COMMUNITY ENGAGEMENT COMMISSION MEETING AGENDA
WEDNESDAY, MAY 20, 2026 – 6:00 P.M.
22710 E. COUNTRY VISTA DRIVE

The purpose of the Community Engagement Commission is to serve in an advisory capacity to the mayor and City Council. The Commission's role is to gather ideas, input, and feedback from community members, and to advise and guide city leadership.

- Sign up to provide public comment at the meeting via calling in.
- Submit written public comment prior to 4:00 p.m. on the date of the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVALS**
   a. Agenda
   b. Minutes of meeting of April 15, 2026

4. **PUBLIC COMMENTS**

5. **CITY HALL UPDATES (David Goehner)**
   a. See handout

6. **DISCUSSIONS & BUSINESS**
   a. Sidewalk Master Plan and upcoming public engagement (Amy Mullerleile)
   b. CEC purposes and responsibilities (Stussy & group)
      i. What are we actually doing that addresses any of the stated purposes of Ordinance 277?
      ii. What purposes have we missed, overlooked, or avoided?
      iii. What purposes or opportunities stand out as having more possibilities for us?
      iv. What conversations might the community want to talk about that may not necessarily come from city staff or the City Council?
      v. What initiatives can we take as a commission that would add value to the Liberty Lake city government?
   c. Farmers Market – Updates for group from May 16 opener, and signups reminder
   d. Follow-ups on April 28 town hall on e-bikes, golf carts, and e-scooters
   e. CEC table at the Volunteer & Service Expo (June 18, 5 to 7 p.m.)
   f. Other upcoming opportunities?

7. **NEXT MEETING: June 17, 2026, at 6 p.m.**
    a. Requested items for agenda?

8. **ADJOURNMENT**

JOIN ZOOM MEETING

To view the meeting live via Zoom, join the Zoom web meeting at:

https://us02web.zoom.us/s/86370493511

Or join webinar with the following methods

Phone one-tap

Phone one-tap: US: +12532158782,,86370493511# or +12532050468,,86370493511#

PUBLIC COMMENT

If you wish to provide oral public comments during the Community Engagement Commission meeting, you may do so in-person at City Hall or virtually via zoom. You may speak in-person at City Hall, or if you wish to speak via zoom, please join the zoom meeting using the meeting information above. Public comments will be invited during the appropriate section of the agenda, at which time you can send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the Community Engagement Commission meeting, please email your comments to tgarcia@libertylakewa.gov by 4:00 p.m. the day of the commission meeting and include all the following information with your comments:

1. The meeting date
2. Your first and last name
3. If you are a Liberty Lake resident
4. The agenda item(s) you are speaking about

If providing written comments, the comments received will be acknowledged during the public meeting but not read. Written comments received by 4:00 p.m. on the meeting date will be provided to commission members in advance of the meeting.

CITY OF LIBERTY LAKE
Community Engagement Commission Minutes
April 15, 2026 – 6:00 p.m.

CALL TO ORDER:
The meeting of the Community Engagement Commission was called to order by chair Bill Norman on April 15, 2026, at 6:00 p.m.

ROLL CALL:
Position 1: Robin Bekkedahl **Present**
Position 2: Bill Norman **Present**
Position 3: Brittany Sitton **Excused**
Position 4: Lori Merkel **Present**
Position 5: Ralph Carlberg **Present**
Position 6: Vacant
Position 7: Leah Stussy **Present**
Position 8: Logan Lankford **Excused**
Position 9: Mark Saba **Present**
Communications specialist David Goehner **Present**
City administrator Mark McAvoy **Online**

APPROVALS:
Commissioner Saba moved and Commissioner Stussy seconded to excuse Commissioners Sitton and Lankford. The motion passed unanimously.

Commissioner Norman requested that the agenda be amended to include a discussion as a follow-up to McAvoy's presentation at the March 18 meeting on the topic of engaging in conversations on topics that the community might want to talk about that may not necessarily come from city staff or the City Council. Commissioner Saba moved and Commissioner Stussy seconded to add this to the agenda after item 6.e., and the motion passed unanimously. Commissioner Saba then moved and Commissioner Stussy seconded to approve the agenda as amended.

