

**CITY COUNCIL MEETING
TUESDAY, MARCH 3, 2020
CITY HALL
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.**

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. ROLL CALL**
- 5. AGENDA APPROVAL**
- 6. PRESENTATIONS**

Spokane Transit Authority Update
E Susan Myer, CEO

Smart Meter Deployment
Melanie Rose, Regional Business Manager, Avista

- 7. CITIZEN COMMENTS**
- 8. REPORTS**
 - City Board & Commission Reports
 - Liberty Lake Sewer & Water District and Other Public Agency Reports
- 9. MAYOR AND CITY COUNCIL REPORTS & INQUIRIES**
- 10. CITY ADMINISTRATOR REPORT**
- 11. ACTION ITEMS**
 - A. Consent Agenda**
 - i. Approve February 18, 2020 City Council Minutes
 - ii. Approve March 3, 2020 vouchers in the amount of \$124,221.96
 - B. General Business**
 - i. Authorize the purchase of Club Car Range Picker and Picker Assembly in the amount of \$18,587.55

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 755-6700 with 24-hours advance notice for special accommodations.

- ii. Authorize the Mayor to sign the mutual agreement extension for one year with Road Products, Inc. for crack sealing in an amount not to exceed \$39,500, per annum
- iii. Authorize Mayor to sign the mutual agreement extension for one year with AAA Sweeping, LLC. for street sweeping in an amount not to exceed \$70,000, per annum
- iv. Authorize the purchase of a Kubota RT-X Series UTV in the amount of \$25,510.38
- v. Authorize the purchase of a Hustler Super Z Mower in the amount of \$14,517.47
- vi. Authorize purchase of a Tilt Deck Trailer in the amount of \$10,068.70

12. SECOND READ ORDINANCES

- a) Ordinance No. 78A – Amending the acceptance streets and right of way improvements from Spokane County and adopting classifications for city streets
- b) Ordinance No. 241B – Amending the regulations for public rights of way activity within the City of Liberty Lake

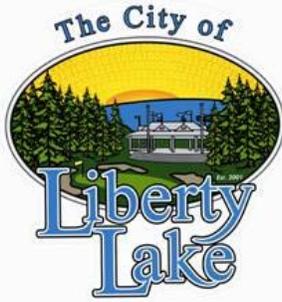
13. INTRODUCTION OF UPCOMING AGENDA ITEMS

14. CITIZEN COMMENTS

15. EXECUTIVE SESSION – Real estate per RCW 42.30.110(b)

16. ADJOURNMENT

ACTION ITEMS



**CITY COUNCIL MEETING
TUESDAY, FEBRUARY 18, 2020
CITY HALL
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.**

COMMITTEE WORKSHOP DISCUSSIONS

Mayor Brickner called the committee workshop to order at 6:00 p.m.

Members present were: Mayor Brickner, Mayor Pro Tem Kennedy, Council Members Folyer, Kaminskas, Severs, and Kurtz. Also present were the Operations and Maintenance Director and Section Lead, Finance Director, Director of Planning and Engineering, Liberty Lake Municipal Library Director, Chief of Police, and City Clerk.

On behalf of the Operations and Maintenance Department, the Section Lead gave an oral presentation. The Finance Director took the floor next and gave an oral report on the monthly financial dashboards for December 2019 and January 2020.

The committee workshop adjourned at 6:37 p.m.

REGULAR CITY COUNCIL MEETING SESSION

INVOCATION – Given by Council Member Severs

PLEDGE OF ALLEGIANCE – Led by Mayor Brickner, City Council, and City Staff

CALL TO ORDER – Mayor Brickner called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor Brickner	Ann Swenson, City Clerk
Council Member Dunne (absent)	Sean Boutz, City Attorney
Council Member Folyer	RJ Stevenson, Finance Director
Council Member Kaminskas	Brian Asmus, Chief of Police
Council Member Kennedy	Lisa Key, Director of Planning & Engineering
Council Member Kurtz	Jennifer Camp, Operations & Maintenance Director
Council Member Langford (absent)	
Council Member Severs	

Mayor Pro Tem Kennedy moved to excuse Council Member Dunne, due to a work conflict, and Council Member Langford, due to family illness. Council Member Severs seconded the motion, which carried unanimously.

CITIZEN COMMENTS

Eric Sawyer, Non-resident: President of the Spokane Sports Commission spoke in favor of SSB 6592, which would upgrade the current tourism promotion area assessment and asked for the City's support. SSB 6592 allows a county with a population of 40,000 or less, or any city or town within the county, to form a tourism promotion area. It increases the charge that a tourism promotion area can impose from \$2 to \$5, and it allows lodging businesses to petition for removal of the charge.

SPECIAL PRESENTATION – Open Public Meetings Act Training

The Liberty Lake City Attorney gave a PowerPoint presentation on Public Records Act Training.

REPORTS

Sandi Bishop, Liberty Lake Municipal Library Board Trustee, gave a report on their most recent meeting. A draft of the work plan has been presented for the board to review.

Planning Commission Chairman, Richard Siler, gave a planning commission update. The commission has selected new design review committee members. They continue work on city's landscape code. Mr. Siler said he would be gone for a period and Commissioner Charlie Matthews will chair during his absence.

MAYOR AND CITY COUNCIL REPORTS

Mayor Pro Tem Kennedy spoke about his attendance in a conference with the city's lobbyist and Senator Padden regarding the impact of I-976.

Mayor Brickner spoke about the handout provided regarding a freight mobility request for support from the City of Spokane Valley. He asked councilmembers to review the information and provide feedback at their next meeting. He also reported on his attendance at last week's Liberty Lake Sewer and Water District meeting during which the cross-connectivity control policy was discussed. He reported on Greater Spokane Inc.'s updates regarding several house and senate bills being discussed and their current status. He shared an email from a city resident regarding the pedestrian crossings throughout the city and its current protocol. He spoke about the council's upcoming retreat and asked that if councilmembers have certain topics to discuss to let the City Administrator know. He then turned the floor over to the Director of Planning & Engineering, who provided an update on citizen recognitions of staff.

Mayor Pro Tem Kennedy then asked to add an agenda item after the Mayor & Council Reports item so that council members have an opportunity to ask questions. After brief further discussion, Councilman Severs moved to alter the city council's standard agenda heading for the agenda item for mayor and city council reports from "Mayor &

City Council Reports” to “Mayor & City Council Reports & Inquiries”. Council Member Kaminskas seconded the motion, which carried unanimously.

CITY ADMINISTRATOR REPORT

On behalf of the City Administrator, the Operations and Maintenance Director provided a report. She gave an update on the Parks and Arts Commission projects, shared some pictures and a couple website links for virtual art. She also provided an update on the public works yard. She talked about the legal requirement to fly POW / MIA flags, and gave updates on Ameresco and the energy grant project. She turned the floor over to the Director of Planning & Engineering, who gave an update on Harvard and Henry Road. The Operations and Maintenance Director resumed the floor and announced the City’s has enrolled in the National Flood Insurance Program. In conclusion she provided upcoming dates to remember.

ACTION ITEMS

Consent Agenda

Mayor Pro Tem Kennedy moved to approve agenda item 11Ai, the approval of the February 4, 2020 City Council Minutes. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to approve agenda item 11Aii, the approval of the February 18, 2020 vouchers in the amount of \$547,300.05. Council Member Kaminskas seconded the motion, which carried unanimously.

Payroll check number sequences were 29578 through 29584, totaling \$9,867.50; EFTs totaled \$366,640.48. A/P check number sequences were 29585 through 29647, totaling \$156,659.54; EFTs totaled \$14,132.53.

General Business

Mayor Pro Tem Kennedy moved to award the bid for the purchase of two police interceptor SUVs to Gus Johnson Ford in the amount of \$111,985.96. Council Member Severs seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to delegate authority to the Mayor to execute the Transportation Improvement Board Consultant Agreement for the Ridgeline High School signal design in an amount not to exceed \$51,808.24. Council Member Kaminskas seconded the motion, which carried unanimously.

Mayor Pro Tem Kennedy moved to authorize the Mayor to execute the Community Development Block Grant Consortium Agreement with Spokane County. Council Member Kaminskas seconded the motion, which carried unanimously.

FIRST READ ORDINANCE

The City Clerk read, by title only, Ordinance No. 78A, an Ordinance of the City of Liberty Lake amending City of Liberty Lake Ordinance 78 regarding the acceptance streets and right of way improvements from Spokane County and providing for other matters properly relating thereto.

INTRODUCTION OF UPCOMING AGENDA ITEMS

The Operations and Maintenance Director reviewed the upcoming agenda items for the March 3rd City Council meeting.

EXECUTIVE SESSION

At 8:30 p.m. Mayor Brickner called adjournment into Executive Session as per RCW 42.30.110(b) for 10 minutes to discuss real estate.

ADJOURNMENT

Mayor Brickner called the regular meeting back to order at 8:40 p.m. There being no further business, the meeting adjourned at 8:40 p.m.

These minutes were approved March 3, 2020.

Shane Brickner, Mayor
City of Liberty Lake

Notes and Transcription by Ann Swenson, City Clerk. This Council meeting was also audio taped. Anyone desiring to listen to the recording may contact the City Clerk.

City of Liberty Lake

Consent Agenda for March 3, 2020
City Council Meeting

Report from the Mayor for pending claims and payment of previously-approved obligations through March 3, 2020

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
	See attached check register.	
Total vouchers through March 3, 2020		\$ 123,761.96
2/26/20 SESAC	EFT	\$ 460.00
	TOTAL	<u><u>\$124,221.96</u></u>

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Council Member

CHECK REGISTER

CITY OF LIBERTY LAKE

MCAG #: 2757

02/26/2020 To: 02/26/2020

Time: 07:41:55 Date: 02/26/2020

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
616	02/26/2020	Claims	3	EFT	SESAC	460.00	MUSIC PERFORMANCE LICENSE 1/1-12/31/2020
001 General Fund						460.00	
						460.00	Claims: 460.00

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

Ann Swenson
City Clerk

2-26-2020
Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date

02/26/2020
manual EFT

Voided check 29456, 01/07/2020 - LOST
Re-issued Payment as EFT to avoid late fees.

Ann Marie Hale
City Treasurer

CHECK REGISTER

CITY OF LIBERTY LAKE
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Time: 13:04:52 Date: 02/26/2020
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
619	03/03/2020	Claims	3	EFT	BTAC ACQUISITION CORP	738.36	BOOKS
					001 - 572 20 34 06 - Library Books & Other Materi	738.36	
620	03/03/2020	Claims	3	EFT	CINTAS CORPORATION NO 3	95.30	MAT SVCS 2/17,2/24/2020
					420 - 576 61 41 03 - Facilities - Professional Service	95.30	
621	03/03/2020	Claims	3	EFT	PURCHASE POWER	496.02	SERVICES
					001 - 514 23 42 00 - Administrative Services-Teleph	141.72	REPLENISH POSTAGE
					001 - 514 23 42 00 - Administrative Services-Teleph	196.02	METER RENTAL
					001 - 521 10 42 00 - Law Enforcement-Telephone,lr	1.50	REPLENISH POSTAGE
					001 - 572 10 42 00 - Library-Telephone,Internet,Pos	156.78	REPLENISH POSTAGE
622	03/03/2020	Claims	3	EFT	VERIZON WIRELESS	2,811.06	CELL PHONES 1/23-2/22/2020
					001 - 521 10 42 00 - Law Enforcement-Telephone,lr	1,338.39	CELL PHONE/MODEM CHARGES
					110 - 542 90 42 00 - Maint Admin & Overhead Tele	364.55	CELL PHONE CHARGES
					001 - 558 60 42 00 - Communications-Planning	234.75	CELL PHONE CHARGES
					001 - 576 80 42 00 - Parks-Telephone,Internet,Posta	873.37	CELL PHONE/TABLET CHARGES
623	03/03/2020	Claims	3	29648	ACRANET	69.00	BACKGROUND CHECKS LLML VOLUNTEERS
					001 - 572 10 41 00 - Library-Professional Services	69.00	
624	03/03/2020	Claims	3	29649	ALLIED FIRE AND SECURITY	96.93	DESK MOUNT RELEASE
					001 - 521 50 41 00 - Law Enforcement Building-Prc	96.93	
625	03/03/2020	Claims	3	29650	AW REHN & ASSOCIATES	2,071.16	SERVICES
					502 - 517 30 29 00 - Health Insurance Services	602.47	EMPLOYER FUNDING NOTIFICATION 2/10-17/2020
					502 - 517 30 29 00 - Health Insurance Services	1,468.69	EMPLOYER FUNDING NOTIFICATION 2/21-23/2020
626	03/03/2020	Claims	3	29651	BIAS SOFTWARE	8,023.75	ANNUAL SUPPORT,BACK-UP
					001 - 514 23 41 00 - Administrative Services-Profes	8,023.75	
627	03/03/2020	Claims	3	29652	BLACK CLOVER LLC	589.76	36 CAPS
					420 - 576 61 34 01 - Pro Shop Merchandise	589.76	
628	03/03/2020	Claims	3	29653	BRODART COMPANY	65.24	HINGE TAPE,TAPE FILAMENT
					001 - 572 10 31 00 - Library Supplies	65.24	
629	03/03/2020	Claims	3	29654	CENTURYLINK	84.80	TH PHONE 2/5-3/5/2020
					420 - 576 61 42 01 - Golf Pro Shop-Telephone,Inter	84.80	
630	03/03/2020	Claims	3	29655	CITY OF POST FALLS	500.00	2020 ALPR SERVER SETUP
					001 - 521 10 42 00 - Law Enforcement-Telephone,lr	500.00	
631	03/03/2020	Claims	3	29656	COBRA PUMA GOLF INC	84.43	SPECIAL ORDER P BIGHAM
					420 - 576 61 34 01 - Pro Shop Merchandise	84.43	
632	03/03/2020	Claims	3	29657	COLVICO INC	7,014.26	OUTSTANDING CHANGE ORDERS-REPLACE JUNIPER BUSHES,JUNCTION BOX UPSIZE&ADD CONCRETE TESTING
					312 - 595 30 63 01 - Roads/Streets Const. & Other I	7,014.26	
633	03/03/2020	Claims	3	29658	COUNTRY LOCK & KEY INC	61.95	CAMLOCKS
					001 - 521 50 41 00 - Law Enforcement Building-Prc	61.95	
634	03/03/2020	Claims	3	29659	CTC ELECTRICAL CONTRACTING INC	985.00	PW YARD ELECTRICAL
					311 - 594 18 60 01 - Capital Expenditures/Expenses	985.00	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
635	03/03/2020	Claims	3	29660	DEMCO	227.19	LABELS,EASEL,ACRYLIC FRAME
					001 - 572 10 31 00 - Library Supplies	227.19	
636	03/03/2020	Claims	3	29661	DEVERE PUBLIC AFFAIRS AND CONSULTING	2,000.00	LOBBYING SERVICES FEBRUARY 2020
					001 - 513 10 41 00 - Executive-Professional Service	2,000.00	
637	03/03/2020	Claims	3	29662	DIRECTV	171.97	SATELLITE TV 2/9-3/8/2020
					420 - 576 61 47 00 - Golf Utilities-Elec/Gas,Wtr/Sw	171.97	
638	03/03/2020	Claims	3	29663	EAST FARM FEED	90.72	GOAT HAY
					001 - 576 80 31 01 - Parks Supplies	34.02	
					001 - 576 80 31 01 - Parks Supplies	56.70	
639	03/03/2020	Claims	3	29664	ERANGE INC	365.00	PIN LICENSE,SUPPORT
					420 - 576 61 41 00 - Golf Pro Shop-Professional Ser	365.00	
640	03/03/2020	Claims	3	29665	EXECUTECH UTAH LLC	4,417.26	SERVICES
					001 - 518 80 41 00 - Information Technology Servic	392.04	O365 PROPLUS 12/16/19-01/15/2020
					001 - 518 80 41 00 - Information Technology Servic	1,482.40	IT OVERAGES JAN 2020
					001 - 518 80 41 00 - Information Technology Servic	2,542.82	IT SVCS FEB 2020
641	03/03/2020	Claims	3	29666	FINE FAMILY LLC	3,212.55	TILT BED TRAILER 7X18
					110 - 542 90 31 00 - Maint Admin & Overhead Supj	1,060.14	
					420 - 576 61 31 03 - Maintenance Supplies	1,060.14	
					001 - 576 80 31 01 - Parks Supplies	1,092.27	
642	03/03/2020	Claims	3	29667	FISHERS TECHNOLOGY	67.79	CONTRACT OVERAGE CHG 1/12-2/11/2020
					001 - 572 10 41 00 - Library-Professional Services	67.79	
643	03/03/2020	Claims	3	29668	FISHERS TOWING AND TRANSPORT SERVICE	250.47	TOW FRM APPLEWAY @ SIGNAL
					001 - 521 10 41 00 - Law Enforcement-Professional	250.47	
644	03/03/2020	Claims	3	29669	FREE PRESS PUBLISHING INC	102.00	LEGALADS
					001 - 558 50 40 03 - CP&ED Legal Notices Reimbu	102.00	BLD2020-0057 NOTICE OF APP
645	03/03/2020	Claims	3	29670	ANN M GALE	18.98	MILEAGE BARS TRAINING
					001 - 514 23 43 00 - Administrative Services Travel	18.98	
646	03/03/2020	Claims	3	29671	GALLS LLC	2.17	ISAAC,JEFF HOOK VELCRO
					001 - 521 22 26 11 - Uniforms-Duty & Reserv	2.17	
647	03/03/2020	Claims	3	29672	GENERAL INDUSTRIES INC	8,954.81	RELEASE OF RETAINAGE
					311 - 594 76 62 02 - Capital Expenditures - Building	8,954.81	
648	03/03/2020	Claims	3	29673	GREATER SPOKANE INC	150.00	MAYOR 2020 BOARD OF TRUSTEES MTGS
					001 - 513 10 49 00 - Dues,Subscriptions,Mbrships	150.00	
649	03/03/2020	Claims	3	29674	HORIZON	805.64	MATERIALS
					420 - 576 65 31 01 - Maintenance Of Golf Course	653.39	BACKBACK BLOWER REPLACEMENT
					001 - 576 80 31 25 - Pavillion Park Supplies	152.25	IRRIG TIMER BLUETOOTH
650	03/03/2020	Claims	3	29675	INLAND EMPIRE GCSA	100.00	CAMP,JENNIFER REGISTRATION SPRING MTG
					420 - 576 61 49 01 - Golf-Dues,Subscriptions,Mbrsl	100.00	
651	03/03/2020	Claims	3	29676	JOSEPH ELLIOT USA LLC	314.96	BELT STRAPS,BUCKLES
					420 - 576 61 34 01 - Pro Shop Merchandise	314.96	
652	03/03/2020	Claims	3	29677	KT HEALTH LLC	244.98	PRO STRIP TAPE

