

**CITY COUNCIL MEETING  
TUESDAY, JUNE 2, 2020  
CITY HALL  
HELD REMOTELY  
7:00 P.M.**

**PURSUANT TO GOVERNOR INSLEE'S ORDER 20-28 DATED MARCH 24, 2020 – ALL PUBLIC MEETINGS WILL BE HELD REMOTELY. The City Council will participate via ZOOM. The public can participate via the following:**

- [Sign up to provide Public Comment at the meeting via calling in](#)
- [Submit Written Public Comment Prior to 4 pm on June 2, 2020](#)
- [Join the Zoom Meeting](#)

Questions or Need Assistance? Please contact City Clerk at [aswenson@libertylakewa.gov](mailto:aswenson@libertylakewa.gov)

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. ROLL CALL**
- 5. AGENDA APPROVAL**
- 6. CITIZEN COMMENTS**
- 7. MAYOR AND CITY COUNCIL REPORTS & INQUIRIES**
- 8. CITY ADMINISTRATOR REPORT**
- 9. ACTION ITEMS**
  - A. Consent Agenda**
    - i. Approve May 19, 2020 City Council Minutes
    - ii. Approve June 2, 2020 vouchers in the amount of \$407,738.49
- 10. PUBLIC HEARING**

**CITY OF LIBERTY LAKE'S 2021-2026 TRANSPORTATION IMPROVEMENT PLAN**
- 11. RESOLUTION**
  - A. Resolution No. 20-273 – Updating the 2021-2026 Transportation**

Improvement Plan

- B. Resolution No. 20-274 – Set public hearing for Harvest Parkway vacation right-of-way request.

**12. INTRODUCTION OF UPCOMING AGENDA ITEMS**

**13. CITIZEN COMMENTS**

**14. EXECUTIVE SESSIONS**

- Consideration to purchase real estate

**15. ADJOURNMENT**

## **PUBLIC COMMENT**

If you wish to provide oral public comments during the Council meeting, please register through this link: <https://us02web.zoom.us/j/82933442793?pwd=Wm5ud2haa09GS0JramR3K21uSTIZQT09>

## WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the upcoming council meeting, please email your comments to [aswenson@libertylakewa.gov](mailto:aswenson@libertylakewa.gov) by **4:00 p.m.** the day of the council meeting and include all of the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

## JOIN ZOOM MEETING

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

### **Meeting Instructions:**

To join the Zoom web meeting:

<https://us02web.zoom.us/j/82933442793?pwd=Wm5ud2haa09GS0JramR3K21uSTIZQT09>

Dial-in Phone Number

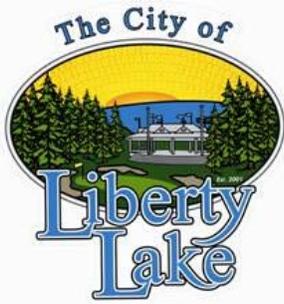
+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

**Meeting ID: 829 3344 2793**

**Password: 511531**

# **ACTION ITEMS**



**CITY COUNCIL MEETING**  
**TUESDAY, MAY 19, 2020**  
**HELD REMOTELY**  
**22710 E. COUNTRY VISTA DRIVE**  
**7:00 P.M.**

Prior to the invocation, Mayor Brickner reviewed the logistics for this evening's meeting which, per Governor Inslee's Order 20-28, dated March 24, 2020, was being held remotely. Invocation then took place.

**INVOCATION** – In lieu of the invocation, Mayor Brickner called for a moment of silence in honor of Rudy Torres, the City of Liberty Lake's building inspector who recently passed away.

**PLEDGE OF ALLEGIANCE** – Led by Mayor Brickner, City Council, and City Staff

**CALL TO ORDER** – Mayor Brickner called the meeting to order at 7:00 p.m.

**ROLL CALL**

City officials who physically attended the meeting were:

Mayor Brickner, Katy Allen, City Administrator, RJ Stevenson, Finance Director, Jennifer Camp, Operations & Maintenance Director, Brian Asmus, Chief of Police, Jocelyn Redel, Liberty Lake Municipal Library Director, Lisa Key, Director of Planning and Engineering, Ann Swenson, City Clerk, and Todd Henderson, Information Technology.

City officials who remotely attended the meeting via Zoom were:

Mayor Pro Tem Kennedy, Council Members Kaminskas, Folyer, Dunne, Langford, Kurtz, and Severs.

Mayor Pro Tem Kennedy moved to acknowledge that all council members were in attendance. Seconded by Council Member Kaminskas. Motion carried unanimously.

**AGENDA APPROVAL:** Mayor Pro Tem Kennedy moved to approve the agenda as presented. Council Member Langford seconded the motion, which carried unanimously.

**CITIZEN COMMENTS**

The City Clerk read into the record a comment from Liberty Lake resident Holly Woodruff, who shared the acts of kindness by Mayor Brickner, Chief Asmus, his wife Carol, and LLPD Officers McKay and Bowman. They surprised her daughter, who was unable to travel to see her sister to celebrate her birthday, by doing a drive by and shout

out, surprising her with local happy birthday wishes. She said it's just one more of the many was that Liberty Lake is a special community and of which she is proud to be a part.

The City Clerk read a second citizen comment into the record. Holly Woodruff, President, Friends of the Liberty Lake Municipal Library reported on the Friends voting yes on a motion to take \$16,000 of accumulated donations to use for a library need identified in the Library Needs Assessment. She asked for Council's support to accept the donation, which is on this evening's agenda as an action item.

## **MAYOR AND CITY COUNCIL REPORTS & INQUIRIES**

Councilman Dunne reported on the Liberty Lake Kiwanis' board meeting. Scholarship applications were discussed. A total of 14 students in the community will receive scholarships in an amount greater than \$9,000. He shared a personal observation and public service announcement, stating that he is one of the 32 people in Spokane County who is a victim of identity theft of a false unemployment claim. He cautioned people to be careful and respond immediately once detected. He said acting quickly to freeze credit is an option to everyone at no cost. He reported Novus is a fourth credit reporting agency that can also help.

Mayor Brickner reported Spokane County's request to Governor Inslee to open to Phase 2 was denied. However, the Governor has taken a second look and agreed to let the county move into Phase 2 once his office receives health updates. County leaders are hoping to be in Phase 2 before Memorial Day. Mayor Brickner explained the restrictions of Phase 2 and spoke about the letter he wrote to the Governor asking for acceleration of the City of Liberty Lake to move to Phase 3 by the first week of June. He encouraged people to take precautionary measures as things do start to open. He said he, the city administrator, and city directors have put together a frequently asked questions fact sheet. He reported the Liberty Lake Together messaging is still being promoted and he has seen great community support for the campaign. He also reported on the Parks & Arts Commission's ZOOM meeting yesterday. There was good conversation about events, activities, and funding.

## **CITY ADMINISTRATOR REPORT**

The City Administrator followed up from the May 5<sup>th</sup> City Council meeting. She provided information on a status update on pedestrian crossings, reports that were requested regarding financial updates, and 2020 permit activity and COs. She gave an update on the condition status of the solar system and the police and library building and addressed whether fines offset city costs from repeat offenders relating to animal control services. She then provided an update on Harvard and Henry Roads and gave Coronavirus-19 updates on the Care Act Funding allocation and phased openings for city services. She turned the floor over to the Chief of Police, who gave a public safety update on the Coronavirus, and then turned the floor over to the Finance Director, who gave a financial update. The City Administrator resumed the floor and spoke about the

Pavillion Park irrigation project and bid that is on this evening's agenda. She said the City received a request by a citizen for the flags to be half-masted to recognize those affected by COVID. She turned the floor over to the Liberty Lake Municipal Library Director, who gave a library update. The City Administrator resumed the floor and concluded her report by addressing plans for events and programs.

Prior to voting on the Action Items, Council Member Kaminskas disclosed that she was not involved in the process for former Council Member Robert Moore's utility tax rebate, which is on the check register, and it wouldn't make any difference to her if council voted to approve or deny the vouchers.

## **ACTION ITEMS**

### **Consent Agenda**

Mayor Pro Tem Kennedy moved to approve action item 9Ai, approving the May 5, 2020 city council meeting minutes. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 9Aii, the May 19, 2020 vouchers in the amount of \$556,639.53. Council Member Kaminskas seconded the motion, which carried unanimously.

A/P check numbers were 29967 through 30014, totaling \$156,416.09. EFTs totaled \$10,441.63. Payroll check numbers were 29927 through 29930, totaling \$8,869.69 and check numbers 29965 and 29966, totaling \$418.05. EFTs totaled \$380,494.07.

