

**PLANNING COMMISSION MEETING AGENDA
WEDNESDAY, JULY 8, 2020
4 P.M.
CITY HALL
HELD REMOTELY**

PURSUANT TO GOVERNOR INSLEE'S ORDER 20-28 DATED MARCH 24, 2020 – ALL PUBLIC MEETINGS WILL BE HELD REMOTELY.

The Planning Commission will participate via ZOOM. The public can participate via the following:

- [Sign up to provide Public Comment at the meeting via calling in](#)
- [Submit Written Public Comment Prior to 2 pm on July 8, 2020](#)
- [Join the Zoom Meeting](#)

Questions or Need Assistance? Please contact Planning Commission Clerk Kelsey Wright at kwright@libertylakewa.gov

1. Call to Order
2. Roll Call
3. **GENERAL BUSINESS:**
 - Review of Agenda
 - Approval of Minutes from March 11, 2020
4. **PUBLIC HEARING:** Proposed Amendment to C-1 Zone, allowing for RV Sales and Service as a Permitted Use
5. **WORKSHOPS/PRESENTATION:** Potential Docket for 2020 Annual Comprehensive Plan and Code Amendments
6. **REPORTS:**
 - Secretary's Report
 - Planning Commissioner Reports
 - City Council Reporter of the Month
7. Citizens Comments
8. Adjournment

Next Meeting: August 12, 2020

PUBLIC COMMENT

If you wish to provide oral public comments or testimony during the Planning Commission meeting, , please register through this link:

<https://us02web.zoom.us/j/82596905375?pwd=SXUxbkM1UzJmOFdjeE1rL2FaZmxmQT09>

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the upcoming council meeting, please email your comments to kwright@libertylakewa.gov by **2:00 p.m.** the day of the Planning Commission meeting and include all of the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

JOIN ZOOM MEETING

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

To join the Zoom web meeting:

<https://us02web.zoom.us/j/82596905375?pwd=SUxkbkM1UzJmOFdjeE1rL2FaZmxmQT09>

Dial In Phone Numbers:

- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)

Meeting ID: 825 9690 5375

Password: 707501



PLANNING COMMISSION MEETING MINUTES WEDNESDAY, MARCH 11, 2020

Planning Commission Members Present: Jamie Baird, Charles Matthews, Paul Brown, Joe Mann, Jesse Fox

Adjunct Member(s) Present: Shelli Dickinson, Kate Laven

Absent: Richard Siler, Joshua McKee

Staff Present: Lisa Key, Barbara Barker, Kelsey Wright

Call to Order: Meeting was called to order at 4:00 PM.

Roll Call: A quorum of members was present.

Commissioner Fox moved to excuse the absent Commissioners, seconded by Commissioner Mann. Absent Commissioners excused with all ayes.

Commissioner Matthews arrived after roll call.

General Business:

Review of Agenda & Approval of Minutes:

Commissioner Mann moved to approve the agenda, seconded by Commissioner Baird. Agenda was approved with all ayes.

Commissioner Fox moved that the February 12th minutes be approved, seconded by Commissioner Dickinson. Minutes were approved with all ayes.

Workshops/Presentations:

Potential Docket for 2020 Annual Comprehensive Plan and Code Amendments:

Lisa Key presented to the Planning Commission potential docket items for the 2020 Comprehensive Plane and Code Amendments. Among the proposed items were merging the River District and Development Code, expanding the allowance of food trucks as accessory uses, revising the junk car definition, amending the process for recording plats, increasing lot coverage in the R-2 zone (to be consistent with R-1 and R-3 zones), updating the lighting regulations, and reviewing the need for minimum and maximum lot size. It was also noted that, because sign code amendments were a heavy lift, this year the Planning Commission would begin review of the sign code, and staff would conduct some surveys, but that sign code amendments would be pushed out to next year's annual cycle. Questions asked and answered.

Proposed Amendment to the C-1 Zone, allowing for RV Sales and Service as a Permitted Use:

Lisa Key presented on a proposed code amendment to allow for RV Sales and Service as a permitted use within the C-1 Zone, noting there are already similar legal non-conforming uses within that area, and it is largely surrounded by C-2 and I zones. Discussion followed. It was

suggested that it could be limited use with protections included for nearby residential zones. Questions asked and answered.

Possible Amendments to City Landscaping Code:

Lisa Key continued the conversation of possible amendments to the City Landscaping Code, by presenting preliminary changes in the language of the code to begin addressing the goals determined in previous workshops.

Secretary's Report:

No reports at this time.

Planning Commissioner Reports:

No reports at this time.

City Council Reporter of the Month:

Commissioner Matthews volunteered to report at the next City Council meeting.

Citizens Comments:

