COMMUNITY ENGAGEMENT COMMISSION MEETING AGENDA
WEDNESDAY, JULY 22, 2026 – 6:00 P.M.
22710 E. COUNTRY VISTA DRIVE

The purpose of the Community Engagement Commission is to serve in an advisory capacity to the mayor and City Council. The Commission's role is to gather ideas, input, and feedback from community members, and to advise and guide city leadership.

- Sign up to provide public comment at the meeting via calling in.
- Submit written public comment prior to 4:00 p.m. on the date of the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVALS**
    a. Agenda
    b. Minutes of meeting of June 17, 2026

4. **PUBLIC COMMENTS**

5. **CITY HALL UPDATES (David Goehner)**
    a. See handout

6. **DISCUSSIONS & BUSINESS**
    a. Sidewalk Master Plan engagement (Gen Dial)
    b. CEC purposes and responsibilities – Updates (Norman)
    c. Discussion on citizen review of the municipal code on micromobility vehicles (Carlberg)
    d. Community meeting on 2027 budget
        i. Recommended dates?
    e. Marketing calendar development/discussion
    f. CEC 2026 Annual Report & 2027 budget – Updates
    g. Farmers Market - Updates
    h. Other upcoming opportunities?

7. **NEXT MEETING: Aug. 19, 2026, at 6 p.m.**
    a. Requested items for agenda?

8. **ADJOURNMENT**

JOIN ZOOM MEETING

To view the meeting live via Zoom, join the Zoom web meeting at:

https://us02web.zoom.us/s/86370493511

Or join webinar with the following methods

Phone one-tap

Phone one-tap: US: +12532158782,,86370493511# or +12532050468,,86370493511#

PUBLIC COMMENT

If you wish to provide oral public comments during the Community Engagement Commission meeting, you may do so in-person at City Hall or virtually via zoom. You may speak in-person at City Hall, or if you wish to speak via zoom, please join the zoom meeting using the meeting information above. Public comments will be invited during the appropriate section of the agenda, at which time you can send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the Community Engagement Commission meeting, please email your comments to tgarcia@libertylakewa.gov by 4:00 p.m. the day of the commission meeting and include all the following information with your comments:

1. The meeting date
2. Your first and last name
3. If you are a Liberty Lake resident
4. The agenda item(s) you are speaking about

If providing written comments, the comments received will be acknowledged during the public meeting but not read. Written comments received by 4:00 p.m. on the meeting date will be provided to commission members in advance of the meeting.

CITY OF LIBERTY LAKE
Community Engagement Commission Minutes
June 17, 2026 – 6:00 p.m.

CALL TO ORDER:
The meeting of the Community Engagement Commission was called to order by chairman Bill Norman on June 17, 2026, at 6:00 p.m.

ROLL CALL:
Position 1: Robin Bekkedahl **Excused**
Position 2: Bill Norman **Present**
Position 3: Brittany Sitton **Absent**
Position 4: Lori Merkel **Excused**
Position 5: Ralph Carlberg **Present**
Position 6: Vacant
Position 7: Leah Stussy **Present**
Position 8: Vacant
Position 9: Mark Saba **Present**
Communications specialist David Goehner **Present**

APPROVALS:
Commissioner Saba moved and Commissioner Stussy seconded to excuse commissioners Bekkedahl and Merkel, and the motion passed.

Commissioner Saba moved and Commissioner Stussy seconded to approve the meeting's agenda, and the motion passed.

Commissioner Saba moved and Commissioner Carlberg seconded to approve the minutes of the meeting of May 20, 2026, and the motion passed.

PUBLIC COMMENTS:
There were no public comments.

CITY HALL UPDATES:
Goehner introduced and provided additional details on the City Hall Update that had been mailed out earlier in the week. Commissioner Carlberg commented favorably about the Library Annual Report that was presented during the previous night's City Council meeting and requested that copies of it be shared with the commission members. Commissioner Saba asked for an update on the city's logo redesign process, and Goehner said Greater Spokane is expected to provide design drafts to the city by the end of the month and that the unveiling of a new logo is no longer being planned for the city's July 4th event.

