CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 15, 2026
HELD REMOTELY & IN PERSON AT CITY HALL
22710 E COUNTRY VISTA DRIVE

Instructions for providing public comment can be found at the end of the agenda.

Questions or Need Assistance? Please contact the City Clerk at rcaton@libertylakewa.gov

6:00 P.M. REGULAR SESSION

1. **Invocation**
2. **Pledge of Allegiance**
3. **Call to Order**
4. **Roll Call**
5. **Agenda Approval**
6. **Citizen Comments**
7. **Appointments**
   - A. Appointment of Abby Sprague to the Planning Commission as a Regular Voting Member
8. **Announcements / Proclamations / Special Presentations**
9. **Reports & Inquiries**
   - A. City Council
   - B. Mayor
   - C. City Administrator
   - D. Liberty Lake Sewer & Water District
   - E. Community Engagement Commission
   - F. Library Board of Trustees
10. **Workshop Discussions**

A. Comprehensive Plan Periodic Update—Development Code Changes

B. Personnel Manual Updates

C. Sources of Revenue for 2027 Preliminary Budget

11. General Business – Consent Agenda

A. September 1, 2026, Meeting Minutes
Recommended Action: Approve the September 1, 2026, Meeting Minutes.

B. September 15, 2026, Vouchers
Recommended Action: Approve the September 15, 2026, Vouchers in the amount of $434,662.47.

C. Purchase Availed Rectangular Rapid Flashing Beacons (RRFB) from Western Systems for the Mission Frontage Improvement Project
Recommended Action: Approve the purchase of Rectangular Rapid Flashing Beacon equipment from Western Systems for an amount not to exceed $13,500.

D. Construction Services Contract – Sprague Avenue Pavement Replacement
Recommended Action: Approve the construction services contract with Diamond Asphalt Paving in an amount not to exceed $10,500.

E. Mini-Weather Station Service Renewal with Frost Solutions
Recommended Action: Authorize payment in the amount of $12,000 to Frost Solutions for the use of four (4) mini-weather stations from November 1, 2026 to October 31, 2027.

12. General Business - Action Items

13. Council Comments

14. Public Hearings / Appeals

A. 2027 Prelminary Budget - Sources of Revenue

15. Resolutions

16. Ordinances

A. Ordinance 230B Comcast Franchise Agreement 10 Year Extension (1st Read)

B. Ordinance 318: Adopting a New City Logo (1st Read)

17. Emergency Ordinances

18. Introduction of Upcoming Agenda Items

19. **Citizen Comments**

20. **Executive Session**

    A. Executive Session per RCW 42.30.110(1)(g) regarding Personnel Matters

21. **Adjournment**

JOIN ZOOM MEETING

2nd meeting of the month:
To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

Join from a PC, Mac, iPad, iPhone or Android device:
https://us02web.zoom.us/j/83557862246

Or One tap mobile:
+12532050468,,86578556158# US
+12532158782,,86578556158# US (Tacoma)

Or join by phone:
Dial: +1 253 205 0468 or +1 253 215 8782

Webinar ID: 835 5786 2246

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, you may do so in-person at City Hall or virtually via zoom. If you wish to speak in-person, please fill out a yellow Request to Speak Form. If you wish to speak via zoom, please join the zoom meeting using the meeting information above. The Mayor will invite public comments during the appropriate section of the agenda, at which time you can raise your hand, or send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email your comments to rcaton@libertylakewa.gov by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name

3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.

AGENDA ITEM NO.: 7.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Appointment of Abby Sprague to the Planning Commission as a Regular Voting Member

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
libertylakewa-wa-1 (7)

Expenditure Required	No.
Budgeted	N/A.
City Program	

Summary Statement

Abby Sprague was appointed to the Planning Commission as an Adjunct Member on February 17, 2026. Under Ord. 175-B (2-16-2016), Adjunct Members may be appointed as full-time voting members when a vacancy occurs.

Following Jim Baumker's resignation, a vacancy is available for appointment. The Mayor may appoint Abby Sprague to fill the vacancy, effective upon appointment. This appointment will fill the vacancy through December 31, 2026, and will continue to a subsequent term beginning January 1, 2027.

Recommended Action

Confirm Mayor Kaminskas' appointment of Abby Sprague to a regular voting position on the Planning Commission.

TITLE 3

BOARDS AND COMMISSIONS

CHAPTER 1

PLANNING COMMISSION

SECTION:

3-1-1: Establishment And Purpose

3-1-2: Membership

3-1-3: Meetings And Rules

3-1-4: Staff Support

3-1-5: Duties And Responsibilities

3-1-1: ESTABLISHMENT AND PURPOSE:

A. Commission Established: There is hereby created the city of Liberty Lake planning commission.

B. Purpose: The purpose of the planning commission is to study and make recommendations to the mayor and city council for Liberty Lake's future growth through continued review of the city's comprehensive land use plan, zoning code (or development regulations), shoreline management, environmental protection, transportation system, capital improvements and other matters as directed by the city council.

C. References: The provisions of this chapter supersede and replace any reference to planning commission as defined in the Spokane County code which was adopted by reference. The term planning commission as referenced in those ordinances shall be construed and interpreted to mean the city of Liberty Lake planning commission. (Ord. 75, 12-11-2001)

3-1-2: MEMBERSHIP:

A. Qualifications: The membership of the planning commission shall consist of individuals who have an interest in planning, land use, transportation, capital infrastructure and building and landscape design as evidenced by training, experience or interest in the city.

B. Appointments: Members of the planning commission shall be nominated by the mayor and confirmed by a majority vote of at least four (4) members of the city council. Planning commissioners shall be selected without respect to political affiliations and shall serve without compensation.

C. Number Of Members; Terms:

1. Regular Members: The planning commission shall consist of seven (7) members. At least five (5) members shall reside within the city. The terms for the initial commissioners shall be two (2) 1-year terms, two (2) 2-year terms and three (3) 3-year terms. The initial members and their terms shall be decided by the mayor and confirmed by the city council. Subsequent terms shall be for a three (3) year period. Terms shall expire on December 31. (Ord. 75, 12-11-2001)

2. Adjunct Members: Up to two (2) adjunct members may be brought in to serve as additions to the required seven (7) members. The adjunct members must reside within the city and shall be appointed in the same manner as set above. Adjunct members may participate in meetings, workshops, hearings, and work groups but they are not permitted to participate in voting, unless a regular member is absent. In the absence of a regular member, the adjunct member(s) will fill in for the regular member by order of appointment. If there are two (2) absent regular members, both adjunct members may participate as if a regular member for such identified meetings, including voting and counting toward the quorum. Adjunct members may become full time voting members if a vacancy occurs on the planning commission and they are appointed to the position. (Ord. 175-B, 2-16-2016)

D. Removal Of Members: Members of the commission may be removed by the mayor, with the concurrence of the city council, for neglect of duty, conflict of interest, malfeasance in office or other just cause, or for unexcused absence from three (3) consecutive regular meetings. Failure to qualify as to residency shall constitute a forfeiture of office. The decision of the city council regarding membership on the planning commission shall be final and without appeal.

E. Vacancies: Vacancies occurring other than through the expiration of terms shall be filled for the unexpired term in the

same manner as for appointments.

F. Conflicts Of Interest: Members of the planning commission shall fully comply with code of ethics for municipal officers[1], appearance of fairness[2], and such other rules and regulations as may be adopted from time to time by the city council regulating the conduct of any person holding appointive office within the city. No elected official or city employee may be a member of the planning commission. (Ord. 75, 12-11-2001)

Notes

1 1. RCW 42.23.

2 2. RCW 42.36.

3-1-3: MEETINGS AND RULES:

A. The planning commission shall every second year organize and elect from its members a chair, who shall preside at all meetings of the commission and perform such other functions as determined by rule. A vice chair shall be elected to preside in the absence of the chair. In the absence of both the chair and vice chair, the longest serving and/or most experienced commissioner shall act as the chair for the meeting. A majority of the commission members shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any proposition. (Ord. 175-B, 2-16-2016)

B. The commission shall determine a regular meeting schedule (time, place and frequency), as necessary, but no less frequent than once every month. All meetings shall be open to the public.

C. The commission shall adopt such rules and regulations as are necessary for the conduct of business and shall keep a taped record of its proceedings. (Ord. 75, 12-11-2001)

3-1-4: STAFF SUPPORT:

Administrative staff support to the planning commission shall be provided by the city planning and community development director or designee. In addition, the commission, through its chair, may request formal opinions or memorandums from the city attorney or planning and community development director on any pending matter. (Ord. 75, 12-11-2001)

3-1-5: DUTIES AND RESPONSIBILITIES:

The planning commission, as an advisory body to the city council, shall perform and have the following duties and responsibilities:

A. Assist in the preparation of a comprehensive plan and development regulations in compliance with Revised Code Of Washington 36.70A and 35A.63 including the establishment of procedures for early and continuous public participation in the development and amendment of the comprehensive plan and the development regulations;

B. Review plans and regulations related to land use management, shoreline management, environmental policy, transportation systems and capital infrastructure planning and development;

C. Upon request from the mayor or city council, review potential annexations to the city;

D. Where design review is required by land use ordinances of the city, perform such design review unless that review is delegated to some other appointed body or city staff;

E. Identify issues and recommend priorities for geographic subareas including park and open space areas in the city;

F. Meet and confer with the hearing examiner to review the administration of land use policies and ordinances to enhance the planning and permitting process;

G. Make monthly written and oral reports to the city council setting forth the progress in completing work;

H. Hold public hearings in the exercise of duties and responsibilities;

I. Perform such other duties and powers as may be conferred by ordinance, resolution or motion of the city council.

Unless otherwise assumed by the city council, the planning commission shall hold all public hearings required to be held in the course of adoption or amendment to the comprehensive plan, the zoning code, adoption or amendment of the zoning map, or adoption or amendment of regulations for the subdivision of land, shoreline management, environmental regulations and other land use ordinances of the city. (Ord. 75, 12-11-2001)

AGENDA ITEM NO.: 9.E.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Community Engagement Commission

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
2026 CEC Annual Report FINAL

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Commission Chair Bill Norman will present the annual report.

Recommended Action

Community Engagement Commission
2025-2026 Annual Report

By
Commissioner Robin Bekkedahl
Commissioner Ralph Carlberg
Commissioner Lori Merkel
Commissioner William Norman
Commissioner Mark Saba
Commissioner Brittany Sitton
Commissioner Leah Stussy

Submitted August 30, 2026

Introduction

This is the annual report of activities, future plans, and funding requests of the Liberty Lake Community Engagement Commission (CEC), as required by Section 5(A) in the city's Ordinance No. 277 that established the commission on September 7, 2021.

Currently, the CEC consists of 7 members from various locations within the city of Liberty Lake. The commission officially started meeting in March 2022. Monthly meetings are scheduled and various topic items are discussed that include outreach opportunities to the Liberty Lake community, projects requiring CEC support, as well as methods and techniques that can reach and enhance outreach to a variety of demographics.

This report identifies the CEC's 2025-2026 accomplishments, 2027 expectations and plans, and 2027 requested budget. The accomplishments here include those that occurred during August 2025 to August 2026.

Accomplishments

- ***Provided support to the LLPD in the development of a Town Hall meeting for the regulations on micromobility vehicles***
    - CEC along with David Goehner met with Chief Simmons and Deputy Chief Morgan to decide how to present the materials to the public, how to market the event, and helped host the event at Trailhead which attracted a standing-room-only crowd. CEC gave guidance on creation of educational resources for the public.

The results of this effort allowed the public to understand the future enforcement and rules of the existing laws and regulations for micromobility vehicles.

- ***Supported the Planning Department in the public engagement of the development of the Comprehensive Plan***
    - CEC assisted the Planning Department promoting and supporting efforts to collect information on the various subject matters of the Comprehensive Plan including but not limited to housing, capital facilities, urban design and climate resiliency.
    - CEC participated in the 20-year Capital Facilities Plan steering group, providing feedback on the feasibility and timing of potential and planned Capital Facilities Projects.

The results of this effort will be ongoing.

- ***Supported the Planning Department as a part of the focus group in the collection of data regarding sidewalks option repairs and funding.***

    - CEC assisted the Planning Department by interacting and collaborating with the focus group as a part of a CEC subcommittee.

The results of the effort will provide the city alternative funding measures.

- ***Other***
    - CEC supported the Mayor and City Council at the Farmers Market.

The results of these efforts provided the public with information and outreach.

2027 Expectations and Plans

CEC will continue to be a prominent presence at events and venues such as the Farmers Market, Fourth of July event, etc. as needed.

CEC will continue to find outreach opportunities to get public involvement while building relationship with the community.

CEC will continue to pursue semi-annual workshops with the City Council to keep open communication and expectations between us.

CEC will continue to implement and execute the framework and processes for projects requiring the CEC support and engagement.

Budget 2027

This section is the list and costs of items that are needed to support community engagement within the Liberty Lake community. The proposed budget represents the various outreach methods that will be used for various projects and requests.

Items	Cost
Mailers (e.g. post cards, survey engagement, etc.) targeting 5,000 households multiple times during the year.	$7,000
Flyers in the local Splash newspaper	$2,000
Event supplies (art supplies, office supplies, banners, signage)	$1,000
Total	$10,000



Community Engagement Commission members Robin Bekkedahl, Ralph Carlberg, and Leah Stussy participating in the Volunteer Expo event at Trailhead Golf's Rotary Room on June 18, 2026.

AGENDA ITEM NO.: 9.F.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Library Board of Trustees

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
None

Expenditure Required	
Budgeted	
City Program	

Summary Statement

The Library Board of Trustees will provide a quarterly report.

Recommended Action

AGENDA ITEM NO.: 10.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Comprehensive Plan Periodic Update—Development Code Changes

Dept of Origin: Community Development **Dept. Head Approval:** Mark McAvoy

Exhibit(s):
None

Expenditure Required	No
Budgeted	N/a
City Program	Long Range Planning

Summary Statement

The workshop will provide the City Council with an updated review of the proposed Development Code amendments and obtain final policy direction before the package advances to the required state review process. The amendments are intended to satisfy the City's Periodic Update obligations, incorporate new state requirements, align development regulations with the updated Comprehensive Plan, and address related code provisions identified through the review process.

The Council should be aware that the recommendations presented at this workshop have continued to evolve through the review process. After Council's initial workshop on August 18, staff and the City's planning consultant further developed the amendments in response to Council questions and direction, including additional work on middle housing, parking, STEP housing, and unit lot subdivisions. The recommendations were subsequently presented to the Growth, Development, and Infrastructure Committee on September 2 and have continued to be refined through Planning Commission review. As a result, the materials before Council reflect the cumulative input received through each stage of the process.

This workshop represents an important final opportunity for Council to review the direction of the proposed amendments before the City's scheduled September 25 submission to the Washington State Department of Commerce for the required 60-day

review period. Staff therefore seeks Council consensus to finalize the draft regulations for Commerce review, while recognizing that submission initiates the state review process and does not constitute final Council adoption.

Recommended Action

Provide final policy direction to staff and consensus to submit revised development code updates to the Department of Commerce.

AGENDA ITEM NO.: 10.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Personnel Manual Updates

Dept of Origin: Finance and Admin Services

Dept. Head Approval: Kyle Dixon

Exhibit(s):
Personnel Manual 2026 Presentation

Expenditure Required	No
Budgeted	N/A
City Program	Human Resources

Summary Statement

Periodic updates to the Personnel Manual include:
Updated policies for state and federal compliance; Allowable uses for: sick leave, floating holidays, health reimbursement accounts, FMLA & WA PFML; Guidance for promotion considerations; jury and witness leave policy; performance evaluation process; conduct subject to disciplinary actions; and conflicts of interest as it relates to outside employment.
A resolution adopting updates will be presented in October.

Recommended Action

Workshop discussion

City of Liberty Lake

Personnel Manual Updates

2026

By: Heidi Workman, HR Manager

Key Updates

Updated Policies For State and Federal Compliance

- In accordance with State law, if requested, employees will receive a copy of their personnel file within 21 calendar days.
- Sick leave is allowed to prepare for or participate in any judicial or administrative immigration proceeding involving the employee or employee's family member.

FMLA & WA PFML

- If an employee takes FMLA for a reason that is covered under WA PFML, but chooses not to apply for WA PFML, the City will offset the amount of FMLA used against the employee's future job protection rights under WA PFML for the 12 month-rolling period.

Key Updates

Promotions

- Past performance, qualifications, abilities, skills and job experience are important factors that are considered in the selection process of employees for promotion.

Floating Holidays & Sick Leave

- Floating holidays and sick leave cannot be used upon termination or resignation, unless approved prior to notice.

- **Added Volunteer Emergency Services Leave-Leave Section**

Key Updates

NEW HRA VEBA- Updated

- Upon ***voluntary separation*** AND after ***10 years*** of employment.
- 25% of accrued sick leave, up to a maximum of 420 hours will be deposited into the employees HRA VEBA accounts.
- Remaining sick accrual will be forfeited.
- Currently, all sick accruals are forfeited upon separation of employment.
- Bargained employees will follow the HRA VEBA sick leave deposit as outlined in the Collective Bargaining Agreement.

JURY AND WITNESS LEAVE-Updated

- Employees who are called for jury duty on a regularly scheduled day off will be paid for the duration of time served at jury duty.

Key Updates

PERFORMANCE EVALUATIONS-Updated

- Performance evaluations are completed quarterly.
- Performance evaluations are not a disciplinary tool.
- However, for the limited purpose of promotions, the City may use performance evaluations as a basis to promote, where all other promotion criteria are equal.
- Employees may write a response within 30 days and that will be placed with the performance evaluation, in the employee file.
- Performance evaluations are not subject to grievance.

Key Updates

Added- Conduct Subject to Disciplinary Action

- Failure to treat individuals, including employees, visitors, vendors, customers, or citizens with dignity and respect.

Added- Outside Employment and Conflicts of Interest

- The City is the primary employer, and as a result, City duties must be fulfilled before outside employment.

QUESTIONS?

AGENDA ITEM NO.: 10.C.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Sources of Revenue for 2027 Preliminary Budget

Dept of Origin: Finance and Admin Services

Dept. Head Approval: Kyle Dixon

Exhibit(s):
None

Expenditure Required	No
Budgeted	N/A
City Program	Budget development and management

Summary Statement

Finance staff will present a summary of major revenue sources anticipated for 2027 as development of the preliminary 2027 annual budget continues.

Recommended Action

Workshop discussion

AGENDA ITEM NO.: 11.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: September 1, 2026, Meeting Minutes

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
September 1 2026 Meeting_Minutes

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the September 1, 2026, Meeting Minutes.

CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 1, 2026,
HELD IN PERSON & REMOTELY

6:00 P.M. Regular Session:

Invocation: Given by Mayor Pro Tem Dunne.