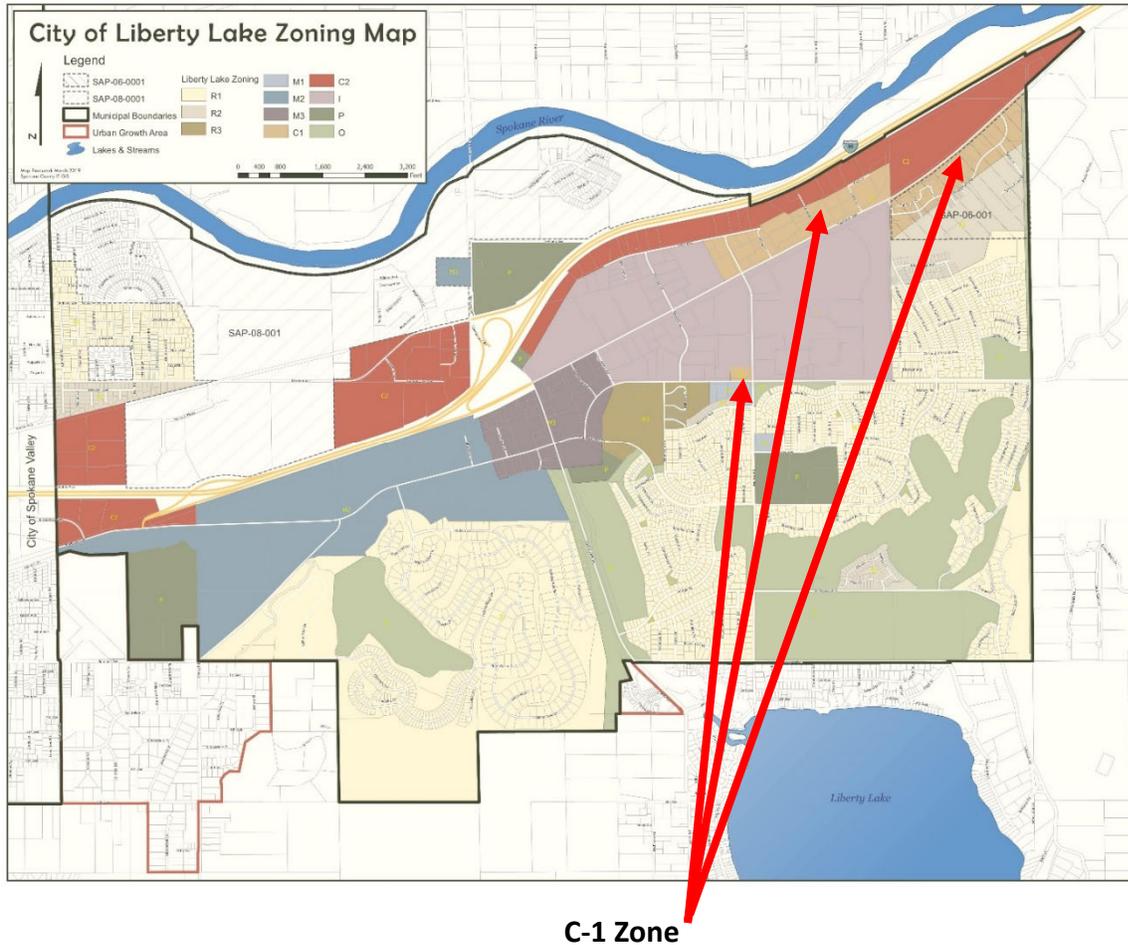
No comments made at this time.

Adjournment:

The meeting adjourned at 5:55 PM.

**Proposed Amendments to City Development Code
§10-2A-4, Zoning Matrix and §10-2H-3, Limited Uses in the C-1 Zone**

Purpose: To provide for Automobile & RV sales, rental & service, as a limited use in the C-1 zone.



Background: Currently, there are 3 areas of the City that are zoned C-1:

- A small area on the NW corner of Mission & Molter, which is fully developed (it contains half of The Portal building; the other half of the building is zoned Light Industrial);
- The portion of Stonehill the fronts on Appleway, and is part of Specific Area Plan (topography and access make this use an unlikely candidate in this location; and,
- An area located on the north side of Appleway which contains several such uses that are currently legal, non-conforming uses (this area is surrounded by Light Industrial and Freeway Commercial, where this use is permitted).
- There are minimal differences in permitted uses between C-1 and C-2 zone.
- In order to protect nearby residential uses, RV Sales and Service are proposed to be a limited use in the C-1, permitted only on sites that are at least 300 feet away from any residential zones or use.

EXHIBIT A
PROPOSED DEVELOPMENT CODE AMENDMENTS

Proposed Amendments to City Development Code §10-2A-4, Zoning Matrix:

Comprehensive Plan Category	Implementation - Zoning District
Single Family Residential	R-1 (Single Family Residential)
Mixed Residential	R-2 (Mixed Residential)
Multi-Family Residential	R-3 (Multi-Family Residential)
Neighborhood Center	M-1 (Neighborhood Center)
Community Center	M-2 (Community Center)
Central Business District	M-3 (Central Business District)
Community Commercial	C-1 (Community Commercial)
Freeway Commercial	C-2 (Freeway Commercial)
Light Industrial	I (Light Industrial)
Public / Semi-Public Institutional	P (Public / Semi-Public Institutional)
Open Space / Recreation	O (Open Space / Recreation)
Aesthetic Corridors / Boulevards	Aesthetic Corridors / Boulevards Overlay

Types of Uses

- **Permitted Uses (P):** Permitted uses are designated in matrix (10-2A-4) with the letter “P”. These uses may occur without special action by the Hearing Body, subject to development standards of the zone in which it is located, and other applicable portions of this Code.
- **Limited Uses (L):** Limited uses are designated in matrix (10-2A-4) with the letter “L”. These uses are allowed if they comply with the development standards of the zone in which it is located, and other applicable portions of this Code, including meeting the requirements for the necessary permits or approvals. These uses include accessory uses, temporary uses, home occupations, special uses, etc.
- **Conditional Uses (CU):** Conditional uses are designated in matrix (10-2A-4) with the letters “CU”. Conditional uses are permitted to locate only after a public hearing and the decision to grant a permit (conditional use permit) imposing such performance standards as will make the use compatible with other permitted uses in the same vicinity and zone and ensure against excessive interference with other permitted uses or imposing excessive demands upon public utilities and facilities as determined by the Hearing Body. Conditional use permits require a public hearing before the Hearing Examiner.
- **Not Permitted (N):** Uses designated in matrix (10-2A-4) with the letter “N” are not permitted. All uses not specifically authorized by this Code are prohibited.
- **Use Determinations:** It is recognized that all possible uses and variations of uses cannot be reasonably listed in a use matrix. The Director may classify uses not specifically addressed in the matrix consistent with similar uses. Classifications shall also be consistent with Comprehensive Plan policies.
- **Essential Public Facilities (EPF's):** Facilities that may have statewide or regional/countywide significance are listed in the Facilities and Uses column as EPF and shall additionally be evaluated to determine applicability with the “Spokane County Regional Siting Process for Essential Public Facilities”, as amended.