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			420 - 576 61 34 01 - Pro Shop Merchandise			244.98	
653	03/03/2020	Claims	3	29678	MAIDEN SUPPLY AND SERVICES LLC	258.92	SANDALS
			420 - 576 61 34 01 - Pro Shop Merchandise			258.92	
654	03/03/2020	Claims	3	29679	MCCLINTOCK & TURK INC	46.00	REFUND BLD2020-0074
			001 - 322 10 00 00 - Building Permits			-46.00	
655	03/03/2020	Claims	3	29680	NATIONAL BARRICADE CO	136.50	MATERIALS
			110 - 542 64 31 00 - Traffic Control Devices Suppli			69.09	SUPPLIES
			110 - 542 64 41 00 - Traffic Control Devices-Profes:			67.41	SCHOOL SIGNS
656	03/03/2020	Claims	3	29681	NORTH 40 OUTFITTERS	311.34	MATERIALS
			110 - 542 90 31 00 - Maint Admin & Overhead Supj			71.13	NEW TRAILER
			420 - 576 61 31 03 - Maintenance Supplies			71.12	NEW TRAILER
			001 - 576 80 31 01 - Parks Supplies			71.13	NEW TRAILER
			001 - 576 80 31 01 - Parks Supplies			97.96	GOATS
657	03/03/2020	Claims	3	29682	NORTHWEST BUSINESS STAMP	37.00	EMPLOYEE BADGES
			110 - 542 90 41 00 - Maint Admin & Overhead Prof			23.00	
			001 - 576 80 41 00 - Parks-Professional Services			14.00	
658	03/03/2020	Claims	3	29683	OFFICE DEPOT	446.26	OFFICE SUPPLIES
			420 - 576 61 31 00 - Pro Shop Supplies			446.26	
659	03/03/2020	Claims	3	29684	OXARC	661.39	SHOP SUPPLIES
			110 - 542 90 31 00 - Maint Admin & Overhead Supj			220.46	
			420 - 576 61 31 03 - Maintenance Supplies			220.47	
			001 - 576 80 31 01 - Parks Supplies			220.46	
660	03/03/2020	Claims	3	29685	PARAMETRIX	7,785.00	SERVICES THROUGH 2/1/2020
			001 - 558 50 40 02 - CP&ED Plan Checking Outsid			1,757.50	LUA2020-0001
			320 - 595 30 63 00 - Capital Expenditures/Expenses			6,027.50	NETWORK ANALYSIS UPDATE/CORRIDOR STUDY
661	03/03/2020	Claims	3	29686	JOANNE T PERCY	64.11	TEEN PROGRAM SUPPLIES
			001 - 572 10 31 05 - Children & Adult Prgrm Suppli			64.11	
662	03/03/2020	Claims	3	29687	TED PULVER	350.00	POLYGRAPH TEST
			001 - 521 10 41 00 - Law Enforcement-Professional			350.00	
663	03/03/2020	Claims	3	29688	R&R PRODUCTS INC	3,210.48	COMPLETE STD VERTI-CUT UNITS
			420 - 576 61 31 03 - Maintenance Supplies			1,605.24	
			420 - 576 61 31 03 - Maintenance Supplies			1,605.24	
664	03/03/2020	Claims	3	29689	SNAP-ON INDUSTRIAL	101.55	TOOLS
			001 - 576 80 31 45 - Orchard Park Supplies			101.55	
665	03/03/2020	Claims	3	29690	SPOKANE COUNTY TREASURER	23,973.16	SERVICES
			001 - 512 50 40 00 - Court Services			5,779.20	MIS DEAMOR CASES OCT-DEC 2019
			001 - 519 70 40 01 - Spokane County - Jail			18,193.96	JAIL SVCS GEIGER/COUNTY JAN-FEB 2020
666	03/03/2020	Claims	3	29691	SPOKANE VALLEY FIRE DEPT	454.00	SERVICES
			001 - 558 50 40 01 - CP&ED Protective Inspection			454.00	FIRE SUPPRESSION PLAN CHECK PREMIER MANUFACTURING
667	03/03/2020	Claims	3	29692	STAPLES GOLF RESOURCE GROUP LLC	36,300.00	GOLF COURSE TASK 1,2,3 95% COMPLETE

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			331 - 518 30 41 03 - Central Services-Professional S			36,300.00	
668	03/03/2020	Claims	3	29693	SUMMIT LAW GROUP	66.00	REVIEW DECERTIFICATION PETITION
			001 - 521 10 41 00 - Law Enforcement-Professional			66.00	
669	03/03/2020	Claims	3	29694	SZEN CORP	1,140.00	SUPPORT&ENHANCEMENT PROGRAM-ANNUAL
			420 - 576 61 41 00 - Golf Pro Shop-Professional Ser			1,140.00	
670	03/03/2020	Claims	3	29695	T-MOBILE	199.84	CELL PHONES 1/21-2/12/2020
			001 - 511 60 42 00 - Legislative-Telephone,Internet,			91.89	
			001 - 558 50 42 00 - CP&ED-Telephone,Internet,Po			18.49	
			001 - 576 80 42 00 - Parks-Telephone,Internet,Posta			89.46	
671	03/03/2020	Claims	3	29696	THE HOME DEPOT PRO	173.19	JANITORIAL SUPPLIES
			001 - 576 80 31 15 - Ballfields Supplies			63.31	JUMBO TP DISPENSERS
			001 - 576 80 31 15 - Ballfields Supplies			109.88	RR SUPPLIES
672	03/03/2020	Claims	3	29697	THE SPOKESMAN REVIEW	169.00	LLML SUBSCRIPTION 26 WKS
			001 - 572 20 34 06 - Library Books & Other Materi			169.00	
673	03/03/2020	Claims	3	29698	TIRE-RAMA	65.28	SERVICES
			001 - 521 10 48 00 - Vehicle Maintenance			38.05	LLPD12 LOF
			110 - 542 90 41 00 - Maint Admin & Overhead Prof			9.07	NEW TRAILER COMPUTER BALANCE
			420 - 576 65 41 00 - Professional Services-Golf Gre			9.09	NEW TRAILER COMPUTER BALANCE
			001 - 576 80 41 00 - Parks-Professional Services			9.07	NEW TRAILER COMPUTER BALANCE
674	03/03/2020	Claims	3	29699	WASHINGTON STATE CRIMINAL JUSTICE	1,400.00	JONES, JEFFREY REGISTRATION COMMAND COLLEGE 3/1-5/2020
			001 - 521 10 49 00 - Law Enforcement-Dues,Subscr			1,400.00	
675	03/03/2020	Claims	3	29700	WASHINGTON STATE UNIVERSITY	19.60	PESTICIDE BOOK
			110 - 542 90 31 00 - Maint Admin & Overhead Supl			9.80	
			001 - 576 80 31 01 - Parks Supplies			9.80	
676	03/03/2020	Claims	3	29701	WILSON SPORTING GOODS	664.97	PRO SHOP ITEMS
			420 - 576 61 34 01 - Pro Shop Merchandise			664.97	
677	03/03/2020	Claims	3	29702	WINCRAFT INC	389.76	PRO SHOP ITEMS
			420 - 576 61 34 01 - Pro Shop Merchandise			389.76	
678	03/03/2020	Claims	3	29703	COOPER YOUNG	55.10	REIMBURSE YOUTH COMMISSION SHIRT PURCHASE
			001 - 571 00 31 02 - Liberty Lake Youth Commissio			55.10	
						50,338.78	
						1,894.65	
						9,939.81	
						7,014.26	
						6,027.50	
						36,300.00	
						10,175.80	
						2,071.16	
						123,761.96	Claims:
* Transaction Has Mixed Revenue And Expense Accounts						123,761.96	

CHECK REGISTER

CITY OF LIBERTY LAKE

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Time: 13:04:52 Date: 02/26/2020

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

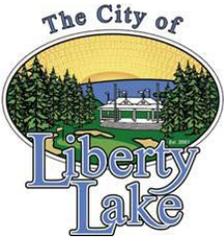
City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date



AGENDA ITEM NO.: 11Bi

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:

Purchase of Club Car Range Picker & Picker Assembly

FOR THE AGENDA OF: March 3, 2020

DEPT. OF ORIGIN: Operations and Maintenance

EXHIBIT:

- A – Quote Club Car Range Picker and Picker Assembly Quote
- B – Spec/Sell Sheet for Club Car and Picker Assembly Specs
- C – Fleet Rotation Spreadsheet – 2020
- D – CFP #A-28
- E – Life Expectancy of Equipment Industry Recommendations

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	\$15,102.75 (Club Car) + \$3,484.80 (Picker Assembly) = \$18,587.55
BUDGETED:	Included in the 2020 Budget, Fleet Rotation Plan and CFP #A-28

SUMMARY STATEMENT

As part of the City’s Fleet Rotation Program, staff is recommending the purchase of a new Club Car Golf Picker and assembly to replace the aged out, existing picker. The current picker was purchased in 2014 and has approximately 1900 hours (see life expectancy worksheet for reference). It is needing major upgrades per the recommendation of the mechanic and makes the most financial sense to go ahead and turn it over. It will eventually be added to surplus, but will continue to be used in the short term for other golf tasks and as a people mover. This purchase was included in the approved CFP (#A-28) as well as included in the approved 2020 budget and in the 2020 Fleet Rotation Plan. The Club Car range picker is being purchased from the Omnia Purchasing Contract, contract #EV2671-01. The picker assembly is a separate purchase, and the lowest quote was from P2 Golf Products. Three quotes were received for the picker assembly. This agenda bill is for the purchase of a complete range picker setup.

RECOMMENDED ACTION

1. Authorize the purchase of Club Car Range Picker & Picker Assembly.



play to win



QUOTATION

Golf Cars Etc.
14902 E. Sprague Ave. (509) 924-4946
Spokane, WA 99216 (800) 778-7860

PREPARED FOR: Trailhead Golf Course
City of Liberty Lake

DATE OF QUOTE: February 10th, 2020
Club Car Representative: Bailey Renz

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

QUANTITY	DESCRIPTION	SUGGESTED LIST	OMNIA PARTNERS
1	2020 Carryall 500 Gasoline 14hp (404 cc) EFI Overhead Cam	\$9,987.00	\$7,989.60
	Standard Equipment:		
	Gray Bench Seat	INCL	INCL
	Premium Tread Front Tires, 6-Ply rated, 20X10-10	INCL	INCL
	4-Wheel Brakes	INCL	INCL
	12-volt PowerPoint	INCL	INCL
	Halogen Headlights	INCL	INCL
	Fuel Gauge/Hour Meter	INCL	INCL
	Range Picker Package:	\$5,201.00	\$4,420.85
	Dark Gray Cowl Color	INCL	INCL
	Extra Traction Rear Tires, 6-ply rated 20X10-10	INCL	INCL
	Range Cab	INCL	INCL
	Heavy Duty Front Suspension	INCL	INCL
	Limited Slip Differential Upgrade	INCL	INCL
	Aluminum Cargo Box, with attachment system	INCL	INCL
	Tailgate Tether Installation	INCL	INCL
	Differential Guard	INCL	INCL
	Range Picker Adapter Kit (Mount, Brush-guard, Headlight Guard)	INCL	INCL
	Cab Muffler Extension	INCL	INCL
	Set-up, Cab installation	\$800.00	\$800.00
	Freight (less than truckload)	\$658.00	\$658.00
	Delivery	Reg: \$75.00 N/C	N/C
	SUB TOTAL:	\$16,646.00	\$13,868.45
	WA TAX 8.9%:	\$1,481.50	\$1,234.30
	TOTAL:	\$18,127.50	\$15,102.75

TERMS Due upon Delivery	F.O.B. Spokane, WA	APPROXIMATE DELIVERY DATE TBD	SHIPPED VIA Delivery
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Prices quoted are those in effect at the time of quotation and are guaranteed subject to acceptance within 30 days. Applicable state or local taxes are included. All credit terms must be approved by GOLF CARS ETC. prior to delivery. Customer to submit required credit information for credit approval. Delivery lead time of 7 to 10 days normally required.

Accepted By:	GOLF CARS ETC.
Omnia Partners, City of Kansas City	By: Bailey Renz
Contract Number: EV2671-01	Title: Assistant VP
Date:	Thank you for your interest in our products.

POHL METAL PRODUCTS, INC.
 dba P2 GOLF PRODUCTS
 555 HI TECH PARKWAY
 OAKDALE, CA 95361
 1-209-847-8014

Quote

Date	Quote #
1/27/2020	1409

Name / Address
CITY OF LIBERTY LAKE C/O TRAILHEAD GOLF COURSE 22710 E. COUNTRY VIST DR LIBERTY LAKE, WA 99019

Ship To
TRAILHEAD GOLF COURSE 1102 E LIBERTY LAKE RD LIBERTY LAKE, WA 99019

Item	Description	Qty	Cost	Total
P2PP3S	P2 Picker Plus 3 Section Picker (15' WIDE REVERSIBLE)	1	2,850.00	2,850.00
P2GCB	P2 GOLF CART BRACKET (Club Car or Cushman Hauler)	1	150.00	150.00
FREIGHT	Shipping and Handling		200.00	200.00
			Total	\$3,200.00



The Car You Need, Right Now

The days of piecing together the right range picker for your course are over. When you add the convenient Club Car Range Picker Package to the Carryall 300 or Carryall 500, you get exactly what you need, in one car, to get the job done. Now, you can spend more time caring for your course and less time trying to "build" a machine to do it.



Standard Colors



Premium Colors



CARRYALL 300

CARRYALL 500

Also available in Electric, ask your Club Car sales representative for details.



