CITY COUNCIL MEETING
TUESDAY, JUNE 16, 2020
CITY HALL
HELD REMOTELY
7:00 P.M.

PURSUANT TO GOVERNOR INSLEE'S ORDER 20-28 DATED MARCH 24, 2020 – ALL PUBLIC MEETINGS WILL BE HELD REMOTELY.

Note: The Governor's Order 20-28, DATED MARCH 24, 2020, as extended with respect to no in person meetings under the OPMA has been further extended until June 17, 2020.

The City Council will participate via ZOOM. The public can participate via the following:

- Sign up to provide Public Comment at the meeting via calling in
- Submit Written Public Comment Prior to 4 pm on June 16, 2020
- Join the Zoom Meeting

Questions or Need Assistance? Please contact City Clerk at aswenson@libertylakewa.gov

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. ROLL CALL

5. AGENDA APPROVAL

6. CITIZEN COMMENTS

7. MAYOR AND CITY COUNCIL REPORTS & INQUIRIES

8. CITY ADMINISTRATOR REPORT

9. WORKSHOP DISCUSSIONS

- Henry Road Overpass Design Update
- Ballfields Reservation Policy

10. ACTION ITEMS

A. Consent Agenda

i. Approve May 26, 2020 Special City Council Minutes
ii. Approve June 2, 2020 City Council Minutes
iii. Approve June 16, 2020 vouchers in the amount of $585,773.46

11. RESOLUTION

Resolution No. 20-275 – Approving Rocky Hill North 5th addition plat

12. FIRST READ ORDINANCES

a. Ordinance No. 264C – Amending the City of Liberty Lake's 2020 budget to accept COVID CARES Act Funding

b. Ordinance No. 266 – Authorizing Local-State Shared Tax for Affordable & Supportive Housing (HB 1406)

13. INTRODUCTION OF UPCOMING AGENDA ITEMS

14. CITIZEN COMMENTS

15. EXECUTIVE SESSION – Discuss Real Estate

16. ADJOURNMENT

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, please register through this link: https://us02web.zoom.us/j/87103112088?pwd=cm5NcnQ5WHJZZDI5WGhrT3NzVXVZdz09

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the upcoming council meeting, please email your comments to aswenson@libertylakewa.gov **by 4:00 p.m**. the day of the council meeting and include all of the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

JOIN ZOOM MEETING

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

To join the Zoom web meeting:

https://us02web.zoom.us/j/87103112088?pwd=cm5NcnQ5WHJZZDI5WGhrT3NzVXVZdz09

Dial-in Phone Number
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)

Meeting ID: 871 0311 2088
Password: 754200

REPORT

Liberty Lake Municipal Library
May 2020 Report

	2020	2019
Checkouts	1,013	7,550
Renewals	46	1,051
ILL – Lent to Other Libraries	0	22
Lent to CIN	686	988
Overdrive Downloads	2,299	1,646
InHouse	0	523
Freegal	412	207
Database Use	466	94
TOTAL:	**4,922**	**12,081**
Borrowed from CIN	704	1,292
Checkins	1,538	7,564
Computer Checkouts	0	244
Patron Visits	Appx. 488 (holds pickup)	4,154
New Cards	10	80
Total Cards	7,433	7,517
Programs		
Story Time	7 online story times	527
Outreach Story Time	0	178
1000 Books	0	0
Other Youth	9 online programs	122
Teen	4 online programs	25
Adult	3 online programs	67
TOTAL:		**919**
Meeting Room (non-library use)	0	14
Proctoring	0	4

Liberty Lake Library began offering contactless holds pickup for the community in mid-May. The service is running smoothly and patrons are very happy to be able to checkout new materials.

Programming
Library staff continued providing programs for all ages online, including story times, a gardening class, a children's art series, online cooking classes and more.

Collection
No collection changes to report. New materials purchases are on hold until mid-July.

Facility
City maintenance installed sneeze guards at the public service desks. No other facility issues to report.

Other
The City Council approved the donation of children's room shelving by the Friends of the Liberty Lake Library. The shelving has been ordered and we are anticipating its arrival in approximately 10-14 weeks.

Library staff continue to plan for when the library can re-open in Phase 3.

Upcoming Highlights
The Imagine Your Story Summer Reading program begins on June 15 and runs through August 15. Children and teens will log their reading time online to earn badges and build a fairy-tale avatar. Online programs will be posted throughout the summer.

For adult summer reading, participants will receive a tote bag with supplies for six craft projects to complete over the summer along with the summer reading log. Online videos of the crafts will be posted throughout the summer.

For adults
Adult Summer Grab & Go Craft Tote for Summer Reading
Online programs offered every other Thursday at 5pm from June 15-August 15
Virtual Author Visit with Tessa Hull – Author of 'She Traveled Solo: Strong Women in the Early 20th Century' by Tessa Hulls.

For Teens
Online program: Exploding Popsicle Sticks
Online program: Father's Day Gifts
Online programs offered every other Tuesday at 3pm from June 15-August 15

For Children
Online Baby / Toddler Story Time every Monday
Online Preschool Story Time every Wednesday
Fun Fridays – Online programs for school-age children – every Friday from June 15-August 15

For family/All ages
Take & Go Children's Craft: Bug Jars

ACTION ITEMS

SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 26, 2020
HELD REMOTELY
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

INVOCATION – Given by Mayor Brickner

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Kaminskas, Folyer, Dunne, Langford, and Kurtz.

Mayor Pro Tem Kennedy moved to excuse Council Member Severs because he was out of town on family business. Council Member Dunne seconded the motion, which carried unanimously.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to approve the agenda as presented. Council Member Langford seconded the motion, which carried unanimously.

CITIZEN COMMENTS

There were no Citizen Comments.

ACTION ITEMS

Councilmember Langford moved to approve the Interagency Agreement with the Department of Commerce for Coronavirus Relief Funding and authorize the Mayor to sign the Agreement when it is complete and approved as to form by the City Attorney. Councilmember Folyer second the motion, which carried unanimously.

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Mayor Pro Tem Kennedy moved to delegate authority to the Mayor to purchase supplies and services related to COVID-19 consistent with the Coronavirus Relief Fund for Local Governments Eligible Cost Test. Councilmember Langford seconded the motion, which carried unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:48 p.m.

These minutes were approved June 16, 2020.

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Shane Brickner, Mayor
City of Liberty Lake

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Notes and Transcription by RJ Stevenson, Finance Director. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk

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CITY COUNCIL MEETING / VIRTUAL PUBLIC HEARING
TUESDAY, JUNE 2, 2020
HELD REMOTELY
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

INVOCATION – Given by Mayor Brickner

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Brian Asmus, Chief of Police, Lisa Key, Director of Planning & Engineering, Jocelyn Redel, Library Director, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Dunne, Folyer, Kaminskas, Kurtz, Langford, and Severs. The City Attorney also participated via Zoom.

AGENDA APPROVAL: Mayor Pro Tem Kennedy moved to amend the agenda to include an additional topic to the Executive Session, concerning personnel. Council Member Langford seconded the motion, which carried unanimously.

MAYOR AND CITY COUNCIL REPORTS & INQUIRIES

Mayor Pro Tem Kennedy asked that information be given to council as far in advance as possible to review and digest prior to discussion(s).

Mayor Brickner gave an update on the City's request to Governor Inslee to move to Phase 3. No decision has been made yet. Mayor Brickner reported the flyers have been distributed for the local businesses last week. He announced Farmer's Market will open this weekend. Councilman Dunne will be joining Mayor Brickner and the city

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administrator at the City's booth. He also addressed what has been going on relating to the recent protests due to the killing of George Floyd.

CITY ADMINISTRATOR REPORT

The City Administrator followed up from the May 19th City Council meeting by sharing that the Liberty Lake Business Support flyer with the PPE distribution and Frequently Asked Questions have been distributed to most of the local businesses. She turned the floor over to the Director of Planning and Engineering, who provided a building report. The Chief of Police then took the floor and gave a public safety update. The City Administrator resumed the floor and provided an update on Harvard and Henry Roads. She then offered several potential dates for a council retreat. After brief discussion, it was determined a poll will be sent to the council members, asking for the two top dates that work best for each member. She then provided Coronavirus-19 updates and turned the floor over to the Finance Director, who provided a financial update. The City Administrator resumed the floor and reported that events, reservations and programs have been cancelled through the end of June. She reported the Summer Reading Program is scheduled for Jun 15th – August 15th and the Farmers Market will begin June 6th. She concluded her report by providing an update on the 4th of July fireworks.

ACTION ITEMS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve action item 9Ai, approving the May 19, 2020 city council minutes. Council Member Folyer seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 9Aii, approving the June 2, 2020 vouchers in the amount of $407,738.49. Council Member Kaminskas seconded the motion, which carried unanimously.

A/P check numbers were 30015 through 30054, totaling $406,264.01 EFTs totaled $1,474.48.

PUBLIC HEARING – City of Liberty Lake's 2021 – 2026 Transportation Improvement Plan

The Director of Planning & Engineering gave PowerPoint presentation on the City's 2021 – 2026 Transportation Improvement Plan. She reviewed the project types and the project information included in the City's 2021 – 2026 Transportation Improvement Plan (TIP). She explained what is different between the TIP and the City's Capital Improvement Plan (CIP).

At the conclusion of her presentation, Mayor Brickner opened the public hearing on the City's 2021 – 2026 TIP at 8:02 p.m. No public testimony was received. Mayor Brickner closed the public hearing at 8:03 p.m.

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RESOLUTIONS

The City Clerk read by title only, Resolution No. 20-273, updating the City of Liberty Lake's six (6) year Transportation Improvement Program for 2021 through 2026.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-273, seconded by Council Member Folyer. Motion carried unanimously.

The City Clerk read by title only, Resolution No. 20-274, setting the hearing date on the proposed vacation of a portion of the right-of-way on Harvest Parkway.

Mayor Pro Tem Kennedy moved to adopt Resolution No. 20-274, seconded by Council Member Kurtz. After brief discussion, Mayor called for the vote. Motion carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator reviewed the upcoming agenda items for the June 16h City Council meeting.

CITIZEN COMMENT

Tom Sahlberg, Liberty Lake resident commented, "Thank you all for your service".

EXECUTIVE SESSION

As per RCW 42.30.110, at 8:20 p.m., Mayor Brickner called adjournment into Executive Session for discussion of real estate and a personnel matter for 30 minutes. At 8:50 p.m. the City Administrator announced an extension of the meeting for an additional 30 minutes. The meeting adjourned at 9:15 p.m.

ADJOURNMENT

No action was taken following the Executive Session. There being no further business, the meeting adjourned at 9:15 p.m.

These minutes were approved June 16, 2020.

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Shane Brickner, Mayor
City of Liberty Lake

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Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.

