVICES
		420 - 576 61 41 03 - Facilities - Professional Services_				5,486.14	ELEVATOR MAINTENANCE
3260	06/16/2026	Claims	3	36378	TRAVIS MATHEW LLC	2,905.03	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				864.94	SHIRTS
		420 - 576 61 34 01 - Pro Shop Merchandise				929.77	HOODIES, POLOS, HATS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,110.32	POLOS, JACKETS
3261	06/16/2026	Claims	3	36379	TRUE COLLECTIVE LLC	1,449.26	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				311.75	HATS
		420 - 576 61 34 01 - Pro Shop Merchandise				1,137.51	SHIRTS, HOODIES
3262	06/16/2026	Claims	3	36380	SARAH WALLIN	125.00	REFUND
		001 - 362 00 00 05 - Space And Facilities Rentals (Sh(				-125.00	REFUND PARK RESERVATION
3263	06/16/2026	Claims	3	36381	WALTON'S STUMP REMOVAL LLC	545.00	SERVICES
		001 - 576 80 41 00 - Parks-Professional Services				545.00	STUMP REMOVAL
3264	06/16/2026	Claims	3	36382	WESTERN RECORDS DESTRUCTION	58.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				58.00	RECORD DESTRUCTION SVCS 05/01-05/31/2026
3265	06/16/2026	Claims	3	36383	HALSTON WEST	125.00	REFUND
		001 - 362 00 00 05 - Space And Facilities Rentals (Sh(				-125.00	REFUND PARK RESERVATION
3266	06/16/2026	Claims	3	36384	WHITLEY FUEL LLC	3,319.77	FUEL
		001 - 518 30 32 00 - Central Services Fuel Consumed				27.50	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				85.16	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				37.41	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				68.05	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				99.61	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				8.46	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				26.20	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				11.51	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				35.03	DYED DIESEL #2
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				20.94	UNLEADED

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		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				30.65	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				50.77	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				157.22	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				69.07	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				105.08	DYED DIESEL #2
		110 - 542 70 32 00 - Roadside - Fuel				125.64	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				183.89	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				21.16	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				65.51	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				28.78	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				52.35	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				76.62	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				33.85	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				104.81	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				46.05	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				429.07	DYED DIESEL #2
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				83.76	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				122.59	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				63.47	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				196.52	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				86.34	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				245.18	DYED DIESEL #2
		001 - 576 80 32 00 - Parks Fuel Consumed				157.05	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				229.86	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				6.35	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				19.65	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				8.63	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				61.30	DYED DIESEL #2
		001 - 576 80 32 15 - Ballfields Fuel Consumed				15.70	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				22.98	UNLEADED

001 General Fund	186,214.69	
110 Street Fund	24,033.52	
111 Parks & Art Fund	8,762.50	
115 Tourism Promotion Fund	24,000.00	
310 REET 1 Capital Projects Fund	41,020.75	
311 REET 2 Special Capital Projects Fund	1,988.16	
410 Stormwater Utility Fund	7,848.44	
411 Aquifer Protection Fund	13,108.10	
420 Golf Operations Fund	80,317.93	
502 Medical Reimbursement (Bridge) Fund	4,508.40	
	Claims:	391,802.49
* Transaction Has Mixed Revenue And Expense Accounts	391,802.49	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

_____ _____

City Clerk Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

_____ _____

City Clerk Date

AGENDA ITEM NO.: 10.C.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: City Hall Renovation Commissioning Services Contract

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
Liberty Lake City Hall Commissioning Proposal 5.22.26

Expenditure Required	Yes
Budgeted	(310) REET 1 Capital Projects; (594 59 60 00) City Hall Design and Construction (PF-4)
City Program	Capital Facilities

Summary Statement

As part of the City Hall Renovation Project, the City seeks to ensure that all building systems are installed, tested, and operate in accordance with the design intent and contract documents. Building commissioning is a quality assurance process that provides independent verification of system performance and functionality.

Huskey Commissioning has been selected as the commissioning agent and has submitted a proposal in the amount of $19,675. The firm will work closely with the City, design team, and construction partners throughout the project.

Recommended Action

Authorize the Mayor to execute a professional services agreement with Huskey Commissioning in an amount not to exceed $19,675 for building commissioning services associated with the City Hall Renovation Project.