Pledge of Allegiance: Led by Mayor Kaminskas, City Council and Staff.

Call to Order: Mayor Kaminskas called the meeting to order at 6:01 p.m.

Roll Call: City officials who physically attended the meeting: Mayor Kaminskas; Mayor Pro Tem Dunne; Councilmembers Severs, Darrow, Klingler, Kurtz, and Ball; Mark McAvoy, City Administrator; Sean Boutz, City Attorney; Kyle Dixon, Finance Director; Ben Turner, Public Works Director; Michael Vigue, IT Systems Administrator; Deputy Chief Darin Morgan; David Goehner, Communications Specialist; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Mikayla Kittilstved, Interim Library Director; Damon Simmons, Police Chief; Luke Michels, City Engineer; and Jen Camp, Parks and Recreation Director.

Mayor Pro Tem Dunne made a motion to excuse Councilmember Fisher, seconded by Severs, passing 6-0.

Agenda Approval: Councilmember Ball made a motion to move item 11.C to item 12. A. The motion was seconded by Mayor Pro Tem Dunne, passing 6-0.
Mayor Pro Tem Dunne moved to approve the agenda as amended. Councilmember Darrow seconded and the motion carried.

Citizen Comments: None made.

Appointments:

Removal of Community Engagement Commission Member: Mayor Kaminskas provided a brief summary of this item. Councilmember Severs made a motion to approve the removal of the Community Engagement Member Brittany Sitton. Councilmember Darrow seconded the motion, which passed unanimously.

Announcements / Proclamations / Special Presentations:

Visit Spokane: Rose Noble, CEO of Visit Spokane, provided a presentation of the 2025 Economic Impact Report. Questions were asked and answered.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne made comments regarding the 2026 final movie in the park.
Councilmember Ball made comments regarding attending the Capital Facilities Plan working group, as well as updating the council on the City Hall Art selection process.
Councilmember Severs made comments regarding items discussed in the Finance Committee Meeting.

Mayor: Mayor Kaminskas commented on recent meetings attended and upcoming activities, including the SRTC Board Meeting, Valley Chamber Staff Appreciation Lunch, HUB All-Star Fundraising Breakfast Event.

City Administrator: City Administrator McAvoy provided reminders of upcoming events.
City Administrator McAvoy then provided a brief presentation on the updated City Logo.
Discussion ensued, questions were asked and answered.

Workshop Discussions:

TIF/LIFT Project Update: Kyle Dixon, Finance Director, provided a presentation on the TIF/LIFT Project Update. Questions were asked and answered.

General Business – Consent Agenda: Mayor Pro Tem Dunne made a motion to approve Items 11.A and B. Councilmember Severs seconded the motion, which passed unanimously. With this action, the following items were approved:

11.A. August 18, 2026, Meeting Minutes: Approve the August 18, 2026, Meeting Minutes.

11.B. September 1, 2026, Vouchers.: Approve the 9.1.2026 vouchers, 8.1-8.15 2026 payroll and benefits in the total amount of $1,356,101.18.

General Business - Action Items:

12.A. Interagency Agreement with Department of Natural Resources Correction Camp for Maintenance Services: Mayor Pro Tem Dunne made a motion to approve Item 12.A. Councilmember Severs seconded the motion. Councilmember Klingler raised questions regarding the agreement. Public Works Director Ben Turner addressed those questions and will provide follow-up information to the council. Mayor Kaminskas then called for a vote on the motion, which passed unanimously.

12.B. Greater Spokane Inc. (GSI) Annual Membership Dues: Mayor Pro Tem Dunne made a motion to approve Items 12. B. Councilmember Severs seconded the motion. Councilmember Ball raised questions regarding the invoice. Questions were asked and answered.
Mayor Kaminskas then called for a vote, which passed unanimously.

Council Comments: None made.

Public Hearings / Appeals:

Comcast Franchise Agreement 10-Year Extension:

Kyle Dixon, Finance Director, provided a brief overview of the franchise agreement 10-year extension.

Questions were asked and answered. Mayor Kaminskas opened the public hearing at 7:12. p.m. No comments were made. The public hearing closed at 7:13 p.m.

An Ordinance will be brought forth at a future meeting for council consideration.

Resolutions:

Resolution 26-290, Public Records Maintenance in Conformance to RCW 42.56.070: Rochelle Caton, City Clerk, read by title only Resolution 26-290. Mayor Pro Tem Dunne moved to approve Resolution 26-290. The motion was seconded by Councilmember Severs. No comments were received. The mayor then called for a vote, the motion carried.

Ordinances: None.

Emergency Ordinances: None.

Introduction of Upcoming Agenda Items: City Administrator McAvoy recommended the Sign Code Workshop be moved to 1st Q. 2027. No other changes or additions were requested.

Citizen Comments: None.

Executive Session: None.

Adjournment: With there being no further business, the meeting was adjourned at 7:16 p.m.

These minutes were approved September 15, 2026.

_____

Cris Kaminskas, Mayor
City of Liberty Lake

_____

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.

AGENDA ITEM NO.: 11.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: September 15, 2026, Vouchers

Dept of Origin: **Dept. Head Approval:**

Exhibit(s):
9.15.2026, 09152026 Council

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the September 15, 2026, Vouchers in the amount of $434,662.47.

City of Liberty Lake

Consent Agenda for September 15, 2026
City Council Meeting

Report from the Mayor for pending claims and payment of previously-approved

Payee	Description	Amount
	See attached voucher report.	

Total vouchers through September 15, 2026

Check(s)	36600-36645	$279,854.34
EFT		$154,808.13
		$434,662.47

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Council Member

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5087	09/15/2026	Claims	3	EFT	A TO Z RENTAL	103.16	SERVICES
		001 - 571 00 41 05 - Special Events Professional Servi				103.16	CHAIRS FOR SYMPHONY
5088	09/15/2026	Claims	3	EFT	ACRANET	331.91	SERVICES
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				44.69	MOORE, CAMERON BACKGROUND CHECKS
		001 - 558 50 41 00 - CP&ED-Professional Services				44.69	CORTES, COLINS BACKGROUND CHECKS
		001 - 571 00 41 00 - Recreational Activities Professio				242.53	BACKGROUND CHECKS: DORATHA/HANSON/STOUT/MILLSAP
5089	09/15/2026	Claims	3	EFT	ACUSHNET COMPANY	2,512.95	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				500.81	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				500.81	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				739.54	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				400.19	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				660.41	GOLF CLUBS
		420 - 576 61 34 01 - Pro Shop Merchandise				-950.88	FITTING EVENT REBATE
		420 - 576 61 34 01 - Pro Shop Merchandise				281.75	BAGS
		420 - 576 61 34 01 - Pro Shop Merchandise				380.32	PUTTERS
5090	09/15/2026	Claims	3	EFT	AMAZON CAPITAL SERVICES	7,348.48	MATERIALS
		001 - 514 23 31 00 - Administrative Services Supplies				299.05	TONER CARTRIDGES
		001 - 514 23 31 00 - Administrative Services Supplies				471.03	TONER CARTRIDGES
		001 - 514 23 41 00 - Administrative Services-Professi				84.91	AMAZON PRIME ANNUAL FEE
		001 - 518 30 41 00 - Central Services-Professional Se				84.91	AMAZON PRIME ANNUAL FEE
		001 - 518 80 30 00 - Supplies For Consumption IT				478.08	USB-C WALL CHARGERS, STAPLER, STORAGE BINS WITH LIDS, BATTERY TESTER, USB 3.0 SWITCH, POWER STRIP, WIRE TRACER, RAID CONTROLLER, CRIMP TOOK KIT, USB-A TO USB-C CABLE, BATTERIES
		001 - 518 80 30 00 - Supplies For Consumption IT				354.79	HDMI CABLES, USB 3.0 SWITCH, KVM SWITCHES, USB-C CORD, IPHONE CHARGING CABLE, DESK GROMMET & CABLE GROMMET, USB HUBS
		001 - 518 80 30 00 - Supplies For Consumption IT				15.25	VERTICAL LAPTOP STAND
		001 - 521 10 31 00 - Law Enforcement Supplies				227.34	BATTERIES
		001 - 521 10 31 00 - Law Enforcement Supplies				113.36	TONER CARTRIDGE
		001 - 521 10 41 00 - Law Enforcement-Professional S				84.91	AMAZON PRIME ANNUAL FEE
		110 - 542 70 31 01 - Roadside - Supplies				65.39	WEED EATER KIT
		110 - 542 70 31 01 - Roadside - Supplies				98.09	PRESSURE WASHER SPRAY GUN
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				27.24	HPA300 FILTER REPLACEMENT
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				84.91	AMAZON PRIME ANNUAL FEE
		001 - 558 50 41 00 - CP&ED-Professional Services				84.91	AMAZON PRIME ANNUAL FEE
		001 - 571 00 31 00 - Recreational Activities Supplies				858.33	TOOL STORAGE BAG, TENT STAKES, MARKING SPRAY PAINT, FOLDING SOCCER GOALS, EXTENSION CORD REEL, DISC CONES, WHISTLES, TWINE, SOCCER BALLS, MESH BALL BAGS, STRIPING LINE MARKING MACHINE
		001 - 571 00 31 00 - Recreational Activities Supplies				36.23	ACRYLIC SIGN HOLDERS
		001 - 571 00 31 04 - Special Events Supplies				43.55	CHAIR COVERS
		001 - 572 10 31 00 - Library Supplies				22.99	STORAGE BINS WITH LIDS
		001 - 572 10 31 00 - Library Supplies				-22.99	RETURN OF STORAGE BINS WITH LIDS
		001 - 572 10 31 00 - Library Supplies				15.25	BULLETIN BOARD DECOR
		001 - 572 10 31 00 - Library Supplies				13.07	PORTABLE ART & CRAFT ORGANIZER
		001 - 572 10 31 00 - Library Supplies				27.94	COLORED COPY PAPER
		001 - 572 10 31 00 - Library Supplies				117.34	CLEAR PLASTIC BINS
		001 - 572 10 31 00 - Library Supplies				63.51	STORAGE BINS

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		001 - 572 10 31 00 - Library Supplies				-27.95	RETURN OF CLIP-ON EARBUDS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				75.54	MAGNETIC MATCH RINGS, MAGNETIC WANDS, MAGNETIC TILES, DOWLING MAGNETS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				107.88	PLASTIC TABLE COVER, CANVAS TOTE BAGS
		001 - 572 10 41 00 - Library-Professional Services				254.74	AMAZON PRIME ANNUAL FEE
		001 - 572 20 34 06 - Library Books & Other Materials				108.46	DVD'S
		001 - 572 20 34 06 - Library Books & Other Materials				-6.58	RETURN OF DVD
		001 - 572 20 34 06 - Library Books & Other Materials				-9.41	RETURN OF DVD
		001 - 572 20 34 06 - Library Books & Other Materials				21.75	DVD
		420 - 576 61 31 03 - Maintenance Supplies				92.62	ELECTRIC DRILL BIT SHARPENER, HARD CASE FOR DRILL DOCTOR
		001 - 576 80 31 01 - Parks Supplies				108.98	ATV/UTV WINCH SYNTHETIC ROPE KITS
		001 - 576 80 31 01 - Parks Supplies				92.62	ELECTRIC DRILL BIT SHARPENER, HARD CASE FOR DRILL DOCTOR
		001 - 576 80 31 01 - Parks Supplies				20.84	PENS, PHONE SCREEN PROTECTOR
		001 - 576 80 31 55 - Rocky Hill Park Supplies				305.16	BOCCE BALL CRUSHED OYSTER SHELL
		001 - 576 80 41 00 - Parks-Professional Services				169.82	AMAZON PRIME ANNUAL FEE
		001 - 594 21 60 01 - Small_Attractive Items - Public S				1,307.99	TV
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				871.99	ELECTRIC VIBRATOR FOR DUMP TRUCKS, VIBRATION MOTORS FOR SALT/SAND SPREADER & CONCRETE MIXER
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				104.64	WATER TRANSFER PUMP
5091	09/15/2026	Claims	3	EFT	APOLLO SHEET METAL INC	1,093.27	SERVICES
		110 - 518 30 41 20 - Facility - Professional Services_P				1,093.27	PW HVAC SVCS
5092	09/15/2026	Claims	3	EFT	AT&T MOBILITY LLC	8,535.21	SERVICES
		001 - 511 60 42 00 - Legislative-Telephone,Internet,P				234.59	CELL PHONE
		001 - 513 10 42 00 - Executive - Communications				94.04	CELL PHONE
		001 - 514 23 42 00 - Administrative Services-Telepho				202.72	CELL PHONE
		001 - 518 10 40 00 - Human Resources Services				52.07	CELL PHONE
		001 - 518 30 42 00 - Central Services - Communicatic				141.06	CELL PHONE
		001 - 518 80 42 00 - Information Technology Services				793.18	CELL PHONE/MIFI
		001 - 521 10 42 00 - Law Enforcement-Telephone,Int				4,455.14	CELL PHONE/LAPTOP
		110 - 542 90 42 00 - Maint Admin & Overhead - Tele				706.94	CELL PHONE
		001 - 558 60 42 00 - Communications-Planning				657.04	CELL PHONE/TABLET
		001 - 571 00 41 00 - Recreational Activities Professior				47.02	CELL PHONE
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Interr				94.96	MIFI
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				41.54	MIFI
		001 - 576 80 42 00 - Parks-Telephone,Internet,Postag				973.37	CELL PHONE
		001 - 576 80 42 45 - Orchard Park-Telephone,Interne				41.54	MIFI
5093	09/15/2026	Claims	3	EFT	AW REHN & ASSOCIATES	1,294.31	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				382.50	85 PARTICIPANTS - AUG 2026
		502 - 517 30 29 00 - Health Insurance Services				745.34	EMPLOYER FUNDING NOTIFICATION 08/28-08/30/2026
		502 - 517 30 29 00 - Health Insurance Services				166.47	EMPLOYER FUNDING NOTIFICATION 09/03-09/07/2026
5094	09/15/2026	Claims	3	EFT	BATTERIES PLUS BULBS	209.72	MATERIALS
		110 - 542 30 31 00 - Roadway - Supplies_Signage				209.72	BATTERY
5095	09/15/2026	Claims	3	EFT	BEST BUY BUSINESS ADVANTAGE ACCOUNT	1,961.98	MATERIALS
		334 - 594 21 60 00 - Capital Expenditures Rudeen De				1,961.98	TV'S FOR PD CONFERENCE ROOM
5096	09/15/2026	Claims	3	EFT	COBRA PUMA GOLF INC	2,846.72	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				2,595.92	HOODIES, ZIP, VEST

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		420 - 576 61 34 01 - Pro Shop Merchandise				250.80	GOLF CLUBS
5097	09/15/2026	Claims	3	EFT	COLEMAN OIL COMPANY LLC	510.37	FUEL
		110 - 542 90 32 00 - Maint Admin & Overhead - Fuel				510.37	FUEL
5098	09/15/2026	Claims	3	EFT	COMCAST BUSINESS COMMUNICATIONS LLC	486.07	SERVICES
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern				486.07	SVCS THROUGH 09/01-09/30/2026
5099	09/15/2026	Claims	3	EFT	EVANS CRAVEN & LACKIE PS	6,000.00	SERVICES
		001 - 515 41 41 00 - External Legal Services - Consult				6,000.00	SVCS THROUGH 07/27-08/22/2026
5100	09/15/2026	Claims	3	EFT	EXECUTECH UTAH LLC	629.43	SERVICES
		001 - 518 80 41 00 - Information Technology Service				629.43	SEPTEMBER 2026 IT SVCS
5101	09/15/2026	Claims	3	EFT	FISHERS TECHNOLOGY	71.04	SERVICES
		001 - 572 10 41 00 - Library-Professional Services				71.04	CONTRACT OVERAGE 07/28-08/27/2026
5102	09/15/2026	Claims	3	EFT	KYLE A FRITZ	414.00	PER DIEM
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				414.00	2026 NW ICAC CONFERENCE
5103	09/15/2026	Claims	3	EFT	TAIT L GARCIA	170.00	PER DIEM
		001 - 513 10 43 00 - Executive Travel-Lodging,Meals,				170.00	2026 WSRO CONFERENCE
5104	09/15/2026	Claims	3	EFT	HD SUPPLY FACILITIES MAINTENANCE LTD	752.01	MATERIALS
		001 - 521 50 31 00 - Facility - Supplies_Public Safety				258.89	PAPER TOWELS
		001 - 572 50 31 00 - Facilities - Supplies_Library				172.59	PAPER TOWELS
		001 - 576 80 31 25 - Pavillion Park Supplies				320.53	BATHROOM TISSUES, FOGGER, PICKUP TOOL
5105	09/15/2026	Claims	3	EFT	MARK B HOLTHAUS	238.00	PER DIEM
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin				238.00	PER DIEM FOR WA STATE FUSION CENTER CONFERENCE
5106	09/15/2026	Claims	3	EFT	HOME DEPOT CREDIT SERVICES	1,395.61	MATERIALS
		001 - 518 30 31 00 - Facility - Central Supplies				19.22	5 GALLON WATER CONTAINERS
		001 - 518 30 31 00 - Facility - Central Supplies				46.81	BATTERIES
		110 - 518 30 31 20 - Facility - Supplies_Public Works				47.94	OUTDOOR MAT
		110 - 542 30 31 00 - Roadway - Supplies_Signage				32.59	PRIMER, PAINT
		110 - 542 30 31 00 - Roadway - Supplies_Signage				68.54	SPRAY PAINT, PRIMER SPRAY
		110 - 542 30 31 00 - Roadway - Supplies_Signage				93.78	METAL CUTOFF BLADE, 5 GALLON WATER CONTAINERS
		110 - 542 70 31 01 - Roadside - Supplies				35.76	TRIM LINE, MARKERS, GLOVES
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				67.18	GATORADE, BATTERY, BOTTLED WATER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				75.16	AIR FRESHENER, SCRUB SPONGE, PAPER TOWELS, DISINFECTING WIPES, TOILET PAPER, ACIDIC TOILET BOWL CLEANER
		001 - 572 50 31 00 - Facilities - Supplies_Library				39.89	SAFETY GLASS SCRAPER WITH BLADES, PUTTY KNIVES, GLASS CLEANER, GLASS/TILE SCRAPER COMBO KIT
		420 - 576 61 31 00 - Pro Shop Supplies				16.03	DUAL FLEX CONNECT SHUT-OFF HOSE ADAPTOR
		420 - 576 61 31 03 - Maintenance Supplies				168.69	TITANIUM BIT SET, MICROFIBER ROLLS, TITANIUM BIT, DISH SOAP, DRILL BIT SET, NITRILE GLOVES, BOTTLED WATER
		420 - 576 61 31 03 - Maintenance Supplies				71.46	GATORADE, STORAGE TOTE, WORK GLOVES, BATTERIES
		001 - 576 80 31 01 - Parks Supplies				53.39	CAT6A PATCH CABLE
		001 - 576 80 31 01 - Parks Supplies				17.95	NPT ADAPTER
		001 - 576 80 31 01 - Parks Supplies				159.43	WHEELBARROW