Facilities and Uses	R-1	R-2	R-3	M-1	M-2	M-3	C-1	C-2	I	P	O
Agriculture (actively farmed)	N	N	N	N	L	N	N	N	N	N	N
Agricultural product / craft sales stand (Farmer's market)	N	N	N	L	L	L	L	L	L	L	L
Church / religious institution	P	P	P	P	P	P	P	P	P	N	N
Funeral home / mortuary	N	N	N	N	N	N	P	N	N	N	N
Home occupation	L	L	L	L	L	L	N	N	N	N	N
Hospital - EPF	N	N	N	N	P	N	P	P	P	N	N
Large-scale retail establishments	N	N	N	N	L	L	N	L	N	N	N
Marijuana Producer	N	N	N	N	N	N	N	N	N	N	N
Mobile sales / concessions	L	L	L	L	L	L	L	L	L	L	L
Parking structure	N	N	L	L	L	L	L	L	L	N	N
Planned unit development (PUD)	P	P	P	P	P	P	P	P	P	N	N
Public assembly	L	L	L	L	L	L	L	L	L	L	L
Seasonal & special events	L	L	L	L	L	L	L	L	L	L	L
Temporary construction / sales office	L	L	L	L	L	L	L	L	L	L	L
Tower	N	N	N	N	N	N	L	N	L	N	N
Tower, private	L	L	L	L	L	L	L	L	L	N	N
Animal related											
Animal health services / veterinarian - domestic animals	N	N	N	L	L	L	L	L	N	N	N
Animal shelter / kennel	N	N	N	N	N	N	N	N	L	L	N
Animal, wildlife rehabilitation facility	N	N	N	N	N	N	N	N	N	N	N
Dangerous animal / livestock keeping	N	N	N	N	N	N	N	N	N	N	N
Automobile, etc. oriented											
Automobile, manufactured home, recreational vehicle, trailer, & boat -sales	N	N	N	N	N	N	NL	P	N	N	N
Automobile parts sales (retail)	N	N	N	N	L	L	P	P	P	N	N
Automobile parts sales (wholesale)	N	N	N	N	N	N	N	N	P	N	N
Automobile, recreational vehicle, trailer, truck, & taxi - rentals	N	N	N	N	N	N	NL	P	N	N	N

Facilities and Uses	R-1	R-2	R-3	M-1	M-2	M-3	C-1	C-2	I	P	O
Automobile/truck repair or maintenance (service station)	N	N	N	N	N	N	L	L	P	N	N
Automobile impound yard	N	N	N	N	N	N	N	N	N	P	N
Automobile wrecking / recycling, junk, & salvage yards	N	N	N	N	N	N	N	N	N	N	N
Boat, recreational vehicle, & trailer - construction, repair, parts sales, & maintenance	N	N	N	N	N	N	NL	L	P	N	N
Car wash (automatic or self-service)	N	N	N	N	N	N	P	P	P	N	N
Gas station / convenience store	N	N	N	N	N	L	L	L	N	N	N
Child day-care											
Family child day-care home (5 or fewer children)	P	P	P	P	P	P	N	N	N	N	N
Family child day-care home (6 to 12 children)	P	P	P	P	P	P	N	N	N	N	N
Child day-care center	CU	P	P	P	P	P	P	P	L	P	N
Child day-care center (in a church or a school)	L	P	P	P	P	P	P	P	L	L	N
Community recreation and facilities											
Athletic club / exercise facility / gym	N	N	N	P	P	P	P	P	P	N	L
Community center / hall / club	L	P	P	P	P	P	P	P	N	P	L
Golf course	N	N	N	N	N	N	N	N	N	N	P
Parks & recreation	P	P	P	P	P	P	P	P	P	P	P
Participant & spectator sports facilities	N	N	N	L	L	N	P	P	P	N	L
Recreational vehicle park / campground	N	N	N	N	N	N	N	N	N	N	N
Dining, personal services, entertainment, lodging, and retail (excluding automobile oriented)											
Adult entertainment establishment	N	N	N	N	N	N	CU	N	N	N	N
Adult retail use establishment	N	N	N	N	N	N	CU	N	N	N	N
Banks / financial institutions (without drive-thru)	N	N	N	P	P	P	P	P	P	N	N
Banks / financial institutions (with drive-thru)	N	N	N	L	L	L	P	P	P	N	N
Bed and breakfast inn	CU	CU	CU	CU	CU	CU	N	N	N	N	N
Building supply / hardware - sales (inside sales & storage)	N	N	N	P	P	P	P	P	N	N	N