CITY OF LIBERTY LAKE – CITY HALL

COMMISSIONING SERVICES PROPOSAL

5/22/2026

Liberty Lake City Hall Commissioning Services

5/22/2026

Ben Turner
City of Liberty Lake
Public Works Director

RE: City of Liberty Lake – City Hall Commissioning Services

Ben,

Thank you for the opportunity to submit a proposal for commissioning services for your City Hall relocation project! As requested, I've outlined the scope of work and provided a detailed cost estimate for your review. This document serves as a framework for how I act as the Third-Party Commissioning Provider on behalf of The City of Liberty Lake.

My goal is to work with you to develop a commissioning plan that aligns with both the technical needs and budgetary goals of the project and its stakeholders. If you have any questions or need clarification on any part of the proposal, please don't hesitate to reach out to me directly. I look forward to the opportunity to discuss this proposal further.

Best Regards,



Garrett Husky, CCP
Husky Commissioning
Garrett@HuskyCx.com
509-319-0003

Liberty Lake City Hall Commissioning Services

COMMISSIONING INTENT

I aim to work closely with The City of Liberty Lake, as well as the design & construction partners, to help deliver facilities that are fully functional, easy to maintain, and built for long-term performance. As the commissioning provider, I'll independently verify that building systems operate according to the contract documents. My role is to represent the owner's interests by ensuring that all systems meet the project's goals, design intent, and long-term operational needs.

SCOPE

This proposal is based on the Bid Set of Drawings and Specifications found on the Spokane Regional Plan Center.

PRE-CONSTRUCTION PHASE

- Develop a commissioning plan that includes:
    - Narrative description of activities that will be accomplished during each phase of commissioning, including personnel intended to accomplish each of the activities
    - Define the roles and responsibilities of Commissioning provider, contracting team, owner, operators, architect, and engineers
    - Develop a commissioning schedule with milestones and durations for integration into master construction schedule with activities to include at a minimum:
        - System pre-start, startup activities
        - Testing and balancing
        - Functional testing
        - Integrated system testing
        - Reporting and supporting documentation
        - Training
    - Identify a project specific list of equipment, appliances, or system to be tested, and a description of the tests to be performed
    - Indicate conditions under which the test will be performed
    - Measurable criteria for performance evaluation

CONSTRUCTION PHASE

- Schedule and lead the commissioning kick-off meeting onsite along with progress commissioning meetings throughout construction
    - I anticipate (1) Kickoff meeting and approximately (4) weekly meetings leading up to and through functional performance testing. It is expected that the weekly progress meetings will be held virtually if I'm not already onsite for other reasons
- Lead the construction commissioning process, coordinating the commissioning activities with the contracting and design teams
- Develop the Pre-Start, Point to Point Verification, and Functional Testing Documentation leveraging our cloud-based commissioning software, Cx Alloy
- Conduct site walks prior to equipment startup to monitor equipment installation and progress
    - I anticipate (3) site visits for installation inspections prior to equipment startup
- Provide detailed site reports at appropriate stages of construction via Cx Alloy
- Review the contractor-completed pre-start and start-up reports prior to, and post, equipment startup
- Witness selected equipment start up and factory field-testing (AHUs and Split System Heat Pumps)
- Track deficiencies in an orderly manner on a deficiency log via Cx Alloy so that the general contractor can work to resolve issues

- Perform a review of the final Test and Balance (TAB) report to document deficiencies for review by the design and construction teams
- Perform point to point verification of building automation system (BAS) control points to ensure that the graphical user interface matches the in-field condition
    - HCx will perform a 100% backcheck of major equipment (AHUs, Unit Heaters, Exhaust Fans, & Split System Heat Pumps) and a 10% backcheck sample of smaller equipment (Lighting Controls & Controlled Receptacles)
- Direct the execution of the functional performance and integrated system test plans

TURNOVER PHASE

- Provide consulting assistance with resolving Deficiency Log issues
- Confirm that training has taken place (review sign in sheets)
- Develop and deliver a final commissioning report
    - Provide a Commissioning Executive Summary
    - Provide results of functional performance tests
    - Provide a summary of all deficiencies found during testing, including details of corrective measures used or proposed

SYSTEMS INCLUDED IN THE SCOPE OF WORK (PER 2021 WASHINGTON STATE ENERGY CODE)