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		001 - 576 80 31 01 - Parks Supplies				168.69	TITANIUM BIT SET, MICROFIBER ROLLS, TITANIUM BIT, DISH SOAP, DRILL BIT SET, NITRILE GLOVES, BOTTLED WATER
		001 - 576 80 31 01 - Parks Supplies				71.45	GATORADE, STORAGE TOTE, WORK GLOVES, BATTERIES
		001 - 576 80 31 01 - Parks Supplies				19.19	MORTAR FIX, NON-SAG SEALANT
		001 - 576 80 31 25 - Pavillion Park Supplies				14.15	ANTIBACTERIAL ALL PURPOSE CLEANER
		001 - 576 80 31 45 - Orchard Park Supplies				37.03	NAIL EMBEDDED WOOD RECIPROCATING SAW BLADES
		001 - 576 80 31 65 - Centennial Trail Supplies				44.90	STORAGE TOTES
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				26.38	STOPPERS, CLAMPS
5107	09/15/2026	Claims	3	EFT	HORIZON	472.78	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				104.61	VALVE GLOBES
		001 - 576 80 30 01 - Parks - Horticulture Supplies				63.98	VINYL TUB, 2GPH PC BUG XERI EMITTERS, DRIP GOOF PLUGS
		001 - 576 80 30 01 - Parks - Horticulture Supplies				40.81	9V HD ALKALINE BATTERY
		001 - 576 80 31 45 - Orchard Park Supplies				18.78	SOLENOID ASSEMBLY
		001 - 576 80 31 45 - Orchard Park Supplies				-18.78	RETURN OF SOLENOID ASSEMBLY
		001 - 576 80 31 45 - Orchard Park Supplies				18.76	SOLENOID ASSEMBLY
		001 - 576 80 31 45 - Orchard Park Supplies				119.90	SIDE STRIP NOZZLES
		001 - 576 80 31 55 - Rocky Hill Park Supplies				124.72	SCH80 UNIONS
5108	09/15/2026	Claims	3	EFT	SUSANNE M HUDSON RAU	556.44	TRAVEL
		001 - 558 50 43 00 - CP&ED Travel-Lodging,Meals,M				556.44	MILEAGE & PER DIE MFOR WACE 2026 FALL CONFERENCE
5109	09/15/2026	Claims	3	EFT	INGRAM LIBRARY SERVICES	141.28	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				141.28	BOOKS
5110	09/15/2026	Claims	3	EFT	CODY D LAROCCO	720.00	PER DIEM
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin(				306.00	HOMICIDE INVESTIGATION COURSE
		001 - 521 10 43 00 - Law Enforcement Travel-Lodgin(				414.00	2026 NW ICAC CONFERENCE
5111	09/15/2026	Claims	3	EFT	LEAF CAPITAL FUNDING LLC	188.29	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				28.66	KYOCERA INSURANCE & TAX
		001 - 591 14 70 00 - Leases				159.63	KYOCERA CS 6054 CI
5112	09/15/2026	Claims	3	EFT	LIBERTY LAKE SEWER AND WATER DISTRICT	16,828.97	SERVICES
		001 - 518 30 47 00 - Facility - Utilities_City Hall				220.00	CITY HALL
		001 - 518 30 47 00 - Facility - Utilities_City Hall				1,033.45	CITY HALL IRR2
		001 - 518 30 47 00 - Facility - Utilities_City Hall				50.00	23129 E MISSION AVE-IRR LEGACY BUILDING
		001 - 518 30 47 00 - Facility - Utilities_City Hall				440.00	23129 E MISSION AVE-LEGACY BUILDING
		001 - 521 50 47 00 - Facility - Utilities_Public Safety				412.17	LLPD/LLML BLDG
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				1,704.30	HARVARD RD IRR21
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				35.46	LIBERTY LAKE DR IRR1
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				293.71	MDWD VISTAS IRR5
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				357.50	MDWD VISTAS IRR8
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				673.89	MISSION&MOLTER IRR15
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				814.59	MISSION/MOLTER ROUNDABOUT IRR16
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				912.16	MOLTER RD IRR4
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				229.47	MDWD VISTAS IRR7
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				202.57	MDWD VISTAS IRR6
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				404.38	MISSION&SIGNAL IRR
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				325.17	MDWD VISTAS 4 TR C IRR9
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				385.06	WOODBROOK TR B IRR11
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				159.50	LIBERTY LAKE RD IRR22

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		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				1,357.00	GRAYHAWK HOA IRRIG PID 55141.3602
		110 - 542 30 47 01 - Roadway - Utility Services_Irriga				161.11	APPLEWAY (A) AVE IRR19
		110 - 542 30 47 01 - Roadway - Utility Services_Irriga				168.92	APPLEWAY (B) AVE IRR20
		110 - 542 90 47 00 - Maint Admin & Overhead Utility				25.00	375 N KRAMER PKWY IRR
		110 - 542 90 47 00 - Maint Admin & Overhead Utility				184.96	375 N KRAMER PKWY
		001 - 572 50 47 00 - Facility - Utilities_Library				185.18	LLPD/LLML BLDG
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				990.00	TRAILHEAD
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				177.05	TRAILHEAD GOLF COURSE IRR PID 55155.9145
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				25.00	WASH STATION GOLF COURSE
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				25.00	22302 E COUNTRY VISTA DR RR/SETTLER
		001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/S				110.00	BALLFIELDS DRINKING FOUNTAIN/RESTROOMS 23900 E BOONE AVE
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,V				787.53	PAVILLION PARK RESTOOM&SPLASH PAD
		001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V				110.00	TOWN SQUARE PARK
		001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V				432.69	TOWN SQUARE IRR18
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas				110.00	ROCKY HILL RESTROOMS
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas				918.33	ROCKY HILL PARK IRR14
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas				2,407.82	ROCKY HILL PARK WINROCK&MISSION IRR13
5113	09/15/2026	Claims	3	EFT	MASTERCARD	12,438.72	REGISTRATION, SERVICES, TRAVEL
		001 - 511 60 43 00 - Legislative Travel-Lodging,Meals				489.24	ICICLE VILLAGE RESORT-LODGING FOR FISHER, ARLENE FOR THE AWC MUNICIPAL BUDGETING AND FISCAL MANAGEMENT WORKSHOP
		001 - 513 10 31 00 - Executive Supplies				31.25	WATER/CHIPS FOR COMMUNITY FORUM
		001 - 513 10 43 00 - Executive Travel-Lodging,Meals,				68.43	MAVERIK-FUEL FOR MCAVOY, MARK WHEN TRAVELING TO THE WCMA ANNUAL CONFERENCE
		001 - 513 10 43 00 - Executive Travel-Lodging,Meals,				401.22	HILTON GARDEN INN-LODGING FOR MCAVOY, MARK FOR THE WCMA 2026 SUMMER CONFERENCE
		001 - 513 10 49 00 - Dues,Subscriptions,Mbrships,Re				250.00	GARCIA, TAIT 2026 WSRO CONFERENCE REGISTRATION
		001 - 514 23 41 00 - Administrative Services-Professi				26.25	REGISTRATION SVCS FEE
		001 - 518 80 30 00 - Supplies For Consumption IT				102.98	FLASH DRIVE, FLASH DRIVE CONNECTOR
		001 - 518 80 30 00 - Supplies For Consumption IT				427.28	IPHONE CASES
		001 - 518 80 30 00 - Supplies For Consumption IT				123.18	KEYBOARD AND MOUSE
		001 - 518 80 41 00 - Information Technology Services				30.52	EEZY LLC TRIAL
		001 - 518 80 41 00 - Information Technology Services				124.92	ALBIRGHT MANAGED NETWORKS CLOUD SERVICES
		001 - 518 80 41 00 - Information Technology Services				25.56	ZOOM 08/27-09/26/2026
		001 - 518 80 41 00 - Information Technology Services				249.97	ZOOM 08/27-09/26/2026
		001 - 521 10 31 00 - Law Enforcement Supplies				10.38	NATIONS PHOTO LAB
		001 - 521 10 31 00 - Law Enforcement Supplies				232.16	TRAINING HANDCUFFS
		001 - 521 10 41 00 - Law Enforcement-Professional S				180.00	MAVERICK BOARDING 08/02-08/11/2026
		001 - 521 10 43 00 - Law Enforcement Travel-Lodging				800.54	TUTTLE, JORDAN 2026 HITS K9 CONFERENCE
		001 - 521 10 43 00 - Law Enforcement Travel-Lodging				237.48	TUTTLE, JORDAN PARKING 2026 HITS K9 CONFERENCE
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				450.00	LAROCCO WA HOMICIDE INVESITGATOR ASSOCIATION TUITION
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				119.99	CANVA SUBSCRIPTION
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				477.61	TUTTLE, JORDAN HITS 2026 REGISTRATION
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				-272.75	EDUCATION SVCS CREDIT

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		110 - 542 90 32 00 - Maint Admin & Overhead - Fuel				124.52	76 GAS STATION-FUEL
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				73.87	INDEED-JOB POSTINGS FOR STREETS MAINTENANCE WORKER 1
		110 - 542 90 49 00 - Maint Admin & Overehad - Regi				2,500.00	REICHERT, STEPHEN APWA CONFERENCE
		001 - 558 50 41 00 - CP&ED-Professional Services				358.01	INDEED-JOB POSTINGS FOR SENIOR PLANNER
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,Mbrs				55.00	HUDSON-RAU, SUE WACE DUES
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,Mbrs				400.00	HUDSON-RAU, SUE WACE 2026 FALL CONFERENCE
		001 - 571 00 31 04 - Special Events Supplies				89.41	ZAZZLE-BIG CARD
		001 - 571 00 31 04 - Special Events Supplies				10.33	SAFEWAY-DRINKING WATER, PARTY ICE
		001 - 572 10 31 00 - Library Supplies				75.49	PIZZA FOR TEEN PROGRAM
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				9.78	30CT TWIST
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				5.78	WALL ART
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				12.73	WALL ART
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				15.24	WALL ART
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				29.39	WALL ART
		001 - 572 10 31 05 - Children & Adult Prgrm Supplies				31.68	DECOART AMERICANA TRIPLE THICK BRILLIANT BRUSH ON GLAZE
		001 - 572 10 41 00 - Library-Professional Services				50.55	GODADD SUBSCRIPTION
		001 - 572 10 41 00 - Library-Professional Services				203.32	FARONICS DEEP FREEZE SUBSCRIPTION ANNUAL SUBSCRIPTION
		001 - 572 10 49 00 - Library-Dues,Subscriptions,Mbrs				14.16	SPOTIFY SUBSCRIPTION
		420 - 576 61 31 03 - Maintenance Supplies				401.90	NORTH 40-TRIMMERS, CC GOAT TEXTURED, CERT TIMOTHY COMPRESS, CERT ALFALFA COMPRESS
		420 - 576 61 41 00 - Golf Pro Shop-Professional Servi				296.60	COMCAST SVCS JULY/AUG 2026
		001 - 576 80 31 01 - Parks Supplies				623.79	NORTH 40-TRIMMERS, CC GOAT TEXTURED, CERT TIMOTHY COMPRESS, CERT ALFALFA COMPRESS
		001 - 576 80 49 01 - Parks-Registration Fees,Mbrship				21.79	ARLO TECHNOLOGIES INC-ARLO SUBSCRIPTION 08/17-09/17/2026
		001 - 594 14 60 00 - Finance Small_Attractive Items				761.88	IPAD AND MOUNT
		001 - 594 14 60 00 - Finance Small_Attractive Items				425.09	SAMSUNG 990 PRO SERIES TB
		001 - 594 14 64 00 - Finance and IT-Furniture,Compu				1,262.20	PORT REPLICATOR
5114	09/15/2026	Claims	3	EFT	NATIONAL BARRICADE CO	646.37	MATERIALS
		110 - 542 64 31 00 - Traffic Control Devices - Supplie				440.36	SGL SIDED SIGNS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				206.01	BUMP 36". MOTORCYCLE USE CAUTION, TRIPOD SIGN STANDS
5115	09/15/2026	Claims	3	EFT	NORTHWEST BUSINESS STAMP	18.95	MATERIALS
		110 - 542 90 49 00 - Maint Admin & Overehad - Regi				18.95	MOORE, CAMERON ID TAG
5116	09/15/2026	Claims	3	EFT	O'REILLY AUTO PARTS	273.19	MATERIALS
		110 - 542 30 31 00 - Roadway - Supplies_Signage				45.32	2 WIRE FLATS, TOGGLE COVER, PUSH BUTTON, FUSE HOLDER
		110 - 542 30 31 00 - Roadway - Supplies_Signage				54.45	CIRCUIT BREAKER, COPPER LUGS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				180.91	BATTERY
		001 - 576 80 31 01 - Parks Supplies				16.49	FUEL CAP
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				-23.98	RETURN OF CORE
5117	09/15/2026	Claims	3	EFT	OFFICE DEPOT	858.79	MATERIALS
		420 - 576 61 31 00 - Pro Shop Supplies				858.79	TONER, PENS
5118	09/15/2026	Claims	3	EFT	OXARC	49.96	SERVICES
		420 - 576 65 41 00 - Professional Services-Golf Greer				24.98	TANK RENTAL
		001 - 576 80 41 00 - Parks-Professional Services				24.98	TANK RENTAL

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5119	09/15/2026	Claims	3	EFT	PARAMETRIX	7,320.00	SERVICES
		311 - 595 30 60 10 - Capital Expenditures-Mission Av				7,320.00	TASK 3777878033 MISSION FRONTAGE IMPROVEMENTS-SUBTASK 02 PRELIMINARY DESIGN, SUBTASK 03 FINAL DESIGN
5120	09/15/2026	Claims	3	EFT	PRECISION CONCRETE CUTTING INC	15,350.67	SERVICES
		110 - 542 30 41 01 - Roadway - Professional Services				6,468.00	PHASE 1 SIDEWALK GRIND PROGRAM
		110 - 542 30 41 01 - Roadway - Professional Services				5,802.67	PHASE 2 SIDEWALK GRIND PROGRAM
		110 - 542 30 41 01 - Roadway - Professional Services				3,080.00	PHASE 3 SIDEWALK GRIND PROGRAM
5121	09/15/2026	Claims	3	EFT	PROCOM LLC	72.00	SERVICES
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				72.00	MOORE, CAMERON-DOT PRE-EMPLOYMENT DRUG SCREEN
5122	09/15/2026	Claims	3	EFT	ROSEDREW INC	101.25	MATERIALS
		001 - 572 10 31 00 - Library Supplies				101.25	1DVD POLY SLEEVES
5123	09/15/2026	Claims	3	EFT	SAMBA HOLDINGS INC	391.60	SERVICES
		001 - 518 10 40 00 - Human Resources Services				391.60	ESSENTIALS SVCS 09/01-09/30/2026, MONITORING SERVICE FEE / STATE FEE / DATA FEE 08/01-08/31/2026
5124	09/15/2026	Claims	3	EFT	SITEONE LANDSCAPE SUPPLY LLC	1,421.78	MATERIALS
		420 - 553 60 31 20 - Weed Control Supplies				656.05	SCYTHE NON SELECTIVE LIQUID HERBICIDE
		001 - 576 80 30 01 - Parks - Horticulture Supplies				148.79	MEDIUM RED FIR MULCH BULK
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				616.94	RED FIR MULCH, BARK NUGGET
5125	09/15/2026	Claims	3	EFT	SPOKANE COUNTY DIST CT	10,480.06	SERVICES
		001 - 512 52 40 00 - Contracted Court				10,480.06	JUN 2026 AND JULY 2026 CONTRACTED COURT SVCS
5126	09/15/2026	Claims	3	EFT	SUMMIT NATIONAL BANK	13,987.64	LEASE
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				1,154.94	2024 CAT 903 SN#YH400205 TAX
		110 - 591 95 70 00 - Leases-Roads/Streets And Other				8,330.86	2024 CAT 903 SN#YH400205 PRINCIPAL
		110 - 592 95 80 00 - Interest And Other Debt Service				4,501.84	2024 CAT 903 SN#YH400205 INTEREST
5127	09/15/2026	Claims	3	EFT	THE UPS STORE 3037	16.14	SERVICES
		001 - 572 10 42 00 - Library-Telephone,Internet,Posta				16.14	LLML RETURNED PRODUCT
5128	09/15/2026	Claims	3	EFT	TIRE-RAMA	517.32	SERVICES
		001 - 521 10 48 00 - Vehicle Maintenance				302.96	2020 FORD POLICE INTERCEPTOR UTILITY-OIL CHANGE, NEW TIRE
		001 - 521 10 48 00 - Vehicle Maintenance				73.34	2024 FORD EXPLORER POLICE INTERCEPT OIL CHANGE, TIRE ROTATION
		110 - 542 70 41 00 - Roadside - Professional Services				141.02	2019 FORD RANGER DIAGNOSTIC TEST & LABOR
5129	09/15/2026	Claims	3	EFT	VANGUARD CLEANING SYSTEMS	3,655.00	SERVICES
		001 - 518 30 41 10 - Facility - Professional Services_C				1,150.00	CARPET/WINDOW CLEANING
		001 - 518 30 41 10 - Facility - Professional Services_C				2,505.00	CH MONTHLY SVCS 09/01-09/30/2026
5130	09/15/2026	Claims	3	EFT	WASHINGTON STATE DEPARTMENT OF REVENUE	18,971.35	TH B&O/SALES TAX AUG 2026
		420 - 576 61 40 00 - Business & Occupation, Sales Ta				18,971.35	
5131	09/15/2026	Claims	3	EFT	WASTE MGMT OF SPOKANE	1,514.17	SERVICES
		110 - 518 30 41 20 - Facility - Professional Services_P				514.25	SHOP GARBAGE SVCS 08/01-08/31/2026

