



**CITY COUNCIL MEETING
TUESDAY, MARCH 17, 2026
HELD REMOTELY & IN PERSON AT CITY HALL
22710 E COUNTRY VISTA DRIVE**

Instructions for providing public comment can be found at the end of the agenda.

Questions or Need Assistance? Please contact the City Clerk
at rcaton@libertylakewa.gov

6:00 P.M. REGULAR SESSION

- 1. Invocation**
- 2. Pledge of Allegiance**
- 3. Call to Order**
- 4. Roll Call**
- 5. Agenda Approval**
- 6. Citizen Comments**
- 7. Announcements / Proclamations / Special Presentations**
 - A. Proclamation - Developmental Disabilities Month
- 8. Reports & Inquiries**
 - A. City Council
 - B. Mayor
 - C. City Administrator
 - D. Liberty Lake Sewer & Water District
 - E. Parks and Arts Commission
 - F. Library Board of Trustees
- 9. Workshop Discussions**
 - A. Continuation of Discussion: Council Committees

- B. Youth Commission

10. General Business – Consent Agenda

- A. Meeting Minutes
Recommended Action: Approve the March 3, 2026, Meeting Minutes
- B. March 17, 2026 Vouchers
Recommended Action: Approve the March 17, 2026, vouchers, the February 1–15, 16–28 payroll and benefits in the amount of \$1,260,183.62
- C. Renew annual subscriptions for CivicPlus website hosting and meeting management software renewal.
Recommended Action: Move to approve the annual subscription and authorize payment in an amount not to exceed \$26,311.25.
- D. Construction Services to replace sprinkler lines along Molter Avenue (Phase 2)
Recommended Action: Move to approve and authorize the Mayor to sign the proposal with Ace Landscaping Corporation to install new sprinkler lines on Molter Avenue in an amount not to exceed \$15,287.25.
- E. Contract with Diamond Asphalt Paving for Library Parking Lot Repairs
Recommended Action: Move to approve and authorize the Mayor to sign the agreement with Diamond Asphalt Paving for the Liberty Lake Library parking lot repairs in an amount not to exceed \$14,903.60.
- F. Task order with Parametrix to provide topographic survey and conceptual civil engineering design services for the reconstruction of Country Vista Drive.
Recommended Action: Move to approve and authorize the Mayor to execute Parametrix Task Order 2026-04, in an amount not to exceed \$131,105.
- G. Contract with Fulcrum Environmental Consulting, Inc. for Pre-Renovation Hazardous Building Materials (HBM) Inspection for New City Hall
Recommended Action: Move to approve and authorize the Mayor to sign contract with Fulcrum Environmental Consulting, Inc for HBM Inspection for the New City Hall in the amount not to exceed \$9,500.

11. General Business - Action Items

- A. Approve Pavement Master Plan
Recommended Action: Approve Pavement Master Plan for incorporation into City of Liberty Lake Comprehensive Master Plan.
- B. USTA PNW Three Year Tennis Recreation Agreement
Recommended Action: Authorize the Mayor to sign the three-year recreation agreement with United States Tennis Association PNW to provide tennis lessons in City parks.

- C. Library Meeting Room Policy Changes
Recommended Action: Approve the changes to the Library Meeting Room Policy as recommended by the Board of Trustees.

12. Council Comments

13. Public Hearings / Appeals

14. Resolutions

- A. Resolution No. 26-283, "A Resolution of the City of Liberty Lake, Washington, Approving the Final Plat of River Crossing 2020 Third Addition, Located in a Portion of the Southeast Quarter of the Southwest Quarter and a Portion of the Southwest Quarter of the Southeast Quarter and a Portion of Parcels B and C of the Binding Site Plan BSP 76-00 of Section 9, Township 25 N, Range 45 E.W.M., Liberty Lake, Washington, File PLT2020-0001C.
- B. Resolution 26-284. A Resolution of the City of Liberty Lake providing for submission to the qualified voters of the City a proposition for the consideration of a sales and use tax of one-tenth of one percent for the purpose of funding criminal justice services.

15. Ordinances-No items currently

16. Emergency Ordinances-No items currently

17. Introduction of Upcoming Agenda Items

18. Citizen Comments

19. Executive Session

- A. Per RCW 42.30.110(1)(c) Real Estate Transaction

20. Adjournment

JOIN ZOOM MEETING

2nd meeting of the month:

To view the meeting live via Zoom Meeting, join the Zoom web meeting:

Meeting Instructions:

Join from a PC, Mac, iPad, iPhone or Android device:

<https://us02web.zoom.us/j/83557862246>

Or One tap mobile:

+12532050468,,86578556158# US
+12532158782,,86578556158# US (Tacoma)

Or join by phone:

Dial: +1 253 205 0468 or +1 253 215 8782

Webinar ID: 835 5786 2246

PUBLIC COMMENT

If you wish to provide oral public comments during the Council meeting, you may do so in-person at City Hall or virtually via zoom. If you wish to speak in-person, please fill out a yellow Request to Speak Form. If you wish to speak via zoom, please join the Zoom meeting using the meeting information above. The Mayor will invite public comments during the appropriate section of the agenda, at which time you can raise your hand, or send a request to speak to our meeting host using the chat function within the zoom meeting.

WRITTEN PUBLIC COMMENTS

If you wish to provide written public comments for the council meeting, please email your comments to rcaton@libertylakewa.gov by 4:00 p.m. the day of the council meeting and include all the following information with your comments:

1. The Meeting Date
2. Your First and Last Name
3. If you are a Liberty Lake resident
4. The Agenda Item(s) which you are speaking about

*Note – If providing written comments, the comments received will be acknowledged during the public meeting, but not read. All written comments received by 4:00 p.m. will be provided to the mayor and city council members in advance of the meeting.



AGENDA ITEM NO.: 7.A.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Proclamation - Developmental Disabilities Month

Dept of Origin: **Dept. Head Approval:** Mark McAvoy

Exhibit(s):
Proclamation (002)

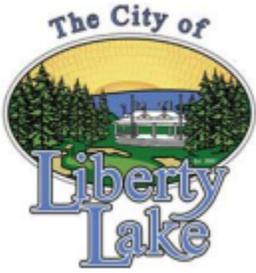
Expenditure Required	No.
Budgeted	
City Program	Legislative Governance

Summary Statement

Developmental Disability Awareness Month (DDAM), observed each March, recognizes individuals with developmental disabilities, celebrates inclusion, and raises awareness of the barriers that continue to limit full participation in community life. In recognition of this observance, Deb Finck, Executive Director of Building Ohana, will provide remarks for the second consecutive year.

Recommended Action

Move to approve the proclamation.



Proclamation

City of Liberty Lake, Washington
Declaring March 2026 as
Developmental Disabilities Month

***WHEREAS**, intellectual and/or developmental disabilities (I/DD) impact an estimated 7,000–12,000 Spokane County residents and their families.*

***And**, growing numbers of these individuals and their families live, work, and attend school in Liberty Lake and are essential to the vibrancy of our City.*

***And**, the 2026 national theme, “We’re Here: Then, Now, Always,” honors those who have always been part of our community fabric and affirms **this as a lasting priority** as Liberty Lake grows toward **a city of approximately 14,000 residents**.*

***And**, the barriers to full participation can only be reduced through community commitments to **awareness, accessibility, inclusion, engagement, and support**.*

***And**, In 1987 President Ronald Reagan issued the first proclamation establishing March as **National Developmental Disabilities Awareness Month**.*

NOW, THEREFORE**, we, the Mayor and City Council of the City of Liberty Lake, on behalf of its citizens, do hereby proclaim, for the **second consecutive year, March 2026 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH

*in the City of Liberty Lake, Washington, and encourage all residents to recognize the **enduring friendships, contributions, and leadership** of neighbors with developmental disabilities in every part of community life.*

Dated 17th of March 2026.

Cris Kaminskis, Mayor



AGENDA ITEM NO.: 9.A.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Continuation of Discussion: Council Committees

Dept of Origin: Legislative

Dept. Head Approval: Mark McAvoy

Exhibit(s):
Resolution No. 12-156B_section 11 (1)

Expenditure Required	No
Budgeted	N/a
City Program	Legislative Governance

Summary Statement

At the March 3, 2026, workshop, Council reached consensus to consider re-establishing council committees. This workshop continues that discussion by further considering scheduling, operations, committee structure, and time commitments, and by reviewing the advantages and disadvantages of committees as Council considers whether to reestablish them and/or create committees with specific purposes and scopes.

Recommended Action

Workshop discussion

- 9.6 **Selection of Mayor [Pro Tem] Nominations:** The Mayor Pro Tem will be selected by the Council members. The term for Mayor Pro Tem shall be two (2) years from the date of election. Council members may each nominate one person for Mayor Pro Tem. Nominations require a second.

Each Council member shall be given the opportunity to submit a nomination for Mayor Pro Tem. After all nominations are made, the Mayor will call for a vote on the nominations in the order they were made. Voting will be either by voice or a recorded vote as determined by the Mayor. As soon as one nominee receives a majority vote of four (4) votes of the Council, that Council member will declared the Mayor Pro Tem. No votes will be taken on the remaining nominees.

- 9.7 **Removal of Mayor Pro Tem:** The Mayor Pro Tern may be removed from office upon a vote of four Council members.

10. PREPARATION OF AGENDA

- 10.1 **Staff Duties:** The City Clerk, under the direction of the Mayor or his or her designee, will prepare the agenda for each Council meeting setting forth a brief description of each item to be considered by the Council. The agenda prior to submission to the Council shall be reviewed by the Chair.
- 10.2 **Agenda Items:** An item to be considered by the City Council at a regular meeting may be placed on the agenda by the Mayor, a Council member, or the City Administrator.
- 10.3 **Timing of Preparation:** The agenda will be put in final form by 1:00 p.m. Friday prior to the following Tuesday evening Council meeting. Agendas will be distributed to the City Council and City Staff by 5:00 p.m. Friday. Agenda materials will be available at City Hall for the media and public on the Friday before the regular meeting. Nothing contained herein shall prevent the Mayor, Council members, or the City Administrator from adding a matter to the agenda prior to the City Council approval of the agenda according to Section 4.

11. COUNCIL COMMITTEES

- 11.1 **Standing Committees:** There shall be three (3) sub-committees of the Council.
- A. **Finance Committee.** This committee shall consist of the Mayor, or his or her designee, who serves as the Chair and three (3) Council members nominated by the Mayor Pro Tem and confirmed by the City Council. The Finance Committee has the responsibility to review and report its recommendations on the annual budget and such other matters that relate to the financial affairs of the City.

- B. Public Safety Committee. This committee shall consist of the Mayor, or at the Mayor's discretion, three (3) Council members with one (1) Council member nominated by the Mayor and two (2) Council members nominated by the Mayor Pro Tem with all members confirmed by the City Council. The Public Safety Committee, upon the request of the Mayor or City Council shall review, and make recommendations to the City Council on issues related to the public health, safety and welfare of the citizens of Liberty Lake including, but not limited to, considering and reviewing programs, plans and other non-personnel activities involving police and fire services as well as other public safety activities of the City.
- C. Community Development and Public Works Committee. This committee shall consist of the Mayor, or at the Mayor's discretion, three (3) Council members with one (1) Council member nominated by the Mayor and two (2) Council members nominated by the Mayor Pro Tern with all members confirmed by the City Council. The Community Development Committee shall review and recommend to the City Council matters which relate to the orderly growth and development of the City. The Public Works Committee reviews matters which relate to public works, including but not limited to, the infrastructure and public improvements owned, controlled or operated by the City.
- D. Members of the standing committees shall be appointed for a one (1) year term at the second meeting in January of each year.

12. SUSPENSION AND AMENDMENT OF RULES

- 12.1 **Suspension of These Rules:** Any provision of these rules may be temporarily suspended by a vote of a majority of the Council.
- 12.2 **Amendment of These Rules:** These rules may be amended or new rules adopted by a majority vote of all members of the Council, provided that the proposed amendments or new rules shall have been introduced into the record at a prior Council meeting.



AGENDA ITEM NO.: 9.B.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Youth Commission

Dept of Origin: Executive

Dept. Head Approval: Mark McAvoy

Exhibit(s):
Ordinance 153

Expenditure Required	No
Budgeted	N/a
City Program	Legislative Governance

Summary Statement

The Liberty Lake City Council created a Youth Commission in September 2006 by voting to pass Ordinance 153. Although Ordinance 153 was never repealed, the Youth Commission stopped meeting during the COVID-19 pandemic and has never reconvened. The March 17 workshop provides the Council and city staff with an opportunity to review the commission's original charter, assess the importance of providing Liberty Lake's young people with an official forum for participating in the local government, and consider a range of potential next steps.

Recommended Action

No action recommended.

**CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON
ORDINANCE NO. 153**

**AN ORDINANCE CREATING A LIBERTY LAKE YOUTH COMMISSION,
ADDING A NEW CHAPTER 3-5 BOARD OF YOUTH COMMISSIONERS
UNDER TITLE 3 TO THE LIBERTY LAKE MUNICIPAL CODE, AND
PROVIDING FOR THE EFFECTIVE DATE THEREOF**

WHEREAS, the City Council has received a request to establish a Student Advisory Council for the purposes of:

- (a) Enhancing community awareness and communication with young persons living in or near the City;
- (b) Protecting and advocating the best interests of youth within or near the City of Liberty Lake;
- (c) Supporting the needs and endeavors of youth within or near the City of Liberty Lake;
- (d) Promoting youth interests in culture and diversity; and
- (e) Providing an Advisory Board to the City Council in order to receive information and ideas from the youth in and near the City; and

WHEREAS, the City is desirous of establishing a Youth Commission as set forth herein.

NOW, THEREFORE, the City Council of the City of Liberty Lake, do ordain as follows:

Section 1. A new section is hereby added to the Liberty Lake Municipal Code, Title 3, Boards and Commissioners, designated Chapter 5, Board of Youth Commissioners, to read as follows:

3-5-1 Establishment. A Board of Liberty Lake Youth Commissioners is created and established. The Board of Commissioners shall consist of nine (9), members, who shall be appointed by the Mayor and confirmed by the City Council. The Board members, at the time of appointment, shall be enrolled in Grades Eight (8) through Twelve (12), and reside within the boundaries of Central Valley School District during the member's term. A minimum of six (6) of the Board's members shall reside within the City of Liberty Lake.

3-5-2 Purpose and Goals.

(a) The Board of Commissioners shall serve as an advisory body to the City Council, other city boards, commissions and city staff on issues including youth programs, recreational activities and other issues of importance to youth.

(b) The Board of Commissioners shall promote leadership skills and the communication of the ideas of young persons. The Commission's goals shall be:

(1) Find solutions to youth problems and report these to the City Council;

(2) Provide community youth with an outlet for expressing interests and opinions;

(3) Make the public aware of the Youth Commission and its programs;

(4) Suggest ways to improve the quality of life for young persons in the City; and

(5) Develop programs, initiatives and resources for youth.

3-5-3 Term of Office – Filling Vacancies.

(a) Each member shall serve a term of two (2) years, except for persons appointed during their senior year at Central Valley School District, in which instance such person shall serve a term of one year.

(b) An appointee shall continue in office until the successor to the position is duly appointed. All vacancies on the Board shall be filled in the same manner as the original appointment, to serve for the unexpired term.

(c) Any member of the Board may, for cause, be removed from office by the Mayor with consent of the City Council.

(d) An unexcused absence of any member from three consecutive regular meetings of the Board may result in cause for the Board member's removal, upon request by the Mayor and confirmation by the City Council.

(e) Term of Office shall run from September 1st to August 31st of each consecutive calendar year.

3-5-4 Officers – Quorum – Meetings.

- (a) Officers of the Board shall consist of a Chairman, Vice-Chairman, Secretary and such other officers as may be necessary. Officers shall be elected in the first scheduled meeting in October of each year. A recording secretary shall be established by the Board either from within or without its own membership. It shall be the duty of the Chairman to preside at all meetings of the Board and of the Secretary to keep minutes of proceedings of the Board.
- (b) A majority of the Board shall constitute a quorum, with five (5) voting members required for the transaction of business. A majority vote shall constitute fifty percent (50%), plus one member in order to carry out any proposition of the Board.
- (c) Meetings of the Board shall be held at a time and place each month as designated by the Youth Council.
- (d) Special meetings of the Board may be called by the Chairman or upon notice signed by four members of the Board.
- (e) The Board may adopt rules and regulations for the conduct of its business.
- (f) All meetings shall be open to the public.
- (g) The Youth Commission is authorized to hold joint meetings with one or more city boards or agencies.

3-5-5 General Powers. The Board shall have all of the powers and perform all the duties necessary and incidental to its operation. The Board shall, under the supervision of the City, have the power to conduct recreation or cultural activities that occupy the leisure time of youth in a constructive manner. The principal functions of the Youth Commission shall be to: (1) prepare a plan that anticipates and reflects the desires of the youth of the City; (2) provide reports to the Mayor and City Council concerning recreation, entertainment, or other activities involving youth; and (3) make such other recommendations as are reasonable and necessary to serve the youth interests in the community.

3-5-6 General Duties. Officers of the Board shall be a Chairman, Vice-Chairman, and Secretary, selected by a majority vote of the Board.

- (a) The Chairman may appoint any special committees.
- (b) The Chairman may call special meetings, with notice provided.

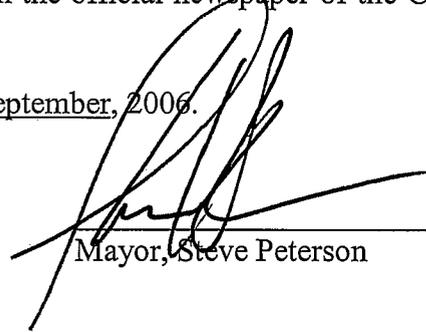
- (c) The Chairman shall prepare the agenda for each meeting from items submitted by the Board members, staff, and the public.
- (d) The Chairman shall provide semi-annual updates on Commission work to the City Council, the Mayor, and other groups as desired.
- (e) The Vice-Chairman shall, when the Chair is absent, perform the duties of the Chair.
- (f) When necessary, the Vice-Chairman shall assume any duties assigned by the Chairman.
- (g) The Vice-Chairman shall succeed to the office of the Chairman in the event the Chairman resigns.
- (h) The Secretary shall record and prepare minutes of all regular and special meetings of the Board.
- (i) The Secretary shall keep a record of attendance of Commission members at meetings.
- (j) The Secretary shall maintain all records of the Commission.
- (k) The Secretary shall file the original copy of the minutes, following approval by the Board and signature of the Chairman with the City Clerk/Treasurer.

Section 2. City Council Liaison and Staff Support. The City Council shall appoint a City Council Member to serve as an, ex officio, non voting member of the Youth Commission. Administrative staff support to the Youth Commission shall be provided by the City Finance Director or designee. In addition, the Commission, through its Chair after consultation with the Finance Director, may request formal opinions or memorandums from the City Attorney on any pending matter.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

Passed by the City Council this 5th day of September, 2006.



Mayor, Steve Peterson

ATTEST:



City Clerk – Treasurer, Arlene Fisher

APPROVED AS TO FORM:



City Attorney, Stanley Schwartz

Date of Publication: Sept. 28, 2006
Effective Date: Sept. 27, 2006

City of Liberty Lake
22710 E Country Vista Blvd.
Liberty Lake, WA 99019
(509) 755-6700

**NOTICE OF ORDINANCE PASSED
BY LIBERTY LAKE CITY COUNCIL**

The following is the title and summary of Ordinance No. 153 passed by the City of Liberty Lake City Council on the 5th of September, 2006.

The introductory paragraph state the City desires to establish a Student Advisory Council.

Section 1. A new section is hereby added to the Liberty Lake Municipal Code, Title 3, Boards and Commissioners, designated Chapter 5, Board of Youth Commissioners, to read as follows:

- 3-5-1 Establishment
- 3-5-2 Purpose and Goals
- 3-5-3 Term of Office – Filling Vacancies
- 3-5-4 Officers – Quorum – Meetings
- 3-5-5 General Powers
- 3-5-6 General Duties

Section 2. City Council Liaison and Staff Support. The City Council shall appoint a City Council Member to serve as an, ex officio, non voting member of the Youth Commission. Administrative staff support to the Youth Commission shall be provided by the City Finance Director or designee. In addition, the Commission, through its Chair after consultation with the Finance Director, may request formal opinions or memorandums from the City Attorney on any pending matter.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

The full text of the Ordinance is available at the City of Liberty Lake City offices as identified above. A copy will be mailed out upon request.



Arlene Fisher
City Clerk-Treasurer

Published: *Sept. 22, 2006*



AGENDA ITEM NO.: 10.A.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Meeting Minutes

Dept of Origin:

Dept. Head Approval:

Exhibit(s):
March 3 2026 Meeting Minutes

Expenditure Required	No.
Budgeted	N/A
City Program	

Summary Statement

Recommended Action

Approve the March 3, 2026, Meeting Minutes



**CITY COUNCIL MEETING
TUESDAY, MARCH 3, 2026,
HELD IN PERSON & REMOTELY**

6:00 P.M. Regular Session:

Invocation: Given by Mayor Pro Tem Dunne.

Pledge of Allegiance: Led by City Council and staff.

Call to Order: In Mayor Kaminkas' absence, Mayor Pro Tem Dunne called the meeting to order at 6:01 p.m.

Roll Call: City officials who physically attended the meeting: Councilmembers Severs, Darrow, Klingler, Kurtz, and Mayor Pro Tem Dunne; Mark McAvoy, City Administrator; Kyle Dixon, Finance Director; Sean Boutz, City Attorney; David Goehner, Communications Specialist; Darin Morgan, Deputy Police Chief; Ben Turner, Public Works Director; Shane Miller, IT Manager; Amy Mullerleile, Interim Community Development Director; and Rochelle Caton, City Clerk.

City officials who remotely attended the meeting via Zoom: Councilmember Fisher, Jennifer Camp, Parks and Recreation Director; Luke Michaels, City Engineer; Police Chief Damon Simmons; Michael Stevens, Recreation Coordinator; and Derek Kosanke, Parks Superintendent.

Councilmember Severs made a motion to excuse Councilmember Ball. The motion was seconded by Councilmember Klingler, passing unanimously.

Agenda Approval: Councilmember Severs asked to move Item 7.D to just before Item 7.A. The request was seconded by Councilmember Darrow and passed 5–0. Councilmember Severs then moved to approve the agenda as amended, which was seconded by Councilmember Kurtz, passing unanimously.

Citizen Comments: None given.

Announcements / Proclamations / Special Presentations:

Life Saving Award—Presented by the Liberty Lake Police Department: Deputy Chief Morgan recognized community member, Noah Bigner, with a Life Saving Award for his outstanding efforts in responding and rendering aid to someone in need during a medical emergency.

National Sportsmanship Day Proclamation: Rochelle Caton, City Clerk, read the proclamation. Mayor Pro Tem Dunne asked for a motion of support. Councilmember Severs made a motion to support the proclamation, seconded by Councilmember Kurtz. The motion passed unanimously. Mayor Pro Tem Dunne then invited Phil Champlin from Hub Sports Center, who provided brief comments.

Visit Spokane Quarterly Report: Rose Noble, President and CEO, and Jeff Hawley, VP of Marketing, provided a report highlighting 2025 marketing efforts. Questions were asked and answered throughout.

WM (Waste Management) 2025 Annual Report: Zack Stavros, Senior Executive of Accounts, and Mackenzi Borja, Education and Outreach Coordinator, presented the 2025 Annual Report. Questions were asked and answered throughout.

Reports & Inquiries:

City Council: Mayor Pro Tem Dunne provided a reminder of the upcoming Father-Daughter Dance.

Mayor: None given.

City Administrator: City Administrator McAvoy provided updates and reminders. He then presented reports on the Safe and Healthy Spokane Update and the 2026 Community Satisfaction Survey Briefing. Questions were asked and answered.

Workshop Discussions:

Public Safety Sales Tax: Kyle Dixon, Finance Director provided a brief presentation on the Public Safety Sales Tax, followed by continued discussion on how to maximize the city's benefit from upcoming ballot measures related to public safety sales tax propositions. Questions were asked and addressed throughout the discussion. Consensus was reached to bring forward a resolution in the near future.

Housing Code Preemption: Amy Mullerleile, Interim Community Development Director, presented a workshop on Housing Code Preemption. Because the state compliance date (June 30, 2026) precedes the City's periodic update deadline (December 31, 2026), staff recommends incorporating RCW 35.21.990 compliance into the broader periodic update. During the interim (July–December 2026), state law would apply where local regulations are inconsistent. Questions were asked and answered, and Council reached consensus to follow staff's recommendation.

Council Committees: Mayor Pro Tem Dunne opened discussion and reviewed how committees previously operated and why they may have been dissolved. After discussion, Council agreed to further clarify scheduling, operations, committee structure, and time commitments. Staff will draft revisions to the Rules of Procedure defining committee roles and a process for summarizing discussions and actions for the full Council. A draft will be presented for consensus, followed by a resolution.

General Business – Consent Agenda: Councilmember Severs made a motion to approve Consent Agenda Items 10.A, 10.B, 10.C, 10.D, and 10.E. The motion was seconded by Councilmember Darrow, passing unanimously.

10.A Approve the February 17th City Council Meeting Minutes

10.B Approve the March 3, 2026, Vouchers in the amount of \$242,845.56

10.C Approve the purchase of 2017 Skyjack Scissor Lift from United Rentals in an amount not to exceed \$13,000.

10.D Approve the Dedication agreement for Indiana Ave improvements

10.E Approve the Dedication agreement for Harvard Road Trailhead Parking Improvements

General Business - Action Items:

Appointment of Andy Cho to the Lodging Tax Advisory Committee: Councilmember Severs made a motion to approve Item 11.A. The motion was seconded by Councilmember Klingler and passed unanimously.

Construction Services Contract for the New City Hall — Dardan Enterprises, Inc.: Councilmember Severs made a motion to approve Item 11.B. The motion was seconded by Councilmember Fisher and passed unanimously.

YMCA Summer Day Camp Three Year Recreation Agreement: Councilmember Severs made a motion to approve Item 11.C. The motion was seconded by Councilmember Kurtz and passed unanimously.

Task order with SCJ Alliance to assist City staff with updates to the development code as a required component of our Comprehensive Plan periodic update: Councilmember Severs made a motion to approve Item 11.D. The motion was seconded by Councilmember Klingler and passed unanimously.

Council Comments: Councilmember Severs made comments regarding scheduling a Finance Workshop. Discussion ensued. City Administrator McAvoy noted that April 21 could be an opportunity to schedule that workshop.

Public Hearings / Appeals- No items currently.

Resolutions-No items currently.

Ordinances-No items currently.

Emergency Ordinances-No items currently.

Introduction of Upcoming Agenda Items: The workshop matrix was reviewed. A micromobility workshop is anticipated in the 2nd or 3rd week of April.

Citizen Comments: None given.

Executive Session-No items currently.

Adjournment: With there being no further business, the meeting was adjourned at 8:11p.m.

These minutes were approved March 17, 2026.

Cris Kaminskis, Mayor
City of Liberty Lake

These minutes were prepared by Rochelle Caton. This meeting was also recorded. Anyone who desires to listen to the recording may visit the city's website or contact the City Clerk.



AGENDA ITEM NO.: 10.B.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: March 17, 2026 Vouchers

Dept of Origin:

Dept. Head Approval: Kyle Dixon

Exhibit(s):

City of Liberty Lake Vouchers (2), 03172026 Council

Expenditure Required	
Budgeted	
City Program	

Summary Statement

Recommended Action

Approve the March 17, 2026, vouchers, the February 1–15, 16–28 payroll and benefits in the amount of \$1,260,183.62

City of Liberty Lake

Consent Agenda for March 17, 2026
City Council Meeting

Report from the Mayor for pending claims and payment of previously approved obligations through March 17, 2026

Payee	Description	Amount
See attached voucher report.		
Total vouchers through March 17, 2026		
	Check(s) 36062-36104	\$ 199,701.24
	EFT	\$ 112,716.24
		<u>\$ 312,417.48</u>
February 1-15, 2026, payroll and benefits		
	Check(s) 36028	\$ 205.98
	EFT	\$ 570,711.28
		<u>\$ 570,917.26</u>
February 16-28, 2026, payroll and benefits		
	Check(s) 36061	\$ 296.71
	EFT	\$ 376,552.17
		<u>\$ 376,848.88</u>

TOTAL

\$ 1,260,183.62

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

City Council Member

CHECK REGISTER

CITY OF LIBERTY LAKE

Time: 16:44:13 Date: 03/11/2026

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1246	03/17/2026	Claims	3	EFT	ACRANET	245.25	SERVICES
		001 - 513 10 41 00 - Executive-Professional Services				87.07	SPRAGUE, ABIGAIL & MERKEL, LORI BACKGROUND CHECKS
		001 - 514 23 41 00 - Administrative Services-Professi				46.06	CHO, WON BACKGROUND CHECK
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				66.06	SOLANO, DAVID BACKGROUND CHECK
		001 - 576 80 41 00 - Parks-Professional Services				46.06	MENDOZA, OZIEL BACKGROUND CHECK
1247	03/17/2026	Claims	3	EFT	ACUSHNET COMPANY	1,249.07	MERCHANDISE
		420 - 576 61 34 01 - Pro Shop Merchandise				939.33	CART BAGS, STAND BAGS
		420 - 576 61 34 01 - Pro Shop Merchandise				309.74	GOLF CLUB
1248	03/17/2026	Claims	3	EFT	AMAZON CAPITAL SERVICES	3,159.15	MATERIALS
		001 - 521 10 35 00 - Law Enforcement Small Tools &				294.84	OFFICE CHAIR, DOUBLE SIDED WHITE BOARDS
		110 - 542 70 31 01 - Roadside - Supplies				44.87	SICKLE, UTILITY KNIFE
		110 - 542 70 31 02 - Roadside - Horticulture Supplies				32.51	PLANT GERMINATION TRAY DOME
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				21.22	WATER SEAL KIT
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				45.88	COPY PRINTER PAPER
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				232.50	SAFETY GLASSES, HEAD LAMPS, MEASURE WHEEL, BACKPACK SPRAYER
		001 - 571 00 31 00 - Recreational Activities Supplies				36.60	LEGO TOYS
		001 - 571 00 31 00 - Recreational Activities Supplies				341.66	LEGO TOY SETS, FRUIT SNACK ROLLS, JUICE
		001 - 572 10 31 00 - Library Supplies				160.52	MAGENTA INK CARTRIDGE, CYAN INK CARTRIDGE, YELLOW INK CARTRIDGE, BLACK INK CARTRIDGE
		001 - 572 10 31 00 - Library Supplies				15.10	LINEN FABRIC PATCHES
		001 - 572 10 31 00 - Library Supplies				-232.05	RETURN OF BLACK TONER CARTRIDGE
		001 - 572 10 31 00 - Library Supplies				87.58	TEA K-CUP PODS, POST-IT TABS, COFFEE K-CUP PODS, STICKY NOTES, POST-IT NOTES
		001 - 572 10 31 00 - Library Supplies				8.77	COIN ENVELOPES
		001 - 572 10 31 00 - Library Supplies				46.82	PORTABLE BOOMBOX
		001 - 572 10 31 05 - Children & Adult Prgrm Supplie:				151.94	GEL PENS, CANDY, PLASTIC CUPS WITH DOME LIDS, PLASTIC TABLECLOTHS, PUDDING CUPS, CHOCOLATES, FOOD COLORING, BREAKFAST CEREAL, PAPER BOWLS, STICKERS, COOKIES, PARTY FAVORS, SPRINKLES, PLASTIC SPOONS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplie:				59.52	INVISIBLE INK PENS, FIDGET SPINNERS, STICKERS, FRUIT SNACKS
		001 - 572 10 31 05 - Children & Adult Prgrm Supplie:				132.18	LED LIGHT STRINGS, POPCORN, NAPKINS, MASON JARS, DISPOSABLE PLASTIC CUPS AND LIDS
		001 - 572 20 34 06 - Library Books & Other Materials				141.73	DVD'S
		001 - 572 20 34 06 - Library Books & Other Materials				19.57	DVD
		001 - 572 20 34 06 - Library Books & Other Materials				36.29	BOOKS
		001 - 572 20 34 06 - Library Books & Other Materials				-5.37	RETURN OF DVD
		001 - 572 20 34 06 - Library Books & Other Materials				-11.74	RETURN OF DVD
		001 - 572 20 34 06 - Library Books & Other Materials				37.95	DVD
		001 - 572 20 34 06 - Library Books & Other Materials				33.78	BLU-RAY
		420 - 576 61 31 03 - Maintenance Supplies				36.17	GAS CAN SPOUT REPLACEMENT KIT, FOOD STORAGE FREEZER BAGS, GAS CAN HOSES, GAS STICKER, FUEL DECALS
		420 - 576 61 31 03 - Maintenance Supplies				27.32	MIG WIRE
		420 - 576 61 31 03 - Maintenance Supplies				46.43	MOWER BLADES, WIRE KEY RINGS
		001 - 576 80 30 01 - Parks - Horticulture Supplies				115.18	SUN SHADE NET FOR GARDEN GREENHOUSE

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			001 - 576 80 31 01 - Parks Supplies			36.16	GAS CAN SPOUT REPLACEMENT KIT, FOOD STORAGE FREEZER BAGS, GAS CAN HOSES, GAS STICKER, FUEL DECALS
			001 - 576 80 31 01 - Parks Supplies			21.22	WATER SEAL KIT
			001 - 576 80 31 01 - Parks Supplies			46.42	MOWER BLADES, WIRE KEY RINGS
			001 - 576 80 31 01 - Parks Supplies			313.85	HI VIS HOODIES
			001 - 576 80 31 55 - Rocky Hill Park Supplies			13.05	ALL-WEATHER NET
			001 - 576 80 31 55 - Rocky Hill Park Supplies			232.58	SOCCER GOAL NETS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			538.10	REPLACEMENT PART FOR HAWS 5867 PRESSURE REGULATOR
1249	03/17/2026	Claims	3	EFT	AMERESCO INC	5,288.00	SERVICES
			001 - 591 18 70 00 - SBITA-Centralized/General Servi			5,288.00	ASSETPLANNER ANNUAL SOFTWARE SUBSCRIPTION FEE, ASSETPLANNING AND AUDITPLANNER APP FEB 2026 - JAN 2027
1250	03/17/2026	Claims	3	EFT	APOLLO SHEET METAL INC	1,234.97	SERVICES
			420 - 576 61 41 03 - Facilities - Professional Services_			1,234.97	HVAC SERVICE - PREVENTATIVE MAINTENANCE
1251	03/17/2026	Claims	3	EFT	AT&T MOBILITY LLC	7,678.78	SERVICES
			001 - 511 60 42 00 - Legislative-Telephone,Internet,P			274.71	CELL PHONE
			001 - 513 10 42 00 - Executive - Communications			91.74	CELL PHONE
			001 - 514 23 42 00 - Administrative Services-Telepho			198.12	CELL PHONE
			001 - 518 10 40 00 - Human Resources Services			51.91	CELL PHONE
			001 - 518 30 42 00 - Central Services - Communicatic			137.61	CELL PHONE
			001 - 518 80 42 00 - Information Technology Service:			671.97	CELL PHONE/MIFI
			001 - 521 10 42 00 - Law Enforcement-Telephone,Int			3,847.02	CELL PHONE/LAPTOP
			110 - 542 90 42 00 - Maint Admin & Overhead - Tele			603.58	CELL PHONE
			001 - 558 60 42 00 - Communications-Planning			640.55	CELL PHONE/TABLET
			001 - 571 00 41 00 - Recreational Activities Professio			45.87	CELL PHONE
			420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern			92.81	MIFI
			001 - 576 80 41 25 - Pavillion Park-Professional Servi			40.54	MIFI
			001 - 576 80 42 00 - Parks-Telephone,Internet,Postac			941.81	CELL PHONE
			001 - 576 80 42 45 - Orchard Park-Telephone,Interne			40.54	MIFI
1252	03/17/2026	Claims	3	EFT	AW REHN & ASSOCIATES	1,204.09	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			387.00	MONTHLY SVC FEE FEB 2026-85 PARTICIPANTS
			502 - 517 30 29 00 - Health Insurance Services			817.09	EMPLOYER FUNDING NOTIFICATION 02/24-03/01/2026
1253	03/17/2026	Claims	3	EFT	MICHAEL P BLACKWELL	473.00	TRAVEL
			001 - 558 50 43 00 - CP&ED Travel-Lodging,Meals,M			473.00	PER DIEM FOR TRAVEL TO WABO ANNUAL EDUCATION INSTITUTE
1254	03/17/2026	Claims	3	EFT	CALLAWAY	364.15	SUPPLIES
			420 - 576 61 31 00 - Pro Shop Supplies			364.15	GOLF CLUBS
1255	03/17/2026	Claims	3	EFT	ROCHELLE L CATON	618.28	TRAVEL
			001 - 514 23 43 00 - Administrative Services Travel-Lc			618.28	MILEAGE & PER DIEM FOR TRAVEL TO/FROM WMCS 2026 CONFERENCE
1256	03/17/2026	Claims	3	EFT	CITY SERVICE VALCON-CREDIT CARD	1,294.81	FUEL
			110 - 542 90 32 00 - Maint Admin & Overhead - Fuel			1,294.81	FUEL
1257	03/17/2026	Claims	3	EFT	COBRA PUMA GOLF INC	4,464.26	MERCHANDISE, MATERIALS
			420 - 576 61 31 02 - Uniforms Shirts			2,137.91	STAFF SHIRTS & HOODIES

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			420 - 576 61 31 02 -		Uniforms Shirts	-52.87	CREDIT RECEIVED FOR FREIGHT ON STAFF SHIRTS & HOODIES
			420 - 576 61 34 01 -		Pro Shop Merchandise	735.31	GOLF CLUB SET WITH BAG
			420 - 576 61 34 01 -		Pro Shop Merchandise	1,086.31	GOLF CLUB SET WITH BAG
			420 - 576 61 34 01 -		Pro Shop Merchandise	1,437.60	GOLF CLUB SETS WITH BAGS
			420 - 576 61 34 01 -		Pro Shop Merchandise	-880.00	RETURN OF SHOES
1258	03/17/2026	Claims	3	EFT	COMCAST BUSINESS COMMUNICATIONS LLC	432.90	SERVICES
			420 - 576 61 42 01 -		Golf Pro Shop-Telephone,Intern	432.90	SVCS THROUGH 03/01-03/31/2026
1259	03/17/2026	Claims	3	EFT	EBSCO INDUSTRIES INC	386.00	SERVICES
			001 - 572 10 41 01 -		Software Maint/data Ba	386.00	MIDDLE AND JUNIOR HIGH CORE CORE COLLECTION, NONFICTION CORE COLLECTION 01/01/2026-12/31/2026
1260	03/17/2026	Claims	3	EFT	EVANS CRAVEN & LACKIE PS	6,000.00	SERVICES
			001 - 515 41 41 00 -		External Legal Services - Consult	6,000.00	SVCS THROUGH 01/26-02/23/2026
1261	03/17/2026	Claims	3	EFT	FEDEX	61.54	SERVICES
			001 - 521 10 42 00 -		Law Enforcement-Telephone,Int	29.38	LLPD PACKAGES
			001 - 521 10 42 00 -		Law Enforcement-Telephone,Int	29.26	LLPD PACKAGES
			001 - 521 10 42 00 -		Law Enforcement-Telephone,Int	2.90	LLPD PACKAGES LATE FEE
1262	03/17/2026	Claims	3	EFT	FEED CO LLC	60.49	MATERIALS
			001 - 576 80 31 01 -		Parks Supplies	60.49	HAY ALFALFA COMPRESSED, HAY TIMOTHY COMPRESSED
1263	03/17/2026	Claims	3	EFT	FISHERS TECHNOLOGY	40.46	SERVICES
			001 - 572 10 41 00 -		Library-Professional Services	40.46	CONTRACT OVRAGE 01/28-02/27/2026
1264	03/17/2026	Claims	3	EFT	MARK B HOLTHAUS	230.00	TRAVEL
			001 - 521 10 43 00 -		Law Enforcement Travel-Lodging	230.00	PER DIEM FOR IAPRO SYMPOSIUM
1265	03/17/2026	Claims	3	EFT	HOME DEPOT CREDIT SERVICES	3,364.14	MATERIALS
			001 - 518 30 31 00 -		Facility - Central Supplies	4.71	DRIVE BITS
			110 - 518 30 31 20 -		Facility - Supplies_Public Works	280.97	PLYWOOD
			001 - 521 50 31 00 -		Facility - Supplies_Public Safety	211.66	METAL POWER BLOX, FILTERS
			110 - 542 70 31 01 -		Roadside - Supplies	34.16	STORAGE TOTES, WORK GLOVES
			110 - 542 70 31 01 -		Roadside - Supplies	64.16	T-HANDLE EDGERS
			110 - 542 70 31 01 -		Roadside - Supplies	104.64	HOOKS, STORAGE HANGERS
			110 - 542 70 31 01 -		Roadside - Supplies	70.42	BOTTLED WATER, 5 GALLON WATER CONTAINER
			110 - 542 70 31 02 -		Roadside - Horticulture Supplies	17.55	FLOWER SEEDS, WATERING CAN, DOUBLE MIX, TOTE
			110 - 542 90 31 00 -		Maint Admin & Overhead - Sup	120.79	DEADBLOW HAMMER, PRY BAR SET, STACKER BOX, BALL PEEN HAMMER
			110 - 542 90 31 00 -		Maint Admin & Overhead - Sup	34.84	GRADE STAKES
			110 - 542 90 31 00 -		Maint Admin & Overhead - Sup	1,111.70	COMBINATION WRENCH SET, COMPACT BATTERY PACK, SCREWDRIVING SET, RATCHET, WRENCH SET, CRESCENT WRENCH SET, LONG NOSE PLIERS, MOBILE WORKBENCH CABINET, MARKERS
			110 - 542 90 31 00 -		Maint Admin & Overhead - Sup	-195.22	RETURN OF PNEUMATIC RATCHET
			110 - 542 90 31 00 -		Maint Admin & Overhead - Sup	215.86	DIAGONAL PLIERS, SOCKET, PNEUMATIC RATCHET
			110 - 542 90 31 00 -		Maint Admin & Overhead - Sup	32.00	CAULK GUN, PAINTER'S TAPE, UTILITY KNIFE