- HVAC & Temperature Control System
    - Air Handling Units
    - Exhaust Fans
    - Split-System Heat Pumps
    - Unit Heaters
- Domestic Hot Water
    - Domestic Water Heater
    - DHW Circulation Pump
    - Trap Primers
- Automated Lighting Control System
- Controlled Electrical Receptacles
- Electrical and Gas *Smart* meters
- BAS Controls and Individual Room Unitary Controls

TIMELINE AND STAFFING

HCx will initiate this scope of work immediately upon proposal acceptance

OWNER RESPONSIBILITIES

- I kindly request timely access to all relevant construction documents so I can effectively support the commissioning process
- Please share the names and roles of key project team members, consultants, and contractors who will be involved in commissioning activities at your earliest convenience
- I ask that remote access be granted to the building automation system, allowing me to review system data and export trends as needed for analysis and reporting

ASSUMPTIONS

- I anticipate that commissioning activities will begin in June of 2026 and wrap up by the end of December 2026. Work extending beyond 2026 may require a change order to offset additional

administrative costs
- To my understanding, this project does not include LEED certification or any enhanced commissioning requirements
- A failure rate greater than 10% during either Point-to-Point Verifications or Functional Performance Testing will warrant a retest at a cost to the contractor
- All commissioning work is expected to take place during standard business hours; Monday through Friday, between 6:00 AM and 4:00 PM
- The building automation system should be capable of automatically logging and exporting trend data for performance analysis

FEE SCHEDULE

CITY OF LIBERTY LAKE – CITY HALL	
Commissioning Services	$19,675

*Prices are valid for 30 days upon receipt of proposal
*Fee is lump sum and inclusive of all expenses and reimbursables

I am excited about this opportunity and look forward to working with you on this project. Please signify acceptance of this proposed scope of work by signing below or providing a formal notice as necessary.

Accepted by:

City of Liberty Lake

Name: Ben Turner

Signature

Date

Husky Commissioning

Name: Garrett Husky, CCP

Garrett Husky

Signature

5/22/2026

Date

TERMS AND CONDITIONS
(CONSULTING SERVICES AGREEMENT)

1. Scope of Engagement

Husky Commissioning LLC ("Consultant") agrees to perform the consulting services described in the accompanying proposal or statement of work ("Services"). Consultant will provide the Services with reasonable skill and care, consistent with professional standards. Client agrees to supply Consultant with the necessary information, materials, and access required for successful performance.

2. Fees, Billing, and Payment

Client shall compensate Consultant as outlined in the agreement ("Fees"). Unless otherwise specified, Consultant will issue invoices monthly, and all invoices are due within fifteen (15) days of receipt. Overdue balances may accrue interest at 1.0% per month or the maximum allowed by law, whichever is lower.

3. Intellectual Property and Deliverables

All reports, analyses, and work product created by Consultant in connection with the Services ("Deliverables") remain the intellectual property of Consultant. Upon full payment, Consultant grants Client a limited, non-transferable license to use the Deliverables for its internal business purposes. Deliverables may not be shared with third parties or reused for unrelated purposes without Consultant's written consent.

4. Confidentiality and Data Protection

Both parties agree to maintain the confidentiality of non-public information exchanged in connection with the Services. Consultant will use commercially reasonable efforts to protect Client data but shall not be responsible for unauthorized access outside its reasonable control. This obligation survives termination of the Agreement.

5. Term and Termination

This Agreement will remain in effect until the Services are completed, unless terminated earlier by either party with fifteen (15) days' written notice. Upon termination, Client shall pay for Services rendered and expenses incurred up to the effective date. Provisions relating to intellectual property, confidentiality, liability, and dispute resolution will survive termination.

6. Liability and Indemnification

- **Limitation of Liability:** Neither party shall be liable for consequential, incidental, or special damages (including lost profits, business interruption, or data loss). Consultant's aggregate liability shall not exceed the total Fees paid under this Agreement.
- **Indemnification:** Consultant shall indemnify Client against third-party claims arising from Consultant's gross negligence or willful misconduct. Client shall indemnify Consultant against claims arising from Client's misuse of the Deliverables or reliance on the Services.

7. Dispute Resolution

The parties will first attempt to resolve disputes in good faith through direct negotiation. If not resolved within thirty (30) days, disputes will proceed to non-binding mediation. If mediation fails within sixty (60)

days, either party may initiate binding arbitration under the rules of the American Arbitration Association. Litigation may only be pursued after these steps are completed.