Facilities and Uses	R-1	R-2	R-3	M-1	M-2	M-3	C-1	C-2	I	P	O
	N	N	N	N	N	N	N	P	P	N	N
Commercial laundromat & dry cleaning facility (without drive-thru)	N	N	N	P	P	P	P	P	N	N	N
Commercial laundromat & dry cleaning facility (with drive-thru)	N	N	N	L	L	L	P	P	N	N	N
Cultural center, library, museum	N	P	P	P	P	P	N	N	N	P	N
Espresso stand	N	N	N	N	N	N	L	N	N	N	N
General retail	N	N	N	P	P	P	P	P	L	N	L
Grocery store	N	N	N	P	P	P	P	P	N	N	N
Hotel, motel, inn	N	N	N	P	P	P	P	P	N	N	N
Landscape supply, greenhouse, or commercial nursery	N	N	N	N	P	N	P	P	P	N	N
Marijuana Retailer	N	N	N	N	N	N	N	N	N	N	N
Personal care services such as barber shops, hair and nail salons, tanning salons, etc.	N	N	N	P	P	P	P	P	N	N	N
Pharmacy (without drive-thru)	N	N	N	P	P	P	P	P	N	N	N
Pharmacy (with drive-thru)	N	N	N	L	L	L	P	P	N	N	N
Dining, personal services, entertainment, lodging, and retail (excluding automobile oriented), <i>continued</i>											
Printing, reprographics, bookbinding, & graphic services	N	N	N	P	P	P	P	P	P	N	N
Restaurant, cafe, deli, or ice cream parlor (without drive-thru)	N	N	N	P	P	P	P	P	L	N	L
Restaurant, cafe, deli, or ice cream parlor (with drive-thru)	N	N	N	P	P	P	P	P	N	N	N
Sports Bar	N	N	N	N	L	L	P	P	N	N	N
Tavern / pub / liquor store	N	N	N	N	L	L	P	P	N	N	L
Theater - motion picture	N	N	N	N	P	N	N	N	N	N	N
Theater - performing arts	N	N	N	P	P	P	P	P	L	N	L
Winery / Microbrew	N	N	N	N	P	P	P	P	P	N	N
Government / civic offices and facilities											
Detention facility - EPF	N	N	N	N	N	N	N	N	N	CU	N
Maintenance / public works facility	N	N	N	N	L	L	L	L	L	P	L
Municipal Offices / Facilities	N	N	P	P	P	P	P	P	P	P	N
Post office	N	N	N	L	L	L	N	N	N	P	N
Prison / correctional facility - EPF	N	N	N	N	N	N	N	N	CU	N	N
Public transit facilities - EPF	P	P	P	P	P	P	P	P	P	P	N
Schools - public / private											
Nursery / pre-school	P	P	P	P	P	P	N	N	N	P	N

Facilities and Uses	R-1	R-2	R-3	M-1	M-2	M-3	C-1	C-2	I	P	O
Elementary school	P	P	P	P	P	N	N	N	N	P	N
Middle school / Junior High	N	P	P	P	P	N	N	N	N	P	N
High school	N	N	P	N	P	N	N	N	N	P	N
College or university - EPF	N	N	P	N	P	N	N	N	N	P	N
Specialized / vocational / trade school	N	N	P	N	P	P	N	N	P	P	N
Housing											
Accessory caretaker's residence	N	N	N	N	N	N	N	L	L	N	L
Accessory dwelling unit (ADU), attached or detached	L	L	L	L	L	L	N	N	N	N	N
Adult family home	P	P	P	P	P	P	P	P	N	N	N
Dwelling, multi-family	N	L	L	L	L	L	N	N	N	N	N
Dwelling, multi-family (greater than 30 units per net acre)	N	N	CU	N	L	N	N	N	N	N	N
Dwelling, single family	P	P	P	N	N	N	N	N	N	N	N
Dwelling, single family attached townhome	L	L	L	L	L	L	N	N	N	N	N
Dwelling, two-family duplex	N	L	L	N	N	N	N	N	N	N	N
Manufactured homes (on individual lots)	L	L	L	N	N	N	N	N	N	N	N
Manufactured home park	N	L	L	N	N	N	N	N	N	N	N
Housing, continued											
Specialty housing (independent senior, assisted living, nursing home, convalescent home, Alzheimer's facilities)	N	L	L	L	L	L	L	N	N	N	N
Zero lot line (single family courtyard home)	N	L	L	L	L	N	N	N	N	N	N
Manufacturing, equipment, and industrial production											
Concrete product manufacturing / ready mix concrete (excluding extraction / mining)	N	N	N	N	N	N	N	N	N	N	N
Construction / industrial equipment sales or rental	N	N	N	N	N	N	N	P	P	N	N
High impact uses	N	N	N	N	N	N	N	N	N	N	N
Light manufacturing & assembly	N	N	N	N	L	L	P	P	P	N	N
Light manufacturing & assembly w/ retail sales showroom	N	N	N	N	L	L	P	P	P	N	N
Lumber mill, sawmill, shingle mill, plywood mill	N	N	N	N	N	N	N	N	N	N	N
Machine shop	N	N	N	N	N	N	N	L	P	N	N
Marijuana Processor	N	N	N	N	N	N	N	N	N	N	N
Plastic injection molding	N	N	N	N	N	N	L	L	P	N	N

Facilities and Uses	R-1	R-2	R-3	M-1	M-2	M-3	C-1	C-2	I	P	O
Tire salvage yard	N	N	N	N	N	N	N	N	N	N	N
Storage, freight, and wholesale facilities											
Outdoor vehicle storage	N	N	N	N	N	N	N	N	N	N	N
Self service storage facility (mini storage)	N	N	N	N	N	N	N	N	N	N	N
Warehouse & freight movement	N	N	N	N	N	N	P	P	P	N	N
Wholesaling / distribution facility	N	N	N	N	L	N	P	P	P	N	N
Utilities and facilities											
Power plant - EPF	N	N	N	N	N	N	N	N	N	CU	N
Public utility local distribution facility	CU	CU	CU	N							
Public utility transmission facility - EPF	N	N	N	N	N	N	CU	L	L	L	N
Sewage treatment plant - EPF	N	N	N	N	N	N	N	N	N	CU	N
Wireless communication antenna array	N	CU	CU	CU	N						
Wireless communication support tower	N	N	N	N	N	N	N	N	CU	CU	N

Proposed Amendments to City Development Code §10-2H-3, Limited Uses in the C-1 Zone:

10-2H-3 Limited Uses (L)

- A. Limited Uses. The land uses listed in the Zoning Matrix (Section 10-2A-4) under the C-1 (Community Commercial) District with the letter “L” are allowed in the C-1 zone if they comply with the development standards of the C-1 (Community Commercial) District, and other applicable portions of this Code, including meeting the requirements for the necessary permits or approvals. These uses include accessory uses, temporary uses, home occupations, special uses, etc. Only land uses which are specifically listed in the Zoning Matrix (Section 10-2A-4), and land uses which are approved as “similar” to those in the Zoning Matrix (Section 10-2A-4), may be permitted as Limited Uses. The following standards are intended to control development scale; avoid or minimize impacts associated with traffic, parking, and design compatibility; and ensure management and maintenance of common areas, as applicable.
- B. Determination of Similar Land Use. Similar use determinations shall be made in conformance with the procedures in Article 10-4G - Administrative Interpretations.
- C. Requirements for Specific C-1 Limited Uses.
 - 1. **Agricultural product / craft sales stand (Farmer's market)**
 - a. Requires application for and approval of a Temporary Use Permit as outlined in Section 10-4I-1.
 - b. Displays of merchandise and vendors shall be limited to crafts, cards, plants, gardening/floral products, food, books, newspapers, and similar small items for sale to pedestrians.
 - c. A minimum aisle width of 6 feet shall be maintained between booths or displays.