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			420 - 576 61 31 03 - Maintenance Supplies			521.12	GLOVES, TOILET SEAT, 4-TIER STORAGE SHELVING UNIT, HOOKS, AIR FRESHENERS, YELLOW PAINT MARKER, AIR FRESHENER REFILLS, DOOR MATS, TAPE MEASURES, DRYWALL ANCHORS, BATTERIES, MARKERS, WHITE PAINT MARKER
			420 - 576 61 31 03 - Maintenance Supplies			28.73	BOTTLED WATER, TOILET PAPER, DISINFECTING WIPES
			420 - 576 65 31 01 - Maintenance Of Golf Course			13.79	CAP SCREWS, DP TO HDMI ADAPTER CABLE
			420 - 576 65 31 01 - Maintenance Of Golf Course			91.46	IMPACT RESISTANT GOGGLES, SAFETY GLASSES, VALVE RESPIRATOR
			420 - 576 65 31 01 - Maintenance Of Golf Course			31.68	KNIT MINI 6PK, PAINT
			001 - 576 80 31 01 - Parks Supplies			55.85	PLIERS, UTILITY KNIFE, HEX BUSHING FITTING, BUSHING, GALVANIZED STEEL NIPPLE
			001 - 576 80 31 01 - Parks Supplies			6.93	LOCTITE
			001 - 576 80 31 01 - Parks Supplies			46.87	FLASHLIGHTS, BATTERIES
			001 - 576 80 31 01 - Parks Supplies			28.73	BOTTLED WATER, TOILET PAPER, DISINFECTING WIPES
			001 - 576 80 31 01 - Parks Supplies			12.80	BOTTLED WATER
			001 - 576 80 31 01 - Parks Supplies			6.35	2X2 CHAIN AND HARDWARE
			001 - 576 80 31 15 - Ballfields Supplies			17.05	CONCRETE
			001 - 576 80 31 15 - Ballfields Supplies			35.22	FLOOR CLEANER, ALL-PURPOSE CLEANER
			001 - 576 80 31 25 - Pavillion Park Supplies			60.60	LOCKS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			89.24	PADLOCKS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			143.27	BIT, SOCKET ADAPTER SET, SCREWDRIVING BITS, CARBIDE BIT, PAINT ROLLER COVERS, SHOCKWAVE BITS, WIRE BRUSH, SAFETY TAPE, PAINT
			001 - 576 80 31 55 - Rocky Hill Park Supplies			30.52	HEX NUTS, FLAT WASHERS, THREADED RODS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			16.67	ABS CLEANOUT PLUGS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			19.02	ADAPTER BRASS, SLEEVE BRASS
1266	03/17/2026	Claims	3	EFT	HORIZON	67.86	MATERIALS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			67.86	ROUND GREEN BOX GREEN LIDS, VALVE BOX WITH LID
1267	03/17/2026	Claims	3	EFT	HRA VEBA TRUST	2,550.00	CONTRIBUTIONS
			001 - 576 80 28 06 - HRA VEBA			2,550.00	MENDOZA, OZIEL CONTRIBUTIONS
1268	03/17/2026	Claims	3	EFT	INGRAM LIBRARY SERVICES	1,560.85	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			1,308.47	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			252.38	BOOKS
1269	03/17/2026	Claims	3	EFT	INSIGHT DISTRIBUTING INC	710.19	MATERIALS
			001 - 576 80 31 01 - Parks Supplies			710.19	TRASH LINERS
1270	03/17/2026	Claims	3	EFT	JEFFREY T ISAAC	230.00	TRAVEL
			001 - 521 10 43 00 - Law Enforcement Travel-Lodging			230.00	PER DIEM FOR IAPRO SYMPOSIUM
1271	03/17/2026	Claims	3	EFT	ERIN M KELLY	230.00	TRAVEL
			001 - 521 10 43 00 - Law Enforcement Travel-Lodging			230.00	PER DIEM FOR IAPRO SYMPOSIUM
1272	03/17/2026	Claims	3	EFT	LIBERTY LAKE SEWER AND WATER DISTRICT	3,866.49	SERVICES
			001 - 518 30 47 00 - Facility - Utilities_City Hall			550.00	CITY HALL
			001 - 518 30 47 00 - Facility - Utilities_City Hall			75.00	CITY HALL IRR2
			001 - 521 50 47 00 - Facility - Utilities_Public Safety			151.80	LLPD/LLML BLDG

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			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			100.00	HARVARD RD IRR21
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	LIBERTY LAKE DR IRR1
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	MDWD VISTAS IRR5
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	MDWD VISTAS IRR8
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	MISSION&MOLTER IRR15
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			100.00	MISSION/MOLTER ROUNDABOUT IRR16
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	MOLTER RD IRR4
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			38.95	MDWD VISTAS IRR7
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	MDWD VISTAS IRR6
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	MISSON&SIGNAL IRR
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			75.00	MDWD VISTAS 4 TR C IRR9
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			75.00	WOODBROOK TR B IRR11
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	LIBERTY LAKE RD IRR22
			410 - 531 00 40 00 - Storm Drainage Utilities - Utilitie			25.00	GRAYHAWK HOA IRRIG PID 55141.3602
			110 - 542 30 47 01 - Roadway - Utility Services_Irriga			75.00	APPLEWAY (A) AVE IRR19
			110 - 542 30 47 01 - Roadway - Utility Services_Irriga			75.00	APPLEWAY (B) AVE IRR20
			110 - 542 90 47 00 - Maint Admin & Overhead Utility			25.00	375 N KRAMER PKWY IRR
			110 - 542 90 47 00 - Maint Admin & Overhead Utility			182.08	375 N KRAMER PKWY
			001 - 572 50 47 00 - Facility - Utilities_Library			68.20	LLPD/LLML BLDG
			001 - 572 50 47 00 - Facility - Utilities_Library			50.00	NEW LIBRARY BLDG IRR
			001 - 572 50 47 00 - Facility - Utilities_Library			110.00	NEW LIBRARY BLDG
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			990.00	TRAILHEAD
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			100.00	TRAILHEAD GOLF COURSE IRR PID 55155.9145
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			35.46	WASH STATION GOLF COURSE
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			25.00	22302 E COUNTRY VISTA DR RR/SETTLER
			001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/			110.00	BALLFIELDS DRINKING FOUNTAIN/RESTROOMS 23900 E BOONE AVE
			001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,W			110.00	PAVILLION PARK RESTOOM&SPLASH PAD
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,W			110.00	TOWN SQUARE PARK
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,W			100.00	TOWN SQUARE IRR18
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			110.00	ROCKY HILL RESTROOMS
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			100.00	ROCKY HILL PARK IRR14
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			100.00	ROCKY HILL PARK WINROCK&MISSION IRR13
1273	03/17/2026	Claims	3	EFT	MASTERCARD	12,520.68	MATERIALS, SERVICES, REGISTRATIONS, SUBSCRIPTIONS
			001 - 511 60 31 00 - Legislative Supplies			153.27	MEALS FOR COUNCIL WORKSHOP
			001 - 513 10 41 00 - Executive-Professional Services			98.97	CD DIRECTOR JOB POSTING
			001 - 513 10 43 00 - Executive Travel-Lodging,Meals,			318.62	MCAVOY, MARK A DAY WITH ICMA TRAINING, REGISTRATION/HOTEL
			001 - 514 23 41 00 - Administrative Services-Professi			0.83	ANNUAL FEE
			001 - 514 23 41 00 - Administrative Services-Professi			3.00	ELECTRONIC COPIES TEST
			001 - 514 23 41 00 - Administrative Services-Professi			97.85	TITLE FEES
			001 - 514 23 41 00 - Administrative Services-Professi			59.24	TITLE FEES
			001 - 514 23 49 01 - Administrative Services-Dues,Su			100.00	WMCA - CATON, ROCHELLE-MEMBERSHIP APPLICATION
			001 - 514 23 49 01 - Administrative Services-Dues,Su			545.00	WMCA - CATON, ROCHELLE-REGISTRATION FOR WMCA 2026 ANNUAL CONFERENCE FOR THE 03/17-03/20/2026 PORTION OF THE CONFERENCE
			001 - 518 30 49 00 - Central Services-Dues,Subscripti			344.00	ALAMO - BACHMAN, BRIAN-CAR RENTAL WHILE IN ARIZONA FOR THE AMERESCO ASSETPLANNER USER CONFERENCE

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		001 - 518 30 49 00 - Central Services-Dues,Subscripti				85.47	EMBASSY SUITES BY HILTON SCOTTSDALE RESORT - BACHMAN, BRIAN-RESORT CHARGES AND THE TAXES ON THOSE CHARGES
		001 - 518 80 30 00 - Supplies For Consumption IT				158.04	APC BACKUP PRO 105
		001 - 518 80 30 00 - Supplies For Consumption IT				-179.84	RETURNED APC BACKUP PRO
		001 - 518 80 30 00 - Supplies For Consumption IT				475.20	PROSAFE 5-PORT GIGABIT ETHERN, APC BACK-UPS PRO, BATTERY BACK UPS PRO
		001 - 518 80 30 00 - Supplies For Consumption IT				520.90	APC BACKUPS, POWER OUTLET, CABLE TIE ROLL, HDMI CALBES, CABLE GUIDES, AIR DUSTER, WIRELESS KEYBOARD
		001 - 518 80 30 00 - Supplies For Consumption IT				240.43	HDMI CABLES, SURGE SUPPORT, CABLE CLIPS, STR TAPE, USB-C HDMI
		001 - 518 80 41 00 - Information Technology Service:				86.34	1PASSWORD USER ADD ON 02/01/26-01/01/27
		001 - 518 80 41 00 - Information Technology Service:				8.78	1PASSWORD USER ADD ON 02/01/26-01/01/27
		001 - 521 10 31 00 - Law Enforcement Supplies				28.10	VISTAPRINT - BUSINESS CARDS
		001 - 521 10 31 00 - Law Enforcement Supplies				46.98	WALMART - BURNER PHONE
		001 - 521 10 31 00 - Law Enforcement Supplies				41.78	WALMART - BURNER PHONE
		001 - 521 10 31 00 - Law Enforcement Supplies				105.30	CROWN AWARDS - ENGRAVED AWARD
		001 - 521 10 35 00 - Law Enforcement Small Tools &				388.08	PACIFIC STEEL & RECYCLING - SQUARE TUBE, HR FLATS, CHANNEL
		001 - 521 10 35 00 - Law Enforcement Small Tools &				159.22	PACIFIC STEEL & RECYCLING - SQUARE TUBE, HR FLATS, CHANNEL
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				500.00	IACP - SIMMONS, DAMON-REGISTRATION FOR IACP 2026
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				500.00	IACP - ISAAC, JEFFREY-REGISTRATION FOR IACP 2026
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				220.00	IACP - SIMMONS, DAMON-ACTIVE MEMBERSHIP DUES 01/01-12/31/2026
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				220.00	IACP - MORGAN, DARIN-ACTIVE MEMBERSHIP DUES 01/01-12/31/2026
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				85.00	IACP - ISAAC, JEFFREY-MEMBERSHIP DUES 01/01-12/31/2026
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip				668.25	PUBLIC SAFETY UAS - FRANCIS, CARTER-REGISTRATION FOR DRONES FOR FIRST RESPONDERS CLASS
		110 - 542 70 31 01 - Roadside - Supplies				83.12	TRAILER BOSS - MAXXD DUMP DOOR HINGES
		110 - 542 70 31 01 - Roadside - Supplies				0.89	TRAILER BOSS - MAXXD DUMP DOOR HINGES
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				814.84	SPALDING AUTO PARTS - TAILGATE
		110 - 542 90 31 00 - Maint Admin & Overhead - Sup				8.44	SPALDING AUTO PARTS - TAILGATE
		110 - 542 90 41 00 - Maint Admin & Overhead - Prof				110.00	GUARDIAN OCCUPATIONAL HEALTH - DOT PHYSICAL
		001 - 558 50 41 00 - CP&ED-Professional Services				11.07	INTERNATIONAL TRANS FEE
		001 - 558 50 41 00 - CP&ED-Professional Services				369.00	COMPLETEFTP PROFESSIONAL EDITION 1 YEAR UPDATES/SUPPORT EXTENSION FOR SINGLE SERVER LICENSE
		001 - 558 50 41 00 - CP&ED-Professional Services				765.00	COMPLETEFTP ENTERPRISE EDITION UPGRADE FROM PROFESSIONAL EDITION SINGLE SERVER LICENSE
		001 - 558 50 42 00 - CP&ED-Telephone,Internet,Post.				29.35	CERTIFIED MAIL
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,Mbr:				2,820.30	MCCARY, THOREN, BLACKWELL WABO REGISTRATION
		001 - 572 10 31 00 - Library Supplies				3.27	DOLLAR TREE - SURFACE CLEANER

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			001 - 572 10 31 00 - Library Supplies			32.67	OFFICE DEPOT - STORAGE BOX
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie:			1.36	DOLLAR TREE - NAPKINS
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie:			114.56	MICHAELS - BAMBOO HOOPS, FLOWERS, FABRIC, FOAM BRUSH SET, NEEDLE CHENIL
			001 - 572 10 31 05 - Children & Adult Prgrm Supplie:			34.78	URM CASH & CARRY - CANDY
			001 - 572 10 41 01 - Software Maint/data Ba			66.27	PAYPRO GLOBAL - DEEP FREEZE STANDARD MAINTENANCE RENEWAL 1 YEAR
			001 - 572 10 43 00 - Library Travel-Lodging,Meals,Mi			40.95	UBER - RIDE WHILE AT THE LIBRARY DIRECTOR CONFERENCE
			001 - 572 10 43 00 - Library Travel-Lodging,Meals,Mi			5.00	UBER - TIP FOR A RIDE WHILE AT THE LIBRARY DIRECTOR CONFERENCE
			001 - 572 10 43 00 - Library Travel-Lodging,Meals,Mi			85.95	UBER - RIDE WHILE AT THE LIBRARY DIRECTOR CONFERENCE
			001 - 572 10 49 00 - Library-Dues,Subscriptions,Mbrs			13.07	SPOTIFY - SUBSCRIPTION
			001 - 572 20 34 06 - Library Books & Other Materials			-30.00	MASTERCARD - CREDIT VOUCHER
			420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern			252.28	COMCAST SVCS FEB 2026
			001 - 576 80 30 01 - Parks - Horticulture Supplies			65.42	NORTHWEST SEED & PET - SEEDS
			310 - 594 18 60 00 - Capital Expenditures/Expenses-C			744.28	OLD HICKORY SHEDS - 10% DEPOSIT ON THE PURCHASE OF A SHED
1274	03/17/2026	Claims	3	EFT	CHRISTOPHER D MCCARY	473.00	TRAVEL
			001 - 558 50 43 00 - CP&ED Travel-Lodging,Meals,M			473.00	PER DIEM FOR TRAVEL TO WABO ANNUAL EDUCATION INSTITUTE
1275	03/17/2026	Claims	3	EFT	MIZUNO USA INC - NDC	2,602.70	MERCHANDISE
			420 - 576 61 31 00 - Pro Shop Supplies			-500.00	PFS IRON RETURNED
			420 - 576 61 34 01 - Pro Shop Merchandise			2,981.38	GOLF CLUBS
			420 - 576 61 34 01 - Pro Shop Merchandise			121.32	GOLF CLUB
1276	03/17/2026	Claims	3	EFT	DARIN L MORGAN	230.00	TRAVEL
			001 - 521 10 43 00 - Law Enforcement Travel-Lodging			230.00	PER DIEM FOR IAPRO SYMPOSIUM
1277	03/17/2026	Claims	3	EFT	O'REILLY AUTO PARTS	716.02	MATERIALS
			110 - 542 70 31 01 - Roadside - Supplies			104.26	MOTOR OIL, GORILLA GLUE
			110 - 542 70 31 01 - Roadside - Supplies			49.12	WIPER BLADES
			110 - 542 90 31 00 - Maint Admin & Overhead - Supl			55.55	BRUSH SET, PLIERS, PICK HOOKS
			420 - 576 61 31 03 - Maintenance Supplies			104.26	MOTOR OIL, GORILLA GLUE
			420 - 576 61 31 03 - Maintenance Supplies			44.74	BRAKE CLEANER
			001 - 576 80 31 01 - Parks Supplies			104.26	MOTOR OIL, GORILLA GLUE
			001 - 576 80 31 01 - Parks Supplies			44.73	BRAKE CLEANER
			001 - 576 80 31 55 - Rocky Hill Park Supplies			20.29	EDGE TRIM
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			47.92	WIRE CONNECTORS
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			93.67	WIRE CONNECTORS, HEAT SHRINK, BRAIDED LOOM
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			47.22	RELAY, FUSE HOLDER, PRIMARY WIRES
1278	03/17/2026	Claims	3	EFT	OLD HICKORY SHEDS, LLC	6,624.12	MATERIALS
			310 - 594 18 60 00 - Capital Expenditures/Expenses-C			6,624.12	PW PAINT SHED
1279	03/17/2026	Claims	3	EFT	PACIFIC NORTHWEST PGA	500.00	SERVICES
			420 - 576 61 41 00 - Golf Pro Shop-Professional Serv			500.00	2026 IEPGA CHAMPION SPONSORSHIP
1280	03/17/2026	Claims	3	EFT	PURCHASE POWER	147.97	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			147.97	EQUIPMENT RENTAL 10252025-01242026
1281	03/17/2026	Claims	3	EFT	SAMBA HOLDINGS INC	421.60	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			25.00	CHECK FEE
			001 - 518 10 40 00 - Human Resources Services			396.60	SVCS THROUGH 03/01-03/31/2026
1282	03/17/2026	Claims	3	EFT	SITEONE LANDSCAPE SUPPLY LLC	159.09	MATERIALS

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			310 - 594 18 60 00 - Capital Expenditures/Expenses-C			159.09	GRAVEL
1283	03/17/2026	Claims	3	EFT	TAYLOR MADE GOLF COMPANY INC	2,162.93	MERCHANDISE
			420 - 576 61 34 01 - Pro Shop Merchandise			669.66	GOLF BALLS
			420 - 576 61 34 01 - Pro Shop Merchandise			1,493.27	GOLFING GLOVES
1284	03/17/2026	Claims	3	EFT	THE LIBRARY STORE INC	7,226.97	MATERIALS
			001 - 594 72 64 00 - Capital Expenditures/Expenses-L			7,226.97	BOOKSTORE SHELVING UNITS, MOBILE BOOKSTORE SHELVING UNITS
1285	03/17/2026	Claims	3	EFT	JASON P THOREN	473.00	TRAVEL
			001 - 558 50 43 00 - CP&ED Travel-Lodging,Meals,M			473.00	PER DIEM FOR TRAVEL TO WABO ANNUAL EDUCATION INSTITUTE
1286	03/17/2026	Claims	3	EFT	TIRE-RAMA	1,555.15	SERVICES
			001 - 521 10 48 00 - Vehicle Maintenance			910.88	2021 FORD POLICE INTERCEPTOR UTILITY-OIL CHANGE, FOUR NEW TIRES AND INSTALLATION OF TIRES, REPLACEMENT SENSOR
			110 - 542 90 41 00 - Maint Admin & Overhead - Prof			521.72	2021 RAM 2500-DIAGNOSTIC TEST AND LABOR, COOLANT SERVICE, FLUSH HEATER CORE LABOR
			001 - 576 80 41 00 - Parks-Professional Services			122.55	2019 FORD F-250 SUPER DUTY-OIL CHANGE
1287	03/17/2026	Claims	3	EFT	TOWN TALK MFG CO INC	661.48	MERCHANDISE
			420 - 576 61 34 01 - Pro Shop Merchandise			661.48	VISORS, CLIPS
1288	03/17/2026	Claims	3	EFT	ULINE	150.89	MATERIALS
			001 - 576 80 31 55 - Rocky Hill Park Supplies			150.89	TRASH LINERS
1289	03/17/2026	Claims	3	EFT	VANGUARD CLEANING SYSTEMS	3,655.00	SERVICES
			001 - 518 30 41 00 - Central Services-Professional Ser			1,150.00	CH-CARPET & WINDOW CLEANING SVCS
			001 - 518 30 41 10 - Facility - Professional Services_C			499.00	SVCS THROUGH 03/01-03/31/2026
			001 - 521 50 41 00 - Facility - Professional Services_P			1,234.75	SVCS THROUGH 03/01-03/31/2026
			001 - 572 50 41 00 - Facility - Professional Services_Li			641.25	SVCS THROUGH 03/01-03/31/2026
			001 - 576 80 41 00 - Parks-Professional Services			130.00	SVCS THROUGH 03/01-03/31/2026
1290	03/17/2026	Claims	3	EFT	WASHINGTON STATE DEPARTMENT OF REVENUE	4,701.21	TH B&O/SALES TAX FEB 2026
			420 - 576 61 40 00 - Business & Occupation, Sales Ta			4,701.21	
1291	03/17/2026	Claims	3	EFT	WASTE MGMT OF SPOKANE	1,028.50	SERVICES
			001 - 518 30 47 00 - Facility - Utilities_City Hall			514.25	CH GARBAGE SVCS 02/01-02/28/2026
			001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V			514.25	ORCHARD GARBAGE SVCS 02/01-02/28/2026
1292	03/17/2026	Claims	3	EFT	WESTERN STATES EQUIPMENT COMPANY	2.21	MATERIALS
			110 - 542 90 31 00 - Maint Admin & Overhead - Supj			2.21	GREASE GUN, KEY
1293	03/17/2026	Claims	3	EFT	WEX BANK-FUEL CARDS	4,928.82	FUEL
			001 - 521 10 32 00 - Law Enforcement Fuel Consume			4,928.82	LLPD FUEL
1294	03/17/2026	Claims	3	EFT	XEROX CORPORATION	439.35	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			218.51	02/01-02/28/2026 SVCS, 01/21-02/21/26 METER USAGE
			001 - 514 23 41 00 - Administrative Services-Professi			220.84	01/01-01/30/2026 SVCS, 12/21-01/21/26 METER USAGE

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1295	03/17/2026	Claims	3	EFT	ZENCITY TECHNOLOGIES US INC	13,080.00	AGENDA ITEM 10.C 02172026 COUNCIL
					001 - 513 10 41 00 - Executive-Professional Services	1,080.00	ZENCITY ENGAGE SUBSCRIPTION 02/24/26-02/24/27 TAX
					001 - 591 13 70 00 - SBITA-Executive	12,000.00	ZENCITY ENGAGE SUBSCRIPTION 02/24/26-02/24/27
1296	03/17/2026	Claims	3	EFT	ZW USA INC	1,190.82	MATERIALS
					001 - 576 80 31 01 - Parks Supplies	1,190.82	DOG WASTE ROLLS BAGS
1297	03/17/2026	Claims	3	36062	ACCESS UNLIMITED & SECURITY INC	8,199.98	AGENDA ITEM 11.C 02172026 COUNCIL
					001 - 521 10 41 00 - Law Enforcement-Professional S	8,199.98	PD DOOR ACCES SVCS
1298	03/17/2026	Claims	3	36063	ADIDAS AMERICA INC	700.28	MERCHANDISE
					420 - 576 61 34 01 - Pro Shop Merchandise	540.00	SHOES
					420 - 576 61 34 01 - Pro Shop Merchandise	260.28	SHOES
					420 - 576 61 34 01 - Pro Shop Merchandise	-100.00	CREDIT ON SHIPPING FOR SHOES
1299	03/17/2026	Claims	3	36064	ADP SCREENING & SELECTION SERVICES INC	54.00	SERVICES
					001 - 514 23 41 00 - Administrative Services-Professi	54.00	SOLICITOR LICENSE BACKGROUND CHECKS 01/25-02/28/2026
1300	03/17/2026	Claims	3	36065	ADVANCED TRAFFIC PRODUCTS	7,130.61	MATERIALS
					310 - 595 61 60 00 - Capital Expenditures/Expenses-5	7,130.61	ACCESSIBLE PEDESTRIAN SIGNALS, PEDHEAD CONTROL UNITS, INTERCONNECT CABLES
1301	03/17/2026	Claims	3	36066	ALLIED FIRE AND SECURITY	519.78	SERVICES
					420 - 576 61 41 03 - Facilities - Professional Services_	519.78	TH-SECURITY & VIDEO SVCS 04/01-06/30/2026
1302	03/17/2026	Claims	3	36067	AMERICAN ON-SITE SERVICES	1,776.21	SERVICES
					110 - 542 90 41 00 - Maint Admin & Overhead - Prof	134.99	PORTABLE RESTROOM
					420 - 576 65 41 00 - Professional Services-Golf Greer	140.89	PORTABLE RESTROOM, HAND SANITIZER
					001 - 576 80 41 15 - Ballfields-Professional Services	215.89	PORTABLE RESTROOM, HAND SANITIZER
					001 - 576 80 41 25 - Pavillion Park-Professional Servi	215.89	PORTABLE RESTROOM, HAND SANITIZER
					001 - 576 80 41 35 - Town Square-Professional Servic	204.99	PORTABLE RESTROOM
					001 - 576 80 41 45 - Orchard Park-Professional Servic	431.78	PORTABLE RESTROOMS, HAND SANITIZER
					001 - 576 80 41 55 - Rocky Hill Park-Professional Ser	215.89	PORTABLE RESTROOM, HAND SANITIZER
					001 - 576 80 41 65 - Centennial Trail Professional Ser	215.89	PORTABLE RESTROOM, HAND SANITIZER
1303	03/17/2026	Claims	3	36068	AVISTA UTILITIES	20,508.16	UTILITIES
					001 - 518 30 47 00 - Facility - Utilities_City Hall	1,803.27	22710 E COUNTRY VISTA DR CITY HALL
					001 - 518 30 47 00 - Facility - Utilities_City Hall	324.82	22710 E COUNTRY VISTA DR CH LITTLE HOUSE
					001 - 518 30 47 00 - Facility - Utilities_City Hall	46.84	LL RD/CV COMMUNITY MESSAGE BRD
					001 - 518 30 47 00 - Facility - Utilities_City Hall	-575.38	SCH 163 CCA CREDIT TRUE-UP
					001 - 518 30 47 00 - Facility - Utilities_City Hall	-15.10	SCH 163 CCA CREDIT TRUE-UP
					110 - 518 30 47 20 - Facility - Utilites_Public Works	627.37	375 N KRAMER PKWY MAINTENANCE SHOP PUBLIC WORKS YARD
					110 - 518 30 47 20 - Facility - Utilites_Public Works	1,227.68	375 N KRAMER PKWY MAINTENANCE SHOP CT SVC
					001 - 521 50 47 00 - Facility - Utilities_Public Safety	2,683.02	LLML/LLPD BLDG
					001 - 521 50 47 00 - Facility - Utilities_Public Safety	-511.03	LLML/LLPD BLDG
					110 - 542 63 47 00 - Street Lighting - Utility Services_	7,776.32	STREET LIGHTS

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			110 - 542 63 47 00 - Street Lighting - Utility Services_			215.28	HARVEST AND MISSION ROUNDABOUT LIGHTS
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			142.64	MOLTER & APPLEWAY SIGNAL
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			92.56	APPLEWAY & LLAKE RD SIGNAL
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			89.80	LLAKE RD & CVISTA SIGNAL
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			32.88	924 N MOLTER RD SCHOOL SPEED SIGN
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			32.04	21806 E MISSION AVE HARVARD RD ROUNDABOUT
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			84.29	APPLEWAY & MADSON TRFC LIGHT
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			59.28	SIGNAL/APPLEWAY TRAFFIC SIGNAL
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			36.09	23500 E MISSION AVE MISSION/MOLTER ROUNDABOUT
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			86.48	20150 E COUNTRY VISTA DR TRAFFIC SIGNAL
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			99.77	COUNTRY VISTA DR&KRAMER PKWY SIGNAL
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			91.78	E COUNTRY VISTA DR & N LEGACY RIDGE DR TRAFFIC LIGHT
			110 - 542 64 47 00 - Traffic Control Devices - Utility S			89.56	HARVARD RD & INDIANA AVE TRAFFIC LIGHT
			110 - 542 70 47 00 - Roadside - Utility Services_Electr			31.00	HARVARD & INDIANA IRRIG CLOCK
			110 - 542 70 47 00 - Roadside - Utility Services_Electr			41.86	2701 N HARVARD RD MONUMENTS
			110 - 542 70 47 00 - Roadside - Utility Services_Electr			31.20	1425 N LIBERTY LAKE RD SPRINKLER
			110 - 542 70 47 00 - Roadside - Utility Services_Electr			30.85	23104 E APPLEWAY AVE SPKL IRRIG CLOCK
			110 - 542 70 47 00 - Roadside - Utility Services_Electr			30.82	22427 E APPLEWAY AVE SPKL IRRIG CLOCK
			110 - 542 70 47 00 - Roadside - Utility Services_Electr			30.00	MISSION & KRAMER IRRIG
			001 - 572 50 47 00 - Facility - Utilities_Library			1,205.42	LLML/LLPD BLDG
			001 - 572 50 47 00 - Facility - Utilities_Library			-229.59	LLML/LLPD BLDG
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			2,222.42	1102 N LIBERTY LAKE RD TRAILHEAD GOLF COURSE
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			196.43	1102 N LIBERTY LAKE RD PUMP
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			1,138.99	22302 E COUNTRY VISTA DR, RESTAURANT
			420 - 576 61 47 00 - Facilities - Utilities_Trailhead			21.08	22302 E COUNTRY VISTA DR TRAILHEAD
			001 - 576 80 47 01 - Parks Utilities-Elec/Gas,Wtr/Swr,			35.29	21851 E WELLINGTON PKWY
			001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/S			97.50	23820 E BOONE AVE LIBERTY LAKE BALL FIELDS
			001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,W			201.11	727 N MOLTER RD PAVILLION PARK IRRIG
			001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,W			30.00	24501 E VALLEYWAY PP PUMP LOCATED @MEADOWWOOD GC
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,W			218.44	1420 N MEADOWWOOD LN TOWN SQ PARK LIGHTS
			001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,W			528.90	20300 E INDIANA AVE ORCHARD PARK
			001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,W			30.85	20298 E INDIANA AVE ORCHARD PARK
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas			75.33	24800 E MISSION AVE ROCKY HILL PARK IRRIG
1304	03/17/2026	Claims	3	36069	BEACON ATHLETICS	814.24	MATERIALS
					001 - 576 80 31 15 - Ballfields Supplies	814.24	SET OF BASES
1305	03/17/2026	Claims	3	36070	BERTELSMANN PUBLISHING GROUP INC	414.95	BOOKS
					001 - 572 20 34 06 - Library Books & Other Materials	414.95	BOOKS
1306	03/17/2026	Claims	3	36071	BF VENTURES	10,102.28	AGENDA ITEM10.J 02032026 COUNCIL
					001 - 594 76 64 01 - Parks-Furniture,Computers&Equ	10,102.28	MIRAGE 7X16 7000 ENCLOSED CARGO TRAILER
1307	03/17/2026	Claims	3	36072	BUDINGER & ASSOCIATES INC	827.80	SERVICES

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			310 - 594 18 60 00 - Capital Expenditures/Expenses-C			827.80	SVCS THROUGH 03/10/2026
1308	03/17/2026	Claims	3	36073	BUSHNELL OUTDOOR PRODUCTS	826.82	MERCHANDISE
			420 - 576 61 34 01 - Pro Shop Merchandise			826.82	LASER RANGEFINDERS
1309	03/17/2026	Claims	3	36074	CAMTEK INC	234.35	SERVICES
			420 - 576 61 41 03 - Facilities - Professional Services_			234.35	FIRE ALARM SERVICE-FOUND NICKED WIRE TOUCHING MUD RING
1310	03/17/2026	Claims	3	36075	CENTER POINT INC	888.75	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			888.75	BOOKS
1311	03/17/2026	Claims	3	36076	CINTAS CORPORATION NO 2	95.59	MATERIALS
			001 - 521 10 41 00 - Law Enforcement-Professional S			95.59	MATERIALS CHECKED, ALCOHOL SWABS, DISINFECTANT, EYE DROPS, LENS WIPES
1312	03/17/2026	Claims	3	36077	DEMCO	86.85	MATERIALS
			001 - 572 10 31 00 - Library Supplies			86.85	ADJUSTABLE PAPERFOLDS, SPINE LABELS
1313	03/17/2026	Claims	3	36078	FIBER MARKETING INTERNATIONAL INC	27,464.76	AGENDA ITEM 10.G 01062026 COUNCIL; AGENDA ITEM 10.F 02032026 COUNCIL
			001 - 594 76 64 01 - Parks-Furniture,Computers&Eq			11,306.58	ZERO TURN MOWER
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			16,158.18	SCAG MOWER
1314	03/17/2026	Claims	3	36079	FREE PRESS PUBLISHING INC	286.30	LEGAL ADS
			001 - 514 23 41 00 - Administrative Services-Professi			60.40	PUBLIC NOTICE-ORDINANCE SUMMARY NO 316 PD EVIDENCE CUSTODIAL FUND
			001 - 514 23 41 00 - Administrative Services-Professi			225.90	PUBLIC NOTICE-RATE SCHEDULE: SOLID WASTE COLLECTION SERVICES
1315	03/17/2026	Claims	3	36080	GRAINGER	288.24	MATERIALS
			001 - 518 30 31 00 - Facility - Central Supplies			288.24	BOLT CUTTER
1316	03/17/2026	Claims	3	36081	GS4 LLC	66.28	MATERIALS
			110 - 542 90 31 00 - Maint Admin & Overhead - Supl			34.92	PROPANE
			001 - 576 80 31 55 - Rocky Hill Park Supplies			7.84	HEX BUSH
			001 - 576 80 31 55 - Rocky Hill Park Supplies			5.88	HEX NIPPLE
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			17.64	PUSH SWITCH, ROCKER SWITCH
1317	03/17/2026	Claims	3	36082	HOME BOYS INC	67,649.22	AGENDA ITEM 10.I 01062026 COUNCIL
			310 - 594 18 60 00 - Capital Expenditures/Expenses-C			67,649.22	50% DEPOSIT FOR CLAYTON-TEMPO MANUFACTURED HOME
1318	03/17/2026	Claims	3	36083	MARC HOWSER	350.00	SERVICES
			001 - 518 80 41 00 - Information Technology Service:			350.00	MARCH 2026 FIBER SVCS
1319	03/17/2026	Claims	3	36084	ROBERT LONG	147.16	MATERIALS
			001 - 514 23 31 00 - Administrative Services Supplies			147.16	GREEN BOTTOM LASER CHECKS
1320	03/17/2026	Claims	3	36085	MACKIN BOOK COMPANY	38.13	BOOKS
			001 - 572 20 34 06 - Library Books & Other Materials			38.13	BOOKS
1321	03/17/2026	Claims	3	36086	NORTH 40 OUTFITTERS	304.79	MATERIALS
			001 - 518 30 31 00 - Facility - Central Supplies			97.99	LIVE TRAPS
			110 - 542 70 31 01 - Roadside - Supplies			41.37	GLOVES
			001 - 576 80 31 01 - Parks Supplies			121.88	SWEET COB, COB DRY
			001 - 576 80 31 25 - Pavillion Park Supplies			43.55	HYDRANT HEAD
1322	03/17/2026	Claims	3	36087	PACIFIC GOLF & TURF LLC	552.28	MATERIALS
			420 - 576 61 31 03 - Maintenance Supplies			552.28	RIMS

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1323	03/17/2026	Claims	3	36088	PTERA INC	2,793.00	SERVICES
					001 - 518 30 42 00 - Central Services - Communicat	1,469.00	SVC TRADE CR,COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT,ENTERPRISE DIA 1G
					001 - 521 10 40 00 - Sheriff (EMS Agreement)	304.00	COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT
					110 - 542 90 42 00 - Maint Admin & Overhead - Tele	115.00	PWY SVC TRADE CR,COMMERCIAL 50/50 INTERNET
					001 - 572 10 42 00 - Library-Telephone,Internet,Post&	364.00	COMMERCIAL PWR,BASIC PHONE SYS,ADD'L EXT
					420 - 576 61 42 01 - Golf Pro Shop-Telephone,Intern	101.00	SVC TRADE CR,COMMERCIAL 50/50 INTERNET
					001 - 576 80 41 25 - Pavillion Park-Professional Serv	200.00	PP COMMERCIAL PWR;SOFTBALL FIELD COMMERCIAL PWR
					001 - 576 80 42 35 - Town Square-Telephone,Interne	85.00	TS COMMERCIAL PWR
					001 - 576 80 42 45 - Orchard Park-Telephone,Interne	85.00	ORCHARD PARK COMMERCIAL PWR,10M/5M
					001 - 576 80 42 55 - Rocky Hill Park-Telephone,Interr	70.00	RHP COMMERCIAL PWR
1324	03/17/2026	Claims	3	36089	R&R PRODUCTS INC	615.86	MATERIALS
					420 - 576 61 31 03 - Maintenance Supplies	615.86	MOWER BLADES, SPINDLES, ROLLER
1325	03/17/2026	Claims	3	36090	RACOM CORPORATION	1,474.99	SERVICES
					001 - 594 21 60 01 - Small_Attractive Items - Public S	1,474.99	DOCKING STATION W/DUAL PASS THRU ANTENNA & POWER SUPPLY
1326	03/17/2026	Claims	3	36091	SENSKE LAWN & TREE CARE INC	127.04	SERVICES
					001 - 518 30 41 10 - Facility - Professional Services_C	127.04	PEST CONTROL SVCS MARCH 2026
1327	03/17/2026	Claims	3	36092	SPOKANE COUNTY ENVIRONMENTAL SERVICES	50.41	SERVICES
					001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V	50.41	MARCH SEWER CHARGES
1328	03/17/2026	Claims	3	36093	SPOKANE COUNTY TREASURER (PROP TAX)	2,172.82	PROPERTY TAX
					001 - 518 30 47 00 - Facility - Utilities_City Hall	350.01	CITY HALL STORMWATER/AQUIFER/DRAINAGE
					001 - 518 30 47 00 - Facility - Utilities_City Hall	152.22	NEW CH BUILDING
					001 - 521 50 47 00 - Facility - Utilities_Public Safety	144.45	LLPD/LLML BLDG STORMWTR/AQUIFER
					110 - 542 30 47 01 - Roadway - Utility Services_Irriga	93.75	375 N KRAMER PKWY
					001 - 572 50 47 00 - Facility - Utilities_Library	144.45	LLPD/LLML BLDG STORMWTR/AQUIFER
					420 - 576 61 47 00 - Facilities - Utilities_Trailhead	163.68	TRAILHEAD STORMWATER/AQUIFER
					001 - 576 80 47 01 - Parks Utilities-Elec/Gas,Wtr/Swr,	10.00	SOIL CONSERVATION-INDIANA
					001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,Wtr/S	74.74	BALLFIELDS STORMWATER
					001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Gas,\	551.96	PAVILLION PARK STORMWATER/AQUIFER
					001 - 576 80 47 35 - Town Square Utilities-Elec/Gas,V	62.80	TOWN SQ STORMWATER/AQUIFER
					001 - 576 80 47 45 - Orchard Park Utilities-Elec/Gas,V	409.76	ORCHARD PARK STORMWATER
					001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/Gas	15.00	SOIL CONSERVATION-ROCKY HILL
1329	03/17/2026	Claims	3	36094	SPOKANE COUNTY TREASURER	21,327.00	SERVICES
					001 - 521 10 40 00 - Sheriff (EMS Agreement)	21,327.00	LE DISPATCH SVCS MARCH 2026
1330	03/17/2026	Claims	3	36095	SPOKANE RIVER FORUM	35.00	REGISTRATION
					001 - 511 60 49 00 - Legislative-Dues,Subscriptions,R	35.00	BALL, LINDA-H2O BREAKFAST REGISTRATION
1331	03/17/2026	Claims	3	36096	SUN MOUNTAIN SPORTS	1,771.00	SUPPLIES
					420 - 576 61 31 00 - Pro Shop Supplies	17.00	DISPLAY STAND BAG
					420 - 576 61 34 01 - Pro Shop Merchandise	649.00	PUSH CARTS

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			420 - 576 61 34 01 - Pro Shop Merchandise			1,105.00	STANDBAGS
1332	03/17/2026	Claims	3	36097	TEDDER INDUSTRIES INC	2,821.40	MATERIALS
			001 - 521 10 35 00 - Law Enforcement Small Tools &			2,821.40	HOLSTERS, RAPID FORCE EXPANSION STANDARD PADDLES, RAPID FORCE QUICK DISCONNECT SYSTEMS
1333	03/17/2026	Claims	3	36098	UNITED DATA SECURITY INC	130.00	SERVICES
			001 - 514 23 41 00 - Administrative Services-Professi			130.00	CH RECORDS DESTRUCTION 02/25/26
1334	03/17/2026	Claims	3	36099	UNITED RENTALS INC	12,818.40	AGENDA ITEM 10.C 03032026 COUNCIL
			312 - 595 64 60 02 - Capital Expenditures/Expenses-E			12,818.40	SCISSOR LIFT
1335	03/17/2026	Claims	3	36100	WASHINGTON STATE CRIMINAL JUSTICE	2,283.21	REGISTRATION
			001 - 521 10 49 00 - Law Enforcement-Dues,Subscrip			2,283.21	DAVISON, NATHANIEL; JAUCH, TYLER; MAHONEY, JILL REGISTRATION FOR BLEEA 03/02-03/12/26
1336	03/17/2026	Claims	3	36101	WESTERN EQUIPMENT	231.16	MATERIALS
			420 - 576 61 31 03 - Maintenance Supplies			231.16	STARTER MOTOR
1337	03/17/2026	Claims	3	36102	WESTERN RECORDS DESTRUCTION	58.00	SERVICES
			001 - 521 10 41 00 - Law Enforcement-Professional S			58.00	RECORD DESTRUCTION SVCS 02/01-02/28/26
1338	03/17/2026	Claims	3	36103	WHITLEY FUEL LLC	565.95	FUEL
			001 - 518 30 32 00 - Central Services Fuel Consumed			73.57	UNLEADED
			410 - 531 00 32 00 - Storm Drainage Utilities - Fuel			22.64	UNLEADED
			110 - 542 70 32 00 - Roadside - Fuel			135.83	UNLEADED
			001 - 558 50 32 00 - CP&ED Fuel Consumed			56.60	UNLEADED
			420 - 576 61 32 00 - Golf Course-Fuel Consumed			90.55	UNLEADED
			001 - 576 80 32 00 - Parks Fuel Consumed			169.79	UNLEADED
			001 - 576 80 32 15 - Ballfields Fuel Consumed			16.97	UNLEADED
1339	03/17/2026	Claims	3	36104	YADON CONSTRUCTION SPECIALTIES INC	98.19	MATERIALS
			001 - 518 30 31 00 - Facility - Central Supplies			98.19	SWEEP

001 General Fund	150,428.22	
110 Street Fund	17,875.94	
310 REET 1 Capital Projects Fund	83,135.12	
312 Street Capital Fund	29,183.03	
410 Stormwater Utility Fund	636.59	
420 Golf Operations Fund	30,341.49	
502 Medical Reimbursement (Bridge) Fund	817.09	
	312,417.48	Claims: 312,417.48

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"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date



AGENDA ITEM NO.: 10.C.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Renew annual subscriptions for CivicPlus website hosting and meeting management software renewal.

Dept of Origin: Finance and Admin Services

Dept. Head Approval: Kyle Dixon

Exhibit(s):
Civ.Plus_Redacted

Expenditure Required	Yes
Budgeted	Yes; General Fund - Legislative Professional Services 511.60.41.00; Administrative Professional Services 514.23.41.00
City Program	1. Legislative Governance 2. Public Information Management

Summary Statement

Renewing the City’s annual subscriptions with CivicPlus ensures the continued reliability, security, and accessibility of the City’s primary digital services. CivicPlus provides the City’s website hosting and meeting management platforms, which are essential tools for communicating with residents, publishing public notices and agendas, maintaining transparency, and supporting efficient Council and staff operations. The renewal includes ongoing technical support, system updates, and security maintenance, helping the City maintain compliance with public meeting and records requirements while minimizing operational disruptions. Continuing with the existing CivicPlus services also avoids the significant staff time, cost, and risk associated with transitioning to a new platform, while ensuring residents continue to have consistent and user-friendly access to City information and services.

Recommended Action

Move to approve the annual subscription and authorize payment in an amount not to exceed \$26,311.25.