GASOLINE



GASOLINE

ENGINE/MOTOR TYPE	4-cycle	4-cycle
CONTROLLER	N/A	N/A
DISPLACEMENT	404 cc	404 cc
CYLINDERS	Single	Single
VALVING	Overhead cam	Overhead cam
COOLING	Air cooled	Air cooled
HORSEPOWER (RATED)	14.0 hp (10.3 kW) rated @ 3,600 rpm per SAE J1940	14.0 hp (10.3 kW) rated @ 3,600 rpm per SAE J1940
MAX TORQUE	19.91 ft lb (27.0 Nm) rated @ 2,400 rpm	19.91 ft lb (27.0 Nm) rated @ 2,400 rpm
LUBRICATION	Splash lubrication	Splash lubrication
GOVERNOR	Ground speed	Ground speed
TRANSMISSION	Continuously Variable Transmission (CVT)	Continuously Variable Transmission (CVT)
FRONT/REAR DIFFERENTIAL	N/A	N/A
GEAR SELECTION	Forward/Neutral/Reverse	Forward/Neutral/Reverse
GEAR RATIO	11.47:1 forward; 15.63:1 reverse	11.47:1 forward; 15.63:1 reverse
IGNITION	Capacitive discharge	Capacitive discharge
BATTERY	12-volt 500 CCA 105 min reserve	12-volt 500 CCA 105 min reserve
CHARGER	N/A	N/A
HEADLIGHTS	Two 37.5 watt halogen	Two 37.5 watt halogen
FUEL DELIVERY SYSTEM	Electronic Fuel Injection (EFI)	Electronic Fuel Injection (EFI)
FUEL CAPACITY	5.5 gal (20.8 L)	5.5 gal (20.8 L)
STEERING MECHANISM	Self-adjusting rack and pinion	Self-adjusting rack and pinion
SUSPENSION (FRONT)	Independent leaf spring with dual hydraulic shocks	Independent leaf spring with dual hydraulic shocks
SUSPENSION (REAR)	Semi-independent leaf spring with dual hydraulic shocks	Semi-independent leaf spring with dual hydraulic shocks
BRAKES	Rear mechanical drum	4-wheel mechanical drum
PARK BRAKE	Foot operated, multi-lock	Foot operated, multi-lock
BODY (FRONT & FINISH)	ArmorFlex® with automotive paint/clearcoat	ArmorFlex® with automotive paint/clearcoat
BODY (FRAME & REAR)	Aluminum	Aluminum
TIRES (FRONT)	20 x 10-10, 6-ply	20 x 10-10, 6-ply
TIRES (REAR)	20 x 10-10, 6-ply	20 x 10-10, 6-ply
WHEELBASE	65.5 in (166.3 cm)	78.1 in (198.3 cm)
OVERALL HEIGHT	47.1 in (119.6 cm)	47.1 in (119.6 cm)
OVERALL LENGTH	110.1 in (279.6 cm)	118 in (299.7cm)
BED L X W X H (CARGO BOX)	36.2 x 47.5 x 10.5 in (91.9 x 120.6 x 26.6 cm)	44.2 x 47.5 x 10.5 in (112.2 x 120.6 x 26.6 cm)
DIFFERENTIAL GROUND CLEARANCE	5.2 in (13.2 cm)	5.2 in (13.2 cm)
TRACK WIDTH (FRONT)	36.6 in (92.9 cm)	36.6 in (92.9 cm)
TRACK WIDTH (REAR)	39.5 in (100.3 cm)	39.5 in (100.3 cm)
MAX WIDTH (W/O MIRRORS)	50.3 in (127.7cm)	50.3 in (127.7cm)
CURB WEIGHT (W/ BATTERIES)	817 lb (370. 5 kg)	907 lb (411.4 kg)
TOTAL VEHICLE CAPACITY	800 lb (362.8 kg)	1,200 lb (544 kg)
BED LOAD CAPACITY	300 lb (136.0 kg)	800 lb (362.8 kg)
TOWING CAPACITY	800 lb (362.8 kg)	1,500 lb (680.3 kg)
COMBINED GROSS VEHICLE CAPACITY	800 lb (362.8 kg)	1,500 lb (680.3 kg)
SPEED	15-17 mph (24-27 kph)	15-17 mph (24-27 kph)
TURNING RADIUS	108.7 in (276.2 cm)	119 in (302.2 cm)
WARRANTY	3-year/3,000 hour limited powertrain/frame; 2-year limited remaining vehicle	3-year/3,000 hour limited powertrain/frame; 2-year limited remaining vehicle



EFI OVERHEAD CAM ENGINE

At the heart of Carryall hums our new power plant, sporting a 14 horsepower rated engine. The overhead cam engine with electronic fuel injection (EFI) delivers a 30% power boost and still reduces fuel consumption by up to 50%.

SAVE ON MORE THAN JUST FUEL COSTS.

- Build quality, including case-hardened steel timing chain, lowers maintenance costs
- Runs cooler, quieter, with lower emissions
- Weathers all conditions; starts fast even on the coldest mornings
- Automatically adjusts for higher altitudes
- No carburetor or choke to master or maintain
- No oil filter to change; splash lubrication reduces maintenance
- Backed by the industry's best warranty



The Carryall 300 Turf is the only utility vehicle equipped with E.R.I.C., Club's Car's advanced charging system. Efficient. Reliable. Intelligent. Connected. E.R.I.C. does it all. With cutting-edge features built into a smaller, lighter and infinitely smarter design, E.R.I.C. will have an immediate impact on your operation.

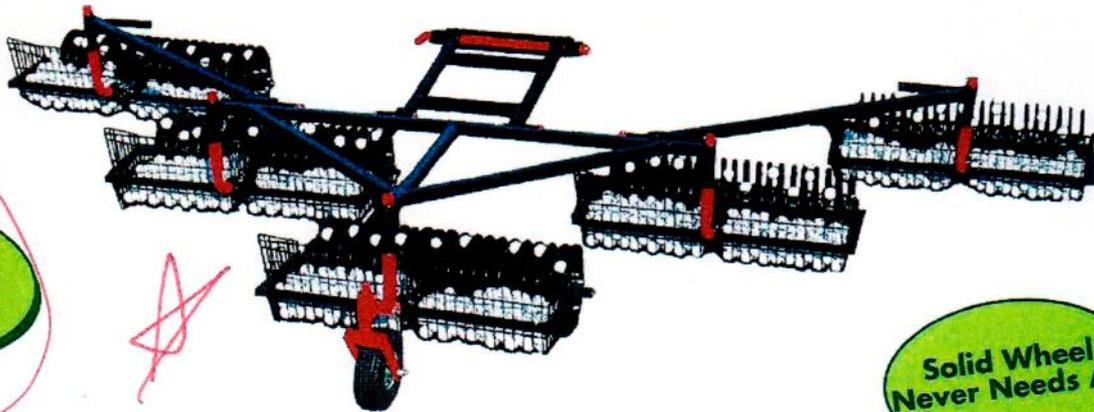


Visit clubcar.com for more on Carryall's warranty.

5 GANG PICKER/7 GANG PICKER

5 Gang High Rise Style Range Ball Picker

This 15 foot wide picker has a 2,250 ball capacity yet weighs only 410 pounds. Perfect for a medium size range. Floats and conforms to any ground surface without cutting or nicking your range balls.



\$3395

Solid Wheel
Never Needs Air

EP-029AH 2 Split Baskets Per Gang \$3395.00

also available with WHITE discs

See page 3 for cart adapters.

7 Gang High Rise Style Range Ball Picker

This time and money saving picker is perfect for the high volume, large driving range. With a 3,150 ball capacity and a weight of only 510 pounds, this picker is very efficient.



\$4495

Solid Wheel
Never Goes Flat

EP-030AH 2 Split Baskets Per Gang \$4495.00

also available with WHITE discs

See page 3 for cart adapters.

EASY HOOK-UP

Easy Picker's® Light Touch® Range Ball Pickers easily attach and detach from the front of any power source. Simply slide a single hitch pin into the adapter and you're ready to go!

Fleet Rotation - Equipment List 2020

<i>In order of priority:</i>	Budgeted	Trade In Value	Actual	Stormwater	Department Splits			Notes:
					Streets	Golf	Parks	
*JD Aercore 1500 Tractor Mount Aerator (REPRIORITIZED FROM 2018)						\$ 6,000.00	\$ 6,000.00	Fleet Rotation-Replace
*Pickup					\$ 16,666.67	\$ 16,666.67	\$ 16,666.67	Fleet Rotation-Rotate Jeep to replace '95 Dodge
*Pickup								Fleet Rotation-Replace White Explorer (Parks, Streets) Moved to 2022
*Kubota RTV with plow blade					\$ 14,000.00		\$ 14,000.00	Fleet Rotation-Replace 6 x 4 Gator, Surplus
**12M Grader lease					\$ 34,904.91			3rd yr Lease Payment
**926M Loader Lease X2 \$15774.38 ea					\$ 31,548.76			3rd yr Lease Payment
**305 Mini Ex Lease					\$ 9,191.15			3rd yr Lease Payment
*Club Car Golf Picker						\$ 18,000.00		Fleet Rotation-Replace or Rotate as people mover
Scag Zero					\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Detail mower for added turf areas
5 Yard Sand/Salt Spreader					\$ 50,000.00			New snow equipment
Tilt Deck Trailer					\$ 10,000.00			
Dashcams					\$ 12,000.00			
				\$ -	\$ 107,666.67	\$ 45,666.67	\$ 41,666.67	\$ 195,000.01
					*This number does not include the lease payments.			

\$ 95,666.67

- *Designates Fleet Rotation
- **Designates Lease Equipment

2019 Project No.	PROJECT NAME/ LOCATION	PROJECT TOTAL (ALL YEARS)	Current Year 2019	2020	2021	2022	2023	2024	2025
TRANSPORTATION ASSET MANAGEMENT									
A-10	Annual Residential Street Maintenance Allocation	\$ 1,850,000	\$50,000	\$50,000	\$550,000	\$50,000	\$550,000	\$50,000	\$550,000
A-11	Liberty Lake Road Maintenance- Sprague Avenue to Country Vista Drive	\$ 840,000		\$840,000					
A-12	Mission - Country Vista to Molter- Grind and Overlay	\$ 400,000				\$400,000			
A-13	Sprague Avenue Overlay	\$ 1,126,500						\$1,126,500	
TOTALS		\$ 4,216,500		\$ 890,000	\$ 550,000	\$ 450,000	\$ 550,000	\$ 1,176,500	\$ 550,000
TRAILS & PEDESTRIAN PATHWAYS¹									
30	Annual Pedestrian Crossing Allocation	\$ 305,000	\$40,000	\$65,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
31	Trail Lighting Master Plan	\$ 25,000				\$25,000			
32	Pedestrian Trail -Selkirk MS to HUB	\$ 150,000							\$150,000
33	Sidewalk Improvements -Madson, from Mission to Appleway	\$ 280,000				\$280,000			
34	Sidewalk Improvements-Mission Ave , Northside, west of Harvest Parkway Roundabout	\$ 466,200	\$291,200	\$175,000					
35	Sidewalk Master Plan	\$ 25,000		\$25,000					
TOTALS		\$ 305,000		\$ 65,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
FLEET EQUIPMENT									
36	12M Grader lease	\$ 269,810	\$ 34,905	\$ 34,905	\$ 200,000				
37	926M Loader X2	\$ 323,098	\$ 31,549	\$ 31,549	\$ 260,000				
38	305 Mini Ex	\$ 66,382	\$ 9,191	\$ 9,191	\$ 48,000				
39	Street Sweeper	\$ 300,000			\$ 300,000				
40	Scag Zero	\$ 15,000		\$15,000					
41	Freighliner	\$ 250,000					\$250,000		
42	5 Yard Sand/Salt Spreader	\$ 50,000		\$50,000					
43	14K Tilt Deck Trailer	\$ 10,000		\$10,000					
TOTALS		\$1,284,290		\$150,645	\$808,000	\$0	\$250,000	\$0	\$0
FLEET EQUIPMENT ASSET MANAGEMENT									
A-14	JD Aercore 1500 Tractor Mount Aerator	\$ 12,000	\$	12,000					
A-15	Pickup	\$ 50,000		\$ 50,000					
A-16	Pickup	\$ 50,000				\$50,000			
A-17	Kubota RTV with plow blade	\$ 28,000					\$ 28,000		
A-18	Pickup	\$ 50,000					\$ 50,000		
A-19	Pickup	\$ 60,000				\$60,000			
A-20	Zero Turn	\$ 15,000			\$ 15,000				
A-21	Zero Turn	\$ 15,000			\$ 15,000				
A-22	Turfcat	\$ 25,000			\$ 25,000				
A-23	Gator	\$ 18,000			\$ 9,000		\$ 9,000		
A-24	Gator	\$ 18,000			\$ 9,000		\$ 9,000		
A-25	Gator						\$ 9,000		
A-26	Toro ReelMaster 3250D	\$ 45,000				\$ 45,000			
A-27	JD 2500A	\$ 45,000				\$ 45,000			
A-28	Club Car Golf Picker	\$ 18,000		\$18,000					
A-29	Totro Reclmaster 5410D Fairways						\$70,000		
TOTALS		\$ 449,000	\$	\$ 80,000	\$ 73,000	\$ 200,000	\$ 105,000	\$	\$

INTERESTING INFO ABOUT THE LIFE EXPECTANCY OF YOUR TURF EQUIPMENT

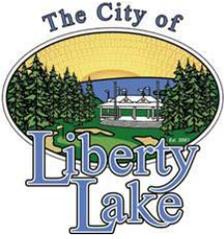


The USGA has provided the following information:

Most turf equipment is used daily and operates at high rpm's. It operates in wet and dusty conditions and is frequently exposed to corrosive chemicals and fertilizers. In order to drive traction units and implements such as reels, blades and pumps, turf equipment uses hydraulics. In order for the hydraulics to function properly, its engine must run at speeds that exceed 3,000 rpm's. Even the non-implement units such as transportation and utility vehicles operate at high rpm's because they use two or four cycle single cylinder engines. The following chart converts hours into miles using the formula that 1 hour = 77 miles. That figure is derived from the fact that the average automobile driven at 3,000 rpm will travel at speeds of 70 mph. Add 10% for the harsh conditions that turf equipment encounters.

500 Hours =	38,500 Miles
1,000 Hours =	77,000 Miles
1,500 Hours =	115,500 Miles
2,000 Hours =	154,000 Miles
3,000 Hours =	231,000 Miles
4,000 Hours =	308,000 Miles
5,000 Hours =	385,000 Miles
6,000 Hours =	462,000 Miles
7,000 Hours =	539,000 Miles

The USGA agronomists have developed a rule of thumb for the replacement of equipment. Assuming the equipment inventory has been kept current, 15% of the total replacement value should be spent toward the purchase of new machinery each season in order to remain current and efficient.



AGENDA ITEM NO.: 11Bii

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:

Crack Sealing Contract Extension-Road Products, Inc.

FOR THE AGENDA OF: 03/03/2020

DEPT. OF ORIGIN: O & M Department

EXHIBIT:

A - Extension Agreement – Road Products, Inc.

B - Original 3 Year Agreement – Road Products, Inc.

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	Not to exceed \$39,500, per annum
BUDGETED:	Included in 2020 approved budget

SUMMARY STATEMENT

The Operations and Maintenance Department recommends the extension of the contract with RPI to perform crack sealing and mastic sealing for City of Liberty Lake street maintenance and upkeep. The maintenance department originally solicited for bids in 2019 and RPI was the low bidder. City staff will administer and oversee the contract. Crack and mastic sealing will help us extend the life of our roads. This is a one-year extension of the original 3 year agreement, that can be extended for up to one additional year. This agreement and extension has been reviewed by the City Attorney.

RECOMMENDED ACTION

Authorize Mayor to sign mutual agreement extension for one year.

Mutual Consent to Extend On-Call

The City of Liberty Lake and Road Products Inc. hereby mutually agree to extend the On-Call Crack Sealing Agreement until December 31, 2020. All other terms and conditions of the On-Call Agreement shall remain the same and in full force and effect.

CITY OF LIBERTY LAKE

Road Products Inc.

Date: _____

Date: _____

ON CALL AGREEMENT

THIS AGREEMENT ("Agreement") IS MADE BY AND BETWEEN THE CITY OF LIBERTY LAKE, A CODE CITY OF THE STATE OF WASHINGTON, HEREINAFTER "CITY" AND Road Products, Inc. HEREINAFTER "CONTRACTOR", JOINTLY REFERRED TO AS "PARTIES".

IN CONSIDERATION of the terms and conditions contained herein the Parties covenant and agree as follows:

1. WORK TO BE PERFORMED. This Agreement allows the City to have flexibility in achieving short and long term goals in a timely manner. It avoids delays if services are immediately required.

The Contractor shall furnish all equipment, labor and materials for crack sealing and mastic sealing maintenance and other work as requested by the City.

The City Engineer or designee shall administer and be the primary contact for Contractor. Contractor shall receive the City Engineer's written authorization to proceed with the work. Upon notice from the City Engineer, Contractor shall promptly commence work, timely complete the same and cure any failure in performance under this Agreement.

All work shall be performed as directed by the City Engineer and, if applicable, in conformance with City and State standards. Work shall be communicated to the Contractor through a) the attached Work Order form, b) by verbal communication, or c) by telephone. The intent shall be to keep a written record of all work assigned to the Contractor by the City Engineer.

Crack sealer shall be used on cracks one and half inches (1½) or less. Mastic One shall be used on all other cracks. Materials shall be most current WSDOT standards. Contractor shall use best management practices to ensure solid bond, such as blowing out cracks.

All work shall be performed as directed by the City in accordance with the most current WSDOT Standard Specifications, and as amended.

2. TERM OF AGREEMENT. This Agreement shall be in full force and effect upon execution and shall remain in effect until December 31, 2019. This Agreement may be renewed annually by mutual consent for two (2) additional years.

Either party may terminate this Agreement (or any renewal) by providing at least sixty (60) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and satisfactorily performed prior to the termination date.

The total amount awarded through this Agreement per annum shall not be in excess of \$39,500.00.

The Contractor shall keep in force during the term of this Agreement Washington State Industrial and Unemployment insurance and shall provide the City with proof of such insurance prior to execution of this Agreement. Contractor shall keep such insurance in force and effective throughout the term of this Agreement or any renewal term thereof.

The Contractor shall file a Statement of Intent to pay Spokane County Prevailing Wage rates with Washington State Department of Labor and Industries prior to receiving the first payment under this

Agreement and annually thereafter at the beginning of the calendar year during the term of this Agreement or any renewal term thereof. All labor under this Agreement shall be paid in accordance with state prevailing wage law as applicable to the work being performed. Any subcontractors employed by the Contractor under this Agreement shall file intents/affidavits as required by Washington State law for the work they perform under this Agreement.

Performance and Payment bonds (with powers of attorney) for \$15,000.00 shall be filed with the City prior to execution of this Agreement. Performance and Payment bonds with powers of attorney, in the stated amount, shall be in effect while this Agreement or subsequent renewals are effective.

3. COMPENSATION. The City agrees to pay the Contractor on a unit cost basis as set forth in the attached fee and cost schedule, which is incorporated herein. The fee and cost schedule shall be revised annually during the term of this Agreement to determine if the fee(s) and cost(s) for said unit cost are mutually acceptable to the Parties. If necessary, the Parties will revise the fee(s) and cost(s) at that time to reflect the Parties mutual agreement.