### **General Business**

Mayor Pro Tem Kennedy moved to authorize the Mayor to execute the agreement with Continental Contractors, Inc. for the Pavillion Park Irrigation System upgrade in the amount of \$174,488.29 with a 10% contingency to be managed by staff. Council Member Severs seconded the motion. After discussion, Mayor Brickner called for the vote. Motion carried unanimously.

Mayor Pro Tem Kennedy moved to accept the donation of \$15,410 worth of Estey picture book shelving provided by the Friends of the Liberty Lake Library (FOLLML). Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve the Task Order for Parametrix to provide On-Call City Engineer Services in an amount not to exceed \$20,000. Council Member Severs seconded the motion, which carried unanimously.

## **RESOLUTIONS**

The City Clerk read, by title only, Resolution No. 20-272, accepting the Country Vista Corridor Technical Memorandum.

Mayor Pro Tem Kennedy moved to approve Resolution No. 20-272, seconded by Council Member Dunne. After brief discussion, motion carried unanimously.

## **INTRODUCTION OF UPCOMING AGENDA ITEMS**

The City Administrator then reviewed the upcoming agenda items for the June 2<sup>nd</sup> City Council meeting.

## **EXECUTIVE SESSION**

At 8:20 p.m., Mayor Brickner called adjournment for 30 minutes into Executive Session as per RCW 42.30.110 for consideration to purchase real estate and a personnel matter. At 8:50 p.m., the City Attorney announced an additional 30-minute extension. The Executive Session adjourned at 9:20 p.m.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:20 p.m.

These minutes were approved June 2, 2020.

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Shane Brickner, Mayor  
City of Liberty Lake

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*Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk*

City of Liberty Lake

Consent Agenda for June 2, 2020  
City Council Meeting

Report from the Mayor for pending claims and payment of previously-approved obligations through June 2, 2020

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<b>See attached voucher report.</b>		
Total vouchers through June 2, 2020		\$ 332,540.79
	Manual Check #30015. May 19, 2020 Bank of America (Final Debt Payment for 6.4 Acres)	\$ 75,197.70
	<b>TOTAL</b>	<b><u>\$ 407,738.49</u></b>

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Council Member

# CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 10:57:53 Date: 05/19/2020

MCAG #: 2757

05/01/2020 To: 05/31/2020

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1798	05/19/2020	Claims	3	30015	BANK OF AMERICA	75,197.70	6.4 ACRES PAID IN FULL
			214 - 591 18 71 00 -		LTGO Loan Principal	78,643.11	
			214 - 591 18 71 00 -		LTGO Loan Principal	-5,214.88	
			214 - 592 18 83 00 -		LTGO Loan Interest	1,769.47	
						75,197.70	
214 City Land LTGO Bond Fund						75,197.70	
						75,197.70	Claims: 75,197.70

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

*Ann Swens*  
City Clerk

5-20-2020  
Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

Manual Check

Due 06/01/2020. Invoice received after 05/19/2020 deadline.

Ann Marie Gale  
City Treasurer

# CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 12:52:29 Date: 05/27/2020

MCAG #: 2757

06/01/2020 To: 06/30/2020

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>1872</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>EFT</b>	<b>BEST BUY BUSINESS ADVANTAGE ACCOUNT</b>	<b>653.39</b>	<b>ASUS COMPUTER KATY ALLEN</b>
					001 - 594 13 64 00 - Executive-Furniture,Computer:	653.39	
<b>1873</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>EFT</b>	<b>BTAC ACQUISITION CORP</b>	<b>53.18</b>	<b>BOOKS</b>
					001 - 572 20 34 06 - Library Books & Other Materi:	53.18	
<b>1874</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>EFT</b>	<b>O'REILLY AUTO PARTS</b>	<b>6.11</b>	<b>PARTS</b>
					001 - 576 80 31 01 - Parks Supplies	6.11	<b>MOWER PARTS</b>
<b>1875</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>EFT</b>	<b>PING</b>	<b>265.78</b>	<b>PUTTERS</b>
					420 - 576 61 34 01 - Pro Shop Merchandise	265.78	
<b>1876</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>EFT</b>	<b>PURCHASE POWER</b>	<b>496.02</b>	<b>SERVICES</b>
					001 - 514 23 42 00 - Administrative Services-Telepl	196.02	<b>SUBSCRIPTIONS G900 METER 5/16-8/15/2020</b>
					001 - 514 23 42 00 - Administrative Services-Telepl	188.37	<b>REPLENISH POSTAGE</b>
					001 - 521 10 42 00 - Law Enforcement-Telephone,In	14.80	<b>REPLENISH POSTAGE</b>
					001 - 572 10 42 00 - Library-Telephone,Internet,Pos	96.83	<b>REPLENISH POSTAGE</b>
<b>1877</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30016</b>	<b>ADAMS TRACTOR CO INC</b>	<b>74.76</b>	<b>PARTS</b>
					110 - 542 70 31 01 - Roadside Supplies	74.76	<b>Z TURN FUEL DISPLAY/HR METER</b>
<b>1878</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30017</b>	<b>AMAZON</b>	<b>2,241.33</b>	<b>MATERIALS</b>
					001 - 514 23 31 00 - Administrative Services Suppli	-87.64	<b>PURCHASE/RETURN DOCKING STATIONS</b>
					001 - 518 30 30 19 - COVID-19 Supplies	680.84	<b>COVID-19 MASKS,SIGNS,CLEANING</b>
					001 - 518 30 31 00 - Centralized Services Supplies	41.25	<b>CH CLEANING SUPPLIES</b>
					001 - 518 80 30 00 - Supplies For Consumption IT	15.13	<b>MAGNETIC SCREWDRIVER KIT</b>
					001 - 521 10 31 00 - Law Enforcement Supplies	9.69	<b>CABLE</b>
					001 - 521 10 35 00 - Law Enforcement Small Tools	57.48	<b>CABLES,AMPLIFIER</b>
					110 - 542 90 31 00 - Maint Admin & Overhead Sup	14.29	<b>CHAIN SAW PARTS</b>
					001 - 572 10 31 00 - Library Supplies	210.37	
					001 - 572 10 31 05 - Children & Adult Prgm Suppl	679.62	<b>PD BY FRIENDS OF THE LIBRARY</b>
					420 - 576 61 31 03 - Maintenance Supplies	29.34	<b>CELL PHONE ACCESSORIES</b>
					420 - 576 61 31 03 - Maintenance Supplies	14.31	<b>CHAIN SAW PARTS</b>
					001 - 576 80 31 01 - Parks Supplies	32.70	
					001 - 576 80 31 01 - Parks Supplies	14.29	<b>CHAIN SAW PARTS</b>
					001 - 594 13 64 00 - Executive-Furniture,Computer:	165.38	<b>KATY ALLEN DOCKING STATION</b>
					001 - 594 21 64 02 - Law Enforcement-Furniture,Cc	364.28	<b>BATTERY PACK</b>
<b>1879</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30018</b>	<b>ARROW CONSTRUCTION SUPPLY INC</b>	<b>655.20</b>	<b>STOCK SUPPLIES TRAIL MAINTENANCE</b>
					110 - 542 30 31 00 - Roadway Supplies	327.60	
					001 - 576 90 30 00 - Other Park Facilities-Trails Suj	327.60	
<b>1880</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30019</b>	<b>AW REHN &amp; ASSOCIATES</b>	<b>2,075.28</b>	<b>SERVICES</b>
					502 - 517 30 29 00 - Health Insurance Services	351.21	<b>EMPLOYER FUNDING NOTIFICATION 5/11-17/2020</b>
					502 - 517 30 29 00 - Health Insurance Services	1,724.07	<b>EMPLOYER FUNDING NOTIFICATOIN 5/18-25/2020</b>
<b>1881</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30020</b>	<b>B&amp;H FOTO &amp; ELECTRONICS CORP</b>	<b>4,719.95</b>	<b>CFP 19 COUNCIL CHAMBER RECORDING</b>
					001 - 594 14 64 00 - Finance-Furniture,Computers&	4,719.95	
<b>1882</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30021</b>	<b>BLACK CLOVER LLC</b>	<b>47.45</b>	<b>PRO SHOP ITEMS</b>
					420 - 576 61 34 01 - Pro Shop Merchandise	47.45	
<b>1883</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30022</b>	<b>BUILDASIGN LLC</b>	<b>876.57</b>	<b>EVENT/INFORMATION BOARDS</b>
					001 - 571 00 31 04 - Special Events Supplies	876.57	

# CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 12:52:29 Date: 05/27/2020

MCAG #: 2757

06/01/2020 To: 06/30/2020

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1884	06/02/2020	Claims	3	30023	CENTRAL PRE MIX CONCRETE CO	425.19	MATERIALS
					420 - 576 65 31 01 - Maintenance Of Golf Course	425.19	TOP DRESSING SAND
1885	06/02/2020	Claims	3	30024	EAST FARM FEED	22.68	GOATS HAY
					001 - 576 80 31 01 - Parks Supplies	22.68	
1886	06/02/2020	Claims	3	30025	EXECUTECH UTAH LLC	7,595.28	SERVICES
					001 - 518 80 41 00 - Information Technology Servic	1,563.26	CONTRACT LABOR OVERAGE 14.5 HRS 8/1-31/19
					001 - 518 80 41 00 - Information Technology Servic	161.72	CONTRACT LABOR OVERAGE 1.5 HR 9/1-30/19
					001 - 518 80 41 00 - Information Technology Servic	5,870.30	LABOR OVERAGE,BP-PROJECT LABOR 2/1-28/2019
1887	06/02/2020	Claims	3	30026	FISHERS TECHNOLOGY	27.11	CONTRACT OVERAGE CHARGE 4/12-5/11/2020
					001 - 572 10 41 00 - Library-Professional Services	27.11	
1888	06/02/2020	Claims	3	30027	GIBSONS NURSERY	212.90	SOD FOR SWALES
					410 - 542 40 31 00 - Drainage Supplies	212.90	
1889	06/02/2020	Claims	3	30028	GOLF CARS ETC	15,248.79	EQUIP
					420 - 576 61 31 03 - Maintenance Supplies	130.68	PICKER REAR TIRES
					420 - 594 76 64 00 - Golf-Furniture,Computers&Eq	15,118.11	RANGER PICKER CFP #A-28,IGNITION KEY PAIR
1890	06/02/2020	Claims	3	30029	H W LOCHNER INC	191,922.58	SERVICES THROUGH 4/30/2020
					319 - 595 50 40 00 - Henry Rd Design	191,922.58	
1891	06/02/2020	Claims	3	30030	HUBER TRAILER SALES AND SERVICE INC	9,899.70	TRAILER CUSTOM 22' T6
					110 - 594 42 64 00 - Capital Expenditures - Furnitur	9,899.70	
1892	06/02/2020	Claims	3	30031	MUNICIPAL RESEARCH AND SERVICES CENTER	35.00	WILLIAMS,STEPHEN TRNG JOBSITE SUPERVISION&SAFETY ON PUBLIC WORKS PROJECTS
					110 - 542 90 49 00 - Maint Admin & Overehad Reg	35.00	
1893	06/02/2020	Claims	3	30032	NATIONAL BARRICADE CO	825.84	MATERIALS
					110 - 542 64 31 00 - Traffic Control Devices Suppli	801.23	STOCK SUPPLIES
					110 - 542 90 31 00 - Maint Admin & Overhead Sup	24.61	WHT,ORANGE MARKING PAINT
1894	06/02/2020	Claims	3	30033	NORTH 40 OUTFITTERS	65.31	MATERIALS
					001 - 576 80 31 01 - Parks Supplies	65.31	GOATS FEED
1895	06/02/2020	Claims	3	30034	OFFICE DEPOT	57.46	POUCH,LAM,THERMLTR,3ML
					001 - 572 10 31 00 - Library Supplies	57.46	
1896	06/02/2020	Claims	3	30035	OTIS HARDWARE	7.30	CHASE KEYS
					001 - 576 80 31 35 - Town Square Supplies	7.30	
1897	06/02/2020	Claims	3	30036	PARAMETRIX	52,528.52	SERVICES THROUGH 5/2/2020
					311 - 594 18 60 01 - Capital Expenditures/Expenses	8,970.00	PW YARD SURVEY,CIVIL DESIGN
					310 - 594 76 63 09 - Capital Expenditures - Other Ir	317.50	PAVILLION PARK IRRIG REDESIGN
					312 - 595 30 60 02 - Capital Expenditures-Roadway	12,944.19	LL RD PRESERVATION TIB FY2021 OVERLAY PROJ
					320 - 595 30 63 00 - Capital Expenditures/Expenses	16,715.00	NETWORK ANALYSIS UPDATE&CORRIDOR STUDY
					320 - 595 64 60 01 - Capital Expenditures/Expenses	9,404.33	COUNTRY VISTA DR HIGH SCH ACCESS SIGNALIZATION
					110 - 595 64 63 00 - Roads/Streets Const. & Other I	4,177.50	PEDESTRIAN CORSSING IMP SURVEY,CIVIL DESIGN
1898	06/02/2020	Claims	3	30037	PLANET TURF	739.99	MATERIALS

# CHECK REGISTER

CITY OF LIBERTY LAKE  
MCAG #: 2757

06/01/2020 To: 06/30/2020

Time: 12:52:29 Date: 05/27/2020  
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 518 30 30 19 -		COVID-19 Supplies	203.66	COVID-19 CUPLESS PUTTING GREEN CUPS
			420 - 576 65 31 01 -		Maintenance Of Golf Course	536.33	FERTILIZER
<b>1899</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30038</b>	<b>R&amp;R PRODUCTS INC</b>	<b>288.03</b>	<b>MOWER PARTS</b>
			420 - 576 61 31 03 -		Maintenance Supplies	288.03	
<b>1900</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30039</b>	<b>RACOM CORPORATION</b>	<b>2,319.58</b>	<b>MATERIALS</b>
			001 - 594 21 64 02 -		Law Enforcement-Furniture,Cc	1,159.79	NEW CAR INSTALL TOUGHBOOK
			001 - 594 21 64 02 -		Law Enforcement-Furniture,Cc	1,159.79	GAMER JOHNSON TOUGHBOOK REPLACE BROKEN DOCKING STATION
<b>1901</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30040</b>	<b>SENSKE LAWN &amp; TREE CARE INC</b>	<b>175.60</b>	<b>SERVICES</b>
			001 - 518 30 41 00 -		Central Services-Professional S	175.60	LLML PEST CNTRL
<b>1902</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30041</b>	<b>SHAMROCK PAVING INC</b>	<b>14,706.09</b>	<b>RETAINAGE RELEASE TIB 3-E-988(002)-1 FY 2019 OVERLAY PROJECT</b>
			312 - 542 50 40 00 -		Structures-Harvard Rd Bridge t	14,706.09	
<b>1903</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30042</b>	<b>SIR SPEEDY PRINTING</b>	<b>674.47</b>	<b>SERVICES; CORRECTION NOTICE FORMS</b>
			001 - 513 10 41 00 -		Executive-Professional Service	356.38	LL TOGETHER COLOR PRINTS,MAGNETS,WINDOW CLINGS PD W/ANONYMOUS DONATION
			001 - 518 30 30 19 -		COVID-19 Supplies	39.20	COVID-19 STICKERS GOLF FLAGSTICKS
			001 - 558 50 41 00 -		CP&ED-Professional Services	278.89	
<b>1904</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30043</b>	<b>SPOKANE COUNTY DIST</b>	<b>5,803.51</b>	<b>COURT FEES APR 2020,RATE ADJ JAN-MAR 2020</b>
			001 - 512 50 40 00 -		Court Services	5,803.51	
<b>1905</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30044</b>	<b>SPOKANE COUNTY TREASURER</b>	<b>11,276.65</b>	<b>SERVICES</b>
			001 - 512 50 40 00 -		Court Services	10,084.55	MISDEMEANOR CASES 1/1-3/31/2020
			001 - 554 30 41 00 -		Animal Services	1,192.10	ANIMAL CNTRL SVCS MAY&JUNE 2020
<b>1906</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30045</b>	<b>SPOKANE HOUSE OF HOSE INC</b>	<b>39.36</b>	<b>SHOP SUPPLIES</b>
			110 - 542 90 31 00 -		Maint Admin & Overhead Sup	13.12	
			420 - 576 61 31 03 -		Maintenance Supplies	13.12	
			001 - 576 80 31 01 -		Parks Supplies	13.12	
<b>1907</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30046</b>	<b>SPOKANE REGIONAL HEALTH DISTRICT</b>	<b>580.00</b>	<b>SPLASH PAD PERMIT</b>
			001 - 576 80 31 45 -		Orchard Park Supplies	290.00	
			001 - 576 80 31 55 -		Rocky Hill Park Supplies	290.00	
<b>1908</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30047</b>	<b>SPOKANE VALLEY FIRE DEPT</b>	<b>302.00</b>	<b>SERVICES</b>
			001 - 558 50 40 01 -		CP&ED Protective Inspection t	227.00	FIRE SUPPRESSION PLAN CHECK VANDEN BERG CONSTRUCTION
			001 - 558 50 40 01 -		CP&ED Protective Inspection t	75.00	FIRE ALARM PLAN CHECK HOME DEPOT
<b>1909</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30048</b>	<b>SUNRISE INC</b>	<b>28.65</b>	<b>MATERIAL</b>
			001 - 576 80 31 45 -		Orchard Park Supplies	28.65	DRAINAGE ROCK
<b>1910</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30049</b>	<b>T-MOBILE</b>	<b>371.60</b>	<b>CELL PHONES 4/13-5/12/2020</b>
			001 - 511 60 42 00 -		Legislative-Telephone,Internet	77.44	
			001 - 558 50 42 00 -		CP&ED-Telephone,Internet,Po	25.27	
			001 - 576 80 42 00 -		Parks-Telephone,Internet,Posta	268.89	
<b>1911</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30050</b>	<b>THE HOME DEPOT PRO</b>	<b>937.19</b>	<b>SUPPLIES</b>

# CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 12:52:29 Date: 05/27/2020

MCAG #: 2757

06/01/2020 To: 06/30/2020

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 518 30 30 19 -		COVID-19 Supplies	937.19	COVID-19 NITRILE GLOVES
<b>1912</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30051</b>	<b>WASHINGTON MUNICIPAL CLKS ASSN</b>	<b>75.00</b>	<b>SWENSON, ANN MEMBERSHIP RENEWAL THROUGH 5/1/2021</b>
			001 - 514 23 49 01 -		Administrative Services-Dues,!	75.00	
<b>1913</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30052</b>	<b>WCP SOLUTIONS</b>	<b>1,143.45</b>	<b>SUPPLIES</b>
			001 - 518 30 30 19 -		COVID-19 Supplies	1,143.45	COVID-19 BLEACH
<b>1914</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30053</b>	<b>WHITLEY FUEL LLC</b>	<b>815.94</b>	<b>FUEL</b>
			110 - 542 90 32 00 -		Maint Admin & Overhead Fuel	106.07	
			420 - 576 61 32 00 -		Golf Course-Fuel Consumed	579.32	
			001 - 576 80 32 00 -		Parks Fuel Consumed	130.55	
<b>1915</b>	<b>06/02/2020</b>	<b>Claims</b>	<b>3</b>	<b>30054</b>	<b>BEN WICK</b>	<b>1,225.00</b>	<b>SPLASH ADS</b>
			001 - 558 70 41 00 -		Econ. Dev. - Advertising	1,225.00	
						42,351.38	001 General Fund
						15,473.88	110 Street Fund
						317.50	310 REET 1 Capital Projects Fund
						8,970.00	311 REET 2 Special Capital Projects Fund
						27,650.28	312 Street Capital Fund
						191,922.58	319 Henry Rd Project From Mission To Appleway
						26,119.33	320 Harvard Road Mitigation Fund
						212.90	410 Stormwater Utility Fund
						17,447.66	420 Golf Operations Fund
						2,075.28	502 Medical Reimbursement (Bridge) Fund
						<b>332,540.79</b>	<b>Claims:</b>
						<b>332,540.79</b>	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

\_\_\_\_\_  
City Clerk

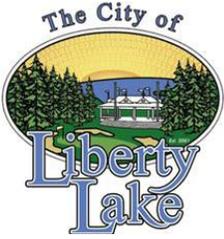
\_\_\_\_\_  
Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**PUBLIC HEARING  
INFORMATION**



**AGENDA ITEM NO.:** ... \_\_\_\_\_

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON**

**SUBJECT:**  
 2021-2026 Transportation Improvement Plan  
 Public Hearing

**FOR THE AGENDA OF:** June 2, 2020

**DEPT. OF ORIGIN:** Planning, Engineering & Building

**EXHIBIT:**  
 Draft 6-Year TIP

**DEPT. HEAD APPROVAL:** 

<b>EXPENDITURE REQUIRED:</b>	<b>Yes</b>
<b>BUDGETED:</b>	<b>Yes</b>

**SUMMARY STATEMENT**

This public hearing is being held to afford City Council the opportunity to review proposed changes to the 6-Year Transportation Improvement Plan (TIP) that is adopted annually, and to seek public input on the proposed plan. The Draft 2021-2026 TIP reflects amendments to last year’s 6-year TIP that were adopted as part of the CFP adopted during the budget process, as well as adding Kramer Parkway Overlay in 2024, splitting the construction of Country Vista Rebuild into two years (2024 and 2025), and pushing Sprague Avenue Overlay and Mission Avenue frontage improvements to 2026. It also eliminates the Selkirk Middle School Trail from the schedule, as that is a project being undertaken by CVSD and the County.

The 6-year TIP is required to be adopted by July 1<sup>st</sup> each year. Projects not reflected in the City’s 6-year TIP are not eligible for state funding. A workshop on the draft Plan was held on May 5, 2020.

**RECOMMENDED ACTION**

1. Opportunity for City Council to review the draft TIP and receive public input on the proposed plan.

SIX YEAR TRANSPORTATION IMPROVEMENT PLAN												
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE <sup>1</sup>	PROJECT TOTAL	CURRENT		6 YEAR TIP 2021-2026				
						2020	2021	2022	2023	2024	2025	2026
1	NEW CONSTRUCTION	I-90 IMPROVE INTERCHANGES & LOCAL ROADS	BARKER TO HARVARD	CW/TIF/LIFT	\$ 16,450,000	\$ 4,325,000	\$ 7,800,000	\$ 4,325,000				
1A		HARVARD BRIDGE WIDENING AND I-90 RAMP	MISSION ROUNDABOUT TO APPLEWAY									
1B		HENRY ROAD OVERPASS/ROADWAY EXTENSION	MISSION AVE TO COUNTRY VISTA									
2	PRESERVATION	COUNTRY VISTA REBUILD/OPERATIONAL IMPROVEMENTS	W CITY LIMITS TO LIBERTY LAKE ROAD	TIB/REET/UT	\$ 3,176,000				\$ 135,000	\$ 1,520,500	\$ 1,520,500	
3	PRESERVATION	KRAMER PKWY OVERLAY	COUNTRY VISTA TO SPRAGUE	TIB/REET/UT	\$ 645,000					\$ 645,000		
4	PRESERVATION	LIBERTY LAKE ROAD OVERLAY	COUNTRY VISTA TO SPRAGUE	TIB/UT	\$ 840,000	\$ 840,000						
5	PRESERVATION	MISSION AVE OVERLAY	COUNTRY VISTA TO MOLTER	TIB/REET/UT	\$ 400,000			\$ 400,000				
6	PRESERVATION	SPRAGUE AVENUE OVERLAY	LIBERTY LAKE RD TO GAGE	TIB/REET/UT	\$ 1,126,500							\$ 1,126,500
7	ENHANCEMENT	APPLEWAY FRONTAGE IMPROVEMENTS	FAIRWAY LN TO E CITY LIMITS	REET/UT	\$ 2,200,000			\$ 200,000	\$ 2,000,000			
8	ENHANCEMENT	INTERSECTION IMPROVEMENTS (TBD)	COUNTRY VISTA/MISSION AV (SAFEWAY)	TIB/HRM/UT/REET	\$ 575,000		\$ 115,000	\$ 460,000				
9	ENHANCEMENT	INTERSECTION IMPROVEMENTS (ROUNDABOUT)	HARVARD RD/WELLINGTON	OTR/TIF/LIFT	\$ 1,600,000	\$ 400,000	\$ 1,200,000					
10	ENHANCEMENT	INTERSECTION IMPROVEMENTS (SIGNAL)	COUNTRY VISTA/LEGACY RIDGE	TIB/HRM/UT/REET	\$ 575,000	\$ 115,000	\$ 460,000					
11	ENHANCEMENT	INTERSECTION IMPROVEMENTS (SIGNAL)	INDIANA/HARVARD RD	OTR/TIF/LIFT	\$ 750,000		\$ 187,500	\$ 562,500				
12	ENHANCEMENT	INTERSECTION IMPROVEMENTS (SIGNAL)	RIDGELINE HS MAIN ENTRANCE	TIB/HRM/UT/REET/GEN	\$ 575,000	\$ 115,000	\$ 460,000					
13	ENHANCEMENT	INTERSECTION IMPROVEMENTS (ADD TURN LANE)	APPLEWAY /COUNTRY VISTA BLVD	HRM	\$ 160,000			\$ 40,000	\$ 120,000			
14	ENHANCEMENT	KRAMER PARKWAY FRONTAGE IMPROVEMENTS (LEGACY RIDGE WEST)	COUNTRY VISTA TO SPRAGUE (EAST SIDE)	OTR/TIF/LIFT	\$ 1,677,000	\$ 1,677,000						
15	ENHANCEMENT	MISSION AVE FRONTAGE IMPROVEMENTS	HARVEST PARKWAY TO CORRIGAN RD	OTR/TIF/LIFT	\$ 1,350,000	\$ 250,000	\$ 1,100,000					
16	ENHANCEMENT	MISSION AVE FRONTAGE IMPROVEMENTS	W CITY LIMITS TO GLENBROOK (SOUTH SIDE)	REET/UT	\$ 750,000						\$ 50,000	\$ 700,000
17	ENHANCEMENT	SIDEWALK IMPROVEMENTS	MADSON, FROM MISSION TO APPLEWAY	REET/UT	\$ 280,000						\$ 280,000	
18	ENHANCEMENT	SMART SIGNAL CONTROLS	MULTIPLE LOCATIONS	HRM		\$ 35,000						
19	ENHANCEMENT	STREET, PATHWAY, PEDESTRIAN ENHANCEMENTS	MULTIPLE LOCATIONS	UT	\$ 305,000	\$ 65,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
20	MAINTENANCE	STREET MAINTENANCE	MULTIPLE LOCATIONS	UT	\$ 350,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
21	PLAN/REPORT	COUNTRY VISTA CORRIDOR STUDY/NETWORK ANALYSIS	MULTIPLE LOCATIONS	HRM	\$ 100,000	\$ 100,000						
22	PLAN/REPORT	PAVEMENT CONDITION STUDY/PRESERVATION MASTER PLAN	MULTIPLE LOCATIONS	UT	\$ 30,000					\$ 30,000		
23	PLAN/REPORT	SIDEWALK MASTER PLAN	MULTIPLE LOCATIONS	UT/GEN	\$ 25,000	\$ 25,000						
24	PLAN/REPORT	TRAIL LIGHTING MASTER PLAN	MULTIPLE LOCATIONS	GEN	\$ 25,000			\$ 25,000				
<b>YEARLY TOTAL TIP PROJECTS</b>						<b>\$ 7,997,000</b>	<b>\$ 11,412,500</b>	<b>\$ 6,102,500</b>	<b>\$ 2,345,000</b>	<b>\$ 2,285,500</b>	<b>\$ 1,940,500</b>	<b>\$ 1,916,500</b>