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City of Liberty Lake

Consent Agenda for June 16, 2020
City Council Meeting

Report from the Mayor for pending claims and payment of previously-approved obligations through June 16, 2020

Payee	Description	Amount
	See attached check register.	
Total Vouchers through June 16, 2020		$192,955.80
May payroll & benefits		$392,817.66
	TOTAL	**$585,773.46**

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Council Member

CHECK REGISTER

CITY OF LIBERTY LAKE — Time: 14:01:31 Date: 06/10/2020

MCAG #: 2757 — 06/16/2020 To: 06/16/2020 — Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2113	**06/16/2020**	**Claims**	**3**	**EFT**	**CALLAWAY**	**387.30**	**SPECIAL ORDER D MCBOURNIE**
		420 - 576 61 34 01 - Pro Shop Merchandise				387.30	
2114	**06/16/2020**	**Claims**	**3**	**EFT**	**CINTAS CORPORATION NO 3**	**47.65**	**MAT SVC 6/1/2020**
		420 - 576 61 41 00 - Golf Pro Shop-Professional Se				47.65	
2115	**06/16/2020**	**Claims**	**3**	**EFT**	**CITY SERVICE VALCON-CREDIT CARD**	**564.14**	**FUEL**
		410 - 542 70 32 00 - Roadside Fuel Consumed				282.07	
		110 - 542 90 32 00 - Maint Admin & Overhead Fuel				282.07	
2116	**06/16/2020**	**Claims**	**3**	**EFT**	**COBRA PUMA GOLF INC**	**121.50**	**ULTRALIGHT STAND BAG**
		420 - 576 61 34 01 - Pro Shop Merchandise				121.50	
2117	**06/16/2020**	**Claims**	**3**	**EFT**	**HOME DEPOT CREDIT SERVICES**	**3,162.06**	**MATERIALS**
		001 - 518 30 30 19 - COVID-19 Supplies				242.91	COVID-19 TH REGISTER BARRIERS
		001 - 518 30 30 19 - COVID-19 Supplies				75.95	COVID-19 CLEANING SUPPLIES
		001 - 518 30 30 19 - COVID-19 Supplies				277.70	COVID-19 LLML COUNTER SHIELDS,DOOR STOPS
		001 - 518 30 30 19 - COVID-19 Supplies				544.49	COVID-19 COUNCIL CHAMBERS TABLE FOR SOCIAL DISTANCING
		001 - 518 30 31 00 - Centralized Services Supplies				19.42	COMPUTER ACCESSORIES
		001 - 518 30 31 00 - Centralized Services Supplies				49.65	LT BULBS&BEE SPRAY
		001 - 518 30 31 00 - Centralized Services Supplies				31.56	FLAG POLE TIMER
		001 - 518 30 31 00 - Centralized Services Supplies				11.37	BOTTLED WATER
		001 - 518 30 31 00 - Centralized Services Supplies				153.32	JANITORIAL SUPPLIES
		001 - 518 30 31 00 - Centralized Services Supplies				21.71	SHOP SAFETY GLASS
		001 - 518 30 31 00 - Centralized Services Supplies				8.00	DOOR STOPS
		110 - 542 30 31 00 - Roadway Supplies				9.01	CRACK SEALING
		110 - 542 30 31 00 - Roadway Supplies				43.25	
		110 - 542 64 31 00 - Traffic Control Devices Suppli				2.83	BOLTS FOR SIGNS
		410 - 542 70 31 00 - Roadside Supplies				54.40	
		110 - 542 70 31 01 - Roadside Supplies				65.11	BRIDGE REPAIR
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				11.85	PAINT ROLLERS
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				26.98	SOLDERING IRON&MATERIALS
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				40.94	PW YARD BEE TRAPS
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				63.59	SHOP SUPPLIES
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				15.22	DRINKING WATER
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				7.61	
		001 - 572 10 31 00 - Library Supplies				9.09	KEY RINGS,LANYARDS
		420 - 576 61 31 03 - Maintenance Supplies				27.00	SOLDERING IRON&MATERIALS
		420 - 576 61 31 03 - Maintenance Supplies				43.93	SHOP SUPPLIES
		420 - 576 61 31 04 - Facilities Supplies				16.30	GARBAGE CAN
		420 - 576 65 31 01 - Maintenance Of Golf Course				11.84	PAINT ROLLERS
		420 - 576 65 31 01 - Maintenance Of Golf Course				96.15	FENCING,PAPER TOWELS
		420 - 576 65 31 01 - Maintenance Of Golf Course				19.65	SHOP SUPPLIES
		420 - 576 65 31 01 - Maintenance Of Golf Course				11.17	
		420 - 576 65 31 01 - Maintenance Of Golf Course				11.84	MECHANIC SUPPLIES
		420 - 576 65 31 01 - Maintenance Of Golf Course				31.23	SPRAY PAINT
		001 - 576 80 31 01 - Parks Supplies				11.84	PAINT ROLLERS
		001 - 576 80 31 01 - Parks Supplies				26.98	SOLDERING IRON&MATERIALS
		001 - 576 80 31 01 - Parks Supplies				63.58	SHOP SUPPLIES
		001 - 576 80 31 15 - Ballfields Supplies				11.16	
		001 - 576 80 31 25 - Pavillion Park Supplies				17.64	PAINT SUPPLIES
		001 - 576 80 31 45 - Orchard Park Supplies				9.99	SURGE PROTECTOR
		001 - 594 14 64 00 - Finance-Furniture,Computers&				216.71	COUNCIL CHAMBERS RECORDING HARDWARE EQUIP TABLE

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		111 - 594 76 60 02 - Capital Outlays Public Art				749.09	PAVILLION PARK MURAL LIGHTS,CONDUIT,PLUMBING,LIFT RENTAL
2118	**06/16/2020**	**Claims**	**3**	**EFT**	**941 PAYROLL INTERNAL REVENUE SERVICE**	**117.65**	**941 CORRECTION Q2 2019 KATHRYN M SINN**
		001 - 576 80 20 01 - Parks-Social Security & Medic				117.65	
2119	**06/16/2020**	**Claims**	**3**	**EFT**	**941 PAYROLL INTERNAL REVENUE SERVICE**	**593.70**	**941 CORRECTION Q3 2019 KATHRYN M SINN**
		001 - 576 80 20 01 - Parks-Social Security & Medic				593.70	
2120	**06/16/2020**	**Claims**	**3**	**EFT**	**LIBERTY LAKE SEWER AND WATER DISTRICT**	**3,192.61**	**UTILITIES MAY 2020**
		001 - 518 30 47 00 - Central Services-Utility Servic				391.75	CITY HALL
		001 - 518 30 47 00 - Central Services-Utility Servic				141.12	CITY HALL IRR2
		001 - 521 50 47 00 - Law Enforcement - Utility Serv				162.88	LLPD/LLML BLDG
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				150.64	HARVARD RD IRR21
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				231.49	LIBERTY LAKE DR IRR1
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				14.20	MDWD VISTAS IRR5
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				71.35	MDWD VISTAS IRR8
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				181.82	MISSION&MOLTER IRR15
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				86.43	MISSION/MOLTER ROUNDABOUT IRR16
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				14.20	MOLTER RD IRR4
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				45.99	MDWD VISTAS IRR7
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				21.10	MDWD VISTAS IRR6
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				80.62	MISSON&SIGNAL IRR
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				71.44	MDWD VISTAS 4 TR C IRR9
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				67.95	WOODBROOK TR B IRR11
		410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V				14.20	LIBERTY LAKE RD IRR22
		110 - 542 30 47 01 - Roadway - Utility Services				75.38	APPLEWAY (B) AVE IRR20
		001 - 572 50 47 00 - Library Building Utilities-Elec/				73.18	LLPD/LLML BLDG
		420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw				426.83	TRAILHEAD
		001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,W				78.35	BALLFIELDS DRINKING FOUNTAIN/RESTROOMS 23900 E BOONE AVE
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Ga				79.08	PAVILLION PARK RESTOOM&SPLASH PAD
		001 - 576 80 47 35 - Town Square Utilities-Elec/Ga				78.35	TOWN SQUARE PARK
		001 - 576 80 47 35 - Town Square Utilities-Elec/Ga				111.31	TOWN SQUARE IRR18
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/				78.35	ROCKY HILL RESTROOMS
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/				209.02	ROCKY HILL PARK IRR14
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/				235.58	ROCKY HILL PARK WINROCK&MISSION IRR13
2121	**06/16/2020**	**Claims**	**3**	**EFT**	**LOWES**	**376.49**	**COVID-19 LLML COUNTER SHIELDS**
		001 - 518 30 30 19 - COVID-19 Supplies				376.49	
2122	**06/16/2020**	**Claims**	**3**	**EFT**	**MASTERCARD**	**789.81**	**MATERIALS**
		001 - 513 10 31 00 - Executive Supplies				107.81	ALLEN, KATY LAPTOP WINDOWS 10 PRO
		001 - 514 23 41 00 - Administrative Services-Profes				13.06	DROPBOX
		001 - 517 90 41 00 - Wellness Program-Professiona				6.18	TORRES, RUDY FLWRS FUNERAL
		001 - 517 90 41 00 - Wellness Program-Professiona				172.94	TORRES, RUDY FLWRS FUNERAL
		001 - 518 30 30 19 - COVID-19 Supplies				12.94	COVID-19 ELASTIC FOR MASKS
		001 - 518 30 30 19 - COVID-19 Supplies				6.78	COVID-19 SIGNAGE
		001 - 518 30 40 00 - COVID-19 Professional Servic				1.35	ZOOM
		001 - 518 30 40 00 - COVID-19 Professional Servic				14.85	ZOOM
		001 - 518 80 41 00 - Information Technology Servic				109.76	COMODO ESSENTIAL SSL CERTIFICATES