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

3064

#359159

1/1/2026

Bill To

Accounts Payable
City of Liberty Lake, WA
22710 East Country Vista Drive
Liberty Lake WA 99019

TOTAL DUE

\$16,962.18

Due Date: 1/31/2026

Terms	Customer	Quote #	Approving Authority
Net 30	City of Liberty Lake, WA	Q-111337	Mark McAvoy

Qty	Item	Start Date	End Date	Amount
1	Agenda and Meeting Management Live Meeting Manager Annual Fee - Live Meeting, Electronic Voting, Display Pages	1/1/2026	12/31/2026	\$4,795.56 ↙
1	Agenda and Meeting Management Annual Fee - Agenda and Minutes Management	1/1/2026	12/31/2026	\$4,851.00 T
1	Unlimited storage, unlimited users, up to 3 concurrent streams	1/1/2026	12/31/2026	\$6,447.42 NT

Total \$16,093.98

9% **Tax** \$868.20

Due **\$16,962.18**

RECEIVED

FEB 17 2026

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	[REDACTED]	[REDACTED]



3064

Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#364811

5/1/2026

Bill To

Erika Mendez
CITY OF LIBERTY LAKE
22710 E COUNTRY VISTA DR
LIBERTY LAKE WA 99019

TOTAL DUE

\$9,349.17

Due Date: 5/31/2026

Terms	Customer	Approving Authority
Net 30	City of Liberty Lake, WA	

Qty	Item	Start Date	End Date	Amount
1	SSL Certificate Annual Fee	5/1/2026	4/30/2027	9% \$261.72
1	DNS Hosting for .GOV Annual Fee Renewal	5/1/2026	4/30/2027	9% \$113.05
1	Annual Fee for Hosting and Support	5/1/2026	4/30/2027	\$8,827.62
1	CP Provided SSL Annual Fee Renewal	5/1/2026	4/30/2027	\$113.05
1	48 Month Redesign Ultimate Annual - Municipal Websites Central	5/1/2026	4/30/2027	\$0.00

Total	\$9,315.44
Tax 9%	\$33.73
Due	\$9,349.17

REC'D 03/02/2026 EMAIL

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For our current W-9, please click this link: [CivicPlus W-9](#). For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	██████████	██████████



AGENDA ITEM NO.: 10.D.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Construction Services to replace sprinkler lines along Molter Avenue (Phase 2)

Dept of Origin: **Dept. Head Approval:** Ben Turner

Exhibit(s):
Molter Irrigation Replacement Phase 2

Expenditure Required	Yes
Budgeted	Yes; (410) Stormwater Fund; Irrigation Systems Replacement Allocation (594 31 60 01)
City Program	Streetscape and Landscape Maintenance

Summary Statement

The sprinkler lines along Molter Road are no longer functioning properly due to street tree root growth. This project (Phase 2) will abandon those lines, in order to save the existing street trees, and install a new lateral line between the multi-modal route on the west side of Molter Road between Boone Ave and Maxwell Ave. Ace Landscaping Corporation has provided a quote in the amount of \$13,897.50 to accomplish this work. Due to the nature of this work, it is recommended to add a 10% contingency to this price to account for unforeseen site conditions when excavating, bringing the requested amount for council approval to \$15,287.25. This work was included in the approved 2026 Capital Facilities Plan under line item SW-5.

Recommended Action

Move to approve and authorize the Mayor to sign the proposal with Ace Landscaping Corporation to install new sprinkler lines on Molter Avenue in an amount not to exceed \$15,287.25.



Ace Landscaping Corporation ---P.O. Box 1993 --- Veradale, Washington 99037--- 509-891-2339

Landscape Enhancement Proposal

Proposal Submitted To City of L.L. Molter rd Phase 2		Date 2/23/2026
Address	email triger@libertylakewa	
City/State/Zip Liberty Lake, WA 99019	Phone # 509-290-2272	

	PRICE
Dig in new 1.5" lateral line that will be divided into 3 zones from Boone st to Country Vista. Hunter pro sprays with MP2000 nozzles	\$10,250.00
2'-3' of new sod to go cover the trench that was dug	\$1,000.00
Main line changes (relocating zone valves to west side of sidewalk)	\$1,500.00
Main line notes*	
If the valves can't be re used, city of L.L. needs to furnish new valves	
One panel of sidewalk needs to be cut out and removed (Possibly)	
Sub Total	\$12,750.00
Tax 9%	\$1,147.50

We propose hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of:

Amount Description	Total =	\$13,897.50
---------------------------	----------------	--------------------

Terms: Balance due upon completion

All material is guaranteed to be as specified. All work to be accomplished in a workmanlike manner according to standard practices. Any alternations or deviations from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Ace Landscaping Corporation

AUTHORIZED SIGNATURE _____

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date Accepted _____



AGENDA ITEM NO.: 10.E.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Contract with Diamond Asphalt Paving for Library Parking Lot Repairs

Dept of Origin: Public Works

Dept. Head Approval: Ben Turner

Exhibit(s):

264026 23123 E Mission Ave Liberty Lake Library parking lot_ 2.12.26

Expenditure Required	Yes
Budgeted	Yes, REET 1 Capital Projects (310); Parking Lot Restoration (594 76 63 09)
City Program	Building Maintenance

Summary Statement

The Municipal Library travel lane within the parking lot is in a state of disrepair. This contract will augment Public Works Streets Division, which will remove existing pavement and compact sub-grade base rock. The proposed contract with Diamond Asphalt Paving will replace approximately 514 SY of pavement at a depth of 3". Four bids were solicited and received for this work. Diamond Asphalt Paving was the least expensive at \$13,903.60 (includes 9% sales tax). A follow-on contract will reseal the new and remaining asphalt and restripe the parking lanes and markings. It is proposed that a small contingency of \$1,000 be included in the authorization to account for unforeseen site conditions uncovered during construction to be managed by City staff.

Recommended Action

Move to approve and authorize the Mayor to sign the agreement with Diamond Asphalt Paving for the Liberty Lake Library parking lot repairs in an amount not to exceed \$14,903.60.



Proposal 264026

Phone (509) 939-3932

PO Box 14806 Spokane Valley, WA 99214

UBI # 603 553 326
 Washington Contractors Registration # DIAMOAP841DN
 Idaho Public Works Number 026632-D-4
 General Contractor Registration # 7261073

Customer: City of Liberty Lake Job Name: 23123 E Mission Ave COLL Library pave only Date: 2/12/26
 Mailing Address: 22710 E Country Vista Dr. Job Address: 23123 E Mission Ave Phone: 509-755-6700
 City: Liberty Lake City: Liberty Lake Contact Person / Phone: Stephen Reichert 509-499-9780
 State: WA Zip: 99019 State: WA Fax Number: _____

Description	Unit Type	Quantity	Unit Price	Amount	
Our bid includes the following:					
Mobilization Per Each Occurance:	EA	1.00	\$ 1,365.00	\$ 1,365.00	
Optional: We will fine grade the existing base rock placed by others. We will bill by the crew hour. Crew hours are estimated. We will bill upon actual crew hours used.	CREW HR	1.00	\$ 1,025.00	\$ 1,025.00	
Pave Parking lot area: We will tack coat, provide and place 3" of commercial hot mix asphalt to the area shown on the attached image. This proposal is based off of 185'x25' area given to us by Stephen R on 2/10/2026.	SY	514.00	\$ 22.40	\$ 11,513.60	
This proposal is based on the material prices as of the bid date.					
NOTE: If the access to the project is over concrete, we will not be responsible for any damages					
To be measured and billed upon completion at our unit prices. Scheduling is to be agreed upon.					
This is based on one mobilization. Base rock to be ready/approved for asphalt prior to our mob					
Exclusions: permits, fees, bonds, testing, engineering/surveying/staking, sawcutting, traffic control, inspections, utility adjustments, patching, joint adhesive/sealant, striping, and prevailing wages					
A copy of this proposal shall be an attachment to any subcontract				Total	\$ 13,903.60
<i>"Specializing in Quality and Service"</i> One Year Limited Warranty				Deposit	
				Balance	\$ 13,903.60

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: _____ dollars \$13,903.60

Payment to be made as follows: Net, 10th of the month plus tax, if applicable

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices subject to changes necessitated by physical condition or acts of god. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. Drainage warranty only applies with minimum of 2% grade. If job size increases, billing will be on finished square feet. A \$450.00 charge will be added to all accounts that have to be liened due to non-payment.

Authorized signature _____ Kevin Long Cell 509-939-3932

Note: This proposal may be withdrawn by us if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Cancellation policy: 10% charge after any costs incurred.

Signature _____ Date _____

Print Name and Title _____

Signature _____ Date _____

Print Name and Title _____

A late charge of 1 1/2% per month, which is an annual percentage rate of 18%, will be charged on all past due accounts.

NOTE: DUE TO THE CURRENT INSTABILITY OF THE PETROLEUM MARKET, PRICE(S) MAY BE SUBJECT TO CHANGE. THE FINAL INVOICE WILL BE BASED ON THE CURRENT MARKET PRICE OF LIQUID ASPHALT/FUEL AT THE TIME OF INSTALLATION



Disclosure Statement Notice to Customers

Business Name: Diamond Asphalt Paving, Inc.

This contractor is registered with the state of Washington, registration no. DIAMOAP841DN
has posted with the state a bond or deposit of \$6,000.00 for the purpose of satisfying claims
against the contractor for breach of contract including negligent or improper work in the conduct of the
contractor's business. The expiration date of this contractor's registration is March 15, 2026.

***THIS BOND OR DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM
THE WORK DONE UNDER YOUR CONTRACT.***

This bond or deposit is not for your exclusive use because it covers all work performed by this contractor. The
bond or deposit is intended to pay valid claims up to \$6,000.00 that you and other
customers, suppliers, subcontractors, or taxing authorities may have.

FOR GREATER PROTECTION YOU MAY WITHHOLD A PERCENTAGE OF YOUR CONTRACT.

You may withhold a contractually defined percentage of your construction contract as retainage for a stated
period of time to provide protection to you and help insure that your project will be completed as required by
your contract.

YOUR PROPERTY MAY BE LIENED.

If a supplier of materials used in your construction project or an employee or subcontractor of your contractor
or subcontractors is not paid, your property may be liened to payment and you could pay twice for the same
work.

***FOR ADDITIONAL PROTECTION, YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH
ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR ON YOUR
PROJECT.***

The contractor is required to provide you with further information about lien release documents if you request it.
General information is also available from the state Department of Labor and Industries.

I have received a copy of this disclosure statement.

Dated this _____ day of _____ of the year _____

Signature of Customer

*The contractor must retain a signed copy of this disclosure statement in his or her files for a minimum of three years and
produce a signed or electronic signature copy of the disclosure statement to the department upon request.*

For more information, please refer to RCW 18.27.114.



Spokane Data Center (SPO003)

N Mac

514 SY

Liberty Lake Municipal Library

23123 E Mission Ave

E Mission Ave

Google Earth

200 ft





AGENDA ITEM NO.: 10.F.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Task order with Parametrix to provide topographic survey and conceptual civil engineering design services for the reconstruction of Country Vista Drive.

Dept of Origin: Community Development **Dept. Head Approval:** Amy Mullerleile

Exhibit(s):
Task Authorization No. 2026-04

Expenditure Required	Yes
Budgeted	Yes, (312) Streets Capital Fund (595.30.60.16)
City Program	Capital Projects

Summary Statement

A task order with Parametrix for geotechnical exploration and pavement design services on Country Vista from Mission to the west City Limits as well as surveying and conceptual design on Country Vista from Kramer to Mission. The conceptual design will include 4 design alternatives with associated cost estimates. This project is included in the adopted Capital Facilities Plan as TP-2.

Recommended Action

Move to approve and authorize the Mayor to execute Parametrix Task Order 2026-04, in an amount not to exceed \$131,105.

TASK AUTHORIZATION No. 2026-04

PARAMETRIX, INC.:	Date: March 6, 2026
Office Address:	835 North Post, Suite 201, Spokane, WA 99201
Project Number:	377-7878-037
Project Manager:	K.J. Hanley / Ryan Zimmerman

TASK AUTHORIZATION NAME:	City of Liberty Lake – Country Vista Drive
---------------------------------	--------------------------------------------

CLIENT:	City of Liberty Lake
----------------	----------------------

SCOPE OF WORK:	See attached scope and fee.
-----------------------	-----------------------------

SCHEDULE FOR COMPENSATION (check one):		Per Agreement
<input type="checkbox"/> Lump Sum	Lump Sum Amount:	\$
<input checked="" type="checkbox"/> Negotiated Billing Rates	Total Compensation Amount:	\$ 112,105 (Hourly Not-to-Exceed) \$19,000 (Sub Optional - If needed)
<input type="checkbox"/> Salary Multiplier:	Total Compensation Amount:	\$
<input type="checkbox"/> Other:	Total Compensation Amount:	\$

SCHEDULE FOR WORK COMPLETION:	As Directed.
--------------------------------------	--------------

HOURLY ESTIMATE FEES:	OF See attached Fee Schedule.
------------------------------	--------------------------------------

This Task Authorization is subject to the terms of the PROFESSIONAL SERVICES TASK AUTHORIZATION AGREEMENT between the CLIENT and Parametrix, Inc. which became effective January 1, 2024.

For CLIENT

For Parametrix, Inc.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

City of Liberty Lake – Country Vista Drive Scope of Work for Design Services March 2026

Objective

The Owner's objective in this Agreement is for Parametrix to provide topographic survey and conceptual civil engineering design services for the reconstruction of Country Vista Drive between Kramer Parkway and E. Mission Avenue, in Liberty Lake. This project is anticipated to include a topographic survey, right-of-way evaluation, existing utility research, and (4) conceptual roadway configurations for the City to review and assess in conjunction with Parametrix. The project area for these services is shown in red in the Project Limits below.

Also included in this Agreement is a geotechnical investigation, which will be performed within the below depicted project limits. The project area for these services is shown in green and red in the Project limits below.

Project Limits

Country Vista Drive; from west City limits to E. Mission Avenue, in Liberty Lake, WA:



Task 01 – Topographic Survey and Boundary

Parametrix will perform a topographic survey of the area shown in red on the aerial provided in the 'Project Limits' Section above, located along E Country Vista Drive in Liberty Lake, WA. Survey will encompass the full roadway along E. Country Vista Drive and up to 10' behind the back of walk.

Contours will be at 1-foot intervals based on the NAVD 88 vertical datum, and a minimum of three (3) temporary site benchmarks will be established with elevations and horizontal coordinates shown on the resulting survey map.

In addition, a right of way survey will be performed to determine the right of way lines of E. Country Vista Dr, within the project limits. Adjacent property lines, located within the project corridor will also

be determined and shown. Parametrix will perform the necessary survey research, site investigation, boundary analysis, and calculations to determine the right of way and property line locations.

Setting of property corners or monuments is not included in this scope of work, neither is resetting any monumentation destroyed by construction.

Topographic Elements:

Topographic elements consist of information shown on a map which depicts the horizontal and vertical positions of natural and/or fabricated features and existing terrain surfaces. The topographic mapping will include evidence of, including but not limited to, the following improvements:

- Buildings
- Storm drainage and storm drain structures
- Meters or utility connects to existing buildings
- Curbs
- Sanitary sewer manholes and/or septic tank/drain field areas as identified to our field survey crew by the Client
- Water valve boxes
- Sidewalks/paths
- Electrical power vaults and associated surface features
- Fire hydrants
- Driveways/curb cuts
- Overhead wires, guy wires
- Telephone pedestals
- Pavement delineation between concrete and asphalt
- Natural gas
- Signage
- Retaining walls, bulkheads, and fences – materials and heights
- Cable or fiber optic pedestals
- Ponds
- Street lighting
- Underground utility location paint marks set by an underground utility locate service and record information (if provided by the client)

Assumptions:

- Parametrix will have reasonable access to all areas requiring surveys.
- For safety reasons, our survey crews are not allowed to enter subsurface vaults. Our work will be conducted from the surface, using measure-down techniques to obtain relevant pipe sizes, invert elevations and structure depths. Crews will also not open any structure covers weighing more than 80 pounds.
- All electronic mapping standards will be based on Parametrix drafting standards.
- Parametrix field crews may need to perform minor brushing with machetes to conduct this survey and have client’s permission to do so.
- The cost of an independent utility locate service to identify the location of existing underground utilities is not included in this cost. Parametrix will utilize on-call 811 utility locates and as-built information for utilities.
- Additional boundary determination, easements, or title reports has not been included in this proposal.
- The setting of survey monuments at any of the exterior boundary points of the subject property has not been included in this proposal, nor has replacing any monuments destroyed during construction. The boundary of the property will be merged into the topographic mapping, as appropriate, and shown for graphic purposes only.

- Unless otherwise specified by the client, horizontal datum shall be North American Datum (NAD) 83/11, Washington Coordinate System, North Zone, and vertical datum shall be North American Vertical Datum of 1988 (NAVD 88), with coordinates scaled to represent ground distances from a central control point on the project.
- This proposal does not include time for measure downs on storm or sewer structures.

Deliverables:

- An electronic drawing file of the Topographic Survey and Boundary in AutoCAD Civil 3D 2024 format in a single dwg file, to be delivered internally to our engineering team for use in civil design.

Task 02 – Conceptual Design

Following the completion of the topographic survey, the Conceptual Design task of the project will begin. Work associated with the Conceptual Design task is outlined below and generally includes analysis of existing conditions derived from the topographic survey basemap and investigation of any drainage concerns. This task also includes the development of conceptual level plans (to an approximate 30% design level) in AutoCAD depicting (4) options. The desired conceptual options have been provided by the City and are generally described as follows:

- **Option 1:** Traffic median at the centerline for the entire length of the corridor.
- **Option 2:** Limited traffic medians at strategic locations to act as pedestrian refuge areas.
- **Option 3:** Conversion of sidewalk on the south side of the corridor to a shared-use path and likely alteration of the south curb location.
- **Option 4:** Creating a multi-modal shared-use path within the existing curb-to-curb corridor.

Conceptual plans will include the following for all of the (4) options:

- Cover sheet including but not limited to: project name, location, vicinity map, and general notes.
- Typical cross sections of the proposed corridor.
- Roadway centerline geometry and stationing; including project limits, and existing cross street and commercial approaches.
- Pavement marking plans.

In addition, quantities will be calculated and a cost estimate will also be prepared for all of the (4) options described above and will reflect the quantities that can be determined for this level of design. Detailed quantities related to bid items that are related to more detailed design, such as curb ramps, will be conservatively estimated on a more general basis. A contingency of 20% will be added to the bottom line of the cost estimate(s), depending on the level of detail the conceptual plans developed.

Following the submittal of the conceptual plans and estimate(s), Parametrix will meet with the City to discuss the feasibility, pros and cons of each of the (4) options, and assist the City in selecting the preferred option. Once the preferred option is determined, Parametrix will assist with production of materials and attendance of an open-house meeting with the public.

Deliverables:

- PDF of conceptual level plans for all (4) options described above.
- Conceptual level cost estimate for all (4) options described above.
- Materials (exhibits/displays) for open-house meeting with the public.

Assumptions:

- The following items will not be provided within this scope:
 - Vertical design outside of what is necessary to determine the feasibility of the general options described above.
 - Pedestrian ramps demo and proposed details sheets.
 - Traffic control plans.
 - Temporary erosion and sediment control plans.
- Design review meetings will take place over the course of (2) meetings in-person or online (Teams).

Fees

This Agreement will be billed on an hourly not-to-exceed basis, quantified by the hourly breakdown provided in this document.

Schedule

The following dates summarize the target completion dates of significant project tasks:

MILESTONE	TARGET COMPLETION DATE
Task 01: Topographic Survey and Boundary	June 2026
Task 02: Conceptual Design	August 2026

Extra Services

In addition to foregoing specific services, the following special services may be added upon written agreement for the parties by executing an Amendment to this Agreement:

- Legal descriptions
- Traffic Studies
- Right-of-Way Acquisitions
- SEPA / Biological Assessments, Cultural Resource Survey, or other Environmental Studies or Reports not specifically discussed above.
- Final design services and development of the PS&E package for bidding
- Bidding Services
- Construction Administration / Construction Management Services

WORKSHEET FOR PARAMETRIX COST COMPUTATIONS

Local Agency: City of Liberty Lake
 Project Title: Country Vista Drive

											Totals		
TASK NO.	PROFESSIONAL CLASSIFICATION	Principal	Senior Engineer I	Project Engineer II	Survey Manager	Surveyor III (Office)	Surveyor III (Field)	Surveyor III (Field)	Admin. Assistant	LABOR HOURS	LABOR COST	DIRECT EXPENSES	GRAND TOTAL
	NEGOTIATED RATE	\$230.00	\$170.00	\$125.00	\$195.00	\$130.00	\$130.00	\$130.00	\$110.00				
1	TOPOGRAPHIC SURVEY AND BOUNDARY												
A	P.M. & Coordination				2.0				1.5	3.5	\$555.00		\$555.00
B	Research & Boundary Pre-Calculations				6.0					6.0	\$1,170.00		\$1,170.00
C	Title Report Review & Easements									0.0	\$0.00		\$0.00
D	Survey Control				2.0		10.0	10.0		22.0	\$2,990.00		\$2,990.00
E	Topographic Survey				2.5	2.0	20.0	60.0		84.5	\$11,147.50		\$11,147.50
F	Boundary Survey						10.0	10.0		20.0	\$2,600.00		\$2,600.00
G	Boundary Determination				14.0					14.0	\$2,730.00		\$2,730.00
H	Survey Base Map				2.0	40.0				42.0	\$5,590.00		\$5,590.00
I	QA/QC				3.0	2.0				5.0	\$845.00		\$845.00
J	811 Tickets & Utilities				0.5	1.0				1.5	\$227.50		\$227.50
EXP	Survey Equipment Charges (\$200/day)											\$3,620.00	\$3,620.00
	SUBTOTAL TASK 1	0.0	0.0	0.0	32.0	45.0	40.0	80.0	1.5	198.5	\$27,855.00	\$3,620.00	\$31,475.00
2	CONCEPTUAL DESIGN												
A	Survey Basemap Conversion		12.0	24.0					5.0	41.0	\$5,590.00		\$5,590.00
B	Site Visits	3.0	6.0	6.0						15.0	\$2,460.00		\$2,460.00
C	Development of (4) Design Drawing Backgrounds	8.0	20.0	40.0						68.0	\$10,240.00		\$10,240.00
D	Conceptual Plans for each of (4) Options												
D.1	Cover Sheet		4.0	4.0						8.0	\$1,180.00		\$1,180.00
D.2	Typical Sections	2.0	8.0	16.0						26.0	\$3,820.00		\$3,820.00
D.3	Roadway Centerline Geometry and Stationing	2.0	12.0	30.0						44.0	\$6,250.00		\$6,250.00
D.4	Pavement Marking Plans		8.0	20.0						28.0	\$3,860.00		\$3,860.00
E	Conceptual Quantities and Cost Estimate	4.0	12.0	24.0						40.0	\$5,960.00		\$5,960.00
F	Conceptual Design Review Meetings	6.0	6.0	6.0						18.0	\$3,150.00		\$3,150.00
G	Open-House Public Outreach	4.0	10.0							14.0	\$2,620.00		\$2,620.00
	SUBTOTAL TASK 2	29.0	98.0	170.0	0.0	0.0	0.0	0.0	5.0	302.0	\$45,130.00	\$0.00	\$45,130.00
	TOTAL	29.0	98.0	170.0	32.0	45.0	40.0	80.0	6.5	500.5	\$72,985.00	\$3,620.00	\$76,605.00

\$72,985.00

February 23, 2026
File: SPP26019

Mr. KJ Hanley, P.E.
Operations Manager
Parametrix
835 N Post St #201
Spokane, WA 99201
Email: Khanley@parametrix.com

RE: **PROPOSAL**
Geotechnical Pavement Evaluation
Country Vista Pavement Rehab
Liberty Lake, WA

Dear Mr. Hanley,

STRATA is pleased to present this proposal to provide a Geotechnical Pavement Evaluation to provide pavement rehabilitation alternatives for Country Vista Drive between Mission Avenue and Broadway Avenue in Liberty Lake, Washington. We propose to obtain subsurface information at the site and provide a pavement rehabilitation design. At STRATA, we are committed to providing qualified, timely, innovative, and cost-effective geotechnical engineering services for Parametrix and the City of Liberty Lake (City). The following paragraphs describe our project understanding, the scope of services, and the estimated schedule.

PROJECT UNDERSTANDING

General

The project includes rehabilitation of approximately 1.9 miles of Country Vista Road. Country Vista is a four-lane arterial with two lanes in each direction and a continuous center turn lane and lined with curb and gutter. From Google Street View imagery, the existing pavement is primarily exhibiting fatigue cracking and possibly rutting. As-built drawings from Kramer Pkwy. to Liberty Lake Rd. show the pavement section has 4 inches of HMA and variable base and subbase thickness, ranging from 4 to 6 inches and 0 to 6 inches, respectively. STRATA's scope of work for this project will be to characterize the existing pavement section and subsurface conditions and provide a pavement rehabilitation alternative that matches existing grades. We understand that the City of Liberty Lake has recently collected traffic data, which will be provided.

Anticipated Subsurface Conditions

To identify the site's soil characteristics, we reviewed publicly available historical aerial images, Washington State Department of Ecology water well logs, USDA Web Soil Survey information, published geologic maps, and previous geotechnical reports we have completed near the site. Our research and previous experience suggest the site subsurface conditions will comprise of Glacial Flood Deposits that are predominantly gravel with sand and silt to depths ranging from 0- to 30-feet overlying Hauser Lake Gneiss bedrock. We anticipate groundwater may be encountered at the bedrock surface up to a depth of 30 feet.

Project Approach

We propose to obtain subsurface information via hollow-stem drilling. We plan to advance hollow-stem auger borings to a depth of 5 feet at approximately 1,000-foot increments, with concentrated spacing of 250 feet between Kramer Pkwy. and Legacy Ridge Dr., where variable subgrade conditions are expected. A total of 13 borings will be located in the outside lanes, alternating lane direction. A pavement core will be collected at each boring location. Lane closures will be required for the field exploration. A limited pavement survey will also be performed at each boring location to measure crack widths and rutting.

SCOPE OF SERVICES

Based on the above project understanding, we propose to accomplish the following scope of services, if authorized:

1. Coordinate with the City to delineate exploration schedules, locations, utility issues, cleanup expectations, site access issues, and other exploration-specific considerations.
2. Conduct a site visit to establish and mark proposed exploration locations before public utility locating. Pre-marking exploration locations are typically required by the regional utility locate service. Contact the Washington Utility Notification Center before exploration to identify known public utilities within 50-feet of proposed boring and test pit locations (required by Washington state law). STRATA cannot be responsible for damage to unmarked utilities. Locating private utilities, if applicable, is the owner's responsibility or can be performed for additional fees. Once the locations have been established in accordance with state law, STRATA shall not be responsible for damage to unmarked utilities.
3. STRATA will subcontract to provide traffic control at these locations.
4. Subcontract a truck-mounted drill rig and operator to advance 13 exploratory borings at the site to 5 feet below the ground surface. We will obtain Standard Penetration Test (SPT) soil samples as well as bulk samples of pavement section components.
5. A 12-inch-diameter pavement core will be advanced for borings and sample collection and then replaced in the core hole upon boring completion in accordance with City ordinance. A separate 4-inch-diameter pavement core will be collected at each boring location adjacent to each 12-inch-diameter core location and retained for logging. The 4-inch-diameter core holes will be backfilled with cold-patch asphalt upon completion level to existing pavement.
6. A limited pavement survey will be performed at each boring location. The pavement survey will include identifying pavement distress and measuring severity.
7. Log the subsurface profiles and visually describe and classify the soil encountered, referencing the *Unified Soil Classification System* (USCS) ASTM D2488. We will stake/paint and label each location if desired to assist in future surveying. Additionally, we will document exploration locations using a commercially available global positioning system (GPS) device and confirm by measuring from existing site features.
8. STRATA will perform testing of soil samples recovered during our subsurface exploration, which will be identified in accordance with the USCS referencing *ASTM International* test standards.
9. *Optional* – Collect falling weight deflectometer (FWD) data at 0.1-mile increments in both directions. The FWD data will be used for back-calculation to estimate moduli of base, subbase, and subgrade layers. FWD data can also be used to assess damage in the existing HMA and provide indication of structural integrity of each pavement layer. STRATA will also subcontract to provide traffic control for the FWD personnel if the City opts to move forward.
10. Specific samples may be tested to further define their physical and engineering properties. The anticipated testing program could include—but is not limited to those shown in the following table (quantities are approximate).

Test Designation (Standard)	Anticipated Quantity
Moisture content determination by mass	12
Particle-size distribution (passing #200 sieve only)	3
Particle-size distribution	9
CBR	2
Atterberg limits	2

We will retain soil samples in our laboratory for 60 days following the completion of our geotechnical engineering evaluation report; the samples will subsequently be discarded unless we are asked to retain the samples for a longer time period.

11. Review the team's design development documents to provide geotechnical design and construction recommendations for the following:
 - Earthwork
 - Site preparation
 - Proof rolling and other site-specific subgrade preparation requirements
 - Soil product specifications and required compaction
 - *Structural Fill* requirements
 - Required compaction
 - Geosynthetic applications (if necessary)
 - Pavement section design
 - Traffic loading assumptions
 - Recommended asphalt mix and binder
 - Existing base, subbase, and subgrade strength properties
 - Recommended pavement rehabilitation design using both AASHTOWare ME Pavement design and AASHTO 1993 pavement design methodologies.
 - Pavement maintenance considerations
 - (*Optional*) FWD back-calculation and deflection basin parameters
12. Prepare a geotechnical pavement evaluation report deliverable, including exploration plan, exploration logs, laboratory test results, engineering analysis results, and related visual aids. The report will be submitted as a draft initially to allow for the City's feedback.

ESTIMATED SCHEDULE AND FEES

Depending on drilling subcontractor availability, we can typically perform the field exploration within 2-3 weeks of receiving notice to proceed. We anticipate fieldwork will require 2 days on-site. Laboratory testing will require 10 business days, and our report will be issued approximately 10-15 business days following the completion of laboratory testing.

Our fee for the proposed geotechnical pavement evaluation is based on our understanding of the site access, proposed project, schedule, and anticipated subsurface conditions. We will not exceed the quoted fee without your authorization. Our fee estimate for the proposed scope of work is a lump sum fee of **\$35,500**. Optional FWD services can be performed for an additional fee of **\$19,000**, if authorized.

STRATA's fee does not include subsequent revisions to the final report or other correspondence. The fee for these items would be billed on a time-and-expense basis. If we become aware of conditions that could affect our scope of service or the proposed fee, we will notify you immediately. The estimated project fees are based on the scope of services outlined in this proposal and are valid for 60 days after the date listed above.

ASSUMPTIONS AND LIMITATIONS

To prepare this proposal and provide a fee estimate for the described scope of services, we made necessary assumptions, including the following:

- A ROW permit will not be required.
- Field exploration will be completed within 2 days.

- At the conclusion of our work, exploration locations will either have 12-inch-diameter pavement cores replaced or be backfilled level with the surrounding ground surface in accordance with City regulations, and asphalt patch will be applied.
- STRATA will conduct three meetings with the City, including fieldwork coordination, a preliminary design meeting, and a report review meeting.

AUTHORIZATION

We appreciate the opportunity to present this proposal to Parametrix and we look forward to working with you. If the recommended scope of services is acceptable, please provide task order as our notice to proceed. Again, we sincerely appreciate the opportunity to assist you with this project. If you have any questions about the above scope of services and/or fees, please do not hesitate to contact us.

Sincerely,
STRATA



Steven Litalien, E.I.
Project Manager



Marshall Putnam, P.E.
Project Engineer



Zach Lootens
Technical Lead



Michael Woodworth
Senior Reviewer

SL/ZL/MP/MW/js

City of Liberty Lake - 2026 FEE SCHEDULE
(Spokane & Coeur d'Alene Offices)

	<u>Hourly Rate</u>
Vice President/Chief Operating Officer	\$300.00
Principal/Operations Mgr/Project Manager	\$230.00
Group Lead/Project Manager	\$215.00
Senior Engineer II.....	\$200.00
Survey Manager.....	\$195.00
Landscape Architect	\$195.00
Senior Scientist	\$185.00
Senior Engineer I.....	\$170.00
Senior/Project Surveyor	\$165.00
Designer IV	\$145.00
Landscape Designer.....	\$145.00
Project Engineer III	\$135.00
Surveyor III	\$130.00
Senior Inspector.....	\$130.00
Project Engineer II	\$125.00
Designer II.....	\$115.00
Project Engineer I	\$115.00
Inspector	\$115.00
Surveyor II	\$110.00
Administrative Assistant	\$110.00
Intern	\$ 90.00
Expert Witness.....	\$300.00
Survey Equipment (Per Day).....	\$200.00
Laser Scanner (Per Day).....	\$450.00
UAV LiDAR (Per Day)	\$1,065.00

*Expenses are considered extra.





AGENDA ITEM NO.: 10.G.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Contract with Fulcrum Environmental Consulting, Inc. for Pre-Renovation Hazardous Building Materials (HBM) Inspection for New City Hall

Dept of Origin: Public Works

Dept. Head Approval: Ben Turner

Exhibit(s):
Fulcrum-City of Liberty Lake-23129 E Mission HBM Proposal (SECURED)

Expenditure Required	Yes
Budgeted	Yes; REET 1 Capital Projects (310); City Hall Design and Construction (594 59 60 00)
City Program	Capital Project Delivery

Summary Statement

Washington State law requires building owners to evaluate structures for hazardous building materials before construction or renovation activities begin. Under Revised Code of Washington (RCW) 49.26 and related regulations administered by the Washington State Department of Labor & Industries, owners must conduct a Hazardous Building Materials Survey prior to providing a facility to contractors for demolition, renovation, or repair work.

These inspections identify materials such as asbestos-containing materials, lead-based paint, and other regulated substances that may be present in older buildings. The purpose of the inspection is to protect workers, building occupants, and the public by ensuring that hazardous materials are properly identified and managed before construction activities begin.

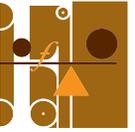
As the City prepares to renovate the building that will become the new Liberty Lake City Hall, the City is required to complete this inspection and provide the results to contractors who will perform the renovation work. The inspection will be conducted by a qualified professional and will document the presence, location, and condition of any hazardous materials so that proper handling, removal, or containment measures can be incorporated into the construction process in compliance with state and federal safety

regulations.

Completing this inspection at this stage ensures the City remains compliant with state law, protects construction workers and the public, and allows the project team to accurately plan for any required abatement activities prior to renovation.

Recommended Action

Move to approve and authorize the Mayor to sign contract with Fulcrum Environmental Consulting, Inc for HBM Inspection for the New City Hall in the amount not to exceed \$9,500.



March 12, 2026

City of Liberty Lake
Attn: Ben Turner, Public Works Director
22710 East County Vista Drive
Liberty Lake, Washington 99019
bturner@libertylakewa.gov

**RE: Pre-Renovation Hazardous Building Materials Inspection Proposal
23129 East Mission Avenue, Liberty Lake, Washington**

Dear Ben,

Thank you for the opportunity to provide this professional services proposal to complete a pre-renovation hazardous building materials (HBM) inspection of the former Legacy Church located at 23129 East Mission Avenue in Liberty Lake, Washington. Fulcrum Environmental Consulting, Inc. (Fulcrum) understands that the City of Liberty Lake recently acquired the building and is planning to renovate the space for use as the City Hall. The purpose of the HBM inspection is to identify the presence or absence of hazardous materials which require abatement or management as a part of building renovation.



According to the Spokane County Assessor's office, the building was constructed in 2001 and is 14,400 square feet. Fulcrum completed a site walk of the building on March 11, 2026. It was reported to Fulcrum that the building was originally constructed as a warehouse and remodeled for use as a church. Fulcrum observed the building to be one story and consist of offices, restrooms, a Pre-K classroom, a nave, and storage areas.

Fulcrum has been unable to locate any previous asbestos containing materials (ACM), lead containing materials (LCM), or lighting and electrical components (LEC) inspections for the building.

Scope of Work

The HBM of concern identified for the planned renovation includes ACM, LCM, and LEC. The following describes the scope of work for each of the identified HBM of concern:



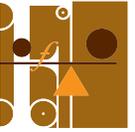
Asbestos Containing Materials

Fulcrum will complete a pre-renovation inspection for asbestos containing materials of the building. Asbestos inspections completed prior to renovation, selective demolition, or structure demolition requires a more intrusive search for ACM than an AHERA inspection. In addition to the AHERA requirements, the inspection and report will comply with Washington Administrative Code (WAC) 296-62-077, *Asbestos, tremolite, anthophyllite, and actinolite*; the Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulation (CFR) 1926.1101: *Asbestos* requirements; the *National Emissions Standard for Hazardous Air Pollutants* (NESHAP) 40 CFR Part 61 requirements; and Spokane Regional Clean Air Agency (SRCAA) Article IX: *Asbestos Control Standards*. Based on our experience with similar projects, the following assumptions are inherent in arriving at our fee estimate:

1. The asbestos inspection will be conducted by an AHERA accredited Building Inspector(s) (regulatory requirement).
2. A minimum of three (3) samples of each identified homogeneous material, analyzed as non-detect for asbestos, will be required to document a suspect material as non-ACM. Fulcrum estimates that up to 125 samples of suspect ACM will be collected during the inspection.
3. Samples will be submitted for analysis by polarized light microscopy (PLM) Environmental Protection Agency method 600/R-93/116. This analysis provides results at the regulatory threshold of 1 percent and samples with detectable asbestos fibers at trace or <1% asbestos content.
4. No supplemental laboratory analysis, such as point count analysis is included in the project fee estimate. Point count analysis is a quantitative step of EPA method 600/R-93/116 that measures asbestos content to the ¼ percent.
5. Fulcrum will utilize minimally destructive (reasonably repairable) sampling methods to assess potential HBM that may be present beneath finished materials. Fulcrum will collect samples in discreet locations and will not repair sample locations.
6. Fulcrum will complete coring of exterior brick to confirm the presence or absence of loose-fill wall insulation. Fulcrum will utilize clear silicone sealant to seal each core location. Selected coring locations will be performed in areas out of the typical line of sight.
7. Fulcrum will complete roof sampling of the built-up roofing system. Roof sample locations will be patched by Fulcrum with a temporary patch. Fulcrum does not warrant against any leaks or failures of temporary patches. Fulcrum understands that the City of Liberty Lake will provide a scissor lift for access to the roof system.
8. Equipment systems will be visually inspected for suspect materials; however, Fulcrum will not dismantle equipment to determine if suspect ACM are present in interior components.
9. Results will be summarized in the HBM Inspection report that will include sample location figures, confirmed ACM locations, and associated quantities.

Lead Containing Materials

Under worker protection regulations, including DOSH WAC 296-155-176 and OSHA 29 CFR 1926.62, any material containing a detectable concentration of lead is an LCM. Collection of representative paint films, commonly referred to as paint chips, are used to determine the presence and concentration of lead.



Laboratory analysis confirming low or non-detect lead concentration is required for worker protection regulatory compliance. Fulcrum will collect up to eight samples of painted building materials for analysis by Environmental Protection Agency (EPA) Method 6010 to determine lead concentration in the painted material. The samples will be analyzed by an accredited laboratory on a standard 5-business day turnaround time. The paint chip results will be summarized in the HBM inspection report.

Lighting and Electrical Components

Fulcrum’s inspectors will examine representative fluorescent light fixtures, transformers, and other electrical equipment to determine likely presence of PCB, mercury or other potentially hazardous materials. No samples of suspect LEC will be collected. Following the inspection, Fulcrum will summarize quantity and locations of materials identified in the HBM inspection report.

Deliverables

Fulcrum will issue a HBM inspection report to present the findings of the inspection. The report will include laboratory reports, sample location figures, approximate quantities, and representative photographs.

Cost of Services

Fulcrum will provide professional services to complete the scope of work as outlined above for a fixed fee price of **\$9,500**. A fee allocation is provided in Table 1.

Table 1: Fee Allocation

Project Task	Fee
Field inspection	\$4,500
Laboratory analysis – asbestos	\$1,800
Laboratory analysis – lead	\$350
Reimbursable expenses, shipping, equipment, etc.	\$600
Reporting	\$2,250
Total Fee	\$9,500

Thank you for the opportunity to provide this professional services proposal. If the proposed scope of service and associated fee is acceptable, please sign the acceptance of proposal and return to Fulcrum by email to roque.reyes@efulcrum.net.

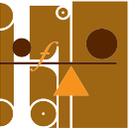
Sincerely,



Roque Reyes, CHMM
Project Scientist



Scott Groat,
Regional Manager



Acceptance of Engagement

The above prices, scope of work, and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Any alteration or deviation from the above scope of work involving extra costs will be completed upon orders, and will become an extra charge over and above the estimate. I have reviewed the attached Consulting Services Agreement and agree to the conditions presented therein.

Signature: _____ Date: _____

Name: _____ Title: _____

Site Contact

Contact the below individual to arrange site access:

Name: _____ Role: _____

Phone: _____ Email: _____

Notes: _____

Invoicing Direction

Prepare and deliver invoices and other administrative communications to:

Name: _____ Title: _____

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

PO, Project Number/Name, or Other Reference: _____

Additional Notes: _____

CONSULTING SERVICES AGREEMENT (“CSA”)



PROFESSIONAL SERVICES – Fulcrum Environmental Consulting, Inc. (hereinafter “Fulcrum”) agrees to provide Client, for Client’s sole benefit and exclusive use, the consulting services identified in Fulcrum’s proposal or letter of engagement, which is incorporated by reference. This Consulting Services Agreement (hereafter “CSA”) gives no rights or benefits to any party other than Client and Fulcrum. Unless otherwise agreed to in writing, fees billed to the Client will be for technical, professional, and clerical services, including travel time. The fees will be based on Fulcrum’s Rate Schedule of hourly service fees in addition to any specific fees or on a fixed fee basis as presented in the proposal or letter of engagement. If the CSA extends beyond 6 months, Fulcrum may update billing rates for staff as a result of merit, qualification, or other basis.

REIMBURSABLE EXPENSES, SUBCONTRACTOR, VENDOR, AND LABORATORY ANALYSIS FEES – The Client will also be billed for reimbursable expenses, including but not limited to: analytical fees, subcontractor fees, equipment rental, permits, licenses, shipping costs, reproduction costs, mileage, meals, lodging, and other travel costs. Such reimbursable expenses will be charged at Fulcrum’s cost plus fifteen (15) percent. Equipment and supplies will be charged at a rate based on Fulcrum’s Standard Rate Schedule in addition to any specific fees presented in the proposal or letter of engagement. Client shall pay any sales, use, gross receipts, valued-added, per-mile, or other consumption-based taxes with respect to any goods and services provided to Client by Fulcrum or any subcontractor or any goods or services procured by Fulcrum as Client’s agent or for the benefit of Client. Client shall retain the right to contest any such taxes assessed against Client.

DISCRIMINATION – Fulcrum shall not discriminate against any person on the basis of race, creed, color, religion, national origin, sex, sexual orientation, age, marital status, political affiliation or belief, or the presence of any sensory, mental or physical handicap in violation of the Washington State Law Against Discrimination (RCW chapter 49.60), or the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) or any other applicable state, federal or local law, rule or regulation.

CLIENT FURNISHED INFORMATION – Client shall provide to Fulcrum the following: 1) all information regarding the property including but not limited to, the location of any buried utilities or structures, 2) any requirements for right of entry or work permits, security clearances, licenses or any other required permissions. Client hereby releases, indemnifies, defends, and holds Fulcrum harmless from all liability for damage or injury arising from damage to subterranean structures (pipes, tanks, pipelines, etc.) not specifically and accurately identified in writing by Client.