4. PAYMENT. The Contractor shall be paid monthly upon completion of the work. Applications for payment shall be sent to the City Treasurer at the below stated address. Payment will be made based on unit cost of work performed.

The City will reimburse the Contractor for filing fees associated with the Affidavit of Wages Paid and Statement of Intent to Pay Prevailing Wage.

The City reserves the right to withhold payment under this Agreement which is determined in the reasonable judgment of the City Engineer to be noncompliant with the scope of work, City Standards, City ordinances and federal or state laws or standards.

Retainage shall be kept by the City when required by state law. If retainage is held by the City, prior to release of retainage:

- a) Affidavits of Wages Paid shall be filed with Washington Department of Labor and Industries;
- b) City shall receive notice from Washington Employment Security Department (ESD) that ESD has no claim pursuant to RCW 50.24.130 and that ESD has released its lien on the retainage provided by RCW 60.28.040; and
- c) City shall receive notice from Washington Department of Revenue that the Contractor has fulfilled their tax obligations to the State of Washington.

5. NOTICE. Notice shall be given in writing as follows:

TO THE CITY

Name: Ann Swenson, City Clerk
Phone: 509-755-6700
Address: 22710 E Country Vista Dr.
Liberty Lake, WA 99019

TO THE CONTRACTOR

Name: Ron Norman - Project Manager
Office Phone: 509.934.1625
Mobile Phone: 509.869.4307

6. APPLICABLE LAWS AND STANDARDS. The Parties, in the performance of this Agreement, agree to comply with all applicable Federal, State, Local laws, City ordinances, and regulations. Contractor

shall exercise best efforts, including the selection of high quality materials, so that all services performed shall be in compliance with current related industry standards.

7. RELATIONSHIP OF THE PARTIES. It is hereby understood, agreed and declared that the Contractor shall be an independent contractor and not the agent or employee of the City, that the City is interested in only the results to be achieved and that the right to control the particular manner, method and means in which the services are performed is solely within the discretion of the Contractor. Any and all employees who provide services to the City under this Agreement shall be deemed employees solely of the Contractor. The Contractor shall be solely responsible for the conduct and actions of all employees under this Agreement and any liability that may attach thereto.

8. CONTRACTOR TO BE LICENSED, BONDED AND INSURED. The Contractor shall be duly licensed and bonded by the State of Washington. Contractor shall purchase and maintain during the term of this Agreement a comprehensive general liability policy in the amount of \$1,000,000.00 or more per occurrence, with a \$1,000,000 or more rider, with the City named as an additional insured. A copy of the certificate of insurance evidencing such insurance shall be provided to the City prior to the execution of this Agreement. Notice of cancellation of such insurance shall be given to the City by Contractor's insurer at least sixty (60) days prior to cancellation.

All work performed under this Agreement shall have a warranty period of two (2) years from the time the Work is completed.

If annual option(s) are exercised by the City and accepted by the Contractor, new Performance and Payment Bonds shall be required for each annual agreement term exercised.

9. INDEMNIFICATION AND HOLD HARMLESS. Each party shall indemnify, and hold the other, its officers, employees, agents and volunteers harmless from and against any and all claims, demands, orders, decrees or judgments for injuries, death or damage to any person or property arising or resulting from any act or omission on the part of said party or its agents, employees or volunteers in the performance of this Agreement, including but not limited to all reasonable attorney fees and costs.

10. WAIVER. No officer, employee, agent or other individual acting on behalf of either party has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver in one instance shall be held to be waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other party of any provision hereof shall in no way to be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof.

11. ASSIGNMENT AND DELEGATION. Neither party shall assign, transfer or delegate any or all of the responsibilities of this Agreement or the benefits received hereunder without first obtaining the written consent of the other party.

12. JURISDICTION AND VENUE. This Agreement is entered into in Spokane County, Washington. Venue shall be in Spokane County, State of Washington.

13. COST AND ATTORNEY'S FEES. In the event a lawsuit is brought with respect to this Agreement, the prevailing party shall be awarded its costs and attorney's fees in the amount to be determined by the Court as reasonable. Unless provided otherwise by statute, Contractor's attorney fees payable by the City shall not exceed the lump sum amount of this Agreement.

14. **ENTIRE AGREEMENT.** This written Agreement constitutes the entire and complete agreement between the Parties and supersedes any prior oral or written agreement(s) but shall also include the following, which are incorporated herein and made a material part of this Agreement.

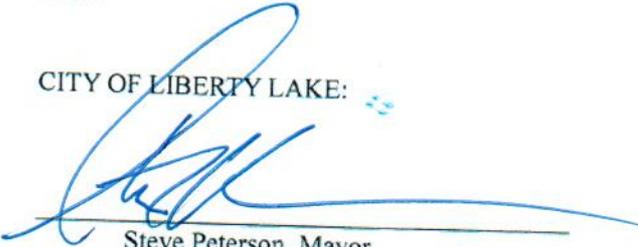
- a. Contractor Performance Bond,
- b. Contractor Payment Bond,
- c. Addenda,
- d. All Exhibits to this Agreement, including but not limited to the Contractor's Bid and related documents, Notice to Proceed, or Work Orders.

This Agreement may not be changed, modified or altered except in writing signed by the Parties hereto.

15. **ANTI-KICKBACK.** No officer or employee of the City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement this 11th day of June, 2019.

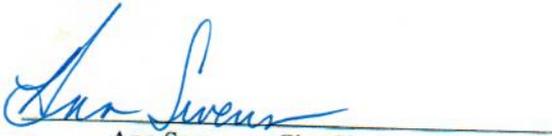
CITY OF LIBERTY LAKE:


Steve Peterson, Mayor

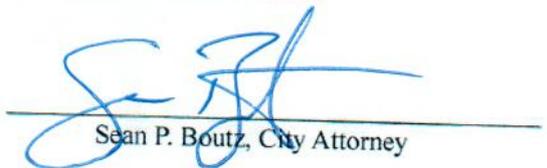
CONTRACTOR: Road Products, Inc.


Title: Denise M. Lawless - President

ATTEST:


Ann Swenson, City Clerk

APPROVED AS TO FORM:


Sean P. Boutz, City Attorney



AGENDA ITEM NO.: 11Biii

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:

Street Sweeping Contract Extension - AAA Sweeping, LLC.

FOR THE AGENDA OF: 3/3/2020

DEPT. OF ORIGIN: O & M Department

EXHIBIT:

A - Extension Agreement – AAA Sweeping, LLC.

B - Original On Call Agreement – AAA Sweeping, LLC.

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	Not to exceed \$70,000, per annum
BUDGETED:	Included in the 2020 approved budget

SUMMARY STATEMENT

The Operations and Maintenance Department recommends the extension of the contract with AAA Sweeping to provide street sweeping services. The O&M department solicited bid from multiple contractors in 2019 and AAA Sweeping was low bid. This extension is good for one year with option to renew for one additional year. Street sweeping will begin in the first part of April. City staff will manage the contract. This agreement and extension has been reviewed by the City Attorney.

RECOMMENDED ACTION

Authorize Mayor to sign mutual agreement extension.

Mutual Consent to Extend On-Call

The City of Liberty Lake and AAA Sweeping, Inc. hereby mutually agree to extend the On-Call Street Sweeping Agreement until December 31, 2020. All other terms and conditions of the On-Call Agreement shall remain the same and in full force and effect.

CITY OF LIBERTY LAKE

AAA Sweeping LLC, Brett Sargent.

Date: _____

Date: _____

ON CALL AGREEMENT

THIS AGREEMENT ("Agreement") IS MADE BY AND BETWEEN THE CITY OF LIBERTY LAKE, A CODE CITY OF THE STATE OF WASHINGTON, HEREINAFTER "CITY" AND AAA SWEEPING LLC HEREINAFTER "CONTRACTOR", JOINTLY REFERRED TO AS "PARTIES".

IN CONSIDERATION of the terms and conditions contained herein the Parties covenant and agree as follows:

1. WORK TO BE PERFORMED. This Agreement allows the City to have flexibility in achieving short and long term goals in a timely manner. It avoids delays if services are immediately required.

The Contractor shall furnish all equipment, labor and materials for street sweeping, cleaning, and storm drainage maintenance and other work as requested by the City.

The City Engineer or designee shall administer and be the primary contact for Contractor. Contractor shall receive the City Engineer's written authorization to proceed with the work. Upon notice from the City Engineer, Contractor shall promptly commence work, timely complete the same and cure any failure in performance under this Agreement.

All work shall be performed as directed by the City Engineer and, if applicable, in conformance with City and State standards. Work shall be communicated to the Contractor through a) the attached Work Order form, b) by verbal communication, or c) by telephone. The intent shall be to keep a written record of all work assigned to the Contractor by the City Engineer.

The Contractor shall be available for emergency work during daytime and nighttime hours by telephone. The maximum response time from an emergency call to the Contractor arriving on site shall be less than 30 minutes unless otherwise arranged. Response time to make normal repairs shall be within 24 to 48 hours of the request time by the City.

The Contractor shall sweep all collectors and arterials during the first week of April, May, June, July, August, September, and November. The Contractor shall sweep all publicly owned local access streets in the first week of April and in November after the leaves have stopped falling. All sweeping shall be performed with a regenerative air sweeper. All travel lanes shall be swept.

All work shall be performed as directed by the City in accordance with the most current WSDOT Standard Specifications, and as amended.

2. TERM OF AGREEMENT. This Agreement shall be in full force and effect upon execution of this Agreement and shall remain in effect until December 31, 2019. This Agreement may be renewed annually by mutual consent for two (2) additional years.

Either party may terminate this Agreement (or any renewal) by providing at least sixty (60) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and satisfactorily performed prior to the termination date.

The total amount awarded through this Agreement per annum shall not be in excess of \$70,000.00.

The Contractor shall keep in force during the term of this Agreement Washington State Industrial and Unemployment insurance and shall provide the City with proof of such insurance prior to execution of this Agreement. Contractor shall keep such insurance in force and effective throughout the term of this Agreement or any renewal term thereof.

The Contractor shall file a Statement of Intent to pay Spokane County Prevailing Wage rates with Washington State Department of Labor and Industries prior to receiving the first payment under this Agreement and annually thereafter at the beginning of the calendar year during the term of this Agreement or any renewal term thereof. All labor under this Agreement shall be paid in accordance with state prevailing wage law as applicable to the work being performed. Any subcontractors employed by the Contractor under this Agreement shall file intents/affidavits as required by Washington State law for the work they perform under this Agreement.

Performance and Payment bonds (with powers of attorney) for \$15,000.00 shall be filed with the City prior to execution of this Agreement. Performance and Payment bonds with powers of attorney, in the stated amount, shall be in effect while this Agreement or subsequent renewals are effective.

3. COMPENSATION. The City agrees to pay the Contractor on a time and materials basis as set forth in the attached fee and cost schedule, which is incorporated herein. The percentage of mark up on materials shown on the bid form shall be the mark up used for all materials incorporated into the work assigned by the City. No additional compensation for the materials shall be made. Documentation of Contractor's cost for materials shall be submitted to the City by written invoice(s). The fee and cost schedule shall be revised annually during the term of this Agreement to determine if the fee(s) and cost(s) for said time and materials are mutually acceptable to the Parties. If necessary, the Parties will revise the fee(s) and cost(s) at that time to reflect the Parties mutual agreement.

4. PAYMENT. The Contractor shall be paid monthly upon completion of the work. Applications for payment shall be sent to the City Treasurer at the below stated address. Payment will be made based on a combination of hours worked and materials incorporated into completed and accepted work plus markup on materials.

The City will reimburse the Contractor for filing fees associated with the Affidavit of Wages Paid and Statement of Intent to Pay Prevailing Wage.

The City reserves the right to withhold payment under this Agreement which is determined in the reasonable judgment of the City Engineer to be noncompliant with the scope of work, City Standards, City ordinances and federal or state laws or standards.

Retainage shall be kept by the City when required by state law. If retainage is held by the City, prior to release of retainage:

- a) Affidavits of Wages Paid shall be filed with Washington Department of Labor and Industries;
- b) City shall receive notice from Washington Employment Security Department (ESD) that ESD has no claim pursuant to RCW 50.24.130 and that ESD has released its lien on the retainage provided by RCW 60.28.040; and
- c) City shall receive notice from Washington Department of Revenue that the Contractor has fulfilled their tax obligations to the State of Washington.

5. NOTICE. Notice shall be given in writing as follows:

TO THE CITY

Name: Ann Swenson, City Clerk
Phone: 509-755-6700
Address: 22710 E Country Vista Dr.
Liberty Lake, WA 99019

TO THE CONTRACTOR

Name: Brett Sargent
Office Phone: 509-922-1363
Mobile Phone: _____

6. APPLICABLE LAWS AND STANDARDS. The Parties, in the performance of this Agreement, agree to comply with all applicable Federal, State, Local laws, City ordinances, and regulations. Contractor shall exercise best efforts including the selection of high quality materials so that all services performed shall be in compliance with current related industry standards.

7. RELATIONSHIP OF THE PARTIES. It is hereby understood, agreed and declared that the Contractor shall be an independent contractor and not the agent or employee of the City, that the City is interested in only the results to be achieved and that the right to control the particular manner, method and means in which the services are performed is solely within the discretion of the Contractor. Any and all employees who provide services to the City under this Agreement shall be deemed employees solely of the Contractor. The Contractor shall be solely responsible for the conduct and actions of all employees under this Agreement and any liability that may attach thereto.

8. CONTRACTOR TO BE LICENSED, BONDED AND INSURED. The Contractor shall be duly licensed and bonded by the State of Washington. Contractor shall purchase and maintain during the term of this Agreement a comprehensive general liability policy in the amount of \$1,000,000.00 or more per occurrence, with a \$1,000,000 or more rider, with the City named as an additional insured. A copy of the certificate of insurance evidencing such insurance shall be provided to the City prior to the execution of this Agreement. Notice of cancellation of such insurance shall be given to the City by Contractor's insurer at least sixty (60) days prior to cancellation.

All work performed under this Agreement shall have a warranty period of two (2) years from the time the Work is completed.

If annual option(s) are exercised by the City and accepted by the Contractor, new Performance and Payment Bonds shall be required for each annual agreement term exercised.

9. INDEMNIFICATION AND HOLD HARMLESS. Each party shall indemnify, and hold the other, its officers, employees, agents and volunteers harmless from and against any and all claims, demands, orders, decrees or judgments for injuries, death or damage to any person or property arising or resulting from any act or omission on the part of said party or its agents, employees or volunteers in the performance of this Agreement, including but not limited to all reasonable attorney fees and costs.

10. WAIVER. No officer, employee, agent or other individual acting on behalf of either party has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver in one instance shall be held to be waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other party of any provision hereof shall in no way to be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof.

11. ASSIGNMENT AND DELEGATION. Neither party shall assign, transfer or delegate any or all of the responsibilities of this Agreement or the benefits received hereunder without first obtaining the written consent of the other party.

12. JURISDICTION AND VENUE. This Agreement is entered into in Spokane County, Washington. Venue shall be in Spokane County, State of Washington.

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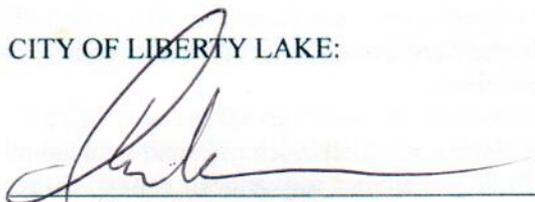
14. ENTIRE AGREEMENT. This written Agreement constitutes the entire and complete agreement between the Parties and supersedes any prior oral or written agreement(s) but shall also include the following, which are incorporated herein and made a material part of this Agreement.

- a. Contractor Performance Bond,
- b. Contractor Payment Bond,
- c. Addenda,
- d. All Exhibits to this Agreement, including but not limited to the Contractor's Bid and related documents, Notice to Proceed, or Work Orders.

This Agreement may not be changed, modified or altered except in writing signed by the Parties hereto.

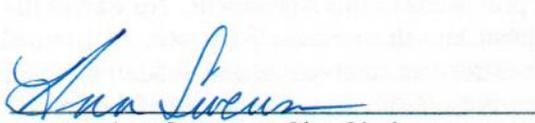
15. ANTI-KICKBACK. No officer or employee of the City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.

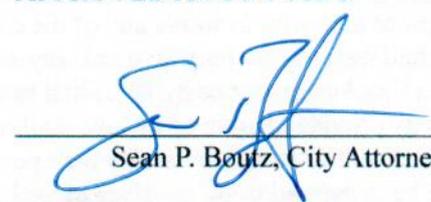
IN WITNESS WHEREOF, the Parties have executed this Agreement this 11th day of February 2019.