2. Mobile sales / concessions

- a. Requires application for and approval of a Temporary Use Permit as outlined in Section 10-4I-1.
- b. Only permitted during special community events such as Liberty Lake Yard Sale Weekend.

3. Parking structure

- a. Parking structures shall be accessed from an alley, placed underground, placed within buildings, or located behind or to the side of a building.
- b. Parking structure entrances facing a street shall be recessed behind the front elevation by a minimum of 4 feet. On corner lots, parking structure entrances shall be oriented to a side-street (i.e., away from the arterial or collector street) when vehicle access cannot be provided from an alley.

4. Public assembly

- a. Requires application for and approval of a Public Assembly Permit from the Building Official.

5. Seasonal and special events

- a. Requires application for and approval of a Temporary Use Permit as outlined in Section 10-4I-1.

6. Temporary construction / sales office

- a. Requires application for and approval of a Temporary Use Permit as outlined in Section 10-4I-1.

7. Tower

- a. The tower shall be enclosed by a 6-foot sight-obscured fence with a locking gate; however, no barbed wire or razor wire shall be permitted.
- b. The tower shall have a locking trap door or the climbing apparatus shall stop 12 feet short of the ground.
- c. The tower shall not exceed 15 feet above the maximum height of the underlying zone.
- d. The applicant shall show that the impact area (that area in all directions equal to the tower's height above grade), as designed and certified by a registered engineer, is completely on the subject property or that an easement(s) has been secured for all property in the tower's impact area. Such easement(s) shall be recorded with the County Auditor with a statement that only the City of Liberty Lake Planning & Community Development Department or its successor agency can remove the easement.
- e. Before the issuance of a building permit, the applicant shall demonstrate that all applicable requirements of the Federal Communications Commission, Federal Aviation Administration and any required aviation easements can be satisfied.

8. Tower, private

- a. The applicant shall show that the impact area (that area in all directions equal to the private tower's height above grade) is completely on the subject property or that an easement(s) has been secured for all property in the tower's impact area. Such easement(s) shall be recorded with the County Auditor with a statement that only the City of Liberty Lake Planning & Community Development Department or its successor agency can remove the easement.
- b. The tower shall not exceed the maximum height of the underlying zone.
- c. The tower must be accessory to a residence on the same site.

9. Animal health services / veterinarian - domestic animals

- a. Treatment rooms, cages, yards, or runs are to be maintained within a

completely enclosed building. Compliance with noise standards for a commercial noise source as identified by WAC 173-60-040, shall be demonstrated by the applicant.

- b. Short term boarding of animals not currently under treatment may be permitted within the clinic building. The operation of the clinic shall be conducted in such a way as to produce no objectionable odors or noise outside its walls, or other nuisance or health hazard.
- c. Sidewalks or pathways shall be provided to connect pedestrians from the frontage street to the animal health services / veterinarian building.

10. Automobile, manufactured home, recreational vehicle, trailer, & boat – sales

- a. Only permitted on sites that are at least 300 feet away from any residential zones or use.

40-11. Automobile, recreational vehicle, trailer, truck, & taxi – rentals

- a. Only permitted on sites that are at least 300 feet away from any residential zones or use.

44-12. Automobile / truck repair or maintenance (service station)

- a. All vehicles being repaired or maintained shall be completely enclosed within a building or shall be completely enclosed with a solid wall or fully sight obscuring fence to a minimum height of 6 feet.

13. Boat, recreational vehicle, & trailer - construction, repair, parts sales, & maintenance

- a. All vehicles being repaired or maintained shall be completely enclosed within a building or shall be completely enclosed with a solid wall or fully sight obscuring fence to a minimum height of 6 feet.
- b. Only permitted on sites that are at least 300 feet away from any residential zones or use.

42-14. Gas station / convenience store

- a. Underground storage tanks and stormwater disposal shall not be located within the 1000 foot radius of a wellhead.
- b. Pump islands and other fuel dispensing tanks (e.g. propane) shall be located at least 25 feet from the right-of-way line(s).
- c. Convenience stores/gas stations shall not exceed 8 pump sites and the building footprint area shall not exceed 5,000 square feet per lot. A pump site is one dispenser which may be double sided.

43-15. Espresso stand

- a. The facility shall be located on a separate platted lot with a tax parcel number or shall be part of a leasable commercial strip or structure.
- b. The building shall contain an ADA accessible bathroom, as specified in the building code.

44-16. Maintenance / public works facility

- a. All equipment shall be completely enclosed within a building or shall be completely enclosed with a solid wall or fully sight obscuring fence to a minimum height of 6 feet.

45-17. Specialty housing (independent senior, assisted living, nursing home, convalescent home, Alzheimer's facilities)

- a. All specialty housing shall be duly licensed by the State of Washington, if required by the State.
- b. A minimum of one parking space shall be provided for each employee

and typical number of visitors, in accordance with Article 10-3D-3 - Parking requirements.

~~16.18.~~ Plastic injection molding, Sandblasting / cutting, & Tool and die making

- a. The uses shall be completely enclosed within a building.