OWNERSHIP OF DOCUMENTS – Unless otherwise agreed, all documents prepared by Fulcrum are the property of Fulcrum. Client is responsible for appropriate use of the information and recommendations provided by Fulcrum. Any such information and recommendations are accurate only with respect to the specific designated project. Client hereby agrees that any reuse of such information for any project not specified in Fulcrum’s proposal or letter of engagement, or deviation from Fulcrum’s recommendations, shall release Fulcrum from all liability.

USE OF ARTIFICIAL INTELLIGENCE (AI) – Fulcrum utilizes software solutions in the collection, summarization, and evaluation of data used to produce reports and other work product(s) under this contract. Fulcrum does not utilize Artificial Intelligence (AI) tools as a replacement for, arriving at, or making professional opinions delivered in our field decisions or written work product(s). Where AI

tools are used, we will evaluate the outputs in accordance with traditional quality assurance/quality control practices, including a review of a representative percentage of data elements (e.g., laboratory results processed through an AI tool). Where your private, proprietary, or protected project data is evaluated with an AI tool outside of a software solution, Fulcrum exclusively uses Microsoft Copilot as a tool within our Microsoft 365 tenant (<https://learn.microsoft.com/en-us/copilot/microsoft-365/microsoft-365-copilot-privacy>). Fulcrum does not use private, proprietary, or otherwise protected data in any query submitted to any other AI tool. Fulcrum does not control and disclaims any responsibility for the security practices, services, or reliability of the Microsoft Corporation.

Many of the software packages we use to provide our services under this contract employ AI tools to enhance functionality, evaluate large datasets, or generate time savings. We make use of these tools for various purposes. We may also use AI tools to generate a transcript or summary of our meetings for both your and our future reference. The selection and use of these software packages are made by Fulcrum to identify services and software we believe will best provide quality, efficiency, and reliability to capture, evaluate, and produce project data. Fulcrum relies on the safety and security of these software packages to protect private, proprietary, or otherwise protected project data, and on our efforts to provide the associated professional services. Fulcrum does not control and disclaims any responsibility for the security practices or software packages used in the delivery of our services.

SCOPE OF WORK/CHANGE ORDERS – All information contained in reports produced by Fulcrum is time and project-specific and is not intended for any other project design. Any changes to the terms of this CSA, Fulcrum’s proposal or letter of engagement, or Fulcrum’s scope of work must be approved in writing by both parties.

STANDARD OF CARE AND RELEASE OF LIABILITY – Fulcrum’s services and scope of work will be performed with a reasonable degree of skill and diligence such as normally employed by professionals performing such services in the area of the work. **No other warranty or representation, either expressed or implied, is included or intended in Fulcrum’s proposals, letters of engagement, contracts, reports, and communications. Notwithstanding any other statement in this CSA or made by Fulcrum elsewhere, Client hereby releases, indemnifies, defends, and holds Fulcrum (and its agents) harmless from all claims, damages, or costs that are not the result of Fulcrum’s sole negligence.**

To the fullest extent permitted by law, Client expressly agrees to limit all claims of Client against Fulcrum and/or its employees or agents, including but not limited to claims alleging negligence, breach of contract or breach of warranty, for all losses of any kind, including economic and consequential losses to an amount not to exceed the total fees paid under this CSA. In the event Client makes a claim against Fulcrum, at law or otherwise, for alleged negligence, error, omission, breach, or other act, and Client fails to secure a judgment against Fulcrum, Client shall pay all costs and attorney fees incurred by Fulcrum in defending itself against the claim.

CLIENT INDEMNIFICATION – Client acknowledges that Fulcrum is not responsible for the creation or presence of contamination, pollution, hazards, or other defects at the Client’s property. Client agrees to indemnify, defend, and hold harmless

Initials: _____

CONSULTING SERVICES AGREEMENT (“CSA”)



Fulcrum and its officers, directors, employees, and agents from and against any threat, demand, subpoena, claim, suit, action, or liability due to or related to conditions at the property except to the extent such threat, demand, subpoena, claim, suit, action, or liability is caused solely by the negligence of Fulcrum. If a demand, subpoena, or claim in any state or federal court regarding the property or project described in Fulcrum’s proposal or letter of engagement requires responding to discovery or preparing for or attending a deposition/subpoena, including a 30(b)6 deposition subpoena, the resulting time loss for research, review, publication, preparation, and testimony will be compensated by Client at the then-applicable fee schedule. Client will be obligated to pay Fulcrum’s fees, attorneys’ fees, and costs to respond to any such subpoena.

The Client hereby releases and agrees to indemnify, defend, and hold harmless Fulcrum, its successors and assigns and the officers, directors, employees, and agents of each of the foregoing (“Indemnified Parties”), from and against all claims of third parties and losses, harm, costs, liabilities, damages and expenses (including, but not limited to, reasonable attorneys’ fees incurred on such claims and in proving the right to indemnification) arising or resulting from such claims of third parties to the extent arising out of or in connection with any willful misfeasance, bad faith or negligence in, or reckless disregard of (1) the performance of the services or obligations of, or (2) the acts, errors or omissions of the Client or any of its agents, the respective successors and assigns for the Client or any of such Client’s agents, or anyone acting on the Clients behalf in connection with this CSA or its performance; provided; however, that the Client shall not be required to so indemnify, defend, and hold harmless any of such Indemnified Parties against liability for damages caused by or resulting from the sole negligence of the Indemnified Parties; provided further that if such damages are caused by or result from the concurrent negligence of Indemnified Parties and of the Client or its agents, or employees, the Client’s indemnity, defense, and hold harmless obligations hereunder shall be limited to the extent of the negligence of the Client, its agents, or employees.

When Client provides a defense to Fulcrum or an attorney to defend a deposition or subpoena, Fulcrum has the right to select which counsel will be used for such a defense.

SITE SUPERVISION – Client agrees that Fulcrum has no supervisory authority or responsibility for: 1) the specific working conditions at the site, 2) the safety precautions at a site, and/or for any hazards resulting from the actions of any contractor or third party. Client agrees that Fulcrum has no duty to inspect, supervise, note, correct, or report any health or safety deficiencies of Client, contractors, or third parties at the site.

INVOICING AND COLLECTION – Invoices for Fulcrum’s services and reimbursable expenses will be issued monthly, payable upon receipt and without set-off or retainage. Client agrees to notify Fulcrum in writing of any billing errors within fifteen (15) days of invoice receipt. Invoices are due upon receipt. Customized invoices, full backups, or manual backups of project expenses and related information may be provided for an additional charge. If payment is not received within thirty (30) days of the invoice date, whether or not disputed, a guaranteed interest rate of one percent (1%) will be charged on the unpaid balance. In the event that Fulcrum engages legal services to collect any amounts due to Fulcrum from the Client, the Client agrees to pay Fulcrum all attorney fees and costs incurred to collect such amounts, whether or not suit is instituted. If any legal action or arbitration occurs, attorney fees shall be awarded to the party in whose favor judgment is entered. In the event Client fails to compensate Fulcrum pursuant to this CSA, and Fulcrum has to hire a

debt collection agency to receive payment under the CSA, Fulcrum shall assess a collection fee of 35% of the debt as provided in RCW 19.16.250 (21). Fulcrum reserves the right to withhold deliverables and suspend work on projects for late or non-payment.

SUSPENSION OR TERMINATION – Client and Fulcrum retain the right to terminate this CSA. If Client requests suspension or termination of Fulcrum services prior to completion, Fulcrum has the right to complete such work as is necessary to place the files in order, and to complete a report on the services provided. If termination occurs, Client shall compensate Fulcrum for all fees and expenses required to accomplish such closing. If a project is delayed, Fulcrum reserves the right to schedule the requested services within existing commitments and utilize the current billing rates or revise a fixed fee agreement.

MEDIATION, ARBITRATION AND TIME TO PRESENT NOTICE OF CLAIM OF LEGAL ACTION – Any dispute arising out of Fulcrum’s services shall be mediated unless both parties agree otherwise. The parties to this CSA agree that prior to any legal action being filed in regard to Fulcrum’s services, a notice of claim must be presented 60 days prior to any legal action being filed. Any such notice of claim must be received by the party against whom a claim is to be made within 2 years of the date of Fulcrum’s final invoice. All disputes under this contract or in any way relating to Fulcrum’s services must be filed in Spokane County, Washington and are governed by Washington state law. Client and Fulcrum hereby agree that any legal action filed shall be subject to Mandatory Arbitration regardless of the amount in controversy. **The parties further hereby agree to waive their rights to appeal any arbitration award, in regard to any matters where the amount in controversy is less than \$25,000 (including counterclaims). The parties explicitly acknowledge that this provision waives their right to a court or trial in regard to matters of less than \$25,000. The \$25,000 amount referenced above includes all counterclaims.**

ASSIGNMENT – Except as expressly provided for herein, neither Fulcrum or Client will assign this Agreement, any right arising out of it, or the performance of obligations hereunder, without the written consent of the other. Nothing contained in this Agreement will create a contractual relationship with, or cause of action in favor of, any third party.

SEVERABILITY AND SURVIVAL – In the event that any provision of this CSA shall be held invalid and unenforceable by a decision of a court of competent jurisdiction, the remaining provisions shall be valid and binding. All terms of this CSA allocating or limiting liability shall survive the completion of the services hereunder and/or the termination of this CSA.

ENTIRE AGREEMENT – This Consulting Services Agreement (CSA) and the attached proposal or letter of engagement constitutes the entire agreement between Client and Fulcrum and supersedes all prior agreements. Any changes to the agreement must be in writing, and signed by Client and Fulcrum.

WAIVER – No failure on the part of either Fulcrum or Client to exercise any right or remedy hereunder shall operate as waiver of any other right or remedy that party may have under this agreement.

Client Signature: _____

Title: _____ Date: _____



AGENDA ITEM NO.: 11.A.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Approve Pavement Master Plan

Dept of Origin: Public Works

Dept. Head Approval: Ben Turner

Exhibit(s):
CoLL Pavement Master Plan_FINAL_031026

Expenditure Required	No
Budgeted	N/A
City Program	Streets Maintenance

Summary Statement

A draft version of the Pavement Master Plan was provided to Council for review and presented as a workshop at the February 3rd Council meeting. Small revisions have been made to the final document for presentation for final approval and adoption by the City Council for incorporation into the City's Comprehensive Master Plan.

Recommended Action

Approve Pavement Master Plan for incorporation into City of Liberty Lake Comprehensive Master Plan.

City of Liberty Lake Pavement Master Plan



2026

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1. Executive Summary

The City of Liberty Lake’s Pavement Management Plan (PMP) provides a data-driven framework for maintaining, preserving, and improving the City’s 54 centerline miles of public streets. The PMP supports the City’s Strategic Plan Goal #4 — *Planned Growth and Infrastructure* — by prioritizing well-planned investment in reliable, functional, and resilient transportation infrastructure that meets current and future community needs.

Purpose

The primary purpose of the PMP is to ensure that Liberty Lake’s street network remains safe, efficient, and cost-effective through proactive maintenance and rehabilitation. By using objective pavement condition data, the PMP helps guide funding decisions, optimize repair timing, and extend the life of existing assets — protecting the City’s substantial investment in its roadway system.

Program Overview

Liberty Lake utilizes a combination of in-house staff and contracted services to deliver a comprehensive pavement maintenance program:

- In-House Crews perform minor repairs such as crack sealing, cold mix patching, mastic applications, and small HMA patches.
- Contracted Services are used for larger HMA patching and overlay projects, leveraging local contractors for efficiency and cost control.
- Condition Assessments are conducted by City engineers, technicians, and maintenance staff through visual analysis and periodic data collection to evaluate pavement condition index (PCI) values across the network.

Condition Summary

Initial pavement assessments indicate that Liberty Lake’s overall pavement network is in good condition, reflecting consistent investment in preservation and timely rehabilitation. Preventative maintenance strategies, such as crack sealing and mastic treatments, have proven effective in extending pavement life and minimizing costly reconstruction.

Strategic Alignment

The PMP directly supports the City’s Strategic Plan Goal #4: Planned Growth and Infrastructure, with measurable results that include:

- Key Result 4.1: Planned facilities that keep pace with expected growth.
- Key Result 4.2: Infrastructure preserved in good condition through proactive maintenance.
- Key Result 4.3: Ongoing public engagement in comprehensive infrastructure planning.

Satisfaction survey data underscores this alignment — nearly half (48%) of residents indicated that *well-maintained roads and infrastructure* contribute to their satisfaction with living and working in Liberty Lake, and 40% identified infrastructure as a top priority area for city focus.

Outcomes

The PMP enables Liberty Lake to:

- Maintain a balanced, lifecycle-based approach to pavement investment.
- Reduce long-term costs through preventative maintenance rather than reactive repair.
- Prioritize projects using transparent, data-supported methods.
- Support Complete Streets principles, integrating multimodal safety and accessibility in all projects.
- Strengthening fiscal stewardship and community trust by linking pavement investments to measurable performance outcomes.

Overview of citywide pavement conditions (average PCI, % good/fair/poor).

- Overall, the city street inventory contains approximately 55 miles of pavement with an average PCI of 77.28, which is considered in good condition. Much of this can be attributed to the age of the city and the number of local streets that have been constructed through new residential developments over the past few years. These local streets (PCI: 80.12) make up roughly 54% by mileage of the city’s total inventory. Despite the high average PCI found in the local streets, there are pockets of the city that will require significant investment in the coming years due to age and condition.
- The city’s larger arterial and collector streets average a slightly lower PCI than the local streets (PCI: 70 – 75) due to their age and increased traffic usage, often by much larger freight vehicles than seen on local streets. In recent years these sections of the city have been given increased focus on local funding as well as state and federal grant programs.

Commented [LM1]: This reads a little confusing.

Connection to City Council goals (infrastructure stewardship, mobility, sustainability).

- The Pavement Management Plan (PMP) directly supports the City Council’s Strategic Plan Goal #4: Planned Growth and Infrastructure, which emphasizes well-planned growth and strategic investment in public infrastructure to preserve Liberty Lake’s unique character and ensure long-term community resilience.
- By establishing a data-driven framework for roadway maintenance, repair, and capital investment, the PMP provides the foundation for achieving several of the City’s key strategic outcomes:
 - **Goal 4.1 – Planned facilities keep pace with expected growth**
The PMP ensures that roadway infrastructure planning and investment are synchronized with Liberty Lake’s growth trajectory. By incorporating pavement

condition data, traffic volumes, and network expansion needs, the plan helps anticipate infrastructure demands associated with new development and maintain a balanced, sustainable transportation system.

- **Goal 4.2 – Infrastructure is preserved in good condition**

The PMP establishes a systematic approach to preserve and extend the life of existing roadways. Through routine maintenance, timely rehabilitation, and the prioritization of preservation treatments, the City can maintain a high average Pavement Condition Index (PCI) while minimizing costly reconstruction. This aligns with the City's commitment to reliable, functional, and resilient infrastructure.

- **Goal 4.3 – Comprehensive planning engagement is growing each year**

The PMP process promotes community engagement and transparency by using easily understood pavement condition data and mapping tools. Residents can see how their feedback and survey responses influence priorities for roadway investment, helping to build trust and increase participation in broader infrastructure planning efforts such as the Comprehensive Plan and development code updates.

- The City's Community Satisfaction Survey further reinforces the importance of pavement management to residents. Nearly half of respondents (48%) indicated that *well-maintained roads and infrastructure* contribute to their satisfaction with living and working in Liberty Lake, and 40% listed *city facilities and infrastructure* among their top five focus areas for improvement. These results demonstrate that maintaining a high-quality roadway network is not only a technical objective but also a key driver of community satisfaction and livability.
- By aligning the PMP with Council priorities and resident feedback, the City ensures that investments in roadway infrastructure are strategic, transparent, and responsive to community values—providing a durable foundation for future growth and long-term quality of life in Liberty Lake.

Major funding needs and recommended investment levels.

- Increased funding is required to maintain City streets at current service levels, generally corresponding to a Pavement Condition Index (PCI) between 70 and 80. Achieving this performance level will require several million dollars in capital investment across both arterial and local streets. While some may assume roadways are designed to last indefinitely, most pavement structures are typically designed for an average service life of approximately **20 years**, assuming timely maintenance and rehabilitation. As a result, a significant portion of the City's street network will require pavement surface replacement over the next 20 years to maintain conditions in the "good" range (PCI greater than 70).
- At current funding levels, including available tax revenues and grant funding, the City will be unable to address these capital replacement needs. Without increased investment, pavement conditions are projected to decline from "good" to "fair" within the next 10 to 15 years, leading to accelerated deterioration and substantially higher future costs. This funding shortfall is expected to result in a growing backlog of unfunded roadway

improvement needs exceeding **\$60 million** over the same timeframe, further compounding maintenance challenges and limiting the City’s ability to preserve safe and reliable streets.

- The below pavement condition heat map indicates that most of our city streets, both arterial, collector, and local, are in good overall condition, except for a few older sections of town that have or will soon reach the end of their useful life. Most of the streets shown below in “poor” or “very poor” condition have been included in previous capital facility plans for repair and will remain a high priority for replacement in the next few years. As a relatively new city, many of the streets were found to be in good or excellent condition and are associated with newer development occurring since the city incorporation in 2001.



The table below reflects the number of miles by road classification and the condition of each. While the city maintains a relatively overall healthy PCI in the “good” range; there are several sections of road within the city that are in serious disrepair.

Classification	Excellent (86-100)	Good (71-85)	Fair (56-70)	Poor (41-55)	Very Poor (26-40)	N/A	Total
Major Arterial	1.24	2.20	2.91	0.69	0.00	0.00	7.25
Minor Arterial	2.00	1.62	1.02	2.41	0.06	0.00	7.11
Collector	2.91	3.35	1.30	1.23	0.78	0.00	9.57
Local	14.05	10.10	4.09	0.84	0.54	0.00	29.62
Future Road	0.00	0.00	0.00	0.00	0.00	1.12	1.12
Total	20.2	17.26	9.72	5.18	1.38	1.12	54.86

15-year forecast of condition vs. funding level.

- The below table reflects maintenance scenarios developed using the CityLogix Budget Planner tool to analyze the strategic effect of different PCI goals and the funding levels required for capital projects to maintain levels of service (LOS), as well as the current Streets Fund Operating Costs developed by Public Works. The operating costs shown below do not contribute to activities that increase PCI scores. Each PCI Scenario indicates the funding required to maintain that PCI (i.e. 60-80) by the end of the 15-yr study period. The data below the PCI scenarios indicates the current proposed budget and the difference in additional funding required to maintain that PCI. In some scenarios it is less financially advantageous to lower PCI goals due to deferred maintenance resulting in higher repair costs (i.e. Local streets at PCIs below 70)

Pavement Condition Index Maintenance Scenarios (15-yr)								Maintain Current PCI by Functional Class
Functional Class	Total Miles	2026 PCI	PCI:60	PCI:65	PCI:70	PCI:75	PCI:80	
Major Arterial	7.25	71.5	\$ 8,570,529	\$ 10,094,607	\$ 12,306,098	\$ 14,068,877	\$ 16,115,432	
Minor Arterial	7.11	70.9	\$ 6,522,150	\$ 7,799,733	\$ 8,727,282	\$ 9,570,912	\$ 9,586,624	
Collector	9.57	74.6	\$ 5,930,048	\$ 6,538,971	\$ 7,274,416	\$ 7,594,285	\$ 8,284,553	
Local	29.79	81.2	\$ 14,289,787	\$ 14,155,063	\$ 13,897,713	\$ 14,670,536	\$ 17,786,199	
15-yr Total (2027-2041)			\$ 35,312,514	\$ 38,588,374	\$ 42,205,509	\$ 45,904,610	\$ 51,772,808	
Annual Funding Required (2026\$)			\$ 2,354,168	\$ 2,572,558	\$ 2,813,701	\$ 3,060,307	\$ 3,451,521	
Operating Costs (2026)			\$ 1,294,020					
Total Funding Required			\$ 3,648,188	\$ 3,866,578	\$ 4,107,721	\$ 4,354,327	\$ 4,745,541	
Total Revenue (Sales/Gas Tax)			\$ 1,155,600					
Real Estate Excise Tax (REET2)			\$ 620,000					
Grants (Not Guaranteed)			\$ 1,000,000					
Remaining Funding Required			\$ 872,588	\$ 1,090,978	\$ 1,332,121	\$ 1,578,727	\$ 1,969,941	

A budget scenario was also run through CityLogix Software using the \$1.62M/yr CFP budget (REET2 projection + \$1M grant/yr). This scenario resulted in the overall PCI decreasing from 77 (2025) to 57 (2041). This scenario also resulted in a maintenance backlog of \$64M (2026\$) in 2041.

2. Introduction

Purpose:

The purpose of the Pavement Master Plan (PMP) is to provide a data-driven, transparent framework for managing and investing in the City's pavement assets in a manner that supports safe, reliable, and accessible transportation for all users. The PMP evaluates the condition and performance of the street network and establishes prioritized maintenance and rehabilitation strategies that maximize the life of pavement(s), optimize limited resources, and reduce long-term costs.

The Pavement Master Plan is an integral component of Liberty Lake's broader mobility and infrastructure strategy. It aligns with the City's goals for multimodal transportation, economic vitality, and sustainable asset management by ensuring that streets function as complete corridors supporting vehicles, pedestrians, bicyclists, emergency services, freight, and transit. By coordinating pavement investments with planned utility work, capital projects, and development activity, the PMP promotes efficient project delivery and minimizes disruptions to the community.

Through this plan, Liberty Lake commits to proactive, strategic investments that preserve existing infrastructure, improve safety and ride quality, and maintain equitable access across neighborhoods. The PMP serves as a decision-making tool that helps guide annual budgeting, capital planning, and policy discussions, ensuring that investments in the street network are consistent, defensible, and aligned with the City's long-term mobility and infrastructure objectives.

Relationship with other plans:

The Pavement Master Plan (PMP) is designed to complement and support Liberty Lake's broader suite of planning documents by providing a focused, implementation-oriented framework for managing the City's street pavement assets. While the PMP concentrates specifically on pavement condition, preservation strategies, and investment prioritization, it functions in coordination with other adopted and forthcoming City plans to ensure consistency across land use, mobility, and capital investment decisions.

The PMP aligns with the Comprehensive Master Plan by supporting transportation and land use policies that promote safe, efficient, and connected street networks. By preserving roadway infrastructure in areas targeted for growth, redevelopment, and multimodal use, the PMP helps ensure that pavement conditions do not become a barrier to achieving the City's long-term land use vision and transportation goals.

PMP informs and is informed by the Transportation Improvement Plan (TIP) by identifying pavement preservation and rehabilitation needs that can be incorporated into near- and mid-term transportation programming. This coordination helps balance system preservation with capacity, safety, and multimodal improvements, and supports strategic sequencing of projects.

PMP also serves as a foundational input to the Capital Improvement Plan (CIP) by providing objective condition data, treatment recommendations, and cost projections that guide capital budgeting and investment decisions. Integrating PMP priorities into the CIP promotes fiscal responsibility, extends pavement life, and reduces long-term maintenance liabilities.

Coordination with the City's Parks Master Plan ensures that pavement investments support access to parks, trails, and recreational facilities. The PMP helps prioritize streets and corridors that serve key park assets, trail connections, and community destinations, reinforcing safe and accessible routes for pedestrians, bicyclists, and families.

Together, these plans form an integrated planning framework. The Pavement Master Plan plays a critical role by translating high-level policy goals into actionable pavement investment strategies that support Liberty Lake's mobility, infrastructure, and quality-of-life objectives.

Regional Coordination

The PMP was developed in coordination with regional transportation priorities and asset management practices established by the Washington State Department of Transportation (WSDOT), Spokane County, and the Spokane Regional Transportation Council (SRTC). The PMP supports regional goals for system preservation, safety, and mobility by prioritizing pavement investments that maintain the functionality and reliability of key corridors connecting Liberty Lake to the regional transportation network.

Coordination with WSDOT ensures that pavement strategies along state routes and connecting arterials are consistent with state preservation standards, safety initiatives, and freight and emergency response needs. The PMP also aligns with Spokane County priorities by supporting continuity of pavement conditions across jurisdictional boundaries and coordinating maintenance and rehabilitation efforts on shared and adjacent roadway corridors.

Through alignment with SRTC planning efforts, including the Metropolitan Transportation Plan and Transportation Improvement Program, the PMP helps ensure that Liberty Lake's pavement investments are consistent with regional performance measures, funding eligibility requirements, and long-range mobility objectives. This coordination strengthens the City's ability to compete for state and federal funding and supports efficient, integrated transportation system management across the region.

By aligning local pavement preservation strategies with regional planning frameworks, the PMP reinforces Liberty Lake's role as a connected and reliable component of the broader regional transportation system.

3. Existing Conditions Overview

Purpose: Establish a baseline for the City’s street network and current management practices.

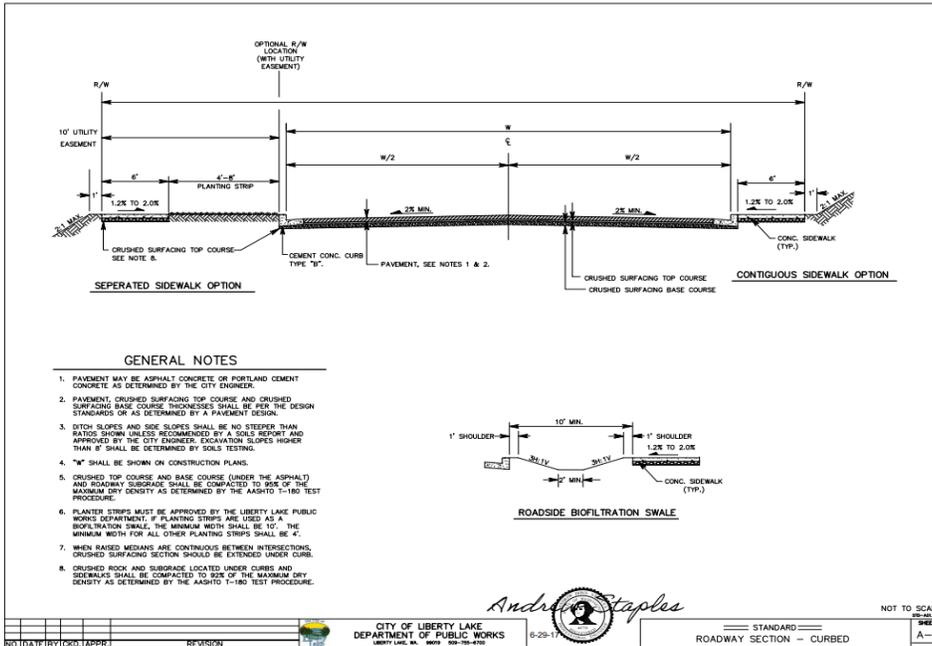
Inventory of total roadway miles by classification with estimated 2026 Repair Costs.

Classification	Road Miles	Average PCI	Estimated Repair Cost
Major Arterial	7.25	71.4	\$6,750,039
Minor Arterial	7.11	70.2	\$4,730,494
Collector	9.57	75.5	\$3,937,910
Local	29.79	80.12	\$4,930,098
Future Road	1.12	N/A	N/A
Total	54.86	77.28	\$20,348,541

Description of current pavement management and maintenance programs.

- The City utilizes a combination of in-house staff and contracted services to perform a wide range of maintenance and repair activities:
 - **In-House Maintenance Activities:**
City Public Works crews perform routine and preventive maintenance on local streets, including crack sealing, cold mix patching, mastic applications, and small hot mix asphalt (HMA) patches. These activities are prioritized annually based on pavement conditions, visual inspection, and available funding. Preventive maintenance efforts focus on sealing pavement surfaces to slow deterioration and reduce the need for costly rehabilitation in the future.
 - **Contracted Maintenance and Repairs:**
Larger-scale pavement repairs and overlays requiring specialized equipment or higher production rates—such as major HMA patching or full-depth pavement restoration—are contracted to qualified local paving contractors. This approach allows the City to efficiently address high-priority or large-area needs while maintaining cost-effectiveness and flexibility in resource allocation.
 - **Condition Assessment and Monitoring:**
Pavement condition is monitored through a combination of visual inspections conducted by City Public Works staff, engineers, and engineering technicians, along with advanced assessments performed through LiDAR-based pavement condition analysis on a five (5) year interval. These evaluations help identify surface distress, cracking, and other deficiencies to guide project selection, budget planning, and treatment timing.
- Together, these coordinated efforts support a data-driven and preservation-first approach to pavement management, maximizing the useful life of Liberty Lake’s roadway assets and ensuring that maintenance investments provide the greatest long-term value to the community.

Existing design standards and materials used (asphalt, chip seal, etc.).



Pie charts of network by classification with cost distributions for each.

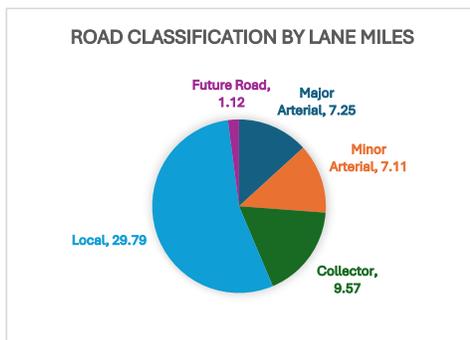


Photo examples of typical street cross-sections

Major Arterial



Figure 1-E Country Vista Dr (PCI:55)

Minor Arterial



Figure 2-E Mission Ave (PCI:77)

Collector



Figure 3-N Country Vista Dr (PCI:80)

Local



Figure 4-N Winrock St (PCI:93)

4. Pavement Condition Assessment

Purpose: Present the LIDAR-based analysis results and interpret the data.

Description of LIDAR survey methodology (date, coverage, data parameters).

The pavement condition survey was performed by CityLogix in July 2025 using a mobile vehicle-mounted LIDAR and high-definition imagery system. The vehicle traversed the entire street network at typical operating speeds, collecting continuous 3D point-cloud and 360° photographic data. The resulting dataset was processed using AI-driven algorithms and human QA/QC to identify pavement surface distresses including cracking, rutting, potholes, and utility-cut failures. Each roadway segment was scored on a 0-100 scale (where 100 indicates near-ideal condition) based on the severity and extent of observed distresses. The condition scores and associated metadata were delivered via a GIS platform, enabling network-wide mapping, scenario modelling, and prioritization of treatments. The data is fully compatible with the City’s pavement management system and will be used to inform treatment selection, budget modelling, and integration with our Complete Streets policy objectives

PCI scoring system explanation (0–100 scale).

The pavement condition for each road segment was scored on a 0 to 100 scale using the CityLogix pavement condition assessment platform. A score of 100 represents a roadway in near-ideal condition (minimal distress and deformities), while a score of 0 represents a roadway in failed condition.

Using high-definition LiDAR and 360° imagery, surface distresses (such as cracking, rutting, potholes, utility cut failures, and patches) are detected and mapped. An algorithm then converts these surface distresses into a deducted value from the maximum condition, resulting in the PCI score. The resulting score is then associated with each segment and used in the asset management system for prioritization, budgeting, and forecasting.

For our network, the following categories apply:

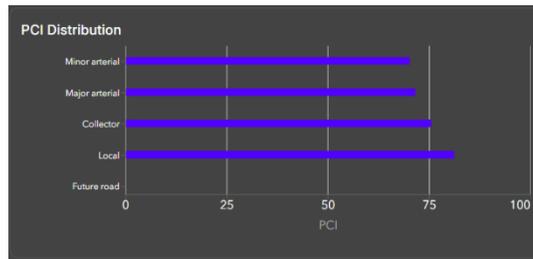
- Excellent = 86-100
- Good = 71-85
- Fair = 56-70
- Poor = 41-55
- Very Poor = 26-40
- Serious = 11-25
- Failed = 0-10

These thresholds will be reviewed annually as part of our pavement management process.

Summary of condition findings:

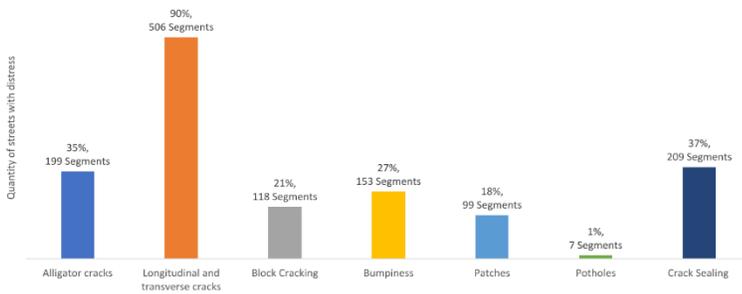
- Miles by classification with average PCI

Classification	Road Miles	Average PCI
Major Arterial	7.25	71.4
Minor Arterial	7.11	70.2
Collector	9.57	75.5
Local	29.79	80.12
Future Road	1.12	N/A
Total	54.86	77.28

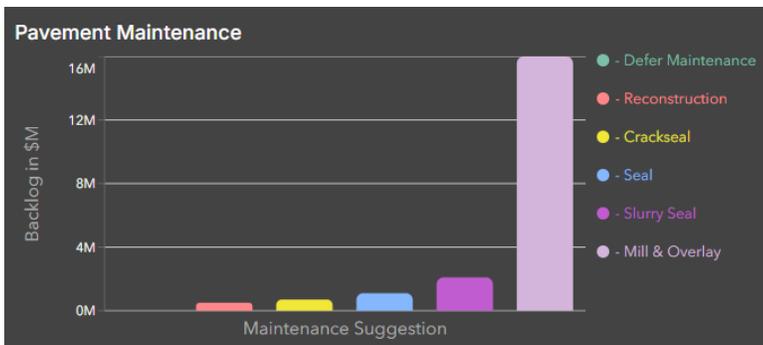


- Common distresses identified (cracking, rutting, oxidation).

Pavement Distress Statistics - Asphalt



- Recommended Maintenance Suggestion Chart



5. Pavement Management Framework

Purpose: The Pavement Management Framework establishes a consistent, data-driven system for evaluating pavement conditions, selecting appropriate treatments, and prioritizing maintenance and rehabilitation investments across the City's street network. The framework is based on the typical pavement life cycle, recognizing that most roadways are designed for an average service life of approximately 20 years when timely maintenance is performed. Early, low-cost preservation treatments can significantly extend pavement life, while deferred maintenance accelerates deterioration and leads to costly reconstruction. By applying life-cycle principles, condition data, and performance targets, the Pavement Management Framework supports proactive decision-making that maximizes the value of public investment, maintains safe and reliable streets, and aligns pavement needs with available funding.

Pavement life cycle overview and deterioration curve.

The pavement life cycle represents the stages a roadway goes through from construction to the end of its serviceable life:

- **Construction / New Pavement**
 - Pavement is built to design specifications.
 - Condition is at its peak (PCI = 100).
- **Initial Service Life**
 - Minimal deterioration occurs.
 - Routine maintenance (e.g., sealing small cracks) keeps pavement in “good” condition.
- **Preventive Maintenance Stage**
 - Small distresses appear (cracks, minor rutting, surface wear).
 - Preventive treatments (crack sealing, thin overlays) slow deterioration.
 - Maintenance costs are low relative to the value preserved.
- **Rehabilitation / Corrective Maintenance Stage**
 - Significant deterioration occurs (potholes, surface cracking, structural issues).
 - Requires more intensive repair (mill & overlay, partial reconstruction).
 - Costs increase as pavement has declined further.
- **End-of-Life / Reconstruction Stage**
 - Pavement fails structurally.
 - Full reconstruction is required.
 - Cost is highest; pavement may no longer be usable for some period.

Pavement Deterioration Curve

The deterioration curve is a graphical representation of pavement condition (e.g., PCI or ride quality) versus time:

- Y-Axis: Pavement condition index (PCI 0–100)
- X-Axis: Time (years)
- Shape of the curve: Typically, a gradually sloping line at first, then steeply declines:
 - Flat segment: Early life; condition stays high with routine maintenance.

- Mild slope: Preventive maintenance can slow decline.
- Steep slope: Deferred maintenance leads to rapid deterioration.
- End-of-life: PCI drops sharply toward failure.

Key insight:

- Early investment in maintenance preserves PCI and reduces long-term costs.
- Delaying maintenance accelerates deterioration and exponentially increases repair costs.

Definition of maintenance and rehabilitation treatments:

- Preventive (mastic patching, crack seal, slurry seal)
- Corrective (mill and overlay, patching)
- Reconstruction (full replacement of existing asphalt and base courses)

Recommended treatment selection matrix (based on PCI range).

	Arterial/Collector	Local
Repair Type	PCI Range	PCI Range
Reconstruction	0-45	0-30
Mill and Overlay	45-65	30-65
Chip/Slurry Seal	65-75	65-75
Crack Seal	75-90	75-90
Defer Maintenance	90+	90+

Service level and performance targets

To support effective asset management and recognize the differing roles of Liberty Lake’s roadway network, pavement performance targets may be established by functional classification. These targets balance safety, mobility, and fiscal responsibility while prioritizing higher-volume and higher-risk corridors.

Arterial Streets

- **Target PCI:** ≥ 75
- **Rationale:** Arterials carry the highest traffic volumes, support freight and emergency response, and serve as key regional and local connectors. Maintaining a higher condition standard minimizes disruptions, enhances safety, and supports economic activity.
- **Treatment Focus:** Preventive maintenance and timely rehabilitation to avoid service disruptions and costly reconstruction.

Collector Streets

- **Target PCI: ≥ 70**
- **Rationale:** Collectors connect neighborhoods to arterial corridors and serve moderate traffic volumes. Maintaining good pavement conditions supports mobility, access, and neighborhood safety.
- **Treatment Focus:** Preservation treatments and periodic rehabilitation to extend pavement life.

Local Streets

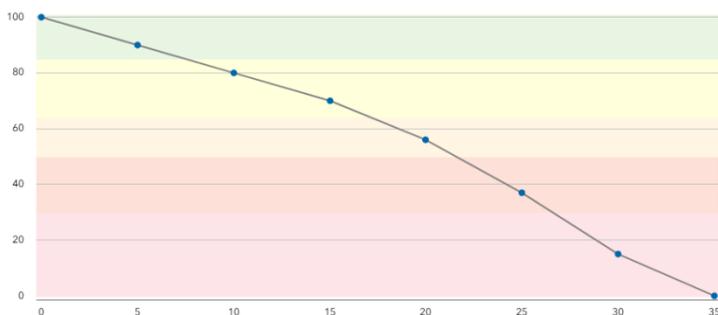
- **Target PCI: ≥ 70**
- **Rationale:** Local streets primarily serve residential access and experience lower traffic volumes. A slightly lower target balances service expectations with available funding while maintaining safe and functional conditions.
- **Treatment Focus:** Cost-effective preservation strategies and targeted rehabilitation as conditions decline.

Systemwide Target

- **Citywide Average PCI: ≥ 70**

This tiered approach allows the City to strategically allocate resources, prioritize critical corridors, and maintain equitable service levels across the network. Performance targets will be monitored through routine condition assessments, and targets may be adjusted over time to reflect funding availability, community priorities, and observed system performance.

- **Pavement life cycle curve diagram.** The diagram below reflects a complete degradation (100 to 0) over a 35-year period with no road maintenance being conducted.

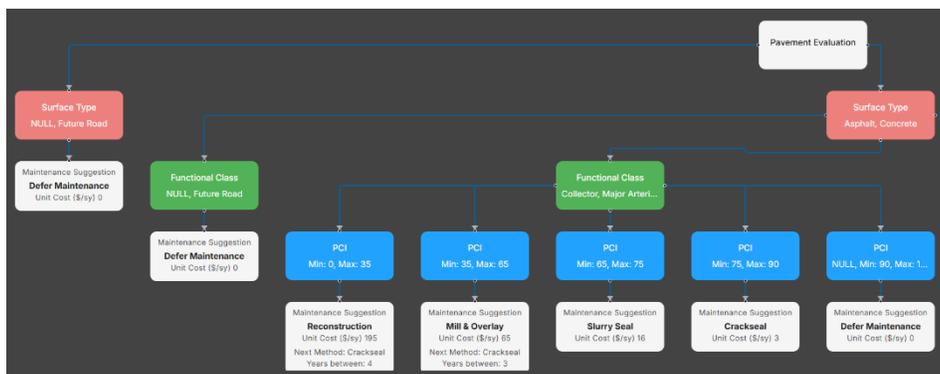


- **Treatment selection matrix table.**

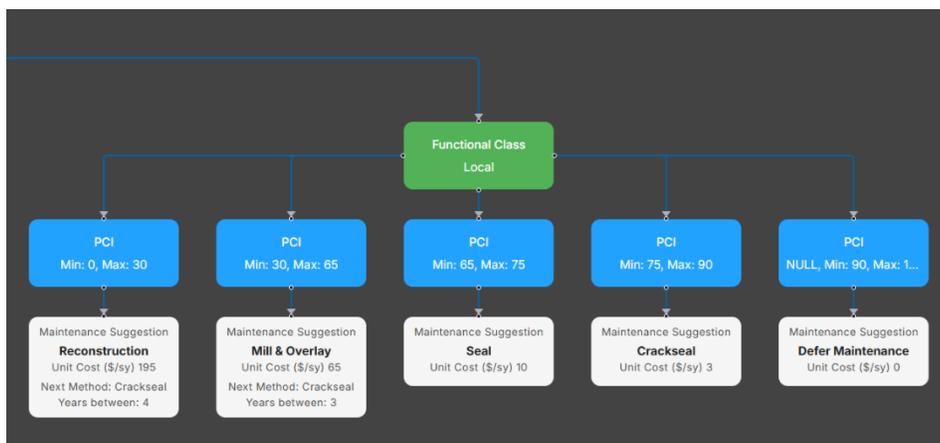
Repair Type	PCI Point Improvement	(\$) Cost per SY	(\$) Cost per SY/PCI point	Miles in each Repair Type
Reconstruction	+70 (avg 30 PCI)	\$195	\$2.79	0.11
Mill and Overlay	+60	\$65	\$1.08	12.79
Chip/Slurry Seal	+19	\$10	\$0.53	12.00
Crack Seal	+6	\$3	\$0.50	14.24
Defer Maintenance	0	\$0	\$0.00	15.79

- Pavement Evaluation Decision Tree

Arterials and Collectors



Locals



6. Project Prioritization and Ranking

Purpose: Repair and rehabilitation projects will be prioritized through a transparent, data-driven ranking process designed to ensure limited resources are invested where they provide the greatest benefit. The prioritization framework considers multiple factors, including pavement condition as measured by the Pavement Condition Index (PCI), roadway functional classification and traffic volumes, and documented safety considerations such as collision history and proximity to school routes. Additional weight is given to projects that enhance network connectivity, support Complete Streets objectives, and provide opportunities to coordinate with planned utility work. Together, these criteria allow the City to strategically prioritize pavement repair projects that improve safety, preserve infrastructure, and maximize the overall value of each investment. Scoring matrix and weightings.

Project Scoring Matrix and Weighted Prioritization Methodology

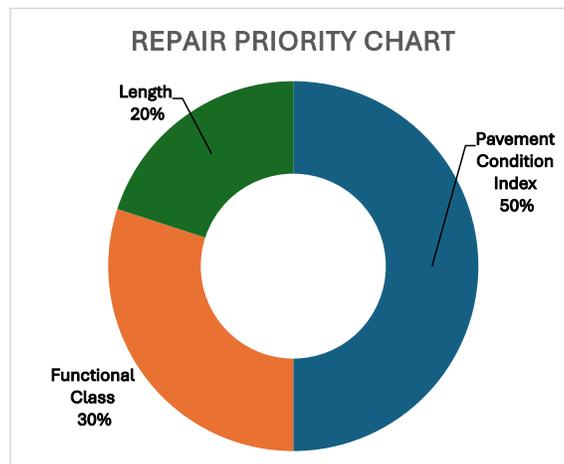
- To ensure that pavement maintenance and rehabilitation projects are prioritized objectively and transparently, the City of Liberty Lake uses a **weighted scoring matrix** based on key engineering and operational factors. This approach enables the City to allocate limited funding to projects that provide the greatest benefit to the roadway network and the traveling public.