Commissioner Stussy moved and Commissioner Bekkedahl seconded to approve the minutes of March 18, 2026, and the motion passed unanimously.

PUBLIC COMMENTS:
There were no public comments.

CITY HALL UPDATES:
Goehner introduced the City Hall Update that had been mailed out earlier in the week. He added that the City Council during the previous night had accepted a donation of a historical sign for the Pavillion Park building mural. He also said the Parks staff was planning to conduct some surveys soon on amenities for Pavillion Park, and passed out a current draft of that survey; commissioners Saba and Norman volunteered to be on a subcommittee to assist with this upcoming survey work. There was also discussion on getting youths to be involved in this survey, and a suggestion was made to have questions presented in local schools.

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DISCUSSIONS & BUSINESS:

Commissioner Stussy moved and Commissioner Norman seconded to excuse Commissioner Saba from the meeting following his presentation of item 6.a., and the motion passed.

A – Sidewalk workshop update: Commissioner Saba reported that the City Council is scheduled to have a workshop about sidewalk improvements as part of its May 5 meeting.

B – Presentation on proposed community service organizations event: City Council member Dan Dunne shared details about a "Volunteer & Service Expo" he learned about at Maple Valley, and provided details about a similar event he is proposing to be held with Liberty Lake volunteer and service groups sometime in June at the Trailhead Golf Rotary Room. In response to a Commission question about including groups from outside Liberty Lake, Dunne said he feels a local expo should start small and potentially include outside groups in the future. A suggestion was also made to possibly hold a second expo in the fall to coincide with high school students looking for volunteer opportunities. Dunne also invited CEC members to suggest additional local volunteer groups who could be contacted to be part of the proposed event.

C – Farmers Market scheduling: Goehner shared information about the online Excel spreadsheet that would be sent out soon that CEC members will be able to use to sign up for slots during the 2026 Farmers Market, which starts on May 16. Veteran CEC members shared details for the newer members on some of the types of questions and interactions they might get from the public during Farmers Market.

D – Town Hall on E-bikes, Golf Carts & Motorized Scooters: Commissioner Stussy shared that she had met with LLPD staff last week about the upcoming April 28 town hall, and said the LLPD's presentation at the town hall will focus public education on micromobility vehicle laws. She said plans are being pursued to record the town hall for the public's later viewing, and to develop a micromobility FAQ page for the LLPD's website. CEC members were encouraged to attend. Commissioner Carlberg asked what type of a mailing list the city has for contacting people about events such as this, and Goehner said the city had purchased a list that is used for the Community Satisfaction Survey, and that the city library also has a mailing list of its library users.

E – City logo: Commissioner Bekkedahl reported on her presentation she made the previous night to the City Council on the logo subcommittee's proposed plan and timeline, and the City Council's response to it. McAvoy then informed the commission that, in order to meet the City Council's directive for a single conceptual logo for a July 4 unveiling, city staff and the mayor had met earlier that day. He said city staff is going to organize a gathering soon for the public to provide input about the current logo, and the information gathered witll guide conceptual designs for the City Council in order to meet the timeline of the requested July 4 unveiling. McAvoy said staff is running point on this project, while the CEC and others would be supporting in some of the public outreach components. In response to some questions, he also said the City Council has authorized work to "refresh" the current logo. Discussion followed on suggested representation considerations for the upcoming public group, and Commissioner Bekkedahl volunteered to be part of this group.

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F – Discussion on engaging the community in conversation: Commissioner Norman suggested that this item that was added at the start of this meeting be tabled to the May 20 meeting. Commissioner Stussy moved and Commissioner Bekkedahl seconded that it be tabled, and the motion passed.

H – Other upcoming opportunities: None were suggested.

NEXT MEETING AGENDA ITEMS:

Commissioner Norman said he would be absent at the next meeting, and that Commission Stussy would be chairing that meeting.