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		001 - 576 80 41 45 - Orchard Park-Professional Servic				999.92	ORCHARG GARBAGE SVCS 08/01-08/31/2026
5132	09/15/2026	Claims	3	EFT	WEX BANK-FUEL CARDS	7,715.48	FUEL
		001 - 521 10 32 00 - Law Enforcement Fuel Consume				7,715.48	LLPD FUEL
5133	09/15/2026	Claims	3	EFT	WILBUR-ELLIS COMPANY LLC	3,195.69	MATERIALS
		420 - 553 60 31 20 - Weed Control Supplies				331.06	ALLIGARE FLUMIGARD SC, GLY STAR PLUS
		420 - 576 65 31 01 - Maintenance Of Golf Course				1,907.50	TURFCIDE 10G
		420 - 576 65 31 01 - Maintenance Of Golf Course				594.91	QUALI-PRO PAC-LOW SC, 26/36 FUNGICIDE
		420 - 576 65 31 01 - Maintenance Of Golf Course				362.22	PRIMO MAXX/AGENCYU
5134	09/15/2026	Claims	3	36600	ABADAN REPROGRAPHICS/IMAGING	1,989.47	MATERIALS
		311 - 595 30 60 10 - Capital Expenditures-Mission Av				1,989.47	DRAWING SETS FOR MISSION FRONTAGE PROJECT
5135	09/15/2026	Claims	3	36601	ADIDAS AMERICA INC	155.67	MATERIALS
		420 - 576 61 34 01 - Pro Shop Merchandise				255.67	BEANIES
		420 - 576 61 34 01 - Pro Shop Merchandise				-100.00	EXCESS SHIPPING CHARGES CREDIT
5136	09/15/2026	Claims	3	36602	ALLIED FIRE AND SECURITY	1,773.24	SERVICES
		001 - 518 30 41 10 - Facility - Professional Services_C				1,253.46	CH FIRE SVCS 10/01/2026-09/30/2027
		420 - 576 61 41 03 - Facilities - Professional Services_				519.78	TH SECURITY & VIDEO SVCS 10/01/2026-12/31/2026
5137	09/15/2026	Claims	3	36603	AMERICAN ON-SITE SERVICES	393.90	SERVICES
		001 - 576 80 41 35 - Town Square-Professional Servic				190.00	PORTABLE RESTROOM, HAND SANITIZER
		001 - 576 80 41 45 - Orchard Park-Professional Servic				203.90	PORTABLE RESTROOM, HAND SANITIZER
5138	09/15/2026	Claims	3	36604	ARROW CONCRETE & ASPHALT SPECIALTIES	78,358.03	AGENDA ITEM 11.D 05052026 COUNCIL
		001 - 594 76 63 12 - Orchard Park-Capital Expenditur				78,358.03	ORCHARD PARK COURT RESURFACING
5139	09/15/2026	Claims	3	36605	AVISTA UTILITIES	21,187.68	SERVICES
		001 - 518 30 47 00 - Facility - Utilities_City Hall				1,482.72	22710 E COUNTRY VISTA DR CITY HALL
		001 - 518 30 47 00 - Facility - Utilities_City Hall				197.11	22710 E COUNTRY VISTA DR CH LITTLE HOUSE
		001 - 518 30 47 00 - Facility - Utilities_City Hall				52.45	LL RD/CV COMMUNITY MESSAGE BRD
		110 - 518 30 47 20 - Facility - Utilites_Public Works				630.58	375 N KRAMER PKWY MAINTENANCE SHOP PUBLIC WORKS YARD
		110 - 518 30 47 20 - Facility - Utilites_Public Works				353.17	375 N KRAMER PKWY MAINTENANCE SHOP CT SVC
		001 - 521 50 47 00 - Facility - Utilities_Public Safety				1,652.27	LLML/LLPD BLDG
		110 - 542 63 47 00 - Street Lighting - Utility Services_				7,635.37	STREET LIGHTS
		110 - 542 63 47 00 - Street Lighting - Utility Services_				210.84	HARVEST AND MISSION ROUNDABOUT LIGHTS
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				115.70	MOLTER & APPLEWAY SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				91.72	APPLEWAY & LLAKE RD SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				89.38	LLAKE RD & CVISTA SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				32.81	924 N MOLTER RD SCHOOL SPEED SIGN
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				31.65	21806 E MISSION AVE HARVARD RD ROUNDABOUT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				81.71	APPLEWAY & MADSON TRFC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				61.95	SIGNAL/APPLEWAY TRAFFIC SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				34.84	23500 E MISSION AVE MISSION/MOLTER ROUNDABOUT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				83.47	20150 E COUNTRY VISTA DR TRAFFIC SIGNAL

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		110 - 542 64 47 00 - Traffic Control Devices - Utility S				95.25	COUNTRY VISTA DR&KRAMER PKWY SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				88.43	E COUNTRY VISTA DR & N LEGACY RIDGE DR TRAFFIC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				84.44	HARVARD RD & INDIANA AVE TRAFFIC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices - Utility S				319.00	KRAMER PKWY & MISSION RAB S LIGHTS
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				31.21	HARVARD & INDIANA IRRIG CLOCK
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				41.60	2701 N HARVARD RD MONUMENTS
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				31.45	1425 N LIBERTY LAKE RD SPRINKLER
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				30.87	23104 E APPLEWAY AVE SPKL IRRIG CLOCK
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				30.62	22427 E APPLEWAY AVE SPKL IRRIG CLOCK
		110 - 542 70 47 00 - Roadside - Utility Services_Electr				30.00	MISSION & KRAMER IRRIG
		001 - 572 50 47 00 - Facility - Utilities_Library				742.32	LLML/LLPD BLDG
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				2,046.25	1102 N LIBERTY LAKE RD TRAILHEAD GOLF COURSE
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				2,159.35	1102 N LIBERTY LAKE RD PUMP
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				819.26	22302 E COUNTRY VISTA DR, RESTAURANT
		420 - 576 61 47 00 - Facilities - Utilities_Trailhead				10.50	22302 E COUNTRY VISTA DR TRAILHEAD
		001 - 576 80 47 01 - Parks Utilities-Elec/Gas,Wtr/Swr,				39.40	21851 E WELLINGTON PKWY
		001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/S				149.34	23820 E BOONE AVE LIBERTY LAKE BALL FIELDS
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,V				173.98	727 N MOLTER RD PAVILLION PARK IRRIG
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,V				490.53	24501 E VALLEYWAY PP PUMP LOCATED @MEADOWWOOD GC
		001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V				141.26	1420 N MEADOWWOOD LN TOWN SQ PARK LIGHTS
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				654.21	20300 E INDIANA AVE ORCHARD PARK
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				30.85	20298 E INDIANA AVE ORCHARD PARK
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas				109.82	24800 E MISSION AVE ROCKY HILL PARK IRRIG
5140	09/15/2026	Claims	3	36606	AVISTA UTILITIES	555.00	REFUND PERMIT PWD2026-0027
		001 - 322 10 00 00 - Building Permits				-65.00	
		001 - 322 40 00 00 - Stree and Curb Permits				-125.00	
		001 - 341 81 00 00 - Processing/Technology Fee				-65.00	
		001 - 345 83 00 00 - Plan Checking				-300.00	
5141	09/15/2026	Claims	3	36607	BASE LINE	1,671.04	SUBSCRIPTION
		110 - 542 70 41 00 - Roadside - Professional Services				716.20	BASEMANAGER PLUS CONTROLLER SUBSCRIPTION
		420 - 576 65 41 00 - Professional Services-Golf Greer				238.71	BASEMANAGER PLUS CONTROLLER SUBSCRIPTION
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				238.71	BASEMANAGER PLUS CONTROLLER SUBSCRIPTION
		001 - 576 80 41 45 - Orchard Park-Professional Servic				238.71	BASEMANAGER PLUS CONTROLLER SUBSCRIPTION
		001 - 576 80 41 55 - Rocky Hill Park-Professional Ser				238.71	BASEMANAGER PLUS CONTROLLER SUBSCRIPTION
5142	09/15/2026	Claims	3	36608	BCRA INC	51,084.43	SERVICES
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				24,929.92	PROFESSIONAL SVCS THROUGH 07/31/2026
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				18,510.89	CH PROFESSIONAL SVCS FROM 08/01-08/31/2026
		330 - 594 72 62 00 - Library - Buildings & Structures				7,643.62	LLML PROFESSIONAL SVCS FROM 08/01-08/31/2026
5143	09/15/2026	Claims	3	36609	CITY OF LIBERTY LAKE	25.00	REFUND BLD2026-0183
		630 - 389 30 00 00 - State Bld Code Surcharge				-25.00	

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5144	09/15/2026	Claims	3	36610	COMCAST CABLE COMMUNICATIONS MANAGEMENT	565.00	REFUND PERMIT PWD2026-0045
		001 - 322 40 00 00 - Stree and Curb Permits				-200.00	
		001 - 341 81 00 00 - Processing/Technology Fee				-65.00	
		001 - 345 83 00 00 - Plan Checking				-300.00	
5145	09/15/2026	Claims	3	36611	CONSOLIDATED IRRIGATION DISTRICT 19	1,847.65	UTILITIES
		410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie				26.12	07/21-08/20/2026
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				1,821.53	07/21-08/20/2026
5146	09/15/2026	Claims	3	36612	DCI ENGINEERS	3,000.00	REFUND LUA2026-0041
		001 - 345 81 00 00 - Zoning & Subdivision Services				-3,000.00	
5147	09/15/2026	Claims	3	36613	DEA INCORPORATED	27,426.94	AGENDA ITEM 10.F 02172026 COUNCIL; SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				158.06	VISOR SEAL INSTALL
		001 - 594 21 64 02 - Law Enforcement-Furniture,Com				27,268.88	DURANGO PATROL VEHICLE OUTFITTING
5148	09/15/2026	Claims	3	36614	DEMCO	123.39	MATERIALS
		001 - 572 10 31 00 - Library Supplies				123.39	BOOK COVERS
5149	09/15/2026	Claims	3	36615	FATBEAM LLC	490.00	REFUND PWD2026-0044
		001 - 322 40 00 00 - Stree and Curb Permits				-125.00	
		001 - 341 81 00 00 - Processing/Technology Fee				-65.00	
		001 - 345 83 00 00 - Plan Checking				-300.00	
5150	09/15/2026	Claims	3	36616	FREE PRESS PUBLISHING INC	38.80	SERVICES
		001 - 514 23 41 00 - Administrative Services-Professi				38.80	PUBLIC NOTICE-FRANCHISE AGREEMENT W/COMCAST CABLE COMMUNICATIONS
5151	09/15/2026	Claims	3	36617	RICO GALLARZA	900.00	SERVICES
		111 - 576 80 41 11 - Parks & Arts-Professional Servic				900.00	SUMMER CONCERT FEE
5152	09/15/2026	Claims	3	36618	GORDON TRUCK CENTERS INC	157.83	MATERIALS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				157.83	FILTER
5153	09/15/2026	Claims	3	36619	GREATER SPOKANE INC	11,025.00	AGENDA ITEM 11.C 09012026 COUNCIL
		001 - 558 70 49 00 - Econ. Dev. - Dues,memberships,				11,025.00	MEMBER PARTNER DUES-CHAIRMAN LEVEL 01/01/2026-12/31/2026
5154	09/15/2026	Claims	3	36620	GS4 LLC	4.64	MATERIALS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				4.64	FASTENERS
5155	09/15/2026	Claims	3	36621	MARC HOWSER	350.00	SERVICES
		001 - 518 80 41 00 - Information Technology Services				350.00	SEPTEMBER 2026 FIBER SVCS
5156	09/15/2026	Claims	3	36622	IRRIGATION MANAGERS LLC	1,575.00	SERVICES
		001 - 576 80 41 00 - Parks-Professional Services				1,575.00	IRRIGATION MANAGEMENT SUPPORT SVCS SEP-NOV RETAINER FEE, JUN-AUG OVERAGE
5157	09/15/2026	Claims	3	36623	JOHN DEERE FINANCIAL POWER PLAN	2,238.68	SERVICES
		001 - 576 80 41 00 - Parks-Professional Services				1,594.88	AC NEEDS CHARGED/CHECKED FOR LEAKS
		001 - 576 80 41 00 - Parks-Professional Services				643.80	MOWER-SENSOR REPAIR
5158	09/15/2026	Claims	3	36624	KANOPY INC	185.00	SERVICES
		001 - 572 10 41 01 - Software Maint/data Ba				185.00	TICKETS
5159	09/15/2026	Claims	3	36625	KIWANIS CLUB OF LIBERTY LAKE	10,514.64	2026 LODGING TAX REIMBURSEMENT

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		115 - 557 30 41 00 - Tourism Prof Services				10,514.64	YARD SALE
5160	09/15/2026	Claims	3	36626	LEE EQUIPMENT LLC	118.90	MATERIALS
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				118.90	FLUID HYDRAULIC, ANTIFREEZE/COOLANT
5161	09/15/2026	Claims	3	36627	LIBERTY LAKE POLICE FOUNDATION	50.00	PERMIT
		001 - 521 10 41 00 - Law Enforcement-Professional S				50.00	PERMIT FOR CAR SHOW
5162	09/15/2026	Claims	3	36628	LIBERTY LAKE SEWER AND WATER DISTRICT	168.00	SERVICES
		001 - 518 30 41 10 - Facility - Professional Services_C				168.00	CH WATER TESTING SVCS
5163	09/15/2026	Claims	3	36629	M & M DISTRIBUTION LLC	8,299.00	AGENDA ITEM 11.E 08182026 COUNCIL
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				8,299.00	SEALMATE 200 GALLON HOT TACK KETTLE SKID SPRAYER SYSTEM
5164	09/15/2026	Claims	3	36630	NORTH 40 OUTFITTERS	250.44	MATERIALS
		110 - 542 70 31 01 - Roadside - Supplies				250.44	HI VIS RAIN GEAR
5165	09/15/2026	Claims	3	36631	PATRIOT FIRE PROTECTION, INC	3,014.94	SERVICES
		001 - 518 30 41 10 - Facility - Professional Services_C				2,085.17	5 YEAR AND ANNUAL INSPECTION OF ANTIFREEZE FIRE SPRINKLER SYSTEM AND BACKFLOW
		420 - 576 61 41 03 - Facilities - Professional Services_				929.77	ANNUAL INSPECTION OF WET FIRE SPRINKLER SYSTEM AND BACKFLOWS
5166	09/15/2026	Claims	3	36632	PAVEMENT MAINTENANCE TECHNOLOGIES INC	753.46	MATERIALS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				566.80	BUCKET OF TAC 40 PEN
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				186.66	TAC 40-PEN
5167	09/15/2026	Claims	3	36633	PLANET TURF	584.78	MATERIALS
		420 - 576 65 31 01 - Maintenance Of Golf Course				584.78	FUNGICIDE/BEE SPRAY
5168	09/15/2026	Claims	3	36634	POE ASPHALT PAVING INC	3,021.33	SERVICES
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				2,552.26	1/2 COMM 75 GYRO PG58-28 IAS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				174.11	1/2 COMM 75 GYRO PG58-28 IAS
		110 - 595 64 63 00 - Roads/Streets Const. & Other In				294.96	1/2 COMM 75 GYRO PG58-28 IAS
5169	09/15/2026	Claims	3	36635	PTERA INC	2,708.00	SERVICES
		001 - 518 30 42 00 - Central Services - Communicatic				1,469.00	SVC TRADE CR,COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT,ENTERPRISE DIA 1G
		001 - 521 10 40 00 - Sheriff (EMS Agreement)				304.00	COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT
		110 - 542 90 42 00 - Maint Admin & Overhead - Tele				115.00	PWY SVC TRADE CR,COMMERCIAL 50/50 INTERNET
		001 - 572 10 42 00 - Library-Telephone,Internet,Posta				279.00	COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern				101.00	SVC TRADE CR,COMMERCIAL 50/50 INTERNET
		001 - 576 80 41 25 - Pavillion Park-Professional Servi				200.00	PP COMMERCIAL PWR;SOFTBALL FIELD COMMERCIAL PWR
		001 - 576 80 42 35 - Town Square-Telephone,Interne				85.00	TS COMMERCIAL PWR
		001 - 576 80 42 45 - Orchard Park-Telephone,Interne				85.00	ORCHARD PARK COMMERCIAL PWR,10M/5M
		001 - 576 80 42 55 - Rocky Hill Park-Telephone,Interr				70.00	RHP COMMERCIAL PWR
5170	09/15/2026	Claims	3	36636	SENSKE LAWN & TREE CARE INC	639.84	SERVICES

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		110 - 542 70 41 00 - Roadside - Professional Services				563.54	VEGETATION CONTROL TREATMENT
		420 - 576 61 41 03 - Facilities - Professional Services_				76.30	TH PEST CONTROL TREATMENT
5171	09/15/2026	Claims	3	36637	SPOKANE ARTS FUND	1,811.25	SERVICES
		111 - 594 76 60 02 - Capital Outlays Public Art				1,811.25	KAREN MOBLEY CONSULT HOURS
5172	09/15/2026	Claims	3	36638	SPOKANE COUNTY ENVIRONMENTAL SERVICES	50.41	SERVICES
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V				50.41	SEPTEMBER 2026 SEWER CHARGES
5173	09/15/2026	Claims	3	36639	SPOKANE COUNTY TREASURER	24,674.97	SERVICES
		001 - 521 10 40 00 - Sheriff (EMS Agreement)				21,327.00	CONTRACT BILLING FOR LE DISPATCH AUG 2026
		001 - 521 10 40 01 - Spokane County - Jail				3,347.97	CONFINEMENT PROGRAM 09/26
5174	09/15/2026	Claims	3	36640	STORAGE SOLUTIONS LIBERTY LAKE	1,154.40	RENT
		001 - 514 23 41 00 - Administrative Services-Professi				577.20	RENT 09/01/2026-09/30/2026
		001 - 558 50 41 00 - CP&ED-Professional Services				577.20	RENT 09/01/2026-09/30/2026
5175	09/15/2026	Claims	3	36641	THE PAPE GROUP INC	1,913.61	MATERIALS
		001 - 576 80 41 00 - Parks-Professional Services				1,913.61	MOWER-REPAIR OF SEAT SUSPENSION COMPRESSOR AND AUXILIARY POWER OUTLET
5176	09/15/2026	Claims	3	36642	TRAVIS MATHEW LLC	961.67	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				961.67	SWEATER
5177	09/15/2026	Claims	3	36643	TURNER & TOWNSEND HEERY, LLC	7,036.12	SERVICES
		001 - 594 18 62 07 - Central Services - Old City Hall F				526.65	P&R PROJECT SVCS THROUGH 07/31/2026
		310 - 594 59 60 00 - Capital Expenditures - City Hall I				6,509.47	CH PROJECT SVCS THROUGH 07/31/2026
5178	09/15/2026	Claims	3	36644	WESTERN RECORDS DESTRUCTION	60.00	SERVICES
		001 - 521 10 41 00 - Law Enforcement-Professional S				60.00	DESTRUCTION SVCS THROUGH 08/01-08/31/2026
5179	09/15/2026	Claims	3	36645	WHITLEY FUEL LLC	4,947.19	FUEL
		001 - 518 30 32 00 - Central Services Fuel Consumed				32.87	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				82.21	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				92.98	UNLEADED
		001 - 518 30 32 00 - Central Services Fuel Consumed				32.67	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				10.12	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				4.94	DYED DIESEL #2
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				27.96	DYED DIESEL #2
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				25.30	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				23.27	DYED DIESEL #2
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				28.61	UNLEADED
		410 - 531 00 32 00 - Storm Drainage Utilities - Fuel				10.05	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				60.71	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				14.73	DYED DIESEL #2
		110 - 542 70 32 00 - Roadside - Fuel				83.92	DYED DIESEL #2
		110 - 542 70 32 00 - Roadside - Fuel				151.77	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				69.79	DYED DIESEL #2
		110 - 542 70 32 00 - Roadside - Fuel				171.66	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				60.32	UNLEADED
		110 - 542 70 32 00 - Roadside - Fuel				402.63	UNLEADED
		110 - 542 90 32 00 - Maint Admin & Overhead - Fuel				1,052.44	UNLEADED