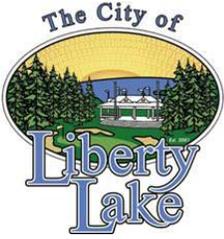
CITY OF LIBERTY LAKE:

Steve Peterson, Mayor

CONTRACTOR:

Title: Managing Member

ATTEST:

Ann Swenson, City Clerk

APPROVED AS TO FORM:

Sean P. Boutz, City Attorney



AGENDA ITEM NO.: 11Biv

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:

Purchase of Kubota RT- X Series UTV

FOR THE AGENDA OF: March 3, 2020

DEPT. OF ORIGIN: Operations & Maintenance

EXHIBIT:

- A – Quote for Kubota RT- X Series UTV
- B – Specs and features for Kubota RT- X Series UTV
- C - Picture of RTV
- D - Fleet Rotation Spreadsheet – 2020
- E – CFP #A-17
- F – Life Expectancy of Equipment

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	\$25,510.38
BUDGETED:	Included in the 2020 Budget, CFP #A-17 and 2020 Fleet Rotation Plan

SUMMARY STATEMENT

City staff is recommending the purchase of a Kubota RTV Utility Terrain Vehicle for maintenance in parks and right of ways around Pavillion Park, Rocky Hill Park, Town Square Park, roundabouts and medians. The purchase includes a snow plow blade for winter trail and parking lot plowing. The City currently owns two of these vehicles and have found them to be incredibly reliable and useful and low maintenance for the mechanic. There is a benefit to purchasing the same model of utility vehicle whenever possible for parts stocking/replacement purposes. This is part of the 2020 fleet rotation program and will be purchased from the Sourcewell (formerly NJPA) Purchasing Contract and was budgeted for 2020. It is replacing a six wheel Gator that has exceeded its life expectancy with over 5900 hours (equivalent to 324,00 miles).

RECOMMENDED ACTION

1. Authorize the purchase of the equipment.



GM - 062117, CE - 040319, AG - 021815
 NJPA Arkansas 4600041718
 NJPA Delaware GSS-17673
 Nebraska 14777 (OC)
 Mississippi (CE Only) 820036654

RTV-X1100CWL-H WEB QUOTE #1547691

Date: 1/30/2020 2:14:11 PM

-- Customer Information --

NELSON, JEFF
 CITY OF LIBERTY LAKE
 MAINTENANCE@LIBERTYLAKewa.GOV
 509-755-6700

Quote Provided By
 COEUR D'ALENE TRACTOR CO.
 SCOTT O'LEARY
 1112 W APPLEWAY AVE
 COEUR D ALENE, ID 83814-8127
 email: scotto@adamstractor.com
 phone: 5095351708

-- Standard Features --

-- Custom Options --



V Series RTV-X1100CWL-H

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D1105
 3 Cyl. 68.5 cu in
 +24.8 Gross Eng HP
 75 Amp Alternator

TRANSMISSION

VHT-X
 Variable Hydro Transmission
 Forward Speeds:
 Low 0 - 15 mph
 High 0 - 25 mph
 Reverse 0 - 17 mph
 Limited-slip Front Differential
 Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
 with manual tilt-feature
 Hydraulic Cargo Dump
 Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
 Cooling 8.3 qts
 Engine Oil 4.3 qts
 Transmission Oil 1.8 gal
 Brake Fluid 0.4 qts

CARGO BOX

Width 57.7in
 Length 40.5 in
 Depth 11.2 in
 Load Capacity 1102 lbs
 Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

KEY FEATURES

Factory Cab w/ A/C, Heater,
 Defroster
 Fully opening roll-down door
 windows
 Digital Multi-meter
 Speedometer
 Pre-wired w/ speakers/antenna for
 stereo
 Front Independent Adjustable
 Suspension
 Rear Independent Adjustable
 Suspension
 Brakes - Front/Rear Wet Disc
 Rear Brake Lights / Front
 Headlights
 2" Hitch Receiver, Front and Rear
 Deluxe 60/40 split bench seats
 with driver's side seat adjustment
 Underseat Storage Compartments
 Deluxe Front Guard
 (radiator guard, bumper, and lens
 guard)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
 Horn
 Dash-mounted Parking Brake
 Spark Arrestor Muffler
 Retractable 2-point Seat Belts

DIMENSIONS

Width 63.2 in
 Height 79.5 in
 Length 120.3 in
 Wheelbase 80.5 in
 Tow Capacity 1300 lbs
 Ground Clearance 10.4 in
 Suspension Travel 8 in
 Turning Radius 13.1 ft

Factory Spray-on Bedliner
 "L" Models Only

Bright Alloy Wheels (Silver-
 painted)
 Silver-painted with machined
 surface
 "S" Models only

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1100CWL-H Base Price: \$21,549.00

(1) CV-J GUARD KIT - REAR K7591-99160-CV-J GUARD KIT - REAR	\$104.00
(1) CV-J GUARD KIT - FRONT K7591-99150-CV-J GUARD KIT - FRONT	\$104.00
(1) STROBE LIGHT MOUNT KIT 77700-VC5058-STROBE LIGHT MOUNT KIT	\$167.00
(1) REAR WORK LIGHTS / FOR RTV-X1100 K7731-99630-REAR WORK LIGHTS / FOR RTV-X1100	\$116.00
(1) FRONT WORKLIGHTS / FOR RTV-X1100 K7731-99620-FRONT WORKLIGHTS / FOR RTV-X1100	\$165.00
(1) 72" XTRA DUTY FRONT BLADE W/ELECTRO- HYDRAULIC LIFT AND ANGLE V5060-72" XTRA DUTY FRONT BLADE W/ELECTRO- HYDRAULIC LIFT AND ANGLE	\$3,949.00
(1) TURN SIG/HAZARD LGT KIT/RTV-X1100C K7731-99610-TURN SIG/HAZARD LGT KIT/RTV-X1100C	\$289.00
(2) STANDARD EXTERNAL MIRROR KIT CAB PNF 77700-V5059-STANDARD EXTERNAL MIRROR KIT CAB PNF	\$110.00
Configured Price:	\$26,553.00
Sourcewell Discount:	(\$5,841.66)
SUBTOTAL:	\$20,711.34
Dealer Assembly:	\$609.17
Freight Cost:	\$825.00
PDI:	\$400.00
(4 each) K7591-19312 WORKSITE TIRE AND WHEEL	\$604.00
ADDITIONAL LABOR FOR BLADE INSTALLATION	\$276.00
LIBERTY LAKE WA 8.9% SALES TAX	\$2,084.87

Total Unit Price: \$25,510.38

Quantity Ordered: 1

Final Sales Price: \$25,510.38

**Purchase Order Must Reflect
 the Final Sales Price**

**To order, place your Purchase Order directly with the quoting
 dealer**

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

RTV-X Series

Specifications

RTV-X1100C



Model			RTV-X1100C		
Body color			Kubota Orange		Realtree AP Camo
Engine	Make		KUBOTA D1105-E4-UV		KUBOTA D1105-E4-UV
	Type		3-cylinders, 4-cycle, diesel, OHV		3-cylinders, 4-cycle, diesel, OHV
	Displacement	cu.in (cc)	68.5 (1123)		68.5 (1123)
	Horsepower	HP (kW)/rpm	24.8 (18.5) @3000		24.8 (18.5) @3000
	Cooling system		Liquid		Liquid
	Battery		650 CCA		650 CCA
Transmission			Variable hydro transmission (VHT-X)		Variable hydro transmission (VHT-X)
Gear selection			Hi-Lo range forward, neutral, reverse		Hi-Lo range forward, neutral, reverse
Max. traveling speed			0-25 (0-40)		0-25 (0-40)
4WD system	Front differential		Limited-slip differential		Limited-slip differential
	Rear differential		Foot operated differential lock		Foot operated differential lock
Steering			Hydrostatic power		Hydrostatic power
Brakes	Front / Rear		Wet-disc brakes		Wet-disc brakes
	Parking brake		Rear wheel, hand operated		Rear wheel, hand operated
Suspension	Front suspension		Independent, Dual A-arms with adjustable spring preload		Independent, Dual A-arms with adjustable spring preload
	Front suspension travel	in. (mm)	8 (205)		8 (205)
	Rear suspension		Independent with coil over shock		Independent with coil over shock
	Rear suspension travel	in. (mm)	8 (205)		8 (205)
Headlights			Two 37.5 watt halogen		Two 37.5 watt halogen
Occupant Protective System (OPS)	Tubular overhead structure		2.0 (50.8) steel tube		2.0 (50.8) steel tube
	Seat belts		2-point		2-point
	Certification		SAE J2194 and OSHA 1928 ROPS		SAE J2194 and OSHA 1928 ROPS
Dimensions	Length	in. (mm)	122.5 (3110)		122.5 (3110)
	Width	in. (mm)	65.4 (1660)		65.4 (1660)
	Height, overall	in. (mm)	82.3 (2090)		82.3 (2090)
	Front tread centers	in. (mm)	48.8 (1240)		48.8 (1240)
	Rear tread centers	in. (mm)	48.8 (1240)		48.8 (1240)
	Wheelbase	in. (mm)	80.5 (2045)		80.5 (2045)
	Turning radius	ft. (m)	13.1 (4.0)		13.1 (4.0)
Weight	lbs. (kg)		2370 (1075)		2370 (1075)
Towing capacity	lbs. (kg)		1300 (590)		1300 (590)
Payload capacity	lbs. (kg)		1629 (739)		1629 (739)
Ground clearance	Front	in. (mm)	10.5 (266)		10.5 (266)
	Rear	in. (mm)	10.4 (263)		10.4 (263)
	Under foot platform	in. (mm)	11.0 (280)		11.0 (280)
Cargo bed	Material		Steel		Steel
	Width x Length x Depth		57.7 (1465) x 40.5 (1030) x 11.2 (285)		57.7 (1465) x 40.5 (1030) x 11.2 (285)
	Volume	cu ft. (m3)	15.2 (0.43)		15.2 (0.43)
	Bed height (unloaded)	in. (mm)	34.9 (887)		34.9 (887)
	Cargo bed load	lbs. (kg)	1102 (500)		1102 (500)
	Dump			Hydro power lift	
Fuel tank capacity	U.S. gals (L)		7.9 (30)		7.9 (30)
Sound rating at operator's ear	dB. (A)		83		83
Tires	Front and Rear	ATV	25x10-12, 6PLY		25x10-12, 6PLY
		HDWS	25x10-12, 6PLY		25x10-12, 6PLY
		TURF	25x10-12, 4PLY		—
Front guard design			Center, bumper and lens		Center, bumper and lens
Alloy wheel (not available with Turf tire)			Opt.		Opt.
Hydraulic bed lift			Std.		Std.
Spray-on Bed Liner			Opt.		Opt.

*New SAE J1940

The company reserves the right to change the above specifications without notice. This brochure is for descriptive purposes only. Please contact your local Kubota dealer for warrant. For your safety, Kubota strongly recommends the use of a Rollover Protective Structure (ROPS) and seat belt in almost all applications.

EXCEPTION



Fleet Rotation - Equipment List 2020

In order of priority:	Budgeted	Trade In Value	Actual	Stormwater	Department Splits			Notes:
					Streets	Golf	Parks	
*JD Aercore 1500 Tractor Mount Aerator (REPRIORITIZED FROM 2018)						\$ 6,000.00	\$ 6,000.00	Fleet Rotation-Replace
*Pickup					\$ 16,666.67	\$ 16,666.67	\$ 16,666.67	Fleet Rotation-Rotate Jeep to replace '95 Dodge
*Pickup								Fleet Rotation-Replace White Explorer (Parks, Streets) Moved to 2022
*Kubota RTV with plow blade					\$ 14,000.00		\$ 14,000.00	Fleet Rotation-Replace 6 x 4 Gator, Surplus
**12M Grader lease					\$ 34,904.91			3rd yr Lease Payment
**926M Loader Lease X2 \$15774.38 ea					\$ 31,548.76			3rd yr Lease Payment
**305 Mini Ex Lease					\$ 9,191.15			3rd yr Lease Payment
*Club Car Golf Picker						\$ 18,000.00		Fleet Rotation-Replace or Rotate as people mover
Scag Zero					\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Detail mower for added turf areas
5 Yard Sand/Salt Spreader					\$ 50,000.00			New snow equipment
Tilt Deck Trailer					\$ 10,000.00			
Dashcams					\$ 12,000.00			
				\$ -	\$ 107,666.67	\$ 45,666.67	\$ 41,666.67	\$ 195,000.01
					*This number does not include the lease payments.			

\$ 95,666.67

- *Designates Fleet Rotation
- **Designates Lease Equipment

2019 Project No.	PROJECT NAME/ LOCATION	PROJECT TOTAL (ALL YEARS)	Current Year 2019	2020	2021	2022	2023	2024	2025
TRANSPORTATION ASSET MANAGEMENT									
A-10	Annual Residential Street Maintenance Allocation	\$ 1,850,000	\$50,000	\$50,000	\$550,000	\$50,000	\$550,000	\$50,000	\$550,000
A-11	Liberty Lake Road Maintenance- Sprague Avenue to Country Vista Drive	\$ 840,000		\$840,000					
A-12	Mission - Country Vista to Molter- Grind and Overlay	\$ 400,000				\$400,000			
A-13	Sprague Avenue Overlay	\$ 1,126,500						\$1,126,500	
TOTALS		\$ 4,216,500		\$ 890,000	\$ 550,000	\$ 450,000	\$ 550,000	\$ 1,176,500	\$ 550,000
TRAILS & PEDESTRIAN PATHWAYS¹									
30	Annual Pedestrian Crossing Allocation	\$ 305,000	\$40,000	\$65,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
31	Trail Lighting Master Plan	\$ 25,000				\$25,000			
32	Pedestrian Trail -Selkirk MS to HUB	\$ 150,000							\$150,000
33	Sidewalk Improvements -Madson, from Mission to Appleway	\$ 280,000				\$280,000			
34	Sidewalk Improvements-Mission Ave , Northside, west of Harvest Parkway Roundabout	\$ 466,200	\$291,200	\$175,000					
35	Sidewalk Master Plan	\$ 25,000		\$25,000					
TOTALS		\$ 305,000		\$ 65,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
FLEET EQUIPMENT									
36	12M Grader lease	\$ 269,810	\$ 34,905	\$ 34,905	\$ 200,000				
37	926M Loader X2	\$ 323,098	\$ 31,549	\$ 31,549	\$ 260,000				
38	305 Mini Ex	\$ 66,382	\$ 9,191	\$ 9,191	\$ 48,000				
39	Street Sweeper	\$ 300,000			\$ 300,000				
40	Scag Zero	\$ 15,000		\$15,000					
41	Freighliner	\$ 250,000					\$250,000		
42	5 Yard Sand/Salt Spreader	\$ 50,000		\$50,000					
43	14K Tilt Deck Trailer	\$ 10,000		\$10,000					
TOTALS		\$1,284,290		\$150,645	\$808,000	\$0	\$250,000	\$0	\$0
FLEET EQUIPMENT ASSET MANAGEMENT									
A-14	JD Aercore 1500 Tractor Mount Aerator	\$ 12,000	\$	12,000					
A-15	Pickup	\$ 50,000		\$ 50,000					
A-16	Pickup	\$ 50,000				\$50,000			
A-17	Kubota RTV with plow blade	\$ 28,000		\$ 28,000					
A-18	Pickup	\$ 50,000					\$ 50,000		
A-19	Pickup	\$ 60,000				\$60,000			
A-20	Zero Turn	\$ 15,000			\$ 15,000				
A-21	Zero Turn	\$ 15,000			\$ 15,000				
A-22	Turfcat	\$ 25,000			\$ 25,000				
A-23	Gator	\$ 18,000			\$ 9,000		\$ 9,000		
A-24	Gator	\$ 18,000			\$ 9,000		\$ 9,000		
A-25	Gator						\$ 9,000		
A-26	Toro ReelMaster 3250D	\$ 45,000				\$ 45,000			
A-27	JD 2500A	\$ 45,000				\$ 45,000			
A-28	Club Car Golf Picker	\$ 18,000		\$18,000					
A-29	Totro Reclmaster 5410D Fairways						\$70,000		
TOTALS		\$ 449,000	\$	\$ 108,000	\$ 73,000	\$ 200,000	\$ 77,000	\$	\$

INTERESTING INFO ABOUT THE LIFE EXPECTANCY OF YOUR TURF EQUIPMENT

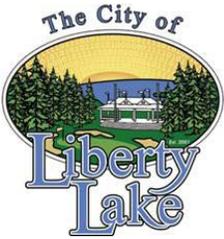


The USGA has provided the following information:

Most turf equipment is used daily and operates at high rpm's. It operates in wet and dusty conditions and is frequently exposed to corrosive chemicals and fertilizers. In order to drive traction units and implements such as reels, blades and pumps, turf equipment uses hydraulics. In order for the hydraulics to function properly, its engine must run at speeds that exceed 3,000 rpm's. Even the non-implement units such as transportation and utility vehicles operate at high rpm's because they use two or four cycle single cylinder engines. The following chart converts hours into miles using the formula that 1 hour = 77 miles. That figure is derived from the fact that the average automobile driven at 3,000 rpm will travel at speeds of 70 mph. Add 10% for the harsh conditions that turf equipment encounters.

500 Hours =	38,500 Miles
1,000 Hours =	77,000 Miles
1,500 Hours =	115,500 Miles
2,000 Hours =	154,000 Miles
3,000 Hours =	231,000 Miles
4,000 Hours =	308,000 Miles
5,000 Hours =	385,000 Miles
6,000 Hours =	462,000 Miles
7,000 Hours =	539,000 Miles

The USGA agronomists have developed a rule of thumb for the replacement of equipment. Assuming the equipment inventory has been kept current, 15% of the total replacement value should be spent toward the purchase of new machinery each season in order to remain current and efficient.