Requested items were:

- Follow-ups on the proposed Volunteer & Service Expo
- Recap of the April 28 town hall
- Sidewalk Master Plan public engagement update
- Engaging the community in conversations that may not come from city staff or City Council

ADJOURNMENT:

Commissioner Norman closed the meeting at 7:15 p.m.. The next regular meeting will be held on May 20, 2026.

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City Hall Updates for Community Engagement Commission
5-19-2026

1. **Parks & Recreation:**
   - Parks staff will be meeting next week on the upcoming public survey about amenities for Pavillion Park, and will then send a draft of that for input by subcommittees of CEC (Saba/Norman) and Parks & Arts Commission. Parks staff can be available to provide CEC updates about this upcoming outreach during your June 17 meeting.

2. **Police Department:**
   - During the April 28 town hall, LLPD staff said it is engaging in an expanded public education campaign regarding the city/county/state rules about the use in public areas of golf carts, e-bikes, and e-scooters. The LLPD will be stepping up enforcement of those existing rules starting on July 1.
   - Following up on the April 28 town hall, the LLPD now has a "Micromobility" sub-page that contains several resources on the rules related to these vehicles. This listing includes explanations about e-bike categories, materials from the April 28 town hall, and links to state laws and city municipal codes that address these vehicles. LLPD and city staff developed a "Guide to Micromobility Laws" that debuted at the May 16 Farmers Market. There will be a summary of the LLPD's public education campaign in the June issue of "Splash."

3. **Upcoming dates:**
   - **Memorial Day at Pavillion Park – Monday, May 25:** Annual Rotary Club breakfast (8-10:30 a.m.) and ceremony (9 a.m.). Luminary display to be lit throughout May 22-25.
   - **Liberty Lake Parks Ride – Sunday, May 31:** Bike ride tour of the city's parks, starting at 9 a.m. at Orchard Park. Sponsored by Parks & Arts Commission. Pre-register through May 28 at Parks & Recreation website.
   - **Liberty Lake Better Together Rock Garden dedication – Wednesday, June 3, 1 p.m.:** The Liberty Lake Better Together organization is donating a rock garden and goat sculpture to the northeast corner of Pavillion Park. CEC members are invited as guests to attend the dedication ceremony, which is being presented by the Better Together group.
   - **Touch A Truck: Wheels & Meals – Friday, June 5, 3-7 p.m.:** This is an expanded version of Touch A Truck, this year being organized by Parks & Recreation and staged at Town Square Park. Schedule: Trucks from 3 to 6 p.m., live music from 5 to 7 p.m., and food trucks serving from 4 to 7 p.m. This event is happening a month earlier than usual, with a later start time than usual that will better accommodate parents.
   - **Volunteer and Service Expo – Thursday, June 18, 5 to 7 p.m.:** At Trailhead Golf's Rotary Room. Currently confirmed participants: LL Kiwanis, LL Centennial Rotary, Friends of the Library, LL Lions, LL Better Together, Ridgeline Falcon Boosters, Parks & Arts Commission, CEC, HUB Sports Center, and River District Farm. Awaiting official responses from about 8

more. Are there 1 to 3 CEC members who want to station a CEC table for the full 2 hours or a split for each hour? (I can provide some CEC activity candid photos to include in a display, plus we'll have a membership recruitment poster there.)

- **Friends of the Library Book Sale – Friday, June 19 (noon to 6 p.m.) & Saturday, June 20 (9 a.m. to 3 p.m.:** At the library. All proceeds benefit programs of the city's library.
- **Kiwanis Liberty Lake Yard Sale – Saturday, June 20**

4. **City Podcast:**
   - Most recent shows: City history interview episodes with first mayor Steve Peterson and first LLPD chief Brian Asmus.
   - Upcoming for June: Preview of Touch A Truck and summer kid camps with Mickael Stevens; Library history with Georgette Rogers. Additional comments from the Steve Peterson interview will also be used as another show with him later one.

-- David Goehner