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 558 50 41 00 - CP&ED-Professional Services				50.00	AWC JOB POSTING CIVIL ENGINEER/PROJECT MANAGER
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,M				85.00	BARKER, BARBARA CREDENTIAL RENEWAL
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,M				195.89	KEY, LISA ADOBE PRO RENEWAL
		001 - 572 10 31 00 - Library Supplies				5.23	FOAM BRD
		001 - 572 10 31 05 - Children & Adult Prgrm Suppl				8.02	SANDWICH BAGS
2123	**06/16/2020**	**Claims**	**3**	**EFT**	**O'REILLY AUTO PARTS**	**219.22**	**MATERIALS**
		001 - 521 10 31 00 - Law Enforcement Supplies				60.81	WIPER BLADES
		001 - 521 10 48 00 - Vehicle Maintenance				104.36	GATOR BATTERY
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				18.02	SHOP SUPPLIES
		420 - 576 61 31 03 - Maintenance Supplies				18.01	SHOP SUPPLIES
		001 - 576 80 31 01 - Parks Supplies				18.02	SHOP SUPPLIES
2124	**06/16/2020**	**Claims**	**3**	**EFT**	**SITEONE LANDSCAPE SUPPLY LLC**	**673.42**	**MATERIALS**
		110 - 542 70 31 01 - Roadside Supplies				246.92	IRRIG SUPPLIES
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				14.98	IRRIG SUPPLIES
		001 - 576 80 31 01 - Parks Supplies				221.18	IRRIG SUPPLIES
		001 - 576 80 31 25 - Pavillion Park Supplies				190.34	IRRIG SUPPLIES
2125	**06/16/2020**	**Claims**	**3**	**EFT**	**STATE OF WASHINGTON**	**6,154.63**	**TH B&O/SALES TAX MAY 2020**
		420 - 576 61 40 00 - Business & Occupation, Sales				6,154.63	
2126	**06/16/2020**	**Claims**	**3**	**EFT**	**STERICYCLE INC**	**10.36**	**ON-CALL**
		001 - 521 10 41 00 - Law Enforcement-Professional				10.36	
2127	**06/16/2020**	**Claims**	**3**	**EFT**	**VERIZON WIRELESS**	**2,429.06**	**SERVICES 4/23-5/22/2020**
		001 - 518 80 42 00 - Information Technology Servic				66.79	CELL PHONE
		001 - 521 10 42 00 - Law Enforcement-Telephone,I				1,400.39	CELL PHONE/MODEM CHARGES
		110 - 542 90 42 00 - Maint Admin & Overhead Tele				123.58	CELL PHONE CHARGES
		001 - 558 60 42 00 - Communications-Planning				233.61	CELL PHONE CHARGES
		001 - 576 80 42 00 - Parks-Telephone,Internet,Posta				604.69	CELL PHONE/TABLET CHARGES
2128	**06/16/2020**	**Claims**	**3**	**EFT**	**WASTE MGMT OF SPOKANE**	**380.58**	**PWY GARBAGE SVC 5/1-/31/2020**
		110 - 542 90 47 00 - Maint Admin & Overhead Util				380.58	
2129	**06/16/2020**	**Claims**	**3**	**EFT**	**WESTERN STATES EQUIPMENT COMPANY**	**120.76**	**MAINTENANCE**
		110 - 542 30 31 00 - Roadway Supplies				29.20	MINI EX AIR FILTER
		110 - 542 66 31 00 - Snow And Ice Control Supplie				91.56	LOADERS AIR FILTERS
2130	**06/16/2020**	**Claims**	**3**	**EFT**	**WEX BANK-CHEVRON**	**2,745.31**	**FUEL**
		001 - 518 30 30 19 - COVID-19 Supplies				36.74	
		001 - 518 30 32 00 - Central Services Fuel Consume				80.81	
		001 - 518 80 30 00 - Supplies For Consumption IT				19.25	
		001 - 521 10 32 00 - Law Enforcement Fuel Consun				2,277.89	
		110 - 542 90 32 00 - Maint Admin & Overhead Fuel				13.14	
		001 - 558 50 32 00 - CP&ED Fuel Consumed				43.55	
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				13.14	
		001 - 576 80 32 00 - Parks Fuel Consumed				260.79	
2131	**06/16/2020**	**Claims**	**3**	**EFT**	**WILBUR-ELLIS COMPANY LLC**	**894.40**	**MATERIALS**
		110 - 553 60 31 10 - Weed Control Supplies				608.81	
		420 - 553 60 31 20 - Weed Control Supplies				98.01	HERBICIDE
		420 - 576 65 31 01 - Maintenance Of Golf Course				187.58	FERT/WETTING AGENT
2132	**06/16/2020**	**Claims**	**3**	**EFT**	**XEROX CORPORATION**	**354.32**	**BASE CHARGE 5/1-30/2020;BLACK/COLOR BILLABLE PRINTS 4/21-5/21/2020**
		001 - 514 23 41 00 - Administrative Services-Profes				354.32	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2133	**06/16/2020**	**Claims**	**3**	**30061**	**ACRANET**	**34.50**	**COVID-19 HIRE BACKGROUND CHECK**
		001 - 518 30 40 00 - COVID-19 Professional Servic				34.50	
2134	**06/16/2020**	**Claims**	**3**	**30062**	**ACUSHNET COMPANY**	**70.99**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				70.99	
2135	**06/16/2020**	**Claims**	**3**	**30063**	**ADAMS TRACTOR CO INC**	**156.66**	**MOWER PARTS**
		110 - 542 70 31 01 - Roadside Supplies				156.66	
2136	**06/16/2020**	**Claims**	**3**	**30064**	**AIR ELECTRIC EQUIPMENT & TOOLS INC**	**37.75**	**AIR COMPRESSOR SWITCH**
		420 - 576 61 31 03 - Maintenance Supplies				37.75	
2137	**06/16/2020**	**Claims**	**3**	**30065**	**AMERICAN ON-SITE SERVICES**	**390.00**	**PW YARD PORTA POTTY APR-MAY 2020**
		110 - 542 90 41 00 - Maint Admin & Overhead Prof				390.00	
2138	**06/16/2020**	**Claims**	**3**	**30066**	**AVISTA UTILITIES**	**11,197.92**	**UTILITIES THROUGH 05/29/2020**
		001 - 518 30 47 00 - Central Services-Utility Servic				753.80	CITY HALL
		001 - 518 30 47 00 - Central Services-Utility Servic				99.76	CITY HALL-LITTLE HOUSE
		001 - 518 30 47 00 - Central Services-Utility Servic				143.17	PUBLIC WORKS YARD
		001 - 518 30 47 00 - Central Services-Utility Servic				41.29	COMMUNITY MESSAGE BOARD
		001 - 521 50 47 00 - Law Enforcement - Utility Serv				926.14	LLML/LLPD BLDG
		110 - 542 63 47 00 - Street Lighting - Utility Service				4,633.83	STREET LIGHTS
		110 - 542 63 47 00 - Street Lighting - Utility Service				124.88	HARVEST AND MISSION ROUNDABOUT LIGHTS
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				85.06	MOLTER & APPLEWAY SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				65.35	APPLEWAY & LLAKE RD SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				62.61	LLAKE RD & CVISTA SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				22.85	SCHOOL SPEED SIGN
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				31.57	HARVARD RD ROUNDABOUT
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				42.92	APPLEWAY & MADSON TRFC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				41.92	SIGNAL/APPLEWAY TRAFFIC SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/C				23.34	MISSION/MOLTER ROUNDABOUT
		110 - 542 70 47 00 - Roadside Utilities				21.48	HARVARD & INDIANA IRRIG CLOCK
		110 - 542 70 47 00 - Roadside Utilities				28.08	HARVARD RD MONUMENTS
		110 - 542 70 47 00 - Roadside Utilities				20.60	1425 N LIBERTY LAKE RD SPRINKLER
		110 - 542 70 47 00 - Roadside Utilities				21.48	23104 E APPLEWAY AVE SPKL IRRIG CLOCK
		110 - 542 70 47 00 - Roadside Utilities				21.23	22427 E APPLEWAY AVE SPKL IRRIG CLOCK
		001 - 572 50 47 00 - Library Building Utilities-Elec/				416.09	LLML/LLPD BLDG
		420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw				1,095.99	TRAILHEAD UNIT 2
		420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw				1,623.61	TRAILHEAD PUMP
		001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,W				74.58	LIBERTY LAKE BALL FIELD 23820 E BOONE AVE
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Ga				169.73	PAVILLION PARK IRRIGATION
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Ga				177.35	PP PUMP @ MEADOWWOOD GC
		001 - 576 80 47 35 - Town Square Utilities-Elec/Ga				98.15	TOWN SQ PARK LIGHTS
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Ga				281.66	20300 E INDIANA AVE ORCHARD PARK
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/				49.40	ROCK HILL PARK-IRRIGATION
2139	**06/16/2020**	**Claims**	**3**	**30067**	**AW REHN & ASSOCIATES**	**2,660.02**	**SERVICES**
		001 - 514 23 41 00 - Administrative Services-Profes				152.00	HRA MONTHLY ADMIN FEE MAY 2020
		502 - 517 30 29 00 - Health Insurance Services				2,000.00	EMPLOYER FUNDING NOTIFICATION 5/27-31/2020
		502 - 517 30 29 00 - Health Insurance Services				508.02	EMPLOYER FUNDING NOTIFICATION 6/3-7/2020
2140	**06/16/2020**	**Claims**	**3**	**30068**	**BLACK CLOVER LLC**	**86.95**	**HATS**

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Trans	Date	Type	Acct #	Chk #	Claimant		Amount	Memo
		420 - 576 61 34 01 - Pro Shop Merchandise				86.95		
2141	**06/16/2020**	**Claims**	**3**	**30069**	**CANNON HILL INDUSTRIES INC**		**525.00**	**YARD WASTE**
		110 - 542 70 41 00 - Roadside Professional Services				525.00		
2142	**06/16/2020**	**Claims**	**3**	**30070**	**CATERPILLAR FINANCIAL SERVICES CORP**		**34,936.99**	**CATERPILLER MOTOR GRADER**
		110 - 542 90 41 00 - Maint Admin & Overhead Prof				2,855.27		
		110 - 591 95 70 00 - Debt Repayment-Roads/Streets				23,251.37		
		110 - 592 95 80 00 - Interest And Other Debt Servic				8,830.35		
2143	**06/16/2020**	**Claims**	**3**	**30071**	**COEUR D'ALENE PRESS**		**128.98**	**AD CIVIL ENGINEER/PROJECT MGR**
		001 - 558 50 41 00 - CP&ED-Professional Services				128.98		
2144	**06/16/2020**	**Claims**	**3**	**30072**	**CONSOLIDATED IRRIGATION DISTRICT 19**		**320.86**	**UTILITIES 4/21-5/20/2020**
		110 - 542 70 47 00 - Roadside Utilities				15.03		
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Ga				305.83		
2145	**06/16/2020**	**Claims**	**3**	**30073**	**JOANNE CONTI**		**180.00**	**COVID-19 LLML STAFF FACE MASKS**
		001 - 518 30 30 19 - COVID-19 Supplies				180.00		
2146	**06/16/2020**	**Claims**	**3**	**30074**	**TODD CORNELL**		**875.00**	**REFUND E-RANGE KEY,ADULT SEASON PASS**
		001 - 318 11 00 00 - Admissions Tax				-38.41		
		420 - 347 30 00 03 - Season Passes				-592.63		
		420 - 347 30 00 07 - Driving Range Fees				-175.59		
		420 - 347 30 00 11 - Tax Collected On Sales				-68.37		
2147	**06/16/2020**	**Claims**	**3**	**30075**	**COUNTRY VISTA CAR WASH**		**160.00**	**MAY 2020 32 WASHES**
		001 - 521 10 48 00 - Vehicle Maintenance				160.00		
2148	**06/16/2020**	**Claims**	**3**	**30076**	**D-MCP CONSTRUCTION LLC**		**16,153.40**	**ORCHARD PARK PAVILION CHANGE ORDERS 3-6**
		314 - 594 76 61 01 - Orchard Park Land & Land Im				16,153.40		
2149	**06/16/2020**	**Claims**	**3**	**30077**	**DATAPRO SOLUTIONS INC**		**322.62**	**AOD FEES MAY 2020**
		001 - 514 23 41 00 - Administrative Services-Profes				322.62		
2150	**06/16/2020**	**Claims**	**3**	**30078**	**DESIGN SPACE MODULAR BUILDINGS PNW LP**		**372.95**	**8X40 GROUND LEVEL OFFICE RENTAL 6/18-7/17/2020**
		110 - 542 90 41 00 - Maint Admin & Overhead Prof				31.01		
		110 - 542 90 41 00 - Maint Admin & Overhead Prof				341.94		
2151	**06/16/2020**	**Claims**	**3**	**30079**	**DIRECTV**		**63.37**	**SATELLITE TV 4/9-20/2020**
		420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw				63.37		
2152	**06/16/2020**	**Claims**	**3**	**30080**	**EAST FARM FEED**		**63.18**	**GOAT HAY**
		001 - 576 80 31 01 - Parks Supplies				63.18		
2153	**06/16/2020**	**Claims**	**3**	**30081**	**EVANS CRAVEN & LACKIE PS**		**5,500.00**	**PROF SVCS 4/24-5/23/2020**
		001 - 515 41 41 00 - External Legal Services - Cons				5,500.00		
2154	**06/16/2020**	**Claims**	**3**	**30082**	**EXECUTECH UTAH LLC**		**2,981.14**	**SERVICES**
		001 - 518 80 41 00 - Information Technology Servic				2,603.80		
		001 - 518 80 41 00 - Information Technology Servic				377.34	SMART TIME 19 HOURS	
2155	**06/16/2020**	**Claims**	**3**	**30083**	**FASTENAL COMPANY**		**11.27**	**MATERIALS**
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				3.76	SHOP SUPPLIES	
		420 - 576 61 31 03 - Maintenance Supplies				3.75	SHOP SUPPLIES	
		001 - 576 80 31 01 - Parks Supplies				3.76	SHOP SUPPLIES	