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				236.54	UNLEADED TANK RENTAL, CLEAR DIESEL TANK RENTAL
		001 - 558 50 32 00 - CP&ED Fuel Consumed				25.30	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				63.24	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				71.53	UNLEADED
		001 - 558 50 32 00 - CP&ED Fuel Consumed				25.13	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				40.47	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				60.13	DYED DIESEL #2
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				342.66	DYED DIESEL #2
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				101.18	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				285.00	DYED DIESEL #2
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				114.44	UNLEADED
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				40.21	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				75.89	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				34.36	DYED DIESEL #2
		001 - 576 80 32 00 - Parks Fuel Consumed				195.81	DYED DIESEL #2
		001 - 576 80 32 00 - Parks Fuel Consumed				189.72	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				162.86	DYED DIESEL #2
		001 - 576 80 32 00 - Parks Fuel Consumed				214.57	UNLEADED
		001 - 576 80 32 00 - Parks Fuel Consumed				75.40	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				7.59	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				8.58	DYED DIESEL #2
		001 - 576 80 32 15 - Ballfields Fuel Consumed				48.95	DYED DIESEL #2
		001 - 576 80 32 15 - Ballfields Fuel Consumed				18.97	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				40.71	DYED DIESEL #2
		001 - 576 80 32 15 - Ballfields Fuel Consumed				21.46	UNLEADED
		001 - 576 80 32 15 - Ballfields Fuel Consumed				7.54	UNLEADED

001 General Fund	236,371.23	
110 Street Fund	65,753.02	
111 Parks & Art Fund	2,711.25	
115 Tourism Promotion Fund	10,514.64	
310 REET 1 Capital Projects Fund	49,950.28	
311 REET 2 Special Capital Projects Fund	9,309.47	
330 Library Capital Fund	7,643.62	
334 Police Capital Fund	1,961.98	
410 Stormwater Utility Fund	8,011.13	
420 Golf Operations Fund	41,499.04	
502 Medical Reimbursement (Bridge) Fund	911.81	
630 Custodial Fund-State Of Washington Collections	25.00	
	Claims:	434,662.47
* Transaction Has Mixed Revenue And Expense Accounts	434,662.47	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

_____ _____

City Clerk Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

_____ _____

City Clerk Date

AGENDA ITEM NO.: 11.C.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Purchase Availed Rectangular Rapid Flashing Beacons (RRFB) from Western Systems for the Mission Frontage Improvement Project

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
Q-25378 - Availed RRFBs, Sept 26 - City of Liberty Lake, WA

Expenditure Required	Yes
Budgeted	Yes, (311) REET 2 Special Capital Projects Fund; (595 30 60 10)
City Program	Street Maintenance; Capital Project Delivery

Summary Statement

As part of the Mission Avenue Frontage Improvement Project, the City is improving pedestrian facilities and connectivity along Mission Avenue. To enhance pedestrian safety and visibility at designated crossings, the City intends to install Rectangular Rapid Flashing Beacons (RRFBs) following completion of the construction work by Selland Construction.

Western Systems provided a quotation of $11,942.40 for the RRFB equipment. The quoted amount does not include the applicable 9% sales tax, resulting in a total purchase amount of $13,017.22.

The equipment will be installed by Public Works staff after Selland Construction completes the Mission Avenue Frontage Improvement Project. The purchase will be funded using remaining Mission Avenue project funds that were not allocated to the construction contract. No additional project funding is requested.

Recommended Action

Approve the purchase of Rectangular Rapid Flashing Beacon equipment from Western

Systems for an amount not to exceed $13,500.

Western Systems
Innovative Transportation Solutions

1122 Industry Street, Bldg. B, Everett, WA 98203
Phone: (425) 438-1133 | Fax: (425) 438-1585

Quotation

Date	Quote #	Rev #
09/02/26	Q-25378	

Project	Agency:
Availed RRFBs, Sept 26	City of Liberty Lake, WA

Prepared For:		To place an order:	
Contact:	Stephen Reichert **Phone:** 509-499-9780	**Contact:**	Jesse Lassandro
Company:	City of Liberty Lake, WA	**Phone:**	+1 2084122436
Email:	sreichert@libertylakewa.gov	**Fax:**	(425) 438-1585
Address:	Attn: Accounts Payable22710 Country Vista Drive	**Email:**	jlassandro@westernsystems-inc.com
City/State:	Liberty Lake, Washington 99019		**This order is subject to the terms & conditions*

Qty	Part #	Description	Unit Price	Ext. Price
4	8530000000	SOLAR ENGINE (AVAILED) AV-400, 20W W/BATTERIES & UNIVERSAL MOUNT	$1,229.12	$4,916.48
8	7780010499	BATTERY (AVAILED) 400264, SLA 9 AH, 12V (TWO REQUIRED)	$74.95	$599.60
8	8530000040	LIGHT BAR W/UNIVERSAL MOUNT (AVAILED) AV-LB-B, BLACK	$421.06	$3,368.48
8	8530000050	LIGHTBAR THRU-BOLT KIT (VAILED) AV-THRU-BKT, FOR 2"-2-1/2" SQUARE POST, DUAL BACK-TO-BACK OR SINGLE SIDED	$13.63	$109.04
4	8530000120	PUSH BUTTON STATION (POLARA) AV-iNX9WN0-Y, 9X12 W/SIGN (YELLOW)	$679.97	$2,719.88
4	8530000122	iNX HARNESS (POLARA) AV-iNX-HRNS	$57.23	$228.92

Terms:	Net 30
Freight Terms:	FOB DstFrt PP&ADD
Material Lead Time:	

See General Conditions below for exceptions and changes to freight and lead time policies

Subtotal	**$11,942.40**
Shipping	$0.00
Tax 0.00%	
Grand Total	**$11,942.40**

GENERAL CONDITIONS OF SALE

All information contained within this quote is valid for 30 days from the date of the quotation. Thereafter, all prices and applicable charges are subject to change; if the purchaser accepts this quote after 30 days, Western Systems may issue a revised quote with the 30 days following receipt of the acceptance. The acceptance of this quotation constitutes the acceptance of the following terms and conditions which cannot be varied or waived except by express written authorization by a Western Systems representative. These terms govern the sale of goods and services supplied by Western Systems. Differing terms from Buyer in any purchase order or written communication shall not be binding on Western Systems absent its written agreement to any such terms. Purchaser's acceptance of the goods and/or services referenced in this quote also constitute acceptance of all terms and conditions herein, regardless of any contrary or additional terms submitted in purchaser's purchase order or acceptance.

TERMS AND CONDITIONS

Purchase Order: All purchases require a written purchase order. Email or verbal communication does not constitute an acceptable purchase order.

Delivery: Material lead time date is based after the release of the order.

FOB Destination and FOB Destination, Prepay & Add terms as quoted imply that the customer will be available to receive material deliveries. Any repeated delivery attempts, trucking reroutes, enroute cancellations or product factory returns which incur additional shipping costs shall be billed to the purchaser.

This quote is based on the current prices being paid by Western Systems for parts and components. It assumes delivery within a normal time frame after acceptance (in any case within 90 days). If delivery is delayed or postponed beyond normal delivery time frames at no fault of Western Systems, it reserves the right to adjust the pricing based on its estimate of increased costs and expenses resulting from the delay, unless contractually obligated otherwise or contrary to applicable law,

Taxes/Fees: Unless current resale certificate is on file with Western Systems, purchaser shall be responsible for all tariffs, duties, sales or use taxes in addition to the quoted prices herein. Any taxes listed are estimated totals and should be verified against local requirements.

Payment Terms: Payment terms are based on approval of credit. If credit is approved, terms are Net 30 days. Western Systems imposes a surcharge of 3% on the transaction amounts when paying with a Visa or MasterCard. We are unable to accept other credit cards for payment options. All prices are quotes in USD funds.

Non-Payment Fees: If payment has not been received when due, the purchaser will be considered in default. Western Systems will be entitled, without prejudice to our other rights, without serving notice of default, to charge the purchaser for all costs incurred such as administration, storage, legal fees, etc. The unpaid portion of any amount due to Western Systems will bear interest at the rate of 1.5% per month simple interest. Western Systems reserves the right to hold goods until purchaser balances their account.

Western Systems will not be subject to any project retainage of any kind. Material purchases are due and payable upon receipt. Unpaid balances will be subject to Non-Payment Fees.

Collections: Upon Buyer default of these terms, Western Systems may, in addition to any other rights or remedies at contract or law, declare the entire balance of purchaser's account immediately due and payable. If unpaid balance is referred for collections, Buyer agrees to pay Western Systems, to the extent permitted by law, reasonable attorney fees in addition to all damages otherwise available, plus any court costs or expenses incurred by Western Systems, plus any finance charges accrued on any unpaid balance owed by Purchaser.

Deferment or Cancellation Policy: Order deferment or cancellation once materials have been released will be subject to cancellation and/or restocking fees.

Documentation: Any operational documentation supplied as a part of this quotation remains the property of Western Systems and may not be copied, reproduced, transmitted, or communicated to 3rd parties without the express written consent of Western Systems.

On-Site Services: On-site services such as signal or video system turn-on support shall be scheduled three weeks in advance. If services need to be cancelled or postponed, any non-reimbursable travel expenses will be billed to purchaser. This quotation does not include nor imply any on-site support services unless expressly stated herein. If on-site support services are required, and not included as part of this proposed scope of work, please contact Western Systems for a revised quotation.

Warranty: Products are sold subject to manufacturer's warranty. Products manufactured by Western Systems carry a one-year warranty. For additional information on Western Systems warranty, please send an email to info@westernsystems-inc.com.

Return and Restocking Policy: Western Systems will be the sole source in determining whether any item is eligible for return. To be eligible the item(s) must be standard product models, new and unused, in the original packaging, and invoiced within the last 90 days. Restocking fees are applied to all returns and can vary between 20-50% based on annual sales activity. In no case will Western Systems be obligated to take returns for items that are obsolete, custom orders, or past the 90-day invoice period.

Delivery Inspection: All materials deliveries must be inspected upon receipt from freight carrier. Any freight damages must be reported to the carrier at the time of receipt of goods. Any materials shortages or inaccuracies in shipment must be reported to Western Systems within ten days receipt of goods. Thereafter, any discrepancies will be considered incidental and the responsibility of the receiver.

Force Majeure: Western Systems, Inc. shall in no event be responsible for delays in performance due to actions beyond its reasonable control including without limitation acts of God, strikes, supply chain interruptions or delays, labor shortage or disturbance, fire, accident, war, civil disturbance, or carrier delays.

Western Systems, Inc. accepts no liability for errors or omissions or the accuracy or the completeness of this quotation. It has been prepared to the best of our knowledge per plans, specifications, documentation, and communications provided but we do not guarantee these to be accurate or of the latest revision. Determination of accuracy of this quotation and final quantities are the sole responsibility of recipient. Western Systems, Inc. shall in no event be liable for any special, consequential, incidental, or liquidated damages (including without limitation damages for loss of use of facilities or equipment, loss of revenue, loss of profits or loss of goodwill), regardless of whether it (a) has been informed of the possibility of such damages or (b) is negligent.

AGENDA ITEM NO.: 11.D.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Construction Services Contract – Sprague Avenue Pavement Replacement

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
264355 Sprague Ave Pave only patches for COLL to Stephen on 9.8.26

Expenditure Required	Yes
Budgeted	Yes, (110) Streets Fund; (595 64 63 00) Pavement Repair Allocation
City Program	Streets Maintenance

Summary Statement

Staff recommends approval of a construction services contract with Diamond Asphalt Paving for pavement replacement on the west end of Sprague Avenue near its intersection with Liberty Lake Road. The project will replace approximately 60 square yards of deteriorated pavement to improve the condition and longevity of the roadway.

Diamond Asphalt Paving submitted a bid in the amount of $8,744.90, excluding applicable sales tax. Including 9% sales tax of $787.04, the total contract amount is $9,531.94 with a small contingency amount included to account for unforeseen site conditions.

The City's Public Works Streets Division will perform the demolition, pavement removal, and fine grading of the existing base material prior to the contractor's work. Public Works staff will also provide traffic control for the duration of the project.

Recommended Action

Approve the construction services contract with Diamond Asphalt Paving in an amount not to exceed $10,500.

Diamond ASPHALT PAVING

Proposal 264355
Phone (509) 939-3932
PO Box14806 Spokane Valley, WA 99214

UBI # 603 553 326
Washington Contractors Registration # DIAMOAP841DN
Idaho Public Works Number 026632-D-4
General Contractor Registration#7261073

Customer: City of Liberty Lake **Job Name:** Sprague Ave pave only areas for COLL **Date:** 9/8/26
Mailing Address: 22710 E Country Vista Dr. **Job Address:** ~23102 E 2nd Ave **Phone:** 509-499-9780
City: Liberty Lake **City:** Liberty Lake **Contact Person / Phone:** Stephen Reichert
State: WA **Zip:** 99019 **State:** WA **Fax Number:**

Description	Unit Type	Quantity	Unit Price	Amount
Our bid includes the following:				
Mobilization Per Each Occurance:	EA	1.00	$ 1,425.00	$ 1,425.00
Pave Only Patching: We will tack coat and provide and place 3" of class 1/2" PG64H-28 HMA to	SY	166.00	$ 32.65	$ 5,419.90
the areas given to us by Stephen R. as a 45'x10' and 80'x13'.				
Optional Fine Grading by the hour with base rock in place by others (Includes grading MOB):	HR	1.00	$1,900.00	$ 1,900.00
This proposal is based on the material prices as of the bid date.				
NOTE: If the access to the project is over concrete, we will not be responsible for any damages				
To be measured and billed upon completion at our unit prices. Scheduling is to be agreed upon.				
This is based on one mobilization. Base rock to be ready/approved for asphalt prior to our mob				
Exclusions: permits, fees, bonds, testing, engineering/surveying/staking, sawcutting, traffic control,				
inspections, utility adjustments, joint adhesive/sealant, striping, and all grading/prep work.				
A copy of this proposal shall be an attachment to any subcontract			**Total**	$ 8,744.90
"Specializing in Quality and Service"			**Deposit**	
One Year Limited Warranty			**Balance**	**$ 8,744.90**

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars $8,744.90

Payment to be made as follows: **Net, 10th of the month** plus tax, if applicable

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices subject to changes necessitated by physical condition or acts of god. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. Drainage warranty only applies with minimum of 2% grade.

If job size increases, billing will be on finished square feet. A $450.00 charge will be added to all accounts that have to be liened due to non-payment.

Authorized signature *Kevin Long* Cell 509-939-3932

Note: This proposal may be withdrawn by us if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Cancellation policy: 10% charge after any costs incurred.

Signature Date

Print Name and Title

Signature Date

Print Name and Title

A late charge of 1 1/2% per month, which is an annual percentage rate of 18%, will be charged on all past due accounts.

NOTE: DUE TO THE CURRENT INSTABILITY OF THE PETROLEUM MARKET, PRICE(S) MAY BE SUBJECT TO CHANGE. THE FINAL INVOICE WILL BE BASED ON THE CURRENT MARKET PRICE OF LIQUID ASPHALT/FUEL AT THE TIME OF INSTALLATION

Department of Labor and Industries
Contractor Registration

Disclosure Statement
Notice to Customers

Business Name: Diamond Asphalt Paving, Inc.

This contractor is registered with the state of Washington, registration no. DIAMOAP841DN has posted with the state a bond or deposit of $15,000 for the purpose of satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. The expiration date of this contractor's registration is March 15, 2028.

THIS BOND OR DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT.

This bond or deposit is not for your exclusive use because it covers all work performed by this contractor. The bond or deposit is intended to pay valid claims up to $15,000 that you and other customers, suppliers, subcontractors, or taxing authorities may have.

FOR GREATER PROTECTION YOU MAY WITHHOLD A PERCENTAGE OF YOUR CONTRACT.

You may withhold a contractually defined percentage of your construction contract as retainage for a stated period of time to provide protection to you and help insure that your project will be completed as required by your contract.

YOUR PROPERTY MAY BE LIENED.

If a supplier of materials used in your construction project or an employee or subcontractor of your contractor or subcontractors is not paid, your property may be liened to payment and you could pay twice for the same work.

FOR ADDITIONAL PROTECTION, YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR ON YOUR PROJECT.

The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the state Department of Labor and Industries.

I have received a copy of this disclosure statement.

Dated this _____ day of _____ of the year _____

_____
Signature of Customer

The contractor must retain a signed copy of this disclosure statement in his or her files for a minimum of three years and produce a signed or electronic signature copy of the disclosure statement to the department upon request.

For more information, please refer to RCW 18.27.114.


N Liberty Lake Rd
45'
10'
80'
13'
E Sprague Ave
S Liberty Lake Rd & E Sprague Ave
S Liberty Lake Rd
N
200 ft
Google Earth

AGENDA ITEM NO.: 11.E.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Mini-Weather Station Service Renewal with Frost Solutions

Dept of Origin: Public Works **Dept. Head Approval:** Ben Turner

Exhibit(s):
3606

Expenditure Required	Yes
Budgeted	Yes, (110) Streets Fund; (542 66 41 00) Snow and Ice Control - Professional Services
City Program	Snow and Ice Removal

Summary Statement

The Public Works Department is requesting authorization to renew its mini-weather station services with Frost Solutions for a total cost of $12,000. These weather stations provide localized, real-time monitoring of pavement and atmospheric conditions at strategic locations throughout the City. Public Works uses the data to monitor snow and ice conditions, identify potential freezing conditions, and support timely and efficient decisions regarding winter weather response and roadway treatment.

The renewal performance period is November 1, 2026 through October 31, 2027. Continued use of the weather stations will provide Public Works staff with critical localized weather information to assist in maintaining safe travel conditions and improving the efficiency of the City's winter maintenance operations.

Recommended Action

Authorize payment in the amount of $12,000 to Frost Solutions for the use of four (4) mini-weather stations from November 1, 2026 to October 31, 2027.

