CITY COUNCIL MEETING
TUESDAY, MARCH 17, 2020
CITY HALL
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.

REGULAR SESSION – 7:00 p.m.

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. ROLL CALL

5. AGENDA APPROVAL

6. CITIZEN COMMENTS

7. SPECIAL PRESENTATIONS

Smart Meter Deployment
Melanie Rose, Regional Business Manager, Avista

Open Public Meetings Act Training
City Attorney, Sean Boutz

8. REPORTS

- City Board & Commission Reports
- Liberty Lake Sewer & Water District & Other Public Agency Reports

9. MAYOR & CITY COUNCIL REPORTS & INQUIRIES

10. CITY ADMINISTRATOR REPORT

11. ACTION ITEMS

A. Consent Agenda

i. Approve city council minutes for the March 3, 2020 special meeting & approve the city council minutes for regular March 3, 2020 meeting

ii. Approve March 17, 2020 vouchers in the amount of $562,705.20

11. ACTION ITEMS (continued)

B. General Business

i. Authorize payment of invoice for Winter Glow Spectacular in the amount of $10,000

ii. Authorize the Mayor to sign the addendum with Palenque's Restaurant for an extension of the current lease agreement

iii. Authorize the Mayor to sign the Granicus contract and purchase all the components of the AV project

12. RESOLUTION

Resolution No. 20-267 – declaring support for the Bigelow-Sullivan Corridor Freight Mobility and Safety Project

13. INTRODUCTION OF UPCOMING AGENDA ITEMS

14. CITIZEN COMMENTS

15. EXECUTIVE SESSION – Real estate per RCW 42.30.110(b)

16. ADJOURNMENT

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 755-6700 with 24-hours advance notice for special accommodations.

REPORT

Liberty Lake Municipal Library
February 2020 Report

	2020	**2019**
Checkouts	7,903	7,514
Renewals	1,444	1,431
ILL	22	16
Lent to CIN	919	1,037
eBooks/eAudio	1,840	1,402
InHouse	406	587
Freegal	386	497
Database Use	153	94
TOTAL:	**13,073**	**12,578**
Borrowed from CIN	1,138	1,198
Checkins	7,599	7,334
Computer Checkouts	286	258
Patron Visits	4,795	6,575*
New Cards	90	72
Total Cards	7,396	7439
Programs		
Story time	325	404
Outreach Storytime	0	69
1000 Books	0	6
Other Youth Programming	91	148
Teen	41	17
Adult Programs	94	20
TOTAL:	**551**	**664**
Meeting Room (non-library use)	16	15
Proctoring	0	2

*Skewed number due to malfunctioning door tracker.

Programming
Library Associate Erin Smith offered regular Move & Groove and early literacy story times throughout the month. Staff collaborated to offer the Explore Cubelets program, which utilized a kit borrowed from the Washington State Library, and Librarian Joanne Percy helped school-aged children conduct fun science experiments with the Kitchen Science program. These science lab classes for 6-10 year olds which were extremely popular and incorporated fun, easy science experiences using household items such as corn starch, liquid soap, vinegar, etc. We were very fortunate to have the Friends of the Liberty Lake Library help out with the science stations - this was invaluable as it allowed children to rotate through the experiment stations rather than trying to teach all 16 together. Families also enjoyed creating stained glass hearts during the Saturday Family Craft. February programming included two popular watercolor classes for adults, life coaching, yoga for teens, a fun and well attended Anti-Valentine's party, and the 2nd 'teen space' night.

Collection
Staff completed the large-scale adult nonfiction weeding project and also reviewed the large-print collection.

New Online Resources
The library subscribed to new databases as part of its effort to offer a robust collection for the community. These can be found in the Online Library menu on the library's website and are organized by category as well as an A-Z list of databases. Library patrons can access these databases in the library or at home with a library card number and password. New databases include:

- **World Book Online** – Encyclopedia articles, as well as an online atlas, online dictionary, research tools and more.
- **Learning Express Library** – Interactive practice exams and guides for academic (GED (also in Spanish), ACT, SAT, GRE), U.S. citizenship, civil service, military, and professional licensing & certification tests.
- **Gale In Context: Biography** – Information on people past and present.
- **Gale In Context: Opposing Viewpoints** – Pros and cons on current events and social issues.

Facility
There are no facility issues to note this month.

Ongoing Projects

- The library installed Windows 10 and the Envisionware computer and print management suite on the public computers. Self-login and self-serve printing are now available.

Friends of the Liberty Lake Municipal Library Update

- Friends of the Library members volunteered at the Kitchen Science Lab program in February. With their assistance, school-aged kids were able to conduct four different experiments using every day ingredients.
- Valentine's Auction – Earned approximately $700.
- June Book Sale will be Friday, June 19 from 12-6pm and Saturday, June 20 from 9am-3pm.
- The Library truly appreciates all that the Friends do to support our organization.

Upcoming Highlights
The Library will be closed on Wednesday, March 25 from 1-6pm for staff training.

Library Events
Early Learners – Regular Storytimes
School-age children – Children's Art Series, Drop-In Chess
Family – Lego Club, Family Craft
Teens – Dungeons & Dragons, Teen Space, Teen Art Class: The Art of Zen, Teen Art Class: Printmaking w/Spokane Art School, Yoga for Teens
Adults – Nutrition & Health class, Needle Arts Group, How Mom Did It: What We Can Learn About Cleaning and Cooking from 19th Century Cookbooks – Presented by Author Patricia Meredith, DIY Seed Bombs

City Events @ the Library
Inland Chess Academy: Mondays, 4pm

ACTION ITEMS

SPECIAL CITY COUNCIL MEETING
TUESDAY, MARCH 3, 2020
CITY HALL
22710 E. COUNTRY VISTA DRIVE
6:00 P.M.

WORKSHOP DISCUSSION – Trailhead Golf Course Master Plan

Mayor Brickner called the special meeting to order at 6:00 p.m.

Members present were: Mayor Brickner, Mayor Pro Tem Kennedy, and Council Members Dunne (arrived at 6:05 p.m.), Folyer, Kaminskas, Severs (arrived at 6:26 p.m.), and Kurtz. Also present were the City Administrator, Finance Director, Golf Pro, Director of Planning and Engineering, Liberty Lake Library Director, Police Sergeant, Operations and Maintenance Director, City Engineer, and City Clerk.

The City Administrator opened the workshop by sharing a PowerPoint slide that re-introduced the five scenarios identified from the last meeting. She then turned the floor over to the Finance Director, who finished the presentation, which delved deeper into the design and construction costs; financing; and debt service.

At the conclusion of the presentation, council members asked clarifying questions and shared comments and observations. Some of the discussion included needing to find a revenue source that does not affect property taxes as well as needing additional time to analyze the numbers presented. The idea to develop this into a community-based facility rather than just a golf-based facility was also discussed.

Mayor Brickner suggested council keep an open mind when considering all options. He then proposed an option that would increase driving range revenue, get a nice new facility, lower advertising costs, and provide several additional amenities to the community at half the price. He suggested putting in a high-end 4-5 star L-shaped hotel on the two parcels that can be sold.

Mayor Brickner then opened the floor to receive citizen comments.

CITIZEN COMMENTS

Mark Thomas expressed concern about parking. He asked what is changing in that regard. He also inquired what the difference would be for the square footage of the clubhouse.

Linda Kilgore said she can see the golf course from her house. She spoke in opposition of a hotel.

DRAFT

Stacy Sitton said she love the ideas. She expressed disappointment that disc golf wasn't brought forth in the concepts, noting the city would be missing an opportunity for revenue by not adding that amenity.

Gary Copenhaver suggested having some seating areas around the driving range and target competition areas within the seating areas. He suggested to promote that amenity within the schools.

Molly Aronson, who lives at the end of the driving range on Tanglewood, spoke against a hotel. She expressed concern about activities being moved, the noise factor and what kind of a disturbance will that bring. She also inquired what will happen to the current golf course.

Mark Nielsen: said he plays a lot at the Meadowwood and Liberty courses but does not play at Trailhead because of the quality of the greens. He said, as a golfer the greens are not up to par with normal golf courses. He also spoke about the course possibly being a par 3 and that he would play that, but it must have the quality of the greens so real golfers don't see it as a determent to their game.

ADJOURNMENT

There being no further business, the special city council meeting adjourned at 7:00 p.m.

These minutes were approved March 17, 2020.

_____

Shane Brickner, Mayor
City of Liberty Lake

_____

Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.

DRAFT

CITY COUNCIL MEETING
TUESDAY, MARCH 3, 2020
CITY HALL
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.

INVOCATION – Given by Mayor Pro Tem Kennedy

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor Brickner
Council Member Dunne
Council Member Folyer
Council Member Kaminskas
Mayor Pro Tem Kennedy
Council Member Kurtz
Council Member Langford (absent)
Council Member Severs

Katy Allen, City Administrator
Sean Boutz, City Attorney (arrived at 7:31 p.m.)
Ann Swenson, City Clerk
Darin Morgan, Police Sergeant
Lisa Key, Director of Planning & Engineering
Jennifer Camp, Operations Maintenance Director
Jocelyn Redel, Liberty Lake Library Director
RJ Stevenson, Finance Director

Mayor Pro Tem Kennedy moved to excuse Councilman Langford, who was out of town. Council Member Kaminskas seconded the motion, which carried unanimously.

AGENDA APPROVAL: Council Member Kaminskas moved to amend the agenda to extract the Smart Meter Deployment Presentation. Council Member Dunne seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy asked to allow more time for Spokane Transit Authority's (STA) presentation since there was a presentation cancellation.

CITIZEN COMMENTS

Cooper Young, Liberty Lake Youth Commission, informed the citizens and the council about their June 13th spikeball tournament at Pavillion Park. It starts at 11:00 a.m.

The City Clerk read an email from Liberty Lake resident Christy Zapata, who spoke in support of revamping the club house at Trailhead Golf Course.

DRAFT

REPORTS

Bill Genoway, Liberty Lake Sewer & Water District Commissioner announced their next board meeting is March 9th at 4:00 and he spoke about their agenda topics.

Laina Schutz, Parks & Arts Commission Chair, reported on their projects. She said the installation and unveiling of the Pavillion Park mural is expected in May. She said the commission looked into augmented reality, but it is too expensive. She also asked for council's support of moving forward with Winter Glow next year. She reported Kiwanis donated $1,500 to support the second Story Walk project at Orchard Park.

PRESENTATION – Spokane Transit Authority Update

After a brief introduction from STA's CEO, E. Susan Meyer, regarding their presentation this evening, she introduced Karl Osterman, Director of Planning & Development. Mr. Osterman gave a PowerPoint presentation about opportunities to improve transit in the greater Spokane Valley area, including Liberty Lake.

MAYOR AND CITY COUNCIL REPORTS & INQUIRIES

Council Member Dunne announced the upcoming Father-Daughter Dance is March 7th at Mirabeau Park Hotel.

Mayor Pro Tem Kennedy reported on his attendance at Selkirk Middle School's career day.

Mayor Brickner spoke about getting kids into the trade profession. He is working with the Central Valley School District's Superintendent to partner to provide a mentorship/collaboration for students to get into the trades of all facets. He also followed up on the last meeting, wherein he asked the council to consider supporting the Spokane Valley's inquiry about the freight mobility project.

Councilman Dunne requested that a resolution be prepared to support of the project for the council's consideration. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Brickner also reported on his attendance at Greater Spokane Incorporated's meeting of several businesses and cities to discuss collaboration efforts within the region.

CITY ADMINISTRATOR REPORT

The City Administrator gave an update on the city's precautions regarding the Coronavirus. She inquired about the City Council's upcoming retreat and asked some clarifying questions regarding time, facility, and whether council wanted to have a facilitator. She reported items will be tracked in follow up from council meetings and

DRAFT

gave an update on several matters. She inquired if council was supportive of having presentations from other agencies limited to 10 minutes and 10 slides. The consensus of the council was in the affirmative. She then gave an update on Harvard and Henry Road projects and concluded her report with upcoming dates to remember.

ACTION ITEMS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve action item 11Ai, approving the February 18, 2020 City Council Minutes. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve action item 11Aii, approving the March 3, 2020 vouchers in the amount of $124,221.96. Council Member Kaminskas seconded the motion, which carried unanimously.