~~17.19.~~ Welding / sheet metal shops

- a. Open air welding shall be prohibited

~~18.20.~~ Woodworking / cabinet manufacturing with & without retail sales showroom

- a. The woodworking / cabinet manufacturing use shall be completely enclosed within a building.

~~19.21.~~ Research facility / laboratory

- a. The research facility / laboratory use shall be completely enclosed within a building.

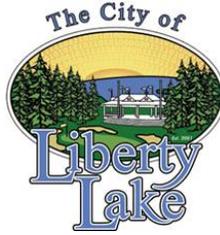
City of Liberty Lake
Annual Comprehensive Plan & Development Code Amendments
2020 Docket

Case No.	Development Code: Chapter / Section	Proposed Amendment
CPA2020-001/ LUA2020-0014	City Development Code Sections: <ul style="list-style-type: none"> • §10-2H-3(C)(2) • §10-2I-3(C)(3) River District Development Code Section: <ul style="list-style-type: none"> • §10-2I-3(C)(3) 	Permit Food Trucks as a Limited, Accessory Use in C-1, C-2 & RD-C zones
CPA2020-002/ LUA2020-0015	City Development Code Sections: <ul style="list-style-type: none"> • §10-1C-(B) River District Development Code Section: <ul style="list-style-type: none"> • §10-1C-(B) 	Replace “Junk Car” definition in Development Code with definition found in RCW 46.55.010
CPA2020-003/ LUA2020-0016	City Development Code Sections: <ul style="list-style-type: none"> • §10-4D-3(B)(1) • §10-4D-3(B)(2) • §10-4D-4(A)(1) • §10-4D-4(A)(2) • §10-4D-4(A)(3) • §10-4D-4(A)(4) • §10-4D-4(B)(1) • §10-4D-4(B)(2) • §10-4D-4(B)(3) • §10-4D-4(B)(4) • §10-4D-7(A)(1, 2,4 & 5) • §10-4D-10(A) • §10-4D-13(A)(1) • §10-4D-13(S)(4) • §10-4D-13(U) • §10-4D-13(V)(1)(a & d) 	Process Improvements in Chapter 10-4: <ul style="list-style-type: none"> • Eliminating the requirement for providing hard copies of application materials & mylars of plats • Requiring applicants to record plats, short plats, and binding site plans along with Title Notices
CPA2020-004/ LUA2020-0017	City Development Code Sections: <ul style="list-style-type: none"> • §10-2C-7(C) 	Increasing Maximum Lot Coverage for detached single-family housing to 60% in R-2 Zone, consistent with R-1 & R-3
CPA2020-005/ LUA2020-0018	City Development Code Sections: <ul style="list-style-type: none"> • §10-2B-7(C) • §10-2D-7(C) 	Eliminating minimum and maximum lot sizes in the R-1 and R-3 zones (approved removal in the R-2 Zone in 2018)

CPA2020-006/ LUA2020-0019	City Development Code Sections: <ul style="list-style-type: none"> • §10-3F-2 River District Development Code Section: <ul style="list-style-type: none"> • §10-3F-2 	Update of Lighting Standards
CPA2020-007/ LUA2020-0020	City Development Code Sections: <ul style="list-style-type: none"> • §10-4C-4(A)(2) 	Changes to Residential Building Permit application requirements, as based upon changes in the 2018 International Residential Code (IRC)
CPA2020-008/ LUA2020-0021	City Development Code Sections: <ul style="list-style-type: none"> • §10-2 (new sections N, O, P) • §10-3 (incorporating River District Overlay Chapters in each Article, as applicable) 	Incorporating River District Overlay Development Regulations into City Development Regulations

Tentative Review Timeline & Proposed Schedule:

March 11, 2020	Planning Commission Review of Potential City-Initiated Docket of Cases
July 8, 2020	Planning Commission Approval of 2020 Docket
August 12, 2020	Planning Commission Workshops
September 9, 2020	Planning Commission Workshops
September 10, 2020	SEPA Notice of Availability & NOH Issued
September 11, 2020	SEPA Notice & NOH Published
September 24, 2020	SEPA Comment Period Ends
October 7, 2020	SEPA Appeal Period Ends
October 14, 2020	Planning Commission Hearing
November 11, 2020	Ratification of Recommendations & Conclusions



STAFF REPORT TO THE PLANNING COMMISSION

IN THE MATTER OF AN AMENDMENT TO CITY OF LIBERTY LAKE DEVELOPMENT CODE §10-2, PROVIDING FOR “AUTOMOBILE, MANUFACTURED HOME, RECREATIONAL VEHICLE, TRAILER, & BOAT SALES & RENTALS” AND “BOAT, RECREATIONAL VEHICLE, & TRAILER - CONSTRUCTION, REPAIR, PARTS SALES, & MAINTENANCE” AS LIMITED USES IN THE C-1 ZONE

HEARING DATE: July 8, 2020 @ 4:00 p.m.

PROPOSAL COORDINATOR: Lisa D. Key, Director of Planning, Engineering & Building Services

PROPOSAL SUMMARY:	
Location	Citywide
Applicant(s)	City of Liberty Lake
Proposal Information	To allow for automobile, manufactured home, recreational vehicle, trailer, & boat sales and service as limited uses in the C-1 Zone
Code Chapter / Section	§10-2A-4, Zoning Matrix §10-2H-3, Limited Uses in the C-1 Zone
Proposal Summary	List “Automobile, manufactured home, recreational vehicle, trailer, & boat sales & rentals” and “Boat, recreational vehicle, & trailer - construction, repair, parts sales, & maintenance” as limited uses in the C-1 Zone. In order to protect nearby residential uses, such uses are proposed to be limited uses in the C-1, permitted only on sites that are at least 300 feet away from any residential zones or use.
Proposed Amendment Text	See Exhibit A.