8. General Provisions

- **Force Majeure:** Neither party is liable for failure or delay due to circumstances beyond reasonable control (e.g., natural disasters, COVID, government action, labor disputes, or terrorism).
- **No Waiver:** A failure by either party to enforce a right under this Agreement does not waive that right or any other right in the future.
- **Severability:** If any provision is found invalid, the remaining provisions remain enforceable.
- **Amendments:** Changes to this Agreement must be made in writing and signed by both parties.
- **Governing Law & Venue:** This Agreement shall be governed by the laws of the state in which the Services are primarily performed, and disputes shall be resolved in that jurisdiction.

9. Entire Agreement

This Agreement, including any incorporated exhibits or attachments, constitutes the full and final agreement between the parties regarding the Services and supersedes all prior discussions, understandings, or agreements, whether written or oral.

AGENDA ITEM NO.: 10.D.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: Contract for Furniture, Fixtures, and Equipment (FF&E) – City Hall Renovation Project

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
Freefrom-Liberty_Lake_City_Hall_Contract

Expenditure Required	Yes
Budgeted	(310) REET 1 Capital Projects; City Hall Design and Construction (594 59 60 00)
City Program	Capital Facilities

Summary Statement

As part of the City Hall Renovation Project, the City solicited proposals from six qualified furniture dealers. Four firms submitted responsive proposals: Complete Office, Freeform, InsideSource (formerly Workpointe), and One Workplace. Proposals were evaluated based on compliance with the Basis of Design specifications, overall cost, product quality, functionality, and alignment with project aesthetic goals. Base bid proposals ranged from approximately $473,000 to $605,000. Each proposer also provided alternative furniture solutions available through cooperative purchasing contracts, offering potential cost savings. These alternative proposals ranged from approximately $374,852 to $582,000, inclusive of freight, installation, and applicable taxes. The proposed budget for this portion of the City Hall Renovation project was $350,000 with the winning bid of $374,852 being within the estimated margin of error (7%).

Based on the evaluation of submitted proposals, Freeform was identified as the lowest responsive and responsible bidder meeting all scoring criteria established for the project. Freeform's proposal demonstrated a strong alignment with project requirements and included well-documented alternative furniture options from reputable manufacturers.

The proposal clearly outlined pricing impacts, functional considerations, and design differences, allowing for an efficient and transparent comparison of available options. The recommended solution provides the best overall value to the City while maintaining performance and aesthetic objectives. It is recommended to add a contingency of 10% ($37,485) to account for any changes in furniture made during the ordering process. This contingency will be managed by staff.

Recommended Action

Authorize the City Administrator to execute a contract with Freeform for the procurement and installation of Furniture, Fixtures, and Equipment (FF&E) for the City Hall Renovation Project in an amount not to exceed $412,000.

June 10, 2026

City of Liberty Lake
22710 E. Country Vista Drive
Liberty Lake, WA 99019

Re: City of Liberty Lake City Hall — Furnishings Contract

Dear City of Liberty Lake Representatives,

This letter serves as a contract between Business Interiors of Idaho, Inc. DBA Freeform. ("Freeform") and the City of Liberty Lake to initiate work on the furnishings for the City of Liberty Lake City Hall project. By executing this agreement, both parties agree to the following terms and conditions governing the scope, pricing, and delivery of furnishings for this project.

1. OMNIA Partners Cooperative Purchasing Agreement. Freeform's proposal is based on OMNIA Partners cooperative purchasing agreement pricing and terms. Addendum A is the complete Bill of Materials ("BOM") upon which all pricing is based. Contract documents including due diligence are publicly available to review here: https://www.omniapartners.com/suppliers/ais/public-sector

2. BOM Pricing Subject to Change. BOM pricing is subject to change only based on changes in quantities, options, and/or finishes selected through the final product specification process with the City and design partner (BCRA). All modifications to the bid pricing will be documented via change orders to be signed and approved by the City prior to ordering. All pricing for adds and modifications will be based on OMNIA Partners pricing agreement.

3. Terms and Conditions. This contract is subject to Freeform's standard Terms and Conditions of Sale (included in Addendum A), unless contract-specific terms are negotiated or superseded by the contract terms of the OMNIA cooperative purchasing agreement utilized for pricing.