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2156	**06/16/2020**	**Claims**	**3**	**30084**	**FEDEX**	**159.46**	**PKGS WA ST TOX LAB,L-3 EOTECH REPAIR DEPT**
		001 - 521 10 42 00 - Law Enforcement-Telephone,I			159.46		
2157	**06/16/2020**	**Claims**	**3**	**30085**	**FREE PRESS PUBLISHING INC**	**94.35**	**AD FOR BID LL RD PRESERVATION PROJ TIB 3-E-988-(003)-1**
		312 - 595 30 60 02 - Capital Expenditures-Roadway			94.35		
2158	**06/16/2020**	**Claims**	**3**	**30086**	**GARDEN SPRINGS GREENHOUSE**	**2,178.00**	**GERANIUMS**
		110 - 542 70 31 01 - Roadside Supplies			1,001.88		
		420 - 576 65 31 01 - Maintenance Of Golf Course			479.16		
		001 - 576 80 31 25 - Pavillion Park Supplies			435.60		
		001 - 576 80 31 55 - Rocky Hill Park Supplies			261.36		
2159	**06/16/2020**	**Claims**	**3**	**30087**	**GREENLEAF LANDSCAPING INC**	**4,900.50**	**IRRIG BACKFLOW REPAIRS**
		110 - 542 70 41 00 - Roadside Professional Services			3,675.37		
		001 - 576 80 41 00 - Parks-Professional Services			1,225.13		
2160	**06/16/2020**	**Claims**	**3**	**30088**	**H D FOWLER COMPANY**	**201.71**	**MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course			201.71	GATE VALVE REPLACEMENT	
2161	**06/16/2020**	**Claims**	**3**	**30089**	**HOLLIDAY HEATING & AIR CONDITIONING**	**63.00**	**REFUND PERMIT OVERPYMT BLD2020-0236**
		001 - 322 10 00 00 - Building Permits			-63.00		
2162	**06/16/2020**	**Claims**	**3**	**30090**	**KPFF INC**	**43,134.59**	**SERVICES THROUGH**
		318 - 595 30 60 01 - Roads/Streets Const. & Other I			30,216.50	I-90 RAMP IMPROVEMENTS	
		318 - 595 50 60 00 - Roads/Streets Const. & Other I			12,878.86	HARVARD BRIDGE WIDENING	
		320 - 595 64 60 00 - Capital Expenditures/Expenses			39.23	APPLEWAY SIGNALS	
2163	**06/16/2020**	**Claims**	**3**	**30091**	**LIBERTY LAKE CENTENNIAL ROTARY CLUB**	**225.00**	**ALLEN, KATY 2020 MEMBER DUES**
		001 - 513 10 49 00 - Dues,Subscriptions,Mbrships			225.00		
2164	**06/16/2020**	**Claims**	**3**	**30092**	**MIDAMERICA BOOKS**	**62.80**	**BOOKS**
		001 - 572 20 34 06 - Library Books & Other Materia			62.80		
2165	**06/16/2020**	**Claims**	**3**	**30093**	**MPA SUPPLEMENTS LLC**	**6,900.00**	**COVID-19 LL BUSINESSES HAND SANITIZER**
		001 - 518 30 30 19 - COVID-19 Supplies			6,900.00		
2166	**06/16/2020**	**Claims**	**3**	**30094**	**NEWEGG BUSINESS INC**	**196.00**	**LIBRARY COMPUTER MEMORY**
		001 - 572 10 31 00 - Library Supplies			196.00		
2167	**06/16/2020**	**Claims**	**3**	**30095**	**OTIS HARDWARE**	**35.12**	**MATERIALS**
		001 - 518 30 30 19 - COVID-19 Supplies			20.53	COVID-19 1G 70% ISOPROPYL ALCOHOL	
		001 - 518 30 31 00 - Centralized Services Supplies			14.59	CH LAUNDRY RM KEYS	
2168	**06/16/2020**	**Claims**	**3**	**30096**	**PACIFIC GOLF & TURF**	**469.93**	**MOWER REEL**
		420 - 576 61 31 03 - Maintenance Supplies			469.93		
2169	**06/16/2020**	**Claims**	**3**	**30097**	**PELZER GOLF SUPPLIES**	**610.19**	**COVID-19 FLAG ASSIST SET,SETUP CHARGE**
		001 - 518 30 30 19 - COVID-19 Supplies			610.19		
2170	**06/16/2020**	**Claims**	**3**	**30098**	**PLANET TURF**	**378.43**	**MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course			378.43	GREENS FERTILIZER	
2171	**06/16/2020**	**Claims**	**3**	**30099**	**POE ASPHALT PAVING INC**	**238.95**	**PEDESTRAIN BRIDGE REPAIR**
		001 - 576 90 30 00 - Other Park Facilities-Trails Su			238.95		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2172	**06/16/2020**	**Claims**	**3**	**30100**	**QUALITY SERVICES INC**	**1,133.00**	**IEP PERMITS 121285-121397,45241-45247,633-6323**
		001 - 514 81 40 00 - Inland Empire Paper Permit				1,133.00	
2173	**06/16/2020**	**Claims**	**3**	**30101**	**R&R PRODUCTS INC**	**823.93**	**MATERIALS**
		001 - 518 30 30 19 - COVID-19 Supplies				556.70	COVID-19 LL BUSINESSES SUPPLIES/PPE
		420 - 576 65 31 01 - Maintenance Of Golf Course				267.23	
2174	**06/16/2020**	**Claims**	**3**	**30102**	**RACOM CORPORATION**	**114.35**	**DECOM. PULLED RADIO&SIREN CONTROLLER**
		001 - 521 10 41 00 - Law Enforcement-Professional				114.35	
2175	**06/16/2020**	**Claims**	**3**	**30103**	**SCREEN TEK**	**227.06**	**COVID-19 BUSINESS STICKERS/PARKS A FRAMES SPLASH PADS**
		001 - 518 30 30 19 - COVID-19 Supplies				227.06	
2176	**06/16/2020**	**Claims**	**3**	**30104**	**SENSKE LAWN & TREE CARE INC**	**103.46**	**CH QTRLY PEST CNTR;**
		001 - 518 30 41 00 - Central Services-Professional S				103.46	
2177	**06/16/2020**	**Claims**	**3**	**30105**	**SHARP SHOOTING INDOOR RANGE**	**914.73**	**LESS LETHAL PEPPERBALL ROUNDS**
		001 - 521 10 35 00 - Law Enforcement Small Tools				914.73	
2178	**06/16/2020**	**Claims**	**3**	**30106**	**SPOKANE COUNTY AUDITOR**	**5.00**	**COPIES&SERVICE FEES**
		001 - 558 50 41 00 - CP&ED-Professional Services				5.00	
2179	**06/16/2020**	**Claims**	**3**	**30107**	**SPOKANE COUNTY ENVIRONMENTAL SERVICES**	**48.01**	**SEWER SVC FEES**
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Ga				48.01	
2180	**06/16/2020**	**Claims**	**3**	**30108**	**SPOKANE COUNTY TREASURER**	**12,098.27**	**SERVICES**
		001 - 519 70 40 00 - Sheriff (EMS Agreement)				2,288.39	Q2 2020 EMERGENCY MGMT SVC
		001 - 519 70 40 01 - Spokane County - Jail				9,096.98	JAIL SVCS GEIGER/COUNTY JUNE 2020
		001 - 521 10 41 00 - Law Enforcement-Professional				712.90	NETMOTION LICENSE/TECH SVCS
2181	**06/16/2020**	**Claims**	**3**	**30109**	**SPOKANE HOUSE OF HOSE INC**	**140.72**	**MATERIALS**
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				46.91	SHOP SUPPLIES
		420 - 576 61 31 03 - Maintenance Supplies				46.90	SHOP SUPPLIES
		001 - 576 80 31 01 - Parks Supplies				46.91	SHOP SUPPLIES
2182	**06/16/2020**	**Claims**	**3**	**30110**	**STAPLES GOLF RESOURCE GROUP LLC**	**5,311.57**	**TRAVEL REIMBURSEMENTS**
		331 - 518 30 41 03 - Central Services-Professional S				5,311.57	
2183	**06/16/2020**	**Claims**	**3**	**30111**	**THE HOME DEPOT PRO**	**1,647.67**	**MATERIALS**
		001 - 518 30 30 19 - COVID-19 Supplies				973.73	COVID-19 DISINFECTANT
		001 - 518 30 30 19 - COVID-19 Supplies				673.94	COVID-19 LL BUSINESSES SUPPLIES
2184	**06/16/2020**	**Claims**	**3**	**30112**	**THE SPOKESMAN REVIEW**	**803.17**	**ADS**
		001 - 558 50 41 00 - CP&ED-Professional Services				264.00	CIVIL ENGINEER/PROJECT MGR
		312 - 595 30 60 02 - Capital Expenditures-Roadway				539.17	BIDS SPRAGUE AVE TO CV DR
2185	**06/16/2020**	**Claims**	**3**	**30113**	**THE UPS STORE #3037**	**42.02**	**RET'D COUNCIL CHAMBER RECORDING EQUIP-WRONG ITEM**
		001 - 594 14 64 00 - Finance-Furniture,Computers&				42.02	
2186	**06/16/2020**	**Claims**	**3**	**30114**	**TIRE-RAMA**	**2,323.96**	**SERVICES**