7169

Invoice

 # 3606

Balance Due
$12,000.00

Tax ID : 88-2774723
276 E Deerpath Road
#627
Lake Forest, Illinois 60045
USA
312-767-9423
info@frostsolutions.io
https://frostsolutions.io/

Bill To
City of Liberty Lake, WA
22710 E Country Vista Dr
Liberty Lake, Washington 99019
United States

Invoice Date :	01 Sep 2026
Terms :	Custom
Due Date :	01 Oct 2026

#	Item & Description	Qty	Rate	Amount
1	Mini-Weather Station Renewal - Annual Subscription: Nov 01, 2026 - Oct 31, 2027. Payment 1 of 1.	4 ea	3,000.00	12,000.00

Sub Total	12,000.00
Total	**$12,000.00**
Balance Due	T **$12,000.00**

Pay your bill at frostsolutions.io/pay. Download a copy of our W-9 here. If you have any questions, please contact AP@FrostSolutions.io.

Note: Invoice amounts are subject to applicable tax. If you are sales tax exempt, please upload your Sales Tax Exemption certificate here.

REC'D 09/01/2026 EMAIL

AGENDA ITEM NO.: 14.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: 2027 Prelminary Budget - Sources of Revenue

Dept of Origin: Finance and Admin Services

Dept. Head Approval: Kyle Dixon

Exhibit(s):
None

Expenditure Required	No
Budgeted	N/A
City Program	Budget Development and Management

Summary Statement

Opportunity to receive public comment on 2027 sources of revenue for consideration of 2027 preliminary budget development

Recommended Action

Public Hearing

AGENDA ITEM NO.: 16.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Ordinance 230B Comcast Franchise Agreement 10 Year Extension (1st Read)

Dept of Origin: Community Development **Dept. Head Approval:** Kyle Dixon

Exhibit(s):
Comcast Franchise Agreement (Sept. 2026)

Expenditure Required	No
Budgeted	N/A
City Program	Permitting

Summary Statement

City Staff and Comcast Cable LLC mutually agree to extend terms and conditions of the existing franchise agreement for an additional 10-year term. A public hearing was held on Sept 1, 2026 to receive public input on any concerns relating to unresolved issues pertaining to the agreement. No comments were received.

Recommended Action

1st Read.

CABLE COMMUNICATIONS FRANCHISE

BY AND BETWEEN

CITY OF LIBERTY LAKE, WASHINGTON

AND

COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC

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ORDINANCE NO. 230B

An Ordinance of the City of Liberty Lake, Washington renewing a non-exclusive Franchise Agreement to Comcast Cable Communications Management, LLC, a corporation organized under the laws of the State of Washington, to occupy and use the public rights-of-way for the purpose of providing Cable Service to the public, for a term of ten (10) years, subject to regulation by federal, state and local authority and specifying other limitations, terms and conditions governing the exercise of said Franchise Agreement.

THE CITY OF LIBERTY LAKE, WASHINGTON DOES ORDAIN:

SECTION 1. PURPOSE AND INTENT

This Franchise Agreement is by and between City of Liberty Lake ("City"), and Comcast Cable Communications Management, LLC, with its principal place of business at 900 132nd Street SW, Everett, WA 98204.

WHEREAS, the City is authorized to grant one (1) or more non-exclusive revocable Franchise Agreements to construct, Maintain and operate a Cable System within the City; and,

WHEREAS, in accordance with Section 626 of the Cable Communications Policy Act of 1984, Franchisee has requested renewal of its Cable Communications Franchise Agreement, and after negotiations with Franchisee, the City has determined that it is in the best interest of the City and its residents to renew the Franchise Agreement with Franchisee; and,

WHEREAS, the City has, following required and reasonable notice, conducted a full public hearing, affording all persons concerned with the analysis and consideration of the technical ability, financial condition, legal qualifications and general character of the Franchisee; and,

WHEREAS, the City has determined that it is in the best interests of and consistent with the health, safety and welfare of the citizens of the City to renew the Franchise Agreement to the Franchisee to operate a Cable System within the confines of the City and on the terms and conditions hereinafter set forth; and,

WHEREAS, the Franchisee has agreed to be bound by the conditions hereinafter set forth;

NOW, THEREFORE, in consideration of the renewal of the franchise pursuant to this Franchise Agreement, the Franchisee hereby promises to comply with the provisions of this Franchise Agreement. In consideration of the Franchisee's promises, the City hereby grants a franchise as hereinafter set forth:

SECTION 2. TITLE

THIS AGREEMENT may be referred to as the "City of Liberty Lake, Washington/Comcast Cable Communications Management, LLC Franchise Agreement."

SECTION 3. DEFINITIONS

For the purpose of this Franchise Agreement the following terms, phrases, words, and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is mandatory and the word "may" is permissive. Words not defined shall be given their common and ordinary meanings.

(A) "Access Channel" shall mean any Channel set aside for public use, educational use, or governmental use without a channel usage charge.

(B) "Basic Cable Service" shall mean any Service Tier which includes the lawful retransmission of local television broadcast signals and any public, educational, and governmental access programming required by this Franchise Agreement to be carried on the basic tier.

(C) "Cable Service" or "Service" shall mean (A) the one-way transmission to Subscribers of (i) Video Programming or (ii) Other Programming Service, and (B) Subscriber interaction, if any, which is required for the selection or use of such Video Programming or Other Programming Service.

(D) "Cable System" or "System" shall mean the Franchisee's facilities, throughout the City, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers within a community, but such term shall not include:

(1) a facility that serves only to retransmit the television signals of one (1) or more television broadcast stations;

(2) a facility that serves only Subscribers without using any Public Right of Way;

(3) a facility of a common carrier which is subject, in whole or in part, to the provisions of 47 U.S.C. § 201 et seq., except that such facility shall be considered a Cable System (other than for purposes of 47 U.S.C. § 541(c)) to the extent such facility is used in the transmission of Video Programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services;

(4) an open video system that complies with 47 U.S.C. § 573; or

(5) any facilities of any electric utility used solely for operating its electric utility system.

(E) "Channel" shall mean bandwidth in the electromagnetic spectrum capable of carrying Video Programming which a Franchisee of a Cable System is authorized to provide to its Subscribers.

(F) "City" shall mean City of Liberty Lake, Washington. For purposes of enforcement of any provision.

(G) "Complaint" shall mean a Subscriber contact with the Franchisee to express a grievance or dissatisfaction concerning Cable Service. Complaints do not include matters not within the regulatory control of the City. A Complaint may be verbal or in writing but need not include initial contacts where an issue is promptly resolved to the Subscriber's satisfaction.

(H) "Converter" shall mean an electronic tuning device which converts transmitted signals to a frequency which permits their reception on a television receiver.

(I) "Council" shall mean the legislative body of the City of Liberty Lake, Washington.

(J) "FCC" shall mean the Federal Communications Commission or any legally appointed or designated agent or successor.

(K) "File" shall mean the delivery, by mail or otherwise, to the appropriate office, officer or agent of the City of any document this Franchise Agreement requires to be filed with the City. The date of receipt by the City shall be considered the file date.

(L) "Franchise Agreement" shall mean the nonexclusive right and authority to construct, Maintain, and operate a Cable System through use of Public Rights of Way in the City pursuant to a contractual agreement approved by the City Council and executed by the City and a Franchisee.

(M) "Franchise Area" shall mean the entire geographic area within the City as it is now constituted or may in the future be constituted.

(N) "Franchisee" shall mean Comcast Cable Communications Management, LLC, including any lawful successor, transferee or assignee of the original Franchisee.

(O) "Gross Revenues" means all revenue derived directly or indirectly by the Franchisee, or by Franchisee's Affiliates, from the operation of Franchisee's Cable System to provide Cable Services in the Franchise Area. Gross Revenues include, by way of illustration and not limitation, monthly fees charged Subscribers for Cable Services including Basic Service and all other Tiers of Cable Service; Pay-Per-View Service; Cable Service installation, disconnection, change-in-service and reconnection fees, Leased Access Channel fees, late fees, payments received by the Franchisee from programmers for carriage of Cable Services on the Cable System and recognized as revenue under generally accepted accounting principles ("GAAP"), revenues from rentals of Cable System equipment such as converters; advertising revenues (including local, regional, and a pro rata share of national advertising carried on the Cable System in the Franchise Area) net of commissions due to advertising agencies that arrange for the advertising buy and as recognized as revenue under GAAP; additional outlet fees, Franchise Fees, and revenues from home shopping Channels. Gross Revenues shall not include (i) Bad Debt, provided, however, that all or part of any such Bad Debt that is written off but subsequently collected shall be included in Gross Revenues in the period collected; or (ii) any taxes on services furnished by the Franchisee which are imposed directly on any Subscriber or user by the State, City or other governmental unit and which are collected by the Franchisee on behalf of said governmental unit. The Franchise Fees are not such a tax and are therefore included in Gross Revenues.

(P) "Installation" shall mean the process necessary to connect the Cable System at the Subscriber's premises.

(Q) "Leased Channel" or "Leased Access Channel" shall mean any Channel, or part of a Channel, available for commercial use on a fee basis by Persons other than a Franchisee.

(R) "Lockout Device" shall mean an optional mechanical or electrical accessory to a Subscriber's terminal which inhibits the viewing of a certain program, certain Channel, or certain Channels provided by way of the Cable System.

(S) "Maintain" or "Maintenance" shall mean the repair, restoration, replacement, renovation and testing of the Cable System or components thereof so as to ensure that it operates in a safe and reliable manner and as required by this Franchise Agreement.

(T) "Non-commercial" shall mean, in the context of Access Channels, that products and services are not sold via the Access Channel. The term will not be interpreted to prohibit an Access Channel operator or programmer from independently (i.e. not in the context of any televised programming) soliciting and receiving financial support to produce and transmit Video Programming on an Access Channel, or from acknowledging a contribution, in the manner of the corporation for public broadcasting. An Access Channel operator or programmer may cablecast informational programming regarding City events, projects and attractions of interest to residents so long as the format for such programming is consistent with the purposes for which PEG resources may be used.

(U) "Normal Business Hours" shall mean those hours during which most similar businesses in City are open to serve customers. In all cases, "Normal Business Hours" must include some evening hours, at least one (1) night per week and/or some weekend hours.

(V) "Normal Operating Conditions" shall mean those Service conditions which are within the control of Franchisee. Those conditions which are not within the control of a Franchisee include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of Franchisee include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and Maintenance or upgrade of the Cable System.

(W) "PEG" shall mean public, educational and governmental.

(X) "Person" shall mean an individual or legal entity, such as a corporation or partnership.

(Y) "Premium Service" shall mean pay television offered on a per Channel or per program basis.

(Z) "Public Right of Way" or "Public Rights of Way" shall mean the surface of and the space above and below any public street, road, highway, path, sidewalk, alley, court, or easement now or hereafter dedicated and opened by the City for the purpose of public travel or public utilities. In the case of any grant of authority or permission by the City to a cable operator however, this term shall not exceed the scope of the City's interests or power to extend such grant.

(AA) "Service Interruption" shall mean the loss of picture or sound on one (1) or more Cable Channels.

(BB) "Service Tier" shall mean a specific set of Cable Services which are made available as, and only as, a group for purchase by Subscribers at a separate rate for the group.

(CC) "Standard Installation" shall mean those that are located up to one hundred twenty-five (125) feet from the existing distribution system.

(DD) "Subscriber" shall mean any Person who lawfully receives Cable Service via the System.

(EE) "Video Programming" shall mean programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

SECTION 4. GRANT OF AUTHORITY

(A) This Franchise Agreement is hereby granted by the City to the Franchisee, for a period of ten (10) years from and after the first day of the first month following enactment, the right, and privilege to have, acquire, construct, reconstruct, use, operate, own and Maintain a Cable System for the entire area of the City, subject to applicable law and to the conditions and restrictions as hereinafter provided. No privilege or power of eminent domain is bestowed by this grant of authority.

(B) Consistent with the provisions of City ordinances and the Cable Act, the City hereby grants to Franchisee the authority to use the City's Public Rights of Way for the purposes of this Franchise Agreement.

SECTION 5. AUTHORITY NOT EXCLUSIVE

(A) The grant of authority for use of the City's Public Rights of Way, as conferred in Section 4 hereof, is not exclusive and does not establish priority for use over other franchise holders, permit holders and the City's own use of public property. Nothing in this Franchise Agreement shall affect the right of the City to grant to any other Person a similar franchise or right to occupy and use the Public Rights of Way or any part thereof for the erection, Installation, construction, reconstruction, operation, Maintenance, dismantling, testing, repair or use of a Cable System within the City.

(B) Franchisee shall at all times comply with all applicable state and federal laws, regulations and rules regarding cable communications. Compliance shall not preclude a lawful challenge.

SECTION 6. COMPETITIVE EQUITY.

(A) The Franchisee acknowledges and agrees that the City reserves the right to grant one or more additional franchises to provide Cable Service within the Franchise Area; provided, the City agrees that it shall amend this Franchise Agreement to include any material terms or conditions that it makes available to the new entrant within ninety (90) days of the Franchisee's request, so as to ensure that the regulatory and financial burdens on each entity are materially equivalent. "Material terms and conditions" include, but are not limited to: franchise fees; insurance; system build-out requirements; security instruments; Access Channel and support;

customer service standards; required reports and related record keeping; and notice and opportunity to cure breaches. If any such additional or competitive franchise is granted by the City which, contains more favorable or less burdensome terms or conditions than this Franchise Agreement, the City agrees that it shall amend this Franchise Agreement to include any more favorable or less burdensome terms or conditions in a manner mutually agreed upon by City and Franchisee.

(B) In the event an application for a new cable television franchise is filed with the City proposing to serve the Franchise Area, in whole or in part, the City shall serve or require to be served a copy of such application upon the Franchisee by registered or certified mail or via nationally recognized overnight courier service.

(C) In the event that a wireline multichannel video programming distributor provides video service to the residents of the City under the authority granted by federal or State legislation or other regulatory entity, the Franchisee shall have a right to request Franchise amendments that relieve the Franchisee of regulatory burdens that create a competitive disadvantage to the Franchisee. In requesting amendments, the Franchisee shall file a petition seeking to amend the Franchise. Such petition shall: (1) indicate the presence of such wireline competitor; (2) identify the basis for Franchisee's belief that certain provisions of the Franchise place Franchisee at a competitive disadvantage; and (3) identify the regulatory burdens to be amended or repealed in order to eliminate the competitive disadvantage. The City shall not unreasonably withhold consent to the Franchisee's petition.

SECTION 7. CONDITIONS OF SALE.

If a renewal of this Franchise Agreement is denied or the Franchise Agreement is lawfully terminated, and the City lawfully acquires ownership of the Cable System or by its actions lawfully effects a transfer of ownership of the Cable System to another Person, any such acquisition or transfer shall be at a price determined pursuant to the provisions of the Cable Act.

SECTION 8. PREVIOUS RIGHTS ABANDONED

This Franchise Agreement is in lieu of any and all other contractual rights, privileges, powers, immunities, and authorities owned, possessed, controlled, or exercisable by Franchisee or any successor pertaining to the construction, operation, modification or Maintenance of a Cable System in the City. The acceptance of this Franchise Agreement shall operate between Franchisee and the City as an abandonment of any and all such contractual rights, privileges, powers, immunities, and authorities within the City. All construction, operation, modification, and Maintenance by the Franchisee of any Cable System in the City to provide Cable Service shall be under this Franchise Agreement and not under any other contractual right, privilege, power, immunity, or authority.

SECTION 9. AGREEMENT, ACCEPTANCE

(A) Franchisee acknowledges and accepts the right of the City to issue a franchise and Franchisee agrees it shall not now nor at any time hereafter challenge this right in any way, including in any state or federal court.

(B) Franchisee's rights hereunder are subject to the reasonable exercise of the City's police power. Nothing in this Franchise Agreement shall preclude or prohibit the City from enacting any ordinance, from time to time, in the interest of public health and safety, which may impact the Franchisee in its operation of the Cable System, as a proper exercise of the City's police power. All City acts undertaken pursuant to this Franchise Agreement shall be deemed discretionary, guided by the purpose and considerations of the public health, safety, and general welfare.

(C) The parties acknowledge that the City may modify its regulatory policies throughout the term of this Franchise Agreement. Franchisee agrees to comply with such lawful policies except when there is a conflict with Franchisee's rights negotiated hereunder. In the event of a conflict between the City Code and this Franchise, this Franchise shall control. Franchisee reserves any rights it may have to challenge such policies whether arising in contract or at law. The City reserves all defenses to such challenge, whether arising in contract or law.

SECTION 10. TIME IS OF THE ESSENCE TO THIS AGREEMENT

Whenever this Franchise Agreement shall set forth any time for an act to be performed by or on behalf of the Franchisee, such time shall be deemed of the essence. Any failure of the Franchisee to perform within the time allotted shall always be sufficient grounds for the City to invoke any appropriate remedy, including, without limitation, termination of this Franchise Agreement.

SECTION 11. TAXES

As is consistent with applicable law, nothing contained in this Franchise Agreement shall be construed to except the Franchisee from any tax, liability or assessment authorized by law.

SECTION 12. FRANCHISE AGREEMENT

This Franchise Agreement is a contract between the City and the Franchisee, binding upon both parties. It is the intent of the parties that this shall be subject to amendment by mutual agreement from time to time to allow the Franchisee to innovate and implement new services and developments, or to agree to any terms allowed by law and for which each party agrees to bargain in good faith with the other party, upon the initiation of any proposed amendment. Franchisee agrees that it will evaluate new technological developments whenever technically and economically feasible.

SECTION 13. RENEWAL:

Any renewal of this Franchise Agreement shall be governed by and comply with the provisions of the Cable Act (47 U.S.C. § 546), as amended.

SECTION 14. CABLE SYSTEM SPECIFICATIONS AND OVERSIGHT

(A) All Franchisee activity in the Public Right of Way, and other public places where applicable, must comply with the National Electrical Safety Code and the National Electrical Code as adopted by the City and good and accepted industry practices.

(B) The Franchisee shall comply with all applicable technical standards of the FCC as published in subpart K of 47 C.F.R. § 76. To the extent those standards are altered, modified, or amended during the term of this Franchise Agreement, the Franchisee shall comply with such altered, modified or amended standards within a reasonable period after such standards become effective. The City shall have, upon written request, the right to review tests and records required to be performed pursuant to the FCC's rules.

(C) In accordance with applicable law, the City shall have the right to regulate and inspect the construction, operation and Maintenance of the Cable System in the Public Rights of Way. Upon reasonable prior written notice and in the presence of the Franchisee's employee, the City may review the Cable System's technical performance as necessary to monitor the Franchisee's compliance with the provisions of this Franchise Agreement. All equipment testing under a technical performance review shall be conducted by the Franchisee.

SECTION 15. GENERAL RIGHT-OF-WAY USE AND CONSTRUCTION

(A) Subject to the other provisions of this Franchise, Franchisee may perform all construction in the Rights-of-Way for any facility needed for the maintenance, operation or extension of Franchisee's Cable System.