A/P check numbers were 29648 through 29703, totaling $119,621.22. EFTs totaled $4,600.74.

General Business

Mayor Pro Tem Kennedy moved to authorize the purchase of a Club Car Range Picker and Picker Assembly in the amount of $18,587.55. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor to sign the mutual agreement extension for one year with Road Products, Inc., for crack sealing in an amount not to exceed $39,500 per annuum. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor to sign the mutual agreement extension for one year with AAA Sweeping, LLC. for street sweeping in an amount not to exceed $70,000 per annuum. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the purchase of a Kubota RT-X Series UTV in the amount of $25,510.38. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the purchase of a Hustler Super Z Mower in the amount of $14,517.47. Council Member Kaminskas seconded the motion, which carried unanimously.

DRAFT

Mayor Pro Tem Kennedy moved to authorize the purchase of a Tilt Deck Trailer in the amount of $10,068.70. Council Member Kaminskas seconded the motion, which carried unanimously.

SECOND READ ORDINANCES

The City Clerk read, by title only, Ordinance No. 78A, and Ordinance of the City of Liberty Lake, Washington amending City of Liberty Lake Ordinance 78 regulating the acceptance streets and right of way improvements from Spokane County and providing of other matters properly relating thereto.

Mayor Pro Tem Kennedy moved to adopt Ordinance 78A. Council Member Dunne seconded the motion. There was no council discussion. Prior to the vote, Mayor Brickner invited citizen comments.

Citizen Comments: Tom Sahlberg inquired why no streets in the River District Area were included in the Ordinance. The Director of Planning& Engineering clarified that the Ordinance is being amended only to take out private streets that were inadvertently included in the original Ordinance, which did not include River District at the time of passage of the original Ordinance.

No further comments were received. Mayor then called for the vote. Motion carried unanimously.

The City Clerk read, by title only, Ordinance No.241B, and Ordinance of the City of Liberty Lake, Washington amending Ordinance 241A of the City of Liberty Lake regulating public rights of way activity within the City of Liberty Lake.

Mayor Pro Tem Kennedy moved to adopt Ordinance 241B. Council Member Dunne seconded the motion. There was no council discussion. Prior to the vote, Mayor Brickner invited citizen comments. No comments were received. He then called for the vote. Motion carried unanimously.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The City Administrator reviewed the upcoming agenda items for the March 17th City Council meeting.

CITIZEN COMMENTS

Bill Genoway, Liberty Lake resident: spoke about the mentoring program Central Valley School District is doing with the City. He said the Sewer & Water District has problems getting people qualified and/or interested. He asked the City to include the District in the mentoring program to get some high school kids to come out and get introduced to what the District does.

DRAFT

EXECUTIVE SESSION

At 8:09 p.m. Mayor Brickner called adjournment into Executive Session as per RCW 42.30.110(b) for 10 minutes to discuss real estate. At 8:19 p.m. the City Attorney announced a 5-minute extension. At 8:24 p.m. the City Attorney announced an additional 10-minute extension. At 8:34 p.m. the City Attorney announced another 10-minute extension. The Executive Session adjourned 8:43 p.m. No action resulted from the session.

ADJOURNMENT

There being no further business, the meeting adjourned at 8: 43 p.m.

These minutes were approved March 17, 2020.

_____

Shane Brickner, Mayor
City of Liberty Lake

_____

Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.

DRAFT

City of Liberty Lake

Consent Agenda for March 17, 2020
City Council Meeting

Report from the Mayor for pending claims and payment of previously-approved obligations through March 17, 2020

Payee	Description	Amount
	See attached check register.	
Total Vouchers through March 17, 2020		$207,684.83
February payroll & benefits		$355,020.37
	TOTAL	**$562,705.20**

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Council Member

CHECK REGISTER

CITY OF LIBERTY LAKE
MCAG #: 2757

03/17/2020 To: 03/17/2020

Time: 14:06:10 Date: 03/11/2020
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
859	**03/17/2020**	**Claims**	**3**	**EFT**	**BEST BUY BUSINESS ADVANTAGE ACCOUNT**	**1,378.65**	**SURFACE PRO X MATTE,SLIM PEN, KEYBRD-COUNCILMAN FOYLER**
		001 - 594 13 64 00 - Executive-Furniture,Computers				1,378.65	
860	**03/17/2020**	**Claims**	**3**	**EFT**	**BTAC ACQUISITION CORP**	**762.26**	**BOOKS**
		001 - 572 20 34 06 - Library Books & Other Materi				762.26	
861	**03/17/2020**	**Claims**	**3**	**EFT**	**CINTAS CORPORATION NO 3**	**142.95**	**MAT SVC 2/10,3/2,3/9/2020**
		420 - 576 61 41 03 - Facilities - Professional Servic				142.95	
862	**03/17/2020**	**Claims**	**3**	**EFT**	**CITY SERVICE VALCON-CREDIT CARD**	**308.83**	**FUEL**
		110 - 542 66 32 00 - Snow And Ice Control Fuel				89.41	
		110 - 542 90 32 00 - Maint Admin & Overhead Fuel				219.42	
863	**03/17/2020**	**Claims**	**3**	**EFT**	**HOME DEPOT CREDIT SERVICES**	**8,787.44**	**MATERIALS**
		001 - 518 30 31 00 - Centralized Services Supplies				245.05	
		001 - 518 30 31 00 - Centralized Services Supplies				12.55	SHOP
		001 - 518 30 31 00 - Centralized Services Supplies				79.42	FINISH NAILER REPLACEMENT
		001 - 518 30 31 00 - Centralized Services Supplies				135.53	LITTLE HOUSE PAINT
		001 - 518 30 31 00 - Centralized Services Supplies				133.50	LITTLE HOUSE PAINT/SUPPLIES
		001 - 518 30 31 00 - Centralized Services Supplies				97.98	LLPD LIGHT REPLACEMENT
		001 - 518 30 31 00 - Centralized Services Supplies				44.01	CH SELF CLOSING DOOR HINGE
		001 - 518 30 31 00 - Centralized Services Supplies				95.83	LLML BULB REPLACEMENT
		001 - 518 30 31 00 - Centralized Services Supplies				11.04	CH METAL DOOR SOFT CLOSING FOAM
		001 - 518 30 31 00 - Centralized Services Supplies				119.74	CH OFFICE SPACE HEATERS
		001 - 518 30 31 00 - Centralized Services Supplies				49.55	CH LIGHT REPLACEMENT
		001 - 518 30 31 00 - Centralized Services Supplies				21.71	FACILITY LIGHTING
		001 - 518 30 31 00 - Centralized Services Supplies				174.58	CH JANITORIAL SUPPLIES
		001 - 518 30 31 00 - Centralized Services Supplies				572.78	CH,LLPD,LLML CO ALARMS
		001 - 518 30 31 00 - Centralized Services Supplies				58.41	HAND SANITIZER
		001 - 518 30 31 00 - Centralized Services Supplies				23.14	SHOP DOOR CLOSING HINGE
		001 - 521 10 31 00 - Law Enforcement Supplies				16.31	SURGE PROTECTOR
		110 - 542 30 31 00 - Roadway Supplies				304.91	PLATE COMPACTOR
		110 - 542 66 31 00 - Snow And Ice Control Supplies				120.24	EXTENSION CORDS
		110 - 542 70 31 01 - Roadside Supplies				294.84	TOOL SETUP
		110 - 542 70 31 01 - Roadside Supplies				56.49	
		110 - 542 70 31 01 - Roadside Supplies				524.63	DEREK SETUP SUPPLIES
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				28.84	WASH PAD HOSE PARTS
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				54.17	
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				30.12	SHOP PAINT
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				123.55	SHOP SUPPLIES
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				64.97	STEP LADDER
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				16.02	BLADES/FILE
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				24.29	NEW TRAILER
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				28.59	DUMP TRAILER JACKS
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				54.05	TRAILER/SHOP SUPPLIES
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				14.48	NEW TRAILER
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				858.49	OFFICE SETUP
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				79.13	TOOL BOX
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				138.26	OFFICE SETUP
		001 - 572 10 31 00 - Library Supplies				10.41	KEY ARROW,CARABINEER
		420 - 576 61 31 03 - Maintenance Supplies				28.84	WASH PAD HOSE PARTS
		420 - 576 61 31 03 - Maintenance Supplies				64.97	STEP LADDER
		420 - 576 61 31 03 - Maintenance Supplies				16.04	BLADES/FILE

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			420 - 576 61 31 03 - Maintenance Supplies			38.77	NEW TRAILER
			420 - 576 61 31 03 - Maintenance Supplies			28.59	DUMP TRAILER JACKS
			420 - 576 61 31 03 - Maintenance Supplies			54.06	TRAILER/SHOP SUPPLIES
			420 - 576 61 31 03 - Maintenance Supplies			79.14	TOOL BOX
			420 - 576 61 31 03 - Maintenance Supplies			57.58	SHOP SUPPLIES
			420 - 576 61 31 04 - Facilities Supplies			19.28	BANQUET ROOM
			420 - 576 61 31 04 - Facilities Supplies			195.92	TH CO ALARM
			420 - 576 61 31 04 - Facilities Supplies			35.86	DRAIN CLEANER
			420 - 576 65 31 01 - Maintenance Of Golf Course			14.50	
			420 - 576 65 31 01 - Maintenance Of Golf Course			30.11	SHOP PAINT
			420 - 576 65 31 01 - Maintenance Of Golf Course			65.96	SHOP SUPPLIES
			420 - 576 65 31 01 - Maintenance Of Golf Course			63.97	SCREWS,CASTER WHEELS
			420 - 576 65 31 01 - Maintenance Of Golf Course			304.90	PLATE COMPACTOR
			420 - 576 65 31 01 - Maintenance Of Golf Course			149.03	DRILL BIT REPLACEMENTS
			420 - 576 65 31 01 - Maintenance Of Golf Course			63.74	STORAGE BINS SHELVING BRACKET
			420 - 576 65 31 01 - Maintenance Of Golf Course			407.19	DRILL&SAW
			420 - 576 65 31 01 - Maintenance Of Golf Course			283.04	YARDAGE POST REPLACEMENT PAINT
			420 - 576 65 31 01 - Maintenance Of Golf Course			47.75	ROPE STORAGE
			420 - 576 65 41 00 - Professional Services-Golf Gre			105.31	PLATE COMPACTOR RENTAL
			420 - 576 65 41 00 - Professional Services-Golf Gre			127.41	RENTAL AUGER DRAINAGE
			001 - 576 80 31 01 - Parks Supplies			28.84	WASH PAD HOSE PARTS
			001 - 576 80 31 01 - Parks Supplies			14.50	
			001 - 576 80 31 01 - Parks Supplies			30.11	SHOP PAINT
			001 - 576 80 31 01 - Parks Supplies			123.54	SHOP SUPPLIES
			001 - 576 80 31 01 - Parks Supplies			64.99	STEP LADDER
			001 - 576 80 31 01 - Parks Supplies			16.02	BLADES/FILES
			001 - 576 80 31 01 - Parks Supplies			148.04	PROPANE HEATER & TANK
			001 - 576 80 31 01 - Parks Supplies			49.01	POST SETTING MIX
			001 - 576 80 31 01 - Parks Supplies			304.90	PLATE COMPACTOR
			001 - 576 80 31 01 - Parks Supplies			38.77	NEW TRAILER
			001 - 576 80 31 01 - Parks Supplies			28.59	DUMP TRAILER JACKS
			001 - 576 80 31 01 - Parks Supplies			54.05	TRAILER/SHOP SUPPLIES
			001 - 576 80 31 01 - Parks Supplies			27.16	ELECTRICAL BOX LOCKS
			001 - 576 80 31 01 - Parks Supplies			79.13	TOOL BOX
			001 - 576 80 31 15 - Ballfields Supplies			28.84	WASH PAD HOSE PARTS
			001 - 576 80 31 45 - Orchard Park Supplies			36.45	
			001 - 576 80 31 45 - Orchard Park Supplies			39.12	SHOP SUPPLIES
			001 - 576 80 31 45 - Orchard Park Supplies			54.38	IMPACT SOCKETS
			001 - 576 80 31 45 - Orchard Park Supplies			110.05	MAINT SUPPLIES/TOOLS
			001 - 576 80 31 45 - Orchard Park Supplies			9.74	FACE MASKS
			001 - 594 76 63 12 - Orchard Park-Other Improvem			501.64	SHOP SETUP ROTO TILLER,TOOLS
864	**03/17/2020**	**Claims**	**3**	**EFT**	**LIBERTY LAKE SEWER AND WATER DISTRICT**	**1,763.27**	**UTILITIES FEB 2020**
			001 - 518 30 47 00 - Central Services-Utility Servic			391.75	CITY HALL
			001 - 518 30 47 00 - Central Services-Utility Servic			42.60	CITY HALL IRR
			001 - 521 50 47 00 - Law Enforcement - Utility Serv			108.12	LLPD/LLML BLDG
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			56.80	HARVARD RD IRR
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	MISSION&MOLTER IRR
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	VISTAS IRR #7
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	VISTAS IRR #5
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	MDWD VISTAS IRR8 PID 55142.1425
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	MDWD VISTAS IRR6 PID 55142.1708
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	MOLTER CV IRR
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			42.60	WOODBROOK TR B
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			42.60	VISTAS 4 TR C
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	LIBERTY LAKE DR