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		001 - 521 10 48 00 - Vehicle Maintenance				40.24	LOF '14 INTERCEPTOR
		001 - 521 10 48 00 - Vehicle Maintenance				2,230.36	LOF,TIRES,BRAKES '17 INTERCEPTOR
		110 - 542 90 41 00 - Maint Admin & Overhead Prof				53.36	'07 HYUNDAI SONATA VEHICLE DIAGNOSTIC
2187	**06/16/2020**	**Claims**	**3**	**30115**	**WCP SOLUTIONS**	**330.77**	**MATERIALS**
		001 - 576 80 31 01 - Parks Supplies				144.34	RR SUPPLIES
		001 - 576 80 31 45 - Orchard Park Supplies				186.43	RR SUPPLIES
2188	**06/16/2020**	**Claims**	**3**	**30116**	**WCP SOLUTIONS**	**4,252.32**	**SUPPLIES**
		001 - 518 30 30 19 - COVID-19 Supplies				835.37	COVID-19 HAND SANITIZER
		001 - 518 30 30 19 - COVID-19 Supplies				1,148.02	COVID-19 CLEANING
		001 - 518 30 30 19 - COVID-19 Supplies				1,411.34	COVID-19 CLEANING/BUSINESS SUPPLIES
		001 - 518 30 30 19 - COVID-19 Supplies				857.59	COVID-19 LL BUSINESSES SUPPLIES
2189	**06/16/2020**	**Claims**	**3**	**30117**	**WESTERN EQUIPMENT**	**22.24**	**FRT&HANDLING**
		420 - 576 65 31 01 - Maintenance Of Golf Course				22.24	
2190	**06/16/2020**	**Claims**	**3**	**30118**	**WHITLEY FUEL LLC**	**976.00**	**FUEL**
		110 - 542 90 32 00 - Maint Admin & Overhead Fuel				126.88	
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				692.96	
		001 - 576 80 32 00 - Parks Fuel Consumed				156.16	
2191	**06/16/2020**	**Claims**	**3**	**30119**	**BEN WICK**	**1,225.00**	**SPLASH ADS**
		001 - 558 70 41 00 - Econ. Dev. - Advertising				1,225.00	

001 General Fund	60,253.77	
110 Street Fund	48,722.62	
111 Parks & Art Fund	749.09	
312 Street Capital Fund	633.52	
314 Orchard Park	16,153.40	
318 Harvard Road Bridge Widening Fund	43,095.36	
320 Harvard Road Mitigation Fund	39.23	
331 Municipal Facilities Fund Master Plan	5,311.57	
410 Stormwater Utility Fund	1,387.90	
420 Golf Operations Fund	14,101.32	
502 Medical Reimbursement (Bridge) Fund	2,508.02	
	Claims:	192,955.80
* Transaction Has Mixed Revenue And Expense Accounts	192,955.80	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk Date

RESOLUTION

AGENDA ITEM NO.: 11

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT: Resolution Approving Rocky Hill North Fifth Addition

FOR THE AGENDA OF: June 16, 2020

DEPT. OF ORIGIN: Planning, Engineering & Building

EXHIBIT: Resolution & Final Plat

DEPT. HEAD APPROVAL: Lisa D Key

EXPENDITURE REQUIRED:	**No**
BUDGETED:	**No**

SUMMARY STATEMENT

The Preliminary Plat of Rocky Hill North consisting of 327 lots plus open space tracts for residential development on 67.79 acres was approved by the City Council on July 8, 2011. Rocky Hill North 5th Addition Final Plat has now been received and reviewed, and is ready for final plat approval. The Rocky Hill North 5th Addition Final Plat, File P-11-0001E, is 8.95 acres in size and contains 30 Lots, 2 Tracts, and public streets. All applicable conditions from the preliminary plat approval have been met or a performance guarantee will be provided and appropriate signatures / letters of acceptance have been obtained or will be obtained prior to recording. Rocky Hill North 5th Addition Final Plat Final Plat is in conformance with all applicable land use controls.

RECOMMENDED ACTION

1. Read the Resolution.
2. Approve the Resolution.

RESOLUTION NO. 20-275
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON

A RESOLUTION OF THE CITY OF LIBERTY LAKE, WASHINGTON REGARDING FINALIZATION OF THE ROCKY HILL NORTH 5TH ADDITION PLAT, LOCATED IN A PORTION OF THE SOUTHEAST QUARTER AND THE SECTION 11, TOWNSHIP 25N, RANGE 45 E.W.M., LIBERTY LAKE, WASHINGTON, FILE P-11-0001E

WHEREAS, RCW 58.17 establishes the process by which land is divided and regulates the subdivision of land;

WHEREAS, The City of Liberty Lake adopted a Comprehensive Plan, and a Development Code, which provide for land use controls regulating the development and division of properties within the City of Liberty Lake;

WHEREAS, The Preliminary Plat of Rocky Hill North consisting of 327 parcels plus open space tracts on approximately 67.79 acres was approved by the City Council on July 8, 2011;

WHEREAS, The Rocky Hill North 5th Addition Final Plat, File P-11-0001E is 8.95 acres in size and contains 30 Lots, 2 Tracts, and public streets;

WHEREAS, All applicable conditions from the preliminary plat approval have been met or a performance guarantee has been or will be provided prior to recording;

WHEREAS, The Rocky Hill North 5th Addition Final Plat is in conformance with all applicable land use controls;

WHEREAS, Appropriate signatures and letters of acceptance have been obtained or will be obtained prior to recording; and

WHEREAS, Property taxes and all required fees will be paid prior to recording of the final plat.

THEREFORE, THE CITY COUNCIL OF THE CITY OF LIBERTY LAKE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

The Final Plat of the Rocky Hill North 5th Addition, Located in a portion the Southeast Quarter of Section 11, Township 25N, Range 45 E.W.M., Liberty Lake, Washington, more precisely described in the dedication, having met all conditions and requirements, is hereby approved.

Passed by the City Council this _____ day of June, 2020.

Shane Brickner, Mayor
City of Liberty Lake

ATTEST:

City Clerk, Ann Swenson

APPROVED AS TO FORM:

City Attorney, Sean P. Boutz

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT ROCKY HILL LLC., A WASHINGTON LIMITED LIABILITY COMPANY HAVE CAUSED TO BE PLATTED INTO LOTS, BLOCKS AND ROADS THE LAND SHOWN HEREON TO BE KNOWN AS ROCKY HILL NORTH 5TH ADDITION, BEING A PORTION OF THE NORTHWEST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., IN THE CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT THE NORTHEAST CORNER OF LOT 13, BLOCK 1 OF THE FINAL PLAT OF ROCKY HILL NORTH 4TH ADDITION, RECORDED IN BOOK 40 OF PLATS, PAGES 69 AND 70; THENCE ALONG THE NORTHERLY LINES OF SAID FINAL PLAT OF ROCKY HILL NORTH 4TH ADDITION THE FOLLOWING (7) SEVEN COURSES:

1) S74°01'18"W A DISTANCE OF 126.59 FEET;
2) S80°04'19"W A DISTANCE OF 118.72 FEET;
3) S82°07'12"W A DISTANCE OF 142.59 FEET;
4) S87°26'13"W A DISTANCE OF 117.36 FEET;
5) N88°03'39"W A DISTANCE OF 130.50 FEET;
6) S88°37'10"W A DISTANCE OF 129.56 FEET;
7) S81°50'59"W A DISTANCE OF 64.79 FEET TO THE NORTHEAST CORNER OF LOT 3, BLOCK 6 OF THE FINAL PLAT OF ROCKY HILL 2ND ADDITION, RECORDED IN BOOK 34 OF PLATS, PAGES 29 THRU 31; THENCE ALONG THE NORTHERLY LINE OF SAID BLOCK 6 THE FOLLOWING (2) TWO COURSES:

1) S85°31'23"W A DISTANCE OF 49.50 FEET;
2) S77°40'01"W A DISTANCE OF 149.84 FEET TO THE EASTERLY RIGHT OF WAY LINE OF COUNTY VISTA ROAD; THENCE ALONG SAID RIGHT OF WAY LINE THE FOLLOWING (3) THREE COURSES:

1) BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 1167.50 FEET AND A CHORD BEARING AND DISTANCE OF N14°27'09"W, 22.69 FEET; THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 01°06'49" AN ARC DISTANCE OF 22.69 FEET TO THE BEGINNING OF A COMPOUND CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 967.50 FEET;
2) THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 12°50'19" AN ARC DISTANCE OF 216.79 FEET;
3) N01°03'26"W A DISTANCE OF 147.83 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 11; THENCE S89°55'31"E ALONG SAID NORTH LINE A DISTANCE OF 1325.42 FEET; THENCE S31°12'01"W A DISTANCE OF 173.78 FEET; THENCE S56°19'14"W A DISTANCE OF 71.37 FEET; THENCE S60°06'02"W A DISTANCE OF 141.33 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS OF RECORD
CONTAINING 8.95 ACRES MORE OR LESS

AND THEY DO HEREBY DEDICATE TO PUBLIC USE FOREVER THE PUBLIC STREETS AND ROADS, AS SHOWN ON THIS PLAT.

UTILITY EASEMENTS, AS SHOWN ON THE HEREIN DESCRIBED PLAT, ARE HEREBY DEDICATED FOR THE USE OF THE SERVING UTILITY COMPANIES FOR THE CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, PROTECTION, INSPECTION AND OPERATION OF THEIR RESPECTIVE FACILITIES: FIBER OPTICS, CABLE, PHONE, NATURAL GAS, AND ELECTRIC. THE RIGHTS GRANTED HEREIN SHALL PROHIBIT: ENCROACHMENT OF DRAINAGE SWALES OR "208 STRUCTURES" WHEN THEY INTERFERE WITH UTILIZATION OF THESE EASEMENT STRIPS BY THE SERVING UTILITIES; CHANGES IN GRADE THAT ALTER COVERAGE OVER INSTALLED FACILITIES; INSTALLATION OF WATER METER BOXES AND/OR PLACEMENT OF SURFACE STRUCTURES THAT INTERFERE WITH THE RIGHTS GRANTED HEREIN; THE INSTALLATION OF STREET LIGHT POLES IS ALSO PROHIBITED UNLESS INSTALLED BY THE SERVING UTILITY COMPANY. UTILITY COMPANIES ALSO HAVE THE RIGHT TO TRIM AND/OR REMOVE TREES, BUSHES, LANDSCAPING AND TO PROHIBIT STRUCTURES THAT MAY INTERFERE WITH THE CONSTRUCTION, RECONSTRUCTION, RELIABILITY, MAINTENANCE, AND SAFE OPERATION OF SAME. THIS PROVISION SHALL NOT PROHIBIT FENCES OR ANY LATERAL CROSSINGS OF THE EASEMENT STRIPS WITH DOMESTIC WATER OR SEWER LINES.

THE OWNERS OF ALL LOTS WITHIN THIS SUBDIVISION SHALL BE MEMBERS OF MEADOWWOOD HOMEOWNER'S ASSOCIATION, AN OWNERS ASSOCIATION CREATED BY DOCUMENT RECORDED DECEMBER 20, 2004 BY THE SECRETARY OF THE STATE OF WASHINGTON UNDER U.B.I. NUMBER 602455800 AND SUBJECT TO THE ARTICLES OF INCORPORATION AND BYLAWS THEREOF. ALSO SUBJECT TO THE DECLARATION OF PROTECTIVE COVENANTS FOR MEADOWWOOD HOMEOWNERS ASSOCIATION AS RECORDED UNDER AUDITORS DOCUMENT NO.5161646.

MEADOWWOOD HOMEOWNER'S ASSOCIATION WILL BE RESPONSIBLE FOR THE MAINTENANCE OF ALL LANDSCAPED STRIPS, OPEN SPACE TRACTS, COMMON AREA, ALLEYS/ DRIVEWAYS, PRIVATE STREETS, STREET LIGHTING AND STREET MAINTENANCE OVER THE INGRESS/EGRESS AND UTILITY EASEMENT FOR LOTS 13 THRU 17 AND TRACT B AS APPLICABLE.