(B) All work authorized and required hereunder shall be done in a safe, thorough and workmanlike manner. All equipment shall be durable and installed and maintained in accordance with good engineering practices and comply with applicable law. Franchisee shall be subject to the City's current pavement cut policy or as amended. Public Rights-of-Way shall be restored to a condition that is as good or better than that prior to Franchisee's work

(C) During emergencies, except those involving imminent danger to the public health, safety or welfare, the City shall provide notice to Franchisee, at a designated emergency response contact number, to allow Franchisee the opportunity to respond and rectify the problem without disrupting Cable Service. If after providing notice, there is no immediate response, the City may move Franchisee's facilities.

(D) The Franchisee shall, at its own expense, participate in the call before you dig program required under State Law.

(E) Prior to doing any construction work in the Right-of-Way or other public property (with the exception of installations and general maintenance that involves no construction and with no disruption to the use of the Right-of-Way or other public property), Franchisee shall apply for, and obtain, in advance, appropriate permits from the City. As part of the permitting process, the City may impose such conditions and regulations as are necessary for protecting any structures in such Rights-of-Way, and for providing for the proper restoration of such Rights-of-Way and to protect the public and the continuity of pedestrian or vehicular traffic. Franchisee shall pay all generally applicable fees for the requisite City permits.

(F) In the event that emergency repairs are necessary, Franchisee shall immediately notify the City of the need for such repairs. Franchisee may initiate such emergency repairs, and shall apply for appropriate permits within forty-eight (48) hours after discovery of the emergency.

(G) If all of the wires and lines of electric and telephone service providers in any given area within the Franchise Area are now or in the future placed underground, the Franchisee shall place its Cable System cables underground. In any part of the Franchise Area where the wires and lines of the Cable System are aerial, they shall be allowed to remain aerial, subject to other Franchise provisions. In any part of the Franchise Area where the Cable System is underground, it shall remain underground.

(H) If in connection with the construction, operation, and maintenance of the Cable System, the Franchisee disturbs, alters, or damages any public property, the Franchisee agrees that it shall at its own cost and expense pay, replace and restore any such property to a condition as good or better than the condition existing immediately prior to the disturbance. If restoration performance by the Franchisee is not satisfactory and timely, the City may, after prior notice to the Franchisee, or without notice where the disturbance or damage may create a risk to public health or safety, cause the repairs to be made and recover the reasonable cost of those repairs from the Franchisee. Within thirty (30) days of receipt of an itemized list of restoration costs, including the costs of labor, materials and equipment, the Franchisee shall pay the City for such costs.

(I) Upon thirty (30) days prior written notice to Franchisee, City shall have the right to require Franchisee to relocate any part of the Cable System within the Rights-of-Way when the safety, health or welfare of the public requires such change, and the expense thereof shall be paid by Franchisee. Should Franchisee fail to remove or relocate any such facilities by the date established by the City, the City may effect such removal or relocation, and the expense thereof shall be paid by Franchisee, including all costs and expenses incurred by the City due to Franchisee's delay. If the City requires Franchisee to relocate its facilities located within the Rights-of-Way, the City shall make a reasonable effort to provide Franchisee with an alternate location within the Right-of-Way. If public funds are available to any Person using such Rights-of-Way for the purpose of defraying the cost of any of the foregoing, the Franchisee may make application for such funds.

(J) In the case of relocation projects where the City hires and designates an independent contractor to accommodate and coordinate the conversion of overhead utilities within a City capital improvement project, if the Franchisee decides to participate in the joint trench opportunity than the Franchisee shall pay to the City Franchisee’s portion of the traffic control and trench costs, including excavation and other associated costs, trench bedding, and backfill commensurate with Franchisee’s proportionate share of trench usage. However, notwithstanding anything to the contrary set forth herein, if bids from the City's contractor for placement of Franchisee's conduits and vaults/pedestals in the supplied joint trench, in the reasonable estimation of the Franchisee, are not acceptable, the Franchisee shall have the option to utilize contractor(s) of its choice to complete the required work. The City's contractor shall coordinate with the Franchisee's contractor(s) to provide reasonable notice and time to complete the placement of the Franchisee's facilities in the supplied joint trench.

(K) If any removal, replacement, modification or disconnection of the Cable System is required to accommodate the construction, operation or repair of the facilities or equipment of another City franchise holder(s), Franchisee shall, after at least thirty (30) days advance written notice, take action to effect the necessary changes requested by the responsible entity, as long as, the other

franchise holder(s) pay for the Franchisee's time and material costs associated with the project and Franchisee is issued a permit for such work by the City.

(L) The Franchisee shall, upon reasonable prior written request of any Subscriber, relocate its aerial distribution cable facilities underground, as long as, the Subscriber pays for the Franchisee's time and material costs associated with the project and Franchisee is issued a permit for such work by the City.

(M) In the event an underground conversion of cable facilities is required as part of the street improvement condition(s) of a new land use development, not associated with a City designated capital improvement project, this Franchise shall in no way limit the Franchisee's right to recoup all time and material costs associated with the conditioned underground conversion of the Cable System from the Person responsible for the project.

(N) At the request of any Person holding a valid permit and upon reasonable advance notice, Franchisee shall temporarily raise, lower or remove its wires as necessary to permit the moving of a building, vehicle, equipment or other item. The expense of such temporary changes must be paid by the permit holder.

(O) The Franchisee shall have the authority to conduct general pruning and trimming for access to Cable System facilities in the Rights-of-Way. For new cable overlashing projects, tree trimming shall be reviewed under the ROW permit process, subject to compliance with the City Code. All such trimming shall be done at the Franchisee's sole cost and expense. The Franchisee shall be responsible for any damage caused by such trimming.

SECTION 16. CABLE SERVICE

(A) Subject to the density considerations listed below, except in areas reserved for public travel or utility access not yet opened and accepted by the City as Public Right of Way that the Franchisee is specifically and lawfully prohibited from deploying its Cable System by the owner/developer, the Franchisee shall provide Cable Service throughout the entire City.

(B) Access to Cable Service shall not be denied to any group of potential cable Subscribers because of the income of the potential cable Subscribers or the area in which such group resides. All residents requesting Cable Service and living within a Standard Installation of one hundred twenty-five (125) feet shall have the cable installed at no more than the prevailing published Installation rate. In the event a request is made for Cable Service and the residence is more than a Standard Installation of one hundred twenty-five (125) feet, such Installation shall be completed on a time and material cost basis for that portion of the service line extending beyond one hundred twenty-five (125) feet.

(C) Upon request through the designated City representative, the Franchisee shall provide, without charge and throughout the term of this Franchise Agreement, one (1) outlet, one (1) Converter, if necessary, and Basic Cable Service to the City's administrative buildings as designated by the City, fire station(s), police station(s), libraries and state accredited K-12 public and private school(s). Franchisee may additionally volunteer to provide a digital level of service, in addition to the Basic Cable Service, that provides access to national 24-hour news channels.

(1) If the drop line to such building exceeds a Standard Installation drop of one hundred twenty-five (125) feet, the Franchisee will accommodate the drop up to three hundred (300) feet if the City or other agency provides the necessary attachment point for aerial service or conduit pathway for underground service. If the necessary pathway is not provided, the City or other agency agrees to pay the incremental cost of such drop in excess of one hundred twenty-five (125) feet or the necessary distribution line extension of the Cable System, including the cost of such excess labor and materials. The recipient of the service will secure any necessary right of entry.

(2) The Cable Service will not be used for commercial purposes, and the outlets will not be located in jail cells and areas open to the public excepting one (1) outlet to be located in a public lobby in the City Hall that will be used by the public for viewing Council meeting broadcasts. The City will take reasonable precautions to prevent any use of the Franchisee's Cable System in any manner that results in inappropriate use, loss or damage to the Cable System. Franchisee hereby reserves all rights it may have under the law to seek payment from City for liability or claims arising out of the provision and use of the Cable Service required by this section.

(3) If additional outlets of Cable Service are provided to such buildings, the building occupant will pay the usual Installation fees, if any.

(4) Franchisee does not waive any rights it may have regarding complimentary services under federal law or regulation. Subject to Applicable Law, should Franchisee elect to offset governmental complimentary services against Franchise Fee, Franchisee shall first provide the City with ninety (90) days' prior written notice.

(D) Franchisee shall extend the System after the date of the Franchise Agreement, where the minimum density is at least thirty (30) dwelling units per strand mile in areas served by overhead facilities and sixty (60) dwelling units per strand mile in areas served by underground facilities. Such extension shall be at Franchisee's cost. In areas not meeting the density requirement for mandatory extension of Service, Franchisee shall provide, upon the request of any potential Subscribers desiring Service, an estimate of the costs required to extend Service to such Subscribers. Franchisee shall then extend Service upon request and upon payment of an amount equal to the reasonable value of actual time and materials to be incurred by Franchisee for such extension. Any customer drop not exceeding a Standard Installation drop of one hundred twenty-five (125) feet will be free of charge to the customer other than normal Installation fees. For drops in excess of one hundred twenty-five (125) feet, Franchisee may assess an amount equal to time and materials.

SECTION 17. PROGRAMMING

(A) All final programming decisions remain the discretion of Franchisee in accordance with this Franchise Agreement, provided that Franchisee notifies City and Subscribers in writing thirty (30) days prior to any Channel additions, deletions, or realignments, and further subject to Franchisee's signal carriage obligations hereunder and pursuant to 47 U.S.C. § 531-536, and further subject to City's rights pursuant to 47 U.S.C. § 545.

(B) Franchisee will provide at least the following initial broad categories of programming to the extent such categories are reasonably available:

(1) Educational programming;
(2) News, weather and information;
(3) Sports;
(4) General entertainment including movies;
(5) Children, family oriented;
(6) Arts, culture and performing arts;
(7) Foreign language programming; and
(8) Science/documentary.

SECTION 18. RATES

(A) Upon request and throughout the term of this Franchise Agreement, the Franchisee shall provide annually an updated rate card to the City that details applicable rates and charges for Cable Services provided under this Franchise Agreement. This does not require the Franchisee to file rates and charges under temporary reductions or waivers of rates and charges in conjunction with promotional campaigns.

(B) Franchisee shall provide a minimum of thirty (30) days' written notice to the City and each Subscriber before changing any rates and charges.

(C) City may regulate rates for the provision of Cable Service provided over the System in accordance with applicable federal law, in particular 47 C.F.R. Part 76 subpart N. In the event the City chooses to regulate rates it shall, in accordance with 47 C.F.R. § 76.910, obtain certification from the FCC, if applicable. The City shall follow all applicable FCC rate regulations and shall ensure that appropriate personnel are in place to administer such regulations.

SECTION 19. ACCESS AND LOCAL PROGRAMMING

(A) Commencing on the effective date of this Franchise Agreement, Franchisee shall make available no less than one (1) fulltime non-commercial multijurisdictional PEG Channel for possible future activation and joint use by the City in association with the City of Spokane, City of Spokane Valley, Spokane County, and/or any other public entity, municipal corporation, or special purpose district located within or serving the City for governmental access programming. The City shall provide Franchisee with a minimum of forty-five (45) days prior written notice of the City's intent to participate in the multijurisdictional PEG Channel. Upon receiving such notice, the Franchisee shall meet with the City to develop an implementation plan for activation of the multijurisdictional PEG Channel within the City, including the PEG viewing and origination points in the City.

(B) The City acknowledges that Franchisee provides additional benefits to PEG programming needs beyond the requirement listed above. This is accomplished through the inclusion of other regional PEG programming within the regional Channel lineup that services the Franchise Area. The Franchisee will endeavor to provide to Subscribers in the Franchise Area

with the other regional PEG Channels so long as the PEG programmers offer them for use on the Cable System.

(C) The PEG Channel provided to Subscribers under this Franchise shall be included by Franchisee subject to applicable law.

SECTION 20. PARENTAL CONTROL

(A) Franchisee shall provide Subscriber controlled Lockout Devices (audio and visual) at a reasonable charge to Subscribers upon their request.

(B) As to any program which is transmitted on a Channel offered on a per Channel or per program basis, Franchisee shall block entirely the audio and video portion of such program from reception by any Subscriber who so requests. Scrambling of the signal shall not be sufficient to comply with this provision.

SECTION 21. TRANSFER OF RIGHTS

(A) A Franchise issued pursuant to this Franchise shall not be sold, assigned, transferred, leased, or disposed of, either in whole or in part, either by involuntary sale or by voluntary sale, merger, consolidation, or otherwise hypothecated in any manner, nor shall title thereto, either legal or equitable, or any right, interest, or property therein pass to or vest in any Person, or the controlling interest in any corporation holding a Franchise hereunder be changed, without the prior consent of the Council, and then only under such conditions as may be required by the City Council. Such a transfer of control is not limited to major interest holders but includes actual working or de facto control by minor holders in whatever manner exercised; provided, however, (i) such a transfer of control shall not include transfer to a parent or affiliate of a Franchisee, except when such transfer is intended to avoid application of this section; and (ii) Franchisee shall not be required to obtain City's consent for transfers in trust obtained to finance construction or operations of a Cable System by pledging the System as collateral. Every change, transfer, or acquisition of control of a Franchisee shall make a Franchise, unless excepted herein, subject to cancellation unless and until the City shall have consented. Such consent shall not be unreasonably withheld. A rebuttable presumption that a change in controlling interest has occurred shall arise upon the acquisition or accumulation by any Person or group of Persons of five percent of the voting shares of a Franchise.

(B) A Franchisee shall promptly notify the City of any proposed change in control of the Franchisee. A formal application for approval of a proposed transfer of control shall be filed within thirty (30) days of such notification. The application shall include, among other things, a copy of any and all documents relating to the sale or transfer and any filings by any party to the transaction at any state or federal agency including, but not limited to, the FCC, the Department of Justice, the Federal Trade Commission, and the Securities and Exchange Commission. An original of the text of the application shall be filed with the City.

(C) The proposed purchaser, transferee, or assignee must show financial responsibility as determined by the City and must agree to comply with all provisions of a Franchise, including any provisions which the City may amend or add prior to approval of the transfer.

(D) For the purpose of determining whether it shall consent to such change, transfer, or acquisition of control, the City may inquire into all qualifications of the prospective controlling party, and a Franchisee shall assist the City in any such inquiry. The City may require any reasonable conditions which it deems necessary at the time of review to ensure that the Cable System will satisfy the public interest of the City and its citizens for the balance of the term of a Franchise.

(E) Franchisee shall notify the City Attorney in writing of the entry of any judgment against Franchisee which would reasonably affect the operation of this Cable System within seventy-two (72) hours of the occurrence of such event.

SECTION 22. PERFORMANCE BOND

(A) If there is an uncured breach by Franchisee of a material provision of this Franchise or a pattern of repeated violations of any provision(s) of this Franchise, Franchisee will provide a performance bond to the City, in the total sum of $50,000.00, which will remain in effect for the remaining term of this Franchise. The performance bond will ensure the continued performance of Franchisee's obligations under the Franchise including the payment by the Franchisee of any penalties, claims, liens, fees, or taxes due the City which arise by reason of the operation or maintenance of the Cable System within the Franchise Area. Franchisee will pay all premiums or other costs associated with maintaining the bond.

(A) The performance bond will be from a major financial institution or surety. The performance bond will not require the consent of the Franchisee prior to the collection by the City of any amounts covered by the performance bond. The City will provide to Franchisee reasonable written notice and opportunity to cure any alleged non-compliance of any provision of the Franchise or any penalties, claims, liens, fees or taxes due the City.

SECTION 23. ENFORCEMENT.

(A) This section does not apply to revocation of the Franchise Agreement. Whenever the City seeks to enforce the Franchise Agreement, it shall first provide written notice to the Franchisee of the nature of the problem and requested action, together with any applicable time frame for response. Any time limits here or elsewhere in the Franchise Agreement may be modified by written stipulation of the City and Franchisee, except time limits relating to revocation of this Franchise Agreement or where otherwise required by law must be approved by the City Council.

(B) The Franchisee shall have thirty (30) days from receipt of such notice to respond in writing to the official sending the notice:

(1) contesting it; or

(2) accepting it and agreeing to cure as requested within time limits specified; or

(3) requesting additional time or other modifications. In such event, Franchisee shall promptly take all reasonable steps to cure the default, keeping the City informed as to the steps to be taken and a projected completion date.

(C) If the City is not satisfied with the response, they shall notify the Franchisee in writing. Franchisee may thereafter request a hearing as provided in the Franchise.

SECTION 24. HEARINGS.

Except for revocation matters, which are dealt with in Section 25, Franchisee may request a hearing as follows:

(A) The hearing may be informal and shall be conducted within twenty (20) days, with at least ten (10) days prior notice to both sides. The City is responsible to keep a record of any materials submitted and shall record the hearing by video or audio tape. The City shall issue a written decision within ten (10) days. Either party may appeal the decision to a court of competent jurisdiction within thirty (30) days.

(B) Except where otherwise provided, at the conclusion of the City hearings process, if Franchisee remains in default, it shall correct said default as ordered by the City. In the event the Franchisee does not cure within such time to the City's reasonable satisfaction, the City may:

(1) seek specific performance of any provision that reasonably lends itself to such remedy as an alternative to damages, or seek other equitable relief; and/or

(2) In the case of a default of a material provision of this Franchise Agreement, nothing herein limits the City's right to seek to revoke this Franchise Agreement in accordance with the Franchise.

SECTION 25. REVOCATION.

(A) The City may revoke this Franchise Agreement and rescind all rights and privileges associated with this Franchise Agreement in the following circumstances:

(1) Franchisee fails to perform any material obligation under this Franchise Agreement; or

(2) Franchisee attempts to evade any material provision of this Franchise Agreement or practices any fraud or deceit upon the City or Subscribers.

(B) Prior to revocation of the Franchise Agreement, the City shall give written notice to the Franchisee of its intent to revoke the Franchise Agreement, setting forth the exact nature of the noncompliance. The Franchisee shall have thirty (30) days from such notice to object in writing and to state its reasons for such objection and provide any explanation. In the event the City has not received a timely and satisfactory response from the Franchisee, it may then seek a revocation of the Franchise Agreement by the City Council in accordance with this section.

(C) Any proceeding regarding revocation shall be conducted by the City Council and open to the public. The Franchisee shall be afforded at least forty-five (45) days prior written notice of such proceeding.

(1) At such proceeding, the Franchisee shall be provided a fair opportunity for full participation, including the right to be represented by legal counsel, to introduce evidence. A complete verbatim record and transcript or video tape shall be made of such proceeding and the cost shall be shared equally between the parties. The City shall maintain a record of such proceeding consistent with its record retention policies. Nothing herein prohibits Franchisee from paying to create a written transcript of the proceeding. The City Council shall hear any Persons interested in the revocation, and shall allow the Franchisee, in particular, an opportunity to state its position on the matter reserving the right to set reasonable time limits.