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			56.80	MISSION/MOLTER ROUNDABOUT
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	LIBERTY LAKE RD IRR22 PID 55152.9136
			410 - 542 30 47 00 - Roadway - Utilities-Elec/Gas,V			14.20	MISSION&SIGNAL IRR
			110 - 542 30 47 01 - Roadway - Utility Services			42.60	APPLEWAY IRR (B)
			001 - 572 50 47 00 - Library Building Utilities-Elec/			48.58	LLPD/LLML BLDG
			420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw			319.22	TRAILHEAD GOLF COURSE
			001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,W			78.35	BALLFIELDS DRINKING FOUNTAIN/RESTROOMS
			001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Ga			78.35	PAVILLION PARK RESTROOM/SPLASH PAD
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas			78.35	TOWN SQ PARK
			001 - 576 80 47 35 - Town Square Utilities-Elec/Gas			56.80	TOWN SQ PARK IRR
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/			78.35	ROCKY HILL PARK RESTROOMS
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/			56.80	ROCKY HILL PARK IRR
			001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/			56.80	ROCKY HILL PARK WINROCK&MISSION IRR
865	**03/17/2020**	**Claims**		**3**	**EFT LOWES**	**323.07**	**EDGER**
			001 - 576 80 31 45 - Orchard Park Supplies			323.07	
866	**03/17/2020**	**Claims**		**3**	**EFT MASTERCARD**	**2,423.85**	**REGISTRATIONS,MATERIALS**
			001 - 513 10 49 00 - Dues,Subscriptions,Mbrships			160.00	MAYOR,ALLEN ST OF THE COUNTY,INWP QTRLY MTG ECONOMIC FORECAST
			001 - 514 23 41 00 - Administrative Services-Profes			200.00	LINKEDIN IT NETWORK&SYS TECH
			001 - 514 23 41 00 - Administrative Services-Profes			13.06	DROPBOX
			001 - 521 10 43 00 - Law Enforcement Travel-Lodg			432.97	HOLTHAUS FBI ACTIVE SHOOTER LEADERSHIP FORUM HOTEL
			110 - 542 30 41 01 - Roadway - Professional Servic			16.66	CRAIGSLIST JOB POSTING
			110 - 542 90 31 00 - Maint Admin & Overhead Sup			19.00	TRAILER REGISTRATION
			110 - 542 90 41 00 - Maint Admin & Overhead Prof			25.00	CRAIGSLIST JOB POSTING
			001 - 558 50 31 00 - CP&ED Supplies			319.00	
			001 - 558 50 43 00 - CP&ED Travel-Lodging,Meals			8.00	PARKING ST OF THE CITY
			001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,M			80.00	ST OF THE COUNTY, INWP QTRLY MTG ECONOMIC FORECAST
			001 - 572 10 41 01 - Software Maint/data Ba			79.00	GRANTSTATION
			420 - 576 61 31 03 - Maintenance Supplies			19.00	TRAILER REGISTRATION
			420 - 576 61 43 01 - Golf Travel-Lodging,Meals,Mi			253.06	RAGAN,TREVOR LYNX TRNG
			420 - 576 61 43 01 - Golf Travel-Lodging,Meals,Mi			185.48	SLOCUM,TREVOR SPORTS TURF TRNG
			420 - 576 65 41 00 - Professional Services-Golf Gre			16.68	CRAIGSLIST JOB POSTING
			001 - 576 80 31 01 - Parks Supplies			19.00	TRAILER REGISTRATION
			001 - 576 80 41 00 - Parks-Professional Services			16.66	CRAIGSLIST JOB POSTING
			001 - 576 80 43 00 - Parks Travel-Lodging,Meals,M			375.80	CAMP LEADERSHIP TRNG PLANE 3/6/2020
			001 - 576 80 43 00 - Parks Travel-Lodging,Meals,M			185.48	SLOCUM,TREVOR SPORTS TURF TRNG
867	**03/17/2020**	**Claims**		**3**	**EFT O'REILLY AUTO PARTS**	**106.37**	**PARTS**
			001 - 521 10 31 00 - Law Enforcement Supplies			9.97	LLPD GATOR BELT/HOSE
			110 - 542 90 31 00 - Maint Admin & Overhead Sup			14.69	JEEP HEADLIGHTS
			001 - 576 80 31 01 - Parks Supplies			14.69	JEEP HEADLIGHTS
			001 - 576 80 31 15 - Ballfields Supplies			67.02	OLD PROGATOR PARTS
868	**03/17/2020**	**Claims**		**3**	**EFT SITEONE LANDSCAPE SUPPLY LLC**	**1,049.63**	**MATERIALS**
			420 - 576 65 31 01 - Maintenance Of Golf Course			851.19	SOIL

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		420 - 576 65 31 01 - Maintenance Of Golf Course				35.16	IRRIG
		001 - 576 80 31 15 - Ballfields Supplies				163.28	INFIELD MIX
869	**03/17/2020**	**Claims**	**3**	**EFT**	**STATE OF WASHINGTON**	**2,110.05**	**TH B&O/SALES TAX FEB 2020**
		420 - 576 61 40 00 - Business & Occupation, Sales '				2,110.05	
870	**03/17/2020**	**Claims**	**3**	**EFT**	**STERICYCLE INC**	**10.36**	**ON CALL**
		001 - 521 10 41 00 - Law Enforcement-Professional				10.36	
871	**03/17/2020**	**Claims**	**3**	**EFT**	**WESTERN STATES EQUIPMENT COMPANY**	**1,772.03**	**RESEAL-THUMB CYLINDER**
		110 - 542 30 41 01 - Roadway - Professional Servic				584.77	
		410 - 542 40 41 00 - Drainage-Professional Services				602.49	
		411 - 542 40 41 01 - Drainage-Professional Services				584.77	
872	**03/17/2020**	**Claims**	**3**	**EFT**	**WEX BANK-CHEVRON**	**3,494.19**	**FUEL 2/5-3/6/2020**
		001 - 518 30 32 00 - Central Services Fuel Consume				129.12	
		001 - 521 10 32 00 - Law Enforcement Fuel Consun				2,491.85	
		110 - 542 90 32 00 - Maint Admin & Overhead Fuel				161.00	
		001 - 558 50 32 00 - CP&ED Fuel Consumed				192.26	
		420 - 576 61 32 00 - Golf Course-Fuel Consumed				124.46	
		001 - 576 80 32 00 - Parks Fuel Consumed				395.50	
873	**03/17/2020**	**Claims**	**3**	**EFT**	**XEROX CORPORATION**	**439.62**	**BLACK/COLOR BILLABLE PRINTS 2/1-21/2020**
		001 - 514 23 41 00 - Administrative Services-Profes				439.62	
874	**03/17/2020**	**Claims**	**3**	**29710**	**21ST CENTURY SOLUTIONS**	**3,044.19**	**ORCHARD PARK TRILOGY LOCKS**
		001 - 576 80 31 45 - Orchard Park Supplies				3,044.19	
875	**03/17/2020**	**Claims**	**3**	**29711**	**ACRANET**	**273.50**	**BACKGROUND CHECKS**
		001 - 521 10 41 00 - Law Enforcement-Professional				34.50	
		110 - 542 90 41 00 - Maint Admin & Overhead Prof				50.50	
		001 - 572 10 41 00 - Library-Professional Services				34.50	
		001 - 576 80 41 00 - Parks-Professional Services				154.00	
876	**03/17/2020**	**Claims**	**3**	**29712**	**ACUSHNET COMPANY**	**6,583.74**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				-44.12	DISCOUNT
		420 - 576 61 34 01 - Pro Shop Merchandise				4,271.92	
		420 - 576 61 34 01 - Pro Shop Merchandise				128.24	SPECIAL ORDER K PETERSON
		420 - 576 61 34 01 - Pro Shop Merchandise				2,227.70	
877	**03/17/2020**	**Claims**	**3**	**29713**	**ALL STAR PRO GOLF INC**	**644.18**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				644.18	
878	**03/17/2020**	**Claims**	**3**	**29714**	**AMAZON**	**7,379.63**	**MATERIALS**
		001 - 513 10 31 00 - Executive Supplies				183.42	MAYOR INTERNET CABLE
		001 - 518 30 31 00 - Centralized Services Supplies				1,050.76	CH CHAIRS,VACUUM,DOOR BUMPER PADS
		001 - 518 30 31 00 - Centralized Services Supplies				164.43	STAND UP DESK TAIT HUNTER
		001 - 521 10 31 00 - Law Enforcement Supplies				282.49	CHAIR MAT,MESSAGE BRD
		110 - 542 66 31 00 - Snow And Ice Control Supplies				163.34	SALT VIBRATOR
		110 - 542 70 31 01 - Roadside Supplies				77.13	EQUIP PARTS
		110 - 542 90 31 00 - Maint Admin & Overhead Supp				158.44	OFFICE,STAFF SUPPLIES
		110 - 542 90 31 00 - Maint Admin & Overhead Supp				310.32	HIVIS SAFETY
		110 - 542 90 31 00 - Maint Admin & Overhead Supp				5.80	SAFETY SIGNAGE
		110 - 542 90 31 00 - Maint Admin & Overhead Supp				34.76	WORK PHONE CASE CHARGER
		110 - 542 90 31 00 - Maint Admin & Overhead Supp				311.53	PW YARD OFFICE SETUP,DASHCAM
		110 - 542 90 31 00 - Maint Admin & Overhead Supp				-58.07	JACKET REFUND
		001 - 572 10 31 00 - Library Supplies				797.11	TONER,OFFICE SUPPLIES
		001 - 572 10 31 05 - Children & Adult Prgrm Suppli				396.45	PROGRAM SUPPLIES
		001 - 572 10 31 05 - Children & Adult Prgrm Suppli				96.04	PROGRAM SUPPLIES