DRAFT

DISCUSSIONS & BUSINESS:

A – Discussion on CEC purposes and responsibilities: Chairman Norman opened a discussion on the group's ideas and insights about the commission's role and opportunities for expanded public engagements. Among the comments presented:

- We've been waiting too much to have others give us purpose. (Norman)
- Other commissions seek the CEC's help, but the City Council doesn't to the same extent. (Stussy)
- Could we become the generators of conversations? (Norman)
- There's a desire for the commission to get information out, but not as much interest in the commission's feedback. (Stussy)
- The CEC needs to be more involved with other commissions and be put to work for them. (Saba)
- Suggestion that the commission chairs talk together about how the other commissions could use the CEC, including assistance for the LLPD, Library Board, Friends of the Library, and the Library. (Saba)
- Suggestion for Norman and Stussy to meet with representatives of the other groups, and provide an update to the full commission about those conversations. (Norman)
- Invite a core group of citizens to provide input on topics on things that are being driven by the commission. Also, establish a communication stream to learn about concerns that are coming from residents. (Norman)
- Commission members should get on the agenda for their HOA meetings. (Norman)
- Suggestion to create a calendar of themes for each month that the CEC could use to market specific areas of communication during each month. (Stussy)
- Suggestion to provide a welcome packet of city resources and volunteer opportunities for newly moved residents. (Stussy)

Commissioner Norman recommended that this topic be continued as a discussion point for future meetings. Commissioners Norman and Stussy said they would arrange for meeting with representatives of the city's other commissions and organizations. A monthly marketing calendar will also be discussed during the commission's next meeting.

B – CEC 2026 Annual Report & 2027 budget: The members present all expressed favorable comments on both the draft of the report and the draft of the budget. No changes were recommended, and no further official action was taken.

C – CEC table at June 18 Volunteer & Service Expo: Members briefly discussed what types of engagements the commissioners should have with the public during the upcoming event at the Trailhead Rotary Room. Commissioners Stussy and Carlberg have signed up to station the table, and Goehner will supply some materials to display.

D – Farmers Market and "Founders & Fireworks" table signups: Members were reminded to sign up to help station these sites. Goehner said the Founders & Fireworks table will include a rock painting area; youths will be able to take their rocks home or let them be used at Pavillion Park's newly opened rock garden.

E – CEC table at Volunteer & Service Expo: Commissioners Stussy and Carlberg volunteered to station the commission's table for the June 18 event at the Trailhead Golf Course building's Rotary Room. Commissioners suggested promoting the event through flyers at local sites.

DRAFT

F – Other upcoming opportunities: None were suggested.

NEXT MEETING AGENDA ITEMS:

Commissioner Norman opened discussion on rescheduling the next meeting to another date that would not conflict with the July 15 Summer Soiree fundraiser. Commissioner Saba moved and Commissioner Carlberg seconded to reschedule the next meeting to July 22.

Stussy encouraged commissioners to think of ideas for a marketing calendar for the next meeting.

ADJOURNMENT:

Commissioner Norman closed the meeting at 7 p.m. The next regular meeting will be held on July 22, 2026.

DRAFT

City Hall Updates for Community Engagement Commission
6-20-2026

1. **Parks:**
   - Painting of a mural on the basketball court at Rocky Hill Park began on July 11 and is expected to be done by the end of this month. The artwork by artist Melissa Cole involves hues of blues and red.
   - Information signage on "The Pavillion Park Story" was unveiled near the east side of the pavilion building on July 4. Two sculptures of carousel animals were also unveiled that day and are on the hill up from the concession stand/restroom building that has a mural of the old carousel. The sculptures are based on 2 of the pieces that were on the carousel that was at the lake decades ago.
   - Deadline has been extended to Sept. 5 for area residents to contribute items for the city's 25th anniversary time capsule. The time capsule will be buried at a yet to be determined date later this year.

2. **Public Surveying:**
   - The online survey to assess public opinions on specific features for the Pavillion Park playground concluded on July 4th weekend. There were 552 people who provided at least one response to the 8-question survey.
   - The "Talkback Tuesdays" public engagements on topics related to the city's 2027 budget continue each week on Facebook and on the city's homepage. Response numbers vary, based on the topic. The highest involvement so far has been with the first question – dealing with which 10 items people would want to see protected from a potential budget cut; this one has so far generated responses from almost 90 people.

3. **June 18 Volunteer & Service Expo:**
   - About 10 organizations were represented at this 2-hour event at the Trailhead Rotary Room. Organizer Dan Dunne estimated that the attendance by visitors was around 40 people, about double the minimum that he had hoped for this.

4. **Upcoming dates:**
   - **Movies at Pavillion Park –** Schedule is included in the Newsflash rotation at the bottom of the city's homepage, and on the Parks & Recreation web pages. (This schedule does not include movies being shown at HOA locations that the city is not involved with.)
   - **Montana Shakespeare in the Park:** "Much Ado About Nothing" is being performed on Wednesday, Aug. 19, at 5 p.m. at Pavillion Park. (Same night as the next scheduled CEC meeting.)

5. **City Podcast:**
    - Posted at start of July: History of the Liberty Lake Municipal Library with Georgette Rogers. Planned for later: Motorized scooter safety and rules with LLPD's Darin Morgan (recording on Monday afternoon), a look into what was buried in the previous time capsule (being planned), early city history with Arlene Fisher (recording at end of July), and more city origin stories with former mayor Steve Peterson (mostly edited).

-- David Goehner