AGENDA ITEM NO.: 11Bv
BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:
Purchase of Hustler Super Z Mower

FOR THE AGENDA OF: March 3, 2020

DEPT. OF ORIGIN: Operations and Maintenance

EXHIBIT:
A – Quote for Hustler Super Z Mower
B – Specs for Hustler Super Z Mower
C – Fleet Rotation Spreadsheet 2020
D – CFP #40

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	\$14,517.47
BUDGETED:	Included in the 2020 Budget, CFP #40 and 2020 Fleet Rotation Plan

SUMMARY STATEMENT

The City is recommending the purchase of a zero turn mower for use on the golf course, parks and roadside turf per the 2020 Fleet Rotation Plan. The Hustler mower brand is one the City already uses in other park areas and has proven to be a reliable brand of equipment. Purchasing the same model of mower allows for keeping fewer repair parts on hand (same tires, filters, blades, etc.). This purchase is from the WA State Purchasing Contract #10212 and was budgeted for 2020. It is also item #40 on the 2020 CFP.

RECOMMENDED ACTION

1. Authorize the purchase of mower.



HUSTLER TURF EQUIPMENT WASHINGTON QUOTE FORM CONTRACT 05218

Date:	13-Feb-20	Questions? Contact:
Quote #:	0213Bjod20	Primary: Brian J. O'Donnell
Agency:	City of Liberty Lake	Phone: 630.669.3070
Contact:	Jennifer Camp	Email: brian.odonnell@excelii.com
Address:	22710 County Vista Lane	Dealer # 103150
City,ST:	Liberty Lake, WA	Dealer: Adams Tractor of Spokane (W
Zip:	99019	Contact: Scott O'Leary
Phone:	509-755-6700	Phone: 509 535 1708
Email:	icamp@libertylakewa.gov	Email: info@adamstractor.com

QTY	Part Number	Description	Current MSRP	Contract Price	Total
1	936872	Super Z Kawasaki FX850 (27hp) 54"	\$14,040.00	\$10,249.00	\$10,249.00
1	937912	Catcher, 3-Bag**	\$3,014.00	\$2,351.00	\$2,351.00
1	123778	Kit, Catcher Adapter 54"	\$581.00	\$453.00	\$453.00
1	606696	Flex Forks (2 forks)***	\$356.00	\$278.00	\$278.00
		Hustler Turf Equipment is not set up to collect Washington state sales tax. Please self pay.			
				TOTAL	\$13,331.00

We are pleased to quote you the following prices. These are subject to your acceptance within 30 days. After that date, this quotation is no longer valid.

Price valid only when PO is made out to:

Hustler Turf Equipment

200 S. Ridge Rd

Hesston, KS 67062

email to: bodonnell@excelii.com or fax 630-323-5118

2020 REV

HUSTLER® COMMERCIAL ZERO-TURN MOWER

SUPER Z®

FEATURES HUSTLER'S VX4® DECK, HEAVY-DUTY HYDRAULICS



A COMBO OF RELIABILITY AND PRODUCTIVITY THAT TRULY IS SUPER

The Super Z® stands apart with Hustler's acclaimed VX4® deck technology proven to cut and disperse grass more quickly and efficiently regardless of conditions. It continues with hydraulics unmatched by the competition. Plus, enjoy the comforts of a high-back seat with armrests. At up to 14 miles per hour and an 11.7 gallon fuel tank, you'll enjoy the incredible productivity of the Super Z.



HEAVY-DUTY PERFORMANCE

Three engine options, large fuel capacity and up to 14 mph top speed.



LEGENDARY VX4® DECK

Engineered for a 'perfect' cut every time.



SUPERIOR PRODUCTIVITY

Heavy-duty hydraulics deliver more power, torque than many other machines.



LIMITED
LIFETIME WARRANTY
FRAME & LEADING EDGE OF DECK

LIMITED
WARRANTY

2 YEAR
NO
HOUR LIMIT

OR

LIMITED
WARRANTY

5 YEAR
500
HOUR



Find A Hustler Dealer
visit www.hustlerturf.com

ENGINE

Manufacturer	Kawasaki FX850V, FX1000V Kohler 824EFI
HP	54", 60" deck: 27HP - FX850 60", 66", 72" deck: 35HP - FX1000 60" deck: 33HP - Kohler 824 EFI 66", 72" deck: 33HP - Kohler 824 EFI (Per SAE J1995)
Displacement	FX850: 852cc FX1000: 999cc 824 EFI: 824cc
Cooling	Air cooled
Air Cleaner	Heavy duty canister
Engine Warranty	3 year

DRIVE SYSTEM

Type	Dual hydrostatic
Pumps	21cc Hydro-Gear PY pumps
Wheel Motors	Parker TG310
Hydraulic Lines	Stainless steel Parker seal loc technology
Hydraulic Cooling	Oil cooler with 8" fan
Reservoir Capacity	3 gallons
Speed	Up to 14 mph
Parking Brakes	Patented automatic

DECKS

Cutting Width	Side discharge: 54", 60", 66", 72" Rear discharge: 60", 72"
Cutting Heights	1" - 5.5"
Deck Lift	Foot operated
Depth	5.5"
Blades	3
Blade Length	54" deck: 3 - 18.5" x 2.5" x .20" 60" deck: 3 - 20.5" x 3.0" x .25" 66" deck: 3 - 22.5" x 3.0" x .25" 72" deck: 3 - 24.5" x 3.0" x .25"
Spindles	Ductile cast iron with steel shafts and sealed ball bearings
Deck Belts	1
Drive	Electric PTO clutch
Construction	7 ga. welded steel
Spindle Mounts	Reinforced 7 ga. spindle mount disc
Impact/Trim Areas	11 ga. formed channel w/ rolled edge

* Number based on 80% efficiency. This rating is to account for actual mowing conditions including overlapping, turning and terrain.

** Specifications are subject to change without notice.

CONSTRUCTION

Frame	1.5" x 3.0" x .187" steel tubing
Front Caster Wheels	Mounted tapered wheel bearings and debris cap
Front Caster Forks	Fabricated 1/2" steel

GENERAL

Seat	I3M suspension seat
Fuel Capacity	11.7 gallons
Cup Holder	Yes
Front Tire	13 x 6.5 - 6
Drive Tire	54" deck: 24 x 9.5 - 12 60", 66", 72" deck: 24 x 12 - 12

DIMENSIONS

Weight	54": 1420 lbs 66": 1516 lbs 60": 1451 lbs 60"RD: 1566 lbs 72": 1526 lbs 72"RD: 1626 lbs
Height w/rops up	72.5"
Height w/rops Folded	46.8"
Length	54", 60" deck: 89", 60"RD deck: 91.5" 66" deck: 91.5" 72", 72"RD deck: 93"
Width	54" deck: 60" 66" deck: 72" 60" deck: 66" 72" deck: 78" 60"RD deck: 66" 72"RD deck: 73.23"
Tire Width	54", 60", 60"RD deck: 57" 66", 72", 72"RD deck: 60"

PRODUCTIVITY*

Acres Per Hour	54": 6.11 60": 6.78 66": 7.46 72": 8.14
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OPTIONAL ACCESSORIES

Steering extension kit	Flex Forks®
High vacuum deck kit	Mulch kit
Electric deck lift	Light kit
Rear hitch kit	Sand kit
Deck rear anti-scalp wheels	Stripe kit
BacVac bagger	Beacon kit
Semi pneumatic front tire	Flasher kit
3-bag powered bagger (12 bushels)	

SUPER Z | AT A GLANCE

- VX4® deck - 7-gauge thick deck offering excellent performance in all conditions
- Heavy-duty fabricated frame – unmatched durability
- Exclusive SmoothTrak™ steering – responsive, precise control
- Up to 14 mph – gets the job done fast
- Unmatched hydraulics – oil shuttle, cooler separates it from the competition
- 13" front and 24" drive tires
- Top pinning height adjustment



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and try our compare products tool!

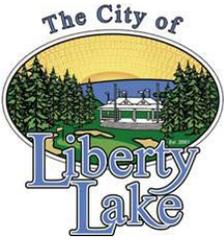
Fleet Rotation - Equipment List 2020

In order of priority:	Budgeted	Trade In Value	Actual	Stormwater	Department Splits			Notes:
					Streets	Golf	Parks	
*JD Aercore 1500 Tractor Mount Aerator (REPRIORITIZED FROM 2018)						\$ 6,000.00	\$ 6,000.00	Fleet Rotation-Replace
*Pickup					\$ 16,666.67	\$ 16,666.67	\$ 16,666.67	Fleet Rotation-Rotate Jeep to replace '95 Dodge
*Pickup								Fleet Rotation-Replace White Explorer (Parks, Streets) Moved to 2022
*Kubota RTV with plow blade					\$ 14,000.00		\$ 14,000.00	Fleet Rotation-Replace 6 x 4 Gator, Surplus
**12M Grader lease					\$ 34,904.91			3rd yr Lease Payment
**926M Loader Lease X2 \$15774.38 ea					\$ 31,548.76			3rd yr Lease Payment
**305 Mini Ex Lease					\$ 9,191.15			3rd yr Lease Payment
*Club Car Golf Picker						\$ 18,000.00		Fleet Rotation-Replace or Rotate as people mover
Scag Zero					\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Detail mower for added turf areas
5 Yard Sand/Salt Spreader					\$ 50,000.00			New snow equipment
Tilt Deck Trailer					\$ 10,000.00			
Dashcams					\$ 12,000.00			
				\$ -	\$ 107,666.67	\$ 45,666.67	\$ 41,666.67	\$ 195,000.01
					*This number does not include the lease payments.			

\$ 95,666.67

- *Designates Fleet Rotation
- **Designates Lease Equipment

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TOTALS		\$ 4,216,500		\$ 890,000	\$ 550,000	\$ 450,000	\$ 550,000	\$ 1,176,500	\$ 550,000
TRAILS & PEDESTRIAN PATHWAYS¹									
30	Annual Pedestrian Crossing Allocation	\$ 305,000	\$40,000	\$65,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
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FLEET EQUIPMENT									
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41	Freighliner	\$ 250,000					\$250,000		
42	5 Yard Sand/Salt Spreader	\$ 50,000		\$50,000					
43	14K Tilt Deck Trailer	\$ 10,000		\$10,000					
TOTALS		\$1,284,290		\$150,645	\$808,000	\$0	\$250,000	\$0	\$0
FLEET EQUIPMENT ASSET MANAGEMENT									
A-14	JD Aercore 1500 Tractor Mount Aerator	\$ 12,000	\$	12,000					
A-15	Pickup	\$ 50,000		\$ 50,000					
A-16	Pickup	\$ 50,000				\$50,000			
A-17	Kubota RTV with plow blade	\$ 28,000					\$ 28,000		
A-18	Pickup	\$ 50,000					\$ 50,000		
A-19	Pickup	\$ 60,000				\$60,000			
A-20	Zero Turn	\$ 15,000			\$ 15,000				
A-21	Zero Turn	\$ 15,000			\$ 15,000				
A-22	Turfcat	\$ 25,000			\$ 25,000				
A-23	Gator	\$ 18,000			\$ 9,000		\$ 9,000		
A-24	Gator	\$ 18,000			\$ 9,000		\$ 9,000		
A-25	Gator						\$ 9,000		
A-26	Toro ReelMaster 3250D	\$ 45,000				\$ 45,000			
A-27	JD 2500A	\$ 45,000				\$ 45,000			
A-28	Club Car Golf Picker	\$ 18,000		\$18,000					
A-29	Totro Reclmaster 5410D Fairways						\$70,000		
TOTALS		\$ 449,000	\$	\$ 80,000	\$ 73,000	\$ 200,000	\$ 105,000	\$	\$



AGENDA ITEM NO.: 11Bvi

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:

Tilt Deck Trailer Purchase

FOR THE AGENDA OF: 03/03/2020

DEPT. OF ORIGIN: O & M Department

EXHIBIT:

A – Quote/Specs for Tilt Deck Trailer
B – 2020 Fleet Rotation Plan
C - CFP #43

DEPT. HEAD APPROVAL: Katy Allen

EXPENDITURE REQUIRED:	\$10,068.70
BUDGETED:	Budgeted for 2020, in the 2020 Fleet Rotation Plan and 2020 CFP #43

SUMMARY STATEMENT

The Operations and Maintenance Department is seeking approval for the purchase of a 21,000 lb split tilt deck trailer for hauling heavy equipment. The trailer will handle equipment from streets, parks, and golf and currently does not own a heavy duty trailer to haul larger equipment. Three quotes were solicited and Huber trailer was low bid. This is part of the 2020 CFP, 2020 fleet rotation plan and it was budgeted for 2020.

RECOMMENDED ACTION

Authorize purchase of the trailer.



Huber Trailer Sales

Company Info:
18502 E Broadway
Spokane Valley, WA 99016, USA
www.hubertrailers.com

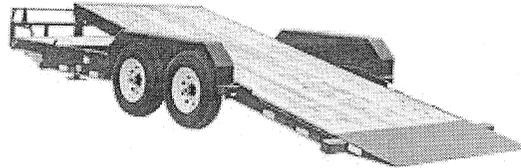
Sales Info:
cody
Phone: 5098920587
Fax: 5098929488

Customer Info:
steven

6" Channel Equipment Tilt

Quote #157545

- 22 feet
- BP 2 5/16" Adjustable (14,000 lb.)
- (3) 7,000# w/14 Ply LR-G Tires (Dexter) Electric / Torsion
- 16' Tilt Deck
- Black Powder Coat



Options:
Spare Tire & Mount (Bumper Pull) G Rated

* actual product may vary from image shown

Notes:

Standard Features

- 14,000 lb. G.V.W.R.
- 7,000 lb. x 2 G.A.W.R.
- Adjustable 2 5/16" Ball Coupler
- Safety Chains
- 1 - Drop Leg Jack (10,000 lb.)
- 2 - Dexter E- Z lube Brake Axles (7,000 lb.)
- Torsion Suspension
- 4 - 16" White Spoke Wheels
- 4 - 235/80R16 Radial Tires (3,520 lb)
- Stake Pockets & Rubrail
- Electric Breakaway Kit w/ Charger
- 9" x 72" Treadplate Removable Steel Fenders
- Tool Tray In Tongue
- 11 Degree Tilt Pitch
- 3" x 16" Cylinder
- 6" Channel Frame & Tongue
- 3" Channel Crossmembers 16" on Center
- 2" Treated Pine Lumber Deck
- 74" Wide Tilttable Deck
- 82" Between Fenders
- DOT Approved Flushmount Lifetime LED Lights
- All-Weather Wiring Harness (7-way RV)
- Sand Blasted, Acid Washed, Powder Coated
- GN Option Equipped with 2 Jacks
- GN Equipped w/Lockable Front Toolbox
- 10 year Dexter Torflex Axle Warranty

Trailer Price:	\$9,090.63
Taxes:	\$809.07
Fees:	\$75.00
Registration:	\$94.00
Other:	\$0.00

Total Price: \$10,068.70

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A-28	Club Car Golf Picker	\$ 18,000		\$18,000					
A-29	Totro Reclmaster 5410D Fairways						\$70,000		
TOTALS		\$ 449,000	\$	\$ 80,000	\$ 73,000	\$ 200,000	\$ 105,000	\$	\$

**SECOND READ
ORDINANCE**



AGENDA ITEM NO.: 12a

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT: Second Read of Amendments to Ordinance 78

FOR THE AGENDA OF: March 3, 2020

DEPT. OF ORIGIN: PEBS

EXHIBITS: Ordinance 78A
Annotated Exhibit "A-1"
Ordinance 78, as adopted

DEPT. HEAD APPROVAL: Lisa D. Key

EXPENDITURE REQUIRED:	No
BUDGETED:	No

SUMMARY STATEMENT

In January of 2002, shortly after the incorporation of the City of Liberty Lake, Liberty Lake City Council passed Ordinance No. 78, accepting public streets and right-of-way improvements from Spokane County. Exhibit A-1 is the list of public streets that were being conveyed from the County to the City. Exhibit A-1 erroneously contains a number of streets in private ownership that were never conveyed either to the County or the City, as well as several streets that do not exist in the City of Liberty Lake, and one street that was actually vacated by the County in 1984, long before the City's incorporation. The attached ordinance amending Ordinance 78 corrects Attachment A-1 by removing all non-existent, private and vacated streets from the list of public streets. A First read of the proposed amendments occurred on February 18, 2020

RECOMMENDED ACTION

1. Second reading of the ordinance.
2. Approve, amend or deny proposed amendments.

**ORDINANCE NO. 78A
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, AMENDING
CITY OF LIBERTY LAKE ORDINANCE 78 REGARDING THE ACCEPTANCE
STREETS AND RIGHT OF WAY IMPROVEMENTS FROM SPOKANE COUNTY,
AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.**

WHEREAS, prior to the incorporation of the City of Liberty Lake on August 31, 2001, Spokane County was responsible for developing, constructing and maintaining the roads within the corporate limits of the City;

WHEREAS, upon incorporation it is the responsibility of the City to provide for the development, construction, maintenance and use of the public right of way including classifying streets, maintaining a record of City streets, adopting design standards and regulating matters within the public right of way;

WHEREAS, Spokane County through its Engineering Division had made an examination of the roads within the City of Liberty Lake and produced to the City the road files and other information including design plans, surveys, maps and documents relating to the street system within the City;

WHEREAS, on January 8, 2002, the City Council adopted Ordinance 78, designating streets within the City of Liberty Lake that had been previously dedicated to Spokane County as public City Streets with the City accepting the responsibility to maintain and control the use of those streets and public right of way;

WHEREAS, those streets designated as public City Streets under the exclusive jurisdiction and control of the City of Liberty Lake were specifically identified in Exhibit "A-1" attached to Ordinance 78;

WHEREAS, Exhibit "A-1" of Ordinance 78 erroneously included a number of streets that were under private ownership and had never been dedicated as public right-of-way, as well as one right-of-way that had been vacated prior to the adoption of Ordinance 78;

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, does amend Ordinance 78 as follows:

Section 1. Exhibit "A-1" of Ordinance 78 is hereby replaced with "Amended Exhibit A-1", the inventory of streets deemed to be "City Streets" under the exclusive jurisdiction and control of the City of Liberty Lake. "Amended Exhibit A-1" has been revised to include only those streets that had been dedicated as public rights-of-way at the time of adoption of Ordinance 78.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this _____ of March, 2020.