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 572 20 34 06 - Library Books & Other Materi				272.10	BOOKS/DVDS
		420 - 576 61 31 03 - Maintenance Supplies				50.54	EQUIP PARTS
		420 - 576 61 31 03 - Maintenance Supplies				5.80	SAFETY SIGNAGE
		420 - 576 61 31 03 - Maintenance Supplies				73.27	STAFF SUPPLIES
		420 - 576 61 31 03 - Maintenance Supplies				-58.07	JACKET FUND
		420 - 576 65 31 01 - Maintenance Of Golf Course				16.71	OFFICE SUPPLIES
		420 - 576 65 31 01 - Maintenance Of Golf Course				41.36	IRRIG FLASH DRIVES
		001 - 576 80 31 01 - Parks Supplies				270.82	OFFICE,STAFF SUPPLIES
		001 - 576 80 31 01 - Parks Supplies				310.31	HIVIS SAFETY
		001 - 576 80 31 01 - Parks Supplies				63.88	CELL CHARGER REPLACEMENTS,PHONE CASE,SCREEN PROTECTORS
		001 - 576 80 31 01 - Parks Supplies				5.81	SAFETY SIGNAGE
		001 - 576 80 31 01 - Parks Supplies				-58.07	JACKET REFUND
		001 - 576 80 31 15 - Ballfields Supplies				43.21	OFFICE SUPPLIES
		001 - 576 80 31 45 - Orchard Park Supplies				89.06	WHITEBOARD,MARKERS
		001 - 576 80 31 45 - Orchard Park Supplies				97.21	RR KEYS,SUPPLIES
		001 - 594 21 64 02 - Law Enforcement-Furniture,Cc				2,181.74	22"MONITORS,CABLE,SECURITY GUN CABINET
879	**03/17/2020**	**Claims**	**3**	**29715**	**AMERESCO INC**	**4,800.00**	**ASSET MGT SOFTWARE RENEWAL**
		001 - 518 30 41 00 - Central Services-Professional S				4,800.00	
880	**03/17/2020**	**Claims**	**3**	**29716**	**AMERICAN ON-SITE SERVICES**	**735.00**	**RENTALS 02/01-29/2020**
		420 - 576 65 41 00 - Professional Services-Golf Gre				60.00	WINTER RR
		001 - 576 80 41 15 - Ballfields-Professional Service				60.00	WINTER RR
		001 - 576 80 41 25 - Pavillion Park-Professional Ser				245.00	WINTER RR
		001 - 576 80 41 35 - Town Square-Professional Serv				60.00	WINTER RR
		001 - 576 80 41 45 - Orchard Park-Professional Serv				245.00	WINTER RR
		001 - 576 80 41 55 - Rocky Hill Park-Professional S				65.00	WINTER RR
881	**03/17/2020**	**Claims**	**3**	**29717**	**AMERICAN PLANNING ASSOC**	**478.00**	**KEY, LISA D MEMBERSHIP 4/1/2020-3/31/2021**
		001 - 558 50 49 00 - CP&ED-Dues,Subscriptions,M				478.00	
882	**03/17/2020**	**Claims**	**3**	**29718**	**AMIGOS LIBRARY SERVICES**	**35.00**	**ONLINE TRNG**
		001 - 572 40 49 00 - Library-Trainings				35.00	
883	**03/17/2020**	**Claims**	**3**	**29719**	**ARBOR DAY FOUNDATION**	**15.00**	**MAYOR ANNUAL SUBSCRIPTION**
		001 - 576 80 49 01 - Parks-Registration Fees,Mbrsh				15.00	
884	**03/17/2020**	**Claims**	**3**	**29720**	**ARROW CONSTRUCTION SUPPLY INC**	**213.66**	**MATERIALS**
		110 - 542 30 31 00 - Roadway Supplies				213.66	COLD MIX
885	**03/17/2020**	**Claims**	**3**	**29721**	**AVISTA UTILITIES**	**11,153.95**	**UTILITIES 1/30-2/28/2020**
		001 - 518 30 47 00 - Central Services-Utility Servic				1,193.96	CITY HALL
		001 - 518 30 47 00 - Central Services-Utility Servic				192.25	CITY HALL-LITTLE HOUSE
		001 - 518 30 47 00 - Central Services-Utility Servic				95.32	PUBLIC WORKS YARD
		001 - 518 30 47 00 - Central Services-Utility Servic				33.52	COMMUNITY MESSAGE BOARD
		001 - 521 50 47 00 - Law Enforcement - Utility Serv				1,588.41	LLML/LLPD BLDG
		110 - 542 63 47 00 - Street Lighting - Utility Service				4,626.18	STREET LIGHTS
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G				113.27	MOLTER & APPLEWAY SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G				68.58	APPLEWAY & LLAKE RD SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G				68.20	LLAKE RD & CVISTA SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G				22.88	SCHOOL SPEED SIGN

Trans	Date	Type	Acct #	Chk #	Claimant		Amount	Memo
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G					38.33	HARVARD RD ROUNDABOUT
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G					20.60	APPLEWAY & MADSON TRFC LIGHT
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G					44.40	SIGNAL/APPLEWAY TRAFFIC SIGNAL
		110 - 542 64 47 00 - Traffic Control Devices-Elec/G					24.02	MISSION/MOLTER ROUNDABOUT
		110 - 542 70 47 00 - Roadside Utilities					21.49	HARVARD & INDIANA IRRIG CLOCK
		110 - 542 70 47 00 - Roadside Utilities					28.19	HARVARD RD MONUMENTS
		110 - 542 70 47 00 - Roadside Utilities					20.60	1425 N LIBERTY LAKE RD SPRINKLER
		110 - 542 70 47 00 - Roadside Utilities					21.36	23104 E APPLEWAY AVE SPKL IRRIG CLOCK
		110 - 542 70 47 00 - Roadside Utilities					21.36	22427 E APPLEWAY AVE SPKL IRRIG CLOCK
		001 - 572 50 47 00 - Library Building Utilities-Elec/					713.64	LLML/LLPD BLDG
		420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw					1,467.22	TRAILHEAD UNIT 2
		420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw					101.61	TRAILHEAD PUMP
		001 - 576 80 47 15 - Ballfields Utilities-Elec/Gas,W					75.04	LIBERTY LAKE BALL FIELD 23820 E BOONE AVE
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Ga					192.48	PAVILLION PARK IRRIGATION
		001 - 576 80 47 25 - Pavillion Park Utilities-Elec/Ga					20.60	PP PUMP @ MEADOWWOOD GC
		001 - 576 80 47 35 - Town Square Utilities-Elec/Ga					137.45	TOWN SQ PARK LIGHTS
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Ga					154.28	20300 E INDIANA AVE ORCHARD PARK
		001 - 576 80 47 55 - Rocky Hill Park Utilities-Elec/					48.71	ROCK HILL PARK-IRRIGATION
886	**03/17/2020**	**Claims**	**3**	**29722**	**AW REHN & ASSOCIATES**		**172.58**	**SERVICES**
		001 - 514 23 41 00 - Administrative Services-Profes					152.00	HRA MO ADMIN FEE
		502 - 517 30 29 00 - Health Insurance Services					20.58	EMPLOYER FUNDING NOTIFICATON 3/4-8/2020
887	**03/17/2020**	**Claims**	**3**	**29723**	**BATTERIES PLUS BULBS**		**50.24**	**MATERIALS**
		001 - 576 80 31 01 - Parks Supplies					10.00	GATOR 1 BATTERY
		001 - 576 80 31 01 - Parks Supplies					40.24	GATOR 1 BATTERY
888	**03/17/2020**	**Claims**	**3**	**29724**	**JAMES M BILLINGSLEY**		**195.00**	**SERVICES**
		110 - 554 30 41 10 - Road Hazard Removal					195.00	CARCASS REMOVAL LL RD/CV
889	**03/17/2020**	**Claims**	**3**	**29725**	**JENNIFER L CAMP**		**194.35**	**MILEAGE TURF MTGS**
		420 - 576 61 43 01 - Golf Travel-Lodging,Meals,Mi					194.35	
890	**03/17/2020**	**Claims**	**3**	**29726**	**COBRA PUMA GOLF INC**		**7,317.59**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise					368.68	COBRA BAG PROGRAM
		420 - 576 61 34 01 - Pro Shop Merchandise					6,948.91	
891	**03/17/2020**	**Claims**	**3**	**29727**	**COEUR D ALENE PAVING INC**		**277.06**	**PW YARD 3/4" BASE**
		311 - 594 18 60 01 - Capital Expenditures/Expenses					277.06	
892	**03/17/2020**	**Claims**	**3**	**29728**	**COUNTRY VISTA CAR WASH**		**140.00**	**28 WASHES**
		001 - 521 10 48 00 - Vehicle Maintenance					140.00	
893	**03/17/2020**	**Claims**	**3**	**29729**	**DATAPRO SOLUTIONS INC**		**289.95**	**AOD HOSTING/SUPPORT**
		001 - 514 23 41 00 - Administrative Services-Profes					289.95	
894	**03/17/2020**	**Claims**	**3**	**29730**	**DESIGN SPACE MODULAR BUILDINGS PNW LP**		**1,070.20**	**RENTAL MOBILE OFFICE 2/18-4/17/2020**
		110 - 542 90 41 00 - Maint Admin & Overhead Prof					88.99	
		110 - 542 90 41 00 - Maint Admin & Overhead Prof					981.21	
895	**03/17/2020**	**Claims**	**3**	**29731**	**EASY PICKER GOLF PRODUCTS INC**		**4,019.80**	**RANGE MATS**
		420 - 576 61 31 00 - Pro Shop Supplies					4,019.80	

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
896	**03/17/2020**	**Claims**	**3**	**29732**	**EVANS CRAVEN & LACKIE PS**	**5,500.00**	**SVCS 1/27-2/20/2020**
		001 - 515 41 41 00 - External Legal Services - Cons				5,500.00	
897	**03/17/2020**	**Claims**	**3**	**29733**	**EXECUTECH UTAH LLC**	**2,555.88**	**SERVICES**
		001 - 518 80 41 00 - Information Technology Servic				2,555.88	IT SVCS MAR 2020
898	**03/17/2020**	**Claims**	**3**	**29734**	**FEDEX**	**45.14**	**PKGS WA ST TOX LAB**
		001 - 521 10 42 00 - Law Enforcement-Telephone,Ir				45.14	
899	**03/17/2020**	**Claims**	**3**	**29735**	**FREE PRESS PUBLISHING INC**	**109.15**	**LEGAL ADS**
		001 - 511 60 41 00 - Legislative - Professional Servi				25.00	SPECIAL MTG NOTICE TH GC MASTER PLAN 3/3/2020
		001 - 558 50 40 03 - CP&ED Legal Notices Reimbu				84.15	BLD2020-0057
900	**03/17/2020**	**Claims**	**3**	**29736**	**G & G GOLF COMPANY INC**	**717.60**	**HAT CLIPS,VISORS,CAPS**
		420 - 576 61 34 01 - Pro Shop Merchandise				717.60	
901	**03/17/2020**	**Claims**	**3**	**29737**	**GEVEKO MARKINGS INC**	**720.91**	**CRACK FILLER**
		110 - 542 30 31 00 - Roadway Supplies				720.91	
902	**03/17/2020**	**Claims**	**3**	**29738**	**GOLF CARS ETC**	**3,930.33**	**GOLF CART PARTS**
		420 - 576 61 31 03 - Maintenance Supplies				3,930.33	
903	**03/17/2020**	**Claims**	**3**	**29739**	**GREATER SPOKANE VALLEY CHAMBER**	**155.00**	**REGISTRATIONS; REGISTRATIONS**
		001 - 511 60 49 00 - Legislative-Dues,Subscriptions				35.00	KENNEDY, MIKE FEB BUSINESS CONNECTIONS MTG
		001 - 511 60 49 00 - Legislative-Dues,Subscriptions				40.00	DUNNE,DAN MAR ST OF THE CITY
		001 - 513 10 49 00 - Dues,Subscriptions,Mbrships				40.00	MAYOR BUSINESS CONNECTIONS 03272020
		001 - 513 10 49 00 - Dues,Subscriptions,Mbrships				40.00	ALLEN,KATY MAR ST OF THE CITY
904	**03/17/2020**	**Claims**	**3**	**29740**	**HORIZON**	**928.56**	**MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course				928.56	POND VALVE
905	**03/17/2020**	**Claims**	**3**	**29741**	**HORNUNGS GOLF PRODUCTS INC**	**70.99**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				70.99	
906	**03/17/2020**	**Claims**	**3**	**29742**	**HRA VEBA TRUST**	**9,333.33**	**CONTRIBUTIONS THOMPSON-FINN,LANGE,KOSANKE**
		110 - 542 90 28 06 - HRA VEBA				2,500.00	
		420 - 576 61 28 09 - HRA VEBA				6,833.33	
907	**03/17/2020**	**Claims**	**3**	**29743**	**INSIGHT DISTRIBUTING INC**	**661.76**	**MATERIALS**
		001 - 576 80 31 01 - Parks Supplies				661.76	TRASH LINERS
908	**03/17/2020**	**Claims**	**3**	**29744**	**INTERNATIONAL PROMOTIONAL IDEAS INC**	**15.00**	**DARK GREEN BACKPACK**
		001 - 572 10 31 05 - Children & Adult Prgrm Suppli				15.00	
909	**03/17/2020**	**Claims**	**3**	**29745**	**JACOBS CUSTOM LIVING**	**92.57**	**REPAIR PLOW TRUCK TARP**
		110 - 542 66 41 00 - Snow And Ice Control-Professi				92.57	
910	**03/17/2020**	**Claims**	**3**	**29746**	**KPFF INC**	**18,129.95**	**PROF SVCS THROUGH 01/31/2020**
		318 - 595 30 60 01 - Roads/Streets Const. & Other I				2,787.57	I-90 RAMP IMPROVEMENTS
		318 - 595 50 60 00 - Roads/Streets Const. & Other I				15,342.38	HARVARD BRIDGE WIDENING