A PERPETUAL, NONEXCLUSIVE EASEMENT FOR WATER AND SEWER ON LOTS 13 THRU 17 AND TRACT B OF THIS PLAT IS HEREBY DEDICATED TO THE LIBERTY LAKE SEWER AND WATER DISTRICT FOR THE PURPOSES OF INGRESS, EGRESS AND THE RIGHT TO MAINTAIN, REPAIR, REPLACE, RECONSTRUCT AND EXPAND THE SAID WATER SYSTEM AND SEWER SYSTEM AND FOR THE PURPOSE OF CONSTRUCTING AND MAINTAINING ANY OTHER UTILITY SYSTEM THAT LIBERTY LAKE SEWER AND WATER DISTRICT CHOOSE TO LOCATE ON SAID LOTS 13 THRU 17 AND TRACT B.

THE OWNER(S) HEREBY GRANT AN INGRESS/EGRESS/MAINTENANCE AND UTILITY EASEMENT TO LOTS 13 THRU 19 OVER LOTS 13 THRU 17 AND TRACT B.

THE OWNER(S) HEREBY GRANT AN INGRESS/EGRESS AND UTILITY EASEMENT ACROSS LOT 18 TO THE OWNER(S) OR SUCCESSOR(S) OF LOT 19.

TRACT A AND B ARE DRAINAGE AREA'S AND ARE HEREBY DEDICATED TO THE MEADOWWOOD HOMEOWNER'S ASSOCIATION.

TRACT A AND B SHALL BE CONSIDERED SUBSERVIENT ESTATES FOR TAX PURPOSES TO THE OTHER LOTS CREATED HEREIN.

THE DRAINAGE SYSTEM WILL NEITHER BE MAINTAINED NOR OPERATED BY THE CITY. PRIOR TO PLAN ACCEPTANCE BY THE CITY, THE SPONSOR SHALL PROVIDE A MECHANISM, ACCEPTABLE TO THE CITY, FOR THE PERPETUAL MAINTENANCE OF THE STORMWATER DRAINAGE SYSTEM. HOMEOWNERS ASSOCIATIONS ARE ACCEPTED BY THE CITY FOR CARRYING OUT THE REQUIRED MAINTENANCE FUNCTIONS AND RESPONSIBILITIES.

THE OWNERS OR SUCCESSORS IN INTEREST AGREE TO JOIN IN ANY CITY-APPROVED STORMWATER MANAGEMENT PROGRAM AND TO PAY SUCH RATES AND CHARGES AS MAY BE FIXED THROUGH PUBLIC HEARINGS FOR SERVICE OR BENEFIT OBTAINED BY THE PLANNING, DESIGN, CONSTRUCTING, MAINTENANCE, OR OPERATION OF STORMWATER FACILITIES.

THE OWNERS OR SUCCESSORS IN INTEREST ALSO AGREE TO JOIN IN ANY CITY-APPROVED LOCAL IMPROVEMENT DISTRICT FOR STREET IMPROVEMENTS AND TO PAY SUCH RATES AND CHARGES AS MAY BE FIXED THROUGH PUBLIC HEARINGS FOR SERVICE OR BENEFIT OBTAINED BY THE PLANNING, DESIGN, CONSTRUCTING, MAINTAINING, OR OPERATION OF STREETS.

A PUBLIC SEWER WILL BE REQUIRED TO BE INSTALLED FOR THE PLAT. INDIVIDUAL SERVICE MUST BE PROVIDED TO EACH LOT PRIOR TO SALE. USE OF INDIVIDUAL ON-SITE DISPOSAL SYSTEMS SHALL NOT BE AUTHORIZED. THE DEVELOPER OF THE PROPOSAL SHALL BEAR THE COST OF PROVIDING THE REQUIRED SERVICES TO THE LOTS.

THE PUBLIC WATER SYSTEM WILL BE REQUIRED TO BE INSTALLED FOR THE PLAT AND INDIVIDUAL SERVICE MUST BE PROVIDED TO EACH LOT PRIOR TO SALE. THE USE OF PRIVATE WELLS OR WATER SYSTEMS IS PROHIBITED. THE DEVELOPER OF THE PROPOSAL SHALL BEAR THE COST OF AND SHALL PROVIDE FOR INDIVIDUAL DOMESTIC WATER SERVICE AS WELL AS FIRE PROTECTION TO EACH LOT PRIOR TO THE SALE OF EACH LOT AND PRIOR TO ISSUANCE OF A BUILDING PERMIT FOR EACH LOT.

IN WITNESS WHEREOF, THE AFORESAID OWNERS HAVE CAUSED THEIR NAMES TO BE HEREUNTO SUBSCRIBED THIS _____ DAY OF _____, 20___.

ROCKY HILL, LLC
A WASHINGTON LIMITED LIABILITY COMPANY

BY: _____ _____

ITS: _____ _____

ACKNOWLEDGMENTS

STATE OF WASHINGTON)
) SS
COUNTY OF SPOKANE)

ON THIS_____ DAY OF _____, 20____BEFORE ME PERSONALLY APPEARED_____ TO ME KNOWN TO BE THE_____OF THE CORPORATION THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT, AND ACKNOWLEDGED SAID INSTRUMENT TO BE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION, FOR THE USES AND PURPOSES THEREIN MENTIONED, AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT AND THAT THE SEAL AFFIXED IS THE CORPORATE SEAL OF SAID CORPORATION.

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

_____
NOTARY PUBLIC, IN AND FOR THE STATE
OF WASHINGTON RESIDING AT SPOKANE,
MY COMMISSION EXPIRES_____

BASIS OF BEARINGS

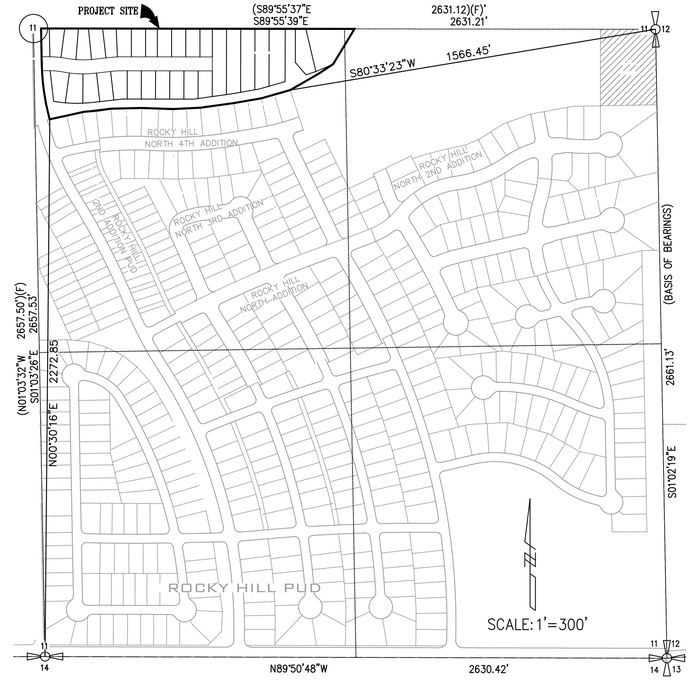
THE BEARING OF S01°02'19"E ON THE EAST LINE OF SECTION 11, TOWNSHIP 25 NORTH, RANGE 45 EAST W.M., AS SHOWN ON THE FINAL PLAT OF ROCKY HILL NORTH 4TH ADDITION RECORDED IN BOOK 40 OF PLATS, PAGE 69 AND 70 WAS USED AS THE BASIS OF BEARING FOR THIS PLAT.

RFK LAND SURVEYING INC..
1420 WEST GARLAND AVENUE
SPOKANE, WA 99205
TEL: (509) 324-7861
FAX: (509) 327-7249
E-MAIL:rudy@rfklandsurveying.com

DRAWN	APPROVED	SCALE	PROJECT
MEM	MEM	1"=50'	19-165
DATE	DATE	SHEET	FIELD BOOK
05/08/20	05/08/20	1 OF 2	

CENTER QUARTER CORNER SECTION 11
FOUND ⅝" REBAR WITH 2" ALUM. CAP PER (E)

FND. R.P.'S PER (E)
DATE VISITED 11-14-19

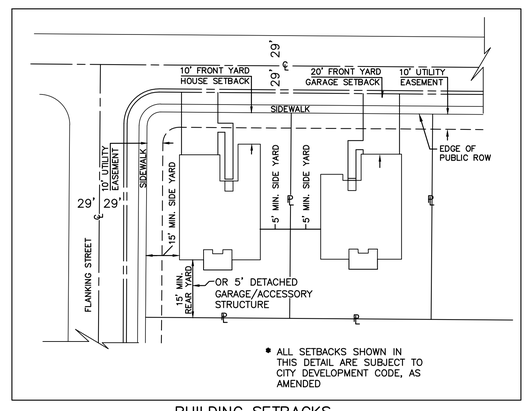


EAST QUARTER CORNER SECTION 11
FOUND 1" IP, UP 1.0' AT INTERSECTION OF BARB WIRE FENCE, RUNS N. & E. WITH DOUBLE FENCE SOUTH, PER (B)
RP'S:
FOUND SCRIBED "X" ON 28" X 18" STONE, UP 1.0', S16°W 8.65' PER (B)
FOUND TACK & TAG IN 16" PONDEROSA MARKED "MEM 35157" S30°E 94.10' PER (B)
FOUND TACK & TAG MARKED "LS 706" IN WEST FACE OF 3"X12" ROTTEN POST, N89°E 17.69' PER (B)
DATE VISITED 6-20-18

SOUTH QUARTER CORNER SECTION 11
FOUND ⅝" REBAR WITH 2" ALUM. CAP PER (C)

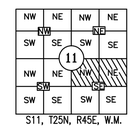
FND. (3) TACKS & TAGS MARKED "KITZAN 33141"
PER (C)
DATE VISITED 6-10-19

SOUTHEAST SECTION CORNER SECTION 11
FOUND ⅝" REBAR WITH 2" ALUM. CAP PER (D)
RP'S: PER (A)
FOUND TACK & TAG MARKED "LS 18091" IN RAILROAD TIE N/W CORNER, S12°E 31.87'
FOUND TACK & TAG MARKED "MEM 35157" IN NORTH FACE OF 28" PONDEROSA PINE, N65°W 53.90'
FOUND TACK & TAG MARKED "MEM 35157" IN EAST FACE OF 16" PONDEROSA PINE, N7°W 54.96'
DATE VISITED 6-10-19



BUILDING SETBACKS
NTS

REFERENCES:
(A) FINAL PLAT OF ROCKY HILL NORTH 4TH ADDITION, RECORDED IN BOOK 40 OF PLATS, PAGES 69 AND 70
(B) FINAL PLAT OF ROCKY HILL 2ND ADDITION PUD, RECORDED IN BOOK 34 OF PLATS, PAGES 29-31
(C) GLO LAND CORNER RECORD, RECORDED IN VOL. 10, PAGES 1 AND 2, RECORDED UNDER AUDITOR'S FILE NUMBER 6814076
(D) GLO LAND CORNER RECORD, RECORDED IN VOL. 10, PAGES 3 AND 4, RECORDED UNDER AUDITOR'S FILE NUMBER 6814077
(E) GLO LAND CORNER RECORD, RECORDED UNDER AUDITOR'S FILE NUMBER 6867375
(F) FINAL PLAT OF HAWKSTONE 1ST ADDITION, RECORDED IN BOOK 37 OF PLATS, PAGES 10 AND 11



S11, T25N, R45E, W.M.