STATE OF WASHINGTON REGULATORY FRAMEWORK, AUTHORITY & REQUIREMENTS:

RCW 36.70A: Growth Management Act (GMA):

Liberty Lake is mandated to plan under GMA. The City's Comprehensive Plan and Development Regulations were developed in accordance with the requirements of GMA. Development Regulations are required to implement the City's Comprehensive Plan, and any amendments to City Development Code must be consistent with the City's adopted Comprehensive Plan. The City must provide reasonable public notice of proposed amendments and opportunities for public participation.

WAC 365-196: Growth Management -- Procedural Criteria for Adopting Comprehensive Plans and Development Regulations

Development code amendments must comply with procedures established in WAC 365-196, including rules regarding internal consistency, interjurisdictional coordination, public participation requirements, and notification to the Department of Commerce of "intent to adopt" proposed code amendments at least 60 days prior to final adoption.

WAC 197-11: State Environmental Policy Act (SEPA) Rules:

Development Regulations are subject to SEPA review as a non-project action, in accordance with procedures established in WAC 197-11.

CITY OF LIBERTY LAKE REGULATORY FRAMEWORK & PROCEDURAL REQUIREMENTS:

City Code §10-4B-5: Type IV Projects:

Development Code Amendments are classified as Type IV Projects in the City of Liberty Lake Development Code and are considered legislative decisions. The procedural requirements and decision criteria are detailed in City Development Code §10-4B-5.

SEPA REVIEW:

SEPA Checklists were completed for the proposed amendment to development Code. The City of Liberty Lake Planning, Engineering & Building Services has determined that the proposal, as a non-project review, will have no significant adverse environmental impacts and issued a Determination of Non-Significance (DNS) and Adoption of Existing Environmental Documents on **June 10, 2020**. The City adopted the Spokane County Final Supplemental Environmental Impact Statement for the Spokane County Comprehensive Plan that was prepared on November 22, 2000 and was previously adopted for the original City of Liberty Lake Comprehensive Plan and Development Code, as well as the Final Environmental Impact Statement for the City of Liberty Lake Urban Growth Area Boundary Alternatives that was prepared on December 13, 2006. The Notice of Availability, SEPA Checklist and Threshold Determination, and Amendment Document were routed to agencies on or before **June 10, 2020**, and a Notice of Availability was posted at the Liberty Lake Municipal Library and at City Hall, as well as being published in the **June 19, 2020** edition of the Valley News Herald. On or before **June 11, 2020**, the Notice of Availability, Notice of Hearing, SEPA Checklist and Threshold Determination, and Amendment Lists were also posted on the City website, and the notice and

a link to the City website was emailed to the public notice group. Comments on the SEPA Checklist and Threshold Determination were due by **June 24, 2020**.

PROCEDURAL INFORMATION:

Planning Commission Workshop on Proposed Amendment:	March 11, 2020
SEPA Notice/ Public Hearing Notice:	June 10, 2020
SEPA Comment/Appeal Period Ends:	June 24, 2020
Planning Commission Hearing:	July 8, 2020

AGENCY REVIEW:

SEPA Distribution List & Adjacent Jurisdictions: Liberty Lake Police Department; Avista; Century Link; Central Valley School District; City of Spokane Valley; CDA Tribe; Comcast; Spokane Clean Air; Spokane Valley Fire District; Spokane Transit Authority; Spokane Regional Health District; Spokane Tribe; WS Department of Ecology; WS Department of Fish & Wildlife; WS Department of Natural Resources; WS Department of Transportation; Spokane Regional Transportation Council; Liberty Lake Water & Sewer District; Consolidated Irrigation District; Spokane County Utilities; Spokane County Planning; WS Department of Commerce.

RELEVANT COMPREHENSIVE PLAN GOALS & POLICIES:

Governance Goal 1: Actively involve residents, businesses, and property owners in the governance of the City.

Economic Development Goal 1: Maintain a healthy and sustainable local economy.

Governance Policy 1: The City shall use the website, email, social media, newsletters, local newspapers, special announcements and other techniques to keep the community well-informed.

Governance Policy 4: Regulations developed by the City of Liberty Lake will not result in or constitute a taking of private property and shall be evaluated as provided for in RCW 36.70A.370.

Land Use Policy 2: Provide for a compatible mix of housing and commercial uses in all commercial districts, neighborhood centers, community centers, and the Central Business District.