<sup>1</sup>The City will seek additional grant funding for any project in this list, should funding become available.

TIF/LIFT ELIGIBLE PROJECTS TO BE LISTED IN CFP , BUT NOT IN TIP					PROJECT TOTAL	2020	2021	2022	2023	2024	2025	2026
A	NEW CONSTRUCTION	TRANSIT PARKING	TBD	OTR/TIF/LIFT	\$ 5,000,000			\$ 2,500,000	\$ 2,500,000			
B	NEW CONSTRUCTION	CATALDO EXTENSION & CONNECTION - PHASE 1	WESTERN STATES FRONTAGE	OTR/TIF/LIFT	\$ 2,400,000	\$ 900,000	\$ 1,500,000					
C	NEW CONSTRUCTION	CATALDO EXTENSION & CONNECTION - PHASE 2	WESTERN STATES BOUNDARY TO HENRY RD	OTR/TIF/LIFT				\$ 105,000	\$ 1,425,000			
D	NEW CONSTRUCTION	INDIANA AV CONSTRUCTION -	BITTERROOT EAST TO HARVARD RD	OTR/TIF/LIFT	\$ 2,164,500	\$ 2,164,500						
E	NEW CONSTRUCTION	INDIANA AVE	TRUTINA EAST OF HARVARD ROAD	OTR/TIF/LIFT	\$ 600,000	\$ 600,000						

KEY	
ABBREVIATION	FUNDING SOURCE
OTR	Projects by Others
TIF	Tax Increment Financing
LIFT	Local Improvement Financing Tool
REET	Real Estate Excise Tax
CW	Connecting Washington - State Funding
TIB	Transportation Improvement Board Grant
HRM	Harvard Road Mitigation Fund
GEN	General Fund
UT	Utility Tax - Streets Capital

**2021-2026 TRANSPORTATION IMPROVEMENT PLAN**  
**PROJECT DESCRIPTIONS**

**Project Types**

- New Construction:** Includes construction of new roadways, trails, multimodal paths, etc. Includes project that increase roadway capacity (e.g. adding additional lanes, widening bridge structures, etc.)
- Preservation:** Projects that significantly extend the useful life of transportation infrastructure, including full rebuild, overlays, grind & overlays, etc.
- Enhancement:** Capital improvements that improve & enhance existing transportation infrastructure (i.e. new sidewalks, pedestrian crossings, traffic calming, landscaping improvements, operational traffic improvements including signals, roundabouts, and turn pockets).
- Maintenance:** Spot repairs, including crack seal, pot hole repairs, striping, new and/or replacement signage, etc.
- Plan/Report:** Technical studies, plans or reports that provide a basis for identifying and prioritize capital projects, and/or strategies for implementing capital investments (i.e. corridor studies, sidewalk master plan, pavement condition study)

**Project Descriptions**

**New Construction:**

- Line 1: I-90/ Improve Interchanges & Local Roads:** Combined funding for Harvard & Henry Roads, as state funding is intertwined, and depends on credits for ROW, design work being completed by the City's consultant, etc. Henry Road Bridge design begins in 2020 with construction in 2021 & 2022. Note that CFP costs for this project reflect combined City-State costs.
- Line 1A: Harvard Rd Bridge Widening/ I-90 Westbound On-Ramp:** Harvard Road Bridge widening is anticipated to go out for bid in June of this year, with bid award anticipated in August, 2020, with construction tentatively getting underway in late summer or early fall and extending into 2021. Cost savings realized on the construction of this portion of the project will roll into Henry Road Overpass & Roadway Extension.
- Line 1B: Henry Road Overpass & Roadway Extension:** Project is currently in design, and includes a roundabout connection at Mission Avenue, and a signalized intersection connection at Country Vista. Final design is anticipated by December of 2020, with bidding in March and construction occurring over 2021 and 2022.

### Preservation Projects:

- Line 2: Country Vista Rebuild / Operational Improvements:** Improvement costs to include design construction, inspection and contingency, for the full re-pavement of Country Vista Drive, from western City limits to Liberty Lake Road. Traffic calming enhancements and operational corridor improvements to include landscape medians and pedestrian crossings, as may be identified in Network Analysis and Corridor Study. Anticipate design funding in 2023, with construction in two phases in 2024 and 2025.
- Line 3: Kramer Parkway Overlay:** Potential overlay project proposed for 2024 for possible TIB grant funding at 70%.
- Line 4: Liberty Lake Road Overlay:** Grind and overlay project from Country Vista Drive south to Sprague Avenue scheduled for construction in 2020 with TIB grant funding to cover 70% of cost.
- Line 5: Mission Avenue Overlay:** This grind and overlay project from Country Vista Drive to Molter Ave, originally funded for 2020 as part of the Street Maintenance Allocation in the 2020-2025 TIP, was pushed out to 2022 in the 2020-2025 CFP, given relative roadway conditions, and project priorities for 2020 and 2021.
- Line 6: Sprague Avenue Overlay:** Potential grind and overlay project from Liberty Lake Road to Gage Lane is proposed for 2026 for possible TIB grant funding at 70%.

### Enhancements:

- Line 7: Appleway Improvements:** Improvement costs from Fairway Lane to E City limit include design, construction, inspection and contingency for addition of center turn lane, sidewalks, swales, and street trees along frontages not subject to developer improvements, and the addition of medians consistent with Appleway Avenue's aesthetic corridor designation. Design proposed for 2022 with construction in 2023.
- Line 8: Intersection Improvements, Country Vista & Mission (near Safeway):** Intersection improvements to include design construction, inspection and contingency, for intersection improvements to be determined by the Network Analysis and Corridor Study.
- Line 9: Intersection Improvements (roundabout), Harvard Rd & Wellington:** Improvements to be constructed by Greenstone as part of River Crossing East required infrastructure improvements, with design anticipated in 2020, and construction anticipated in 2021.
- Line 10: Intersection Improvements, Country Vista & Legacy Ridge:** Intersection improvements to include design in 2020, and construction, inspection and contingency in 2021, for traffic signal and pedestrian crossing, as identified by the Network Analysis and Corridor Study.
- Line 11: Intersection Improvements (signal), Indiana & Harvard Rd:** Improvements to be constructed by Greenstone as part of River Crossing East required infrastructure improvements, with design anticipated in 2021, and construction anticipated in 2022.

**Line 12: Intersection Improvements (signal), Ridgeline HS Main Entrance:** Addition of a signal at entrance to Ridgeline High School and Country Vista Drive, with design in 2020, and construction in 2021. 70% of the cost is covered by a TIB grant.