(2) Within ninety (90) days after the hearing, the City Council shall determine whether to revoke the Franchise Agreement; or if the breach at issue is capable of being cured by the Franchisee, direct the Franchisee to take appropriate remedial action within the time and in the manner and on the terms and conditions that the City Council determines are reasonable under the circumstances. The City Council shall issue a written decision and shall transmit a copy of the decision to the Franchisee. The Franchisee shall be bound by the City Council's decision to revoke the Franchise Agreement unless it appeals the decision to a court of competent jurisdiction within thirty (30) days of the date of the decision. Upon timely appeal, the effect of revocation is stayed pending final judicial resolution, but this shall not affect accrual of penalties or the right of the City to take any other enforcement action, including curing the default at Franchisee's expense and liability, also subject to judicial review.

(3) The Franchisee and/or the City shall be entitled to such relief as the court may deem appropriate.

(D) The Council may in its sole discretion take any lawful action that it deems appropriate to enforce the City's rights under the Franchise Agreement in lieu of revocation.

SECTION 26. INSURANCE, INDEMNITY.

(A) Upon the granting of this Franchise Agreement and following simultaneously with the filing of the acceptance of this Franchise Agreement and at all times during the term of this Franchise Agreement, the Franchisee shall obtain, pay all premiums for, and deliver to the City, a certificate of insurance, naming the City as an additional insured, with a company licensed to do business in the State of Washington with a rating by A.M. Best and Co. of not less than "A" or equivalent, for the following:

(1) A commercial general liability insurance policy or policies, issued by an insurance carrier licensed to do business in the State of Washington. Said policy or policies shall pay on behalf of and defend the City, its officials, boards, Councils, duly authorized agents or employees from any and all claims by any Person whatsoever (including the costs, defense costs, attorneys' fees and interest arising therefrom) as additional insureds

on account of personal injury, bodily injury or death of a Person or Persons or damages to property occasioned by the operations of the Franchisee under this Franchise Agreement, or alleged to have been so caused or occurred, with a minimum combined single limit of One Million and No/100 Dollars ($1,000,000) per occurrence.

(2) A comprehensive automobile liability insurance policy or policies, issued by an insurance carrier licensed to do business in the State of Washington. Said policy or policies shall pay on behalf of and defend the City, its officials, boards, Councils, duly authorized agents or employees as additional insureds from any and all claims by any Person whatsoever (including the costs, defense costs, attorneys' fees and interest arising therefrom) for bodily injury and property damage occasioned by any vehicle operation of the Franchisee, or alleged to have been so caused or occurred, with a minimum liability of One Million and No/100 Dollars ($1,000,000) per Person and Five Million and No/100 Dollars ($5,000,000) in any one (1) accident or occurrence.

(B) Five (5) days prior to its expiration, Franchisee shall deliver to City, a substitute, renewal or replacement policy or bond conforming to the provisions of this Franchise Agreement.

(C) The Franchisee shall, at its or its insurer's sole cost and expense, defend, indemnify and hold harmless the City, its officials, boards, Councils, agents and employees against any and all third party claims, suits, causes of action, proceedings, and judgments for damage arising out of the construction, reconstruction, use, operation, ownership and Maintenance of the Cable System under this Franchise Agreement, except that no such requirement shall apply where such claims, suits, causes of actions, proceedings, and judgments for damage are occasioned by the active negligence, gross negligence or intentional acts of the City or its officials, boards, Councils, agents and employees while acting on behalf of the City. These damages shall include, but not be limited to, penalties arising out of copyright infringements and damages arising out of any failure by the Franchisee to secure consents from the owners, authorized distributors or licensees of programs to be delivered by the Franchisee's Cable System whether or not any act or omission complained of is authorized, allowed, or prohibited by this Franchise Agreement. Indemnified expenses shall include, but not be limited to, all out-of-pocket expenses, such as costs and attorneys' fees, and shall also include the reasonable value of any services rendered by the City Attorney, Assistant City Attorneys or any outside consultants employed by the City. Franchisee shall not be required to provide indemnification to City for programming cablecast over the PEG Access Channels administered by City. The City shall give the Franchisee timely written notice of any claim or of the commencement of any action, suit or other proceeding covered by the indemnity in this section, but failure to give notice is not a defense to the indemnification obligations except to the extent of actual prejudice. In the event any such claim arises, the City or any other indemnified party shall tender the defense thereof to the Franchisee and the Franchisee shall have the obligation and duty to defend, through services of competent counsel satisfactory to the City, settle or compromise any claims arising thereunder. If the City determines that it is necessary for it to employ separate counsel, the costs for such separate counsel shall be the responsibility of the City.

(D) Failure to comply with the provisions of this section shall constitute a material breach of this Franchise Agreement.

SECTION 27. REPORTS.

(A) The City has the right to inspect books and records of Franchisee, which are reasonably necessary to monitor the Franchisee's compliance with the provision of Cable Services under this Franchise Agreement. Within five (5) days of receiving written notice from the City to inspect the Franchisee's books and records under this provision, the Franchisee shall within ten (10) business days or a mutually agreeable date and time, accommodate the City's request at the Franchisee's business office in the City of Spokane, during Normal Business Hours, and without unreasonably interfering with the Franchisee's business operations. All such documents pertaining to financial matters shall be preserved and maintained in accordance with Franchisee's standard record retention policy except for financial records.

(B) Proprietary and Confidential Information. Franchisee shall not be required to disclose information that it reasonably deems to be proprietary or confidential in nature, nor disclose books and records of any affiliate of Franchisee that is not providing Cable Service in the Franchise Area. The City agrees to keep proprietary or confidential books or records of Franchisee confidential to the extent permitted by law. Franchisee shall be responsible for clearly and conspicuously identifying the records as confidential or proprietary, and shall provide a brief written explanation as to why such information is confidential or proprietary and how it may be treated as such under State or federal law. The Franchisee shall not be required to provide customer information in violation of Section 631 of the Cable Act or any other applicable federal or state privacy law. For purposes of this section, the terms "proprietary or confidential" include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of franchise fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Franchisee to be competitively sensitive. In the event that the City receives a request under a state "sunshine," public records or similar law for the disclosure of information the Franchisee has designated as confidential, trade secret or proprietary, the City shall notify Franchisee of such request and Franchisee shall have ten (10) business days to file a lawsuit in Spokane County seeking injunctive or other relief should Franchisee choose to oppose such request.

(C) Upon Request, Franchisee shall provide the quarterly customer service report required in the City adopted customer service standards of the FCC's rules and regulations.

(D) File for Public Inspection. Throughout the term of this Franchise Agreement, the Franchisee shall maintain at its business office, in a file available for public inspection during Normal Business Hours, those documents required pursuant to the FCC's rules and regulations.

(E) Complaint File and Reports. Franchisee will keep an accurate and comprehensive file of all Complaints regarding the System and Franchisee's actions in response to those Complaints in a manner consistent with the privacy rights of Subscribers. Upon thirty (30) days written request, Franchisee will provide a report to the City that contains the total number and summary of all Complaints received by category, length of time taken to resolve and action taken to provide resolution.

(F) Route Map. Upon 30 (thirty) days written request, the Franchisee shall provide a route map that depicts, based upon information available, the general location of the Cable System

facilities placed in the Public Rights of Way. The route map shall identify Cable System facilities as aerial or underground and is not required to depict cable types, number of cables, electronic equipment, and drop service lines to individual Subscribers. The Franchisee shall also provide in an electronic format of aerial/underground facilities and the centerline road reference to allow City to add this information to City's GIS program.

SECTION 28. PAYMENT OF FEES AND COSTS.

(A) From and after the effective date of this Franchise Agreement and throughout the full term of this Franchise Agreement, the Franchisee shall pay to the City five percent (5%) of its annual Gross Revenues in the City, pursuant to 47 U.S.C. § 542. Payment shall be due by the end of each calendar month.

(B) No acceptance by the City of any payment from Franchisee shall be construed, as an accord that the amount paid is in fact the correct amount, nor shall such acceptance of payment be construed as a release of any claim the City may have for further or additional sums payable under the provisions of this Franchise Agreement. All amounts paid shall be subject to auditing and recomputation by the City.

(C) Franchisee acknowledges and agrees that the franchise fees payable by Franchisee to City pursuant to this Franchise Agreement are authorized under the Federal Cable Act and shall not be deemed to be in the nature of a federal, state or local tax.

(D) Franchise Fees Subject to Audit. Upon reasonable prior written notice, during Normal Business Hours, at the Franchisee's principal business office in the City of Spokane, the City shall have the right to inspect the Franchisee's financial records used to calculate the City's franchise fees. The City shall provide to the Franchisee a final report setting forth the City's findings in detail, including any and all substantiating documentation. In the event of an alleged underpayment, the Franchisee shall have thirty (30) days from the receipt of the report to provide the City with a written response agreeing to or refuting the results of the audit, including any substantiating documentation. Franchisee shall review and the City shall be entitled to review Franchisee's historical financial records used to calculate the City's franchise fees consistent with the currently applicable state statute of limitations.

(E) Failure to comply with this section shall constitute a material breach of the Franchise Agreement.

SECTION 29. SERVICE OF NOTICE

(A) All notices required to be given in writing under this Franchise Agreement shall be sent via registered or certified mail or shall be deemed to be given when delivered personally to any officer of Franchisee or City representative or forty-eight (48) hours after it is deposited in the United States mail in a sealed envelope, postage prepaid thereon, addressed to the party to whom notice is being given, as follows:

If to City: City Administrator
City of Liberty Lake
22710 E. Country Vista Dr.

Liberty Lake, WA 99019

If to Franchisee: General Manager
Comcast Cable Communications Management, LLC
900 132nd Street SW
Everett, WA 98204

Non-binding
Courtesy Copy: Government Affairs Department
Comcast Cable Communications Management, LLC
15815 25th Ave W
Lynnwood, WA 98087

Franchisee shall maintain within the City, throughout the term of this Franchise Agreement, an address for service of notice by mail. Such addresses may be changed by either party upon notice to the other party given as provided in this section.

SECTION 30. SUCCESSORS AND ASSIGNS

Subject to the requirements contained in this Franchise Agreement, this Franchise Agreement shall be binding on any successors or assigns of Franchisee.

SECTION 31. CUSTOMER SERVICE STANDARDS

(A) Customer Service Standards. The City hereby adopts the customer service standards set forth in Part 76, §76.309 of the FCC's rules and regulations, as amended. Franchisee shall comply with said adopted customer service standards during the term of this Franchise Agreement.

(B) Subscriber Bills. Subscriber bills shall be designed in such a way as to present the information contained therein clearly and comprehensibly to Subscribers, and in a way that (1) is not misleading and (2) does not omit material information. Notwithstanding anything to the contrary, the Franchisee may, in its sole discretion, consolidate costs on Subscriber bills as may otherwise be permitted by Section 622(c) of the Cable Act (47 U.S.C. §542(c)).

(C) Privacy Protection. The Franchisee shall comply with all applicable federal and state privacy laws, including Section 631 of the Cable Act and regulations adopted pursuant thereto.

SECTION 32. REMEDIES CUMULATIVE

Subject to applicable law, the rights and remedies reserved to the City by this Franchise Agreement are cumulative and shall be in addition to, and not in derogation of, any other rights or remedies which the City may have with the respective subject matter of this Franchise Agreement. A waiver of rights or remedies shall not affect any other rights or times.

SECTION 33. MISCELLANEOUS PROVISIONS

(A) Force Majeure. The Franchisee shall not be held in default under, or in noncompliance with, the provisions of this Franchise Agreement due to acts of God or impossibility of performance as recognized in the common law of the State of Washington, to the extent and for such period as such conditions persist. For purposes of enforcement, conditions outside of Normal Operating Conditions are a basis to excuse Franchisee's performance, but only to the extent and for such period as such conditions persist. Conditions outside Normal Operating Conditions may also excuse other franchise obligations where they effectively render performance infeasible or impossible, to the extent and for such period as such conditions persist, but this does not apply as to conditions within the Franchisee's reasonable control.

(B) Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Franchise Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect.

(C) No Third-Party Beneficiaries. Nothing in this Franchise Agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of this Franchise Agreement.

(D) Contract; State and Federal Law. This Franchise Agreement is a voluntary contract and its obligations are protected against impairment by the Constitution and laws of the State of Washington and United States. Subject to this protection, both parties reserve any rights, substantive or procedural, they may have under federal or state law.

SECTION 34. APPLICABLE LAW

This Franchise Agreement shall be construed in accordance with and governed by the laws of the State of Washington, except where preempted by federal law. Venue for any court proceedings under this Franchise Agreement shall be in Spokane County. This does not apply to FCC hearings.

PASSED by the City Council on _____ _____, 2026.

_____
Mayor

Attest:

_____
City Clerk

Approved as to form:

_____
City Attorney

_____
Date

ACCEPTED: This Franchise Agreement is accepted, and we agree to be bound by its terms and conditions.

COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC

Date: _____, _____ 2026.

By: _____

_____

Its: _____

SWORN TO BEFORE ME this
____ day of _____, 2026.

_____
NOTARY PUBLIC

AGENDA ITEM NO.: 16.B.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Ordinance 318: Adopting a New City Logo (1st Read)

Dept of Origin: Executive **Dept. Head Approval:** Mark McAvoy

Exhibit(s):
Ordinance 318_New Logo

Expenditure Required	No
Budgeted	N/a
City Program	Public Information Management

Summary Statement

Staff recommends that the City Council adopt the proposed ordinance establishing the newly designed logo as the official logo of the City of Liberty Lake and repealing Ordinance No. 71, which adopted the City's current logo in 2001. The new design reflects community preferences identified through multiple rounds of public engagement conducted before and during the design process. The ordinance also establishes standards for the logo's official use and protection while allowing the City to transition existing signs, vehicles, uniforms, supplies, and other materials in an orderly and cost-conscious manner.

Recommended Action

1st Read.

ORDINANCE NO. 318
CITY OF LIBERTY LAKE
SPOKANE COUNTY WASHINGTON

AN ORDINANCE OF THE CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON, ADOPTING A NEW CITY LOGO; ESTABLISHING ITS OFFICIAL USE AND PROTECTION; REPEALING ORDINANCE NO. 71; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City adopted its existing City logo through Ordinance No. 71 on November 20, 2001; and

WHEREAS, the City determined that an updated logo would better reflect Liberty Lake's current identity, community character, and future direction; and

WHEREAS, the City conducted multiple rounds of community engagement through various channels before and during the design process to identify the qualities and essential elements the logo should convey, evaluate initial concepts, and guide refinements, and the City Council finds that the final design incorporates the community's expressed preferences while providing a distinctive, functional, and enduring visual identity for the City; and

WHEREAS, the City Council finds it appropriate to adopt the new logo as the City's official logo, protect its integrity, and repeal Ordinance No. 71 so that the City's logo requirements are stated in one ordinance.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, ordains as follows:

Section 1. Findings. The recitals above are adopted as findings of fact and are incorporated into this ordinance by this reference. The City Council further finds that the official City logo is a valuable public asset that identifies the City and should be used consistently and protected from misleading, deceptive, or unauthorized use.

Section 2. Adoption of Official City Logo. The design shown in Exhibit A, attached to and incorporated into this ordinance, is adopted as the official logo of the City of Liberty Lake. Authorized variations, including horizontal, vertical, one-color, reversed, and other production formats, may be maintained in the City's adopted brand standards provided that they do not materially alter the official design shown in Exhibit A.

Section 3. Official Use and Administrative Authority. The City logo may be displayed or used for official City purposes and in other circumstances authorized by the Mayor or the Mayor's designee. The Mayor or designee may adopt and administer brand standards governing approved logo files, colors, clear space, minimum size, placement, accessibility, and related applications, provided those standards remain consistent with Exhibit A and this ordinance.

Section 4. Unauthorized Use. Except as authorized by the Mayor or the Mayor's designee, no person may use the City logo, or a design that imitates or is deceptively similar to it, in connection with advertising, promotion, endorsement, fundraising, merchandise, a product, a business, an organization, or a service, whether offered for profit or not for profit. This section does not prohibit fair use of the logo for news reporting, commentary, criticism, education, or other use protected by law when the use does not reasonably imply City sponsorship, approval, or endorsement.

Section 5. Enforcement. The City may pursue any civil, injunctive, administrative, or other remedy available under federal, state, or local law to prevent or remedy unauthorized use of the City logo. A willful violation of this ordinance is subject to the penalties established by applicable City code. Enforcement

under this section does not limit any rights or remedies available to the City under trademark, copyright, unfair competition, or other law.

Section 6. Intellectual Property Protection. The Mayor or designee is authorized to seek and maintain trademark, copyright, or other legal protection for the City logo and to take reasonable actions necessary to protect the City's rights in the logo.

Section 7. Transition. Following the effective date of this ordinance, the City shall implement the new logo in an orderly and cost-conscious manner. Existing signs, vehicles, uniforms, forms, supplies, digital materials, and other items displaying the former logo may remain in use until they are replaced, updated, exhausted, or otherwise removed in the ordinary course of City operations, unless the Mayor or designee determines earlier replacement is necessary. This section does not authorize any new use of the former logo by a person other than the City.

Section 8. Repeal of Ordinance No. 71. Ordinance No. 71 is repealed in its entirety on the effective date of this ordinance. The repeal does not impair any right, obligation, enforcement action, or proceeding that accrued or began under Ordinance No. 71 before the effective date of this ordinance.

Section 9. Severability. If any section, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by a court of competent jurisdiction, the invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 10. Corrections. Upon approval of the City Attorney, the City Clerk and codifiers are authorized to make necessary clerical corrections to this ordinance, including the correction of scrivener's errors, references, numbering, section or subsection numbers, and any reference to this ordinance.

Section 11. Effective Date. This ordinance shall take effect and be in full force five days after publication of the ordinance, or a summary thereof, in the City's official newspaper as provided by law.

PASSED by the City Council this [____] day of [_____], 2026.

ATTEST:

_____
Rochelle Caton, City Clerk

CITY OF LIBERTY LAKE:

_____
Cristella Kaminskas, Mayor

APPROVED AS TO FORM:

_____
Sean P. Boutz, City Attorney

Date of Publication: _____

Effective Date: _____

EXHIBIT A
OFFICIAL CITY OF LIBERTY LAKE LOGO



AGENDA ITEM NO.: 20.A.

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

For the Agenda Of: September 15, 2026

Subject: Executive Session per RCW 42.30.110(1)(g) regarding Personnel Matters

Dept of Origin: Executive **Dept. Head Approval:** Mark McAvoy

Exhibit(s):
None

Expenditure Required	
Budgeted	
City Program	City Council Governance

Summary Statement

Recommended Action