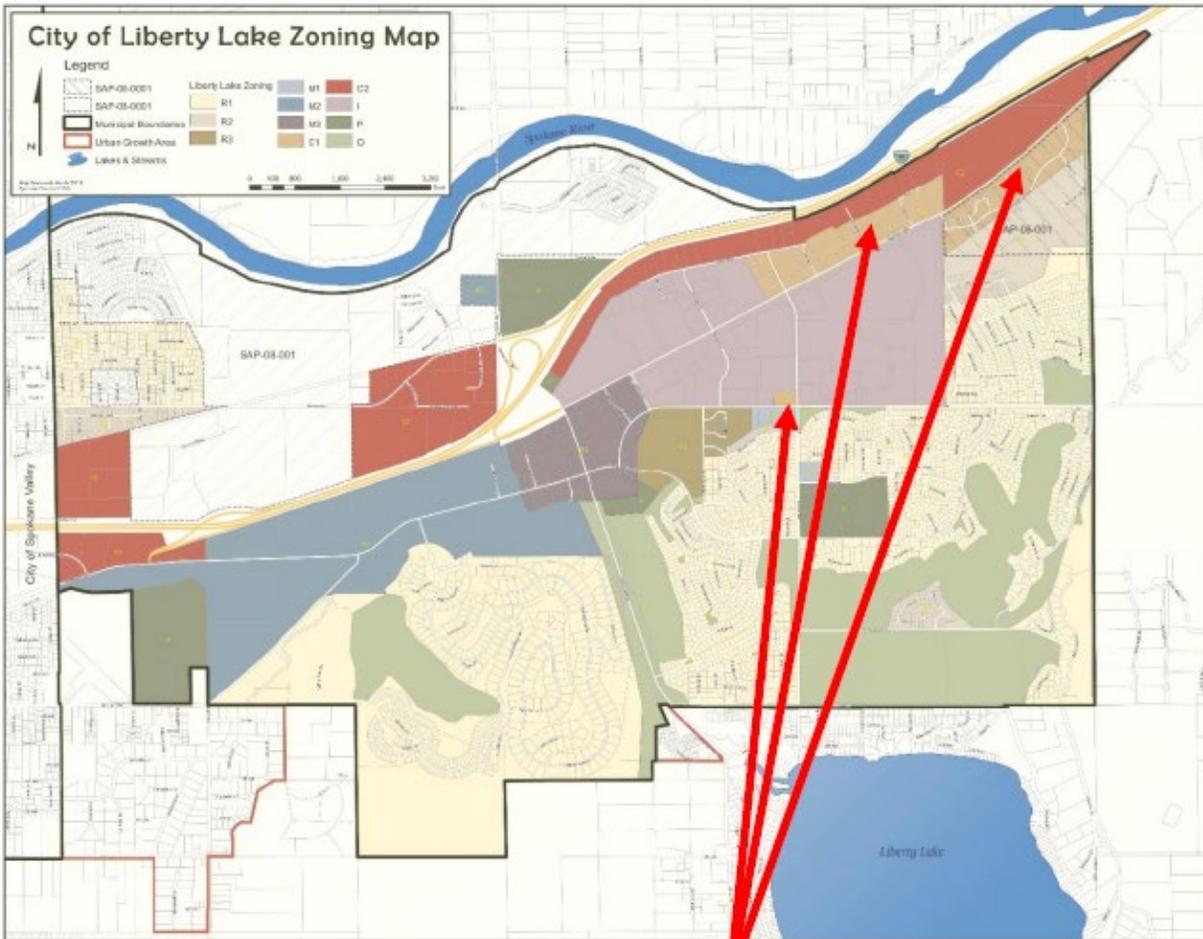
Economic Development Policy 4: Continue to support the start-up, retention, expansion, and recruitment of businesses.

Economic Development Policy 5: Provide consistent, fair, and timely regulations that are flexible, responsive, and effective.

Economic Development Policy 6: Periodically review and update economic development techniques to provide a business climate conducive to new and start-up businesses.

Economic Development Policy 14: Maintain an inventory of usable industrial and commercial land that is sufficient to meet projected demand and encourage marketability of the City.

STAFF ANALYSIS:



C-1 Zone

- Currently, there are 3 areas of the City that are zoned C-1:
 - A small area on the NW corner of Mission & Molter, which is fully developed (it contains half of The Portal building; the other half of the building is zoned Light Industrial);
 - The portion of Stonehill the fronts on Appleway, and is part of Specific Area Plan (topography and access make this use an unlikely candidate in this location; and,
 - An area located on the north side of Appleway which contains several such uses that are currently legal, non-conforming uses (this area is surrounded by Light Industrial and Freeway Commercial, where this use is permitted).

- There are minimal differences in permitted uses between C-1 and C-2 zone.
- There are several instances of legal, non-conforming uses of this nature already located in the C-1 zone.
- The only residential use permitted in the C-1 zone is an accessory caretaker's residence.
- In order to protect residential uses in proximate residential zones, RV Sales and Service are proposed to be a limited use in the C-1, permitted only on sites that are at least 300 feet away from any residential zones or use.

FINDINGS:

1. The required SEPA review has been completed on the proposed amendment.
2. All public and agency notice requirements were met and accomplished in a timely manner.
3. The public was provided the opportunity for participation.
4. The public had the opportunity to submit written comments and testify at a public hearing before the Planning Commission.

CRITERIA FOR APPROVAL:

The criteria for approval of a code amendment are established in City Code §10-4B-5(A), which states:

A. Criteria for Amendment:

*The City may amend development regulations when it finds that **any** of the following applies:*

1. *Such amendment is consistent with the Comprehensive Plan and is not detrimental to the public welfare;*
2. *Change in economic, technological, or land use conditions has occurred to warrant modification;*
3. *It is found that an amendment is necessary to correct an error;*
4. *It is found that an amendment is necessary to clarify meaning or intent;*
5. *It is found that an amendment is necessary to provide for a use(s) that was not previously addressed; or*
6. *Those amendments as deemed necessary by the City Council as being in the public interest.*

CONCLUSIONS:

1. The proposed amendment **IS / IS NOT** consistent with the Comprehensive Plan and **IS / IS NOT** detrimental to the public welfare.
2. The proposed amendment **IS / IS NOT** warranted by a change in economic, technological and/or

land use conditions.

3. The proposed amendment **IS / IS NOT** necessary to correct an error.
4. The proposed amendment **IS / IS NOT** necessary to clarify meaning or intent.
5. The proposed amendment **IS / IS NOT** necessary to provide for a proposed use that was not previously addressed.
6. The proposed amendment **IS / IS NOT** deemed necessary as being in the public interest.

NOTE: The Planning Commission should consider the above-listed statements in their deliberations. These conclusions should inform the motion for recommendation, as based on the "Criteria for Amendment" detailed in City Code §10-4B-5(A).

RECOMMENDATION:

In the matter of an amendment to city of Liberty Lake Development Code §10-2, providing for "automobile, manufactured home, recreational vehicle, trailer, & boat sales & rentals" and "boat, recreational vehicle, & trailer - construction, repair, parts sales, & maintenance" as limited uses in the C-1 zone, the City of Liberty Lake Planning Commission does hereby recommend to City Council that the amendment be **APPROVED/APPROVED WITH MODIFICATIONS/NOT APPROVED**.

NOTE: The Planning Commission should vote on a motion for recommendation using the above format. If the recommendation is to approve with modifications, the motion should identify the modifications proposed.