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
911	**03/17/2020**	**Claims**	**3**	**29747**	**MEADOWWOOD GLEN HOME OWNERS ASSOC**	**936.50**	**WATER/ELECTRICITY USAGE 2019**
		110 - 542 70 47 00 - Roadside Utilities				824.49	CV/MISSION IRR USAGE
		110 - 542 70 47 00 - Roadside Utilities				112.01	SHARP ENTRY IRR TIMER
912	**03/17/2020**	**Claims**	**3**	**29748**	**MPH INDUSTRIES INC**	**2,285.82**	**EQUIP GRANT NEW PATROL VEHICLE**
		001 - 594 21 64 03 - Grant WASPC Radar/Antenna				2,285.82	
913	**03/17/2020**	**Claims**	**3**	**29749**	**NATIONAL BARRICADE CO**	**64.69**	**STOCK SUPPLIES**
		110 - 542 64 31 00 - Traffic Control Devices Suppli				64.69	
914	**03/17/2020**	**Claims**	**3**	**29750**	**NEWEGG BUSINESS INC**	**1,372.11**	**3 HP LAPTOP PROBOOK 640**
		001 - 594 72 64 00 - Library-Furniture,Computers&				1,372.11	
915	**03/17/2020**	**Claims**	**3**	**29751**	**NORTH 40 OUTFITTERS**	**1,029.69**	**MATERIALS**
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				514.85	POWE EQUIP
		001 - 576 80 31 01 - Parks Supplies				514.84	POWER EQUIP
916	**03/17/2020**	**Claims**	**3**	**29752**	**OFFICE DEPOT**	**748.36**	**OFFICE SUPPLIES**
		001 - 514 23 31 00 - Administrative Services Suppli				107.79	
		110 - 542 90 31 00 - Maint Admin & Overhead Sup				9.53	
		001 - 558 50 31 00 - CP&ED Supplies				27.85	
		001 - 571 00 31 04 - Special Events Supplies				9.53	
		001 - 572 10 31 00 - Library Supplies				584.13	
		001 - 576 80 31 01 - Parks Supplies				9.53	
917	**03/17/2020**	**Claims**	**3**	**29753**	**PACIFIC GOLF & TURF LLC**	**105.97**	**POLICE GATOR PARTS**
		001 - 521 10 48 00 - Vehicle Maintenance				105.97	
918	**03/17/2020**	**Claims**	**3**	**29754**	**PARAMETRIX**	**17,810.00**	**SERVICES THROUGH 2/29/2020**
		001 - 558 50 40 02 - CP&ED Plan Checking Outsid				1,292.50	LUA2020-0007
		311 - 594 18 60 01 - Capital Expenditures/Expenses				1,905.00	PW YARD
		314 - 594 76 61 01 - Orchard Park Land & Land Im				375.00	ORCHARD PARK PAVILION
		320 - 595 30 63 00 - Capital Expenditures/Expenses				7,980.00	SHORT TERM ANALYSIS
		110 - 595 64 63 00 - Roads/Streets Const. & Other I				6,257.50	PEDESTRIAN CROSSING IMP
919	**03/17/2020**	**Claims**	**3**	**29755**	**PEPLINSKI CONSTRUCTION LLC**	**272.25**	**SOCCER GOAL WELDING**
		001 - 576 80 41 55 - Rocky Hill Park-Professional S				272.25	
920	**03/17/2020**	**Claims**	**3**	**29756**	**PING**	**624.23**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				624.23	
921	**03/17/2020**	**Claims**	**3**	**29757**	**PLANET TURF**	**1,122.76**	**MATERIALS; MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course				242.85	SHOW BRUSHES
		420 - 576 65 31 01 - Maintenance Of Golf Course				117.61	FLAG STICK CAPS
		001 - 576 80 31 15 - Ballfields Supplies				762.30	INFIELD CONDITIONER
922	**03/17/2020**	**Claims**	**3**	**29758**	**PROFORCE LAW ENFORCEMENT**	**353.93**	**TASER BATTERIES**
		001 - 521 10 31 00 - Law Enforcement Supplies				353.93	
923	**03/17/2020**	**Claims**	**3**	**29759**	**PTERA INC**	**2,966.37**	**TELEPHONES 3/1-31/2020**
		001 - 518 30 42 00 - Central Services - Communicat				1,543.77	INTERNET,FIBER/CROSS CONNECT,PHONES,VOIP
		001 - 521 10 42 00 - Law Enforcement-Telephone,Ir				587.65	INTERNET,VOIP,PARK CAMERA RH&BF
		110 - 542 90 42 00 - Maint Admin & Overhead Tele				135.41	INTERNET,VOIP,CAMERA
		001 - 572 10 42 00 - Library-Telephone,Internet,Pos				427.85	INTERNET,VOIP,PHONES
		420 - 576 61 42 01 - Golf Pro Shop-Telephone,Inter				130.69	INTERNET,VOIP
		001 - 576 80 41 25 - Pavillion Park-Professional Ser				10.00	PARK CAMERA

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 576 80 41 35 - Town Square-Professional Serv				10.00	PARK CAMERA
		001 - 576 80 41 45 - Orchard Park-Professional Ser				10.00	PARK CAMERA
		001 - 576 80 42 15 - Ballfields-Telephone,Internet,P				34.50	PARK CAMERAS/IRRIGATION
		001 - 576 80 42 45 - Orchard Park-Telephone,Intern				42.00	PARK CAMERAS/IRRIGATION ORCHARD PARK
		001 - 576 80 42 55 - Rocky Hill Park-Telephone,Int				34.50	PARKCAMERAS/IRRIGATION
924	**03/17/2020**	**Claims**	**3**	**29760**	**PYRO SPECTACULARS NORTH INC**	**5,750.00**	**DEPOSIT 7/4/2020 FIREWORKS DISPLAY**
		001 - 571 00 41 05 - Special Events Professional Se				5,750.00	
925	**03/17/2020**	**Claims**	**3**	**29761**	**QUALITY SERVICES INC**	**228.00**	**IEP PERMITS 45238-45240**
		001 - 514 81 40 00 - Inland Empire Paper Permit				228.00	
926	**03/17/2020**	**Claims**	**3**	**29762**	**R&R PRODUCTS INC**	**250.34**	**MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course				250.34	DRIVING RANGE,GREENS FLAGS
927	**03/17/2020**	**Claims**	**3**	**29763**	**TREVOR J RAGAN**	**550.60**	**REIMBURSE OVERNIGHT TRAVEL**
		420 - 576 61 43 01 - Golf Travel-Lodging,Meals,Mi				241.68	SPORTS FIELD SEMINAR SEATTLE WA AIRLINE,PER DIEM
		420 - 576 61 43 01 - Golf Travel-Lodging,Meals,Mi				67.25	IRRIG TRNG BREWSTER WA PER DIEM
		001 - 576 80 43 00 - Parks Travel-Lodging,Meals,M				241.67	SPORTS FIELD SEMINAR SEATTLE WA AIRLINE,PER DIEM
928	**03/17/2020**	**Claims**	**3**	**29764**	**RAIN BIRD INTERNATIONAL INC**	**600.00**	**SERVICE**
		110 - 542 70 41 00 - Roadside Professional Services				600.00	SUBSCRIPTION IRRIG CLOCKS
929	**03/17/2020**	**Claims**	**3**	**29765**	**SENSOURCE**	**180.00**	**PEOPLE COUNTER ANNUAL DATA HOSTING 3/31/2020-3/31/2021**
		001 - 572 10 41 01 - Software Maint/data Ba				180.00	
930	**03/17/2020**	**Claims**	**3**	**29766**	**SHAMROCK PAVING INC**	**3,891.67**	**SERVICES**
		312 - 595 30 63 01 - Roads/Streets Const. & Other I				2,814.66	HARVARD RD PRESERVATION
		310 - 595 61 60 00 - Capital Expenditures/Expenses				1,077.01	MISSION AVE TEMP TRAIL
931	**03/17/2020**	**Claims**	**3**	**29767**	**ZACHARY T SHERMAN**	**67.25**	**REIMBURSE OVERNIGHT TRAVEL**
		420 - 576 61 43 01 - Golf Travel-Lodging,Meals,Mi				67.25	IRRIG TRNG BREWSTER WA PER DIEM
932	**03/17/2020**	**Claims**	**3**	**29768**	**SHOWCASES**	**70.74**	**DVD POLY FULL SLEEVE BLK**
		001 - 572 10 31 00 - Library Supplies				70.74	
933	**03/17/2020**	**Claims**	**3**	**29769**	**SIR SPEEDY PRINTING**	**70.79**	**BUSINESS CARDS MAYOR PRO TEM KENNEDY**
		001 - 511 60 31 00 - Legislative Supplies				70.79	
934	**03/17/2020**	**Claims**	**3**	**29770**	**TREVOR D SLOCUM**	**86.25**	**TURF TRNG SEATTLE PER DIEM**
		001 - 576 80 43 00 - Parks Travel-Lodging,Meals,M				86.25	
935	**03/17/2020**	**Claims**	**3**	**29771**	**SPOKANE COUNTY ENVIRONMENTAL SERVICES**	**48.01**	**UTILITIES MAR 2020**
		001 - 576 80 47 45 - Orchard Park Utilities-Elec/Ga				48.01	
936	**03/17/2020**	**Claims**	**3**	**29772**	**SPOKANE COUNTY SHERIFFS OFFICE**	**120.00**	**MCKAY,MATT;NGUYEN,TUAN 2/25/2020 ADVANCED FTO REFRESHER COURSE**
		001 - 521 10 49 00 - Law Enforcement-Dues,Subscr				120.00	