Scoring Overview

- Each roadway segment is evaluated using a set of quantifiable criteria that reflect both pavement condition and functional importance. The scoring model assigns a weighted value to each criterion, producing a composite score that ranks segments for potential inclusion in the annual maintenance or capital improvement program.

Prioritization and Programming

- Segments are ranked by Weighted Total Score, then reviewed by City engineering and public works staff to ensure coordination with:
 - Utility projects or future development,
 - Complete Streets opportunities (e.g., bike lanes, crossings, ADA ramps),
 - Available budget and annual funding constraints.



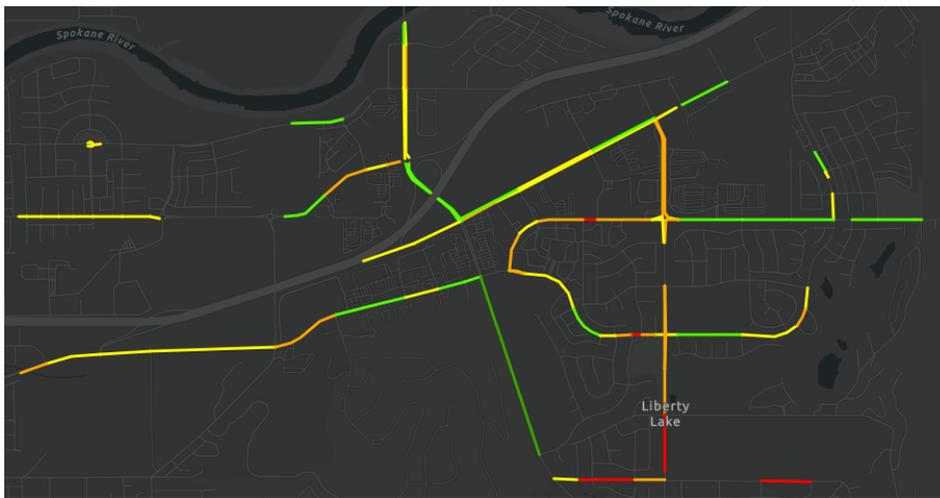
- This process balances technical data with practical field knowledge, ensuring that Liberty Lake’s pavement investment decisions are both cost-effective and aligned with the City’s strategic infrastructure goals.

Example cumulative scoring table with large project segments.

Street Section	Classification	AVG Repair Priority	AVG PCI	Length (ft)	Est Cost (\$)
E Valleyway Ave	Minor Arterial	65.73	70.00	456	\$237,120
E Indiana Ave (Eastbound)	Collector	52.49	78.60	3,783	\$473,801
E Indiana Ave (Westbound)	Collector	49.72	81.50	3,480	\$236,640
E Mission Ave (South)	Minor Arterial	49.67	51.80	19,323	\$3,205,168
E Country Vista Dr	Minor Arterial	48.46	51.81	8,814	\$1,911,831
E Country Vista Dr	Collector	45.12	67.25	18,918	\$1,251,058
E Mission Ave	Minor Arterial	44.77	77.54	23,017	\$3,031,840
N Molter Rd	Minor Arterial	44.31	52.37	14,750	\$1,635,316
N Country Vista Blvd	Collector	42.15	77.87	9,536	\$602,397
E Sprague Ave	Collector	41.97	40.20	8,371	\$1,930,844
E Indiana Ave	Collector	41.09	86.37	12,486	\$771,241
E Appleway Ave	Major Arterial	17.82	91.00	23,402	\$423,200
E Appleway Ave (Eastbound)	Major Arterial	35.01	56.89	18,710	\$1,808,826
E Appleway Ave (Westbound)	Major Arterial	21.99	79.90	6,113	\$222,978
E Country Vista Dr	Major Arterial	41.11	64.06	14,170	\$6,542,650
N Harvard Rd (Northbound)	Major Arterial	35.43	56.33	4,436	\$505,418
N Harvard Rd (Southbound)	Major Arterial	35.82	67.50	7,262	\$634,524
N Liberty Lake Rd (Northbound)	Major Arterial	28.59	74.13	2,702	\$883,871

Project scoring summary. See Appendix (E) for full list of streets by repair priority

Map: Individual street segments by composite score.(>50 Repair Priority)



7. Financial Plan

Purpose: Translate the goals and recommendations of the Pavement Master Plan into a realistic, achievable funding strategy. It evaluates anticipated revenue sources against projected pavement preservation and rehabilitation needs to determine how effectively current and future funding levels support the City’s objectives. By comparing desired performance outcomes with available resources, the Financial Plan identifies funding gaps, clarifies tradeoffs, and establishes a clear basis for informed policy and budget decisions. This approach allows the City to align long-term pavement condition goals with fiscal realities while providing transparency around the investments required to sustain safe, reliable, and cost-effective streets.

Unit cost assumptions for treatments (e.g., \$/SY for overlay, seal coat).

Repair Type	PCI Point Improvement	(\$ Cost per SY	(\$ Cost per SY/PCI point
Reconstruction	+70 (avg 30 PCI)	\$195	\$2.79
Mill and Overlay	+60	\$65	\$1.08
Chip/Slurry Seal	+19	\$10	\$0.53
Crack Seal	+6	\$3	\$0.50
Defer Maintenance	0	\$0	\$0.00

Funding scenarios modeled (2025\$)

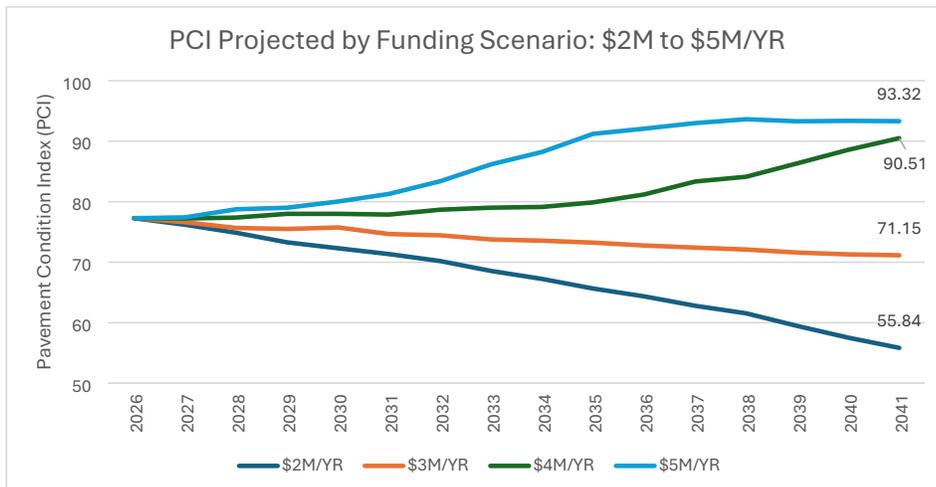
- **Baseline: Current funding levels (2026-\$1.62M)**
 - Real Estate Excise Tax (REET2): \$0.62M
 - Proposed Grant Funding (not guaranteed): \$1.00M
 - An additional \$1.16M is collected from Gas/Sales Tax Revenue
 - This revenue source funds day-to-day public works operations such as snow plowing, signage replacement, traffic control maintenance, street striping, roadside mowing/landscaping, and other operational functions that do not contribute directly to maintaining pavement condition.
- **Optimal: Funding needed to maintain or improve PCI. (\$2.8-3.5M/YR)**
 - PCI-70:\$2.81M
 - PCI-75:\$3.06M
 - PCI-80:\$3.45M
- **Deferred: Consequences of underfunding.**
 - \$1.62M/yr CFP budget planning scenario (REET2 + \$1M Grant)
 - Overall PCI decreases from 77.28 (2025) to 57.29 (2041)

- Backlog increases from \$20M in 2026 to \$64M (2026\$) in 2041

- **Funding sources:**

- Local (Sales Tax, Gas Tax, REET, Transportation Benefit District, Streets Capital Fund).
- Grants (TIB, FHWA, SRTC, Complete Streets).
- Utility cost sharing and developer impact fees
 - Utility Tax was eliminated in 2023 resulting in an approximate 20% reduction in revenue when replaced by a combination of sales and gas taxes.

Graph: PCI projection under different funding scenarios.



Sustained and predictable funding is critical to preserving Liberty Lake’s pavement network and avoiding the escalating costs and risks associated with deferred maintenance. When routine preservation is delayed, pavement deterioration accelerates, leading to significantly higher long-term repair costs, increased safety hazards, and greater disruption to the community. Proactive investment allows the City to address issues early—when treatments are most cost-effective—while maintaining safe travel conditions, reducing vehicle operating costs for residents, supporting economic activity, and minimizing environmental impacts. Consistent funding also strengthens the City’s competitiveness for state and federal grants by demonstrating sound asset management practices and maintaining infrastructure performance standards. By prioritizing timely pavement preservation, the Pavement Master Plan provides a fiscally responsible strategy that protects public investment, enhances quality of life, and ensures the long-term reliability of Liberty Lake’s transportation system.

8. Implementation Plan

Next Steps

The City will continue to refine the PMP through regular updates to condition assessments, coordination with the Capital Improvement Program (CIP), and alignment with regional transportation plans. The next update will incorporate pavement performance modeling to forecast future funding needs and optimize maintenance schedules.

Deliverables:

- 5-Year and 10-Year project lists with estimated costs and scope types.
 - Annual work plan template (for updates to TIP and budget).
 - Coordination process for utilities and development.
 - Regional Pavement Cut Policy
 - Updated Engineering standards
 - Recommended timeline for plan updates (every 3 years).
 - Rescanning of city streets (every 5 years).
 - Year-by-year pavement program. See Appendix D.
 - Map: 6-year project plan.
-

9. Complete Streets Integration (Pending; to be completed post-2026)

Purpose: Embed multimodal and accessibility improvements into pavement planning.

Include:

- Overview of Liberty Lake’s Complete Streets policy goals.
- Crosswalk of Complete Streets and pavement objectives (e.g., smooth surfaces → safer cycling).
- Corridor design standards: lane widths, bike facilities, ADA ramps, and crossings.
- Integration strategy:
 - Identify pavement projects where multimodal upgrades can be added.
 - Prioritize locations with schools, parks, or missing sidewalk links.
- Include a Complete Streets “checklist” to be used during project scoping.
- Example cross-sections (before/after Complete Streets integration).
- Map highlighting candidate corridors for multimodal upgrades.

10. Policy and Program Recommendations

Purpose: Identify supporting policies and procedures for long-term success.

Include:

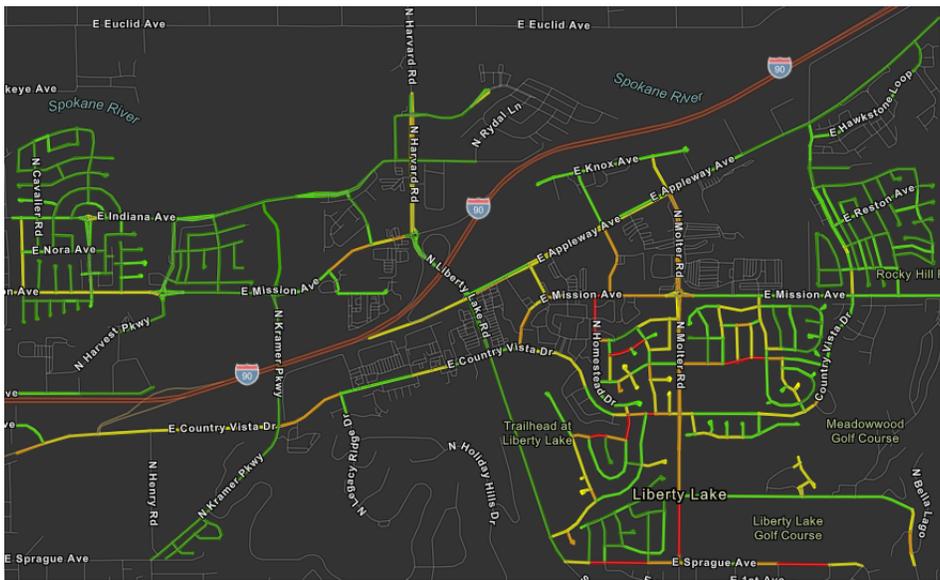
- Pavement preservation policy (“fix good roads first”).
 - Complete Streets implementation checklist and training. (pending completion of Complete Streets Program in 2026)
 - Standard details for utility trench restoration. Pavement cut policy
 - Pavement management software recommendations (e.g., StreetSaver, Cartegraph).
 - Annual performance reporting methods (public dashboard, council briefings).
-

11. Appendices

- **Appendix A: Pavement Condition Maps**
 - **Appendix B: Functional Classification Map**
 - **Appendix C: Average Repair Priority/PCI Tables by Street (2026)**
 - **Appendix D: Street Segment Data with 2026 Maintenance Suggestion**
 - **Appendix E: 2026 Capital Facilities Plan (6-yr Transportation Improvements)**
 - **Appendix F: Funding Program Summaries (TIB, WSDOT, FHWA)**
 - **Appendix G: Glossary and Acronyms**
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Appendix A: Pavement Condition Maps and Segment Data

Pavement Condition Index

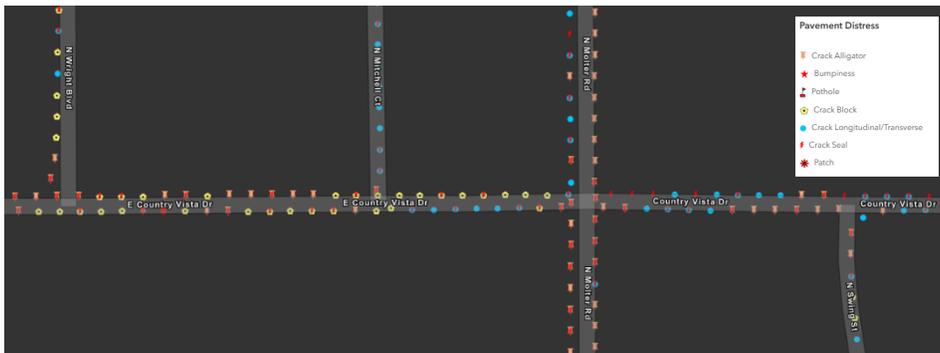


Pavement Condition Index	
PCI	
	Excellent (86 - 100)
	Good (71 - 85)
	Fair (56 - 70)
	Poor (41 - 55)
	Very Poor (26 - 40)
	Serious (11 - 25)
	Failed (0 - 10)

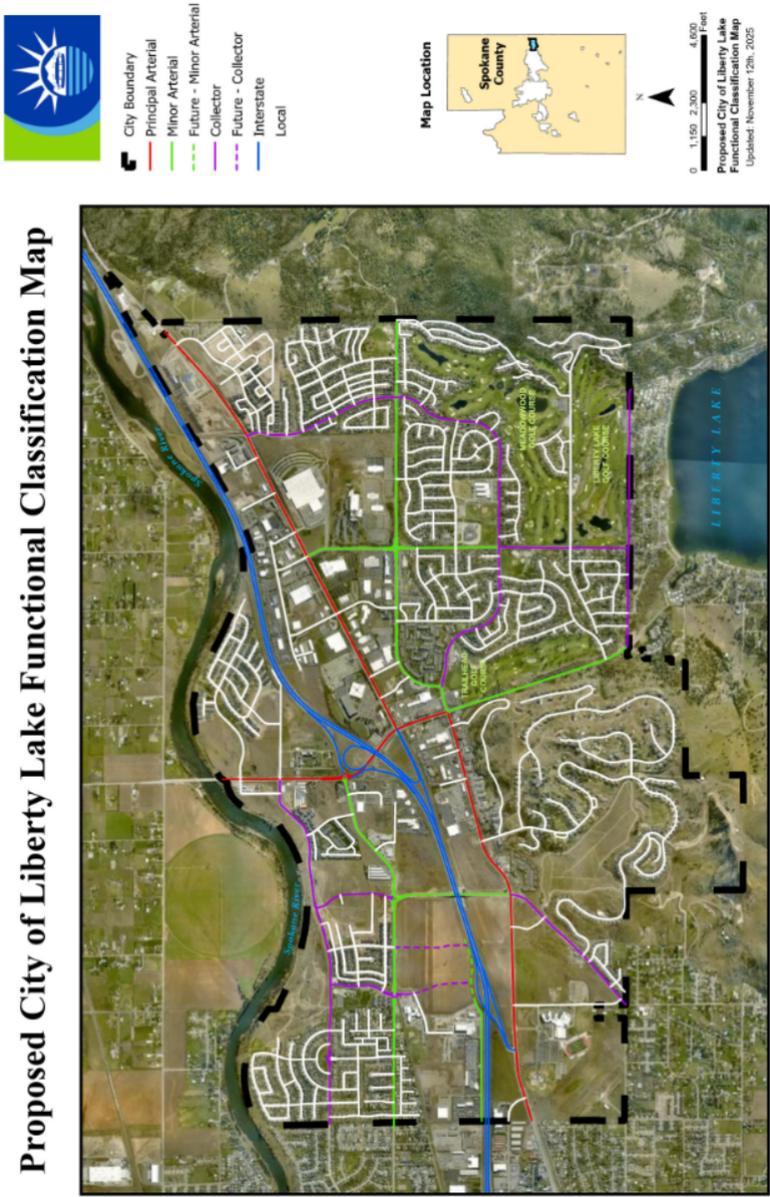
Pavement Maintenance Suggestions (2026)



Pavement Distress Sample Map (Country Vista/Molter)



Appendix B: Functional Classification Map



Appendix C: Average Repair Priority/PCI Tables by Street (2026)

Major Arterial

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Appleway Ave	17.82	91.00	23,402
E Appleway Ave (Eastbound)	35.01	56.89	18,710
E Appleway Ave (Westbound)	21.99	79.90	6,113
E Country Vista Dr	41.11	64.06	14,170
N Harvard Rd (Northbound)	35.43	56.33	4,436
N Harvard Rd (Southbound)	35.82	67.50	7,262
N Liberty Lake Rd (Northbound)	28.59	74.13	2,702
N Liberty Lake Rd (Southbound)	21.36	87.50	8,478
Roundabout (Harvard/Mission)	11.01	92.80	2,271

Minor Arterial

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Country Vista Dr	61.39	83.00	593
E Mission Ave	44.77	77.54	23,017
E Mission Ave (South)	49.67	51.80	19,323
E Valleyway Ave	65.73	70.00	456
Kramer Pkwy	39.07	100.00	2,972
N Liberty Lake Rd	39.73	96.00	2,875
N Molter Rd	44.31	52.37	14,750
Roundabout (Harvest/Mission)	40.43	80.43	1,236
Roundabout (Kramer/Mission)	35.94	100.00	1,390
Roundabout (Molter/Mission)	43.78	58.71	1,364

Collector

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
E Country Vista Dr	46.31	60.27	27,139
E Indiana Ave	41.09	86.37	12,486
E Indiana Ave (Eastbound)	52.49	78.60	3,783
E Indiana Ave (Westbound)	49.72	81.50	3,480
E Sprague Ave	41.97	40.20	8,371
N Country Vista Blvd	42.15	77.87	9,536
N Harvest Pkwy	27.10	83.00	129
N Henry Rd	37.30	96.00	1,010
N Kramer Pkwy	50.73	96.78	14,098
N Kramer Rd	37.07	94.00	820
N Molter Rd	43.34	47.38	14,194
Roundabout (Holl/Indiana)	39.39	67.71	1,369

Local

Street Name	Average Repair Priority	Avg of PCI	Length (ft)
Cornerstone Way	51.08	74.00	555
E Alki Ln	19.72	62.00	444
E Autumn Crossing Ave	16.88	79.00	1,071
E Bergamot Ave	33.95	86.00	145
E Bitterroot St	13.12	79.00	742
E Boone Ave	16.60	33.00	1,565
E Broadway Ave	23.67	52.88	8,817
E Cataldo Ave	52.28	77.00	1,273
E Cataldo Ct	27.61	66.00	442
E Colony Ct	19.15	61.00	2,328
E Desmet Ct	19.52	56.00	2,044
E Desmet Rd	29.68	71.00	1,242
E George Gee Ave	31.78	73.00	2,106
E Hawkstone Loop	34.31	76.67	2,193
E Kalama Ave	20.12	91.00	1,372
E Knox Ave	23.16	74.17	8,038
E Maxwell Ave	29.20	67.63	3,373
E Maxwell Dr	24.69	68.00	2,451
E Olive Ln	16.36	59.33	2,356
E Prestwick Pl	20.00	64.00	489
E Riverwalk Ave	23.23	93.00	1,782

E Schniedmiller Ct	20.97	64.00	831
E Settler Dr	26.79	68.20	8,124
	Average	Avg of	
Street Name	Repair	PCI	Length (ft)
	Priority		
E Shannon Ave	18.17	77.00	3,336
E Sharp Ave	20.84	82.75	2,906
E Sharp Dr	21.72	66.00	1,206
E Sinto Ave	19.45	46.50	6,010
E Sinto Ct	18.64	85.00	2,106
E Valleyway Ave	43.03	74.98	38,247
E Wellington Pkwy	24.79	68.60	2,482
Malvern St	22.78	63.73	4,741
Maxwell Ave	19.26	60.00	1,370
N Aladdin Rd	26.26	67.60	3,618
N Drury Ct	21.86	60.67	2,204
N Eagle Rd	24.33	64.00	2,013
N Etta Ct	51.05	72.00	221
N Fairway Ct	50.53	73.00	394
N Fairway Rd	24.39	62.80	1,661
N Garry Dr	23.01	65.90	14,057
N Harvard Rd	26.42	70.00	462
N Holl Blvd	50.10	74.00	187
N Holl Rd	23.64	70.40	5,072
N Homestead Dr	18.25	39.20	8,687
N Kelsea Ct	18.00	48.00	1,520
N Knudson Ct	18.53	42.00	1,220
N Knudson St	22.12	50.33	3,565
N Lakeside Rd	19.62	42.00	1,732
N Madson St	22.55	69.81	11,688
N Malvern Rd	21.47	62.00	2,120
N Mitchell Ct	23.01	61.00	1,494
N Mitchell Rd	19.53	58.00	2,356
N Molter Rd	20.63	61.00	3,024
N Oakland Rd	17.54	81.00	2,030
N Ormond Ct	28.40	72.00	684
N Signal Rd	23.61	67.00	2,178
N Simpson Rd	22.12	63.64	4,744
N Stevenson Ct	51.49	74.00	350
N Stevenson Rd	20.34	59.00	2,840
N Swing St	18.50	58.00	1,624
N Village Ln	21.80	64.50	2,250
N Winchester St	21.83	95.00	652

N Winchester St	49.99	75.00	644
N Wright Blvd	25.97	61.00	5,038

Appendix D: Street Segment Data with 2026 Maintenance Suggestion

CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
504	Cornerstone Way	E Mission Ave	E George Gee Ave	Local	74	Seal	21.45
583	E Alki Ln	End	N Village Ln	Local	62	Mill & Overlay	27.99
496	E Appleway Ave	N Fairway Ln	N Swing Ln	Major Arterial	74	Slurry Seal	53.92
497	E Appleway Ave	E Appleway Ave	E Appleway Ave	Major Arterial	100	Defer	34.39
498	E Appleway Ave	N Country Vista Dr	N Eagle Ln	Major Arterial	100	Defer	32.65
499	E Appleway Ave	E Appleway Ave	E Country Vista Dr	Major Arterial	99	Defer	34.22
500	E Appleway Ave	N Village Way	N Village Way	Major Arterial	100	Defer	36.12
501	E Appleway Ave	Hawkstone Loop	N Village Way	Major Arterial	100	Defer	33.47
502	E Appleway Ave	N Rocky Hill Ln	N Rocky Hill Ln	Major Arterial	98	Defer	34.74
12	E Appleway Ave (Eastbound)	N Madson St	N Signal Rd	Major Arterial	58	Mill & Overlay	68.85
27	E Appleway Ave (Eastbound)	N Signal Rd	N Meadowwood Ln	Major Arterial	58	Mill & Overlay	62.94
355	E Appleway Ave (Eastbound)	N Swing Ln	N Molter Rd	Major Arterial	60	Mill & Overlay	61.36
550	E Appleway Ave (Eastbound)	N Molter Rd	N Madson St	Major Arterial	56	Mill & Overlay	69.24
554	E Appleway Ave (Eastbound)	N Meadowwood Ln	E Appleway Ave	Major Arterial	54	Mill & Overlay	67.20
354	E Appleway Ave (Westbound)	N Swing Ln	N Molter Rd	Major Arterial	82	Crackseal	46.08
356	E Appleway Ave (Westbound)	E Appleway Ave	E Appleway Ave	Major Arterial	75	Slurry Seal	50.73
551	E Appleway Ave (Westbound)	N Molter Rd	N Madson St	Major Arterial	80	Crackseal	51.92
552	E Appleway Ave (Westbound)	N Madson St	E Appleway Ave	Major Arterial	68	Slurry Seal	61.58
555	E Appleway Ave (Westbound)	E Appleway Ave	E Appleway Ave	Major Arterial	76	Crackseal	51.21
109	E Augusta Ave	N Willamette Rd	N Marne Ln	Local	86	Crackseal	10.56
363	E Augusta Ave	N Holl Blvd	End	Local	83	Crackseal	12.87
463	E Augusta Ave	N Marne Ln	N Holl Blvd	Local	76	Crackseal	17.95
137	E Augusta Ct	End	N Glenbrook Rd	Local	82	Crackseal	15.35
409	E Augusta Ln	End	N Willamette Rd	Local	93	Defer	5.38
84	E Autumn Crossing Ave	E Autumn Crossing Ave	N Wolfe Penn St	Local	79	Crackseal	15.70
85	E Autumn Crossing Ave	N Winrock St	N Winchester St	Local	85	Crackseal	12.13
130	E Autumn Crossing Ave	E Autumn Crossing Ave	N Country Vista Blvd	Local	87	Crackseal	9.87
161	E Autumn Crossing Ave	N Oakland St	N Carson Range St	Local	91	Defer	8.42
162	E Autumn Crossing Ave	N Country Vista Blvd	N Oakland Rd	Local	83	Crackseal	13.22
315	E Autumn Crossing Ave	N Winchester St	N Wolfe Penn - Winchester Aly	Local	84	Crackseal	12.05
427	E Autumn Crossing Ave	N Wolfe Penn St	N Country Vista - Wolfe Penn A	Local	84	Crackseal	12.08

132	E Baldwin Ave	End	N Glenbrook Rd	Local	90	Crackseal	9.65
437	E Bergamot - Ludlow Aly	N Forest Ridge St	N Winrock St	Local	85	Crackseal	14.88
86	E Bergamot Ave	N Winrock St	N Winchester St	Local	100	Defer	1.24
87	E Bergamot Ave	E Autumn Crossing Ave	N Wolfe Penn St	Local	100	Defer	0.48
89	E Bergamot Ave	E Reston Ave	E Country Vista Dr	Local	90	Crackseal	7.65
316	E Bergamot Ave	N Winchester St	N Wolfe Penn - Winchester Aly	Local	86	Crackseal	10.58
317	E Bergamot Ave	N Wolfe Penn St	N Country Vista - Wolfe	Local	87	Crackseal	9.88
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
171	E Bergamot Ct	N Forest Ridge St	End	Local	90	Crackseal	10.42
404	E Bitterroot St	E Indiana Ave	Courtyard Ln	Local	89	Crackseal	8.16
405	E Bitterroot St	E Indiana Ave	Courtyard Ln	Local	79	Crackseal	15.45
406	E Bitterroot St	Courtyard Ln	E Bitterroot St	Local	87	Crackseal	9.94
165	E Blue Ridge Ave	E Reston Ave	E Country Vista Dr	Local	92	Defer	6.40
208	E Blue Ridge Ave	N Winrock St	N Country Vista - Wolfe Penn A	Local	98	Defer	5.34
217	E Blue Ridge Ave	N Forest Ridge St	N Smt Ct	Local	95	Defer	5.91
312	E Blue Ridge Ave	N Wilmington St	N Winrock St	Local	91	Defer	7.73
313	E Blue Ridge Ave	N Smt Ct	N Wilmington St	Local	95	Defer	4.88
36	E Boone Ave	N Molter Rd	N Wright Blvd	Collector	71	Slurry Seal	23.88
66	E Boone Ave	E Country Vista Dr	N Simpson Rd	Collector	73	Slurry Seal	23.87
99	E Boone Ave	N Ormond Rd	N Molter Rd	Collector	51	Mill & Overlay	38.16
172	E Boone Ave	N Simpson Rd	Malvern St	Collector	42	Mill & Overlay	43.38
233	E Boone Ave	Malvern St	N Eagle Rd	Collector	34	Reconstruction	49.06
234	E Boone Ave	N Knudson St	N Madson St	Collector	72	Slurry Seal	20.90
238	E Boone Ave	N Madson St	N Homestead Dr	Collector	74	Slurry Seal	20.04
248	E Boone Ave	N Wright Blvd	N Drury Ct	Collector	74	Slurry Seal	20.89
267	E Boone Ave	N Eagle Rd	N Stevenson Rd	Collector	37	Mill & Overlay	46.81
276	E Boone Ave	N Stevenson Rd	N Fairway Rd	Local	33	Mill & Overlay	49.88
277	E Boone Ave	N Fairway Rd	N Ormond Dr	Collector	46	Mill & Overlay	40.34
471	E Boone Ave	N Drury Ave	E Boone Ave	Collector	61	Mill & Overlay	29.31
219	E Broadway Ave	E Broadway Ave	E Appleway Ave	Minor Arterial	73	Slurry Seal	23.01
303	E Broadway Ave	N Eagle Rd	N Stevenson Ct	Local	76	Crackseal	18.89
304	E Broadway Ave	End	N Eagle Rd	Local	75	Seal	22.57
305	E Broadway Ave	N Knudson St	N Madson Ct	Local	44	Mill & Overlay	42.42
306	E Broadway Ave	N Ormond Ct	N Swing St	Local	63	Mill & Overlay	28.11
307	E Broadway Ave	N Stevenson Ct	N Fairway Ct	Local	66	Seal	25.95
308	E Broadway Ave	N Madson Ct	N Homestead Dr	Local	34	Mill & Overlay	49.32
309	E Broadway Ave	N Homestead Dr	N Garry Dr	Local	48	Mill & Overlay	39.18

310	E Broadway Ave	N Fairway Ct	N Ormond Ct	Local	62	Mill & Overlay	29.04
492	E Broadway Ave	N Swing St	End	Local	73	Seal	20.55
447	E Cataldo Ave	E Cataldo Ave	E Cataldo Ave	Local	77	Crackseal	23.09
565	E Cataldo Ave	E Cataldo Ave	E Cataldo Ave	Local	98	Defer	8.96
103	E Cataldo Ct	N Simpson Rd	End	Local	76	Crackseal	18.19
104	E Cataldo Ct	End	N Simpson Rd	Local	66	Seal	25.48
167	E Caufield Ave	N Holl Blvd	E Shannon Ave	Local	93	Defer	8.61
522	E Caufield Ave	E Caufield Ave	E Indiana Ave	Local	95	Defer	4.78
177	E Cirque Ln	N Cirque Ln	N Willamette Rd	Local	90	Crackseal	7.65
41	E Colleen Ct	End	N Knudson St	Local	93	Defer	6.69
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenanc e Suggestion	Repair Priority
474	E Colony Ct	End	E Settler Dr	Local	61	Mill & Overlay	31.02
246	E Colony St	E Settler Dr	N Homestead Dr	Local	86	Crackseal	11.42
25	E Country Vista Dr	E Mission Ave	N Liberty Lake Rd	Minor Arterial	83	Crackseal	45.13
44	E Country Vista Dr	E Appleway Ave	E Hawkstone Loop	Collector	82	Crackseal	44.36
52	E Country Vista Dr	N Kramer Rd	N Henry Ln	Major Arterial	64	Mill & Overlay	69.28
74	E Country Vista Dr	N Molter Rd	N Mitchell Ct	Collector	58	Mill & Overlay	61.07
75	E Country Vista Dr	E Mission Ave	Maxwell Ln	Collector	75	Slurry Seal	48.75
100	E Country Vista Dr	N Swing St	N Molter Rd	Collector	59	Mill & Overlay	60.64
158	E Country Vista Dr	E Country Vista Dr	E Eaglebend Ln	Collector	70	Slurry Seal	58.75
191	E Country Vista Dr	N Legacy Ridge Dr	E Kramer Rd	Major Arterial	55	Mill & Overlay	69.84
230	E Country Vista Dr	Eagle St	N Swing St	Collector	72	Slurry Seal	56.96
244	E Country Vista Dr	E Settler Dr	E Colony Ct	Collector	52	Mill & Overlay	66.30
245	E Country Vista Dr	E Eaglebend Ln	N Doral Ln	Collector	72	Slurry Seal	54.31
255	E Country Vista Dr	N Wright Blvd	E Settler Dr	Collector	36	Mill & Overlay	77.02
279	E Country Vista Dr	N Knudson St	N Doral Ln	Collector	63	Mill & Overlay	58.08
297	E Country Vista Dr	N Mitchell Ct	N Wright Blvd	Collector	45	Mill & Overlay	71.07
299	E Country Vista Dr	E Pinehurst Ln	N Simpson Rd	Collector	58	Mill & Overlay	61.43
300	E Country Vista Dr	E Boone Ave	E Pinehurst Ln	Collector	60	Mill & Overlay	60.92
301	E Country Vista Dr	N Simpson Rd	N Eagle Rd	Collector	61	Mill & Overlay	62.92
444	E Country Vista Dr	N Henry Ln	E Appleway Ave	Major Arterial	65	Mill & Overlay	60.49
445	E Country Vista Dr	I-90 Flyover	E Broadway Ave	Major Arterial	69	Slurry Seal	58.11
446	E Country Vista Dr	E Broadway Ave	West City Limits	Major Arterial	55	Mill & Overlay	65.16
475	E Country Vista Dr	E Mission Ave	E Country Vista Dr	Collector	68	Slurry Seal	54.60
476	E Country Vista Dr	E Mission Ave	E Country Vista Dr	Collector	42	Mill & Overlay	73.40
478	E Country Vista Dr	N Liberty Heights Ln	N Stanford Ln	Major Arterial	72	Slurry Seal	53.00
479	E Country Vista Dr	N Whitman Ln	N Legacy Ridge Dr	Major Arterial	72	Slurry Seal	57.77

480	E Country Vista Dr	N Stanford Ln	N Whitman Ln	Major Arterial	68	Slurry Seal	56.48
481	E Country Vista Dr	N Liberty Lake Rd	N Liberty Heights Ln	Major Arterial	72	Slurry Seal	51.78
489	E Country Vista Dr	E Maxwell Ln	E Sharp Ln	Collector	76	Crackseal	49.28
490	E Country Vista Dr	Sharp Ln	E Boone Ave	Collector	72	Slurry Seal	55.05
491	E Country Vista Dr	Pinehurst Ln	Pinehurst Ln	Collector	55	Mill & Overlay	64.29
145	E Deschutes Ave	E Deschutes Ave	E Nora Ave	Local	91	Defer	9.55
179	E Deschutes Ave	End	N Glenbrook Ave	Local	87	Crackseal	11.11
199	E Deschutes Ave	N Meyers Rd	N Caufield Rd	Local	96	Defer	4.62
226	E Deschutes Ave	N Snoqualmie Rd	E Nora Ave	Local	92	Defer	10.23
572	E Deschutes Ave	Undefined	Undefined	Local	100	Defer	2.62
254	E Desmet Ct	End	N Wright Blvd	Local	56	Mill & Overlay	34.26
485	E Desmet Ct	End	E Desmet Rd	Local	77	Crackseal	17.08
483	E Desmet Rd	N Simpson Rd	E Desmet Rd	Local	71	Seal	23.98
484	E Desmet Rd	E Desmet Rd	N Simpson Rd	Local	88	Crackseal	11.80
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
364	E Domrese Ave	N Wichester St	N Wolfe Penn St	Local	95	Defer	4.95
505	E George Gee Ave	End	Cornerstone Way	Local	73	Seal	24.82
525	E Glenbrook Ave	N Holl Blvd	E Indiana Ave	Local	92	Defer	10.79
33	E Hawkstone Loop	E Pinnacle Ct	N Osprey Ln	Local	82	Crackseal	14.77
34	E Hawkstone Loop	Talon Ln	N Village Way	Local	75	Seal	23.34
62	E Hawkstone Loop	N Osprey Ln	N Country Vista Blvd	Local	79	Crackseal	17.50
81	E Hawkstone Loop	N Village Way	N Red Tail Ln	Local	80	Crackseal	14.68
117	E Hawkstone Loop	N Red Tail Ln	N Swainson Ln	Local	81	Crackseal	14.68
123	E Hawkstone Loop	E Hawkstone Loop	Talon Ln	Local	86	Crackseal	13.26
156	E Hawkstone Loop	N Swainson Ln	E Pinnacle Ct	Local	80	Crackseal	15.75
59	E Indiana Ave	E Meyers Ave	E Caufield Ave	Collector	83	Crackseal	43.95
60	E Indiana Ave	E Indiana Ave	E Meyers Ave	Collector	96	Defer	33.39
133	E Indiana Ave	E Caufield Ave	N Cavalier Rd	Collector	83	Crackseal	43.64
136	E Indiana Ave	E Indiana Ave	Roundabout	Collector	81	Crackseal	44.38
168	E Indiana Ave	E Deschutes Ave	E Meyers Ave	Collector	86	Crackseal	41.47
192	E Indiana Ave	N Aladdin Rd	E Indiana Ave	Collector	77	Crackseal	47.18
195	E Indiana Ave	E Indiana Ave	N Aladdin Rd	Collector	79	Crackseal	46.57
212	E Indiana Ave	N Meyers Ave	E Indiana Ave	Collector	95	Defer	33.94
369	E Indiana Ave	E Indiana Ave	E Meyers Ave	Collector	78	Crackseal	46.36
370	E Indiana Ave	E Indiana Ave	E Meyers Ave	Collector	76	Crackseal	47.81
371	E Indiana Ave	E Indiana Ave	Roundabout	Collector	68	Slurry Seal	53.77
528	E Indiana Ave	N Harvest Pkwy	N Glenbrook Ave	Collector	90	Crackseal	42.41
529	E Indiana Ave	N Rydal Ln	N Harvard Rd	Local	96	Defer	9.18
538	E Indiana Ave	N Harvard Rd	E Wellington Pkwy	Collector	89	Crackseal	39.26
539	E Indiana Ave	E Wellington Pkwy	E Indiana Ave	Collector	100	Defer	32.70

544	E Indiana Ave	E Indiana Ave	E Indiana Ave	Collector	95	Defer	40.77
549	E Indiana Ave	E Indiana Ave	N Harvest Pkwy	Collector	85	Crackseal	41.03
540	E Indiana Ave (Eastbound)	E Indiana Ave	N Bitterroot St	Collector	98	Defer	34.50
543	E Indiana Ave (Eastbound)	N Bitterroot St	E Indiana Ave	Collector	74	Slurry Seal	54.03
545	E Indiana Ave (Eastbound)	E Indiana Ave	N Snoqualmie Rd	Collector	83	Crackseal	43.51
547	E Indiana Ave (Eastbound)	N Snoqualmie Rd	E Indiana Ave	Collector	81	Crackseal	47.19
541	E Indiana Ave (Westbound)	E Indiana Ave	N Bitterroot St	Collector	98	Defer	34.42
542	E Indiana Ave (Westbound)	N Bitterroot St	E Indiana Ave	Collector	82	Crackseal	48.22
546	E Indiana Ave (Westbound)	E Indiana Ave	N Snoqualmie Rd	Collector	86	Crackseal	41.35
548	E Indiana Ave (Westbound)	N Snoqualmie Rd	E Indiana Ave	Collector	81	Crackseal	47.16
511	E Kalama Ave	End	N Holl Blvd	Local	100	Defer	1.93
516	E Kalama Ave	N Cavalier Rd	N Aladdin Rd	Local	91	Defer	8.01
518	E Kalama Ave	N Salmon River St	N Cavalier Rd	Local	97	Defer	4.30
519	E Kalama Ave	N Holl Blvd	N Salmon River St	Local	96	Defer	6.35
6	E Knox Ave	End	N Molter Rd	Local	71	Seal	25.14
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
10	E Knox Ave	N McKinzie Ln	End	Local	75	Seal	19.99
30	E Knox Ave	E Appleway Ave	Madson	Local	74	Seal	26.58
111	E Knox Ave	N Cavalier Rd	End	Local	89	Crackseal	10.07
169	E Knox Ave	N Madson St	N McKinzie Ln	Local	78	Crackseal	18.26
521	E Knox Ave	N Salmon River St	N Cavalier Rd	Local	90	Crackseal	10.07
527	E Knox Ave	N Holl Blvd	E Kalama Ave	Local	97	Defer	4.46
186	E Knox Ct	End	N Holl Blvd	Local	90	Crackseal	9.60
326	E Legacy Flts Rd	E Mdw Spg Lp	E Legacy Spgs Ct	Local	100	Defer	2.13
327	E Legacy Flts Rd	E Legacy Spgs Ct	End	Local	100	Defer	1.19
451	E Legacy Flts Rd	E Mdw Spg Lp	E Mdw Spg Lp	Local	100	Defer	1.48
324	E Legacy Spgs Ct	N Kramer Pkwy	E Legacy Flts Rd	Local	100	Defer	0.58
325	E Legacy Spgs Ct	E Legacy Flts Rd	End	Local	100	Defer	1.39
106	E Ludlow Ave	N Forest Ridge St	N Winrock St	Local	93	Defer	9.48
139	E Main Ave	N Mitchell Dr	E Riverside Ave	Local	89	Crackseal	9.26
412	E Main Ave	E Main Ave	N Wright Blvd	Local	91	Defer	9.17
361	E Mallon Ct	N Malvern Rd	End	Local	75	Seal	18.55
5	E Marti Ct	N Oakland Rd	End	Local	85	Crackseal	12.31
2	E Maxwell Ave	N Meyers Ct	N Colonial Ct	Local	80	Crackseal	15.59
93	E Maxwell Ave	N Samantha Rd	Malvern St	Local	74	Seal	20.04
96	E Maxwell Ave	N Molter Rd	N Mitchell Rd	Local	64	Mill & Overlay	26.70
97	E Maxwell Ave	N Mitchell Rd	N Right Blvd	Local	67	Seal	27.31
124	E Maxwell Ave	N Simpson Rd	N Samantha Rd	Local	84	Crackseal	12.99
151	E Maxwell Ave	N Spencer Ct	N Simpson Rd	Local	89	Crackseal	10.92