Mayor, Shane Brickner

ATTEST:

City Clerk, Ann Swenson

APPROVED AS TO FORM:

City Attorney, Sean Boutz

Date of Publication: _____

Effective Date: _____

AMENDED EXHIBIT "A-1"

City of Liberty Lake Street Inventory All Public Streets

Street Name	Segment	
	From	To
Appleway	Simpson	Liberty Lake
Boone	Simpson	Homestead
Broadway	Swing	Broadway Court
Broadway	Garry	Knudson
Cataldo	Simpson	West
Cataldo	Simpson	East
Collen	Knudson	Collen Court
Colony	Colony Court	Knudson
Corrigan	Mission	Mission Vacated
Country Vista	Mission	Simpson
Country Vista	Simpson	Molter
Country Vista	Molter	Mission
Country Vista	Mission	Liberty Lake
Country Vista	Liberty Lake	Carlson
Desmet	Desmet Court	Wright
Desmet	Simpson	Simpson
Drury	Culdesac North	Culdesac South
Eagle	Sinto	Boone
Eagle	Country Vista	Broadway
Etta	Sinto	
Fairway	Fairway Court	Broadway
Fairway	Appleway	Culdesac South
Garry	Garry Court	Broadway
Garry	Broadway	Settler
Garry	Valleyway	Sprague
Harvard	Mission Ave	Old Mission
Harvard Road	North City Limits	I-90 Bridge
Henry	Carlson	Sprague
Homestead	Mission	Country Vista
Homestead	Broadway	Knudson
Indiana	Lynden	Harvard
Kelsea	Settler	Kelsea Court
Knox	Swing	Madson

Knudson	Boone	Knudson Court
Knudson	Country Vista	Broadway
Knudson	Homestead	Broadway
Knudson	Valleyway	Riverside
Lakeside	Valleyway	South City Limits
Liberty Lake	Spokane River	Appleway
Liberty Lake	Appleway	Sprague
Madson	Appleway	Mission
Madson	Maxwell	Boone
Madson	Appleway	Knox
Madson	Broadway	Madson Court
Main	Valleyway	Mitchell
Malvern	Mission	Simpson
Maxwell	Malvern	Maxwell Court
Maxwell	Molter	Homestead
Mission	East City Limits	Molter
Mission	Molter	Malvern
Mission	Malvern	Country Vista
Mission	Harvard	
Mitchell	Maxwell	Sharp
Mitchell	Mitchell Court	Country Vista
Mitchell	Culdesac Dead End	Valleyway
Mitchell	Valleyway	Riverside
Molter	Appleway	Sprague
Molter	Appleway	Knox
Old Mission	Corrigan	Harvard
Ormond	Maxwell	Boone
Ormond	Ormond Court	Broadway
Prestwick Place	Garry	
Riverside	Garry	Mitchell
Schneidmiller	Garry	
Settler	Country Vista	Liberty Lake
Sharp	Sharp Lane	Fairway
Sharp	Mitchell	Wright
Signal	Appleway	Mission
Simpson	Appleway	Mission
Simpson	Boone	Desmet
Simpson	Desmet	Country Vista
Sinto	Malvern	Fairway
Sinto	Mitchell	Wright
Sprague	Neyland	Liberty Lake
Stevenson	Sinto	Boone

Stevenson	Stevenson Court	Broadway
Swing	Country Vista	Broadway
Valleyway	Lakeside	McKinzie
Wright	Maxwell	Country Vista
Wright	Main	Sprague

ANNOTATED EXHIBIT "A-1"

City of Liberty Lake Street Inventory All Public Streets

Street Name	Segment		Notes
	From	To	
Appleway	Simpson	Liberty Lake	
Boone	Simpson	Homestead	
Broadway	Swing	Broadway Court	
Broadway	Garry	Knudson	
Carlson	Country Vista		Does not exist
Cataldo	Simpson	West	
Cataldo	Simpson	East	
Collen	Knudson	Collen Court	
Colony	Colony Court	Knudson	
Colt	Maxwell	Homestead	Private Street
Corrigan	Mission	Mission Vacated	
Corrigan	Country Vista		Does not exist
Country Vista	Mission	Simpson	
Country Vista	Simpson	Molter	
Country Vista	Molter	Mission	
Country Vista	Mission	Liberty Lake	
Country Vista	Liberty Lake	Carlson	
Desmet	Desmet Court	Wright	
Desmet	Simpson	Simpson	
Drury	Culdesac North	Culdesac South	
Eagle	Sinto	Boone	
Eagle	Country Vista	Broadway	
Etta	Sinto		
Fairway	Maxwell	Boone	Private Street
Fairway	Fairway Court	Broadway	
Fairway	Appleway	Culdesac South	
Garry	Garry Court	Broadway	
Garry	Broadway	Settler	
Garry	Valleyway	Sprague	
Harvard	Mission Ave	Old Mission	
Harvard Road	North City Limits	I-90 Bridge	
Henry	Carlson	Sprague	
Homestead	Mission	Country Vista	
Homestead	Broadway	Knudson	
Indiana	Lynden	Harvard	
Kelsea	Settler	Kelsea Court	
Kenny	Liberty Lake	West to L.L. Plaza	Vacated -County Reso 84-0206

Knox	Swing	Madson	
Knudson	Boone	Knudson Court	
Knudson	Country Vista	Broadway	
Knudson	Homestead	Broadway	
Knudson	Valleyway	Riverside	
Lakeside	Valleyway	South City Limits	
Liberty Heights Lane	Country Vista		Private Street
Liberty Lake	Spokane River	Appleway	
Liberty Lake	Appleway	Sprague	
Madson	Appleway	Mission	
Madson	Maxwell	Boone	
Madson	Appleway	Knox	
Madson	Broadway	Madson Court	
Main	Valleyway	Mitchell	
Malvern	Mission	Simpson	
Maxwell	Malvern	Maxwell Court	
Maxwell	Molter	Homestead	
Mission	East City Limits	Molter	
Mission	Molter	Malvern	
Mission	Malvern	Country Vista	
Mission	Harvard		
Mitchell	Maxwell	Sharp	
Mitchell	Mitchell Court	Country Vista	
Mitchell	Culdesac Dead End	Valleyway	
Mitchell	Valleyway	Riverside	
Molter	Appleway	Sprague	
Molter	Appleway	Knox	
Old Mission	Corrigan	Harvard	
Oldenberg	Remmington	Homestead	Private Street
Ormond	Maxwell	Boone	
Ormond	Ormond Court	Broadway	
Pinehurst	Country Vista	Country Vista	Private Street
Prestwick Place	Garry		
Remmington	Oldenberg	Homestead	Private Street
Riverside	Garry	Mitchell	
Schneidmiller	Garry		
Settler	Country Vista	Liberty Lake	
Sharp	Sharp Lane	Fairway	
Sharp	Mitchell	Wright	
Signal	Appleway	Mission	
Simpson	Appleway	Mission	
Simpson	Boone	Desmet	
Simpson	Desmet	Country Vista	
Sinto	Malvern	Fairway	
Sinto	Mitchell	Wright	
Sprague	Neyland	Liberty Lake	
Stanford Lane	Country Vista		Private Street

Stevenson	Sinto	Boone	
Stevenson	Stevenson Court	Broadway	
Swing	Country Vista	Broadway	
Swing	Appleway	Knox	Private Street
Valleyway	Lakeside	McKinzie	
Whitman Lane	Country Vista		Private Street
Wright	Maxwell	Country Vista	
Wright	Main	Sprague	

**ORDINANCE NO. 78
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ACCEPTING
STREETS AND RIGHT OF WAY IMPROVEMENTS FROM SPOKANE COUNTY,
ADOPTING CLASSIFICATIONS FOR CITY STREETS AND PROVIDING FOR
OTHER MATTERS PROPERLY RELATING THERETO.**

WHEREAS, prior to the incorporation of the City of Liberty Lake on August 31, 2001, Spokane County was responsible for developing, constructing and maintaining the roads within the corporate limits of the City;

WHEREAS, upon incorporation it is the responsibility of the City to provide for the development, construction, maintenance and use of the public right of way including classifying streets, maintaining a record of City streets, adopting design standards and regulating matters within the public right of way;

WHEREAS, Spokane County through its Engineering Division has made an examination of the roads within the City of Liberty Lake and produced to the City the road files and other information including design plans, surveys, maps and documents relating to the street system within the City;

WHEREAS, the City Engineer has reviewed the material received from the County Engineer including a visual inspection and inventory of the streets within the City; and

WHEREAS, it is the desire of the City Council to accept and designate the streets within the City of Liberty Lake as City Streets with the responsibility to maintain and control the use of the streets and public right of way.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. **Acceptance of City Streets.** The City of Liberty Lake hereby accepts from Spokane County all plans, surveys, maps and documents relating to the establishment of the street system within the City of Liberty Lake. All such streets are deemed to be "City Streets" under the exclusive jurisdiction and control of the City of Liberty Lake. The City shall assume responsibility for all development, construction, and maintenance of the City Streets which are specifically identified on Exhibit "A" attached hereto and incorporated herein.

The City recognizes and acknowledges that the streets within the City of Liberty Lake were either constructed by a governmental entity or a private party pursuant to plans and specifications approved by the Spokane County Engineer. For those streets identified on Exhibit "B", the City accepts the same with no further obligation of Spokane County or any other private party. For those streets identified on Exhibit "C", the City accepts the same subject to either or both the transfer of a developer (performance) bond and a two year warranty provided by the party constructing the street and associated improvements. Should any condition or defect develop during the warranty period, the party constructing the street shall at their sole cost and expense immediately proceed to remedy the condition or defect in a manner satisfactory to the City Engineer. Upon expiration of the warranty, the City shall be fully responsible for the condition and maintenance of the streets identified on Exhibit "C".

Section 2. **Control of City Streets.** The City shall have the sole right to: (1) change or establish the grade of any City street; (2) determine the width, alignment and function for a City street; and (3) determine the amount of right of way necessary for a street including regulating all uses therein. Upon acceptance of a City Street (and expiration of any applicable warranty, guarantee or bond) the City shall have the right to maintain all curbs and street surfaces including cleaning, removing snow, signing, and providing traffic control devices and illumination. Streets may be accepted by the City either through subdivision, plat or binding site plan approval, dedication or other acceptance and certification by the City Engineer. The City shall have the right to regulate, permit and license all reasonable uses with the public right of way.

Section 3. **Street Classification.** City streets are most effectively classified by their function with respect to the service they are intended to provide to the public. The primary function of the street system is to provide mobility and access to and through the community in a safe and efficient manner. The classification of streets creates and defines the design, use, volume and capacity of the street. Classification of the streets also assists in determining the amount of right of way, improved surfaces and design geometry. The following classifications are general descriptions with more detailed information set forth in the American Association of State Highway Transportation Officials (AASHTO) manual.

The classification of City streets is as follows:

A. **Major or Principal Arterials.** Major arterials provide transportation corridors for major traffic movements within the City serving major centers of City activity inter-area travel between the City of Liberty Lake and other urban or suburban centers. Major arterials carry relatively high volumes of traffic as compared with other streets within the City. Major arterials are designated for bus routes and major commercial or industrial centers.

B. **Secondary or Minor Arterials.** Secondary arterials interconnect and support the major arterial system providing service to less intensive development including the distribution of traffic to small geographic areas other than those identified in the major arterial system. Secondary arterials distribute traffic from the major arterials to the access streets.

C. **Access Streets.** Access streets provide movement and circulation to and from residential neighborhoods away from the arterial street system. Access streets should be designed for low volumes of traffic discouraging excessive speeds.

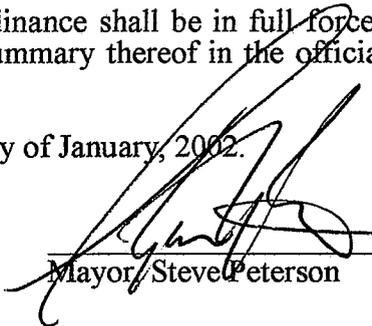
Section 4. **Design Standards.** The City in the design of City streets shall apply the uniform design standards adopted by the State Design Standard Committee as far as practicable with no deviation from the design standards unless approval is received from the State Aid Engineer.

Section 5. **Duty of City Clerk.** It shall be the duty of the City Clerk to maintain for public inspection a list, map and related files of all streets and associated right of way within the corporate limits of the City.

Section 6. **Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 7. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this 8th day of January, 2002.



Mayor Steve Peterson

ATTEST:



City Clerk, Arlene Fisher

APPROVED AS TO FORM:



City Attorney, Stanley M. Schwartz
Date of Publication: 1/24/02
Effective Date: 1/29/02

EXHIBIT "A-1"

City of Liberty Lake Street Inventory
All Public Streets

Street Name	Segment	
	From	To
Appleway	Simpson	Liberty Lake
Boone	Simpson	Homestead
Broadway	Swing	Broadway Court
Broadway	Garry	Knudson
Carlson	Country Vista	
Cataldo	Simpson	West
Cataldo	Simpson	East
Collen	Knudson	Collen Court
Colony	Colony Court	Knudson
Colt	Maxwell	Homestead
Corrigan	Mission	Mission Vacated
Corrigan	Country Vista	
Country Vista	Mission	Simpson
Country Vista	Simpson	Molter
Country Vista	Molter	Mission
Country Vista	Mission	Liberty Lake
Country Vista	Liberty Lake	Carlson
Desmet	Desmet Court	Wright
Desmet	Simpson	Simpson
Drury	Culdesac North	Culdesac South
Eagle	Sinto	Boone
Eagle	Country Vista	Broadway
Etta	Sinto	
Fairway	Maxwell	Boone
Fairway	Fairway Court	Broadway
Fairway	Appleway	Culdesac South
Garry	Garry Court	Broadway
Garry	Broadway	Settler
Garry	Valleyway	Sprague
Harvard	Misison Ave	Old Mission
Harvard Road	North City Limits	I-90 Bridge
Henry	Carlson	Sprague
Homestead	Mission	Country Vista
Homestead	Broadway	Knudson
Indiana	Lynden	Harvard
Kelsea	Settler	Kelsea Court
Kenny	Liberty Lake	West to L.L. Plaza
Knox	Swing	Madson
Knudson	Boone	Knudson Court
Knudson	Country Vista	Broadway
Knudson	Homestead	Broadway
Knudson	Valleyway	Riverside
Lakeside	Valleyway	South City Limits

Welch Comer Associates, Inc.