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
937	**03/17/2020**	**Claims**	**3**	**29773**	**SPOKANE COUNTY TREASURER**	**12,922.17**	**SERVICES**
		001 - 519 70 40 01 - Spokane County - Jail				9,096.98	JAIL SVCS GEIGER/COUNTY MAR 2020
		110 - 542 30 48 06 - Roadway - Striping				1,239.86	2019 TRAFALL CHARGES
		110 - 542 64 41 00 - Traffic Control Devices-Profes:				2,585.33	2019 TRAFALL CHARGES
938	**03/17/2020**	**Claims**	**3**	**29774**	**STAPLES GOLF RESOURCE GROUP LLC**	**17,700.00**	**TASKS 1-5 TRAILHEAD**
		331 - 518 30 41 03 - Central Services-Professional S				17,700.00	
939	**03/17/2020**	**Claims**	**3**	**29775**	**SUN RENTAL CENTER**	**209.63**	**RENTED ROLLER**
		311 - 594 18 60 01 - Capital Expenditures/Expenses				209.63	
940	**03/17/2020**	**Claims**	**3**	**29776**	**SUNRISE INC**	**56.21**	**MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course				56.21	DRAINAGE GRAVEL
941	**03/17/2020**	**Claims**	**3**	**29777**	**TAYLOR MADE GOLF COMPANY INC**	**5,895.38**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				-106.87	DISCOUNTS
		420 - 576 61 34 01 - Pro Shop Merchandise				522.31	KALEA PROGRAM
		420 - 576 61 34 01 - Pro Shop Merchandise				187.41	
		420 - 576 61 34 01 - Pro Shop Merchandise				4,149.47	
		420 - 576 61 34 01 - Pro Shop Merchandise				137.06	
		420 - 576 61 34 01 - Pro Shop Merchandise				190.48	
		420 - 576 61 34 01 - Pro Shop Merchandise				815.52	
942	**03/17/2020**	**Claims**	**3**	**29778**	**THE HOME DEPOT PRO**	**2,555.48**	**MATERIALS**
		001 - 518 30 31 00 - Centralized Services Supplies				420.33	SANITIZERS
		001 - 518 30 31 00 - Centralized Services Supplies				185.07	TP
		001 - 518 30 31 00 - Centralized Services Supplies				517.05	JANITORIAL
		001 - 518 30 31 00 - Centralized Services Supplies				1,247.95	RR SUPPLIES
		001 - 576 80 31 01 - Parks Supplies				185.08	TP
943	**03/17/2020**	**Claims**	**3**	**29779**	**THE UPS STORE #3037**	**53.96**	**RETURNED MATERIALS**
		001 - 572 10 42 00 - Library-Telephone,Internet,Pos				53.96	
944	**03/17/2020**	**Claims**	**3**	**29780**	**TIRE-RAMA**	**288.53**	**SERVICES**
		001 - 521 10 48 00 - Vehicle Maintenance				288.53	LLPD14 BATTERY
945	**03/17/2020**	**Claims**	**3**	**29781**	**ULINE**	**2,937.49**	**8' PICNIC TABLES BLUE**
		001 - 594 76 63 12 - Orchard Park-Other Improvem				2,937.49	
946	**03/17/2020**	**Claims**	**3**	**29782**	**WCP SOLUTIONS**	**319.67**	**JANITORIAL SUPPLIES**
		001 - 518 30 31 00 - Centralized Services Supplies				319.67	RR SUPPLIES
947	**03/17/2020**	**Claims**	**3**	**29783**	**WESTERN EQUIPMENT**	**408.79**	**MATERIALS**
		420 - 576 65 31 01 - Maintenance Of Golf Course				408.79	SPRINKLER REPLACEMENT
948	**03/17/2020**	**Claims**	**3**	**29784**	**BEN WICK**	**1,225.00**	**SPLASH ADS MAR 2020**
		001 - 558 70 41 00 - Econ. Dev. - Advertising				1,225.00	
949	**03/17/2020**	**Claims**	**3**	**29785**	**WILSON SPORTING GOODS**	**4,354.56**	**WILSON RANGE LIMITED YELLOW**
		420 - 576 61 31 00 - Pro Shop Supplies				-181.44	DISCOUNT
		420 - 576 61 31 00 - Pro Shop Supplies				4,536.00	
950	**03/17/2020**	**Claims**	**3**	**29786**	**WINCRAFT INC**	**145.27**	**PRO SHOP ITEMS**
		420 - 576 61 34 01 - Pro Shop Merchandise				145.27	
951	**03/17/2020**	**Claims**	**3**	**29787**	**ROBERT GABRIEL WOOLSEY**	**85.00**	**MCKAY,MATT TRNG SOVEREIGN CITIZENS&DOMESTIC TERRORISM**

CHECK REGISTER

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
	001 - 521 10 49 00 - Law Enforcement-Dues,Subscr				85.00		
	001 General Fund				76,424.01		
	110 Street Fund				27,317.84		
	310 REET 1 Capital Projects Fund				1,077.01		
	311 REET 2 Special Capital Projects Fund				2,391.69		
	312 Street Capital Fund				2,814.66		
	314 Orchard Park				375.00		
	318 Harvard Road Bridge Widening Fund				18,129.95		
	320 Harvard Road Mitigation Fund				7,980.00		
	331 Municipal Facilities Fund Master Plan				17,700.00		
	410 Stormwater Utility Fund				929.09		
	411 Aquifer Protection Fund				584.77		
	420 Golf Operations Fund				51,940.23		
	502 Medical Reimbursement (Bridge) Fund				20.58		
						Claims:	207,684.83
					207,684.83		

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date

AGENDA ITEM NO.: 11BI

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:
Winter Glow Spectacular

FOR THE AGENDA OF: March 17, 2020

DEPT. OF ORIGIN: Operations and Maintenance

EXHIBIT:
A – Invoice

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	**$10,000**
BUDGETED:	**Orchard Park Event included in the 2020**

SUMMARY STATEMENT

The Parks and Arts Commission is recommending that the City support the Winter Glow Spectacular by having them host the winter lighting at Orchard Park for a second year. The event provides an opportunity for the community to come together as volunteers to help with setup of the lights and encourage park usage in the offseason. An important goal of the Parks and Arts Commission is to provide activities in the parks that enhance the community and its families. The event was incredibly successful in 2019, using limited City staff due to the large turnout of community volunteer efforts.

Tentative lighting dates would run Thanksgiving to New Years. Staff will continue working closely with Public Safety on any concerns for the event regarding traffic and pedestrians. City staff will also work closely with L&I Electrical inspector, Avista and Risk Management. The event in 2019 received minimal concerns from neighbors and was well received by the community.

RECOMMENDED ACTION

1. Authorize payment of invoice.

Invoice

Winter Glow Spectacular 5202
918 W Falcon Ave
Spokane WA 99218

Date	Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID
February 20, 2020							

Quantity	Item	Units	Description	Unit Price	Total
1			2020 Event Sponsorship—Title Sponsor	$10,000.00	$10,000.00
				Subtotal	$10,000.00
				Tax	n/a
				Total	$10,000.00
				Payment	$0.00
				Balance Due	$10,000.00

REC'D
02212020
EMAIL

Jennifer Camp
Operations and Maintenance Director
The City of Liberty Lake
22710 E Country Vista Dr
Liberty Lake WA 99019

Thank you very much for your
generous support!

Winter Glow Spectacular Foundation is a 501(c)3 nonprofit organization

AGENDA ITEM NO.: 11Bii

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:
Restaurant Lease

FOR THE AGENDA OF: March 17th, 2020

DEPT. OF ORIGIN: Administrative Services

EXHIBIT:
A – Addendum
B – Summary of Lease Information

DEPT. HEAD APPROVAL: Administration

EXPENDITURE REQUIRED:	**NA**
BUDGETED:	**Yes**

SUMMARY STATEMENT

The current lease agreement with Palenque's Restaurant expires on 3-31-2020. Attached is an addendum that will extend the agreement through September 30, 2020.

City Staff reviewed four other properties in the area for lease. The average lease rate was $19.25 SQ/NNN. This agreement lease rate is $19.26 Sq feet.

RECOMMENDED ACTION

1. Authorize the Mayor to sign the addendum with Palenque's Restaurant.

THIRD LEASE ADDENDUM

On or around April 30, 2018, the City of Liberty Lake, Washington, a municipal corporation, and Jose de J Ceresero and Gina Ceresero (Ceresero & Gomez Corporation), as owners and operators of Palenque Restaurant (collectively "Parties"), entered into that Trailhead Golf Course Concession and Lease Agreement ("Agreement").

The Agreement was to expire on December 31, 2018. The Parties entered into a Lease Addendum to continue the Agreement under the same terms, covenants, and conditions as set forth in the Agreement. The term contained in the Lease Addendum is set to expire on March 30, 2020 and the Parties are desirous of a further extension until September 30, 2020.

All of the terms, covenants, and conditions shall remain in full force and effective throughout the extended term of the Agreement as if fully set forth herein.

Effective this _____ day of March, 2020.

CITY OF LIBERTY LAKE

By: _____
Mayor Shane Brickner

OWNER

By: _____

Exhibit B

CITY OF LIBERTY LAKE - SUMMARY OF RESTAURANT AGREEMENT

Per Month		**Notes**
Current Rent	$ 4,000.00	Effective 5-1-2018
Leasehold Excise Tax	$ 513.00	City does not pay property taxes, Statute dictates Lessee to pay Leasehold Tax (12.84%)
Janitorial	$ (500.00)	Lessee cares for bathrooms & common area
Total	**$ 4,013.00**	
Price per sq ft per month	$ 1.61	
Price per sq ft per year	$ 19.26	

Proposed Adendum: April 1, 2020 thru September 30, 2020
Square Footage = 2,500 sq feet

Other Notes:

Restaurant pays 40% of the Electricity — Avg $453 per month

City pays water and Sewer

Lessee is required to have insurance to cover its operation

Comparables

Triple Net Lease (NNN): Base Rent + Real Estate Taxes + Insurance + Common Area Maintenance

23801 E Appleway Ave (2600 sf) = $17.00 per sq foot plus Electric and Taxes
21950 E Country Vista Dr Suite 500 (1350 sf) = $18/SF NNN
21951 E Country Vista Dr Suite 100 (1223 sf) = $22/SF NNN
1429 N Liberty Lake Rd (2500 sf) = $20/ SF NNN

Source: selectspokane

AGENDA ITEM NO.: 11Biii

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:
Purchase of AV Project Components

FOR THE AGENDA OF: March 17, 2020

DEPT. OF ORIGIN: Administration

EXHIBIT:

DEPT. HEAD APPROVAL: Katy Allen

A. AV Project Project Summary (including contingency)	$3,100.00
a. Granicus Software/Encoder Equipment Proposal	$27,887.11
b. Jaye Nordling, Equipment/Training Consultant Proposal	$500.00
c. B&H Photo - AV Equipment Quote	$4,925.47
d. CivicEngage - Meeting Archive Records Quote	$265.00
B. 2020 CFP	

EXPENDITURE REQUIRED:	**$36,677.58**
BUDGETED:	**Included in the 2020 Budget, CFP Project #19- Council Chamber Recording Hardware**

SUMMARY STATEMENT

In order to efficiently procure and install all the components for the Audio/Video (AV) project, staff has bundled multiple components of this project and request that City Council approve the project total of $36,677.58. During our research and consultation with Granicus and technical consultant, Jaye Nordling, the project was fine-tuned to meet the City's needs to include software, equipment, hardware, computer components, and consultation. All components will be installed and reside in council chambers and will be able to be moved to other locations if need be.

Anticipated completion would be June 2020. This purchase was included in the 2020 budget and can be referred to in the 2020 CFP, Project #19. All documents have been reviewed by the City attorney.

RECOMMENDED ACTION

Authorize the Mayor to sign the Granicus contract and purchase all the components of the AV project

AV Project Summary

Scope

AV Project Costs	Quote Total
Contingency	$ 3,100.00
Granicus Software and Encoder Equipment Proposal	$ 27,887.11
Jaye Nordling, Equipment Installation/Training Consultant Proposal	$ 500.00
B&H Photo - AV Equipment Quote	$ 4,925.47
CivicEngage - Meeting Archive Records Quote	$ 265.00
Total	$ 36,677.58

Budget

Budget request	$ 36,677.58
Current approved budget	$ 30,845.00
Adjustment amount	$5,833

Schedule

Expected completion of project by end of June 2020

GRANICUS

Granicus Proposal for Liberty Lake WA

Granicus Contact

Name: Carson Mulligan

Phone: 720-770-5597

Email: carson.mulligan@granicus.com

Proposal Details

Quote Number: Q-76841

Prepared On: 3/4/2020

Valid Through: 4/30/2020

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 12 months.