188	E Maxwell Ave	N Holl Blvd	E Maxwell Ave	Local	91	Defer	7.62
189	E Maxwell Ave	N Colonial Ct	E Maxwell Ave	Local	90	Crackseal	8.34
190	E Maxwell Ave	N Caufield Ct	N Cavalier Ct	Local	88	Crackseal	9.81
298	E Maxwell Ave	N Fairway Rd	N Ormond Rd	Local	74	Seal	20.84
455	E Maxwell Ave	End	N Aladdin Rd	Local	100	Defer	1.08
487	E Maxwell Ct	N Ormond Rd	End	Local	76	Crackseal	19.57
269	E Maxwell Dr	Malvern St	N Fairway Rd	Local	68	Seal	27.19
328	E Mdw Spg Lp	N Henry Rd	E Legacy Flts Rd	Local	100	Defer	0.53
329	E Mdw Spg Lp	E Legacy Flts Rd	E Legacy Flts Rd	Local	100	Defer	2.43
452	E Mdw Spg Lp	E Legacy Flts Rd	E Legacy Flts Rd	Local	100	Defer	2.25
523	E Meyers Ave	N Holl Blvd	E Indiana Ave	Local	95	Defer	5.93
524	E Meyers Ave	N Holl Blvd	E Indiana Ave	Local	80	Crackseal	16.88
387	E Mica Peak Rd	End	N Country Vista Blvd	Local	98	Defer	5.11
31	E Mission Ave	N Pepper Ln	N Pepper Ln	Minor Arterial	60	Mill & Overlay	61.10
37	E Mission Ave	N Bitterroot St	Cornerstone Way	Minor Arterial	54	Mill & Overlay	68.36
55	E Mission Ave	N Aladdin Rd	End	Minor Arterial	65	Mill & Overlay	55.86
116	E Mission Ave	E Mission Ave	N Pepper Ln	Minor Arterial	53	Mill & Overlay	65.14
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
140	E Mission Ave	N Caufield Ct	N Cavalier Rd	Minor Arterial	61	Mill & Overlay	59.81
154	E Mission Ave	E Mission Ave	N Holl Blvd	Minor Arterial	62	Mill & Overlay	60.41
185	E Mission Ave	N Cavalier Rd	N Aladdin Rd	Minor Arterial	60	Mill & Overlay	60.24
210	E Mission Ave	N Meyers Ct	N Caufield Ct	Minor Arterial	68	Slurry Seal	54.44
319	E Mission Ave	E Mission Ave	N Snoqualmie Rd	Minor Arterial	100	Defer	34.03
320	E Mission Ave	N Snoqualmie Rd	E Mission Ave	Minor Arterial	100	Defer	33.34
340	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	90	Crackseal	38.22
341	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	93	Defer	35.99
342	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	100	Defer	31.05
343	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	100	Defer	31.07
348	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	85	Crackseal	42.36
349	E Mission Ave	E Mission Ave	Roundabout	Minor Arterial	85	Crackseal	42.38
350	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	77	Crackseal	47.40
351	E Mission Ave	Roundabout	E Mission Ave	Minor Arterial	62	Mill & Overlay	58.21
390	E Mission Ave	Roundabout	N Pepper Ln	Minor Arterial	86	Crackseal	40.36
391	E Mission Ave	Roundabout	N Pepper Ln	Minor Arterial	95	Defer	33.82
453	E Mission Ave	E Mission Ave	E Augusta Ct	Minor Arterial	63	Mill & Overlay	59.55
454	E Mission Ave	N Hall Blvd	N Hall Blvd	Minor Arterial	59	Mill & Overlay	61.48
503	E Mission Ave	E Mission Ave	E Mission Ave	Minor Arterial	73	Slurry Seal	54.29

14	E Mission Ave (South)	N Madson St	N Homestead Dr	Minor Arterial	40	Mill & Overlay	74.78
28	E Mission Ave (South)	E Mission Ave	E Mission Ave	Minor Arterial	41	Mill & Overlay	78.36
45	E Mission Ave (South)	N Meadowwood Ln	E Country Vista Dr	Minor Arterial	51	Mill & Overlay	69.45
67	E Mission Ave (South)	N King James Ln	N Winrock St	Minor Arterial	73	Slurry Seal	53.94
78	E Mission Ave (South)	N Homestead Dr	N Signal Dr	Minor Arterial	49	Mill & Overlay	71.67
82	E Mission Ave (South)	N Signal Dr	N Meadowwood Ln	Minor Arterial	66	Slurry Seal	56.46
125	E Mission Ave (South)	Malvern St	E Mission Ave	Minor Arterial	75	Slurry Seal	54.75
175	E Mission Ave (South)	N Winrock St	N Murray Ln	Minor Arterial	75	Slurry Seal	50.60
220	E Mission Ave (South)	E Mission Ave	Roundabout	Minor Arterial	63	Mill & Overlay	57.67
221	E Mission Ave (South)	E Mission Ave	Roundabout	Minor Arterial	43	Mill & Overlay	72.13
396	E Mission Ave (South)	Roundabout	E Mission Ave	Minor Arterial	64	Mill & Overlay	56.83
397	E Mission Ave (South)	Roundabout	E Mission Ave	Minor Arterial	61	Mill & Overlay	59.03
439	E Mission Ave (South)	N Country Vista Blvd	Malvern St	Minor Arterial	77	Crackseal	56.30
440	E Mission Ave (South)	Murray Ln	N Country Vista Blvd	Minor Arterial	76	Crackseal	48.98
54	E Nora Ave	End	N Glenbrook Rd	Local	79	Crackseal	18.14
58	E Nora Ave	N Caufield Rd	N Cavalier Rd	Local	81	Crackseal	15.05
144	E Nora Ave	N Willamette Rd	N Holl Blvd	Local	87	Crackseal	10.80
148	E Nora Ave	E Nora Ave	N Aladdin Rd	Local	82	Crackseal	14.35
182	E Nora Ave	N Holl Rd	N Meyers Rd	Local	89	Crackseal	9.36
200	E Nora Ave	N Meyers Rd	N Caufield Rd	Local	89	Crackseal	9.68
224	E Nora Ave	N Hood River Rd	N Hood River Rd	Local	100	Defer	0.54
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
323	E Nora Ave	N Malad Ct	N Hood River Rd	Local	91	Defer	7.79
365	E Nora Ave	N Umatilla St	N Snoqualmie Rd	Local	100	Defer	1.27
366	E Nora Ave	End	N Umatilla St	Local	100	Defer	0.58
418	E Nora Ave	N Snoqualmie Rd	N Malad Ct	Local	96	Defer	4.17
420	E Nora Ave	Deschutes Ave	E Nora Ave	Local	100	Defer	0.42
578	E Olive Ln	E Valleyway Ave	E Olive Ln	Local	61	Mill & Overlay	28.81
579	E Olive Ln	E Valleyway Ave	E Olive Ln	Local	58	Mill & Overlay	30.93
580	E Olive Ln	E Olive Ln	N Village Ln	Local	59	Mill & Overlay	30.79
434	E Pine Point Ct	End	N Forest Ridge St	Local	92	Defer	7.06
435	E Pine Point Ct	N Forest Ridge St	End	Local	92	Defer	6.82
357	E Prestwick Pl	N Garry Dr	End	Local	64	Mill & Overlay	26.62
11	E Reston Ave	N Winrock St	N Winchester St	Local	91	Defer	7.80
68	E Reston Ave	N Wolfe Penn St	N Country Vista - Wolfe Penn A	Local	80	Crackseal	14.95
69	E Reston Ave	N Winchester St	N Wolfe Penn St	Local	85	Crackseal	12.11
70	E Reston Ave	N Wilmington St	N Winrock St	Local	86	Crackseal	11.38

314	E Reston Ave	N Country Vista - Wolfe Penn A	E Country Vista Dr	Local	75	Seal	18.53
330	E Reston Ave	N Forest Ridge St	N Wilmington St	Local	92	Defer	9.11
430	E Reston Ct	N Forest Ridge St	N Forest Ridge St	Local	97	Defer	4.02
18	E Riverside Ave	E Main Ave	N Wright Blvd	Local	80	Crackseal	19.95
90	E Riverside Ave	N Knudson St	N Garry Dr	Local	89	Crackseal	9.60
143	E Riverside Ave	N Wright Blvd	N Knudson St	Local	82	Crackseal	15.53
512	E Riverwalk Ave	Kachess	N Colonial St	Local	93	Defer	7.89
513	E Riverwalk Ave	N Colonial St	N Cavalier Rd	Local	84	Crackseal	12.89
282	E Schniedmiller Ct	N Garry Dr	End	Local	64	Mill & Overlay	27.22
9	E Settler Dr	N Kelsea Ct	N Liberty Lake Rd	Local	66	Seal	26.26
274	E Settler Dr	E Country Vista Dr	E Colony Ct	Local	74	Seal	23.97
292	E Settler Dr	N Garry Dr	N Kelsea Ct	Local	64	Mill & Overlay	30.13
293	E Settler Dr	E Colony Ct	N Garry Dr	Local	72	Seal	26.55
88	E Shannon Ave	E Cauffield Ave	N Cavalier Rd	Local	77	Crackseal	18.55
110	E Shannon Ave	N Cavalier Rd	End	Local	79	Crackseal	17.20
152	E Sharp Ave	N Simpson Rd	N Samantha Rd	Local	85	Crackseal	12.08
153	E Sharp Ave	N Samantha Rd	Malvern St	Local	70	Seal	22.94
164	E Sharp Ave	E Springdale Ct	N Simpson Rd	Local	87	Crackseal	11.15
242	E Sharp Ave	N Fairway Rd	N Ormond Rd	Local	76	Crackseal	18.60
243	E Sharp Ct	N Ormond Rd	End	Local	88	Crackseal	10.82
268	E Sharp Dr	N Mitchell Rd	N Wright Blvd	Local	66	Seal	26.44
249	E Sinto Ave	N Etta Ct	N Madson St	Local	32	Mill & Overlay	51.38
252	E Sinto Ave	Malvern St	N Eagle Rd	Local	71	Seal	21.77
260	E Sinto Ave	N Stevenson Rd	N Fairway Rd	Local	72	Seal	21.53
284	E Sinto Ave	N Eagle Rd	N Stevenson Rd	Local	54	Mill & Overlay	34.41
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
289	E Sinto Ave	N Wright Blvd	N Etta Ct	Local	35	Mill & Overlay	48.51
473	E Sinto Ct	End	N Wright Blvd	Local	85	Crackseal	12.40
205	E Snake River Ave	E Kachess Rd	N Colonial St	Local	86	Crackseal	13.21
20	E Spencer Ct	End	E Maxwell Ave	Local	80	Crackseal	15.46
121	E Sperling Ct	N Oakland Rd	End	Local	86	Crackseal	12.06
21	E Sprague Ave	N Garry Dr	N McKinzie Rd	Collector	31	Reconstruction	73.77
46	E Sprague Ave	S Hillview Rd	S Club House Rd	Collector	51	Mill & Overlay	39.72
47	E Sprague Ave	S Overlook Rd	S Hillview Rd	Collector	37	Mill & Overlay	50.77
65	E Sprague Ave	S Club House Rd	S Ward Rd	Collector	76	Crackseal	21.17
159	E Sprague Ave	E Gage St	S Overlook Rd	Collector	58	Mill & Overlay	33.57
174	E Sprague Ave	E Sprague Ave	N Garry Dr	Collector	40	Mill & Overlay	70.32
493	E Sprague Ave	N McKinzie Dr	N Liberty Lake Rd	Collector	60	Mill & Overlay	53.64

494	E Sprague Ave	N Molter Rd	N Wright Blvd	Collector	42	Mill & Overlay	67.38
495	E Sprague Ave	E Sprague Ave	N Molter Rd	Collector	66	Slurry Seal	26.09
8	E Springdale Ct	E Sharp Ave	End	Local	80	Crackseal	15.43
432	E Stonecrest Ave	N Forest Ridge St	N Wilmington St	Local	85	Crackseal	12.96
431	E Stonecrest Ct	N Forest Ridge St	N Forest Ridge St	Local	86	Crackseal	12.22
225	E Thompson Ave	N Harvest Pkwy	N Harvest Pkwy	Local	100	Defer	0.69
227	E Thompson Ave	N Hood River Rd	N Hood River Rd	Local	92	Defer	6.37
322	E Thompson Ave	N Snoqualmie Rd	N Hood River Rd	Local	98	Defer	4.60
426	E Thompson Ave	End	N Snoqualmie Rd	Local	100	Defer	3.80
163	E Thorton Ave	N Oakland Rd	E Autumn Crossing Ave	Local	93	Defer	7.43
17	E Valleyway Ave	N Dunbarton Oaks Ln	N Olive Ln	Local	72	Seal	48.02
26	E Valleyway Ave	N Mitchell Dr	N Mitchell Ct	Local	95	Defer	4.93
43	E Valleyway Ave	N Mitchell Ct	E Main Ave	Local	89	Crackseal	9.91
63	E Valleyway Ave	N Molter Rd	N Mitchell Dr	Local	73	Seal	20.83
64	E Valleyway Ave	E Main Ave	N Knudson St	Local	79	Crackseal	16.60
92	E Valleyway Ave	N Timberfield Ln	N Lindeblad Ln	Local	82	Crackseal	38.64
122	E Valleyway Ave	N McKinzie Rd	End	Local	74	Seal	19.27
410	E Valleyway Ave	N Garry Dr	N McKinzie Rd	Local	95	Defer	4.88
411	E Valleyway Ave	N Knudson St	N Garry Dr	Local	91	Defer	7.70
506	E Valleyway Ave	N Olive Ln	N Molter Rd	Local	75	Seal	53.25
507	E Valleyway Ave	N Timberfield Ln	N Dunbarton Oaks Ln	Local	73	Seal	44.61
508	E Valleyway Ave	E Valleyway Ave	N Lindeblad Ln	Minor Arterial	70	Slurry Seal	46.33
532	E Wellington Pkwy	E Wellington Pkwy	N Harvest Rd	Local	83	Crackseal	13.38
533	E Wellington Pkwy	E Wellington Pkwy	N Harvest Rd	Local	89	Crackseal	9.03
534	E Wellington Pkwy	E Wellington Pkwy	E Wellington Pkwy	Local	94	Defer	9.24
535	E Wellington Pkwy	N Courtenay Ln	E Wellington Pkwy	Local	67	Seal	26.20
536	E Wellington Pkwy	N Courtenay Ln	E Wellington Pkwy	Local	71	Seal	23.34
537	E Wellington Pkwy	N Harvard Rd	E Indiana Ave	Local	93	Defer	11.07
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
334	East Riverwalk Ave	N Holl Blvd	Kachess	Local	86	Crackseal	11.25
514	East Riverwalk Ave	N Cavalier Rd	N Aladdin Rd	Local	100	Defer	1.46
331	E Indiana Ave	Highway 90	N Rydal Ln	Local		Defer	4.34
332	E Kachess Rd	East Riverwalk Ave	E Snake River Ave	Local	91	Defer	7.58
441	N Kramer Pkwy	Kramer Pkwy	Kramer Pkwy	Minor Arterial	96	Defer	44.54
442	N Kramer Pkwy	Roundabout	Kramer Pkwy	Minor Arterial	100	Defer	31.62
443	N Kramer Pkwy	Roundabout	E Country Vista Dr	Minor Arterial	100	Defer	31.66
567	N Kramer Pkwy	Undefined	Roundabout	Collector	100	Defer	0.57
573	N Kramer Pkwy	Undefined	Roundabout	Collector	100	Defer	0.56

236	Malvern St	E Sharp Ave	E Boone Ave	Local	72	Seal	21.01
251	Malvern St	E Sinto Ave	E Sharp Ave	Local	61	Mill & Overlay	31.01
288	Malvern St	E Maxwell Ave	E Sinto Ave	Local	59	Mill & Overlay	30.91
486	Malvern St	E Boone Ave	E Mallon Ct	Local	77	Crackseal	20.95
247	Maxwell Ave	N Madson St	N Homestead Dr	Local	53	Mill & Overlay	35.26
286	Maxwell Ave	E Colt Ln	N Madson St	Local	74	Seal	19.07
400	Maxwell Ave	N Wright Blvd	E Colt Ln	Local	87	Crackseal	11.72
3	N Aladdin Rd	E Nora Ave	E Mission Ave	Local	70	Seal	25.67
105	N Aladdin Rd	E Indiana Ave	E Nora Ave	Local	66	Seal	27.86
183	N Aladdin Rd	E Maxwell Ave	End	Local	90	Crackseal	9.75
184	N Aladdin Rd	E Mission Ave	E Maxwell Ave	Local	87	Crackseal	9.97
515	N Aladdin Rd	E Riverwalk Ave	E Kalama Ave	Local	100	Defer	1.90
118	N Bitterroot St	E Rockrose Ln	E Mission Ave	Local	81	Crackseal	15.67
407	N Bitterroot St	N Bitterroot St	E Rockrose Ln	Local	92	Defer	8.02
32	N Carson Range St	N Oakland St	E Autumn Crossing Ave	Local	91	Defer	9.99
42	N Carson Range St	E Autumn Crossing Ave	E Thorton Ave	Local	95	Defer	4.92
1	N Caufield Ct	E Maxwell Ave	End	Local	90	Crackseal	8.94
141	N Caufield Ct	End	E Mission Ave	Local	95	Defer	6.78
149	N Caufield Rd	E Deschutes Ave	E Nora Ave	Local	92	Defer	7.20
150	N Caufield Rd	E Indiana Ave	E Deschutes Ave	Local	92	Defer	7.20
180	N Cavalier Ct	E Maxwell Ave	End	Local	94	Defer	6.42
53	N Cavalier Rd	E Shannon Ave	E Indiana Ave	Local	84	Crackseal	13.12
61	N Cavalier Rd	E Knox Ave	E Shannon Ave	Local	85	Crackseal	12.12
134	N Cavalier Rd	E Indiana Ave	E Nora Ave	Local	86	Crackseal	13.33
193	N Cavalier Rd	End	E Mission Ave	Local	96	Defer	6.56
206	N Cavalier Rd	E Riverwalk Ave	E Kalama Ave	Local	93	Defer	7.79
517	N Cavalier Rd	E Kalama Ave	E Knox Ave	Local	91	Defer	7.79
456	N Colonial Ct	E Maxwell Ave	End	Local	90	Crackseal	8.54
333	N Colonial St	East Riverwalk Ave	E Snake River Ave	Local	82	Crackseal	14.30
56	N Country Vista - Wolfe Penn A	E Reston Ave	E Bergamot Ave	Local	88	Crackseal	10.93
57	N Country Vista - Wolfe Penn A	E Bergamot Ave	E Autumn Crossing Ave	Local	86	Crackseal	12.55
CL X	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
157	N Country Vista - Wolfe Penn A	E Blue Ridge Ave	E Reston Ave	Local	78	Crackseal	19.90
160	N Country Vista Blvd	E Autumn Crossing Ave	E Mission Ave	Collector	67	Slurry Seal	56.31
311	N Country Vista Blvd	E Hawkstone Loop	E Goshawk Wy	Collector	78	Crackseal	46.48
372	N Country Vista Blvd	N Country Vista Blvd	E Autumn Crossing Ave	Collector	76	Crackseal	48.92
373	N Country Vista Blvd	E Bergamot Ave	N Country Vista Blvd	Collector	75	Slurry Seal	48.45
374	N Country Vista Blvd	E Reston Ave	E Bergamot Ave	Collector	74	Slurry Seal	50.97

375	N Country Vista Blvd	N Country Vista Blvd	Oakland Ln	Collector	80	Crackseal	46.02
376	N Country Vista Blvd	E Blue Ridge Ave	N Country Vista Blvd	Collector	76	Crackseal	48.68
377	N Country Vista Blvd	E Mica Peak Rd	E Blue Ridge Ave	Collector	94	Defer	36.11
378	N Country Vista Blvd	N Country Vista Blvd	E Mica Peak Rd	Collector	92	Defer	36.39
379	N Country Vista Blvd	N Country Vista Blvd	E Mica Peak Rd	Collector	92	Defer	36.40
380	N Country Vista Blvd	E Mica Peak Rd	E Blue Ridge Ave	Collector	96	Defer	34.72
381	N Country Vista Blvd	E Blue Ridge Ave	N Country Vista Blvd	Collector	84	Crackseal	42.89
382	N Country Vista Blvd	N Country Vista Blvd	Oakland Ln	Collector	83	Crackseal	43.84
383	N Country Vista Blvd	Oakland Ln	E Reston Ave	Collector	76	Crackseal	48.07
384	N Country Vista Blvd	E Reston Ave	E Bergamot Ave	Collector	76	Crackseal	49.57
385	N Country Vista Blvd	E Bergamot Ave	N Country Vista Blvd	Collector	62	Mill & Overlay	57.85
386	N Country Vista Blvd	E Goshawk Wy	N Country Vista Blvd	Collector	85	Crackseal	41.98
388	N Country Vista Blvd	Oakland Ln	E Reston Ave	Collector	75	Slurry Seal	48.81
257	N Drury Ct	End	E Boone Ave	Local	68	Seal	24.53
472	N Drury Ct	E Boone Ave	End	Local	57	Mill & Overlay	32.91
278	N Eagle Rd	E Country Vista Dr	E Broadway Ave	Local	78	Crackseal	17.71
488	N Eagle Rd	E Sinto Ave	E Boone Ave	Local	64	Mill & Overlay	29.32
358	N Etta Ct	E Sinto Ave	End	Local	72	Seal	21.13
295	N Fairway Ct	End	E Broadway Ave	Local	73	Seal	21.32
265	N Fairway Rd	E Maxwell Ave	E Sinto Ave	Local	60	Mill & Overlay	30.72
283	N Fairway Rd	E Sinto Ave	E Sharp Ave	Local	67	Seal	24.89
291	N Fairway Rd	E Sharp Ave	E Boone Ave	Local	81	Crackseal	16.16
38	N Forest Ridge St	E Reston Ct	E Stonecrest Ct	Local	84	Crackseal	13.37
48	N Forest Ridge St	N Forest Ridge St	E Pine Point Ct	Local	81	Crackseal	15.18
261	N Forest Ridge St	E Bergamot - Ludlow Aly	E Ludlow Ave	Local	88	Crackseal	9.41
302	N Forest Ridge St	E Bergamot Ct	E Bergamot - Ludlow Aly	Local	76	Crackseal	17.92
335	N Forest Ridge St	E Blue Ridge Ave	E Reston Ct	Local	96	Defer	4.41
436	N Forest Ridge St	E Pine Point Ct	E Bergamot Ct	Local	89	Crackseal	10.29
142	N Garry Dr	N Garry Dr	E Sprague Ave	Local	72	Seal	21.72
170	N Garry Dr	E Valleyway Ave	E Riverside Ave	Local	96	Defer	5.36
241	N Garry Dr	End	E Broadway Ave	Local	71	Seal	26.51
271	N Garry Dr	E Broadway Ave	E Prestwick Pl	Local	70	Seal	25.90
275	N Garry Dr	E Prestwick Pl	E Schniedmiller Ct	Local	61	Mill & Overlay	29.33
281	N Garry Dr	E Schniedmiller Ct	E Settler Dr	Local	53	Mill & Overlay	35.08
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
50	N Glenbrook Ave	E Indiana Ave	E Deschutes Ave	Local	85	Crackseal	12.22
131	N Glenbrook Rd	E Nora Ave	E Augusta Ct	Local	88	Crackseal	9.85
135	N Glenbrook Rd	E Augusta Ct	E Mission Ave	Local	87	Crackseal	10.69
194	N Glenbrook Rd	End	Baldwin Ave	Local	100	Defer	0.42

408	N Glenbrook Rd	E Baldwin Ave	E Nora Ave	Local	95	Defer	4.77
94	N Harvard Rd	N Bella Lago Ln	N Harvard Rd	Local	70	Seal	22.63
24	N Harvard Rd (Northbound)	N Harvard Rd	Roundabout	Major Arterial	65	Mill & Overlay	62.65
73	N Harvard Rd (Northbound)	E Wellington Ave	Indiana Ave	Major Arterial	54	Mill & Overlay	67.74
204	N Harvard Rd (Northbound)	N Harvard Rd	N Harvard Rd	Major Arterial	61	Mill & Overlay	60.22
389	N Harvard Rd (Southbound)	N Harvard Rd	Roundabout	Major Arterial	61	Mill & Overlay	65.56
530	N Harvard Rd (Southbound)	E Wellington Ave	Indiana Ave	Major Arterial	69	Slurry Seal	56.88
531	N Harvard Rd (Southbound)	N Harvard Rd	N Harvard Rd	Major Arterial	73	Slurry Seal	51.28
401	N Harvest Pkwy	Roundabout	N Harvest Pkwy	Collector	84	Crackseal	11.85
402	N Harvest Pkwy	Roundabout	N Harvest Pkwy	Collector	83	Crackseal	12.67
403	N Harvest Pkwy	N Harvest Pkwy	End	Collector	88	Crackseal	14.97
353	N Harvest Pkwy (Northbound)	E Thompson Ave	Roundabout	Collector	84	Crackseal	35.08
421	N Harvest Pkwy (Northbound)	E Indiana Ave	E Nora Ave	Collector	81	Crackseal	39.37
423	N Harvest Pkwy (Northbound)	E Thompson Ave	E Nora Ave	Collector	89	Crackseal	33.17
352	N Harvest Pkwy (Southbound)	E Thompson Ave	Roundabout	Collector	80	Crackseal	37.98
422	N Harvest Pkwy (Southbound)	E Indiana Ave	E Nora Ave	Collector	87	Crackseal	35.02
424	N Harvest Pkwy (Southbound)	E Nora Ave	E Thompson Ave	Collector	86	Crackseal	35.28
449	N Henry Rd	E Valley Vista Dr	E Mdw Spg Lp	Collector	96	Defer	33.64
178	N Holl Blvd	E Knox Ave	E Glenbrook Ave	Local	91	Defer	7.80
181	N Holl Blvd	E Glenbrook Ave	E Meyers Ave	Local	95	Defer	4.90
458	N Holl Blvd	E Maxwell Ave	N Meyers Ct	Local	74	Seal	19.50
510	N Holl Blvd	E Riverwalk Ave	E Kalama Ave	Local	100	Defer	2.64
526	N Holl Blvd	E Kalama Ave	E Knox Ct	Local	87	Crackseal	10.75
49	N Holl Rd	E Mission Ave	E Maxwell Ave	Local	85	Crackseal	11.40
147	N Holl Rd	E Augusta Ct	End	Local	86	Crackseal	10.51
367	N Holl Rd	N Holl Rd	E Nora Ave	Local	74	Seal	21.53
368	N Holl Rd	N Holl Rd	E Nora Ave	Local	73	Seal	22.52
459	N Holl Rd	E Augusta Ave	N Holl Rd	Local	69	Seal	23.38
460	N Holl Rd	E Augusta Ave	N Holl Rd	Local	71	Seal	22.71
461	N Holl Rd	E Nora Ave	E Augusta Ave	Local	73	Seal	21.22
462	N Holl Rd	E Nora Ave	E Augusta Ave	Local	88	Crackseal	10.83
13	N Homestead Dr	E Mission Ave	E Oldenburg Ln	Local	31	Mill & Overlay	50.87
77	N Homestead Dr	E Remington Ln	E Colt Ln	Local	32	Mill & Overlay	50.32
113	N Homestead Dr	E Colt Ln	Maxwell Ave	Local	34	Mill & Overlay	48.51
114	N Homestead Dr	E Oldenburg Ln	E Remington Ln	Local	32	Mill & Overlay	50.14
231	N Homestead Dr	E Boone Ave	N Knudson St	Local	73	Seal	23.80
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority

270	N Homestead Dr	Maxwell Ave	E Boone Ave	Local	63	Mill & Overlay	30.83
287	N Homestead Dr	End	N Knudson St	Local	81	Crackseal	15.49
290	N Homestead Dr	E Broadway Ave	E Colony St	Local	83	Crackseal	19.80
419	N Hood River Rd	E Nora Ave	E Thompson Ave	Local	100	Defer	3.05
425	N Hood River Rd	E Nora Ave	E Thompson Ave	Local	100	Defer	3.02
239	N Kelsea Ct	E Settler Dr	End	Local	48	Mill & Overlay	39.36
240	N Knudson Ct	E Boone Ave	End	Local	42	Mill & Overlay	43.31
112	N Knudson St	E Valleyway Ave	Colleen Ct	Local	97	Defer	4.06
166	N Knudson St	E Colleen Ct	E Riverside Ave	Local	95	Defer	4.70
272	N Knudson St	E Broadway Ave	E Colony Ct	Local	73	Seal	21.65
280	N Knudson St	N Homestead Dr	E Country Vista Dr	Local	65	Mill & Overlay	26.09
285	N Knudson St	E Country Vista Dr	E Broadway Ave	Local	37	Mill & Overlay	47.98
203	N Kramer Pkwy	E Legacy Spgs Ct	N Henry Ln	Collector	100	Defer	31.63
448	N Kramer Pkwy	E Kramer Rd	E Country Vista Dr	Collector	95	Defer	45.05
562	N Kramer Pkwy	E Mdw Spg Lp	E Legacy Spgs Ct	Collector	99	Defer	34.41
568	N Kramer Pkwy	Undefined	Undefined	Collector	100	Defer	3.59
574	N Kramer Pkwy	Undefined	Undefined	Collector	100	Defer	1.26
575	N Kramer Pkwy	Undefined	Undefined	Collector	100	Defer	4.56
450	N Kramer Pkwy	N Henry Ln	E Sprague Ave	Collector	94	Defer	34.88
509	N Lakeside Rd	N Lindeblad Ln	N Bella Lago Ln	Local	42	Mill & Overlay	43.99
577	N Legacy Ridge Dr	E Country Vista Dr	N Legacy Ridge Dr	Local	77	Crackseal	18.73
115	N Liberty Lake Rd	E Settler Dr	E Sprague Ave	Minor Arterial	96	Defer	35.62
561	N Liberty Lake Rd	N Kelsea Ct	E Settler Dr	Minor Arterial	99	Defer	50.72
392	N Liberty Lake Rd (Northbound)	Roundabout	N Liberty Lake Rd	Major Arterial	71	Slurry Seal	54.74
477	N Liberty Lake Rd (Northbound)	E Appleway Ave	E Country Vista Dr	Major Arterial	81	Crackseal	49.85
558	N Liberty Lake Rd (Northbound)	N Liberty Lake Rd	E Appleway Ave	Major Arterial	72	Slurry Seal	53.42
559	N Liberty Lake Rd (Northbound)	N Liberty Lake Rd	N Liberty Lake Rd	Major Arterial	75	Slurry Seal	48.92
23	N Liberty Lake Rd (Southbound)	Roundabout	N Liberty Lake Rd	Major Arterial	75	Slurry Seal	52.06
482	N Liberty Lake Rd (Southbound)	E Appleway Ave	E Country Vista Dr	Major Arterial	86	Crackseal	46.19
556	N Liberty Lake Rd (Southbound)	N Liberty Lake Rd	E Appleway Ave	Major Arterial	75	Slurry Seal	51.15
557	N Liberty Lake Rd (Southbound)	N Liberty Lake Rd	N Liberty Lake Rd	Major Arterial	89	Crackseal	38.76
294	N Madson Ct	E Broadway Ave	End	Local	88	Crackseal	11.64
72	N Madson St	E Knox Ave	E Appleway Ave	Local	72	Seal	26.18
176	N Madson St	E Appleway Ave	E Mission Ave	Local	50	Mill & Overlay	43.53
232	N Madson St	E Sinto Ave	E Boone Ave	Local	64	Mill & Overlay	28.60
237	N Madson St	Maxwell Ave	E Sinto Ave	Local	83	Crackseal	13.49

228	N Malad Ct	E Nora Ave	End	Local	100	Defer	2.06
98	N Malvern Rd	E Mission Ave	E Maxwell Ave	Local	56	Mill & Overlay	32.71
138	N Malvern Rd	N Simpson Rd	E Mallon Ct	Local	74	Seal	21.82
22	N McKinzie Rd	E Valleyway Ave	E Sprague Ave	Local	87	Crackseal	13.05
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
211	N Meyers Ct	End	E Mission Ave	Local	94	Defer	7.30
457	N Meyers Ct	E Maxwell Ave	End	Local	91	Defer	7.62
362	N Meyers Rd	E Deschutes Ave	E Nora Ave	Local	95	Defer	4.93
126	N Mitchell Ct	End	E Valleyway Ave	Local	94	Defer	7.53
258	N Mitchell Ct	End	E Country Vista Dr	Local	61	Mill & Overlay	30.57
16	N Mitchell Dr	E Valleyway Ave	E Main Ave	Local	86	Crackseal	11.41
127	N Mitchell Rd	Maxwell Ave	E Sharp Ave	Local	58	Mill & Overlay	33.23
15	N Molter Rd	E Knox Ave	E Appleway Ave	Local	61	Mill & Overlay	31.94
35	N Molter Rd	N Molter Rd	N Molter Rd	Collector	54	Mill & Overlay	60.49
202	N Molter Rd	N Molter Rd	E Sprague Ave	Collector	42	Mill & Overlay	42.65
394	N Molter Rd	E Appleway Ave	Roundabout	Minor Arterial	54	Mill & Overlay	66.17
395	N Molter Rd	E Appleway Ave	Roundabout	Minor Arterial	55	Mill & Overlay	65.31
398	N Molter Rd	Roundabout	E Maxwell Ave	Minor Arterial	44	Mill & Overlay	65.09
399	N Molter Rd	Roundabout	E Maxwell Ave	Minor Arterial	59	Mill & Overlay	54.23
464	N Molter Rd	E Valleyway Ave	N Molter Rd	Collector	40	Mill & Overlay	71.75
465	N Molter Rd	E Country Vista Dr	N Molter Rd	Collector	50	Mill & Overlay	62.15
466	N Molter Rd	E Country Vista Dr	N Molter Rd	Collector	49	Mill & Overlay	62.83
467	N Molter Rd	E Boone Ave	E Country Vista Dr	Minor Arterial	55	Mill & Overlay	60.02
468	N Molter Rd	E Boone Ave	E Country Vista Dr	Minor Arterial	53	Mill & Overlay	61.48
469	N Molter Rd	E Maxwell Ave	E Boone Ave	Minor Arterial	53	Mill & Overlay	60.90
470	N Molter Rd	E Maxwell Ave	E Boone Ave	Minor Arterial	55	Mill & Overlay	59.45
4	N Oakland Rd	E Sperling Ct	E Marti Ct	Local	81	Crackseal	14.97
40	N Oakland Rd	E Autumn Crossing Ave	E Thorton Ave	Local	92	Defer	7.20
91	N Oakland Rd	E Marti Ct	N Springdale Ct	Local	94	Defer	5.43
120	N Oakland Rd	N Spencer Ct	Sperling Ct	Local	84	Crackseal	12.61
438	N Oakland St	N Carson Range St	E Autumn Crossing Ave	Local	94	Defer	8.86
296	N Ormond Ct	End	E Broadway Ave	Local	72	Seal	21.77
235	N Ormond Dr	E Sharp Ave	E Boone Ave	Local	94	Defer	6.74
262	N Ormond Rd	E Maxwell Ave	E Sharp Ave	Local	79	Crackseal	18.15
520	N Salmon River St	E Kalama Ave	E Knox Ct	Local	95	Defer	4.87
29	N Samantha Rd	E Maxwell Ave	E Sharp Ave	Local	87	Crackseal	13.76

553	N Signal Rd	E Appleway Ave	E Mission Ave	Local	67	Seal	27.43
51	N Simpson Rd	E Boone Ave	Desmet Rd	Local	57	Mill & Overlay	31.80
71	N Simpson Rd	Cataldo Ct	Cataldo Ct	Local	66	Seal	25.18
76	N Simpson Rd	Desmet Rd	Cataldo Ct	Local	61	Mill & Overlay	29.97
95	N Simpson Rd	Desmet Rd	E Country Vista Dr	Local	79	Crackseal	15.91
128	N Simpson Rd	Cataldo Ct	Desmet Rd	Local	68	Seal	24.42
173	N Simpson Rd	E Maxwell Ave	E Sharp Ave	Local	73	Seal	23.94
229	N Summit Ct	E Blue Ridge Ave	End	Local	100	Defer	1.95
321	N Snoqualmie Rd	E Thompson Ave	E Mission Ave	Local	100	Defer	0.78
CL X UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
413	N Snoqualmie Rd	E Indiana Ave	Deschutes Ave	Local	100	Defer	0.43
414	N Snoqualmie Rd	Deschutes Ave	E Deschutes Ave	Local	100	Defer	0.58
415	N Snoqualmie Rd	Deschutes Ave	E Nora Ave	Local	95	Defer	4.87
416	N Snoqualmie Rd	E Nora Ave	E Thompson Ave	Local	98	Defer	4.82
263	N Stevenson Ct	End	E Broadway Ave	Local	74	Seal	20.36
266	N Stevenson Rd	E Sinto Ave	E Boone Ave	Local	59	Mill & Overlay	33.15
264	N Swing St	E Country Vista Dr	E Broadway Ave	Local	58	Mill & Overlay	32.26
417	N Umatilla St	E Nora Ave	End	Local	100	Defer	3.19
581	N Village Ln	E Olive Ln	End	Local	63	Mill & Overlay	27.69
582	N Village Ln	E Olive Ln	E Alki Ln	Local	66	Seal	27.07
359	N Winchester St	E Domrese Ave	E Reston Ave	Local	95	Defer	5.02
146	N Willamette Rd	E Nora Ave	E Cirque Ln	Local	90	Crackseal	7.53
187	N Willamette Rd	E Cirque Ln	E Augusta Ln	Local	90	Crackseal	8.64
155	N Wilmington St	E Reston Ave	E Stonecrest Ave	Local	90	Crackseal	8.25
201	N Wilmington St	E Blue Ridge Ave	E Reston Ave	Local	94	Defer	6.75
433	N Wilmington St	E Stonecrest Ave	End	Local	97	Defer	4.00
102	N Winchester Ct	E Autumn Crossing Ave	End	Local	86	Crackseal	12.30
107	N Winchester St	E Bergamot Ave	E Autumn Crossing Ave	Local	75	Seal	21.20
119	N Winchester St	E Reston Ave	E Bergamot Ave	Local	91	Defer	8.98
7	N Winrock St	E Ludlow Ave	E Autumn Crossing Ave	Local	90	Crackseal	8.26
39	N Winrock St	E Bergamot Ave	E Bergamot - Ludlow Aly	Local	89	Crackseal	9.32
79	N Winrock St	E Reston Ave	E Bergamot Ave	Local	97	Defer	4.75
83	N Winrock St	E Autumn Crossing Ave	N Winchester St	Local	82	Crackseal	15.67
209	N Winrock St	E Bergamot - Ludlow Aly	E Ludlow Ave	Local	92	Defer	6.29
218	N Winrock St	E Blue Ridge Ave	E Reston Ave	Local	93	Defer	7.69
429	N Wolfe Penn	E Bergamot Ave	E Autumn Crossing Ave	Local	97	Defer	5.04
101	N Wolfe Penn Ct	E Autumn Crossing Ave	End	Local	89	Crackseal	10.11

80	N Wolfe Penn St	E Reston Ave	E Bergamot Ave	Local	88	Crackseal	10.98	
207	N Wolfe Penn St	E Domrese Ave	E Reston Ave	Local	79	Crackseal	16.81	
428	N Wolfe Penn St	E Bergamot Ave	E Autumn Crossing Ave	Local	81	Crackseal	16.41	
19	N Wright Blvd	E Riverside Ave	E Sprague Ave	Local	92	Defer	6.52	
129	N Wright Blvd	E Main Ave	E Riverside Ave	Local	94	Defer	8.24	
250	N Wright Blvd	Maxwell Ave	E Sinto Ct	Local	74	Seal	20.04	
253	N Wright Blvd	E Sinto Ct	E Sharp Ave	Local	68	Seal	24.08	
256	N Wright Blvd	E Sharp Ave	E Boone Ave	Local	74	Seal	20.04	
259	N Wright Blvd	E Boone Ave	E Desmet Ct	Local	54	Mill & Overlay	34.67	
273	N Wright Blvd	E Desmet Ct	E Country Vista Dr	Local	58	Mill & Overlay	33.74	
108	Roundabout (Harvard/Mission)	N Harvard Rd	N Harvard Rd	Major Arterial	100	Defer	30.12	
196	Roundabout (Harvard/Mission)	N Harvard Rd	N Harvard Rd	Major Arterial	95	Defer	34.12	
197	Roundabout (Harvard/Mission)	N Harvard Rd	E Mission Ave	Major Arterial	100	Defer	30.16	
CL X	UID	Street Name	From Street Name	To Street Name	Functional Class	PC I	Maintenance Suggestion	Repair Priority
198	Roundabout (Harvard/Mission)	E Mission Ave	N Harvard Rd	Major Arterial	83	Crackseal	42.57	
344	Roundabout (Harvest/Mission)	E Mission Ave	E Mission Ave	Minor Arterial	87	Crackseal	39.42	
345	Roundabout (Harvest/Mission)	E Mission Ave	N Harvest Pkwy	Minor Arterial	75	Slurry Seal	48.33	
346	Roundabout (Harvest/Mission)	N Harvest Pkwy	E Mission Ave	Minor Arterial	75	Slurry Seal	48.34	
347	Roundabout (Harvest/Mission)	E Mission Ave	E Mission Ave	Minor Arterial	77	Crackseal	46.95	
213	Roundabout (Holl/Indiana)	E Indiana Ave	E Indiana Ave	Collector	70	Slurry Seal	51.94	
214	Roundabout (Holl/Indiana)	E Indiana Ave	E Indiana Ave	Collector	58	Mill & Overlay	60.46	
215	Roundabout (Holl/Indiana)	E Indiana Ave	E Indiana Ave	Collector	67	Slurry Seal	54.13	
216	Roundabout (Holl/Indiana)	E Indiana Ave	E Indiana Ave	Collector	75	Slurry Seal	48.15	
336	Roundabout (Kramer/Mission)	E Mission Ave	E Mission Ave	Minor Arterial	100	Defer	30.23	
337	Roundabout (Kramer/Mission)	Kramer Pkwy	E Mission Ave	Minor Arterial	100	Defer	30.19	
338	Roundabout (Kramer/Mission)	Kramer Pkwy	Kramer Pkwy	Minor Arterial	100	Defer	30.10	
339	Roundabout (Kramer/Mission)	Kramer Pkwy	E Mission Ave	Minor Arterial	100	Defer	30.21	
222	Roundabout (Molter/Mission)	N Molter Rd	N Molter Rd	Minor Arterial	54	Mill & Overlay	63.63	
223	Roundabout (Molter/Mission)	N Molter Rd	N Molter Rd	Minor Arterial	75	Slurry Seal	48.23	
360	Roundabout (Molter/Mission)	N Molter Rd	E Mission Ave	Minor Arterial	54	Mill & Overlay	63.48	
393	Roundabout (Molter/Mission)	E Mission Ave	N Molter Rd	Minor Arterial	60	Mill & Overlay	59.13	

Appendix E: Year-by-year pavement program (6 years)

2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ROADWAY PROJECTS



SIX YEAR TRANSPORTATION CAPITAL FACILITIES PLAN, 2026 -2031													
Roadway Projects													
LINE NO.	PROJECT TYPE	PROJECT NAME	LOCATION	FUNDING SOURCE	CURRENT 2025	PROJECT TOTAL (2026-2031)	2026	2027	2028	2029	2030	2031	NOTES:
TP-1	Enhancement/ New Construction	Harvard Rd Bridge /Kramer Overpass & Rd Ext	Between Country Vista & Mission	CW/TIP/JFT/TBD		TBD							
TP-2	Preservation/ Improvements	Country Vista Rebuild/ Operational	W City Limits to Liberty Lake Rd	REET2		\$ 4,416,000	\$ 196,000	\$ 2,008,000	\$ 2,212,000				
TP-A7N 32-3	Enhancement	Appleyway Frontage Improvements	Fairway to E City Limits	REET/TBD		\$ 4,281,726				\$ 335,388	\$ 3,946,340		
TP-4	Enhancement	Mission Ave Frontage Improvements	W City Limits east to Glenbrook (southside)	REET2/COMMERCE	\$ 200,025	\$ 1,493,975	\$ 1,493,975						Commerce Grant = \$999,100
TP-5	Enhancement	Upgrade Molter /Appleyway Signal	Molter/Appleyway		\$ 57,000	\$ 51,000			\$ 51,000				
TP-6	Enhancement	Smart Signal Control	Multiple Locations	HRM		\$ 51,000			\$ 51,000				
TP-7	Preservation	Mission Ave Overlay	Country Vista to Molter	SRTC/REET/TBD		\$ 1,368,400	\$ 1,368,400						
TP-8	Preservation	Sprague Avenue Rebuild	Liberty Lake Road to Gage	REET/TBD		\$ 3,029,371			\$ 204,194	\$ 1,359,530	\$ 1,465,647.40		
TP-9	Plan/Report	Pavement Condition Study/ Preservation Master Plan	Citywide	TBD	\$ 75,000	\$ -							
TP-10	Preservation	Mission Ave Grind & Overlay (North)	Storage Facility to Harvard	REET2/TIB		\$ 1,030,000	\$ 1,030,000						Moved to 2026; adjusted for inflation Local match=\$370,000, SRTC Grant =\$1,110,000
TP-11	Preservation	Molter Grind & Overlay, North Segment	Mission to Appleyway	REET2/SRTC		\$ 1,622,000	\$ 142,000	\$ 1,480,000					
TP-12	Preservation	Country Vista Drive Grind & Overlay	Mission Avenue to Molter	REET/TBD		\$ 2,014,299		\$ 141,603	\$ 1,872,696				
TP-13	Plan/Report	Network Analysis	Citywide	HRM/PLUG	\$ 97,930	\$ -							
TP-14	Preservation	Street Tree Replacement	Citywide	TBD		\$ 138,806	\$ 20,000	\$ 21,160.00	\$ 22,387.28	\$ 23,685.74	\$ 25,059.52	\$ 26,512.97	Removal and periodic replacement of damaged street trees Periodic replacement of damaged or missing landscaping or hardscape
TP-15	Preservation	Roundabout/ Median Beautification	Citywide	TBD		\$ 208,208	\$ 30,000	\$ 31,740.00	\$ 33,580.92	\$ 35,528.61	\$ 37,589.27	\$ 39,769.45	
TP-16	Preservation	Street Repair Allocation	Citywide	TBD		\$ 694,028	\$ 100,000	\$ 105,800.00	\$ 111,936.40	\$ 118,428.71	\$ 125,297.58	\$ 132,564.84	Small pavement repairs not included in other CFP pavement preservation projects
TP-17	Enhancement	Intersection Improvement	N Liberty Lake Rd/ E Country Vista Drive	HRM/TIB		\$ -	TBD						Dual EB turn lane, to be constructed with TP-2
TP-18	Preservation	Molter Grind & Overlay, Center Segment	Mission to Country Vista	REET/TBD/TIB		\$ 1,754,166			\$ 1,754,166.07				
TP-19	Preservation	Molter Grind & Overlay, South Segment	Country Vista to Sprague	REET/TBD/TIB		\$ 2,121,037				\$ 2,121,037.37			
TOTAL ROADWAY PROJECTS					\$ 429,955	\$ 24,055,111	\$ 4,380,375	\$ 3,788,383	\$ 4,339,890	\$ 3,291,339	\$ 4,110,017	\$ 4,145,187	

Appendix F: Funding Program Summaries

Transportation Improvement Board (TIB) Programs

The Transportation Improvement Board administers a suite of grant programs that support local transportation projects, including arterial improvements, pavement preservation, Complete Streets enhancements, and active transportation facilities. Typical programs include:

- Urban Arterial Program (UAP) – for safety and mobility improvements on major urban streets.
- Arterial Preservation Program (APP) – for pavement preservation treatments on urban arterials.
- Small City Preservation and Arterial Programs – for cities under state population thresholds.
- Active Transportation and Complete Streets Programs – support multimodal enhancements that align with Complete Streets policies.