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EXHIBIT "A-1"

City of Liberty Lake Street Inventory All Public Streets

Street Name	Segment	
	From	To
Liberty Heights Lane	Country Vista	
Liberty Lake	Spokane River	Appleway
Liberty Lake	Appleway	Sprague
Madson	Appleway	Mission
Madson	Maxwell	Boone
Madson	Appleway	Knox
Madson	Broadway	Madson Court
Main	Valleyway	Mitchell
Malvern	Mission	Simpson
Maxwell	Malvern	Maxwell Court
Maxwell	Molter	Homestead
Mission	East City Limits	Molter
Mission	Molter	Malvern
Mission	Malvern	Country Vista
Mission	Harvard	
Mitchell	Maxwell	Sharp
Mitchell	Mitchell Court	Country Vista
Mitchell	Culdesac Dead End	Valleyway
Mitchell	Valleyway	Riverside
Molter	Appleway	Sprague
Molter	Appleway	Knox
Old Mission	Corrigan	Harvard
Oldenberg	Remmington	Homestead
Ormond	Maxwell	Boone
Ormond	Ormond Court	Broadway
Pinehurst	Country Vista	Country Vista
Prestwick Place	Garry	
Remmington	Oldenberg	Homestead
Riverside	Garry	Mitchell
Schneidmiller	Garry	
Settler	Country Vista	Liberty Lake
Sharp	Sharp Lane	Fairway
Sharp	Mitchell	Wright
Signal	Appleway	Mission
Simpson	Appleway	Mission
Simpson	Boone	Desmet
Simpson	Desmet	Country Vista
Sinto	Malvern	Fairway
Sinto	Mitchell	Wright
Sprague	Neyland	Liberty Lake
Stanford Lane	Country Vista	
Stevenson	Sinto	Boone
Stevenson	Stevenson Court	Broadway

EXHIBIT "A-1"

City of Liberty Lake Street Inventory
All Public Streets

Street Name	Segment	
	From	To
Swing	Country Vista	Broadway
Swing	Appleway	Knox
Valleyway	Lakeside	McKinzie
Whitman Lane	Country Vista	
Wright	Maxwell	Country Vista
Wright	Main	Sprague

EXHIBIT "A-2"

City of Liberty Lake Street Inventory
Private Streets

Street Name	Segment	
	From	To
Alki	Village	Olive
Boone	Boone Court	Winchester
Dunbarton Oaks	Valleyway	Lancashire
Eaglebend	Country Vista	Tanglewood
King James	King James Ct	Dunbarton Oaks
Lancashire	Dunbarton Oaks	
Maxwell	Country Vista	
Maxwell	Murray	
Murray	Murray Court	Mission
Oakmont	Country Vista	Country Vista
Olive	Village	Alki
Salishan	Salishan Court	Maxwell
Sawgrass	Oakmont	Country Vista
Sharp	Country Vista	Winchester
Sinto	Sinto Court	Murray
Tanglewood	Knudson	Country Vista
Village	Alki	Olive
Winchester	Winchester Court	Maxwell

EXHIBIT "B"

City of Liberty Lake Street Inventory Streets to be Established - Warranty Expired

Street Name	Segment	
	From	To
Appleway	Simpson	Liberty Lake
Boone	Simpson	Homestead
Broadway	Swing	Broadway Court
Broadway	Garry	Knudson
Carlson	Country Vista	
Collen	Knudson	Collen Court
Colony	Colony Court	Knudson
Colt	Maxwell	Homestead
Corrigan	Mission	Mission Vacated
Corrigan	Country Vista	
Country Vista	Mission	Simpson
Country Vista	Simpson	Molter
Country Vista	Molter	Mission
Country Vista	Mission	Liberty Lake
Country Vista	Liberty Lake	Carlson
Desmet	Desmet Court	Wright
Drury	Culdesac.North	Culdesac South
Eagle	Sinto	Boone
Eagle	Country Vista	Broadway
Etta	Sinto	
Fairway	Maxwell	Boone
Fairway	Fairway Court	Broadway
Fairway	Appleway	Culdesac South
Garry	Valleyway	Sprague
Harvard	Misison Ave	Old Mission
Harvard Road	North City Limits	I-90 Bridge
Henry	Carlson	Sprague
Homestead	Mission	Country Vista
Indiana	Lynden	Harvard
Kelsea	Settler	Kelsea Court
Kenny	Liberty Lake	West to L.L. Plaza
Knox	Swing	Madson
Knudson	Boone	Knudson Court
Knudson	Country Vista	Broadway
Knudson	Valleyway	Riverside
Lakeside	Valleyway	South City Limits
Liberty Heights Lane	Country Vista	
Liberty Lake	Spokane River	Appleway
Liberty Lake	Appleway	Sprague
Madson	Appleway	Mission
Madson	Maxwell	Boone
Madson	Appleway	Knox
Madson	Broadway	Madson Court

Welch Comer Associates, Inc.

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EXHIBIT "B"

City of Liberty Lake Street Inventory Streets to be Established - Warranty Expired

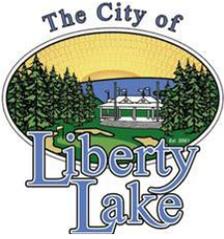
Street Name	Segment	
	From	To
Main	Valleyway	Mitchell
Maxwell	Malvern	Maxwell Court
Maxwell	Molter	Homestead
Mission	East City Limits	Molter
Mission	Molter	Malvern
Mission	Malvern	Country Vista
Mission	Harvard	
Mitchell	Maxwell	Sharp
Mitchell	Mitchell Court	Country Vista
Mitchell	Culdesac Dead End	Valleyway
Mitchell	Valleyway	Riverside
Molter	Appleway	Sprague
Molter	Appleway	Knox
Old Mission	Corrigan	Harvard
Oldenberg	Remmington	Homestead
Ormond	Maxwell	Boone
Ormond	Ormond Court	Broadway
Pinehurst	Country Vista	Country Vista
Prestwick Place	Garry	
Remmington	Oldenberg	Homestead
Riverside	Garry	Mitchell
Schneidmiller	Garry	
Settler	Country Vista	Liberty Lake
Sharp	Sharp Lane	Fairway
Sharp	Mitchell	Wright
Signal	Appleway	Mission
Simpson	Appleway	Mission
Simpson	Boone	Desmet
Sinto	Malvern	Fairway
Sinto	Mitchell	Wright
Sprague	Neyland	Liberty Lake
Stanford Lane	Country Vista	
Stevenson	Sinto	Boone
Stevenson	Stevenson Court	Broadway
Swing	Country Vista	Broadway
Swing	Appleway	Knox
Valleyway	Lakeside	McKinzie
Whitman Lane	Country Vista	
Wright	Maxwell	Country Vista
Wright	Main	Sprague

EXHIBIT "C"

City of Liberty Lake Street Inventory Streets to be Established - 2yr Developer Warranty

Street Name	Segment	
	From	To
Cataldo	Simpson	West
Cataldo	Simpson	East
Desmet	Simpson	Simpson
Garry	Garry Court	Broadway
Garry	Broadway	Settler
Homestead	Broadway	Knudson
Knudson	Homestead	Broadway
Malvern	Mission	Simpson
*Mission	Molter	Malvern
Simpson	Desmet	Country Vista

* Developer to warranty only widened area on south side.



AGENDA ITEM NO.: 12b

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT: Second Reading of Ordinance 241B

FOR THE AGENDA OF: March 3, 2020

DEPT. OF ORIGIN: PEBS

EXHIBITS:

Ordinance 241B

Redline Version of Ordinance Amendments

DEPT. HEAD APPROVAL: Lisa D. Key

EXPENDITURE REQUIRED:	No
BUDGETED:	No

SUMMARY STATEMENT

In October of 2017, the City of Liberty Lake adopted requirements regarding right-of-way permitting within the City. The ROW permitting requirement is applicable not only to franchises, but also those utilities and entities that may not require a franchise agreement to use public rights-of-way within the City. While the City clearly identifies the obligations of franchisees to maintain the infrastructure and appurtenances located within the City right of way so as not to interfere with vehicular and pedestrian passage and City maintenance activities in their franchise agreements, the current section of the Engineering Design Standards does not explicitly address the issue of maintenance for those entities that are not party to a franchise agreement. This language makes the obligation for maintenance by those entities explicit. The first reading of this ordinance was on January 21, 2020.

RECOMMENDED ACTION

1. Second read of the Ordinance Amending Section 6 of the Engineering Design Standards.
2. Vote to approve, amend, or deny proposed amendment.

**ORDINANCE NO. 241B
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, AMENDING
ORDINANCE 241A OF THE CITY OF LIBERTY LAKE REGULATING PUBLIC
RIGHTS OF WAY ACTIVITY WITHIN THE CITY OF LIBERTY LAKE**

WHEREAS, RCW 47.24.020 authorizes the City of Liberty Lake (“City”) to grant, permit and regulate activity within the public rights of way for the purpose of maintaining the surface of the roadway in a safe, consistent manner throughout the City, and

WHEREAS, the City adopted engineering design standards on June 20, 2017 as part of Ordinance No. 241; and

WHEREAS, on October 17, 2017, the City adopted Ordinance No. 241A, which establish a new Section 6 in the City’s Engineering Design Standards, detailing requirements for control of public rights of way in the City of Liberty Lake, and

WHEREAS, the City seeks to clarify the responsibility for the maintenance of infrastructure located within the City right of way for those utilities and entities that may not be required to obtain a franchise agreement to use the public rights of way within the City, and

WHEREAS, the City wishes to add additional requirements to the adopted engineering design standards related to the maintenance of infrastructure located within the City right of way.

NOW THEREFORE, the City Council of the City of Liberty Lake Washington, do ordain as follows:

Section 1. A new paragraph 15 shall be added to Section 6 within the City’s Engineering Design Standards, and is hereby adopted as follows:

15. **Obligation to Maintain.** Any person, company, entity, or utility owning, locating, constructing or installing any infrastructure or appurtenances within City rights-of-way or on City-owned property shall be obligated to maintain and repair said infrastructure in accordance with applicable safety standards, and so as not to interfere with the free and safe passage of pedestrian and or vehicle traffic, City maintenance and snow removal operation, or in violation of City codes, ordinances or public facility standards. Upon notice by the City of a failure to maintain said infrastructure or appurtenances in accordance with these requirements, it shall be the obligation of the owner to repair and restore said infrastructure. Methods and materials for such repair shall conform to adopted City standards. If the permittee fails to furnish the necessary labor and materials for such repairs, the City shall have the authority to cause said necessary labor and materials to be furnished by the City and the cost shall be charged against the owner. Such charge shall be immediately paid by the permittee and shall, if not paid on demand, be deemed a valid claim on the bond filed with the City.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance

Section 3. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this _____ day of January, 2020.

MAYOR SHANE BRICKNER

ATTEST:

ANN SWENSON, City Clerk

APPROVED AS TO FORM:

SEAN P. BOUTZ, City Attorney

**PROPOSED AMENDMENTS TO
SECTION 6, CITY OF LIBERTY LAKE ENGINEERING DESIGN STANDARDS**

6.0 Right-of-Way Permit and Use Requirements

1. **Right-of-Way Permit Applicability.** Unless exempt from permit requirements, a right-of-way permit is required of any person, company, entity, or utility who performs construction work or otherwise engages in activity within existing City rights-of-way, or on City-owned infrastructure. A right-of-way permit authorizes a permittee to perform work or conduct activity in a right-of-way or easement.

Permits shall be required, at a minimum, for the following:

- A. Work involving excavation within the right-of-way, or
- B. Work involving the temporary storage of materials for use on private property; or
- C. Work involving any alteration of the public rights of way. Alteration of the public rights of way may include the following:
 - i. Cutting or placement of pavement, sidewalks, curbs or gutters,
 - ii. Excavation beyond the curbs on or in the roadside(s),
 - iii. Installation of new cables, wires, or conduits.

Permits shall not be required for repair of existing sprinkler/irrigation systems, provided, expansion of or installation of new irrigation systems within the public right of way shall require a permit.

Any exemption from the right of way permit requirements shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of the Liberty Lake Municipal Code or any other laws, ordinances or standards of this jurisdiction, or the state of Washington.

2. **Expiration.** Right-of-way permits issued between April 1st and September 30th are valid for thirty (30) days from the date of issuance with an available extension up to thirty (30) days in the sole discretion of the City Engineer, or his/her designee. Any such extension request, shall be made in writing to the City Engineer. Right-of-way permits issued between October 1st and March 31st shall be valid until the following April 30th.
3. **Emergency Repairs.** In the case of an emergency repair, a private or public utility may commence work prior to obtaining a permit, provided the person responsible for the work obtains a construction permit within forty-eight (48) hours after work is commenced or on the first City business day following said elapsed forty-eight (48) hour period.
4. **Right-of-Way Permit – Application.** No right-of-way permit shall be issued unless a written application is submitted and approved by the City. The application shall, at a minimum, contain the following:

- A. Construction plans or drawings approved by the City, if required, including identification of all contractors and subcontractors that may provide services in the right-of-way;
- B. A traffic control plan, if the work impacts the traveling public in any way;
- C. The period of time during which the right-of-way will be obstructed;
- D. Written proof of all contractor and subcontractor state licensing and insurance requirements, including submission of the necessary documents satisfying such requirements prior to commencement of work in the right-of-way; and
- E. Any other requirements as deemed necessary by the City to ensure that the applicant has adequately addressed issues of constructability and public safety.

Depending upon the nature and extent of the construction activity or work, the City may require:

- F. Engineering, restoration and drainage plans prepared by a state of Washington licensed engineer at the applicant's sole cost and expense; and
- G. Payment and performance bonds meeting the City's standards for public works construction at the applicant's sole cost and expense.

At the discretion of the City, a multiple-use permit may be available for licensed and bonded businesses and public utilities. The multiple-use permit shall expire at the end of each City fiscal year.

- 5. **Right-of-Way Permit Fees.** Permit fees shall be assessed in accordance with the currently adopted City of Liberty Lake Fee Schedule.
- 6. **Notice Required.** The applicant shall give to the City notice not less than two (2) working days before any work or activity is commenced and shall notify the City upon completion of the same. If a traffic control plan is required to be submitted with the application, the applicant shall give the City not less than three (3) working days' notice. In the event of an unexpected repair or emergency, work may be commenced as required under the circumstances. Unexpected repairs and emergency work shall comply with all other requirements of this Section.
- 7. **Construction Standards.** All work within the City right-of-way shall be in accordance with adopted City standards in effect at the time of the application for the permit. These include but are not limited to current versions of the City of Liberty Lake Engineering Design; the Spokane Regional Stormwater Manual; the Manual on Uniform Traffic Control Devices (MUTCD); Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge and Municipal Construction; and applicable standards of the American Public Works Association (APWA).
- 8. **Maintaining Access.** In the event it is necessary for the permittee to excavate the entire width of the street, no more than half of the street shall be opened for construction and closed to traffic at one time. Such portion of the work shall be backfilled and completed before the remaining portion of the street may be excavated. If it is impossible, infeasible or unsafe to permit the work while maintaining an open lane for traffic, the City may, with the concurrence of the chief of police and fire chief, permit the street to

be blocked for a short period of time where suitable detours can be provided and the public will not be unnecessarily inconvenienced. The permittee shall furnish facilities, such as bridges or other suitable means, or clearly identify appropriate detours, to allow the flow of traffic without unnecessary congestion and at permittee's sole cost and expense.

9. **Traffic Control.** Any person or company that performs construction work or otherwise engages in activity within the existing City rights-of-way, or on City-owned infrastructure, is responsible for all traffic control and assumes the responsibility to maintain appropriate signage, signals and barricades that protect the public safety, in accordance with the most current version of the MUTCD adopted by the State of Washington. The person or company shall provide for the safe operation of all equipment, vehicles and persons within the right-of-way and any costs associated therewith.
10. **Damage to Existing Infrastructure.** All damage to existing public or private infrastructure and/or property during the progress of the construction work or activity shall be repaired by the permittee. Methods and materials for such repair shall conform to adopted City standards. If the permittee fails to furnish the necessary labor and materials for such repairs, the City shall have the authority to cause said necessary labor and materials to be furnished by the City and the cost shall be charged against the permittee. Such charge shall be immediately paid by the permittee and shall, if not paid on demand, be deemed a valid claim on the bond filed with the City.
11. **City's Right to Restore Right-of-Way and Easements.** If the permittee fails to restore any City right-of-way or easement to its original and proper condition upon the expiration of the time fixed by such permit or shall otherwise fail to complete the right-of-way construction work covered by such permit or if the work of the permittee is defective and the defect is discovered within one year from the completion of the right-of-way construction work, the City or designee shall have the right to do all work and things necessary to restore the right-of-way and/or easement and to complete the right-of-way construction work.
12. **Restoration and Completion.** The permittee shall be liable for all costs and expenses of restoration or completion. The City shall have a cause of action for all fees, expenses and amounts paid for such work. Following demand, the City may enforce its rights pursuant to this section. No additional permits shall be granted until the invoice for City- performed work has been paid.
13. **Insurance – Evidence.** The permittee, prior to the commencement of construction hereunder, shall furnish the City satisfactory evidence in writing that the permittee has in force, during the performance of the construction work or activity, commercial general liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate duly issued by an insurance company authorized to do business in Washington. In addition, the policy shall name the City as an additional named insured. The City may reduce the insurance limits if good cause exists.

14. **Indemnification and Hold Harmless.** The permittee shall defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of the permit issued under this section except as may be caused by the negligence or willful conduct on the part of the City.

15. **Obligation to Maintain.** Any person, company, entity, or utility owning, locating, constructing or installing any infrastructure or appurtenances within City rights-of-way or on City-owned property shall be obligated to maintain and repair said infrastructure in accordance with applicable safety standards, and so as not to interfere with the free and safe passage of pedestrian and or vehicle traffic, City maintenance and snow removal operation, or in violation of City codes, ordinances or public facility standards. Upon notice by the City of a failure to maintain said infrastructure or appurtenances in accordance with these requirements, it shall be the obligation of the owner to repair and restore said infrastructure. Methods and materials for such repair shall conform to adopted City standards. If the permittee fails to furnish the necessary labor and materials for such repairs, the City shall have the authority to cause said necessary labor and materials to be furnished by the City and the cost shall be charged against the owner. Such charge shall be immediately paid by the permittee and shall, if not paid on demand, be deemed a valid claim on the bond filed with the City.

15.16. **Rules and Policy.** To implement the right-of-way permit and provide for the public health and safety, the City, under the supervision of the City Administrator, or his/her designee, may develop and adopt rules, policies and forms consistent with this section. All adopted rules, policies and forms shall be filed with the City Clerk.

16.17. **Violations – Penalties.** Any person violating the provisions of this Section shall be subject to all enforcement actions and penalties, including those set forth in Title 1, Chapter 4, of the Liberty Lake Municipal Code.

17.18. **Liability.** The express intent of the City of Liberty Lake is that the responsibility for compliance with the provisions of this chapter shall rest with the permit applicant and their agents. This chapter and its provisions are adopted with the express intent to protect the health, safety, and welfare of the general public and are not intended to protect any particular class of individuals or organizations.