One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
VoteCast Display - Setup and Configuration	Up Front	4 Hours	$0.00
VoteCast Tablet (ME) - Setup and Configuration	Up Front	4 Hours	$0.00
VoteCast - Online Training	Upon Delivery	6 Hours	$1,350.00
VoteCast Display CPU (Dell) (ME)	Upon Delivery	1 Each	$980.00
US Shipping Charge B - Medium Item	Upon Delivery	1 Each	$60.00
iLegislate Voting - Onsite Training	Upon Delivery	1 Days	$0.00
iLegislate Voting - Setup and Configuration	Up Front	1 Hours	$0.00
Meetings Server (ME) - Setup and Configuration	Up Front	4 Hours	$900.00
Minutes Template (ME) - Setup and Configuration	Up Front	1 Each	$0.00
Minutes - Online Training	Upon Delivery	6 Hours	$1,350.00
		SUBTOTAL:	**$9,140.00**

One-Time Fees			
Solution	**Billing Frequency**	**Quantity/Unit**	**One-Time Fee**
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	Upon Delivery	1 Each	$3,500.00
View Template (GT) - Setup and Configuration	Up Front	1 Hours	$0.00
Player Template (GT) - Setup and Configuration	Up Front	1 Hours	$0.00
Standard Agenda Template - Setup and Configuration	Up Front	1 Each	$0.00
Live Manager (GT) - Setup and Configuration	Up Front	1 Hours	$0.00
Granicus Video - Online Training	Upon Delivery	6 Hours	$0.00
Government Transparency - Setup and Configuration	Up Front	1 Hours	$0.00
Peak Agenda Management Standard Agenda Report	Up Front	1 Each	$0.00
Peak Agenda Management Standard Minutes Report	Up Front	1 Each	$0.00
Peak Agenda Management Standard Cover Page Report	Up Front	1 Each	$0.00
Peak - Online Training	Upon Delivery	8 Hours	$0.00
Peak - Setup and Configuration	Up Front	1 Hours	$0.00
VoteCast Display - Setup and Configuration	Up Front	1 Hours	$0.00
Open Platform - Setup and Configuration	Up Front	1 Hours	$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	$875.00
US Shipping Charge C - Large Item	Upon Delivery	1 Each	$125.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	$0.00
		SUBTOTAL:	**$9,140.00**

Annual Fees for New Subscriptions			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
VoteCast Standard Package (Tablet) (ME)	Annual	1 Each	$1,800.00
Meeting Efficiency Suite	Annual	1 Each	$0.00
Government Transparency Suite	Annual	1 Each	$2,568.00
Peak Agenda Management	Annual	1 Each	$3,300.00
Open Platform Suite	Annual	1 Each	$0.00
		SUBTOTAL:	**$16,468.00**

Annual Fees for New Subscriptions			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
Granicus Encoding Appliance Software (GT)	Annual	1 Each	$1,200.00
Upgrade to SDI 720p Streaming	Annual	1 Each	$600.00
Recurring Captioning Services	Annual	50 Hours	$7,000.00
		SUBTOTAL:	**$16,468.00**

Product Descriptions	
Name	**Description**
VoteCast Standard Package (Tablet) (ME)	VoteCast is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to streamline the meeting process for both the clerk's office as well as elected officials. By leveraging this solution, the client will be able to automate meeting data capture and display – improving accuracy and keeping all attendees informed of meeting proceedings. Available on a variety of hardware as well as the iLegislate platform, elected officials can use their touchscreens or tablets to motion, second, vote, and request to speak. This data automatically populates to the clerk software (LiveManager) ensuring accuracy and reducing workload. As action items occur during the meeting, TVs or projectors hooked up to VoteCast Display will automatically show the current agenda item, motion on the floor, vote result, and speaker timer as well as speaker name. VoteCast includes: • Unlimited user accounts • Unlimited meeting bodies • Access to one Granicus platform site • Access to the VoteCast software application for elected officials • Access to the VoteCast Display software application to output meeting proceedings to TVs or projectors in the meeting room
Meeting Efficiency Suite	Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word or HTML, and publish online with the click of a button. Meeting Efficiency includes: • Unlimited user accounts • Unlimited meeting bodies • Unlimited storage of minutes documents • Access to one Granicus platform site • Access to the LiveManager software application for recording information during meetings • Access to the Word Add-in software component for minutes formatting in MS Word if desired • One MS Word or HTML minutes template (additional templates can be purchased if needed)
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, indexing of event, creation of minutes.

Product Descriptions	
Name	**Description**
Peak Agenda Management	Peak Agenda Management is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the agenda management and minutes recording process of the clerk's office. Peak Agenda Management allows clerks to streamline the way they compile and produce agendas and record minutes for public meetings and includes • Unlimited user accounts • Unlimited meeting bodies and meeting types • Access to one Granicus platform site • Access to one Peak Agenda Management site • Design services for one public view page portal • Design services for one Agenda report template • Design services for one Cover Page report template
VoteCast Display - Setup and Configuration	Implementation includes: • Access to an implementation consultant until project acceptance • Design service for VoteCast Display template updates • Access to video-based trainings around standard account functions and capabilities *The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.*
VoteCast Tablet (ME) - Setup and Configuration	Implementation includes: • Access to an implementation consultant until project acceptance • VoteCast installation on one of the following hardware setups: Dell CPU and ELO Touchscreens, Microsoft Surface tablets, or iLegislate-enabled devices • Access to video-based trainings around standard account functions and capabilities *The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.*
VoteCast - Online Training	Virtual training session with a. Granicus professional services trainer
VoteCast Display CPU (Dell) (ME)	Dell CPU hardware for VoteCast Display that outputs meeting information like current agenda item or vote results to displays in the meeting room such as TVs or projectors.
US Shipping Charge B - Medium Item	US shipping of a medium item
iLegislate Voting - Onsite Training	Onsite Training for iLegislate Voting
iLegislate Voting - Setup and Configuration	Setup and configuration of iLegislate Voting

Product Descriptions	
Name	**Description**
Meetings Server (ME) - Setup and Configuration	Initial set up and implementation of video encoder
Minutes Template (ME) - Setup and Configuration	Initial set up and implementation of one minutes template
Minutes - Online Training	online training for Minutes, which allows clients to have online sessions with a Granicus trainer to show clerks how to take minutes during a meeting and how to edit and publish them after a meeting.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.
View Template (GT) - Setup and Configuration	Initial set up and implementation of viewpage template
Player Template (GT) - Setup and Configuration	Initial set up and implementation of video player template
Standard Agenda Template - Setup and Configuration	Initial set up and implementation of one standard agenda template
Live Manager (GT) - Setup and Configuration	Initial set up and implementation of LiveManager, ensuring timestamp capabilities for meeting agendas
Granicus Video - Online Training	Granicus Video - Online Training
Government Transparency - Setup and Configuration	Setup and configuration for Government Transparency
Peak Agenda Management Standard Agenda Report	Professional service for designing an additional Peak agenda report.
Peak Agenda Management Standard Minutes Report	Professional service for designing an additional Peak minutes report.

Product Descriptions	
Name	**Description**
Peak Agenda Management Standard Cover Page Report	Professional service for designing an additional Peak cover page report.
Peak - Online Training	Peak Agenda Management - Online Training is for online training for Peak Agenda Management, which allows clients to have online sessions with a Granicus trainer to learn how to use the system.
Peak - Setup and Configuration	Setup and configuration of Peak Agenda
VoteCast Display - Setup and Configuration	Implementation includes: • Access to an implementation consultant until project acceptance • Design service for VoteCast Display template updates • Access to video-based trainings around standard account functions and capabilities *The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.*
Open Platform - Setup and Configuration	Setup and configuration for Open Platform
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.
US Shipping Charge C - Large Item	US shipping of a large item
Upgrade to SDI 720p Streaming	Upgrade to SDI 720p Streaming (requires Digital encoder and HD feed)
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.

Product Descriptions	
Name	**Description**
Recurring Captioning Services	Live closed captioning. • All Meetings will incur one hour minimum. • Cancellations within 24 hrs. will be charged 1 hour minimum. • Caption reservations should be reserved two weeks in advance. Jobs with little notice may not be guaranteed coverage, 24 hours as an absolute minimum. • Real Time Captions are provided at an 98% accuracy readability rating • Recurring Caption hours not used in the period of performance will not carry over to the following year.

GRANICUS

Terms and Conditions

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Liberty Lake WA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-76841 dated 3/4/2020 are incorporated into this Purchase Order by reference.
- Granicus will provide a three (3) year warranty with respect to required hardware. Within the three (3) year warranty period, Granicus shall repair or replace any required hardware provided directly from Granicus that fails to function properly due to normal wear and tear, defective workmanship, or defective materials.
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Billing Information
Name:
Phone:
Email:
Address:

Liberty Lake WA
Signature:
Name:
Title:
Date:

10/10/19
Proposal for City of Liberty Lake Council Chamber Audio / Video Upgrade.

Purpose:
Upgrade City Council Chamber audio visual systems for integration to a Granicus or similar archival & streaming solution. This system does allow for future expansion.,

Scope of Work:
Move AV cabinet out of chamber room to room directly east of chamber.
Reroute speaker wiring to new location, following chase down the wall to new control room..
Replace existing mixer amplifier with auto mixer and amplifier.
Install two High Definition Pan Tilt Zoom cameras in locations to maximize coverage.
Route camera control and HD-SDI digital video cable back to control area.
Connect audio and video outputs to Granicus or other dedicated streaming/archival system.
Install small wall mount cover for computer video distribution at existing location.
Install remote wireless mic antennas, if necessary from rack, through wall to chamber.
Test, program and calibrate video and audio setups.

Equipment Listing: (To be purchased directly by LL purchasing department.)
1 ea. Behringer XR18 Auto Mixer
1 ea. Behringer NX1000 Power Amplifier
3 ea. AViPAS AV-1280 SDI HD PTZ cameras
1 ea. Roland V-1SDI 4-Channel HD Video Switcher
1 ea. HuddleCam HD camera controller
1 ea. KanexPro 1x2 HDMI Splitter (computer display}
1 ea. DECIMATOR MD-LX HDMI/SDI Bidirectional Converter (computer display)
2 ea. VISCA cables (camera control serial cables)
3 ea. HD/SDI camera cables (2 for cameras, 1 for computer display output.)
Miscellaneous hook up cables, connectors, adapters

Equipment Source & Pricing:

Hoffman Music Pro Systems (509)462-8000 (local)
Sweetwater Sound 1-800-222-4700

Behringer X Air XR18 Tablet-controlled Digital Mixer	$598.99
Behringer NX1000 Power Amplifier	$248.99

B&H PHOTO 800-894-9703
MARKERTEK 800-522-2025

AViPAS AV-1280 SDI PoE PTZ Camera (Gray) 3 ea. @ $750.00	$1500.00
HuddleCam HD HC-JOY-G3 3rd Generation Serial PTZ Joystick Controller	$299.00
Roland V-1SDI 4-Channel HD Video Switcher	$1495.00
TecNec Visca Camera Control Cable 9-P D-Sub M to 8-P DIN M 25 Ft	$61.95
TecNec Visca Camera Control Cable 8-Pin DIN Male to Male 50 Ft	$59.99
TecNec Visca Camera Control Cable 8-Pin DIN Male to Male 75 Ft	$128.95
DECIMATOR MD-LX HDMI/SDI Bidirectional Converter	$99.00
KanexPro 1x2 HDMI Splitter	$44.95
Rocstor Y10C231-B1 HDMI Cable with Ethernet (75')	$65.14

Miscellaneous cables, connectors, adapters (Local purchase)	Not to Exceed	$100.00
Jaye Nordling Consultation / Installation & Training Fee		$500.00

Total as listed, with Alternate video switchers. **$4526.83 to $5086.83**
Does not including tax or shipping.

Shipping is generally FREE from B&H Photo & Markertek & Sweetwater

Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003 212-239-7503 | Fax: 800-858-5517 212-239-7759 | Email: Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com Fed Gov: federalsales@bhphoto.com State and Local: biddept@bhphoto.com

B&H PHOTO - VIDEO - PRO AUDIO

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Prices Are Valid Until: 03/27/20 **Quote No.:** 1061671495

Reference No.: R160901-P

Sold To: **Anita Eylar**
City Of Liberty Lake
22710 E. Country Vista Drive
LIBERTY LAKE, WA 99019

Ship To:
City Of Liberty Lake
22710 E. Country Vista Drive
LIBERTY LAKE, WA 99019

Bill Phone: **(509)755-6700**

(509)755-6700

Date	Customer Code	Terms	Salesperson	Ship Via
02/26/20	A5920671	N/A	WB	MULTIPLE

Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
1	KANEXPRO SUPERSLIM PRM HS CERTIFIED HDMI CBL/3'/REG	KACHDMICESS3 (CBLHDMICESS3)	9.99	9.99
	Free item when purchased with KASPHD1X24K			-9.99
1	ROLAND CARRY BAG FOR V-1 AND V-1SDi/REG	ROCBBV1 (CBBV1)	16.36	16.36
	Free item when purchased with ROV1SDI			-16.36
3	AVIPAS 10X HD PTZ CAM w/IP LIVE STRMNG-GRAY/REG *This Is A Special Order Item, And Is Not Returnable.*	AV1280G (AV1280G)	658.80	1,976.40
1	HUDDLECAMHD RS232 PTZ JOYSTICK CONTROLLER-3RD GEN/REG	HUHCJOYG3 (HCJOYG3)	242.19	242.19
1	ROLAND V-1SDI 4CH HD VIDEO SWITCHER/REG	ROV1SDI (V1SDI)	1,141.53	1,141.53
1	TEC-NEC CAM CTRL 8-P DIN M to M CABLE - 50'/REG	TEVMDX850 (VISCAMDX850)	73.32	73.32

Continued on Next Page ...