Highway Safety Improvement Program (HSIP)

Administered by WSDOT with federal funds, HSIP provides funding to reduce serious injuries and fatalities on city and county roads through evidence-based engineering countermeasures. Eligible project scopes include roadway safety improvements identified through crash data and local safety plans.

Safe Routes to School Program

Funds infrastructure improvements within two miles of schools to make walking and biking safer and more appealing; pavement-related work on school routes may qualify under this program.

National Highway Freight and System Asset Management Programs

These federal programs, managed via WSDOT, support freight mobility improvements and systematic preservation of key roadway assets, which may include pavement work on designated freight corridors.

Freight Mobility Strategic Investment Program (FMSIB)

A state freight-focused program providing competitive funding for high-priority freight-related roadway and intersection improvements that support the movement of goods and economic activity.

Federal Funding Sources

Surface Transportation Block Grant Program (STBG)

STBG is one of the most flexible federal-aid programs and provides significant funding for local pavement preservation, rehabilitation, and other road improvements. Jurisdictions typically access STBG funds through the regional Transportation Improvement Program (TIP) process.

Programming and Planning Mechanisms

Statewide Transportation Improvement Program (STIP)

The STIP compiles federally funded projects programmed by WSDOT and regional partners; inclusion in the STIP is generally required for federal fund eligibility.

Transportation Improvement Program (TIP)

The TIP is the regional four-year program of transportation projects that schedules federal and state funds (such as STBG, CMAQ, and CRP) for construction and implementation; local roadway projects funded through these programs are typically included in the TIP.

Regional and Local Funding Programs

Spokane Regional Transportation Council (SRTC) Competitive Grants

Through periodic *Calls for Projects*, SRTC programs federal funds (like STBG, STBG set-aside, CMAQ, and Carbon Reduction Program) to local jurisdictions in Spokane County for preservation, mobility, safety, and multimodal improvements. Projects must be consistent with regional priorities and included in the TIP. The program has historically funded roadway preservation, multimodal facilities, and safety enhancements, with millions awarded across the region.

Spokane Transit Authority (STA) Grants

While STA primarily focuses on transit and multimodal improvements, several STA-associated programs fund related infrastructure that can support Complete Streets components or corridor enhancements connected to pavement projects. For example, Federal Transit Administration competitive grants (e.g., Reconnecting Communities Pilot) have funded design advance work on active transportation and transit corridors that complement roadway investments.

Regional Mobility Grant (via WSDOT / Regional partners)

Although administered by WSDOT, the *Regional Mobility Grant* program supports capital construction and connectivity improvements that span regional centers, often in partnership with local agencies. Eligible project types include capital construction and transportation demand management, which can intersect with pavement and corridor improvements when coordinated regionally.

Neighborhood Access & Equity-Type Programs

Federal competitive grant programs like the U.S. DOT *Reconnecting Communities and Neighborhoods* initiative can be accessed through collaborative applications with regional partners (e.g., STA, Spokane County, City of Spokane, etc.) to fund pedestrian, bicycle, and connectivity improvements along key streets, enhancing safety and mobility that tie into pavement projects.

Appendix G: Glossary and Acronyms

Glossary

Arterial Street – A major roadway designed to carry high traffic volumes and provide regional or citywide connectivity.

Asset Management – A systematic process of operating, maintaining, and upgrading infrastructure assets cost-effectively over their life cycle.

Collector Street – A roadway that connects local streets to arterial streets and carries moderate traffic volumes.

Complete Streets – A policy and design approach that ensures streets are planned, designed, and operated to be safe and accessible for all users, including pedestrians, bicyclists, transit riders, motorists, and people of all ages and abilities.

Condition Assessment – The process of evaluating pavement condition through visual inspections, automated surveys, or other data collection methods to determine distress types, severity, and extent.

Deferred Maintenance – The practice of delaying routine maintenance activities, often resulting in accelerated deterioration and higher long-term repair costs.

Functional Classification – A system for categorizing roadways based on their role in the transportation network, typically including arterials, collectors, and local streets.

Life-Cycle Cost Analysis – An evaluation of the total cost of an asset over its useful life, including construction, maintenance, rehabilitation, and reconstruction.

Local Street – A roadway primarily providing access to adjacent properties with low traffic volumes and limited through movement.

Maintenance – Routine activities such as crack sealing, patching, and sweeping that preserve pavement condition and slow deterioration.

Network-Level Analysis – Evaluation of pavement condition and performance across the entire roadway system rather than individual projects.

Performance Target – A measurable goal used to evaluate the condition and performance of the pavement system (e.g., maintaining a citywide PCI of 70 or higher).

Preventive Maintenance – Planned treatments applied to pavements in good or fair condition to slow deterioration and extend service life, such as seal coats or crack sealing.

Preservation – A strategy focused on maintaining existing pavement assets through timely maintenance and rehabilitation to maximize service life and minimize long-term costs.

Rehabilitation – Structural or surface treatments that restore pavement condition and extend service life, such as overlays or partial-depth repairs.

Reconstruction – Full replacement of the pavement structure, typically required when pavement has reached the end of its useful life.

Right-of-Way (ROW) – Public land reserved for transportation facilities, including roadways, sidewalks, and utilities.

Safety Improvement – A project or treatment intended to reduce the frequency or severity of traffic crashes.

Service Level – The desired condition or performance standard established for a roadway or asset class.

Treatment – A maintenance, preservation, rehabilitation, or reconstruction activity applied to pavement to improve or restore condition.

Utility Coordination – The practice of aligning pavement work with planned underground utility projects to minimize repeated street cuts and disruptions.

Acronyms

APP – Arterial Preservation Program (Transportation Improvement Board program)

ADA – Americans with Disabilities Act

CIP – Capital Improvement Plan; the City’s multi-year program of planned capital projects

CMAQ – Congestion Mitigation and Air Quality Improvement Program; federal funding for projects that reduce congestion and improve air quality

CRP – Carbon Reduction Program; federal funding for projects that reduce transportation-related greenhouse gas emissions

FMSIB – Freight Mobility Strategic Investment Board; state program funding freight-related transportation projects

FHWA – Federal Highway Administration

HSIP – Highway Safety Improvement Program; federal and state funding for projects that reduce serious injuries and fatalities

PCI – Pavement Condition Index; a numerical rating (0–100) that describes the structural and surface condition of pavement

PMP – Pavement Master Plan; the City’s long-range plan for managing pavement assets

RCW – Revised Code of Washington

SRTC – Spokane Regional Transportation Council; the metropolitan planning organization (MPO) for the Spokane region

STA – Spokane Transit Authority; the regional public transportation provider

STBG – Surface Transportation Block Grant Program; flexible federal funding for roadway and transportation projects

STIP – Statewide Transportation Improvement Program; the federally required listing of all programmed transportation projects in Washington State

TIB – Transportation Improvement Board; state agency administering grant programs for local transportation projects

TIP – Transportation Improvement Program; the regional four-year program of federally funded transportation projects

UAP – Urban Arterial Program (Transportation Improvement Board program)

WSDOT – Washington State Department of Transportation



AGENDA ITEM NO.: 11.B.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: USTA PNW Three Year Tennis Recreation Agreement

Dept of Origin: Parks and Recreation **Dept. Head Approval:** Jennifer Camp

Exhibit(s):
 Agreement for PNW USTA PLLC 2025-2027 - CITY UPDATES.3.4.26 CLEAN
 VERSION (1)

Expenditure Required	No
Budgeted	N/A
City Program	Recreation Programs

Summary Statement

This is a new recreation agreement and partnership that will allow the City to offer tennis camps throughout the summer months. United States Tennis Association PNW is partnering with the City of Liberty Lake to provide a variety of lessons for all ages. They will utilize existing tennis courts at all three City parks to provide the lessons. This partnership is one more opportunity for the City to provide new recreation programming to our citizens.

Recommended Action

Authorize the Mayor to sign the three-year recreation agreement with United States Tennis Association PNW to provide tennis lessons in City parks.

AGREEMENT FOR SERVICES

THIS AGREEMENT is effective _____, 2026 (the “**Effective Date**”) and is made by and between the City of Liberty Lake, a code City of the State of Washington, hereinafter “**City**” and the United States Tennis Association Pacific Northwest Section, an Oregon nonprofit corporation, hereinafter “**Service Provider.**” Each of City and Service Provider are referred to herein as a “**Party**” and jointly referred to as “**Parties.**”

IN CONSIDERATION of the terms and conditions contained herein the Parties covenant and agree as follows:

1. **Services to Be Performed.** The Service Provider will provide all labor, services, equipment, and material to complete the Scope of Services, which is attached hereto as Exhibit A (the “**Services**”), to the Parties’ reasonable satisfaction, which shall not be unreasonably withheld, conditioned or delayed. Tennis classes and camps will be held at Orchard Park, Pavillion Park, Rocky Hill Park or at another location agreed to by the Service Provider and City, provided, the City in its sole discretion shall determine any and all locations and availability for such classes and camps. Scheduling of the Services shall be coordinated by the Parties as set forth herein and shall be determined no later than December 1 of the preceding calendar year for which the Services are to occur (*i.e.*, scheduling of summer camps occurring in 2027 shall be decided by December 1, 2026).

A. **Administration.** The Mayor of the City (“**Mayor**”) or his/her designee shall administer and be the primary contact for the Service Provider. Prior to commencement of Services, Service Provider shall contact the Mayor or his/her designee to review the Services, schedule, and date of completion. The Parties will agree upon a date for Service Provider to commence work and perform the Services.

B. **Representations.** The City has relied upon the qualifications of the Service Provider in entering into this Agreement. By execution of this Agreement, Service Provider represents it possesses the materials, equipment, experience, ability, skill and resources necessary to perform the services and is familiar with all current laws, rules and regulations which reasonably relate to the Scope of Services. No substitutions of personnel shall be made without the written consent of the City, which consent will not be unreasonably withheld, conditioned or delayed.

C. **Modifications.** Any modifications of, or changes to, this Agreement will be in writing and signed by both Parties.

D. **Performance.** The City has expectations that the Service Provider will comply with all City stated performance standards (the “**Standards**”) including, but not limited to maintaining a ratio of one (1) staff person for every ten (10) youth participants, as applicable, one (1) staff person for every fifteen (15) adult participants, and no staff person shall ever be left one on one with a child. City shall notify Service Provider in writing of any modification or changes to the Standards at least thirty (30) days prior to the effective date of such modification or change. Failure of Service Provider to comply with the Standards may result in termination of this Agreement by City.

2. **Term of Agreement.** This Agreement shall be in full force and effect upon execution and shall remain in effect until completion of all requirements herein or December 31, 2027, whichever occurs first (the “**Term**”).

Either Party may terminate this Agreement by providing ten (10) days written notice to the other Party. In the event of such termination, the City shall pay the Service Provider for all services performed prior to the termination date.

3. **Compensation and Payment.** The Service Provider agrees to pay the City in one lump sum of twenty percent (20%) of net revenue fees as compensation for the performance of the City’s obligations under this Agreement with said payment to be received by the City no later than thirty (30) days after the completion of the Services. Upon the City’s written request, the Service Provider shall further provide the City with a roster of registrations identifying the basis for the payment of net revenue fees made to the City.

Should the Services be adjusted to add or delete services, the Parties shall meet and negotiate a new fee for said services.

4. **Notice.** Notice shall be given in writing as follows:

TO THE CITY:

Name: City of Liberty Lake
Phone Number: (509) 995-3588
Address: 22710 E. Country Vista Drive
Liberty Lake, WA 99019
Attn: Mickael Stevens, Recreation Coordinator
E-Mail: mstevens@libertylakewa.gov

TO THE SERVICE PROVIDER:

Name: USTA Pacific Northwest
Phone Number: (971) 710-2419
Address: 9746 SW Nimbus Ave
Beaverton, OR 97008
Attn: Maggie Fiocchi
E-Mail: mfiocchi@pnw.usta.com

5. **Applicable Laws and Standards.** The Parties, in the performance of this Agreement, agree to comply with all applicable Federal, State, Local laws, ordinances, and regulations.

6. **Relationship of the Parties.** It is understood, agreed and declared that the Service Provider shall be an independent contractor and not the agent or employee of the City, that the City is interested in only the results to be achieved and that the right to control the particular manner, method and means in which the services are performed is solely within the discretion of the Service Provider. All employees of Service Provider providing Services to the City under this Agreement shall be deemed employees solely of the Service Provider. The Service Provider shall be solely responsible for the conduct and actions of all employees of Service Provider providing Services to the City under this Agreement and any liability that may attach thereto.

7. **Ownership of Documents.** All drawings, plans, specifications, and other related documents prepared by the Service Provider under this Agreement are and shall be the property of the City.

8. **Records.** The City or State Auditor or any of their representatives shall have full access to and the right to examine during normal business hours all of the Service Provider's records with respect to all matters covered in this Agreement. Such representatives shall be permitted to audit, examine and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls and record of matters covered by this Agreement for a period of three (3) years from the date of expiration or termination of the Term.

9. **Insurance.** Prior to the commencement of the Scope of Services, the Service Provider shall provide the City with a Certificate of Insurance confirming liability insurance in the event of a loss, damage, or personal injury for its actions, conduct, and performance as set forth in this Agreement. Service Provider shall maintain in force during the full term of this Agreement such liability insurance policy in the amount of one million dollars (\$1,000,000) per occurrence, participant liability coverage in the amount of one million dollars (\$1,000,000) per occurrence, and Abuse and Molestation insurance in the amount of one million dollars (\$1,000,000) per occurrence should a child or children participate as provided for in this Agreement, which all shall be at the expense of the Service Provider. The City shall be named as additional insureds under all applicable policies.

If the Service Provider maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of liability maintained by the Service Provider, irrespective of whether such limits maintained by the Service Provider are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Service Provider.

The Service Provider's maintenance of insurance, its scope of coverage and limits as required herein shall also not be construed to limit the liability of the Service Provider to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

The Service Provider shall provide the City and all additional insureds for this work with written notice of any policy cancellations within two (2) business days of their receipt of such notice.

Failure on the part of the Service Provider to maintain the insurance as required shall constitute a material breach of this Agreement, upon which the City may, if such breach remains uncured for five (5) business days following receipt of written notice of such breach to the Service Provider, immediately terminate the Agreement or, at its discretion, procure new insurance with the minimums as provided above or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand; provided, however, that (i) any insurance procured or renewed by the City shall be limited to the types and minimum coverages expressly required herein, and (ii) the City shall use its best efforts to minimize costs.

10. **Indemnification and Hold Harmless.** Each Party shall indemnify and hold the other, its officers, employees, agents and volunteers harmless from and against any and all claims, demands, orders, decrees or judgments for injuries, death or damage to any person or property arising or resulting from any act or omission on the part of said party or its agents, employees or volunteers in the performance of this Agreement.

However, should a court of competent jurisdiction determine liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

11. **Waiver.** No officer, employee, agent or other individual acting on behalf of either Party has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver in one instance shall be held to be a waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Party of any provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof. Any waiver of the terms and conditions of this Agreement must be explicitly in writing.

12. **Assignment and Delegation.** Neither Party shall assign, transfer or delegate any or all of the responsibilities of this Agreement or the benefits received hereunder without first obtaining the written consent of the other Party.

13. **Subcontracts.** Except as otherwise provided herein, the Service Provider shall not enter into subcontracts for any of the services contemplated under this Agreement without obtaining written approval from the City.

14. **Confidentiality.** The Parties will not use, disclose or allow access to any confidential information of the other Party ("**Confidential Information**") other than in connection with the performance of the Services and fulfillment of the receiving Party's obligations under this Agreement, and then only to those with a need to know or use such information and who are under a written obligation of confidentiality and restrictions on use equivalent to those herein. Confidential Information includes any non-public information learned through the performance of the Services or fulfillment of a Party's obligations under this Agreement, or otherwise related to a Party or its business and operations, including without limitation, participant, staff or guest identities and lists, pricing and any information pertaining to a Party's financial affairs, business systems, marketing strategies, trade secrets, know-how, programming methodologies, curricula, instructional materials, technology and other technical and commercial information. Confidential Information also includes information of third parties with respect to which a Party is obligated to maintain confidentiality, provided such third party Confidential Information will be subject to and may be disclosed as required by RCW 42.56.

Confidential Information does not include any information that (a) is in the public domain, publicly known or publicly available prior to the disclosure to or access to the information by the receiving Party, in each case, other than as a result of improper disclosure or use by a third party,

(b) is lawfully in the receiving Party's possession or known to the receiving Party prior to the disclosure by the disclosing Party other than as a result of improper disclosure or use by a third party, (c) becomes part of the public domain or publicly known or publicly available without any violation by the receiving Party of this Agreement or by any third party with a duty of confidentiality, or (d) is independently developed by the receiving Party without use of or reference to any Confidential Information. The receiving Party will promptly notify the disclosing Party upon learning of any unauthorized disclosure or use of the Information.

15. **Intellectual Property Rights and Marketing.**

A. **USTA PNW Rights.** USTA PNW owns all rights to its pre-existing intellectual property, programming methodologies, curricula, instructional materials, know-how and all work products developed under this Agreement (the "**Work Product**"). With the exception of City Branding (as defined below), all intellectual property contained in the Work Product, including ideas, expressions, inventions, patents, copyrights, trademarks, designs, trade dress, trade secrets, content, forms, text, graphics, photographs, videos, website, domain name, signage, and all other components contained in the work and in the revisions, enhancements and subsequent versions of the work (collectively, the "**USTA PNW IP**"), shall be owned exclusively by USTA PNW and the City disclaims and waives all rights (express, implied or otherwise) and interest therein. The City will not claim or make application for any interest in the USTA PNW IP, nor shall it assert an adverse interest to USTA PNW in the USTA PNW IP. The City shall not, by virtue of this Agreement or otherwise, acquire any rights in any USTA PNW IP, Work Product, other products or any other asset or property of USTA PNW, whether tangible or intangible. This Section shall survive the termination of this Agreement.

B. **City Rights.** The City retains all rights to its pre-existing intellectual property ("**City IP**"). USTA PNW shall not, by virtue of this Agreement or otherwise, acquire any rights in any City IP, other products or any other asset or property of the City, whether tangible or intangible. This Section survives termination of this Agreement.

C. **Branding and Grants of Licenses.** The City hereby grants to USTA PNW a non-exclusive, non-transferable, revocable license to use the City's names, logos, and institutional branding ("**City Branding**") solely in connection with the marketing and promotion of the Services, as outlined in this Agreement. USTA PNW hereby grants to the City a non-exclusive, non-transferable, revocable license to use USTA PNW's names, logos, and institutional branding ("**USTA PNW Branding**") solely in connection with the marketing and promotion of the Services, as outlined in this Agreement. These licenses are limited to the specific terms of this Agreement and does not extend to any other purpose. These licenses shall automatically terminate on the expiration or earlier termination of this Agreement except that in the event of expiration (as opposed to termination) the Parties shall have no obligation to remove or take down any Approved Marketing Materials (as defined below) from the Parties respectively branded social media platforms or websites, provided they were originally posted during the Term; and provided further, that the Parties agree that after the date of expiration or sooner termination of this Agreement, such Party will not create any new posts or entries, or promote, boost, whitelist, re-tweet, reboot, repurpose or re-post such Approved Marketing Materials.

D. Continuing Usage. USTA PNW shall have the right, at any time during the Term, to use the Approved Marketing Materials and the Unbranded Marketing Materials (as defined below) for the following non-commercial purposes (i) USTA PNW's internal (non-public facing) presentation purposes and intracompany materials, (ii) USTA PNW's intra-company conferences and meetings, (iii) USTA PNW's meetings or conventions attended by USTA PNW's employees or agents, and (iv) USTA PNW's retrospective editorial or archival material (including, without limitation, on an archival portion of USTA PNW's website) (provided that USTA PNW shall not post, repost, reboot, repurpose or promote such materials).

E. Joint Marketing. The Parties may engage in joint marketing of tennis programming with mutual written approval of marketing materials as specified herein. Each Party (the "**Using Party**") shall have the right to promote the Services using the other Party's Branding (respectively, the City Branding or USTA PNW Branding) without obtaining further approval, provided that prior to the first such promotion, the Using Party submits a proposed template for its promotion, including any proposed use of the other Party's Branding (the "**Proposed Template**"), for the other Party's approval, which shall not be unreasonably withheld, conditioned, or delayed. Once the Proposed Template is approved, the Using Party may use the other Party's Branding in promotions, provided that all such promotions remain substantially similar in form, tone, and use of the other Party's Branding to the approved Proposed Template ("**Approved Marketing Materials**"). If the Using Party materially deviates from the approved Proposed Template, the Using Party shall resubmit the modified version for the other Party's prior written approval. For clarity, "material deviation" refers to any significant changes in messaging, tone, or visual representation of other Party's Branding, whereas minor variations, such as text formatting, changes in dates, cropping, or post sequencing, shall not require additional approval. Each Party shall also have the right to promote the Services with marketing materials that do not interfere with the other Party's Branding without obtaining approval of such materials from the other Party (the "**Unbranded Marketing Materials**").

16. Public Records Compliance. Notwithstanding the terms contained in Section 14, the Parties acknowledge that each Party may be subject to public disclosure laws. If a Party receives a request to disclose Confidential Information under a public disclosure law (the "**Requested Party**"), such Party will, to the extent legally permissible, (i) promptly notify the other Party upon learning of any such request or legal or governmental order or requirement that purports to compel Requested Party to disclose any Confidential Information; (ii) cooperate with the other Party to prevent or limit disclosure as permitted by law; and (iii) if required, limit disclosure to only such portion of the Confidential Information that is legally required to be disclosed in the opinion of Requested Party's legal counsel.

17. Jurisdiction and Venue. This Agreement is entered into in Spokane County, Washington. This Agreement is to be governed by and construed in accordance with the laws of the State of Washington. The Parties hereby agree that venue shall be in Spokane County, State of Washington.

18. Cost and Attorney's Fees. In the event a lawsuit is brought with respect to this Agreement, the prevailing party shall be awarded its costs and attorney's fees in the amount to be determined by the Court as reasonable.

19. **Entire Agreement.** This written Agreement, together with any Exhibits hereto, constitutes the entire and complete understanding and agreement between the Parties respecting the subject matter hereof and cancels and supersedes any and all prior and contemporaneous negotiations, correspondence, understandings and agreements between the Parties, whether oral or written, regarding such subject matter. The Parties understand and agree that this Agreement may not be changed, modified, or altered except in writing signed by the Parties hereto. No agreement or understanding varying or extending this Agreement will be binding upon either Party, unless set forth in writing which specifically refers to the Agreement that is signed by duly authorized officers or representatives of the respective Parties, and the provisions of the Agreement not specifically amended thereby will remain in full force and effect.

20. **Anti-kickback.** No officer or employee of the City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.

21. **Severability.** Should any section, or portion thereof, of this Agreement be held invalid by reason of any law, statute, or regulation existing now or in the future in any jurisdiction by any court of the competent authority or by a legally enforceable directive of any governmental body, such section or portion thereof will be validly referred so as to approximate the intent of the Parties as nearly as possible and, if unreformable, will be deemed divisible and deleted with respect to such jurisdiction, but the Agreement will not otherwise be affected.

22. **Force Majeure.** Neither Party will be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, riot, epidemic, pandemic, acts of God or under the public enemy, acts of terrorism, acts of war, unusually severe weather, legal acts of public authorities, public carries, or other circumstances which cannot be forecast or provided against.

23. **Time is of the Essence.** Time is and will be of the essence for each term and provision of this Agreement.

24. **Headings.** All headings appearing in this Agreement have been inserted solely for convenience and ready reference. They do not define, limit, or extend the scope or intent of any sections to which they pertain.

25. **Business License.** Service Provider shall, prior to performance of any services under this Agreement conducted inside City limits, apply for and obtain a City business license, as applicable (please contact the Washington State Department of Licensing at (360) 664-1400 or online at www.dol.wa.gov).

26. **Criminal Background Check.** The Service Provider shall complete a criminal record background check on its employees, as applicable to the terms and conditions of this Agreement and to the extent permitted by applicable law. The Service Provider shall be responsible for the cost of any such background check. Upon request, the Service Provider shall provide the City with any such background check to the extent permitted by applicable law.

The Service Provider understands and agrees to waive any claim or cause of action against the City relating to the use of any and all information gained through the investigation, or release of information therefrom, and promise to defend and hold harmless the City, its officers, and employees from any claim or loss arising from such investigation and/or release of information.

IN WITNESS WHEREOF, the Parties have executed this Agreement this ____ day of _____, 2026.

CITY OF LIBERTY LAKE:

SERVICE PROVIDER:

**United States Tennis Association Pacific
Northwest Section**

Name: Cris Kaminskas
Title: Mayor

Name: Maggie Fiocchi
Title: Associate Director of Recreational
Tennis Development

ATTEST:

APPROVED AS TO FORM:

Name: Rochelle Caton
Title: City Clerk

Name: Sean P. Boutz
Title: City Attorney

Exhibit “A” Scope of Services

Goals and Objectives:

- Serve Liberty Lake and surrounding community members
- Create seasonal, part-time jobs for local residents
- Provide health and wellness opportunities through RecTennis programs
- Create and sustain a fun, high-quality, and affordable year-round play pathway

USTA PNW Commitments:

- Schedule and deliver play opportunities for all ages and ability levels
- Provide free, age/skill-appropriate tennis equipment during all programs and activities
- Recruit, train, schedule, and pay seasonal instructors and coaches (all staff background-checked prior to their first day)
- Process participant registrations and payments through the USTA PNW online system
- Market and promote tennis programs through print, digital, and community outreach
- Allow usage of USTA logos and marks; list Liberty Lake as an official USTA PNW partner
- Manage all program inquiries and administrative details

Program Recommendations:

- Youth Summer Camp: 5–10 weeks (mid-June - end of August depending on school calendar), mornings Mon–Fri (9am–12pm), ages 6–12, \$180 per participant
- Adult 101: 3-week program (6 sessions), evenings twice a week (6–7:30pm), \$108 per participant
- Additional programming can be discussed and tailored as needed

Revenue Share:

- USTA PNW will provide 20% of net revenue upon program completion.



AGENDA ITEM NO.: 11.C.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Library Meeting Room Policy Changes

Dept of Origin: Library

Dept. Head Approval: Jandy Humble

Exhibit(s):
Meeting Room Policy Council Packet

Expenditure Required	N/A
Budgeted	N/A
City Program	Boards and Commissions

Summary Statement

The Board of Trustees has made updates to the 2023 Library Meeting Room Policy. These revisions adjust language to better align the policy with the information currently published on the library’s website. The packet includes a copy of the 2023 policy, a redline draft showing the proposed revisions, and a clean copy of the recommended updated policy for review.

Recommended Action

Approve the changes to the Library Meeting Room Policy as recommended by the Board of Trustees.

2026 Update First Draft

Library Meeting Room Use Policy

Purpose: The Liberty Lake Library provides one meeting room to the community as a public service and shared community resource. In addition, a smaller study room is available during library hours. Groups using the library meeting room(s) must not use advertising and publicity which implies that their programs are sponsored, co-sponsored or approved by the Library, unless written permission to do so has been previously given by the Library Director. Use of these meeting rooms does not constitute an endorsement by the City of a program or point of view expressed. The Library's meeting room is available without charge.

Criteria for Use:

- All meetings must be free of charge
- The meeting room is available for non-profit and community serving organizations, with priority given to those from Liberty Lake.
- The meeting room can accommodate up to 39 people while the study room can accommodate up to 10 people.

Reservations:

- Requests to use the meeting room will be submitted using the Library's online meeting room application form, in person or by phone at 509-232-2510. Note that the library reserves the right to cancel meetings due to unforeseen conflicts.
- The study room is available during open hours. The study room is available for walk-ins if there are no previous reservations.

Permission to use Library Meeting rooms will be denied to any organization and / or meeting:

- Whose purpose is illegal.
- Who charge a fee to attend the meeting, workshop or training. This includes tuition or registration fees.
- Whose primary purpose is social. Examples include birthday, office & retirement parties, weddings and receptions.
- Who engage in commercial activities (buying or selling) or the direct promotion of commercial services as part of the meeting for monetary gain.
- Informational meetings representing the product or services of a company.
- Whose activity does not have the sponsorship of a legally responsible adult.
- State law prohibits the use of public facilities for the purpose of assisting the campaign for election of any person to any office; or for the promotion or opposition of any ballot issue.

Meeting Room Facilities & Equipment:

- The meeting room can accommodate up to 39 people.

- Equipment includes
 - Tables
 - Chairs
 - Media Projector
 - DVD/VHS player
 - Audio System
 - White board
 - Refrigerator
 - A laptop computer can be provided for use with prior arrangement
- The library does not provide storage for any purpose to any group.
- Users are responsible for bringing their own supplies. Light refreshments may be served, but meal preparation is not allowed.
- Furniture and room setup are the responsibility of the group using the room.
- Users are responsible for cleaning up and restoring the room to its original condition before leaving. Food and garbage must be removed unless other arrangements are approved prior to use of the room.
- The library assumes no liability for theft or damage to property brought onto library property or for injury which occurs as a result of actions of sponsors or participants in activities.
- Failure to follow library and city policies and ordinances may result in loss of room privileges. While the library does not require a fee for use of its meeting room, a cleaning/maintenance fee may be charged if the room is left in unsatisfactory condition.
- Users must arrive within 15 minutes of reservation or the reservation may be forfeit.

Study Room Facilities and Equipment:

- The ~~study study~~ room can accommodate up to ~~10~~ 39 people.
- Equipment includes
 - Table
 - Chairs
 - Television with HDMI cord
 - Laptop stand
 - Whiteboard
 - A laptop computer can be provided for use with prior arrangement.
- The study room is available for the following
 - Individual study sessions
 - Group study session of up to 8 individuals
 - Small meetings of up to 10 individuals
 - Online interviews
 - If there are no outstanding reservations, the room is available for walk-in use
 - No food is permitted in the study room.

- o Users are responsible for cleaning up and restoring the room to its original condition before leaving.
- Users must arrive within 15 minutes of reservation or the reservation may be forfeit.
 - o Must arrive within 15 minutes of scheduled time....

Cancellations: If a scheduled meeting is not to be held, the applicant must inform the Library as soon as possible in advance of the meeting. Failure to cancel, resulting in a no-show, on two consecutive occasions without advance notification may result in the loss of meeting room privileges.

2026 Update DRAFT 2

Library Meeting Room Use Policy

Purpose: The Liberty Lake Library provides ~~one~~ two meeting rooms to the community as a public service and shared community resource : one large meeting room with a maximum capacity of 39 people and one small study room with a maximum capacity of 10 people. These spaces are hereafter referred to as "meeting rooms". ~~-In addition, a smaller study room is available during library hours.~~

Groups using the ~~library~~ meeting rooms ~~s~~ (~~s~~) must not use advertising and publicity which implies that their programs are sponsored, co-sponsored or approved by the Library, unless written permission to do so has been previously given by the Library Director. Use of these meeting rooms does not constitute an endorsement by the City of a program or point of view expressed.

The ~~Library's~~ meeting rooms ~~are~~ ~~is~~ available without charge.

Criteria for Use:

- All meetings must be free of charge
- The meeting rooms ~~are~~ ~~is~~ available for non-profit and community serving organizations, with priority given to those from Liberty Lake.

Permission to use ~~Library Meeting~~ meeting rooms will be denied to any organization and / or meeting:

- Whose purpose is illegal.
- Who charge a fee to attend the meeting, workshop or training. This includes tuition or registration fees.
- Whose primary purpose is social. Examples include birthday, office & retirement parties, weddings and receptions.
- Who engage in commercial activities (buying or selling) or the direct promotion of commercial services as part of the meeting for monetary gain.
- Informational meetings representing the product or services of a company.
- Whose activity does not have the sponsorship of a legally responsible adult.

- State law prohibits the use of public facilities for the purpose of assisting the campaign for election of any person to any office; or for the promotion or opposition of any ballot issue.

Reservations:

- Requests to use the meeting rooms can be made on the website using our room reservation software , in person or by phone at 509-232-2510. Note that the library reserves the right to cancel meetings due to unforeseen conflicts.
- The study room is available for walk-ins if there are no previous reservations.

Large Meeting Room Facilities & Equipment:

- The large meeting room can accommodate up to 39 people.
- Equipment includes
 - o Tables
 - o Chairs
 - o Media Projector
 - o DVD/VHS player
 - o Audio System
 - o White board
 - o Refrigerator
 - o A laptop computer can be provided for use with prior arrangement
- The library does not provide storage for any purpose to any group.
- Users are responsible for bringing their own supplies. Light refreshments may be served, but meal preparation is not allowed.
- Furniture and room setup are the responsibility of the group using the room.
- Users are responsible for cleaning up and restoring the room to its original condition before leaving. Food and garbage must be removed unless other arrangements are approved prior to use of the room.
- ~~The library assumes no liability for theft or damage to property brought onto library property or for injury which occurs as a result of actions of sponsors or participants in activities.~~
- ~~Failure to follow library and city policies and ordinances may result in loss of room privileges. While the library does not require a fee for use of its meeting room, a cleaning/maintenance fee may be charged if the room is left in unsatisfactory condition. Users on the reservation may be forfeit.~~

- **Study Room Facilities and Equipment:**

- The ~~study study~~ room can accommodate up to 10 39 people.
- Equipment includes
 - o Table
 - o Chairs
 - o Television with HDMI cord
 - o Laptop stand

- o Whiteboard
- o A laptop computer can be provided for use with prior arrangement.
- The study room is available for the following
 - o Individual study sessions
 - o Group study session of up to 8 individuals
 - o Small meetings of up to 10 individuals
 - o Online interviews or telehealth.
 - o If there are no outstanding reservations, the room is available for walk-in use
 - o No food is permitted in the study room.
 - o Users are responsible for cleaning up and restoring the room to its original condition before leaving.
- ~~Users must arrive within 15 minutes of reservation or the reservation may be forfeit.~~
 - o
- Users must arrive within 15 minutes of reservation or the reservation may be forfeit.
-
- The library assumes no liability for theft or damage to property brought onto library property or for injury which occurs as a result of actions of sponsors or participants in activities.
- Failure to follow library and city policies and ordinances may result in loss of room privileges. While the library does not require a fee for use of its meeting rooms, a cleaning/maintenance fee may be charged if the room is left in unsatisfactory condition.
-

Cancellations: If a scheduled meeting is not to be held, the applicant must inform the Library as soon as possible in advance of the meeting. Failure to cancel, resulting in a no-show, on two consecutive occasions without advance notification may result in the loss of meeting room privileges.

2026 PROPOSED POLICY

Library Meeting Room Use Policy

Approved X 2026

Purpose: The Liberty Lake Library provides two meeting rooms to the community as a public service and shared community resource: one large meeting room with a maximum capacity of 39 people and one small study room with a maximum capacity of 10 people. These spaces are hereafter referred to as “meeting rooms”.

Groups using the meeting rooms) must not use advertising and publicity which implies that their programs are sponsored, co-sponsored or approved by the Library, unless written permission to do so has been previously given by the Library Director. Use of these meeting rooms does not constitute an endorsement by the City of a program or point of view expressed.

The meeting rooms are available without charge.

Criteria for Use:

- All meetings must be free of charge
- The meeting rooms are available for non-profit and community serving organizations, with priority given to those from Liberty Lake.

Permission to use meeting rooms will be denied to any organization and / or meeting:

- Whose purpose is illegal.
- Who charge a fee to attend the meeting, workshop or training. This includes tuition or registration fees.
- Whose primary purpose is social. Examples include birthday, office & retirement parties, weddings and receptions.
- Who engage in commercial activities (buying or selling) or the direct promotion of commercial services as part of the meeting for monetary gain.
- Informational meetings representing the product or services of a company.
- Whose activity does not have the sponsorship of a legally responsible adult.
- State law prohibits the use of public facilities for the purpose of assisting the campaign for election of any person to any office; or for the promotion or opposition of any ballot issue.

Reservations:

- Requests to use the meeting rooms can be made on the website using our room reservation software, in person or by phone at 509-232-2510. Note that the library reserves the right to cancel meetings due to unforeseen conflicts.
- The study room is available for walk-ins if there are no previous reservations.

Large Meeting Room Facilities & Equipment:

- The large meeting room can accommodate up to 39 people.
- Equipment includes
 - Tables
 - Chairs
 - Media Projector
 - DVD/VHS player
 - Audio System
 - White board
 - Refrigerator
 - A laptop computer can be provided for use with prior arrangement
- The library does not provide storage for any purpose to any group.
- Users are responsible for bringing their own supplies. Light refreshments may be served, but meal preparation is not allowed.
- Furniture and room setup are the responsibility of the group using the room.

- Users are responsible for cleaning up and restoring the room to its original condition before leaving. Food and garbage must be removed unless other arrangements are approved prior to use of the room.
- **Study Room Facilities and Equipment:**
- The study room can accommodate up to 10 people.
- Equipment includes
 - Table
 - Chairs
 - Television with HDMI cord
 - Laptop stand
 - Whiteboard
 - A laptop computer can be provided for use with prior arrangement.
- The study room is available for the following
 - Individual study sessions
 - Group study session of up to 8 individuals
 - Small meetings of up to 10 individuals
 - Online interviews or telehealth.
 - If there are no outstanding reservations, the room is available for walk-in use
 - No food is permitted in the study room.
 - Users are responsible for cleaning up and restoring the room to its original condition before leaving.

Users must arrive within 15 minutes of the reservation or the reservation may be forfeit.

The library assumes no liability for theft or damage to property brought onto library property or for injury which occurs as a result of actions of sponsors or participants in activities.

Failure to follow library and city policies and ordinances may result in loss of room privileges. While the library does not require a fee for use of its meeting rooms, a cleaning/maintenance fee may be charged if the room is left in unsatisfactory condition.

Cancellations: If a scheduled meeting is not to be held, the applicant must inform the Library as soon as possible in advance of the meeting. Failure to cancel, resulting in a no-show, on two consecutive occasions without advance notification may result in the loss of meeting room privileges.



AGENDA ITEM NO.: 14.A.

**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Resolution No. 26-283, "A Resolution of the City of Liberty Lake, Washington, Approving the Final Plat of River Crossing 2020 Third Addition, Located in a Portion of the Southeast Quarter of the Southwest Quarter and a Portion of the Southwest Quarter of the Southeast Quarter and a Portion of Parcels B and C of the Binding Site Plan BSP 76-00 of Section 9, Township 25 N, Range 45 E.W.M., Liberty Lake, Washington, File PLT2020-0001C.

Dept of Origin: Community Development **Dept. Head Approval:** Amy Mullerleile

Exhibit(s):
Resolution No. 26-283 (River Crossing 2020 3rd Add Final Plat), River Crossing 2020 3rd Addition Final Plat

Expenditure Required	No
Budgeted	N/A
City Program	Long Range Planning

Summary Statement

River Crossing 2020 3rd Addition Final Plat is 10.16 acres in size and contains 41 lots, 8 Tracts, and public streets. All applicable conditions of the preliminary plat approval have been met and infrastructure has been constructed to City Street Standards. A warranty bond for the infrastructure and a performance bond for the street trees is in place.

Recommended Action

Approve the Resolution and authorize the Mayor to sign the Resolution and the plat.