Total Contract Price (including sales tax): $ 374,547.29

By signing below, both parties acknowledge and agree to the terms set forth in this contract and authorize Freeform to proceed with the furnishing of the City of Liberty Lake City Hall project.

_____

Fernando Jauretche
President INW
Freeform

Date: 6/10/2026

_____

Authorized Representative
City of Liberty Lake

Name: _____

Title: _____

Date: _____

Enclosures: Bill of Materials (BOM); Addendum A with Standard Terms and Conditions of Sale

AGENDA ITEM NO.: 10.E.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: June 16, 2026

Subject: Memorandum of Understanding between the City of Liberty Lake and HUB Sports Center

Dept of Origin: Finance and Admin Services

Dept. Head Approval: Kyle Dixon

Exhibit(s):
HUB MOU(1)

Expenditure Required	No
Budgeted	N/A
City Program	Economic Development

Summary Statement

As an initiative to foster economic development in Liberty Lake, City and County leadership recognize the impact of local, regional and national events held at the HUB Sports Center. Improvements to the parking lot and pathway at the facility were constructed by the HUB and deeded to the City to allow for reimbursement through the TIF/LIFT program. The attached MOU identifies responsibilities for ongoing maintenance and operations by the HUB for a forty-year term.

Recommended Action

Approve the Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF LIBERTY LAKE, SPOKANE COUNTY, AND SPOKANE VALLEY HUB dba HUB SPORTS CENTER

THIS AGREEMENT ("Agreement") entered into by the CITY OF LIBERTY LAKE, a Washington state municipal corporation, having offices for the transaction of business at 22710 E. Country Vista Dr., Liberty Lake, Washington 99019, hereinafter referred to as "CITY" and SPOKANE VALLEY HUB dba HUB SPORTS CENTER, a 501(c)(3) nonprofit, having offices for the transaction of business at 19619 E. Cataldo, Liberty Lake, Washington 99016, hereinafter referred to as "HUB," jointly hereinafter referred to as the "PARTIES", or individually as "PARTY".

WITNESSETH:

WHEREAS, the HUB owns and operates play fields and land located at 19619 E. Cataldo Avenue, Liberty Lake, WA 99016, which includes play fields, walking trails and parking; and

WHEREAS, the CITY is responsible for the care of multiple public parks, open spaces, trails, and a variety of other facilities within the City of Liberty Lake.

NOW, THEREFORE, for and in consideration of the mutual promises set forth hereinafter, the PARTIES do mutually agree as follows:

SECTION NO. 1: PURPOSE

The purpose of this Agreement is to set forth the PARTIES' understanding of the terms and conditions under which the HUB and CITY will participate in the maintenance and use for the walking path, parking, and open space as identified in Attachment A.

SECTION NO. 2: DURATION

Upon execution by the PARTIES, this Agreement shall continue in full force and effect for forty (40) years.

SECTION NO. 3: MAINTENANCE AND USE FOR PROPERTY SET FORTH IN ATTACHMENT A

The HUB agrees to manage and maintain the landscaping, parking lot, and walking path in the area identified in Attachment A, which includes all labor and equipment necessary for the maintenance and repair of such areas. Improvements to the area identified in Attachment A must have prior authorization from the CITY.

The CITY agrees to install a surveillance camera at the entry to the parking lot identified in Attachment A.

Both PARTIES agree that there is mutual benefit to this Agreement and it is estimated that upon execution of this Agreement the approximate value of the services provided here are $25,000/year for both the HUB and the CITY, which will continue to increase for the entire term of this Agreement.

SECTION NO. 4: NOTICES

All notices or other communications given hereunder shall be deemed given on: (i) the day such notices or other communications are received when sent by personal delivery; or (ii) the third day following the day on which the same have been mailed by certified mail delivery, receipt requested and postage prepaid addressed to the PARTY at the address set forth below, or at such other address as a PARTY shall from time-to-time designate by notice in writing to the other PARTY:

CITY:	City Clerk CITY OF LIBERTY LAKE 22710 E. Country Vista Dr. Liberty Lake, Washington 99019
HUB:	Executive Director HUB Sports Center 19619 E. Cataldo Ave Liberty Lake, Washington 99016

SECTION NO. 5: ASSIGNMENT

This Agreement shall be binding upon the PARTIES, their successors and assigns. No PARTY may assign, in whole or in part, its interest in this Agreement without the approval of the other PARTY.