SPOKANE COUNTY AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS ____ DAY OF _____, 20___
AT _____ M., IN BOOK ___ OF _____ AT PAGE ____
AT THE REQUEST OF _____.

_____
SPOKANE COUNTY AUDITOR BY DEPUTY

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION AND IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS ACTUALLY SURVEYED AND IS IN CONFORMANCE WITH THE REQUIREMENTS OF THE CITY OF LIBERTY LAKE SUBDIVISION ORDINANCE. THE LAND WAS CORRECTLY SURVEYED AND MARKED WITH THE PROPER MONUMENTS AS PROVIDED IN RCW 58.17.

PRELIMINARY
RUDY F. KITZAN, PLS
CERTIFICATE NUMBER 33141

RUDY F. KITZAN
STATE OF WASHINGTON
33141
REGISTERED
PROFESSIONAL LAND SURVEYOR

CITY OF LIBERTY LAKE

THIS PLAT WAS APPROVED AND ACCEPTED BY THE CITY OF LIBERTY LAKE OF SPOKANE COUNTY, WASHINGTON, ON THIS _____ DAY OF _____, 20___ .

_____
MAYOR, CITY OF LIBERTY LAKE

CITY OF LIBERTY LAKE PLANNING AND ENGINEERING SERVICES

EXAMINED AND APPROVED THIS _____ DAY OF _____, 20___ .

_____
CITY OF LIBERTY LAKE DIRECTOR OF PLANNING AND ENGINEERING

CITY OF LIBERTY LAKE ENGINEER

EXAMINED AND APPROVED THIS _____ DAY OF _____, 20___ .

_____
CITY OF LIBERTY LAKE ENGINEER

SPOKANE COUNTY ASSESSOR

EXAMINED AND APPROVED THIS _____ DAY OF _____, 20__

_____
SPOKANE COUNTY ASSESSOR BY DEPUTY

SPOKANE COUNTY TREASURER

I DO HEREBY CERTIFY THAT ALL TAXES WHICH HAVE BEEN LEVIED AND BECOME CHARGEABLE AGAINST THE LAND SHOWN WITHIN THIS MAP HAVE BEEN FULLY PAID THE _____ DAY OF _____, 20__.

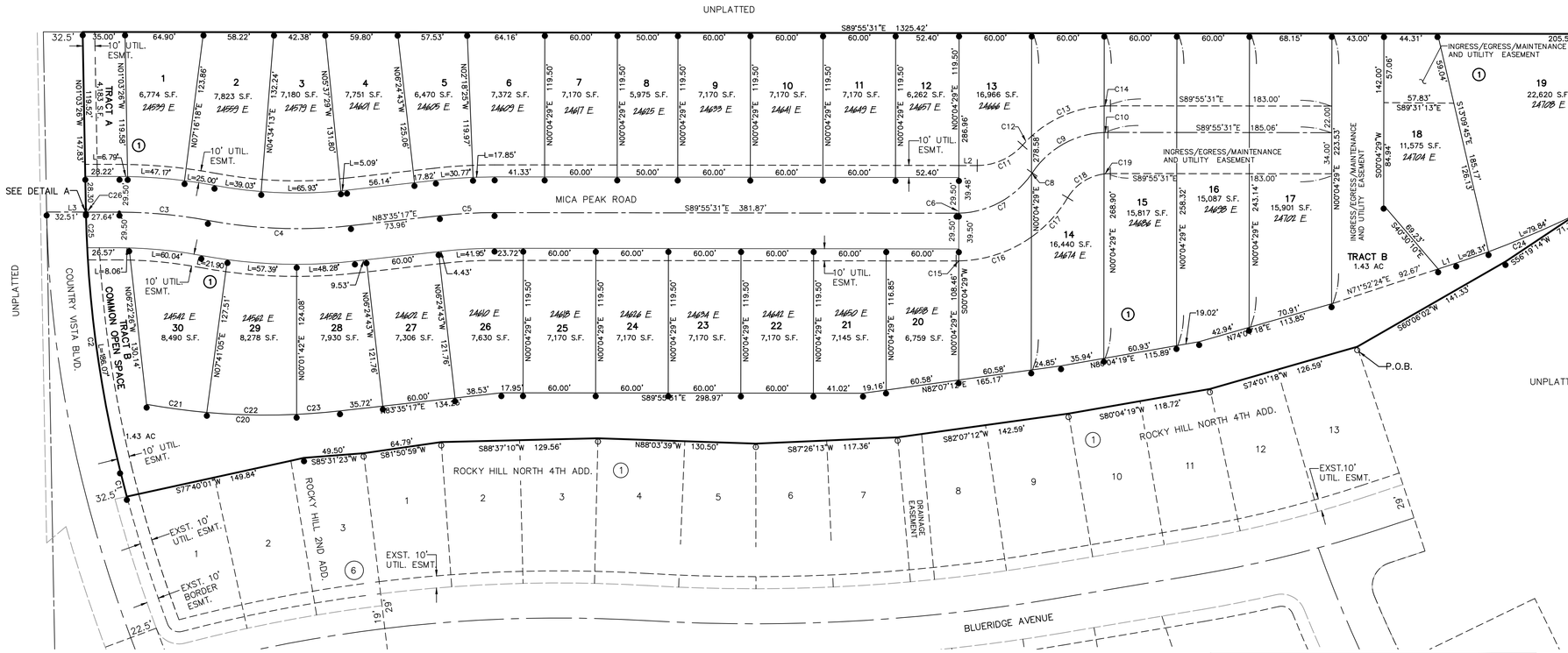
_____
SPOKANE COUNTY TREASURER, BY DEPUTY

FINAL PLAT OF
ROCKY HILL NORTH 5TH ADDITION
P-11-0001E
A PORTION OF THE NORTHWEST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON

SPOKANE COUNTY AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS ___ DAY OF _____, 20___
AT _____. M., IN BOOK ___ OF _____ AT PAGE ____
AT THE REQUEST OF _____.

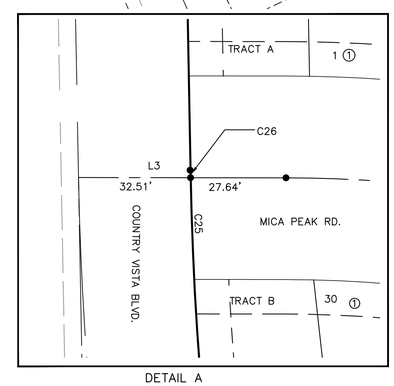
_____
SPOKANE COUNTY AUDITOR BY DEPUTY



CURVE TABLE					
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1167.50'	22.69'	22.69'	N 14°27'09" W	1°06'49"
C2	967.50'	216.79'	216.34'	N 07°28'35" W	12°50'19"
C3	400.00'	73.53'	73.42'	S 84°39'34" E	10°31'55"
C4	400.00'	118.81'	118.38'	S 87°54'10" E	17°01'07"
C5	400.00'	45.29'	45.26'	N 86°49'53" E	6°29'12"
C6	75.00'	1.85'	1.85'	S 89°21'59" W	1°25'00"
C7	75.00'	70.87'	68.27'	N 61°35'10" E	54°08'38"
C8	75.00'	1.10'	1.10'	S 34°05'33" W	0°50'37"
C9	75.00'	70.74'	68.15'	N 60°41'32" E	54°02'35"
C10	75.00'	3.09'	3.09'	N 88°53'39" E	2°21'40"
C11	50.00'	42.28'	41.03'	N 65°50'58" E	48°27'02"
C12	97.00'	10.60'	10.60'	S 44°45'19" W	6°15'46"
C13	97.00'	66.28'	65.00'	N 67°27'41" E	39°08'58"
C14	97.00'	5.14'	5.14'	N 88°33'19" E	3°02'19"
C15	107.00'	2.15'	2.15'	S 89°29'54" W	1°09'09"
C16	107.00'	64.16'	63.21'	N 71°44'34" E	34°21'31"
C17	107.00'	44.48'	44.16'	N 42°39'20" E	23°48'58"
C18	41.00'	37.30'	36.03'	S 56°48'32" W	52°07'22"
C19	41.00'	5.16'	5.15'	N 86°28'21" E	7°12'16"
C20	549.00'	160.46'	159.89'	S 88°02'20" E	16°44'46"
C21	549.00'	50.25'	50.23'	N 82°17'17" W	5°14'39"
C22	549.00'	74.28'	74.23'	N 88°47'11" W	7°45'09"
C23	549.00'	35.93'	35.92'	S 85°27'46" W	3°44'58"
C24	811.00'	108.15'	108.07'	N 67°50'22" E	7°38'26"
C25	967.50'	29.52'	29.52'	S 02°00'09" E	1°44'54"
C26	967.50'	1.20'	1.20'	S 01°05'34" E	0°04'16"

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 71°52'24" W	15.76'
L2	S 89°55'31" E	15.13'
L3	S 89°55'31" E	60.15'

GRAPHIC SCALE
50 0 25 50 100
(IN FEET)
1 inch = 50 ft.



DETAIL A
SCALE: 1'=20'

PRELIMINARY

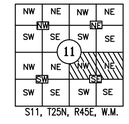
LEGEND

o –FOUND 1/2" X 18" REBAR WITH YELLOW PLASTIC CAP MARKED "KITZAN 33141", OR LEAD PLUG WITH WASHER MARKED KITZAN 33141" AT ACTUAL CORNER. PER (A)

● –SET 1/2" X 18" REBAR WITH YELLOW PLASTIC CAP MARKED "KITZAN 33141", OR LEAD PLUG WITH WASHER MARKED KITZAN 33141" AT ACTUAL CORNER.

TOTAL PLAT AREA=8.95 ACRES

P.O.B.= POINT OF BEGINNING



S11, T25N, R45E, W.M.

ACCURACY STATEMENT:
THIS SURVEY WAS PERFORMED WITH A SOKKIA 2700 ISX GPS RTK SYSTEM. THE AMOUNT OF ERROR IN EACH GROUP OF MEASUREMENTS IS WITHIN WASHINGTON STATE TOLERANCES.

RFK LAND SURVEYING INC..
1420 WEST GARLAND AVENUE
SPOKANE, WA 99205
TEL: (509) 324-7861
FAX: (509) 327-7249
E-MAIL:rudy@rfklandsurveying.com

DRAWN	APPROVED	SCALE	PROJECT
MEM	MEM	1"=50'	19-165
DATE	DATE	SHEET	FIELD BOOK
05/26/20	05/26/20	2 OF 2	

FINAL PLAT OF
ROCKY HILL NORTH 5TH ADDITION
P-11-0001E
A PORTION OF THE NORTHWEST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON

FIRST READ

ORDINANCE(S)

AGENDA ITEM NO.: 12a

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:
Budget Amendment 264C

FOR THE AGENDA OF: June 16, 2020

DEPT. OF ORIGIN: Finance

EXHIBIT:
Ordinance
Exhibits A & B

DEPT. HEAD APPROVAL: RJ Stevenson

EXPENDITURE REQUIRED:	**No**
BUDGETED:	**This is a Budget Amendment for appropriations**

SUMMARY STATEMENT

This budget amendment is to recognize potential revenue received from the Coronavirus Relief Fund (COVID-19) for Local Governments and appropriate these dollars for expenditures on COVID-19. COVID-19 related expenses criteria are as follows:

1. The expense is connected to the COVID-19 emergency.
2. The expense is "necessary".
3. The expense is not filling a short fall in government revenues.
4. The expense is not funded through another budget line item, allotment or allocation, as of March 27, 2020.
5. The expense wouldn't exist without COVID-19 or would be for a "substantially different" purpose.