**Line 13: Intersection Improvements (turn lane), Appleway/Country Vista Blvd:** Intersection improvements to include design, construction, inspection and contingency, for the addition of a right turn lane. Design planned for 2022, with construction in 2023.

**Line 14: Kramer Parkway Frontage Improvements:** Required subdivision improvements for Legacy Ridge West, including curb, swales, sidewalks, street trees, and turn pockets, to be constructed by the Holt Group. Anticipated to be constructed in 2020.

**Line 15: Mission Avenue Improvements, Harvest Parkway to Corrigan Road:** Development driven frontage improvements to include turn pockets, curb swales, sidewalks and street trees, required to be completed by the developer as development occurs along the frontage of Mission Avenue.

**Line 16: Mission Ave Frontage Improvements, City Limits east to Glenbrook (south side):** City project to include acquisition of right-of-way, and design, construction, inspection and contingency for road widening, curbs, swales, street trees and sidewalks along the south side of Mission Avenue, from City limits east to Glenbrook, with design planned in 2025 and construction planned for 2026.

**Line 17: Sidewalk Improvements, Madson, from Mission to Appleway:** Proposed construction of missing sidewalks on either side of Madson, south of Appleway in 2025. This project was the project was added for funding in the 2020-2025 CFP.

**Line 18: Smart Signal Controls:** To provide signal coordination on Appleway and Liberty Lake /Harvard Road. Cost includes signal communication consultant, controller communication, installation, and cloud storage.

**Line 19: Street, Pathway, Pedestrian Safety Improvements:** Funding for pedestrian crossing improvements and flashing beacons, with 2020 funds to design & prepare estimates for five prioritized projects, with future projects determined through Pedestrian Master Plan and prioritization policy.

**Maintenance:**

**Line 20: Street Maintenance:** Annual maintenance allocation for crack sealing, pothole repair, striping, sign replacement, and other similar maintenance activities, as may be identified by the Street Crew.

**Plan/Report:**

- Line 21: Country Vista Corridor Study /Network Analysis:** Network Analysis Update required by Harvard Road Mitigation Plan combined with Country Vista Corridor Study to determine needed intersection controls and pedestrian safety requirements based on projected growth.
- Line 22: Pavement Condition Study/Preservation Master Plan:** An analysis of pavement condition throughout the City to serve as a basis for establishing a systematic pavement maintenance program to extend the useful life of City streets based on roadway conditions and projected useful. Proposed for year 2024 due to the number pavement preservation projects already identified on City collectors and arterials in years 2020-2023, based on existing pavement condition.
- Line 23: Sidewalk Master Plan:** Funding for potential project in 2021 to identify and prioritize pedestrian projects. Network analysis and corridor study to be completed in 2020 to inform this project.
- Line 24: Trail Lighting Master Plan:** Originally budgeted for 2020, this project was pushed out to 2022, given 2020 and 2021 project priorities.

**Planned TIF/LIFT Eligible Infrastructure Projects Included in the CFP, but not TIP:**

The following TIF/LIFT-eligible projects that are not currently located on public property will be constructed by others for dedication to a public entity.

- Line A: Transit Parking** (on STA property)
- Line B: Cataldo Extension – Phase 1** (associated with Western States CAT Project)
- Line C: Cataldo Extension – Phase 2** (extension from Western States CAT to tie into Henry Road Extension)
- Line D: Indiana Avenue** (Trutina Development - east of Harvard Rd.)
- Line E: Indiana Ave Construction** (Bitterroot East to Harvard Rd.)

**2021-2026 TRANSPORTATION IMPROVEMENT PLAN**  
**PROJECT DESCRIPTIONS**

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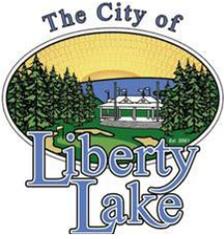
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**Planned TIF/LIFT Eligible Infrastructure Projects Included in the CFP, but not TIP:**

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**RESOLUTION(S)**



**AGENDA ITEM NO.:** \_\_\_\_\_

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON**

**SUBJECT:**  
Resolution Adopting 2021-2026 Transportation Improvement Plan

**FOR THE AGENDA OF:** June 2, 2020

**DEPT. OF ORIGIN:** Planning, Engineering & Building

**EXHIBIT:**  
Resolution  
Draft 6-Year TIP

**DEPT. HEAD APPROVAL:** *Lisa D Key*

<b>EXPENDITURE REQUIRED:</b>	<b>Yes</b>
<b>BUDGETED:</b>	<b>Yes</b>

**SUMMARY STATEMENT**

This resolution affords City Council the opportunity to adopt the proposed 6-Year Transportation Improvement Plan (TIP), adopt it with amendments, or reject the proposed plan.

The Draft 2021-2026 TIP reflects amendments to last year’s 6-year TIP that were adopted as part of the CFP adopted during the budget process, as well as adding Kramer Parkway Overlay in 2024, splitting the construction of Country Vista Rebuild into two years (2024 and 2025), and pushing Sprague Avenue Overlay and Mission Avenue frontage improvements to 2026. It also eliminates the Selkirk Middle School Trail from the schedule, as that is a project being undertaken by CVSD and the County.

The 6-year TIP is required to be adopted by July 1<sup>st</sup> each year. Projects not reflected in the City’s 6-year TIP are not eligible for state funding. A workshop on the draft Plan was held on May 5, 2020.

**RECOMMENDED ACTION**

1. Approve the resolution adopting the 2021-2026 Transportation Improvement Plan, as proposed or as amended by a motion of City Council, or reject the plan as proposed.

**RESOLUTION NO. 20-273  
CITY OF LIBERTY LAKE  
SPOKANE COUNTY, WASHINGTON**

**A RESOLUTION OF THE CITY OF LIBERTY LAKE UPDATING THE SIX (6) YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR 2021 THROUGH 2026.**

WHEREAS, pursuant to RCW 35.77.010, the City of Liberty Lake, Spokane County, Washington ("City") has prepared a six (6) year Transportation Improvement Program ("TIP") for the years 2021 - 2026; and

WHEREAS, the City of Liberty City Council found the TIP to be in compliance with the City's Comprehensive Plan; and

WHEREAS, the City will utilize state and federal grants and low interest loans as necessary to supplement its financial resources, and such anticipated funding is incorporated in the TIP; and

WHEREAS, under RCW 35.77.010, the Liberty Lake City Council held a public hearing on the updated TIP at City Hall, Liberty Lake, Washington, on June 2, 2020.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty Lake that the updated TIP is hereby adopted; and

BE IT FURTHER RESOLVED, that a copy of the updated TIP, together with a copy of this Resolution, shall be filed with the Office of the Secretary, Washington State Department of Transportation; and

BE IT FURTHER RESOLVED, that City staff is authorized to apply for state and federal grants and low-interest loans in support of and consistent with the projects identified in the updated TIP.

Approved by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Shane Brickner

**ATTEST:**

\_\_\_\_\_  
Ann Swenson, City Clerk

**APPROVED AS TO FORM:**

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Sean P. Boutz, City Attorney