**RESOLUTION NO. 26-283
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

**A RESOLUTION OF THE CITY OF LIBERTY LAKE, WASHINGTON APPROVING
THE FINAL PLAT OF RIVER CROSSING 2020 THIRD ADDITION, LOCATED IN A
PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND
A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER
AND A PORTION OF PARCELS B AND C OF THE BINDING SITE PLAN BSP 76-00
OF SECTION 9, TOWNSHIP 25N, RANGE 45 E.W.M., LIBERTY LAKE,
WASHINGTON**

WHEREAS, RCW 58.17 establishes the process by which land is divided and regulates the subdivision of land; and

WHEREAS, The City of Liberty Lake adopted a Comprehensive Plan (September 2003, updated October 6, 2015), and a Development Code (adopted in December 2005, and amended through periodic updates); and

WHEREAS, The Preliminary Plat of River Crossing 2020, consisting of 270 residential lots plus open space tracts and public streets and a private alley on approximately 53.39 acres, was approved by the Hearing Examiner on February 1st, 2021; and

WHEREAS, The River Crossing 2020 Third Addition Final Plat, is 10.16 acres in size and contains 41 lots, and public streets; and

WHEREAS, All applicable conditions from the preliminary plat approval have been met or a performance guarantee has been provided; and

WHEREAS, The River Crossing 2020 Third Addition Final Plat is in conformance with all applicable land use controls; and

WHEREAS, Appropriate signatures and letters of acceptance have been obtained or will be obtained prior to recording; and

WHEREAS, Property taxes and all required fees will be paid prior to recording of the final plat.

THEREFORE, THE CITY COUNCIL OF THE CITY OF LIBERTY LAKE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

The Final Plat of the River Crossing 2020 Third Addition, located in a portion of the Southwest Quarter and a portion of the Southeast Quarter and of Section 9, Township 25N, Range 45 E.W.M., Liberty Lake, Washington, more precisely described in the dedication, having met all conditions and requirements, is hereby approved.

Passed by the City Council this _____ day of March 2026.

Cristella Kaminskas, Mayor
City of Liberty Lake

ATTEST:

City Clerk, Rochelle Caton

APPROVED AS TO FORM:

City Attorney, Sean P. Boutz

KNOW ALL MEN BY THESE PRESENTS, THAT RIVERCROSSING LLC A WASHINGTON LIMITED LIABILITY COMPANY, HAS CAUSED TO BE PLATED INTO LOTS THE LAND SHOWN HEREON, TO BE KNOWN AS THE PLAT OF RIVER CROSSING 2020 3RD ADDITION, BEING A PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND A PORTION OF PARCELS B AND C OF THE BINDING SITE PLAN BSP 76-00 ALL IN SECTION 9, TOWNSHIP 25 N RANGE 45 E, 10TH EAS, WHERE PARTICULARLY DESCRIBED AS FOLLOWS:

- BEGINNING AT THE SOUTHEAST CORNER OF TRACT A OF THE FINAL PLAT OF RIVER CROSSING 2020 1ST ADDITION, RECORDED IN BOOK 44 OF PLATS, PAGES 45 AND 46; THENCE ALONG THE EASTERLY BOUNDARY LINE OF SAID FINAL PLAT OF RIVER CROSSING 2020 1ST ADDITION, THE FOLLOWING (6) SIX COURSES:
- 1) N0003713E A DISTANCE OF 140.50 FEET;
 - 2) N271812E A DISTANCE OF 13.50 FEET;
 - 3) N0003713E A DISTANCE OF 34.00 FEET;
 - 4) N133217W A DISTANCE OF 12.35 FEET
 - 5) N0003713E A DISTANCE OF 120.00 FEET TO THE NORTHEAST CORNER OF TRACT B OF SAID FINAL PLAT OF RIVER CROSSING 2020 1ST ADDITION;
 - 6) N895647W A DISTANCE OF 104.18 FEET; TO THE SOUTHEAST CORNER OF LOT 12, BLOCK 1 OF THE FINAL PLAT OF RIVER CROSSING 2020 2ND ADDITION, RECORDED IN BOOK 45 OF PLATS, PAGES 84 AND 85; THENCE N0003713E ALONG THE EASTERLY BOUNDARY LINE OF SAID FINAL PLAT OF RIVER CROSSING 2020 2ND ADDITION A DISTANCE OF 178.50 FEET; THENCE S895647E A DISTANCE OF 89.00 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 8.00 FEET AND A CHORD BEARING AND DISTANCE OF S447292E, 11.49 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 919445' AN ARC DISTANCE OF 12.03 FEET; THENCE N895647E A DISTANCE OF 224.59 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 7.50 FEET AND A CHORD BEARING AND DISTANCE OF N465420E, 10.45 FEET; THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 989737' AN ARC DISTANCE OF 11.06 FEET; THENCE N895647E A DISTANCE OF 59.04 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 7.50 FEET AND A CHORD BEARING AND DISTANCE OF S447292E, 11.49 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 919445' AN ARC DISTANCE OF 12.03 FEET; THENCE N895647E A DISTANCE OF 364.28 FEET AND A CHORD BEARING AND DISTANCE OF N014070'W, 458.77 FEET; THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 071075' AN ARC DISTANCE OF 459.07 FEET TO THE BEGINNING OF A COMPOUND CURVE CONCAVE TO THE WEST AND HAVING A RADIUS OF 847.26 FEET AND A CHORD BEARING AND DISTANCE OF N104913'W, 177.01 FEET; THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 104251' AN ARC DISTANCE OF 177.27 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 159.39 FEET AND A CHORD BEARING AND DISTANCE OF N77510'E, 231.92 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 093726' AN ARC DISTANCE OF 232.59 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE SOUTHEAST AND HAVING A RADIUS OF 7.55 FEET AND A CHORD BEARING AND DISTANCE OF S323635'E, 11.29 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 864754' AN ARC DISTANCE OF 12.76 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE WEST AND HAVING A RADIUS OF 531.50 FEET AND A CHORD BEARING AND DISTANCE OF S062930'E, 62.83 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 064635' AN ARC DISTANCE OF 62.86 FEET TO THE BEGINNING OF A COMPOUND CURVE CONCAVE TO THE WEST AND HAVING A RADIUS OF 212.00 FEET AND A CHORD BEARING AND DISTANCE OF S001435'E, 20.71 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 093574' AN ARC DISTANCE OF 20.72 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE TO THE EAST AND HAVING A RADIUS OF 187.50 FEET; AND A CHORD BEARING AND DISTANCE OF S000474'W, 12.02 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 034028' AN ARC DISTANCE OF 12.02 FEET; THENCE S010728'E A DISTANCE OF 274.02 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 7.50 FEET AND A CHORD BEARING AND DISTANCE OF S452025'E, 10.50 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 884918' AN ARC DISTANCE OF 11.63 FEET; THENCE S012527'E A DISTANCE OF 58.02 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE SOUTHEAST AND HAVING A RADIUS OF 7.50 FEET AND A CHORD BEARING AND DISTANCE OF S442208'W, 10.72 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 911105' AN ARC DISTANCE OF 11.64 FEET; THENCE S010728'E A DISTANCE OF 134.20 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE EAST AND HAVING A RADIUS OF 187.50 FEET AND A CHORD BEARING AND DISTANCE OF S030901'E, 13.28 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 043708' AN ARC DISTANCE OF 13.28 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE TO THE WEST AND HAVING A RADIUS OF 212.00 FEET AND A CHORD BEARING AND DISTANCE OF S030901'E, 13.28 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 043708' AN ARC DISTANCE OF 13.28 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE TO THE WEST AND HAVING A RADIUS OF 212.00 FEET AND A CHORD BEARING AND DISTANCE OF S030901'E, 13.28 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 043708' AN ARC DISTANCE OF 13.28 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 330.50 FEET AND A CHORD BEARING AND DISTANCE OF S083349'W, 11.32 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 192327' AN ARC DISTANCE OF 11.80 FEET TO THE NORTHERLY BOUNDARY LINE OF PARCEL B OF SAID BINDING SITE PLAN BSP 76-00; THENCE CONTINUING ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 025230' AN ARC DISTANCE OF 31.29 FEET TO THE WESTERLY LINE OF SAID BINDING SITE PLAN BSP 76-00; THENCE CONTINUING ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 073931' AN ARC DISTANCE OF 44.18 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 219.50 FEET AND A CHORD BEARING AND DISTANCE OF S013291'W, 76.86 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 070714' AN ARC DISTANCE OF 77.27 FEET TO THE BEGINNING OF A REVERSE CURVE CONCAVE TO THE NORTHEAST AND HAVING A RADIUS OF 330.50 FEET AND A CHORD BEARING AND DISTANCE OF S182900'W, 62.52 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 105120' AN ARC DISTANCE OF 62.62 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF MISSION AVENUE PER WARRANTY DEED RECORDED UNDER SPOKANE COUNTY AUDITOR'S FILE NUMBER 7024955; THENCE ALONG SAID RIGHT OF WAY LINE THE FOLLOWING (8) EIGHT COURSES:

- 1) N8610243'W (S868401'E RECORD) A DISTANCE OF 60.35 FEET;
 - 2) S3072916'W (N3244381'E RECORD) A DISTANCE OF 79.65 FEET;
 - 3) S802757'W (N628791'E RECORD) A DISTANCE OF 140.91 FEET;
 - 4) N457020'W (S474420'E RECORD) A DISTANCE OF 65.52 FEET;
 - 5) S895647'W (N87540'E RECORD) A DISTANCE OF 38.28 FEET;
 - 6) S001112'W (N023206'W RECORD) A DISTANCE OF 53.14 FEET;
 - 7) N895647'W (N872025'E RECORD) A DISTANCE OF 118.00 FEET;
 - 8) S0003743'W (N023935'W RECORD) A DISTANCE OF 10.20 FEET;
- THENCE N895647'W A DISTANCE OF 133.85 FEET; THENCE N0003713E A DISTANCE OF 16.50 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS OF RECORD CONTAINING 10.16 ACRES MORE OR LESS SITUATE IN THE CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON

AND THEY DO HEREBY DEDICATE TO PUBLIC USE FOREVER THE PUBLIC STREETS AND ROADS (FRAMER PARKWAY, AUGUSTA AVENUE AND THOMPSON AVENUE), LOT 1 BLOCK 4 BEING A ONE-FOOT (1') WIDE STRIP OF LAND AS SHOWN HEREON IS HEREBY DEDICATED TO THE CITY OF LIBERTY LAKE AS GENERAL CITY PROPERTY, TO BE DEDICATED FOR ROAD PURPOSES FOREVER, AT SUCH TIME AS THE ROAD IS CONSIDERED AS A FULL WIDTH RIGHT OF WAY, OR UNTIL ADJACENT LANDS ARE PLATED.

EASEMENTS FOR DRY UTILITIES (ELECTRIC, GAS, PHONE, FIBER, CABLE TV) AS SHOWN ON THE HEREIN DESCRIBED PLAT ARE HEREBY DEDICATED FOR THE USE OF SERVING UTILITY COMPANIES FOR THE CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, PROTECTION, INSPECTION AND OPERATION OF THEIR RESPECTIVE FACILITIES, TOGETHER WITH THE RIGHT TO PROHIBIT CHANGES IN GRADE OVER INSTALLED UNDERGROUND FACILITIES AND THE RIGHT TO PROHIBIT, TRIM AND/OR REMOVE TREES, BUSHES, LANDSCAPING, WITHOUT COMPENSATION AND TO PROHIBIT BURNING, ROOF OR MASONRY STRUCTURES THAT MAY INTERFERE WITH THE CONSTRUCTION, RECONSTRUCTION, RELIABILITY, MAINTENANCE, AND SAFE OPERATION OF SAME. STORM DRAIN, DRY WELLS AND WATER METER BOXES SHALL NOT BE PLACED WITHIN THE DRY EASEMENTS; HOWEVER, LATERAL CROSSINGS BY STORM DRAIN, WATER AND SEWER LINES ARE PERMITTED. SERVING UTILITIES RESERVE THE RIGHT TO CROSS BORDER EASEMENTS AND COMMON AREAS. SERVING UTILITY COMPANIES ARE ALSO GRANTED THE RIGHT TO INSTALL UTILITIES ACROSS FUTURE ACQUISITION AREAS OR BORDER EASEMENTS.

BUILDING SETBACKS SHALL BE PER THE RD-R ZONE AS DELINEATED IN THE RIVER DISTRICT SPECIFIC AREA PLAN SAP-08-0001 AND DERIVED BELOW.

THE OWNERS OF ALL LOTS WITHIN THIS SUBDIVISION SHALL BE MEMBERS OF THE RIVER CROSSING OWNER'S ASSOCIATION, AN OWNERS ASSOCIATION CREATED BY DOCUMENT RECORDED NOVEMBER 18, 2002 BY THE SECRETARY OF STATE OF THE STATE OF WASHINGTON UNDER U.S. NUMBER 602 249 891 AND SUBJECT TO THE ARTICLES OF INCORPORATION AND BYLAWS THEREOF. ALSO SUBJECT TO THE DECLARATION OF PROTECTIVE COVENANTS FOR RIVER CROSSING OWNER'S ASSOCIATION AS RECORDED UNDER AUDITOR'S DOCUMENT NO. 3508A-9077.

TRACTS A,B,E,F & G ARE OPEN SPACE AND ARE HEREBY DEDICATED TO THE RIVER CROSSING OWNER'S ASSOCIATION FOR OWNERSHIP AND MAINTENANCE OF SAID PROPERTIES. HOWEVER, THE GENERAL PUBLIC IS GRANTED ACCESS TO UTILIZE SAID OPEN SPACE TRACTS.

TRACTS C AND D (DRAINAGE TRACTS) AND ARE HEREBY DEDICATED TO THE RIVER CROSSING OWNER'S ASSOCIATION FOR OWNERSHIP AND MAINTENANCE OF SAID PROPERTIES. HOWEVER, THE GENERAL PUBLIC IS GRANTED ACCESS TO UTILIZE SAID OPEN SPACE TRACTS.

TRACTS C AND D (DRAINAGE TRACTS) SHALL BE CONSIDERED SUBSERVIENT ESTATES FOR TAX PURPOSES TO THE OTHER LOTS CREATED HEREIN.

TRACT H (ALLEY TRACT) IS DEDICATED TO THE RIVER CROSSING OWNER'S ASSOCIATION FOR OWNERSHIP AND MAINTENANCE OF SAID PROPERTY.

ANY PRIVATE STREETS, ALLEYS, AND COMMON AREAS SHALL BE CONSIDERED SUBSERVIENT ESTATES FOR TAX PURPOSES TO THE OTHER LOTS CREATED HEREIN.

A 23' (TWENTY THREE FEET) WIDE SEWER EASEMENT ACROSS TRACT H AS SHOWN HEREON IS GRANTED TO THE SPOKANE COUNTY PUBLIC WORKS DEPARTMENT.

RIVER CROSSING OWNER'S ASSOCIATION WILL BE RESPONSIBLE FOR THE MAINTENANCE OF ALL LANDSCAPED STRIPS, OPEN SPACE, TRACTS, COMMON AREAS, ALLEYS/DRIVEWAYS/AUTO-COURT LANES, PRIVATE STREETS, AND STREET LIGHTING, AS APPLICABLE.

RIVER CROSSING OWNER'S ASSOCIATION WILL BE RESPONSIBLE FOR THE LANDSCAPE MAINTENANCE FOR THE STREET MEDIANS.

THE OWNERS OR SUCCESSORS IN INTEREST AGREE TO JOIN IN ANY CITY-APPROVED LOCAL IMPROVEMENT DISTRICT FOR STREET IMPROVEMENTS AND TO PAY SUCH RATES AND CHARGES AS MAY BE FIXED THROUGH PUBLIC HEARINGS FOR SERVICE OR BENEFIT OBTAINED BY THE PLANNING, DESIGN, CONSTRUCTING, MAINTAINING, OR OPERATION OF STREETS.

THE OWNERS OR SUCCESSORS IN INTEREST AGREE TO JOIN IN ANY CITY-APPROVED STORMWATER MANAGEMENT PROGRAM AND TO PAY SUCH RATES AND CHARGES AS MAY BE FIXED THROUGH PUBLIC HEARINGS FOR SERVICE OR BENEFIT OBTAINED BY THE PLANNING, DESIGN, CONSTRUCTING, MAINTAINING, OR OPERATION OF STORMWATER CONTROL FACILITIES.

A PUBLIC SEWER SYSTEM SHALL BE REQUIRED TO BE INSTALLED FOR THE PLAT. INDIVIDUAL SERVICE MUST BE PROVIDED TO EACH LOT PRIOR TO SALE. USE OF INDIVIDUAL ON-SITE DISPOSAL SYSTEMS SHALL NOT BE AUTHORIZED. THE DEVELOPER SHALL BEAR THE COST OF PROVIDING THE REQUIRED SERVICES TO EACH LOT.

PUBLIC SEWERS AND/OR SEWER STUBS SHALL BE CONSTRUCTED TO PROVIDE FOR THE CONNECTION OF EACH PARCEL TO THE COUNTY'S SYSTEM OF SEWERAGE. USES ON PROPERTIES WITHIN THE PROJECT SHALL BE REQUIRED TO CONNECT TO THE SEWER AND PAY APPLICABLE CHARGES PER THE COUNTY SEWER ORDINANCE. SEWER CONNECTION PERMITS SHALL BE REQUIRED. ALL EXISTING USES, NOT CURRENTLY CONNECTED TO THE SANITARY SEWER SYSTEM, ARE REQUIRED TO BE CONNECTED.

PUBLIC SANITARY SEWER EASEMENTS RECORDED AND SHOWN HEREON SHALL BE PERPETUAL EASEMENTS GRANTED TO SPOKANE COUNTY, ITS SUCCESSORS AND ASSIGNS FOR THE PURPOSE OF CONSTRUCTING, INSTALLING, OPERATING, MAINTAINING, REPAIRING, ALTERING, REPLACING, REMOVING, AND ALL OTHER USES OR PURPOSES WHICH ARE OR MAY BE RELATED TO A SEWER SYSTEM INCLUDING ACCESS ROAD, SPOKANE COUNTY, ITS SUCCESSORS AND ASSIGNS AT ALL TIMES HEREINAFTER, AT THEIR OWN COST AND EXPENSE, MAY REMOVE ALL CROPS, BRUSH, GRASS OR TREES THAT MAY INTERFERE WITH THE CONSTRUCTION, RECONSTRUCTION, RELIABILITY, MAINTENANCE, REPAIRING, ALTERING, REPLACING, REMOVING, AND ALL OTHER USES OR PURPOSES WHICH ARE OR MAY BE RELATED TO A SEWER SYSTEM. THE GRANTEE/GRANTOR RESERVES THE RIGHT TO USE AND ENJOY THAT PROPERTY WHICH IS THE SUBJECT OF THIS EASEMENT FOR PURPOSES WHICH WILL NOT INTERFERE WITH THE COUNTY'S FULL ENJOYMENT OF THE RIGHTS HEREBY GRANTED, PROVIDED, THE GRANTEE/GRANTOR SHALL NOT DIRECT OR CONSTRUCT ANY BUILDING OR OTHER STRUCTURE OR DRILL OR DIMISH OR SUBSTANTIALLY ADD TO THE GROUND COVER OVER THE EASEMENT. THE EASEMENT DESCRIBED HEREINAFORE IS TO AND SHALL RUN WITH THE LAND.

INDIVIDUAL LOTS SHALL BE SUBJECT TO PAYMENT OF CURRENT APPLICABLE SEWER CONNECTION CHARGES PRIOR TO THE ISSUANCE OF A SEWER CONNECTION PERMIT.

A PUBLIC WATER SYSTEM WILL BE REQUIRED TO BE INSTALLED FOR THE PLAT. INDIVIDUAL SERVICE MUST BE PROVIDED TO EACH LOT PRIOR TO SALE. THE USE OF PRIVATE WELLS OR WATER SYSTEMS IS PROHIBITED. THE DEVELOPER OF THE PROPOSAL SHALL BEAR THE COST OF AND SHALL PROVIDE FOR INDIVIDUAL DOMESTIC WATER SERVICE AS WELL AS FIRE PROTECTION TO EACH LOT PRIOR TO SALE OF EACH LOT AND PRIOR TO ISSUANCE OF A BUILDING PERMIT FOR EACH LOT.

THE DEVELOPMENT OF RIVER CROSSING 2020 SHALL COMPLY WITH THE POWER TRANSMISSION UTILITY EASEMENT, AS RECORDED UNDER AUDITOR'S DOCUMENT NO. 440801B, AND SHOWN ON THE FINAL PLAT OF RIVER CROSSING 2020, RECORDED IN BOOK 43 OF PLATS, PAGES 55 AND 56.

IN WITNESS WHEREOF, THE AFORESAID OWNERS HAVE CAUSED THEIR NAMES TO BE HEREUNTO SUBSCRIBED THIS ____ DAY OF _____, 20__.

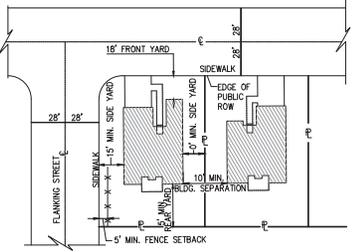
RIVERCROSSING LLC, A WASHINGTON LIMITED LIABILITY COMPANY
 BY: _____
 ITS: _____
 STATE OF WASHINGTON)
) SS
 COUNTY OF SPOKANE)

I CERTIFY THAT I KNOW OR THAT I HAVE SATISFACTORY EVIDENCE THAT _____ IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT HE HAS ENTERED INTO THIS INSTRUMENT ON HIS OWN STATEMENT THAT HE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS THE _____ OF RIVERCROSSING LLC, TO BE THE FREE AND VOLUNTARY ACT OF SUCH COMPANY, FOR THE USES AND PURPOSES STATED IN THE INSTRUMENT.

DATED THIS ____ DAY OF _____, 20__.

NOTARY PUBLIC, IN AND FOR THE STATE OF WASHINGTON RESIDING AT SPOKANE, WY. COMMISSION EXPIRES: _____

RFK LAND SURVEYING INC.				
1420 WEST GARLAND AVENUE SPOKANE, WA 99209 TEL: (509) 324-7861 FAX: (509) 327-7249 E-MAIL: rld@rfklandsurveying.com				
DRAWN	APPROVED	SCALE	PROJECT	
MEM	RPK	N/A	25-119	
DATE	DATE	SHEET	FILED BOOK	
12/22/25	12/22/25	1 OF 3		



TYPICAL SETBACKS
NOT TO SCALE

SPOKANE COUNTY AUDITOR'S CERTIFICATE
 FILED FOR RECORD THIS ____ DAY OF _____, 20__
 AT _____, IN BOOK _____ OF _____ AT PAGE _____
 AT THE REQUEST OF _____

SPOKANE COUNTY AUDITOR BY DEPUTY

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION AND IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS ACTUALLY SURVEYED AND IS IN CONFORMANCE WITH THE REQUIREMENTS OF THE CITY OF LIBERTY LAKE SUBDIVISION ORDINANCE. THE LAND WAS CORRECTLY SURVEYED AND MARKED WITH THE PROPER MONUMENTS AS PROVIDED IN RCW 58.17.

PRELIMINARY



MICHAEL E. MOORE, PLS
 CERTIFICATE NUMBER 35157

CITY OF LIBERTY LAKE

THIS PLAT WAS APPROVED AND ACCEPTED BY THE CITY OF LIBERTY LAKE OF SPOKANE COUNTY, WASHINGTON, ON THIS ____ DAY OF _____, 20__.

MAYOR, CITY OF LIBERTY LAKE

CITY OF LIBERTY LAKE PLANNING, ENGINEERING, & BUILDING SERVICES

EXAMINED AND APPROVED THIS ____ DAY OF _____, 20__.

CITY OF LIBERTY LAKE DIRECTOR OF PLANNING & ENGINEERING

CITY OF LIBERTY LAKE ENGINEER

EXAMINED AND APPROVED THIS ____ DAY OF _____, 20__.

CITY OF LIBERTY LAKE ENGINEER

SPOKANE COUNTY PUBLIC WORKS

EXAMINED AND APPROVED THIS ____ DAY OF _____, 20__.

SPOKANE COUNTY PUBLIC WORKS

SPOKANE COUNTY ASSESSOR

EXAMINED AND APPROVED THIS ____ DAY OF _____, 20__.

SPOKANE COUNTY ASSESSOR BY DEPUTY

SPOKANE COUNTY TREASURER

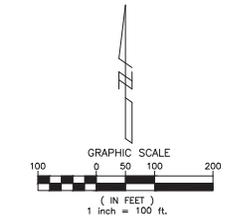
I DO HEREBY CERTIFY THAT ALL TAXES WHICH HAVE BEEN LEVIED AND BECOME CHARGEABLE AGAINST THE LAND SHOWN WITHIN THIS MAP HAVE BEEN FULLY PAID THROUGH THIS DATE OF _____, 20__.

SPOKANE COUNTY TREASURER, BY DEPUTY

FINAL PLAT OF
 RIVER CROSSING 2020 3RD ADDITION
 PLT2020-0001C
 A PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND A PORTION OF PARCELS B AND C OF THE BINDING SITE PLAN BSP 76-00 ALL IN SECTION 9 TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON

FILED FOR RECORD THIS DAY OF AT M. IN BOOK OF AT PAGE AT THE REQUEST OF

SPOKANE COUNTY AUDITOR BY DEPUTY



- LEGEND
O - FOUND 1/2" X 18" REBAR WITH YELLOW PLASTIC CAP MARKED "MEM 35157" OR LEAD PLUG WITH WASHER MARKED "MEM 35157" AT ACTUAL CORNER
D - FOUND MONUMENT CASE WITH 1/2" X 18" REBAR WITH YELLOW PLASTIC CAP MARKED "MEM 35157"
S - SET MONUMENT CASE & COVER PER LIBERTY LAKE STANDARD A-14 FOR ALL REQUIRED ROADWAY MONUMENTS WITH 1/2" X 18" REBAR WITH YELLOW PLASTIC CAP MARKED "MEM 35157"
E - SET 1/2" X 18" REBAR WITH YELLOW PLASTIC CAP MARKED "MEM 35157" OR LEAD PLUG WITH WASHER MARKED "MEM 35157" AT ACTUAL CORNER

P.O.B. = POINT OF BEGINNING
REFERENCES:
(A) FINAL PLAT OF RIVER CROSSING 2020 1ST ADDITION, RECORDED IN BOOK 44 OF PLATS, PAGES 45 AND 46.
(B) LAND CORNER RECORD RECORDED UNDER AFN 6804659
(C) LAND CORNER RECORD RECORDED UNDER AFN 7324227
(D) FINAL PLAT OF RIVER CROSSING 2020 2ND ADDITION, RECORDED IN BOOK 45 OF PLATS, PAGES 84 AND 85.
(E) BINDING SITE PLAN BSP 76-00, RECORDED IN BOOK 2 OF BINDING SITE PLANS, PAGES 45 AND 46.
DATE OF SURVEY: THE MONUMENTS SHOWN AS FOUND AND TIED HEREON WERE VISITED IN MAY, 2023.

PLAT INFORMATION:
TOTAL NO. LOTS: 41 LOT, 8 TRACT
TOTAL PLAT AREA: 10.16 ACRES
SAP-08-0001 RIVER DISTRICT RD-R MIXED RESIDENTIAL

BASIS OF BEARINGS: THE BEARING OF S89°56'47"E ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SECTION 9, WAS USED AS BASIS OF BEARINGS FOR THIS PLAT.

PRELIMINARY

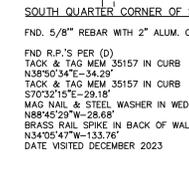
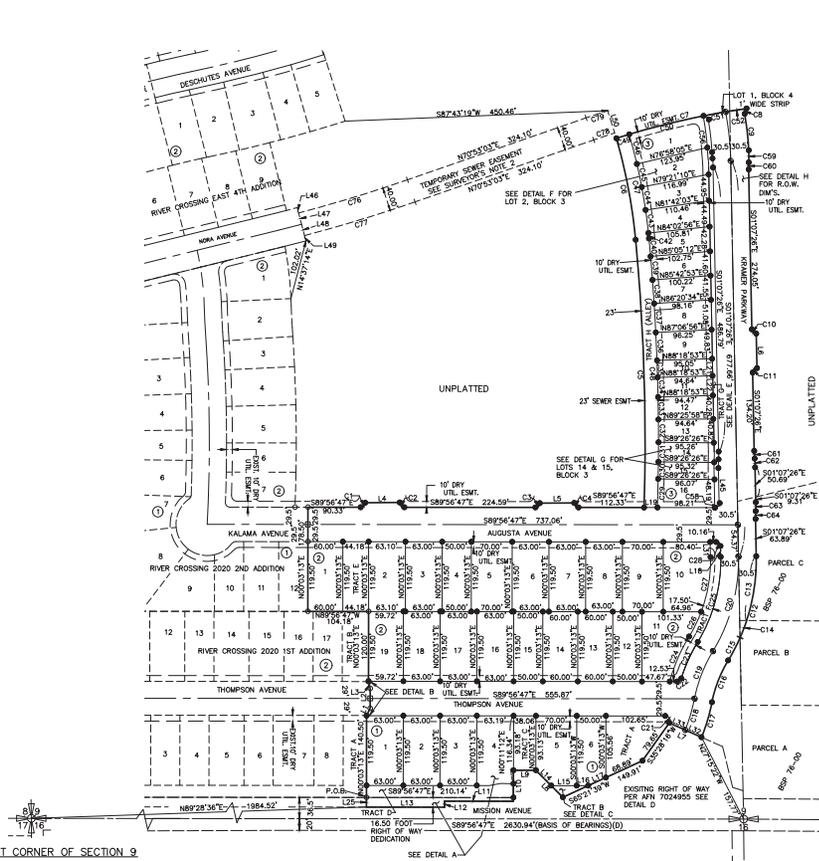


Table with columns: LOT & BLOCK, ADDRESS, AREA. Lists lots B1L1 through B1L19 and tracts A through H with their respective addresses and areas.

SURVYOR'S NOTE
1.) SCHEDULE B ITEMS FORM TITLEONE A TITLE & ESCROW CO. FILE NUMBER 25558917, DATED NOVEMBER 5, 2023
14.) AN EASEMENT TO WASHINGTON WATER POWER COMPANY RECORDED UNDER AUDITOR'S FILE NUMBER 4400818 THIS EASEMENT IS NOT ON THIS PROPERTY, BUT A NOTE IS ADDED TO THE DEDICATION PAGE PER THE CITY OF LIBERTY LAKE REQUEST.
15.) A GAS LINE EASEMENT RECORDED UNDER AUDITOR'S FILE NUMBER 7448926 IS BEING BLANKET IN NATURE.
20.) A TEMPORARY DRAINAGE EASEMENT RECORDED UNDER AUDITOR'S FILE NUMBER 7448926 IS BEING BLANKET IN NATURE.
2.) WHEREAS, GRANTEE DESIRES TO MAKE PROVISIONS FOR AND GRANT TO THE SPOKANE COUNTY ITS SUCCESSORS AND ASSIGNS A TEMPORARY SEWER EASEMENT FOR THE PURPOSE OF CONSTRUCTING, INSTALLING, OPERATING, MAINTAINING, REPAIRING, ALTERING, REPLACING, REMOVING AND ALL OTHER PURPOSES WHICH ARE OR MAY BE RELATED TO A SEWER SYSTEM, THE GRANTOR(S) RESERVE THE RIGHT TO USE AND ENJOY THAT PROPERTY WHICH IS SUBJECT OF THIS EASEMENT FOR PURPOSES WHICH WILL NOT INTERFERE WITH THE COUNTY'S RIGHTS HEREBY GRANTED; PROVIDED GRANTOR(S) SHALL NOT ERECT OR CONSTRUCT ANY BUILDING OR OTHER STRUCTURE OR DRILL ON THE EASEMENT OR DIMINISH OR SUBSTANTIALLY ADD TO THE GROUND COVER OVER THE EASEMENT.

CURVE TABLE with columns: CURVE, RADIUS, ARC LENGTH, CHORD LENGTH, CHORD BEARING, DELTA ANGLE. Lists curves C1 through C79 with their respective geometric data.

LINE TABLE with columns: LINE BEARING, DISTANCE. Lists lines L1 through L50 with their respective bearings and distances.

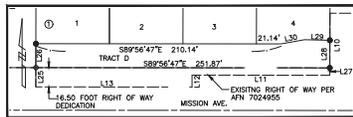


SEE SHEET 3 OF 3 FOR DETAILS

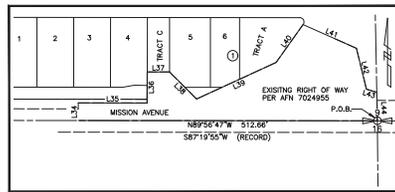
L34 THRU L44 ARE FOR DETAIL D

RFK LAND SURVEYING INC.
1420 WEST GARLAND AVENUE
SPOKANE, WA 99209
TEL: (509) 324-7861
FAX: (509) 327-7249
E-MAIL: rudy@rfklandsurveying.com
DRAWN: MEM
APPROVED: RPK
SCALE: 1"=100'
PROJECT: 25-119
DATE: 12/22/25
SHEET: 2 OF 3

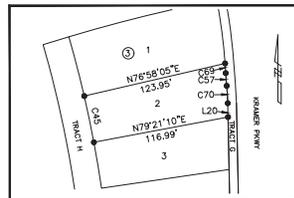
FINAL PLAT OF RIVER CROSSING 2020 3RD ADDITION PLT2020-0001C
A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER AND A PORTION OF PARCELS B AND C OF THE BINDING SITE PLAN BSP 76-00 ALL IN SECTION 9 TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON



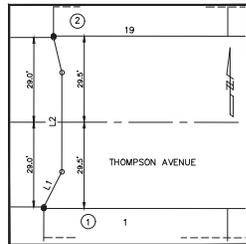
DETAIL A
SCALE: 1"=50'



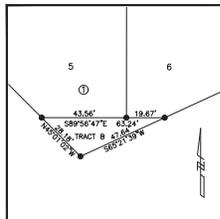
DETAIL D
MISSION AVE R.O.W.
SCALE: 1"=100'



DETAIL F
SCALE: 1"=50'

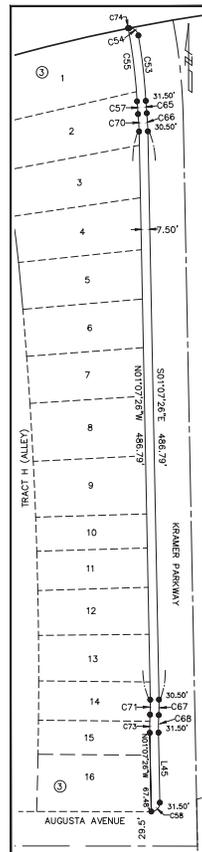


DETAIL B
SCALE: 1"=20'

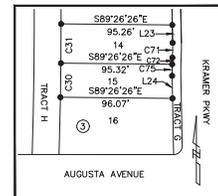


DETAIL C
SCALE: 1"=30'

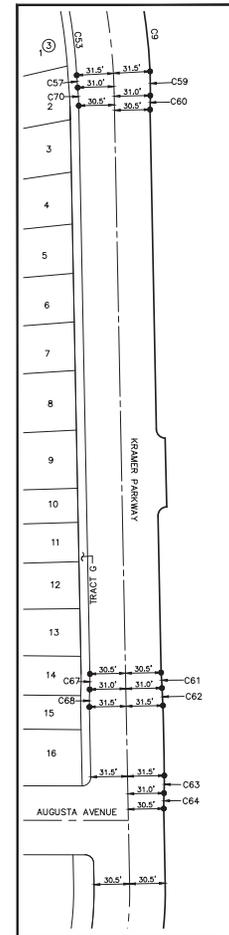
LINE	BEARING	RECORD	BEARING	DISTANCE
L34	N07°03'49\"	N07°32'35\" W (RECORD)		30.20'
L35	S89°56'17\"	N07°32'35\" W (RECORD)		118.90'
L36	N07°11'12\"	N07°32'08\" W (RECORD)		53.14'
L37	S89°58'08\" W	N07°11'40\" (RECORD)		38.28'
L38	S45°01'00\"	S47°44'20\" (RECORD)		65.32'
L39	N60°21'39\"	N62°38'21\" (RECORD)		149.81'
L40	N35°28'15\"	N37°44'38\" (RECORD)		73.65'
L41	S66°02'43\"	S68°46'01\" (RECORD)		100.00'
L42	S17°50'48\"	S19°24'50\" (RECORD)		72.03'
L43	S73°06'20\"	S75°49'38\" (RECORD)		18.57'
L44	S01°06'58\"	S03°50'50\" (RECORD)		48.83'



DETAIL E
SCALE: 1"=50'



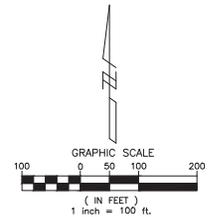
DETAIL G
SCALE: 1"=50'



DETAIL H
R.O.W. DIMENSIONS
SCALE: 1"=50'

SPOKANE COUNTY AUDITOR'S CERTIFICATE
FILED FOR RECORD THIS _____ DAY OF _____, 20____
AT _____ M. IN BOOK _____ OF _____ AT PAGE _____
AT THE REQUEST OF _____

SPOKANE COUNTY AUDITOR BY DEPUTY _____



PRELIMINARY



FINAL PLAT OF
RIVER CROSSING 2020 3RD ADDITION
PLT2020-0001C

A PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND A PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND A PORTION OF PARCELS B AND C OF THE BINDING SITE PLAN BSP 76-00 ALL IN SECTION 9 TOWNSHIP 25 NORTH, RANGE 45 EAST, W.M., CITY OF LIBERTY LAKE, SPOKANE COUNTY, WASHINGTON

RFK LAND SURVEYING INC.				
1420 WEST GARLAND AVENUE SPOKANE, WA 99205 TEL: (509) 324-7861 FAX: (509) 327-7249 E-MAIL: rudy@rfklandsurveying.com				
DRAWN	APPROVED	SCALE	PROJECT	
MEM	RFK	1"=100'	25-119	
DATE	DATE	SHEET	FIELD BOOK	
12/22/25	12/22/25	3 OF 3		



AGENDA ITEM NO.: 14.B.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject:
Resolution 26-284. A Resolution of the City of Liberty Lake providing for submission to the qualified voters of the City a proposition for the consideration of a sales and use tax of one-tenth of one percent for the purpose of funding criminal justice services.

Dept of Origin: Finance/Admin Services **Dept. Head Approval:** Kyle Dixon

Exhibit(s):
Resolution No. 26-284 (Sales Tax Ballot Measure)

Expenditure Required	No
Budgeted	N/A
City Program	Budget Development and Management; Various PD programs

Summary Statement

This public safety (criminal justice) sales tax ballot measure seeks to help fund the rising costs of delivering public safety services in Liberty Lake. This ballot measure also seeks to maximize the City's return of an increase in sales and use tax, as it is anticipated that Spokane County will submit an identical ballot measure for the general election for their maximum allowable amount of two-tenths of one percent. In passing a City resolution prior to the County passing a similar resolution, the City is positioned to keep the maximum amount of revenue generated by this tax within the City's jurisdiction while having the sales and use tax rate not exceed an aggregate amount of 9.2%.

Recommended Action

Adopt Resolution

**CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON
RESOLUTION NO. 26-284**

**A RESOLUTION OF THE CITY OF LIBERTY LAKE PROVIDING FOR
SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY A PROPOSITION
FOR THE CONSIDERATION OF A SALES AND USE TAX OF ONE-TENTH OF
ONE PERCENT FOR THE PURPOSE OF FUNDING CRIMINAL JUSTICE
SERVICES**

WHEREAS, the City of Liberty Lake has observed substantial increases in costs associated with providing public safety and criminal justice services; and

WHEREAS, to continue to provide the current level of service for public safety and criminal justice activities, additional sources of revenue are necessary to ensure long-term sustainability; and

WHEREAS, pursuant to RCW 29A.04.175, a local legislative body may conduct a special election in conjunction with a general election; and

WHEREAS, pursuant to RCW 82.14.450, cities may submit an authorizing proposition to the city voters and, upon approval by a majority of persons voting, impose a sales and use tax of an amount not to exceed one-tenth of one percent for the purpose of funding criminal justice services; and

WHEREAS, pursuant to RCW 82.14.450, if the city adopts an ordinance or resolution to submit a ballot proposition to the voters to impose the sales and use tax prior to the county, the county must provide a credit against its tax to the extent the total county and city tax rate, pursuant to RCW 82.14.450, would not exceed three-tenths of one percent; and

WHEREAS, Spokane County intends to submit a ballot proposition for the November 3, 2026, general election to impose a sales and use tax for the remaining two-tenths of one percent pursuant to RCW 82.14.450, as stated above; and

WHEREAS, the best interests of the City are served by maximizing the return of this revenue back to the City of Liberty Lake.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY LAKE, WASHINGTON, as follows:

Section 1. Findings. The Council finds that the interests of the City of Liberty Lake will be best served by placing before the voters a proposition for the consideration of a sales and use tax of one-tenth of one percent for the purpose of funding criminal justice services.

Section 2. Calling of Election. The Council requests that the Spokane County Elections Division call and conduct an election in the City of Liberty Lake, in the manner

provided by law, to be held on November 3, 2026, for the purpose of submitting to the voters of the City a proposition to impose a sales and use tax of one-tenth of one percent for the purpose of funding criminal justice services pursuant to RCW 82.14.450.

Section 3. Ballot Proposition. The Mayor is authorized and directed to certify, no later than August 4, 2026, to the Spokane County Elections Division, a copy of this Resolution and the following proposition to be submitted to the qualified voters at that election, in substantially the following form:

**CITY OF
LIBERTY LAKE, WASHINGTON
PROPOSITION 1
IMPOSE A SALES AND USE TAX OF ONE-TENTH OF ONE
PERCENT FOR THE PURPOSE OF FUNDING CRIMINAL
JUSTICE SERVICES**

The Liberty Lake City Council is calling for an election to consider the imposition of a sales and use tax of one-tenth of one percent for the purpose of funding public safety and criminal justice services pursuant to RCW 82.14.450.

Should the City impose this sales and use tax?

YES
NO

For purposes of receiving notice of the exact language of the ballot proposition required by RCW 29A.36.080, the Council hereby designates the City Clerk as the individual to whom such notice should be provided. The City Clerk, in consultation with the City Attorney, is authorized to approve changes to the ballot title, if any, deemed necessary by the Director of Elections.

The City Clerk is authorized to make necessary clerical corrections to this Resolution including, but not limited to, the correction of scrivener’s or clerical errors, references, resolution numbering, section/subsection numbers, and any reference thereto.

The proper City officials are authorized to perform such duties as are necessary or required by law to submit this proposition to City of Liberty Lake voters at the November 3, 2026, election.

Section 4. Voters’ Pamphlet. The Council finds and declares it to be in the best interests of the City to have information regarding this proposition included in local voters’ pamphlets and authorizes the appropriate costs thereof to be charged to and paid by the City of Liberty Lake and further authorizes and directs the City Attorney and Finance Director to provide such information to the Spokane County Elections Division.

Section 5. Severability. If any section, sentence, clause, or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such

invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Resolution.

Section 6. Effective Date. This Resolution shall be effective immediately upon passage by the City of Liberty Lake City Council.

ADOPTED this 17th day of March, 2026.

Cris Kaminskas Mayor

Attest:

Rochelle Caton, City Clerk

Approved As to Form:

Sean P. Boutz, City Attorney



AGENDA ITEM NO.: 19.A.
**BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE,
WASHINGTON**

For the Agenda Of: March 17, 2026

Subject: Per RCW 42.30.110(1)(c) Real Estate Transaction

Dept of Origin: Executive

Dept. Head Approval: Mark McAvoy

Exhibit(s):
None

Expenditure Required	No
Budgeted	N/a
City Program	Legislative Governance

Summary Statement

Per RCW 42.30.110(1)(c) Real Estate Transaction

Recommended Action

No action recommended.