SECTION NO. 6: COMPLIANCE WITH LAWS

The PARTIES shall observe all federal, state and local laws, ordinances and regulations, to the extent that they may be applicable to the terms of this Agreement.

This Agreement shall be governed by the laws of the State of Washington both as to interpretation and performance. Any action at law, suit in equity or judicial proceeding for the enforcement of this Agreement, or any provision hereto, shall be instituted only in courts of competent jurisdiction within Spokane County, Washington.

SECTION NO. 7: NON-DISCRIMINATION

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement in violation of federal, state or local law.

SECTION NO. 8: MISCELLANEOUS

A. NON-WAIVER: No waiver by any PARTY of any of the terms of this Agreement shall be construed as a waiver of the same or other rights of that PARTY in the future.

B. ENTIRE AGREEMENT: This Agreement contains terms and conditions agreed upon by the PARTIES. The PARTIES agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Agreement. No changes or additions to this Agreement shall be valid or binding upon the PARTIES unless the change or addition is in writing, executed by the PARTIES.

C. MODIFICATION: No modification or amendment to this Agreement shall be valid until put in writing and signed with the same formalities as this Agreement.

D. HEADINGS: The section headings appearing in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to define, limit or extend the scope or intent of the sections to which they pertain.

E. COUNTERPARTS: This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same.

F. SEVERABILITY: If any parts, terms or provisions of this Agreement are held by the courts to be illegal, the validity of the remaining portions or provisions shall not be affected and the rights and obligations of the PARTIES shall not be affected in regard to the remainder of the Agreement. If it should appear that any part, term or provision of this Agreement is in conflict with any statutory provision of the State of Washington, then the part, term or provision thereof that may be in conflict shall be deemed to modify to conform to the statutory provision.

SECTION NO. 9: LIABILITY

The CITY shall indemnify, defend and hold harmless the HUB, its officers and employees from all claims, demands, or suits in law or equity arising from the CITY'S intentional or negligent acts or breach of its obligations under this Agreement. The CITY shall also indemnify, defend and hold harmless the HUB, its officers and employees from all claims, demands, or suits in law or equity arising from any injury to or claim by a CITY employee or representative sustained in the course of performance as required by this Agreement. The CITY'S duty to indemnify shall not apply to loss or liability caused by the intentional or negligent acts of the HUB, its officers and employees.

The HUB shall indemnify, defend and hold harmless the CITY, its officers and employees from all claims, demands, or suits in law or equity arising from the HUB's intentional or negligent acts or breach of its obligations under the Agreement. The HUB shall also indemnify, defend and hold harmless the CITY, its officers and employees from all claims, demands, or suits in law or equity arising from any injury to or claim by a HUB employee or representative sustained in the course of performance as required by this Agreement. The HUB's duty to indemnify shall not apply to loss or liability caused by the intentional or negligent acts of the CITY, its officers and employees.

If the comparative negligence of the PARTIES and their officers and employees is a cause of such damage or injury, the liability, loss, cost, or expense shall be shared between the PARTIES in proportion to their relative degree of negligence and the right of indemnity shall only apply to such proportion.

Where an officer or employee of a PARTY is acting under the direction and control of the other PARTY, the PARTY directing and controlling the officer or employee in the activity and/or omission giving rise to liability shall accept all liability for the other PARTY'S officer or employee's negligence.

Each PARTY'S duty to indemnify shall survive the termination or expiration of this Agreement.

Each PARTY waives, with respect to the other PARTY only, its immunity under RCW Title 51, Industrial Insurance. The PARTIES have specifically negotiated this provision.

SECTION NO. 10: ANTI-KICKBACK

No officer or employee of the HUB or CITY, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Agreement.

SECTION 11: RELATIONSHIP OF THE PARTIES: The PARTIES intend that an independent contractor relationship will be created by this Agreement. No agent, employee, servant or representative of the CITY shall be deemed to be an employee, agent, servant or representative of the HUB for any purpose. Likewise, no agent, employee, servant or representative of the HUB shall be deemed to be an employee, agent, servant or representative of the CITY for any purpose.

IN WITNESS WHEREOF, the PARTIES have caused this Agreement to be executed on this ____ day of _____, 2026.

CITY OF LIBERTY LAKE	HUB d/b/a HUB SPORTS CENTER
_____	_____
Cris Kaminskas, Mayor	Phil Champlin, Executive Director