SIX YEAR TRANSPORTATION IMPROVEMENT PLAN												
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE <sup>1</sup>	PROJECT TOTAL	CURRENT		6 YEAR TIP 2021-2026				
						2020	2021	2022	2023	2024	2025	2026
1	NEW CONSTRUCTION	I-90 IMPROVE INTERCHANGES & LOCAL ROADS	BARKER TO HARVARD	CW/TIF/LIFT	\$ 16,450,000	\$ 4,325,000	\$ 7,800,000	\$ 4,325,000				
1A		HARVARD BRIDGE WIDENING AND I-90 RAMP	MISSION ROUNDABOUT TO APPLEWAY									
1B		HENRY ROAD OVERPASS/ROADWAY EXTENSION	MISSION AVE TO COUNTRY VISTA									
2	PRESERVATION	COUNTRY VISTA REBUILD/OPERATIONAL IMPROVEMENTS	W CITY LIMITS TO LIBERTY LAKE ROAD	TIB/REET/UT	\$ 3,176,000				\$ 135,000	\$ 1,520,500	\$ 1,520,500	
3	PRESERVATION	KRAMER PKWY OVERLAY	COUNTRY VISTA TO SPRAGUE	TIB/REET/UT	\$ 645,000					\$ 645,000		
4	PRESERVATION	LIBERTY LAKE ROAD OVERLAY	COUNTRY VISTA TO SPRAGUE	TIB/UT	\$ 840,000	\$ 840,000						
5	PRESERVATION	MISSION AVE OVERLAY	COUNTRY VISTA TO MOLTER	TIB/REET/UT	\$ 400,000			\$ 400,000				
6	PRESERVATION	SPRAGUE AVENUE OVERLAY	LIBERTY LAKE RD TO GAGE	TIB/REET/UT	\$ 1,126,500							\$ 1,126,500
7	ENHANCEMENT	APPLEWAY FRONTAGE IMPROVEMENTS	FAIRWAY LN TO E CITY LIMITS	REET/UT	\$ 2,200,000			\$ 200,000	\$ 2,000,000			
8	ENHANCEMENT	INTERSECTION IMPROVEMENTS (TBD)	COUNTRY VISTA/MISSION AV (SAFEWAY)	TIB/HRM/UT/REET	\$ 575,000		\$ 115,000	\$ 460,000				
9	ENHANCEMENT	INTERSECTION IMPROVEMENTS (ROUNDABOUT)	HARVARD RD/WELLINGTON	OTR/TIF/LIFT	\$ 1,600,000	\$ 400,000	\$ 1,200,000					
10	ENHANCEMENT	INTERSECTION IMPROVEMENTS (SIGNAL)	COUNTRY VISTA/LEGACY RIDGE	TIB/HRM/UT/REET	\$ 575,000	\$ 115,000	\$ 460,000					
11	ENHANCEMENT	INTERSECTION IMPROVEMENTS (SIGNAL)	INDIANA/HARVARD RD	OTR/TIF/LIFT	\$ 750,000		\$ 187,500	\$ 562,500				
12	ENHANCEMENT	INTERSECTION IMPROVEMENTS (SIGNAL)	RIDGELINE HS MAIN ENTRANCE	TIB/HRM/UT/REET/GEN	\$ 575,000	\$ 115,000	\$ 460,000					
13	ENHANCEMENT	INTERSECTION IMPROVEMENTS (ADD TURN LANE)	APPLEWAY /COUNTRY VISTA BLVD	HRM	\$ 160,000			\$ 40,000	\$ 120,000			
14	ENHANCEMENT	KRAMER PARKWAY FRONTAGE IMPROVEMENTS (LEGACY RIDGE WEST)	COUNTRY VISTA TO SPRAGUE (EAST SIDE)	OTR/TIF/LIFT	\$ 1,677,000	\$ 1,677,000						
15	ENHANCEMENT	MISSION AVE FRONTAGE IMPROVEMENTS	HARVEST PARKWAY TO CORRIGAN RD	OTR/TIF/LIFT	\$ 1,350,000	\$ 250,000	\$ 1,100,000					
16	ENHANCEMENT	MISSION AVE FRONTAGE IMPROVEMENTS	W CITY LIMITS TO GLENBROOK (SOUTH SIDE)	REET/UT	\$ 750,000						\$ 50,000	\$ 700,000
17	ENHANCEMENT	SIDEWALK IMPROVEMENTS	MADSON, FROM MISSION TO APPLEWAY	REET/UT	\$ 280,000						\$ 280,000	
18	ENHANCEMENT	SMART SIGNAL CONTROLS	MULTIPLE LOCATIONS	HRM		\$ 35,000						
19	ENHANCEMENT	STREET, PATHWAY, PEDESTRIAN ENHANCEMENTS	MULTIPLE LOCATIONS	UT	\$ 305,000	\$ 65,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
20	MAINTENANCE	STREET MAINTENANCE	MULTIPLE LOCATIONS	UT	\$ 350,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
21	PLAN/REPORT	COUNTRY VISTA CORRIDOR STUDY/NETWORK ANALYSIS	MULTIPLE LOCATIONS	HRM	\$ 100,000	\$ 100,000						
22	PLAN/REPORT	PAVEMENT CONDITION STUDY/PRESERVATION MASTER PLAN	MULTIPLE LOCATIONS	UT	\$ 30,000					\$ 30,000		
23	PLAN/REPORT	SIDEWALK MASTER PLAN	MULTIPLE LOCATIONS	UT/GEN	\$ 25,000	\$ 25,000						
24	PLAN/REPORT	TRAIL LIGHTING MASTER PLAN	MULTIPLE LOCATIONS	GEN	\$ 25,000			\$ 25,000				
<b>YEARLY TOTAL TIP PROJECTS</b>						<b>\$ 7,997,000</b>	<b>\$ 11,412,500</b>	<b>\$ 6,102,500</b>	<b>\$ 2,345,000</b>	<b>\$ 2,285,500</b>	<b>\$ 1,940,500</b>	<b>\$ 1,916,500</b>

<sup>1</sup>The City will seek additional grant funding for any project in this list, should funding become available.

TIF/LIFT ELIGIBLE PROJECTS TO BE LISTED IN CFP , BUT NOT IN TIP					PROJECT TOTAL	2020	2021	2022	2023	2024	2025	2026
A	NEW CONSTRUCTION	TRANSIT PARKING	TBD	OTR/TIF/LIFT	\$ 5,000,000			\$ 2,500,000	\$ 2,500,000			
B	NEW CONSTRUCTION	CATALDO EXTENSION & CONNECTION - PHASE 1	WESTERN STATES FRONTAGE	OTR/TIF/LIFT	\$ 2,400,000	\$ 900,000	\$ 1,500,000					
C	NEW CONSTRUCTION	CATALDO EXTENSION & CONNECTION - PHASE 2	WESTERN STATES BOUNDARY TO HENRY RD	OTR/TIF/LIFT				\$ 105,000	\$ 1,425,000			
D	NEW CONSTRUCTION	INDIANA AV CONSTRUCTION -	BITTERROOT EAST TO HARVARD RD	OTR/TIF/LIFT	\$ 2,164,500	\$ 2,164,500						
E	NEW CONSTRUCTION	INDIANA AVE	TRUTINA EAST OF HARVARD ROAD	OTR/TIF/LIFT	\$ 600,000	\$ 600,000						

KEY	
ABBREVIATION	FUNDING SOURCE
OTR	Projects by Others
TIF	Tax Increment Financing
LIFT	Local Improvement Financing Tool
REET	Real Estate Excise Tax
CW	Connecting Washington - State Funding
TIB	Transportation Improvement Board Grant
HRM	Harvard Road Mitigation Fund
GEN	General Fund
UT	Utility Tax - Streets Capital

**2021-2026 TRANSPORTATION IMPROVEMENT PLAN  
PROJECT DESCRIPTIONS**

**Project Types**

- New Construction:** Includes construction of new roadways, trails, multimodal paths, etc. Includes project that increase roadway capacity (e.g. adding additional lanes, widening bridge structures, etc.)
- Preservation:** Projects that significantly extend the useful life of transportation infrastructure, including full rebuild, overlays, grind & overlays, etc.
- Enhancement:** Capital improvements that improve & enhance existing transportation infrastructure (i.e. new sidewalks, pedestrian crossings, traffic calming, landscaping improvements, operational traffic improvements including signals, roundabouts, and turn pockets).
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**Project Descriptions**

**New Construction:**

- Line 1: I-90/ Improve Interchanges & Local Roads:** Combined funding for Harvard & Henry Roads, as state funding is intertwined, and depends on credits for ROW, design work being completed by the City's consultant, etc. Henry Road Bridge design begins in 2020 with construction in 2021 & 2022. Note that CFP costs for this project reflect combined City-State costs.
- Line 1A: Harvard Rd Bridge Widening/ I-90 Westbound On-Ramp:** Harvard Road Bridge widening is anticipated to go out for bid in June of this year, with bid award anticipated in August, 2020, with construction tentatively getting underway in late summer or early fall and extending into 2021. Cost savings realized on the construction of this portion of the project will roll into Henry Road Overpass & Roadway Extension.
- Line 1B: Henry Road Overpass & Roadway Extension:** Project is currently in design, and includes a roundabout connection at Mission Avenue, and a signalized intersection connection at Country Vista. Final design is anticipated by December of 2020, with bidding in March and construction occurring over 2021 and 2022.