B&H PHOTO - VIDEO - PRO AUDIO
The Professional's Source

Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003 212-239-7503
Fax: 800-858-5517 212-239-7759
Email: Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com Fed Gov: federalsales@bhphoto.com State and Local: biddept@bhphoto.com

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 1061671495

Date	Customer Code	Terms	Salesperson	Ship Via
	A5920671	N/A	WB	MULTIPLE

Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
1	DECIMATOR DECIMATOR MD-LX HDMI/SDI CONVERTER/REG	DEDDLX (DDLX)	91.80	91.80
1	KANEXPRO 4K HDMI 2-PORT SLIM SPLITTER/REG	KASPHD1X24K (SPHD1X24K)	37.77	37.77
3	ROCSTOR HDMI 2.0/M-M.4K/GOLD PLTD- CBL -75'-BK/REG	ROY10C231B1 (Y10C231B1)	52.70	158.10
1	BEHRINGER ULTRA-LIGHTWEIGHT 1000-WATT CL/REG	BENX1000 (NX1000)	188.99	188.99
1	BEHRINGER X AIR XR12 12-INPUT DIGITAL MIXER/REG	BEXR12 (XR12)	302.39	302.39
1	APC SMART-UPS SC 450VA 120V/REG	APSC450RM1U (SC450RM1U)	162.50	162.50
1	TEC-NEC CAM CTRL 9-P D-SUB M to 8-P M CBL-25'/REG	TEV9M25 (VISCA9M25)	48.05	48.05
1	TEC-NEC CAM CTRL 8-P DIN M to M CABLE - 75'/REG	TEVMDX875 (VISCAMDX875)	99.89	99.89

PLEASE NOTE: ----------
IMPORTANT NOTICE: B&H has begun collecting Washington sales tax. If you are WA tax exempt please contact our TAX Department. To update the status of your account, please email a completed tax exempt certificate to taxcertificates@bhphoto.com. The B&H Tax Department can be reached via phone at

Continued on Next Page ...

B&H PHOTO - VIDEO - PRO AUDIO
The Professional's Source

Government, Education, and Corporate Department
For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003 212-239-7503
Fax: 800-858-5517 212-239-7759
Email: Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com Fed Gov: federalsales@bhphoto.com State and Local: biddept@bhphoto.com

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2768071

Quote No.: 1061671495

Date	Customer Code	Terms	Salesperson	Ship Via
	A5920671	N/A	WB	MULTIPLE

Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
	212-502-6308.			
	****PLEASE NOTE: UPCOMING SCHEDULE CHANGE****			
	We will be Closing Mon, March 9th at 5pm			
	We will remain closed Tues, March 10th			
	We will reopen Weds, March 11th at 9am			
	**********			
	**** Please reference your quote number on all PO's ****			
	Certain items may be enforced by vendor to sell at the			
	vendor-imposed price posted at the time of order.			

Payment Type -	- Amount
N/A	

Sub-Total:	4,522.93
Shipping:	Free STND
Tax:	402.54
Total:	4,925.47

BNH_quote

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #: Q-07111-1
Date: 2/4/2020 8:55 AM
Expires On: 5/4/2020
Product:

Ship To
Anita Eylar
Liberty Lake WA - CivicEngage

Bill To
Liberty Lake WA - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan Underwood	x	underwood@civicplus.com		Net 30

Exhibit A.1 - Statement of Work

QTY	Product Name	DESCRIPTION	TOTAL
1.00	CivicEngage Tier 3 Support	Technical Support per Hour - Export of Agendas, Minutes, and any Attachments, Resolutions, Ordinances	$265.00
		TOTAL:	$265.00

Total Days of Quote:83

One Time Costs	$265.00
Recurring Costs	$0.00

* Recurring Costs stated herein are based upon the number of days stated above.
Upon renewal of this SOW, the Recurring Costs will reflect a 365 day calendar year.

Terms
The Sales Form is subject to the terms and conditions of the original Agreement by and between CITY OF LIBERTY LAKE (Client) and CivicPlus. Client will be invoiced for the One Time Implementation Fee and the Recurring Cost for the current year upon signing and submission of this Sales Form (such initial invoice may be prorated to correlate with Client's current billing cycle as appropriate). The Recurring Cost will subsequently be added to Client's regularly scheduled annual invoices under the Agreement. Each year this Sales Form is in effect, a 5% technology investment and benefit fee will be applied to the Annual Fee Increase. Client will be invoiced electronically through email. Upon request CivicPlus will mail the invoice and the Client will be charged a $5.00 convenience fee.

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client	CivicPlus
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization City of Libertylake **URL** www.libertylakewa.gov

Street Address 22710 E. Country Vista Drive

Address 2 Liberty lake, WA 99019

City **State** **Postal Code**

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone Ann marie gale apa@libertylakewa.gov

Billing Contact **E-Mail**

Phone 755-6700 **Ext.** **Fax**

Billing Address 22710 E. Country Vista Drive

Address 2 Liberty Lake WA 99019

City **State** **Postal Code**

Tax ID # **Sales Tax Exempt #**

Billing Terms **Account Rep**

Info Required on Invoice (PO or Job #)

Contract Contact Anita Eylar **Email** aeylar@libertylakewa.gov

Phone 509-755-6727 **Ext.** **Fax**

Project Contact Anita Eylar **Email** aeylar@libertylakewa.gov

Phone 509-755-6727 **Ext.** **Fax**

CITY OF LIBERTY LAKE CAPITAL FACILITIES PLAN, 2020 - 2025 PROJECT LIST

2019 Project No.	PROJECT NAME/ LOCATION	PROJECT TOTAL (ALL YEARS)	Current Year 2019	2020	2021	2022	2023	2024	2025
	PARKS & PUBLIC FACILITIES CAPITAL PROJECTS[1]								
1	Trailhead Facility Master Plan	$ 100,000	$100,000	Rollover amount TBD					
2	Trailhead Facility Upgrades	TBD							
3	Public Works Yard Development (rollover $275,000 from 2019)	$ 1,510,000	$150,000	$700,000	$360,000	$300,000			
4	Rocky Hill Park Shade Structure	$ 20,000			$20,000				
5	Rocky Hiill Parking Lot Expansion	TBD							
6	Rocky Hill Park Splash Pad	$ 180,000							
7	Town Square Master Plan	$ 75,000			$75,000				
8	Town Square Park Expansion	TBD							
9	Fallen Heroes Circuit Course- Orchard Park	$ 70,000			$70,000				
10	Sound System for Orchard Park Pavillion	$ 20,000			$20,000				
11	Orchard Park Community Gardens	$ 35,000							
12	Library Facility Upgrades	TBD							
13	Public Art ($7000 rolled over from 2019 into 2020)	$ 266,000		$68,500	$64,500	$66,500	$66,500	TBD	
14	Kiosks	$ 150,000				$50,000	$50,000	$50,000	
15	River District Community Message Board	$ 20,000				$20,000			
16	Dog Park	TBD							
17	Expand City Hall Meeting Room into Covered Porch	TBD							
18	Golf Cart Charging Stations at City Facilities	TBD							
19	Council Chamber Recording Hardware	$ 38,345		$30,845					$7,500
	TOTALS	**$ 2,484,345**		**$ 799,345**	**$ 609,500**	**$ 436,500**	**$ 116,500**	**$ 50,000**	**$ 7,500**
	PARKS & PUBLIC FACILITIES ASSET MANAGEMENT								
A-1	Pavillion Park Improvements (rollover 2019 funds for irrigation)	$ 340,000	$0	$265,000	$15,000	$15,000	$15,000	15000	$15,000
A-2	Rocky Hill Park Improvements	$ 21,000	$3,000	$3,000	3000	$3,000	$3,000	$3,000	$3,000
A-3	Trailhead Improvements	TBD							
A-4	Orchard Park Improvements	$ 41,000		$41,000					
A-5	Town Square Improvements	$ 21,000	$3,000	$3,000	3000	3000	3000	3000	3000
A-6	Liberty Lake Ball Field Improvements	$							
A-7	City Hall Building Improvements	$ 350,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000
A-8	Library Building /Police Station Improvements	$ 777,700	$90,000	$237,700	90000	$90,000	90000	90000	$90,000
A-9	Public Works Yard Maintenance	$							
	TOTALS	**$ 1,550,700**		**$ 599,700**	**$ 161,000**	**$ 161,000**	**$ 161,000**	**$ 161,000**	**$ 161,000**
	TRANSPORTATION CAPITAL PROJECTS[1,2]								
20	Harvard Rd Bridge Widening/ I-90 Westbound On-Ramp/Henry Road Overpass	$ 17,250,000	$800,000	$4,325,000	$7,800,000	$4,325,000			
21	Country Vista & Legacy Ridge Intersection Improvements	$ 575,000		$115,000	$460,000				
22	Country Vista Operational/Traffic Calming Improvements	Scott to provide cost estimate					design $	construction $	
23	Country Vista & Mission Intersection Improvements	$ 575,000			$115,000	$460,000			
24	Country Vista & Appleway Intersection Improvements	$ 160,000				$40,000	$120,000		
25	Appleway Improvements - Fairway to E City Limits	$ 2,200,000				$200,000	$2,000,000		
26	Mission Ave Frontage Improvements - Southside, City Limits east to Glenbrook	$ 750,000						$50,000	$700,000
27	Network Analysis Update & Corridor Study	$ 100,000	$25,000	$75,000					
28	Signal - CVSD HS Main Entrance	$ 575,000		$115,000	$460,000				
29	Smart Signal Control	$ 35,000		$35,000					
	TOTALS	**$ 22,220,000**		**$ 4,665,000**	**$ 8,835,000**	**$ 5,025,000**	**$ 2,120,000**	**$ 50,000**	**$ 700,000**

RESOLUTION

RESOLUTION NO. 20-267
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON

A RESOLUTION OF THE CITY OF LIBERTY LAKE, SPOKANE COUNTY WASHINGTON, DECLARING SUPPORT FOR THE BIGELOW-SULLIVAN CORRIDOR FREIGHT MOBILITY AND SAFETY PROJECT

WHEREAS, Spokane County and the City of Spokane Valley are seeking regional support to secure federal funding required to complete important safety and freight improvements on our regional corridor; and

WHEREAS, the safety and freight improvements are known as the Bigelow-Sullivan Corridor Freight Mobility & Safety Project; and

WHEREAS, the Liberty Lake City Council is aware that the Bigelow-Sullivan Corridor Freight Mobility & Safety Project has great potential to not only improve traffic safety and reduce congestion but also increase the movement of freight and goods through our community, opening more economic development opportunities; and

WHEREAS, improved freight movements through the greater Spokane region will address the safety hazards along a dangerous, busy, narrow, rural connection between two growing industrial, urban areas; and

WHEREAS, this project is key to the growth and prosperity of the Spokane region and its booming manufacturing and industrial economy; and

WHEREAS the Liberty Lake City Council wishes to declare support for the joint efforts of Spokane County and the City of Spokane Valley to complete important safety and freight improvements on this regional corridor to support and expand economic growth opportunities;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Liberty Lake, Spokane County, Washington as follows:

Section 1. Declaration of Support for Spokane County and the City of Spokane Valley to secure federal funding to complete important safety and freight improvements on our regional corridor, known as the Bigelow-Sullivan Corridor Freight Mobility & Safety Project.

The City Council of the City of Liberty Lake hereby declares as follows:

The City of Liberty Lake City Council is supportive of the joint application of Spokane County and the City of Spokane Valley for federal funding to complete the Bigelow-Sullivan Corridor Freight Mobility & Safety Project.

Section 2. Effective Date. This Resolution shall be effective immediately upon adoption.

Adopted this 17th day of March 2020.

_____

Mayor Shane Brickner

ATTEST:

_____

Ann Swenson, City Clerk

APPROVED AS TO FORM:

_____

Sean P. Boutz, City Attorney