RECOMMENDED ACTION

1. Staff recommends suspending the rules for first read and adopt Ordinance 264C.

ORDINANCE NO. 264C
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON

AN ORDINANCE AMENDING ORDINANCE NO. 264 PASSED BY THE CITY COUNCIL ON DECEMBER 17, 2019, ENTITLED "AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2020, THROUGH DECEMBER 31, 2020, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS".

WHEREAS, state law provides for the adoption of a budget by the City Council of the City of Liberty Lake for the purpose of making appropriations of the total estimated revenues for each separate fund and the aggregate totals for all such funds combined;

WHEREAS, subsequent to the adoption of the annual budget, it has become necessary to make changes in certain appropriations;

WHEREAS, the following changes could not reasonably have been anticipated or known at the time Ordinance 264 was passed by the City Council;

WHEREAS, the City Council has determined that the best interest of the City is served by amending the adopted budget approved in Ordinance 264;

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. The following accounts contained in the 2020 Budget are hereby amended as set forth in Exhibit "A" which only includes the funds received for Coronavirus Relief (COVID-19) and appropriating expenses related to COVID-19.

Section 2. The detail of the amendments is listed in Exhibit "B".

Section 3 . Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effective (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this _____ day of _____ 2020.

_____
Mayor, Shane Brickner

ATTEST:

_____
Ann Swenson, City Clerk

APPROVED AS TO FORM:

_____
City Attorney, Sean Boutz

City if Liberty Lake
2020 Budget Amendment
Exhibit A

AMENDMENT #3: Coronavirus Relief Funding
City of Liberty Lake is eligible for $330,000 of CARES ACT FUNDS through the Department of Commerce on a cost reimbursement basis.

	Revenue and Other Sources			Expenditures			Ending Fund Balance	
FUND	Original Budget	Adjustment	Proposed	Original Budget	Adjustment	Proposed	Original Budget	Proposed
001 GENERAL FUND	8,095,537	330,000	8,425,537	8,186,166	330,000	8,516,166	3,234,165	3,234,165

Exhibit B

AMENDMENT #3: Coronavirus Relief Funding

Proposed Budget Amendments for 2020

Line item detail of Budget Amendment

Line Items affected	Account Title	2020 ORIGINAL BUDGET	2020 PROPOSED AMENDMENT	Description
GENERAL FUND				
Revenue				
333 21 01 90	Coronavirus Relief Fund (CRF)	-	330,000	CRF funds available per agreement
Expenditures				
518 31 30 19	COVID-19 Supplies	-	330,000	Appropriate CRF funds.

AGENDA ITEM NO.: 12b

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT: Ordinance Authorizing Local-State Shared Tax for Affordable & Supportive Housing

FOR THE AGENDA OF: June 16, 2020

DEPT. OF ORIGIN: Planning, Engineering & Building

EXHIBIT:
Ordinance

DEPT. HEAD APPROVAL:

EXPENDITURE REQUIRED:	**Yes**
BUDGETED:	**Yes**

SUMMARY STATEMENT

On December 3, 2019, Liberty Lake City Council passed Resolution No. 19-261, declaring the intent to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill (SHB) 1406, enacted in the 2019 regular session of the Washington State Legislature. SHB 1406 provides up to 0.0146% local sales and use tax credited against the state sales tax for affordable housing programs, with funds split between the County and local jurisdictions wishing to participate. With the adoption of this resolution, City of Liberty Lake indicated their intent to "opt in", however, to take advantage of this program, the City must pass an ordinance authorizing the imposition of the sales and use tax for affordable housing by July 27, 2020.

Should City Council approve this ordinance, of the 0.0146% local sales and use tax dedicated to affordable housing, 0.0073% will go to Spokane County, and the remaining 0.0073% will be available to the City of Liberty Lake for eligible affordable and supportive housing programming. Based on an average of $400 million in sales per year within City limits, the City's revenue share is estimated at approximately $29,000 per year. Given the amount of funds generated, the most effective programming of these funds will be through an interlocal agreement with other jurisdictions, or an agreement with a not-for-profit offering affordable housing, homeless prevention, or re-housing services. Some options that are being explored include:

- Interlocal Agreement with City of Spokane, Spokane County and/or City of Spokane Valley to support a capital investment (buildings or land trust) in affordable housing or integrated, supportive re-housing programs; and/or
- Contracting with a not-for-profit, such as Spokane Valley Community Partners to provide affordable housing, rental assistance, or other homelessness prevention services consistent with the allowances of the legislation.

The ordinance expressly indicates the intent to consider such future agreements, however, City Council will not be asked to make a decision regarding the programming of such funds until a later date.

RECOMMENDED ACTION

1. 1st reading of the Ordinance.

ORDINANCE NO. 266
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON

AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, AUTHORIZING THE MAXIMUM CAPACITY OF A LOCAL SALES AND USE TAX TO FUND INVESTMENTS IN AFFORDABLE AND SUPPORTIVE HOUSING, TO BE CODIFIED AT TITLE 2, CHAPTER 3 OF THE CITY OF LIBERTY LAKE MUNICIPAL CODE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Housing Goal 2 of the City of Liberty Lake Comprehensive Plan states that the City will encourage the availability of affordable housing to all economic segments; and

WHEREAS, Housing Policy 5 of the City of Liberty Lake Comprehensive Plan states that the City of Liberty Lake will support the efforts of low-income housing advocacy organizations; and

WHEREAS, the Liberty Lake City Council, in accordance with Washington State Legislature Chapter 338, Laws of 2019, has adopted a resolution of intent to adopt legislation to authorize the maximum capacity of a sales and use tax within six months of the effective date of Chapter 338, Laws of 2019; and

WHEREAS, the City of Liberty Lake intends to impose the maximum local sales and use tax authorized under Chapter 338, Laws of 2019 within one year of the date on which said law takes effect; and

WHEREAS, the Department of Revenue requires 30 days' notice of adoption of sales tax credits and the credit will then take effect on the first day of the month following the 30-day period; and

WHEREAS, the local sales and use tax will be credited against the state sales and use tax so that the total tax paid by the consumer will not increase; and

WHEREAS, the local sales and use tax revenue shall be spent on acquiring, rehabilitating, constructing affordable housing or supportive housing, or rental assistance and other related expenditures as authorized by Chapter 338, Laws of 2019; and

WHEREAS, Chapter 338, Laws of 2019 authorizes the City of Liberty Lake to issue general obligation or revenue bonds to carry out the purposes of the legislation and to pledge the revenue collected by the local sales and use tax to repay the bonds; and

WHEREAS, the City of Liberty Lake is a member of the Spokane County Community Development Block Grant Consortium, which is responsible for the allocation of CDBG funds, HOME, Affordable Housing Trust Fund, Homeless Housing Assistance Act activities, and

will likely manage Spokane County's affordable and supportive housing local sales and use tax; and

WHEREAS, the City has had preliminary discussions with Spokane County, the City of Spokane, the City of Spokane Valley, and Spokane Valley Community Partners regarding potential opportunities to collaboratively pool resources in support of affordable and supportive housing projects and/or programs; and

WHEREAS, it is likely the most cost effective and efficient approach for the City of Liberty Lake is to partner with a larger jurisdiction or not-for-profit within Spokane County to cooperatively pool resources to address affordable housing needs in the region; however, no decisions have been made at this time; and

WHEREAS, the City has determined it is in the best interest of the City and its residents to begin implementation of the tax and then later determine the process for the distribution of the funds collected by a resolution of the Liberty Lake City Council to meet the requirements of Chapter 338, Laws of 2019;

NOW THEREFORE, the City Council of the City of Liberty Lake Washington, does hereby ordain as follows:

Section 1. A new Section 2-3-1-3 shall be added to Title 2, Chapter 3 of the City of Liberty Lake Municipal Code, and is hereby adopted as follows:

2-3-1-3: Local Sales and Use Tax for Affordable and Supportive Housing:

A. Imposition. There is imposed a sales and use tax as authorized by Washington State Legislature Chapter 338, Laws of 2019, which shall be codified in Chapter 82.14 RCW, upon every taxable event, as defined in Chapter 82.14 RCW, occurring within the City of Liberty Lake. The tax shall be imposed upon and collected from those persons from whom the State sales tax or use tax is collected pursuant to Chapter 82.08 and 82.12 RCW.

B. Tax Rate. The rate of the tax imposed by City of Liberty Lake Municipal Code Section 2-3-1-3 shall be 0.0073 percent of the selling price or value of the article used. The tax imposed under Paragraph A of this Section shall be deducted from the amount of tax otherwise required to be collected or paid to the Department of Revenue under Chapter 82.08 or 82.12 RCW. The Department of Revenue will perform the collection of such taxes on behalf of the City of Liberty Lake at no cost to the City.

C. Purpose and Regulations.

1. The City may use the moneys collected by the tax imposed under Paragraph A of this Section only for the following purposes:

   a. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW 71.24.385; and

   b. Providing the operations and maintenance costs of new units of affordable or supportive housing; and

   c. Providing rental assistance to tenants.

2. The housing and services provided under this Paragraph may only be provided to persons whose income is at or below 60 percent of the median income of the City.

3. In determining the use of funds under this Paragraph, the City must consider the income of the individuals and families to be served, the leveraging of the resources made available under Paragraph A, and the housing needs within the City.

4. The Finance Director must report annually to the Washington State Department of Commerce, in accordance with the Department's rules, on the collection and use of the revenue from the tax imposed under Paragraph A.

5. The tax imposed by the City under Paragraph A will expire 20 years after the date on which the tax is first imposed. The Finance Director shall provide notice to the City Council and the Mayor of the expiration date of the tax each year beginning three years before the expiration date, and shall also promptly notify the City Council and the Mayor of any changes to the expiration date.

D. Administration and Collection. The administration and collection of the tax imposed by Paragraph A of this Section shall be in accordance with the provisions of Washington State Legislature Chapter 338, Laws of 2019, which shall be codified in Chapter 82.14 RCW.

Section 2. The Finance Director is authorized to provide any necessary notice to the Department of Revenue to effectuate the tax enacted by this Ordinance and to execute, for and on behalf of the City of Liberty Lake, any necessary agreement with the Department of Revenue for the collection and administration of the tax enacted by this Ordinance.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or

unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance

Section 4. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this _____day of June, 2020.

_____
MAYOR SHANE BRICKNER

ATTEST:

_____
ANN SWENSON, City Clerk

APPROVED AS TO FORM:

_____
SEAN P. BOUTZ, City Attorney