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### Enhancements:

- Line 7: Appleway Improvements:** Improvement costs from Fairway Lane to E City limit include design, construction, inspection and contingency for addition of center turn lane, sidewalks, swales, and street trees along frontages not subject to developer improvements, and the addition of medians consistent with Appleway Avenue's aesthetic corridor designation. Design proposed for 2022 with construction in 2023.
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**AGENDA ITEM NO.: " " "**

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON**

**SUBJECT:** Resolution Setting the Hearing Date  
Harvest Parkway Vacation of ROW

**FOR THE AGENDA OF:** June 2, 2020

**DEPT. OF ORIGIN:** Planning, Engineering & Building

**EXHIBIT:** Resolution  
Exhibits A & B

**DEPT. HEAD APPROVAL:** 

<b>EXPENDITURE REQUIRED:</b>	Yes
<b>BUDGETED:</b>	See Summary Statement

**SUMMARY STATEMENT**

Western States Equipment Company has acquired the 3 parcels at fronting on the southern leg of Harvest Parkway to develop as a Western States CAT Sales & Services dealership. As part of the sales agreement, and as a condition of development, Western States CAT will be required to extend and improve E Cataldo Avenue to their eastern property boundary for dedication to the City of Liberty Lake. The E Cataldo Avenue entrance will be used as their primary access, specifically for equipment deliveries and public access. They have requested a vacation of right-of-way for the portion of Harvest Parkway depicted on Exhibit A, with the dedication of an easement allowing for emergency equipment turnaround, as depicted in Exhibit B, consistent with the standards detailed in Appendix D of International Fire Code. Spokane Valley Fire has reviewed and approved the proposed emergency turnaround.

In accordance with RCW §35.79, City Council is required to establish the hearing date for such vacation of right-of-way requests by resolution. This resolution establishes the hearing date and time for the requested Harvest Parkway vacation of right-of-way at 7 p.m. on July 7, 2020.

**RECOMMENDED ACTION**

1. Approve the Resolution establishing the date and time for a public hearing regarding the vacation of a portion of Harvest Parkway right-of-way.

**RESOLUTION NO. 20-274  
CITY OF LIBERTY LAKE  
SPOKANE COUNTY, WASHINGTON**

**A RESOLUTION OF THE CITY OF LIBERTY LAKE SETTING THE HEARING DATE  
ON THE PROPOSED VACATION OF A PORTION OF THE RIGHT-OF-WAY ON  
HARVEST PARKWAY**

WHEREAS, on May 12, 2020, the City of Liberty Lake, Spokane County, Washington ("City") received an application from Western States Equipment Company for the vacation of a portion of Harvest Parkway right-of-way, as depicted in the attached Exhibit A; and

WHEREAS, Western States Equipment Company, owns all three of the parcels of property fronting on the portion of Harvest Parkway that is requested to be vacated; and

WHEREAS, Western States Equipment Company desires to develop said property into a Western States CAT Equipment sales and service dealership; and

WHEREAS, Western States Equipment Company is required to construct an extension of E. Cataldo Avenue as the primary access to the subject property and will dedicate it to the City as a condition of their development approvals; and

WHEREAS, as part of their application, Western States Equipment Company has proposed to grant a turnaround easement on a portion their property, as depicted in the attached Exhibit B, in order to meet the standards for a fire apparatus access road turnaround as detailed in Appendix D of the international fire code; and

WHEREAS, the Revised Code of Washington ("RCW") §35.79 requires a resolution by the legislative authority to fix a time and date for the vacation request to be heard by the legislative body;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty Lake that the application for the vacation for the portion of Harvest Parkway right-of-way depicted in the attached Exhibit A hereby affixes the public hearing on the requested vacation to be held at 7 p.m. on July 7, 2020, and further, directs City staff to prepare and disseminate the hearing notices in accordance with the requirements as detailed in RCW §35.79, and City of Liberty Lake Municipal Code.

Approved by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Mayor Shane Brickner

**ATTEST:**

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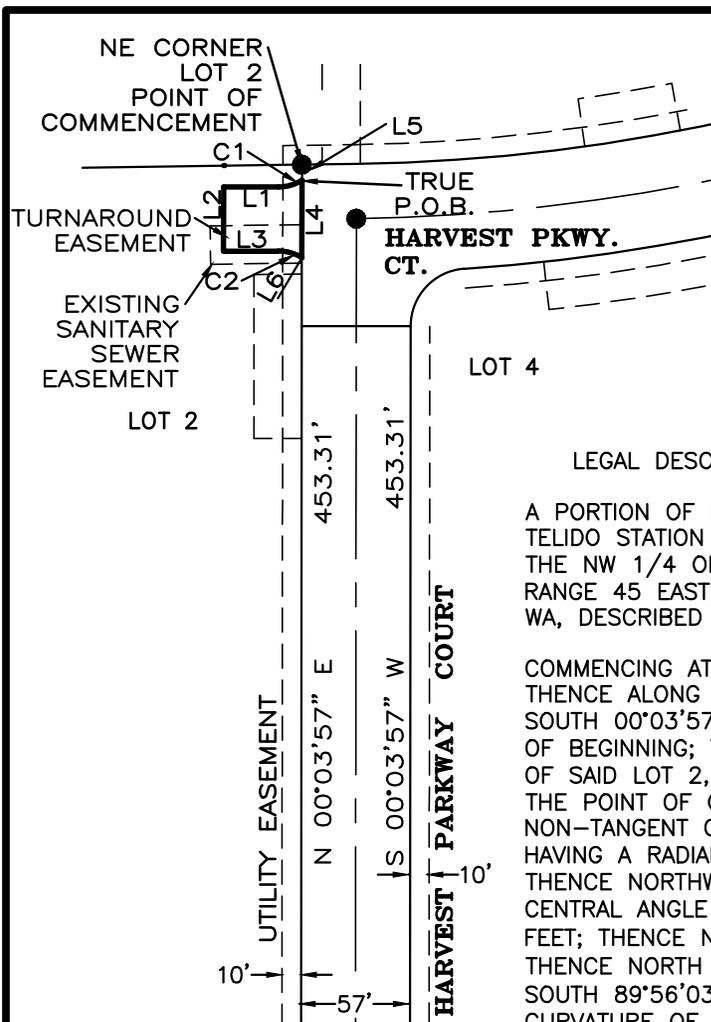
Ann Swenson, City Clerk

**APPROVED AS TO FORM:**

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Sean P. Boutz, City Attorney





**EXHIBIT "B"**  
**TURNAROUND EASEMENT**  
**A PORTION OF**  
**LOT 2, SPL2017-0001**

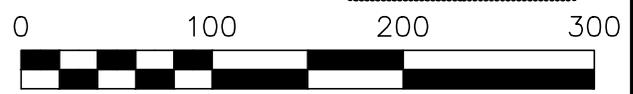
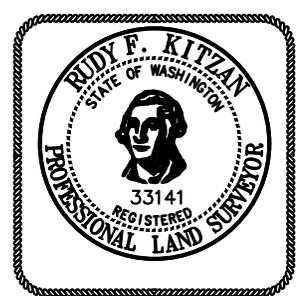
**LEGAL DESCRIPTION FOR TURNAROUND EASEMENT**

A PORTION OF LOT 2 AS PER FINAL SHORT PLAT OF TELIDO STATION SHORT PLAT SPL2017-001, LOCATED IN THE NW 1/4 OF SECTION 17, TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., LIBERTY LAKE, SPOKANE COUNTY, WA, DESCRIBED AS FOLLOWS

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 2 THENCE ALONG THE EAST LINE OF SAID LOT 2, SOUTH 00°03'57" WEST, 8.17 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG THE EAST LINE OF SAID LOT 2, SOUTH 00°03'57" WEST, 40.45 FEET; TO THE POINT OF CURVATURE OF A 24.50 FOOT RADIUS NON-TANGENT CURVE CONCAVE TO THE SOUTHWEST HAVING A RADIAL BEARING OF NORTH 30°44'36" EAST; THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 30°40'39" AN ARC DISTANCE OF 13.12 FEET; THENCE NORTH 89°56'03" WEST, 28.50 FEET; THENCE NORTH 00°03'57" EAST, 33.51 FEET; THENCE SOUTH 89°56'03" EAST, 28.50 FEET TO THE POINT OF CURVATURE OF A 24.00 FOOT RADIUS CURVE CONCAVE TO THE NORTHWEST; THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 31°23'17" AN ARC DISTANCE OF 13.15 FEET TO THE TRUE POINT OF BEGINNING.

LINE	BEARING	DISTANCE
L1	S 89°56'03" E	28.50'
L2	N 00°03'57" E	33.51'
L3	N 89°56'03" W	28.50'
L4	S 00°03'57" W	40.45'
L5	S 00°03'57" W	8.17'
L6	N 30°44'36" E	24.50'

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE
C1	24.00'	13.15'	31°23'17"
C2	24.50'	13.12'	30°40'39"



<b>RFK LAND SURVEYING INC.</b>  1420 WEST GARLAND AVENUE SPOKANE, WA 99205 TEL: (509) 324-7861 FAX: (509) 327-7249 E-MAIL: rudy@rfklandsurveying.com	<b>DRAWN</b> RFK	<b>APPROVED</b> RFK	<b>PROJECT</b> 20-104
	<b>DATE</b> 05/13/20	<b>DATE</b> 05/13/20	<b>FIELD BOOK</b> N/A
	<b>PAGE 1</b>		